



AGENDA

VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Little Chute Village Hall, Board Room

DATE: Tuesday, January 16, 2023

TIME: 5:00 p.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/83035315930>

Meeting ID: 830 3531 5930

Dial by your location: +1 312 626 6799 US (Chicago)

- A. Call to Order
 - B. Roll Call
 - C. Public Appearance for Items Not on the Agenda
-

1. Approval of Minutes of December 19, 2023
2. Discussion—Nestle Meter Update
3. Progress Reports
 - a. MCO Operations Update
 - b. Director of Public Works
 - c. Finance Director
4. Approval of Vouchers
5. Unfinished Business
6. Items for Future Agenda
7. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852

Prepared: January 11, 2024

MINUTES OF THE UTILITY COMMISSION MEETING OF DECEMBER 19, 2023

Call to Order

The Utility Commission meeting was called to order at 5:00 PM by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Tom Buchholz
Mike Vanden Berg
Ken Verstegen
Jessica Schultz

ALSO PRESENT: Kent Taylor, Lisa Remiker-Dewall, Beau Bernhoft, Jerry Verstegen with MCO

Public Appearance for Items Not on the Agenda

None

Approval of Minutes from the Utility Commission Meeting of November 21, 2023

Moved by K. Coffey, seconded by K. Verstegen to Approve Minutes from the Utility Commission of November 21, 2023.

4 Ayes (Schultz Abstain) – Motion Carried

Discussion – Nestle Meter Update

Director Taylor discussed options to put meter downstream of meter that Nestle has in place to measure sewer, will not work as it is a T section and would pick up flow from Trailer Park and other areas to north. Looking at options off Washington Street.

Discussion/Action – Private Well Permits Approvals

Mr. Verstegen explained six private wells looking for renewal of permits, every 10 years have to be certified by a licensed well driller (cost of this is on the well owner)

Moved by J. Schultz, seconded by T. Buccholze to Approve Private Well Permits

All Ayes – Motion Carried

Progress Reports

MCO Operations – Mr. Verstegen processed approximately 30 calls (50% did not have lead issues but were just confused, provided educational materials in person). Anyone that tested was under the action level. All conversations have been cordial.

Director of Public Works – Continue to work on I41 expansion, looking at lateral damage from TDS work and getting those fixed, found another issue with sanitary issue from nursing home (flushing adult wipes) so contacted them of the violation, turn over in staff appears to be issue.

Finance Director – Discussed financials, sewer rate study and Karen's work on paperless billing push to save postage getting good results!

Approval of Vouchers

Moved by T. Buchholz, seconded by J. Schultz, to Approve and Authorize payment of Vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

Items for Future Agendas

None

Closed Sessions

- a. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Utility Matter on OO*
- b. 19.85(1)(e) Deliberating or negotiating purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Utility Connection Request*

Moved by K. Coffey, seconded by J. Schultz, to Enter Closed Session at 5:15 p.m.

All Ayes – Motion Carried

Return to Open Session

Moved by K. Coffey, seconded by J. Schultz, to Exit Closed Session at 5:30 p.m.

All Ayes – Motion Carried

Potential Action - Utility Matter

Moved by K. Coffey, seconded by J. Schultz to recommend staff follow up with legal notification to send second letter with deadlines for removal of water main connections between parcel 260090400 and 260090500 on connection per PSC notification.

All Ayes – Motion Carried

Adjournment

Moved by J. Schultz seconded by K. Coffey to Adjourn Utility Commission Meeting at 5:31 p.m.

VILLAGE OF LITTLE CHUTE

By: _____
Kevin Coffey, Chair

Attest: _____
Laurie Decker, Village Clerk



Item For Consideration

For Commission Review On: January 16, 2024
Agenda Item Topic: Nestle Sewer Meter

Prepared On: January 8, 2024
Prepared By: Finance & DPW

Report: On January 8, the Village received the December meter report from Nestle (inception to date reads attached). It was noted by Nestle in the January 8 email, "Attached is the meter report through December. This is the final report for 2023. A new report starts for 2024. No issues were noted during the month."

At the June 20 meeting, the action taken stated Nestle was to be invoiced at 68.7% of water consumption until reliable meter history can be accumulated for one year. Each month we provide you with updated meter reports in comparison to water usage.

Fiscal Impact: Sewer Utility industrial revenues and equity considerations to ratepayers.

Recommendation/Board Action: Continued monitoring and documentation.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director
Kent Taylor, Department of Public Works Director

<u>Meter Read Dates</u>	<u>Village Invoice Based on Water Volume</u>	<u>Nestle Sewer Meter</u>		<u>Adjusted Metered Sewer</u>	
12/9/22 to 1/6/23	3,465,852	2,467,630	71.20% Missing 12/18,12/19, and 12/31; 88,129 was average*	2,732,017	78.83%
1/7/23 to 2/8/23	3,920,323	2,637,122	67.27% 82,410 average	2,637,122	67.27%
2/9/23 to 3/8/23	3,196,009	1,507,659	47.17% 55,839 average	1,507,659	47.17%
3/9/23 to 4/7/23	3,413,947	2,552,022	74.75% Missing 3/21 & 3/22, 91,143 was average*	2,734,308	80.09%
	13,996,131	9,164,433	65.48%	9,611,106	68.67%
4/08/23 to 5/09/23	4,544,815		0.00% Meter malfunctioning so data not available		
5/10/23 to 6/09/23	4,134,641		0.00% Meter malfunctioning so data not available		
6/10/23 to 7/06/23	3,973,184		0.00% Meter malfunctioning so data not available		
7/07/23 to 8/08/23	5,202,565		0.00% Inaccurate data for part of the period		
8/09/23 to 9/07/23	4,662,383	1,786,034	38.31% 61,587 average		
9/08/23 to 10/06/23	4,416,942	1,376,796	31.17% 49,171 average		
10/07/23 to 11/07/23	4,364,126	1,576,548	36.13% 50,856 average		
11/08/23 to 12/07/23	3,386,644	1,037,675	30.64% 35,781 average		

