



# AGENDA

## REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, January 17, 2024  
TIME: 6:00 p.m.

**Virtually attend the January 17th, Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting: <https://us06web.zoom.us/j/87186195949>

Meeting ID: 871 8619 5949

Dial by your location: +1 312 626 6799 US (Chicago)

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

#### G. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Minutes of the Special Board Meeting of December 28, 2023
- 2. Minutes of the Regular Board Meeting of January 3, 2024
- 3. Disbursement List
- 4. Adopt – Resolution No. 1, Series 2024 a CSM 1301 & 1221 E Lincoln Ave

- H. Discussion/Action — Heesakker Park Trust Proposal
- I. Discussion/Action — Terrace Tree Program Update
- J. Discussion/Action — Housing Affordability Report
- K. Discussion/Action — Fire Department CheeseFest Grant
- L. Department and Officers Progress Report
- M. Call for Unfinished Business

- N. Items for Future Agenda
- O. Closed Session:
  - (a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Item*
- P. Return to Open Session
- Q. Adjournment

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

E S T A B L I S H E D 1 8 4 8

DECEMBER  
2023

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2023

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)



# VILLAGE ADMINISTRATOR

## December Administration Updates

- Preparation for public informational meeting regarding our only reconstruction project for 2024, Evergreen Drive.
- LCBA meeting in December was at Rachel Ann Quilts, downtown. The LCBA discussed 2024 meeting scheduling ideas in order to attract a broader business audience in the Village. Discussed various Village updates such as construction plans. Inquiries about future “Wine Walk” style events, perhaps with baked goods vs. alcohol in order to attract more shoppers downtown.
- Finalizing annual performance reviews and filing them with Human Resources. We saw positive feedback and success with the new format, completed by DPW. Will be revamping all reviews to this format for 2024.
- Highest priority task is to complete the draft of the Design and Engineering RFP for the Fire Station. We aim to meet as a team in December and post the RFP for submissions by 2/02/2024.
- Hosted a seminar for employees (completed by Von Briesen) regarding open records requests and compliance based on statutes. Overall, a success and educational. We will have more seminars on varying topics in the future.
- Thank you to our Clerks Department for hosting the annual Holiday Luncheon at Village Hall. Congratulations to our big prize winner,

## Current Work List and Progress Update

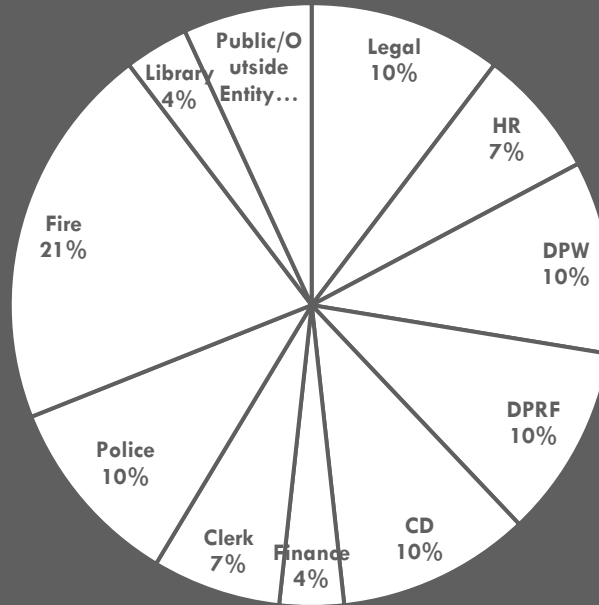
- Ebben Trail Storm project – finalizing the easement language for authorization to proceed.
- Assisting departments in various day-to-day operations.
- Monitoring project progress both in private development and public construction.
- Personnel Handbook update slated to kick back up in January of 2024.
- Working with legal on various ongoing items in the Village. Making significant progress in these areas.

## Items for January

- Execute Ebben Trail easements with property owners to solidify and secure placement of the trail and storm pipe for 2024 project.
- Fire Station tour as part of the Design and Engineering RFP.
- Assist Departments in various projects and situations.
- Assist Human Resources in various personnel matters.
- Attending various board and committee meetings.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. La update was 1/11/2023.

## 2024 TOTAL ADMIN TIME ALLOCATION



# VILLAGE CLERK

The 2023 Newsletter was completed and mailed to residents and businesses in December, this included incorporating the public drinking water notice which resulted in significant savings to the Village. We continue to plan and prepare for 2024 Elections, attending training webinars, purchasing supplies and equipment, and contacting poll workers. 2024 Nomination paperwork was distributed and collected along with declaration of non-candidacy paperwork.


For the month of December, the Clerk's office completed our goals of:


- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Assisted with Public Drinking water notice
- Created 2023 Fall Village Newsletter
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Plan for 2024 Elections
- Prepare 2024 Nomination Paperwork and Declaration of Non-Candidacy paperwork
- Update Village Calander for 2024 Board and Commission meetings
- Complete 4<sup>th</sup> quarter committee attendance


Goals for January:

- Agendas/Minutes for meetings
- Distribute and Collect 2024 nomination paperwork
- 2024 Election preparations
- Update Village Calander for 2024 Board and Commission meetings
- Share data from social media sites
- Work with Parks and Rec to update Message Boards
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map
- Process Operator License Renewals

## 2023 Social Media Metrics      October   November   December   2023 Totals

	<b>Facebook Posts</b>				
	People Reached	54,073	28,159	22,379	529,144
	Engagement	3,763	1,475	1,281	28,391
	Likes and Reactions	3,024	1,130	966	26,630
	Comments	436	192	176	3,692
	Shares	303	153	139	2,277
	Link Clicks	471	1,131	582	5,730
	Page Visists	5,196	4,617	5,018	59,597
	Most popular post (reach)	Splash Pad	TbTh Doyle	TbTh Centenial	0
	New Followers	79	44	41	869
	Unfollowers	8	7	12	96
	Total Followers	6,867	6,902	6,934	9,634
	<b>Facebook Videos</b>				
	Minutes Viewed	25	47	97	11,884
	1-Minute Video Views	4	9	5	2,728
	3-Second Video Views	63	83	477	20,523
	Video Engagement	3	5	8	904
	Most popular Video	Ebben Trail update	NA	Nechodom Award	