Note: In majority of months, Water consumption has increased while sewer meter readings have decreased

Monthly Production December 2022

Monthly Statistics	
Total	1,182,320
Days Pumped	16
Average	73,895
Maximum Total	130,532
on Day	17
Minimum Total	28,101
on Day	9

Daily Statistics	
Maximum	130,532
Minimum	28,101

Location Statistics	
Maximum	1,182,320
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter	Future	Future	Total
1				
2				
3	43,771			43,771
4	65,027			65,027
5	76,295			76,295
6	68,094			68,094
7	62,450			62,450
8	88,028			88,028
9	28,101			28,101
10	118,574			118,574
11	76,748			76,748
12	79,349			79,349
13	60,989			60,989
14	62,090			62,090
15	66,972			66,972
16	67,603			67,603
17	130,532			130,532
18	87,697			87,697
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Totals	1,182,320	0	0	1,182,320
Total Cost	\$4,185.06	\$0.00	\$0.00	\$4,185.06

Day lag in December data

12/9-12/17

866,683

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December :

Monthly Production

December

2022

Monthly Statistics	
Total	1,051,285
Days Pumped	11
Average	95,571
Maximum Total	228,502
on Day	24
Minimum Total	49,858
on Day	26

Daily Statistics	
Maximum	228,502
Minimum	49,858

Location Statistics	
Maximum	1,051,285
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21	71,802				71,802
22	57,716				57,716
23	112,093				112,093
24	228,502				228,502
25	51,354				51,354
26	49,858				49,858
27	84,520				84,520
28	59,806				59,806
29	74,032				74,032
30	74,604				74,604
31	186,998				186,998
Totals	1,051,285				1,051,285
Total Cost	\$0.00				\$0.00

Day lag in December Data

12/20-12/30

1,051,285

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December 2022

Monthly Production

January 2023

Monthly Statistics	
Total	2,821,042
Days Pumped	31
Average	91,001
Maximum Total	169,819
on Day	20
Minimum Total	49,720
on Day	#N/A

Daily Statistics	
Maximum	169,819
Minimum	49,720

Location Statistics	
Maximum	2,821,042
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	55,096				55,096
2	79,627				79,627
3	71,780				71,780
4	74,362				74,362
5	127,906				127,906
6	140,891				140,891
7	60,021				60,021
8	76,495				76,495
9	91,942				91,942
10	96,018				96,018
11	82,938				82,938
12	97,464				97,464
13	137,320				137,320
14	90,404				90,404
15	87,419				87,419
16	69,987				69,987
17	124,070				124,070
18	72,637				72,637
19	67,536				67,536
20	169,819				169,819
21	61,689				61,689
22	56,234				56,234
23	63,174				63,174
24	143,078				143,078
25	120,575				120,575
26	99,809				99,809
27	156,952				156,952
28	75,755				75,755
29	56,671				56,671
30	49,720				49,720
31	63,653				63,653
Totals	2,821,042				2,821,042
Total Cost	\$0.00				\$0.00

1/1 to 1/6 549,662
1/7-131 2,271,380

Monthly Production

February 2023

Monthly Statistics	
Total	1,370,007
Days Pumped	28
Average	48,929
Maximum Total on Day	98,904
Minimum Total on Day	29,492

Daily Statistics	
Maximum	98,904
Minimum	29,492

Location Statistics	
Maximum at Location	1,370,007
Minimum at Location	0
	Effluent Flow Meter
	Future

Date	Effluent Flow Meter				Total
1	37,435				37,435
2	34,641				34,641
3	92,599				92,599
4	32,644				32,644
5	32,275				32,275
6	49,242				49,242
7	46,808				46,808
8	40,098				40,098
9	40,539				40,539
10	68,996				68,996
11	39,086				39,086
12	50,487				50,487
13	37,265				37,265
14	43,342				43,342
15	43,247				43,247
16	37,189				37,189
17	73,279				73,279
18	45,067				45,067
19	46,605				46,605
20	59,001				59,001
21	39,897				39,897
22	55,253				55,253
23	45,839				45,839
24	98,904				98,904
25	29,492				29,492
26	36,244				36,244
27	60,364				60,364
28	54,169				54,169
29					
30					
31					
Totals	1,370,007				1,370,007
Total Cost	\$0.00				\$0.00

2/1/23-2/8/23 365,742
 2/9/23-2/28/23 1,004,265

Monthly Production

March 2023

Monthly Statistics	
Total	2,312,585
Days Pumped	29
Average	79,744
Maximum Total	137,024
on Day	24
Minimum Total	35,349
on Day	12