	<b>Instagram</b>				
	Instagram Posts	8	7	15	96
	Likes	109	60	44	574
	Video Views	0	0	0	4
	Reach	340	190	246	2,996
	Followers	971	981	990	990
	Popular Post	Splash pad	TbTh Dutch	TbTh Centenial	

	<b>LinkedIn</b>				
	Search Apperances	37	32	28	731
	Unique Visitors	39	17	22	330
	Post Impressions	280	114	215	1,274
	Custom clicks	0	3	0	5
	followers	269	271	276	276

# FINANCE DEPARTMENT

## HIGHLIGHTS

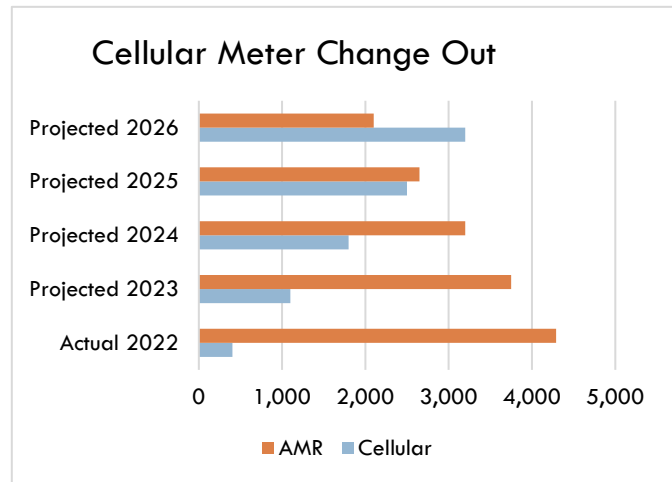
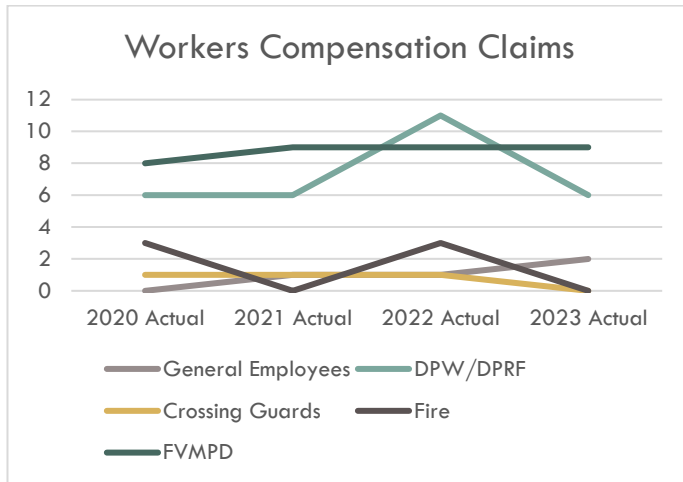
- Timely filed Tax Levy Limit Worksheet and Statement of Taxes with the State.
- Completed 2023 preliminary audit fieldwork on December 13<sup>th</sup>.
- Telephone interviews were completed, and in-person interviews commenced for the Accounts Payable Clerk position.
- Payroll & Benefits Specialist updated payroll system with 2024 health, dental, vision, life, disability, Wisconsin Retirement System (WRS) and voluntary benefit election changes and premium rates.
- All remaining compensatory time for non-Wisconsin Professional Police Association (WPPA) employees was paid out on the first payroll in December.
- We have enjoyed seeing many residents stop in to pay their taxes this month. Almost \$8 million has been collected at Village Hall with Capital Credit Union and Bank of Little Chute collecting more than \$1 million combined. Total tax collected in December between the three locations is over \$9 million.
- 2024 dog tag licenses are available for citizen application and distribution. Many residents are already coming in to fulfill requirements.
- The majority of 2023 Accounts Receivable invoices were issued prior to year end by the Accounting Clerk avoiding manual entry process to accrue back to 2023 if issued in 2024.
- 2024 Weights and Measures License invoices were distributed to applicable area businesses payable by December 31, 2023, so comply for operations on January 1, 2024.
- Settled the \$7,045,000 general obligation issue including setting up future payment files and amortization schedules for applicable funds.

## TOP PRIORITIES FOR JANUARY

- Complete January Tax Settlement with taxing entities for collections in December.
- 2023 audit preparation including issuance of 2023 special assessment bills.
- In-person interviews will wrap up for the Accounts Payable Clerk position and an employment offer extended.
- The Payroll & Benefits Specialist will update payrates effective 1/1/24 and replenish leave banks for the new year.
- 2023 W-2's and 1099's will be issued within the deadlines.
- Compensatory time for WPPA employees per contract will be paid out with the first pay period in January.
- Tax collection, including accurate processing and reporting will continue to be a focus.
- Annual WRS reporting and reconciliation will be completed to regulatory required filing timely.
- Preparation for the worker's compensation audit to take place in addition to annual reporting of 2023 work-related injuries and illnesses.

## CONTINUOUS IMPROVEMENT EFFORTS

- The Utility Billing Specialist is reaching out to residents who receive both electronic and postcard utility bills. 156 residents responded to date for an annual cost savings of \$655 for the Village.
- Staff participated in several year-end training refreshers for our general ledger software, WRS reporting, IRS/State required filings and continuing professional licensure education requirements.