Daily Statistics	
Maximum	137,024
Minimum	35,349

Location Statistics	
Maximum	2,312,585
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	56,928				56,928
2	94,517				94,517
3	97,536				97,536
4	38,933				38,933
5	53,126				53,126
6	54,581				54,581
7	56,299				56,299
8	51,474				51,474
9	52,174				52,174
10	89,127				89,127
11	57,607				57,607
12	35,349				35,349
13	43,359				43,359
14	47,066				47,066
15	40,487				40,487
16	46,950				46,950
17	108,445				108,445
18	121,585				121,585
19	85,490				85,490
20	94,283				94,283
21					
22					
23	112,840				112,840
24	137,024				137,024
25	114,497				114,497
26	91,880				91,880
27	94,412				94,412
28	116,498				116,498
29	104,071				104,071
30	104,934				104,934
31	111,113				111,113
Totals	2,312,585				2,312,585
Total Cost	\$0.00				\$0.00

3/1/23-3/8/23 503,394
 3/9/23-3/31/23 1,809,191

Monthly Production

April 2023

Monthly Statistics	
Total	896,364
Days Pumped	30
Average	29,879
Maximum Total	128,046
on Day	7
Minimum Total	118
on Day	17

Daily Statistics	
Maximum	128,046
Minimum	118

Location Statistics	
Maximum	896,364
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	101,181				101,181
2	98,423				98,423
3	112,141				112,141
4	108,780				108,780
5	99,425				99,425
6	94,835				94,835
7	128,046				128,046
8	118,656				118,656
9	31,671				31,671
10	172				172
11	181				181
12	187				187
13	186				186
14	186				186
15	196				196
16	157				157
17	118				118
18	134				134
19	124				124
20	156				156
21	148				148
22	134				134
23	128				128
24	131				131
25	135				135
26	143				143
27	158				158
28	162				162
29	141				141
30	129				129
31					
Totals	896,364				896,364
Total Cost	\$0.00				\$0.00

4/1/233-4/7/23

742,831

May 2023

Location Statistics	
Maximum at Location	11,304 Effluent Flow Meter
Minimum at Location	0 Future

Date	Effluent Flow Meter				Total
1	125				125
2	139				139
3	146				146
4	166				166
5	164				164
6	168				168
7	173				173
8	158				158
9	174				174
10	189				189
11	6,110				6,110
12	183				183
13	180				180
14	161				161
15	170				170
16	178				178
17	152				152
18	169				169
19	173				173
20	175				175
21	187				187
22	190				190
23	195				195
24	168				168
25	167				167
26	173				173
27	179				179
28	187				187
29	195				195
30	204				204
31	206				206
Totals	11,304				11,304
Total Cost	\$0.00				\$0.00

Monthly Production

June 2023

Monthly Statistics	
Total	917,262
Days Pumped	30
Average	30,575
Maximum Total	114,514
on Day	9
Minimum Total	186
on Day	6

Daily Statistics	
Maximum	114,514
Minimum	186

Location Statistics	
Maximum	917,262
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	207				207	\$0.00
2	889				889	\$0.00
3	45,904				45,904	\$0.00
4	195				195	\$0.00
5	198				198	\$0.00
6	186				186	\$0.00
7	29,795				29,795	\$0.00
8	56,576				56,576	\$0.00
9	114,514				114,514	\$0.00
10	84,956				84,956	\$0.00
11	40,159				40,159	\$0.00
12	55,505				55,505	\$0.00
13	51,825				51,825	\$0.00
14	40,632				40,632	\$0.00
15	37,314				37,314	\$0.00
16	25,680				25,680	\$0.00
17	14,526				14,526	\$0.00
18	16,870				16,870	\$0.00
19	15,942				15,942	\$0.00
20	26,446				26,446	\$0.00
21	20,807				20,807	\$0.00
22	22,826				22,826	\$0.00
23	28,301				28,301	\$0.00
24	24,682				24,682	\$0.00
25	17,522				17,522	\$0.00
26	26,120				26,120	\$0.00
27	21,929				21,929	\$0.00
28	24,848				24,848	\$0.00
29	43,478				43,478	\$0.00
30	28,430				28,430	\$0.00
31						#VALUE!
Totals	917,262				917,262	
Total Cost	\$0.00				\$0.00	

Monthly Production

July 2023

Monthly Statistics	
Total	1,647,985
Days Pumped	31
Average	53,161
Maximum Total	182,903
on Day	28
Minimum Total	155
on Day	11

Daily Statistics	
Maximum	182,903
Minimum	155

Location Statistics	
Maximum	1,647,985
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	19,755				19,755	\$0.00
2	17,354				17,354	\$0.00
3	17,989				17,989	\$0.00
4	3,072				3,072	\$0.00
5	187				187	\$0.00
6	175				175	\$0.00
7	159				159	\$0.00
8	166				166	\$0.00
9	172				172	\$0.00
10	190				190	\$0.00
11	155				155	\$0.00
12	35,197				35,197	\$0.00
13	65,783				65,783	\$0.00
14	118,417				118,417	\$0.00
15	107,312				107,312	\$0.00
16	48,048				48,048	\$0.00
17	57,980				57,980	\$0.00
18	62,428				62,428	\$0.00
19	61,383				61,383	\$0.00
20	60,827				60,827	\$0.00
21	125,215				125,215	\$0.00
22	74,732				74,732	\$0.00
23	44,953				44,953	\$0.00
24	58,257				58,257	\$0.00
25	67,837				67,837	\$0.00
26	68,262				68,262	\$0.00
27	90,647				90,647	\$0.00
28	182,903				182,903	\$0.00
29	115,843				115,843	\$0.00
30	72,823				72,823	\$0.00
31	69,764				69,764	\$0.00
Totals		1,647,985			1,647,985	
Total Cost	\$0.00				\$0.00	