## PERFORMANCE MEASUREMENTS

	Actual <u>2021</u>	Actual <u>2022</u>	Projected <u>2023</u>	Target <u>2024</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	4	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	(.5)% vs (.6)%	(2.87)% vs (3.8)%	2.5% vs 1.8%	2.5% vs 2.0%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	100	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

## FINANCE LEARNING OPPORTUNITY

Positive pay is a popular automated cash service that helps banks detect fraud by matching the company's issued check with the check presented for payment. The dollar amount, check number and account number must all match, or the check is flagged and sent back to the issuer for review. The Village implemented positive pay in 2019 as a part of the request for proposals for banking services. This service proved its value on January 10, 2024 when a fraudulent check was presented for payment. Fraud is everywhere and the Village is not immune. Had this valuable internal control not been in place, the Village would have been out ~\$10,000.

	DECEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget VARIANCE	% OF BUDGET Highlight > 100%
<b>GENERAL FUND</b>					
Taxes	(385.61)	1,155,263.34	1,152,789.00	2,474.34	100.21%
Total Licenses and Permits	14,820.40	101,993.97	115,950.00	(13,956.03)	87.96%
Intergovernmental Aid	-	2,556,712.15	2,468,055.00	88,657.15	103.59%
Public Charges for Service	15,634.08	165,749.76	147,894.00	17,855.76	112.07%
Fines and Forfeitures	8,018.71	90,623.47	91,000.00	(376.53)	99.59%
Total Interest	36,822.44	276,770.63	75,578.00	201,192.63	366.21%
Miscellaneous Revenue	4,150.00	175,173.23	195,107.00	(19,933.77)	89.78%
Other Financing Sources	18,539.43	401,025.05	220,000.00	181,025.05	182.28%
<b>Total General Fund Revenue</b>	<b>97,599.45</b>	<b>4,923,311.60</b>	<b>4,466,373.00</b>	<b>456,938.60</b>	<b>110.23%</b>
Village Board	9,252.39	90,609.96	101,675.00	(11,065.04)	89.12%
Administration	9,180.43	83,432.35	106,050.00	(22,617.65)	78.67%
Finance	26,623.82	257,478.37	315,631.00	(58,152.63)	81.58%
Clerk	22,456.26	209,305.25	208,048.00	1,257.25	100.60%
Community Development - Assessing	9,425.08	72,248.28	140,541.00	(68,292.72)	51.41%
Inspections	11,300.68	127,968.70	145,981.00	(18,012.30)	87.66%
Economic Development	3,650.06	93,804.04	108,703.00	(14,898.96)	86.29%
Village Hall	8,864.95	91,534.85	128,399.00	(36,864.15)	71.29%
Municipal Court	7,190.61	69,670.01	71,773.00	(2,102.99)	97.07%
Unallocated	(29,226.89)	25,433.59	209,157.00	(183,723.41)	12.16%
Insurance	6,720.12	191,558.77	212,402.00	(20,843.23)	90.19%
Village Promotion and Goodwill	3,790.24	38,341.28	38,919.00	(577.72)	98.52%
Fire Operations	36,440.09	317,477.86	362,524.00	(45,046.14)	87.57%
Fire Allocated	28,156.11	376,539.34	373,996.00	2,543.34	100.68%
Crossing Guards	10,553.91	71,515.35	79,703.00	(8,187.65)	89.73%
Public Works Administration	1,827.25	16,640.99	35,275.00	(18,634.01)	47.18%
Public Works Engineering & GIS	6,934.62	58,112.36	90,794.00	(32,681.64)	64.00%
Public Works Street Repair and Maintenance	55,588.54	668,411.36	770,641.00	(102,229.64)	86.73%
Public Works Support Services	4,169.91	44,801.99	53,576.00	(8,774.01)	83.62%
Public Works Vehicle Maintenance	5,936.13	121,917.90	150,900.00	(28,982.10)	80.79%
Public Works Snow and Ice Control	19,328.60	217,641.05	237,786.00	(20,144.95)	91.53%
Public Works Weed Control	495.78	7,410.14	20,661.00	(13,250.86)	35.87%
Public Works Recycling	5,475.04	42,095.85	49,804.00	(7,708.15)	84.52%
Park	40,403.47	519,035.30	542,749.00	(23,713.70)	95.63%
Recreation	16,626.31	204,212.10	227,179.00	(22,966.90)	89.89%
Forestry	14,745.18	193,562.50	194,167.00	(604.50)	99.69%
Youth Football	814.67	31,796.52	34,602.00	(2,805.48)	91.89%
Community Band	1,594.43	9,818.99	11,279.00	(1,460.01)	87.06%
Transfers	-	-	-	-	#DIV/0!
<b>Total General Fund Expenses</b>	<b>338,317.79</b>	<b>4,252,375.05</b>	<b>5,022,915.00</b>	<b>(770,539.95)</b>	<b>84.66%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(240,718.34)</b>	<b>670,936.55</b>	<b>(556,542.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	52,014.90	620,010.50	589,850.00	30,160.50	105.11%
Sanitation Expenses	44,429.49	497,114.82	488,730.00	8,384.82	101.72%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>7,585.41</b>	<b>122,895.68</b>	<b>101,120.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	2,440.16	123,937.36	97,000.00	26,937.36	127.77%
Flag Pole Memorial Expenses	147.50	2,793.50	2,100.00	693.50	133.02%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>2,292.66</b>	<b>121,143.86</b>	<b>94,900.00</b>		
<b>AQUATICS</b>					
Aquatics Revenue	213.78	203,043.31	188,603.00	14,440.31	107.66%
Aquatics Expenses	1,648.63	211,184.70	209,103.00	2,081.70	101.00%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(1,434.85)</b>	<b>(8,141.39)</b>	<b>(20,500.00)</b>		

	DECEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget VARIANCE	% OF BUDGET Highlight > 100%
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	2,076.60	647,444.04	625,260.00	22,184.04	103.55%
Library/Civic Center	56,908.25	584,894.96	640,360.00	(55,465.04)	91.34%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(54,831.65)</b>	<b>62,549.08</b>	<b>(15,100.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	64,220.95	4,169,753.49	4,048,677.00	121,076.49	102.99%
Police Services Consolidated	555,366.15	4,084,106.96	4,152,262.00	(68,155.04)	98.36%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(491,145.20)</b>	<b>85,646.53</b>	<b>(103,585.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	789.91	29,065.75	22,750.00	6,315.75	127.76%
Van Lieshout Rec Center Expenses	3,215.07	34,866.54	34,766.00	100.54	100.29%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>(2,425.16)</b>	<b>(5,800.79)</b>	<b>(12,016.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	674.63	43,080.67	47,400.00	(4,319.33)	90.89%
Promotional Fund Expenses	-	19,050.75	33,500.00	(14,449.25)	56.87%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>674.63</b>	<b>24,029.92</b>	<b>13,900.00</b>		
<b>AMERICAN RESCUE FUND</b>					
American Rescue Fund Revenues	2,108.17	298,766.67	769,257.00	(543,479.85)	38.84%
American Rescue Fund Expenses	244,380.65	502,652.56	1,399,546.00	(291,025.42)	35.92%
<b>AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(242,272.48)</b>	<b>(203,885.89)</b>	<b>(630,289.00)</b>		
<b>TRANSPORTATION SPECIAL REVENUE FUND</b>					
Transportation Special Revenue Fund Revenues	57.42	685.46	-	685.46	#DIV/0!
Transportation Special Revenue Fund Expenses	-	-	14,430.00	(14,430.00)	0.00%
<b>TRANSPORTATION SR FUND NET REVENUES (EXPENSES)</b>	<b>57.42</b>	<b>685.46</b>	<b>(14,430.00)</b>		
<b>SMALL BUSINESS MICRO LOAN FUND</b>					
Small Business Micro Loan Fund Revenues	753.58	9,142.85	800.00	8,342.85	1142.86%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
<b>SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)</b>	<b>753.58</b>	<b>9,142.85</b>	<b>300.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	653.10	8,798.32	200.00	8,598.32	4399.16%
Façade Renovation Grant Fund Expenses	-	1,461.00	1,500.00	(39.00)	97.40%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>653.10</b>	<b>7,337.32</b>	<b>(1,300.00)</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	14.35	3,694.32	3,486.00	208.32	105.98%
Nelson Crossing Maintenance Expenses	1,449.00	1,466.97	3,486.00	(2,019.03)	42.08%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>(1,434.65)</b>	<b>2,227.35</b>	<b>-</b>		



	DECEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget VARIANCE	% OF BUDGET Highlight > 100%
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	6,364.46	171,506.10	451,000.00	(279,493.90)	38.03%
Equipment Revolving Expenses	-	43,339.00	690,000.00	(646,661.00)	6.28%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>6,364.46</b>	<b>128,167.10</b>	<b>(239,000.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	172.25	83,325.93	80,000.00	3,325.93	104.16%
Facility and Technology Fund Expenditures	5,648.04	91,941.88	100,000.00	(8,058.12)	91.94%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(5,475.79)</b>	<b>(8,615.95)</b>	<b>(20,000.00)</b>		
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	2,124.38	1,889,671.19	1,661,750.00	227,921.19	113.72%
Tax Increment District 4 Expenses	1,292.70	1,223,911.89	1,419,369.00	(195,457.11)	86.23%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>831.68</b>	<b>665,759.30</b>	<b>242,381.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	990.42	434,076.98	439,298.00	(5,221.02)	98.81%
Tax Increment District 5 Expenses	2,839.29	302,118.34	305,184.00	(3,065.66)	99.00%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(1,848.87)</b>	<b>131,958.64</b>	<b>134,114.00</b>		
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	1,713,433.56	3,183,071.05	3,015,486.00	167,585.05	105.56%
Tax Increment District 6 Expenses	317,469.49	4,147,004.76	5,209,827.00	(1,062,822.24)	79.60%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>1,395,964.07</b>	<b>(963,933.71)</b>	<b>(2,194,341.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	3,112,872.46	3,874,983.70	770,200.00	3,104,783.70	503.11%
Tax Increment District 7 Expenses	78,616.79	619,706.09	580,279.00	39,427.09	106.79%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>3,034,255.67</b>	<b>3,255,277.61</b>	<b>189,921.00</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,423.40	134,012.58	94,840.00	39,172.58	141.30%
Tax Increment District 8 Expenses	4,099.27	185,810.70	1,727,310.00	(1,541,499.30)	10.76%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(675.87)</b>	<b>(51,798.12)</b>	<b>(1,632,470.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	308,532.86	496,077.73	191,550.00	304,527.73	258.98%
Park Improvement Expenses	7,821.53	340,747.77	698,364.00	(357,616.23)	48.79%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>300,711.33</b>	<b>155,329.96</b>	<b>(506,814.00)</b>		
<b>CONSTRUCTION FUND</b>					
Special Assessment Revenue	26,225.58	273,876.79	161,000.00	112,876.79	170.11%
Capital Projects Revenue	(7,313.31)	171,752.39	526,375.00	(354,622.61)	32.63%
<b>TOTAL CONSTRUCTION REVENUE</b>	<b>18,912.27</b>	<b>445,629.18</b>	<b>687,375.00</b>	<b>(241,745.82)</b>	64.83%
Special Assessment Expense	511.22	192,390.70	192,300.00	90.70	100.05%
Construction Projects	38,343.14	1,076,366.09	1,679,464.00	(603,097.91)	64.09%
Administration Capital Projects	24,905.83	259,428.17	213,668.00	45,760.17	121.42%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>63,760.19</b>	<b>1,528,184.96</b>	<b>2,085,432.00</b>	<b>(557,247.04)</b>	73.28%
<b>CONSTRUCTION FUND NET REVENUES (EXPENSES)</b>	<b>(44,847.92)</b>	<b>(1,082,555.78)</b>	<b>(1,398,057.00)</b>		

	DECEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget VARIANCE	% OF BUDGET Highlight > 100%
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>270,296.75</b>	<b>3,781,561.26</b>	<b>3,672,875.00</b>	<b>108,686.26</b>	<b>102.96%</b>
Sewer Capital	17,435.20	331,357.05	422,357.00	(90,999.95)	78.45%
Sewer Financing	20,816.00	255,109.95	255,518.00	(408.05)	99.84%
Sewer Treatment	193,868.58	2,488,392.38	2,401,600.00	86,792.38	103.61%
Sewer Collection	28,080.96	194,659.56	228,442.00	(33,782.44)	85.21%
Sewer Customer A/R	15,391.66	152,062.26	161,673.00	(9,610.74)	94.06%
Sewer Admin and General	13,778.78	203,914.48	205,121.00	(1,206.52)	99.41%
<b>TOTAL SEWER EXPENSES</b>	<b>289,371.18</b>	<b>3,625,495.68</b>	<b>3,674,711.00</b>	<b>(49,215.32)</b>	<b>98.66%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>(19,074.43)</b>	<b>156,065.58</b>	<b>(1,836.00)</b>		

<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>223,913.15</b>	<b>2,646,558.24</b>	<b>3,103,402.00</b>	<b>(456,843.76)</b>	<b>85.28%</b>
Water Capital Projects	18,721.05	439,808.56	521,357.00	(81,548.44)	84.36%
Water Financing	69,135.44	757,751.80	761,212.00	(3,460.20)	99.55%
Water Source	25,896.35	111,656.41	95,200.00	16,456.41	117.29%
Pumping	33,440.55	272,878.79	265,891.00	6,987.79	102.63%
Water Treatment	58,440.45	652,971.54	483,035.00	169,936.54	135.18%
Water Distribution	30,049.95	660,224.85	844,422.00	(184,197.15)	78.19%
Customer A/R	8,310.27	67,622.22	74,447.00	(6,824.78)	90.83%
Admin and General	10,354.43	159,523.80	189,099.00	(29,575.20)	84.36%
<b>TOTAL WATER EXPENSES</b>	<b>254,348.49</b>	<b>3,122,437.97</b>	<b>3,234,663.00</b>	<b>(112,225.03)</b>	<b>96.53%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>(30,435.34)</b>	<b>(475,879.73)</b>	<b>(131,261.00)</b>		

<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>165,597.87</b>	<b>1,501,223.29</b>	<b>2,123,890.00</b>	<b>(622,666.71)</b>	<b>70.68%</b>
Stormwater Capital Projects	11,916.27	418,756.65	506,347.00	(87,590.35)	82.70%
Storm Financing	67,059.38	579,610.93	557,497.00	22,113.93	103.97%
Storm Pond Maintenance	6,172.05	49,301.17	147,544.00	(98,242.83)	33.41%
Storm Collection	39,160.84	233,190.61	456,283.00	(223,092.39)	51.11%
Storm Customer A/R	6,612.10	60,323.17	63,039.00	(2,715.83)	95.69%
Storm Admin and General	18,640.24	262,212.10	247,029.00	15,183.10	106.15%
<b>TOTAL STORM EXPENSES</b>	<b>149,560.88</b>	<b>1,603,394.63</b>	<b>1,977,739.00</b>	<b>(374,344.37)</b>	<b>81.07%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>16,036.99</b>	<b>(102,171.34)</b>	<b>146,151.00</b>		

**Note some vendors have 4-6 week lag from time item or service is received until billed and several audit entries need to be completed yet so this is a SOFT close.**

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of December is a \$231,146 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in previous year.

Landfill revenue for Sewer Utility is billed on a quarterly billing; the fourth quarter has not been billed yet as waiting on data. Strength invoices have not been issued to Bel Brands (December), and Oh Snap (July - Dec as final adjustments for hauled waste need to be determined balancing with totes on hand).

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000), Water Utility (\$736,000) and Stormwater (\$842,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# COMMUNITY DEVELOPMENT

## HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners
- Continued discussions for further revitalization in our downtown

## TOP PRIORITIES FOR January 2024

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Meet with more Local Businesses and collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Addressing and Solar panel ordinance update/creation
- Work on updates to Sec 8 to allow for more options for the Village long term on commercial inspections and Building plan approvals
- Continue to Improve compliant tracking and follow-up process
- Continue to find and catalog all existing Conditional uses, Variance, and planning/zoning permits in effect.
- Compete and present Housing Affordability Report to the Village Board
-

### From our Building Inspector:

The Inspections department is working on completing an update on Sec. 8 and continuously updating our in-office procedures to create better records and a better service to residents.

### Highlights from December:

- Updated permits on Cloud Permit
- Working through improvements to informational pamphlets
- Attended multiple Inspector meetings in the region.
- Continued process of digitalizing/organization of Building plans.
  - Existing permits for Residential properties are in process of being scanned in and organized.

### **Permits Issued in December**

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
15	3	18	\$1,186.00	\$247,480.26

### **Permits Issued in 2023**

Total # of Permits	Total \$ Fees	Est. Construction \$
373	\$43,264.05	\$45,646,023.52