Monthly Production

August 2023

Monthly Statistics	
Total	2,191,189
Days Pumped	31
Average	70,684
Maximum Total	153,356
on Day	4
Minimum Total	40,251
on Day	24

Daily Statistics	
Maximum	153,356
Minimum	40,251

Location Statistics	
Maximum	2,191,189
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	66,487				66,487	\$0.00
2	68,519				68,519	\$0.00
3	100,539				100,539	\$0.00
4	153,356				153,356	\$0.00
5	91,031				91,031	\$0.00
6	62,558				62,558	\$0.00
7	66,308				66,308	\$0.00
8	58,498				58,498	\$0.00
9	59,875				59,875	\$0.00
10	87,685				87,685	\$0.00
11	79,814				79,814	\$0.00
12	53,545				53,545	\$0.00
13	60,451				60,451	\$0.00
14	87,130				87,130	\$0.00
15	87,024				87,024	\$0.00
16	71,620				71,620	\$0.00
17	77,609				77,609	\$0.00
18	96,598				96,598	\$0.00
19	48,875				48,875	\$0.00
20	47,195				47,195	\$0.00
21	48,566				48,566	\$0.00
22	48,550				48,550	\$0.00
23	43,691				43,691	\$0.00
24	40,251				40,251	\$0.00
25	71,939				71,939	\$0.00
26	54,824				54,824	\$0.00
27	41,602				41,602	\$0.00
28	53,776				53,776	\$0.00
29	55,268				55,268	\$0.00
30	94,600				94,600	\$0.00
31	113,405				113,405	\$0.00
Totals	2,191,189				2,191,189	
Total Cost	\$0.00				\$0.00	

8/1/23-8/8/23 667,296
8/9/23 - 8/31/23 1,523,893

Monthly Production

September 2023

Monthly Statistics	
Total	1,350,656
Days Pumped	30
Average	45,022
Maximum Total	75,938
on Day	#N/A
Minimum Total	16,493
on Day	4

Daily Statistics	
Maximum	75,938
Minimum	16,493

Location Statistics	
Maximum	1,350,656
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter					Total	Total Cost
1	51,497					51,497	\$0.00
2	40,263					40,263	\$0.00
3	17,658					17,658	\$0.00
4	16,493					16,493	\$0.00
5	45,521					45,521	\$0.00
6	42,919					42,919	\$0.00
7	47,790					47,790	\$0.00
8	70,762					70,762	\$0.00
9	44,884					44,884	\$0.00
10	37,317					37,317	\$0.00
11	39,667					39,667	\$0.00
12	51,631					51,631	\$0.00
13	37,486					37,486	\$0.00
14	38,015					38,015	\$0.00
15	65,703					65,703	\$0.00
16	47,366					47,366	\$0.00
17	25,859					25,859	\$0.00
18	31,943					31,943	\$0.00
19	41,620					41,620	\$0.00
20	46,305					46,305	\$0.00
21	51,306					51,306	\$0.00
22	69,770					69,770	\$0.00
23	44,798					44,798	\$0.00
24	26,435					26,435	\$0.00
25	39,240					39,240	\$0.00
26	41,390					41,390	\$0.00
27	37,878					37,878	\$0.00
28	71,644					71,644	\$0.00
29	75,938					75,938	\$0.00
30	51,558					51,558	\$0.00
31							#VALUE!
Totals	1,350,656					1,350,656	
Total Cost	\$0.00					\$0.00	

There was a server failure on 9/23 which prevented this report from automatically updating while the server was down. The server was reset on 9/25.

Since the issue wasn't with the meter itself, we were able to manually pull the information from the meter to add to the

9/1/23-9/7/23 262,141
9/8/23 -9/30/23 1,088,515

Monthly Production

October 2023

Monthly Statistics

Total	1,584,680
Days Pumped	31
Average	51,119
Maximum Total	114,209
on Day	20
Minimum Total	28,814
on Day	8

Daily Statistics

Maximum	114,209
Minimum	28,814

Location Statistics

Maximum	1,584,680
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	34,272				34,272	\$0.00
2	49,582				49,582	\$0.00
3	49,203				49,203	\$0.00
4	48,327				48,327	\$0.00
5	52,038				52,038	\$0.00
6	54,859				54,859	\$0.00
7	53,257				53,257	\$0.00
8	28,814				28,814	\$0.00
9	31,132				31,132	\$0.00
10	31,484				31,484	\$0.00
11	32,558				32,558	\$0.00
12	36,681				36,681	\$0.00
13	64,085				64,085	\$0.00
14	73,427				73,427	\$0.00
15	55,474				55,474	\$0.00
16	52,580				52,580	\$0.00
17	38,266				38,266	\$0.00
18	42,222				42,222	\$0.00
19	64,540				64,540	\$0.00
20	114,209				114,209	\$0.00
21	38,400				38,400	\$0.00
22	43,208				43,208	\$0.00
23	36,386				36,386	\$0.00
24	59,763				59,763	\$0.00
25	73,855				73,855	\$0.00
26	59,230				59,230	\$0.00
27	91,255				91,255	\$0.00
28	46,496				46,496	\$0.00
29	45,181				45,181	\$0.00
30	42,117				42,117	\$0.00
31	41,779				41,779	\$0.00
Totals	1,584,680				1,584,680	
Total Cost	\$0.00				\$0.00	

10/1/23-10/6/23 288,281
 10/7/23 -10/30/23 1,296,399

Monthly Production

November

2023

Monthly Statistics	
Total	1,092,858
Days Pumped	30
Average	36,429
Maximum Total	58,733
on Day	20
Minimum Total	17,997
on Day	19

Daily Statistics	
Maximum	58,733
Minimum	17,997

Location Statistics	
Maximum	1,092,858
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter			Total	Total Cost
1	39,465			39,465	\$0.00
2	41,174			41,174	\$0.00
3	53,719			53,719	\$0.00
4	40,591			40,591	\$0.00
5	25,699			25,699	\$0.00
6	37,603			37,603	\$0.00
7	41,898			41,898	\$0.00
8	47,774			47,774	\$0.00
9	50,190			50,190	\$0.00
10	36,351			36,351	\$0.00
11	58,420			58,420	\$0.00
12	47,539			47,539	\$0.00
13	24,832			24,832	\$0.00
14	29,288			29,288	\$0.00
15	29,197			29,197	\$0.00
16	28,397			28,397	\$0.00
17	49,884			49,884	\$0.00
18	30,610			30,610	\$0.00
19	17,997			17,997	\$0.00
20	58,733			58,733	\$0.00
21	40,331			40,331	\$0.00
22	51,088			51,088	\$0.00
23	29,929			29,929	\$0.00
24	22,249			22,249	\$0.00
25	23,599			23,599	\$0.00
26	27,633			27,633	\$0.00
27	37,252			37,252	\$0.00
28	22,946			22,946	\$0.00
29	25,108			25,108	\$0.00
30	23,362			23,362	\$0.00
31					#VALUE!
Totals	1,092,858			1,092,858	
Total Cost	\$0.00			\$0.00	

11/1/23-11/7/23
11/8/23 -11/30/23

280,149
812,709

Monthly Production

December 2023

Monthly Statistics	
Total	1,028,129
Days Pumped	31
Average	33,165
Maximum Total	58,451
on Day	21
Minimum Total	16,516
on Day	17

Daily Statistics	
Maximum	58,451
Minimum	16,516

Location Statistics	
Maximum	1,028,129
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter			Total	Total Cost
1	51,073			51,073	\$0.00
2	42,532			42,532	\$0.00
3	19,294			19,294	\$0.00
4	31,913			31,913	\$0.00
5	27,647			27,647	\$0.00
6	25,582			25,582	\$0.00
7	26,925			26,925	\$0.00
8	38,336			38,336	\$0.00
9	34,795			34,795	\$0.00
10	32,333			32,333	\$0.00
11	25,118			25,118	\$0.00
12	31,205			31,205	\$0.00
13	30,310			30,310	\$0.00
14	38,093			38,093	\$0.00
15	35,576			35,576	\$0.00
16	40,080			40,080	\$0.00
17	16,516			16,516	\$0.00
18	33,369			33,369	\$0.00
19	31,959			31,959	\$0.00
20	36,935			36,935	\$0.00
21	58,451			58,451	\$0.00
22	46,507			46,507	\$0.00
23	26,783			26,783	\$0.00
24	19,210			19,210	\$0.00
25	17,364			17,364	\$0.00
26	33,585			33,585	\$0.00
27	35,340			35,340	\$0.00
28	29,463			29,463	\$0.00
29	38,786			38,786	\$0.00
30	43,618			43,618	\$0.00
31	29,431			29,431	\$0.00
Totals	1,028,129			1,028,129	
Total Cost	\$0.00			\$0.00	

12/1/23-12/7/23 224,966
 12/8/23 -12/31/23 803,163



Engineering Department &
Department of Public Works
Monthly Utility Commission
Report for December 2023

OPERATIONS NOTES:

Sanitary Sewer

- Employees maintained and read laser meters in the sanitary collection system.
- Monitored sanitary sewer system for inflow and infiltration (I&I), televised sanitary mains, sanitary manholes were inspected, and the sewer jetter was operating in the system.
- Jetted 4,000 ft. of sewer main line.

Storm Sewer

- Development site plans were reviewed.
- Street sweeping continued.
- Cleaned storm inlets.
- The leaf vacuums operated throughout the Village until December 22nd.

Storm Ponds

- Checked pumps before rain events.
- Cleaned trash racks.

Water

- Lawn restoration for one new hydrant

ENGINEERING NOTES: 2023 Utility Projects – December

The table below identifies the installed and/or removed public utilities in the month of December.