### **Number of New Home Permits Year To Date**

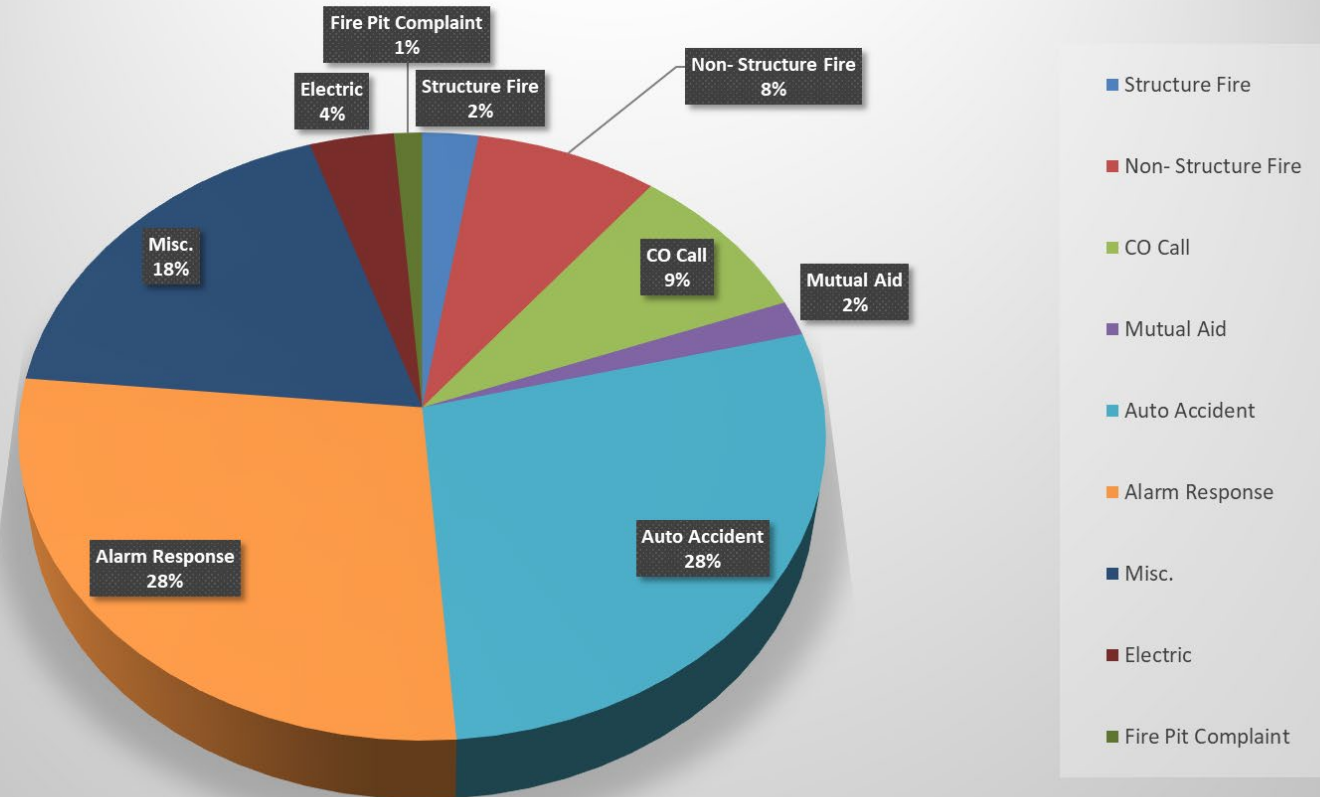
# New Single Family	# Duplexes	Total
4	2	6

# Little Chute Fire Department

## Little Chute Fire Department - 2023 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2023 Total Responses	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
<b>2023 SUMMARY</b>	<b>4</b>	<b>13</b>	<b>14</b>	<b>3</b>	<b>45</b>	<b>45</b>	<b>30</b>	<b>6</b>	<b>2</b>	<b>178</b>	<b>188</b>	<b>181</b>	<b>152</b>	<b>202</b>	<b>165</b>	<b>172</b>	<b>155</b>	<b>132</b>
January 2023 Calls	1	1	1	1	4	0	3	0	0	11								
February 2023 Calls	0	0	2	0	5	2	5	0	0	14								
March 2023 Calls	1	1	1	0	1	3	3	0	0	10								
April 2023 Calls	0	3	1	0	2	3	3	2	1	15								
May 2023 Calls	1	3	1	1	3	3	5	0	1	18								
June 2023 Calls	0	0	5	1	8	5	2	0	0	21								
July 2023 Calls	0	2	1	0	5	3	3	0	0	14								
August 2023 Calls	0	1	0	0	9	13	0	2	0	25								
September 2023 Calls	0	1	0	0	3	8	2	2	0	16								
October 2023 Calls	0	0	1	0	1	3	4	0	0	9								
November 2023 Calls	1	1	1	0	4	2	0	0	0	9								
December 2023 Calls	0	3	1	0	5	0	7	0	0	16								