December 2023 - Utility Installation and Abandonments			
<i>Village of Little Chute – Founders Estates Subdivision</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
6" Water Valve	EA	4.0	NA
6" PVC Hydrant Lead	LF (EA)	55.0 (4.0)	NA
Fire Hydrant	EA	4.0	NA
8" Water Valve	EA	3.0	NA
8" PVC Water Main	LF	1,491.0	NA
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Main	LF	1,393.0	NA
4' Dia. Standard Precast Sanitary Manhole	VF (EA)	96.94 (8.0)	NA
4" PVC Sanitary Lateral	LF (EA)	1,902.5 (41.0)	NA
STORM SEWER	Units	Installed	Abandoned/Removed
None	NA	None	NA

Founders Estates Subdivision - Utility Project

Don Hietpas & Sons has completed the installation of the sanitary sewer main and sanitary laterals for the new subdivision. The water main is installed, with the exception of the water services.

Top Priorities for January 2024

Founders Estates Subdivision - Utility Project

Crews have completed approximately 25% of the storm sewer main, crews continue with the construction of the storm sewer. Storm sewer inlets, catch basins, and storm laterals will be constructed after completion of the storm sewer main. Crews will also complete the construction of the polyethylene water services after testing and obtaining the safe water samples, as required.

Buchanan Street Utilities & Concrete Paving Project

Staff have come to agreement with Kruczek Construction on the final utility quantities for the Buchanan Street Utility contract. The final pay application has been approved and submitted to the Village Finance Department for processing. Staff continues discussion and is working with Vinton Construction and their sub-contractors to complete final quantities and prepare final project payment and project closeout.

Randolph Drive Utilities & Concrete Paving Project

Staff continues working with Don Hietpas & Sons, Vinton Construction, and their sub-contractors to complete final quantities and prepare final pay applications and project closeouts.

Miscellaneous:

Engineering Staff continues work on the 2024 West Evergreen Drive Reconstruction Project (Phase 3) which is located between Holland Road and Vandebroek Road. Project plans and bid package are scheduled to be available on January 31st, bids will be excepted at Village Hall until Thursday, February 15th at 2:00 pm at which time they will be opened and read aloud by Village staff.

Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff is also working with the General Contractor (Milbach) to administer the final quantities and pay application to complete project closeout.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process.

Continue efforts to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on finance, year-end reporting, and asset allocation for the upcoming audit.

UTILITY COMMISSION

January 16, 2024



Utility Bills List

The above payments are recommended for approval on January 16, 2024. \$ 289,962.19

Rejected: _____

UTILITY INVOICES PAID WITH VILLAGE BILLS - DECEMBER 20 - JANUARY 14 \$ 98,170.67

TOTAL \$ 388,132.86

Approved: January 18, 2022

Kevin Coffey, Chairperson

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.GL Account = "620000000000"-62099999999,"610000000000"-61099999999,"630000000000"-63099999999

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AL HARDWARE COMPANY				
282931	COUPLERS & BALL VALVES	25.58	12/23	620-53634-255
282990	PLUG SCH40 PVC	3.59	12/23	620-53634-255
283172	BATTERIES	6.99	12/23	620-53634-255
283267	OIL AND BALL VLV	27.17	01/24	620-53624-255
Total AL HARDWARE COMPANY:		63.33		
AUTOMATED COMFORT CONTROLS				
34994	ANNUAL MAINTENANCE - JAN-DEC 2024	834.31	01/24	620-53624-255
34994	ANNUAL MAINTENANCE - JAN-DEC 2024	834.31	01/24	620-53634-255
Total AUTOMATED COMFORT CONTROLS:		1,668.62		
BADGER METER INC				
80148567	ORION CELLULAR LTE SERV UNIT	957.64	12/23	620-53904-214
Total BADGER METER INC:		957.64		
BATTERIES PLUS LLC				
P68742598	BATTERIES	214.27	12/23	620-53644-225
P69161141	SANITARY SEWER METER BATTERIES	118.80	01/24	610-53612-251
Total BATTERIES PLUS LLC:		333.07		
FERGUSON WATERWORKS LLC #1476				
406169-1	STEM O RINGS	108.38	12/23	620-53634-255
406882	REPLACEMENT REPAIRS	3,719.00	12/23	620-53644-251
406882	REPLACEMENT REPAIRS	300.00	12/23	620-53644-254
407202	HYDRANT MARKERS	525.00	12/23	620-53644-254
Total FERGUSON WATERWORKS LLC #1476:		4,652.38		
FOX-WOLF WATERSHED ALLIANCE				
2024 NEWSC 52	2024 NEWSC MEMBERSHIP DUES	1,935.00	01/24	630-53444-225
Total FOX-WOLF WATERSHED ALLIANCE:		1,935.00		
GRAINGER				
9936410969	FILTERS, COUPLING, TEES, ETC.	2,804.62	12/23	620-53624-302
9942986333	DRAIN CLEANING CABLE	192.75	12/23	620-53644-252
Total GRAINGER:		2,997.37		
HAWKINS INC				
6642971	AZONE	786.02	12/23	620-53634-214
6642971	SODIUM SILICATE	3,128.08	12/23	620-53634-220
6654037	AZONE	228.39	12/23	620-53634-220
6654149	AZONE	630.71	12/23	620-53634-214
6654149	SODIUM SILICATE	3,671.44	12/23	620-53634-220
Total HAWKINS INC:		8,444.64		

Invoice	Description	Total Cost	Period	GL Account
HEART OF THE VALLEY				
010324	DECEMBER WASTEWATER	193,787.58	12/23	610-53611-225
010324	FOG CONTROL	81.00	12/23	610-53611-204
Total HEART OF THE VALLEY:		193,868.58		
MCO				
30262	NOVEMBER MILEAGE REIMBURSEMENT	529.75	12/23	620-53644-247
30325	JANUARY 2024 OPERATIONS	39,922.96	01/24	620-53644-115
30344	DECEMBER 2023 BILLABLE MILEAGE	590.85	12/23	620-53644-247
Total MCO:		41,043.56		
MIDWEST SALT LLC				
P471147	COARSE WATER CONDITIONING ROCK	3,961.00	12/23	620-53634-224
P471289	COARSE WATER CONDITIONING ROCK	3,923.60	12/23	620-53634-224
P471327	COARSE WATER CONDITIONING ROCK	3,940.60	12/23	620-53634-224
P471514	COARSE WATER CONDITIONING ROCK	3,967.80	01/24	620-53634-224
Total MIDWEST SALT LLC:		15,793.00		
WATER TOWER CLEAN & COAT INC				
WT78888	DESIGN & FABRICATION FOR DNR COMPLIANCE	18,205.00	12/23	620-53644-250
Total WATER TOWER CLEAN & COAT INC:		18,205.00		
Grand Totals:		289,962.19		

Report GL Period Summary

Vendor number hash: 71686
Vendor number hash - split: 81003
Total number of invoices: 26
Total number of transactions: 31

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	289,962.19	289,962.19
Grand Totals:	289,962.19	289,962.19

Report Criteria:

Invoice Detail.GL Account = "620000000000"- "620999999999", "610000000000"- "610999999999", "630000000000"- "630999999999"

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AT& T (409)							
92078873810963 1	Invoi	NOV/DEC SERVICES	70.31	Open	Non		620-53924-203
Total AT& T (409):			70.31				
AT&T LONG DISTANCE (2751)							
12/23 845626857	Invoi	NOV/DEC CHARGES	.26	Open	Non		620-53924-203
Total AT&T LONG DISTANCE (2751):			.26				
BATTERIES PLUS LLC (652)							
P68516856	Invoi	12V BATTERIES	301.80	Open	Non		620-53644-225
P68586975	Invoi	SANITARY SEWER METER BATTERIES	118.80	Open	Non		610-53612-251
Total BATTERIES PLUS LLC (652):			420.60				
BOND TRUST SERVICES CORP (4071)							
85083	Invoi	AGENT FEE - SERIES 2017B	1.00	Open	Non		620-53924-204
Total BOND TRUST SERVICES CORP (4071):			1.00				
CELLCOM (4683)							
710829 DECEMBE	Invoi	STORM I-PADS	23.59	Open	Non		630-53442-218
710829 DECEMBE	Invoi	SANITARY SEWER I-PAD	23.59	Open	Non		610-53612-218
Total CELLCOM (4683):			47.18				
CIVIC SYSTEMS LLC (705)							
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	2,373.00	Open	Non		610-53614-208
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	2,218.00	Open	Non		620-53924-208
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	4,024.00	Open	Non		630-53444-208
Total CIVIC SYSTEMS LLC (705):			8,615.00				
DONALD HIETPAS & SONS INC. (209)							
120423-3	Invoi	REPAIR TWO STORM LATERALS BUCHANAN & S	7,398.11	Open	Non		630-53442-204
Total DONALD HIETPAS & SONS INC. (209):			7,398.11				
FERGUSON WATERWORKS LLC #1476 (221)							
400777	Invoi	REPLACEMENT REPAIRS	840.00	Open	Non		620-53644-251
401997	Invoi	LEAK LOCATE - LANDERMANS MAIN ST	650.00	Open	Non		620-53644-252
404946	Invoi	MAINTENANCE PARTS	160.00	Open	Non		620-53644-251
405184	Invoi	MAINTENANCE PARTS	70.00	Open	Non		620-53644-251
406169	Invoi	STEM O RINGS	22.85	Open	Non		620-53634-255
CM039527	Invoi	LEAK LOCATE - LANDERMANS MAIN ST	325.00	Open	Non		620-53644-252
Total FERGUSON WATERWORKS LLC #1476 (221):			1,417.85				
GARROW OIL (4236)							
400992 405787	Invoi	DIESEL FUEL	19.09	Open	Non		630-53441-247
400992 405787	Invoi	DIESEL FUEL	500.36	Open	Non		630-53442-247