Call by Type - 2023 Calls for Service



**LCFD Incident Report - December 2023****Number of Incidents: 16****Incidents Last Year: 17****Year-to-Date: 178**

Date	Time	Incident Number	Location	Description	Response	Vehicles
12/1/2023	17:28	23LC00163	Freedom Road & East Elm Street	Accident reported	Apparatus cancelled per Chief	3621 - Engine 3631 - Pickup
12/9/2023	14:14	23LC00164	East Elm & Kelly Street	Two car accident	Accident Clean up	3621 - Engine 3631 - Pickup
12/12/2023	12:18	23LC00165	300 Oak Park Drive - Oshkosh	MABAS call - wrong department	Cancelled prior to responding	
12/13/2023	1:15	23LC00166	Freedom Road & Highway 41	Oil spill reported	Cancelled by command after investigating	3631 - Pickup
12/16/2023	8:11	23LC00167	940 W Elm	CO alarm sounding	Checked with monitors, nothing found	3621 - Engine 3631 - Pickup 3641 - Aerial 3671 - Squad
12/17/2023	10:15	23LC00168	802 Jefferson Street	Smoke coming from behind stove	Ventilated, no fire found	3621 - Engine 3622 - Engine 3631 - Pickup 3641 - Aerial 3671 - Squad
12/19/2023	9:30	23LC00169	West Main Street & Madison	Recycling truck on fire	Truck no longer burning	3621 - Engine
12/20/2023	14:22	23LC00170	Freedom Road & Highway 41	Multiple vehicle accident	Accident Clean up	3621 - Engine 3622 - Engine
12/21/2023	15:58	23LC00171	2017 Taylor Street	Gas smell reported	Investigate, no gas leak found, assumed to be sulfur smell	3621 - Engine 3641 - Aerial 3671 - Squad
12/21/2023	17:39	23LC00172	1621 West Main Street	Gas smell reported	Investigate, no gas leak found, assumed to be sulfur smell	3621 - Engine
12/23/2023	5:06	23LC00173	724 Jeffereson Street	Flames visible from planter on porch	Cooled hot spots - cigarretes in planter	3621 - Engine 3631 - Pickup
12/24/2023	11:28	23LC00174	Higway Southbound exit ramp	Smoking coming from vehicle - overheated	Coolant leaked, cleaned up with oildry	3621 - Engine 3622 - Engine 3631 - Pickup
12/25/2023	14:42	23LC00175	300 Moasis Drive	Life assist requested	Response cancelled, EMT were able to remove from vehicle	3621 - Engine
12/27/2024	14:03	23LC00176	1426 Ridgeview Lane	Assist in gaining entry - person fell inside of residence	Open door with tools	3621 - Engine 3631 - Pickup
12/29/2023	20:12	23LC00177	North Avenue & Buchanan Street	Accident - vehicle hit deer	Cleaned roadway	3621 - Engine 3631 - Pickup
12/31/2023	9:07	23LC00178	2244 Golden Gate Drive	Smoke in apartment	Heat lamp on a blanket, smoldering, extinguished with ABC extinguisher	3621 - Engine 3631 - Pickup 3641 - Aerial 3671 - Squad



# FOX VALLEY METRO POLICE DEPARTMENT

## **PERSONNEL**

Metro Anniversaries for January:

Officer (Kimberly H.S. PSL) Randall Lefebber: 23 years

Officer Hunter Maulick: Three years

Officer Jack Schinke: Two years

Our new CSO, Ciara Oakley started with the FVMPD on 1/2/2024. CSO Oakley is an LCHS graduate currently studying Criminology at the University of Wisconsin, Whitewater. CSO Oakley will complete 80 hours of initial training before being scheduled for solo assignment.

A conditional offer of employment was extended to Hannah Vallafskey from Wrightstown, WI as a CSO. Vallafskey is a student at NWTC in Green Bay and is expected to start with the FVMPD at the end of the month.

## **TRAINING**

Department members attended training in December that was put on by Leah Eckhart who is a SANE Clinical Program Specialist for ThedaCare. SANE (Sexual Assault Nurse Examiner) is a registered nurse who has completed additional education and training to provide comprehensive health care to victims/survivors of sexual assault. In some communities, SANEs are called Forensic Nurse Examiners. Officers work closely with SANE staff when interacting with victims of sexual assault.

## **FLEET**

The new squad car, #131 was damaged during an incident in which a suspect fled from officers on foot from a local hotel. The extensive damage has been reported to insurance and repairs have been approved. It may be up to four months before the parts are available and the repairs can be completed.

The department is also seeking bids for the purchase of the 2024 squad car.

## **FACILITIES**

The lighting in some of the office rooms at the PD was upgraded to LED bulbs and fixtures – replacing the fluorescent tubes.

## PATROL & INVESTIGATIONS

- Investigator Uebelher investigated a string of 11 theft of mail complaints from business mailboxes where victims were out over \$50,000 dollars due to stolen and forged business checks. An arrest was made, and most victims were made whole by their banks. Months of investigation went into this case.
- Investigator Van Schyndel is finishing a multi-layer investigation that occurred in multiple jurisdictions where a subject stole multiple vehicles and firearms and used one of the firearms in a shooting in a neighboring jurisdiction. The suspect was arrested and while awaiting court, committed a felony battery in jail as well. Months of investigation went into this case.
- The school liaison officers (PSL's) worked with their school districts to finalize evacuation reunification sites.
- Patrol and investigations worked together on a large-scale drug case where over \$50,000 in pre-packaged THC and Psilocybin edibles were seized from a stash house in LC. This house was rented for no other purpose than a place to keep the drugs. A Porsche SUV that had been fully paid for by the suspect was seized. The suspect was charged with the highest-level felony for Possession with Intent to Deliver THC, over 10,000 grams. The suspect was charged with the highest-level felony for Possession with Intent to Deliver Psilocybin, over 500 grams.



**YEARLY ACTIVITY**

Below is a three-year comparison for calls for service in the Village of Little Chute.



# FOX VALLEY METRO POLICE DEPARTMENT

## Year-to-Date CAD Call Detail

### Year-To-Date CAD Received Calls

Call Nature	01/01/2023 to 12/31/2023:	01/01/2022 to 12/31/2022:	1 yr % change:	01/01/2021 to 12/31/2021:	2 yr % change:
911 Misdialed	890	634	40.4%	889	0.1%
Abandoned Vehicle	23	29	-20.7%	45	-48.9%
Abdominal A-Adam Response	22	6	266.7%	5	340.0%
Abdominal C-Charlie Response	9	8	12.5%	2	350.0%
Abdominal D-David Response	0	1	-100.0%	1	-100.0%
Accident in a Parking Lot	54	55	-1.8%	49	10.2%
Accident with Extrication	2	1	100.0%	2	0.0%
Accident with Injury	16	13	23.1%	14	14.3%
Accident with Scene Safety	11	9	22.2%	16	-31.2%
Accident with Spill Cleanup	8	3	166.7%	8	0.0%
Alcohol Violations	9	3	200.0%	2	350.0%
Allergies A-Adam Response	1	1	0.0%	1	0.0%
Allergies C-Charles Response	8	3	166.7%	0	N/A
Allergies D-David Response	7	2	250.0%	1	600.0%
Animal Bite	21	20	5.0%	32	-34.4%
Animal Bites B-Boy Response	1	0	N/A	0	N/A
Animal Bites D-David Response	0	0	N/A	1	-100.0%
Animal Call	193	203	-4.9%	209	-7.7%
Assault B-Boy Response	1	0	N/A	0	N/A
Assault D-David Response	0	1	-100.0%	0	N/A
Assist Citizen or Agency	533	533	0.0%	507	5.1%
Back Problem A-Adam Response	6	3	100.0%	3	100.0%
Back Problem C-Charles Response	2	1	100.0%	1	100.0%
Battery	8	1	700.0%	3	166.7%
Bicycle Stop	6	3	100.0%	6	0.0%
Bleeding A-Adam Response	3	2	50.0%	1	200.0%
Bleeding B-Boy Response	12	9	33.3%	4	200.0%
Bleeding C-Charles Response	0	0	N/A	1	-100.0%
Bleeding D-David Response	9	9	0.0%	7	28.6%
Breathing Problem C-Charles	9	9	0.0%	5	80.0%
Breathing Problem D-David	29	48	-39.6%	54	-46.3%