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total GARROW OIL (4236):			519.45				
H.I.S. COMP LLC (5470)							
7345	Invoi	DOYLE PARK WELL NO 1 ROOF PROJECT	25,516.20	Open	Non		620-53604-302
Total H.I.S. COMP LLC (5470):			25,516.20				
HEART OF THE VALLEY (280)							
123123MP	Invoi	DECEMBER HOV METER PAYABLE	11,448.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			11,448.00				
HERRLING CLARK LAW FIRM LTD (208)							
3Q/23 131-18Q	Invoi	CITY OF KAUKAUNA VS HOVMSD	210.00	Open	Atto		610-53614-262
Total HERRLING CLARK LAW FIRM LTD (208):			210.00				
JACOBUS ENERGY LLC (4955)							
2798864	Invoi	DIESEL FUEL	919.23	Open	Non		620-53624-248
Total JACOBUS ENERGY LLC (4955):			919.23				
KAUKAUNA UTILITIES (234)							
DECEMBER 2023	Invoi	PUMP STATION - JEFFERSON ST	946.62	Open	Non		620-53624-249
DECEMBER 2023	Invoi	#4 WELL - EVERGREEN DR	5,228.19	Open	Non		620-53624-249
DECEMBER 2023	Invoi	#3 WELL - WASHINGTON ST	2,436.69	Open	Non		620-53624-249
DECEMBER 2023	Invoi	STEPHEN ST TOWER/LIGHTING	147.24	Open	Non		620-53624-249
DECEMBER 2023	Invoi	DOYLE PARK WELL	3,862.96	Open	Non		620-53624-249
DECEMBER 2023	Invoi	1800 STEPHEN ST STORM	509.68	Open	Non		630-53441-249
Total KAUKAUNA UTILITIES (234):			13,131.38				
KERBERROSE SC (2740)							
327662	Invoi	PROGRESS BILLING FOR 2023 FINANCIAL STATE	3,848.00	Open	Non		610-53614-262
327662	Invoi	PROGRESS BILLING FOR 2023 FINANCIAL STATE	3,596.00	Open	Non		620-53924-262
327662	Invoi	PROGRESS BILLING FOR 2023 FINANCIAL STATE	6,526.00	Open	Non		630-53444-262
Total KERBERROSE SC (2740):			13,970.00				
MCMAHON ASSOCIATES INC (276)							
933316	Invoi	PROFESSIONAL SERVICES 10/23/23 TO 12/02/23	1,869.65	Open	Non		630-53441-204
Total MCMAHON ASSOCIATES INC (276):			1,869.65				
MIDWEST SALT LLC (5001)							
P471166	Invoi	COARSE WATER CONDITIONING ROCK	3,979.70	Open	Non		620-53634-224
Total MIDWEST SALT LLC (5001):			3,979.70				
OUTAGAMIE COUNTY TREASURER (486)							
1020312	Invoi	OCTOBER FUEL BILL	9.80	Open	Non		630-53441-247
1020312	Invoi	OCTOBER FUEL BILL	1,787.70	Open	Non		630-53442-247
1020312	Invoi	OCTOBER FUEL BILL	94.64	Open	Non		610-53612-247
1020312	Invoi	OCTOBER FUEL BILL	431.53	Open	Non		620-53644-247
1020345	Invoi	MACHINE REPAIR ON CTH N	304.80	Open	Non		610-53612-204
2024 DRAINAGE B	Invoi	VANDENBROEK DRAINAGE DISTRICT SPECIAL A	3,227.00	Open	Non		630-53440-410

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total OUTAGAMIE COUNTY TREASURER (486):			5,855.47				
POSTAL EXPRESS & MORE LLC (5093)							
249050	Invoi	POSTAGE-WATER TESTS	18.78	Open	Non		620-53644-204
249105	Invoi	POSTAGE-WATER TESTS	18.28	Open	Non		620-53644-204
249268	Invoi	POSTAGE-WATER TESTS	18.76	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):			55.82				
PRIMADATA LLC (4671)							
JANUARY 2024	Invoi	JAN POSTCARD POSTAGE	350.00	Open	Non		610-53613-226
JANUARY 2024	Invoi	JAN POSTCARD POSTAGE	350.00	Open	Non		620-53904-226
JANUARY 2024	Invoi	JAN POSTCARD POSTAGE	350.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):			1,050.00				
TNT PROFESSIONAL LAND SURVEYORS INC (5183)							
323-116-02	Invoi	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	Open	Non		610-51222-204
323-116-02	Invoi	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	Open	Non		620-51222-204
323-116-02	Invoi	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	Open	Non		630-51222-204
Total TNT PROFESSIONAL LAND SURVEYORS INC (5183):			1,350.00				
VERIZON WIRELESS (3606)							
9951722643	Invoi	NOV/DEC	76.73	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			76.73				
VILLAGE OF LITTLE CHUTE (1404)							
DECEMBER 2023	Invoi	PUMP STATION - JEFFERSON ST	36.82	Open	Non		620-53624-249
DECEMBER 2023	Invoi	DOYLE PARK WELL #1	15.86	Open	Non		620-53624-249
DECEMBER 2023	Invoi	WELL #3 - WASHINGTON ST	12.38	Open	Non		620-53624-249
DECEMBER 2023	Invoi	625 E EVERGREEN DR	152.32	Open	Non		620-53624-249
DECEMBER 2023	Invoi	1200 STEPHEN ST - WATER TOWER	13.20	Open	Non		620-53624-249
DECEMBER 2023	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non		630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			248.73				
Grand Totals:			98,170.67				

Report GL Period Summary

Vendor number hash: 70459
Vendor number hash - split: 115624
Total number of invoices: 33
Total number of transactions: 56

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	98,170.67	98,170.67
Grand Totals:	98,170.67	98,170.67