Breathing Problem E-Edward	0	2	-100.0%	1	-100.0%
Burglary	9	5	80.0%	13	-30.8%
Business Check	4	4	0.0%	0	N/A
CO or Hazmat C-Charles	0	0	N/A	1	-100.0%
CO or Hazmat D-David	0	1	-100.0%	0	N/A
Carbon Monoxide Alarm	15	16	-6.2%	18	-16.7%
Chest Complaint C-Charles	9	7	28.6%	7	28.6%
Chest Complaint D-David	16	24	-33.3%	16	0.0%
Choking A-Adam Response	3	0	N/A	0	N/A
Choking D-David Response	1	1	0.0%	1	0.0%
Choking E-Edward Response	0	0	N/A	3	-100.0%
Civil Matter Assist	12	13	-7.7%	16	-25.0%
Civil Process	140	93	50.5%	92	52.2%
Crime Prevention	305	490	-37.8%	409	-25.4%
Damage to Property	58	67	-13.4%	71	-18.3%
Diabetic Issue A-Adam	3	3	0.0%	2	50.0%
Diabetic Issue C-Charles	15	10	50.0%	6	150.0%
Diabetic Issue D-David	0	4	-100.0%	5	-100.0%
Disorderly Conduct	0	1	-100.0%	2	-100.0%
Disturbance	150	147	2.0%	191	-21.5%
Disturbance with a Weapon	6	4	50.0%	3	100.0%
Domestic Disturbance	32	48	-33.3%	37	-13.5%
Drug Complaint	26	34	-23.5%	33	-21.2%
Dumpster Fire	1	2	-50.0%	1	0.0%
Emergency Committal	4	5	-20.0%	5	-20.0%
Exposure A-Adam Response	0	0	N/A	1	-100.0%
Eye Problem A-Adam	2	1	100.0%	0	N/A
Fainting A-Adam	10	8	25.0%	2	400.0%
Fainting C-Charles	7	11	-36.4%	8	-12.5%
Falls A-Adam Response	28	17	64.7%	26	7.7%
Falls B-Boy Response	32	38	-15.8%	25	28.0%
Falls D-David Response	17	15	13.3%	7	142.9%
Fire Alarm Commercial	43	34	26.5%	34	26.5%
Fire Alarm Residential	2	2	0.0%	9	-77.8%
Fire Animal Rescue	0	0	N/A	1	-100.0%
Fire Dept Public Relations	3	1	200.0%	4	-25.0%
Fire Oversized/Commercial Veh	3	4	-25.0%	1	200.0%
Fire Stuck Elevator Rescue	0	3	-100.0%	1	-100.0%
Fire Unauthorized Burning	2	8	-75.0%	4	-50.0%
Fire Vegetation or Grass	6	3	100.0%	8	-25.0%
Fire Vehicle Small	2	9	-77.8%	2	0.0%

Village of Little Chute Monthly Report – December 2023

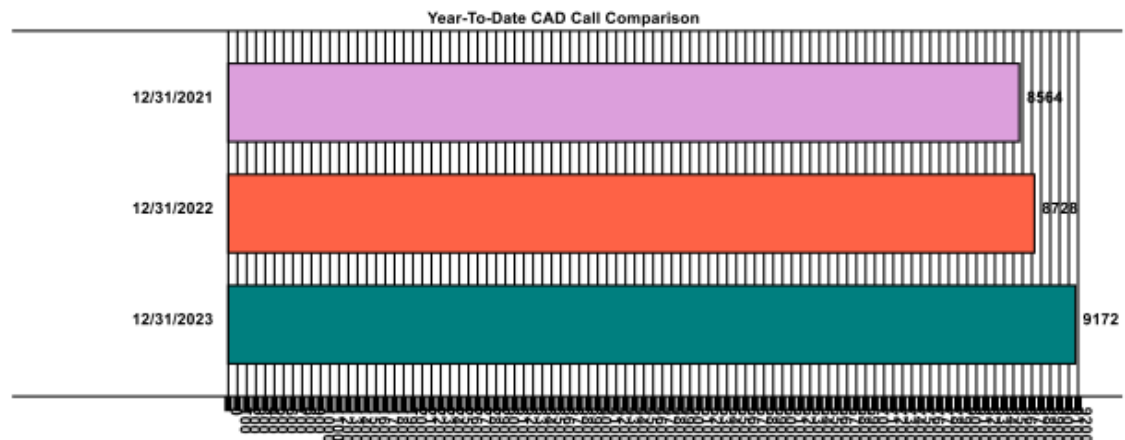
Fireworks Complaint	18	16	12.5%	17	5.9%
Follow Up	283	258	9.7%	271	4.4%
Fraud Complaint	39	57	-31.6%	73	-46.6%
Garbage or Rubbish Fire	1	1	0.0%	1	0.0%
Graffiti Complaint	0	5	-100.0%	10	-100.0%
Harassment	71	75	-5.3%	91	-22.0%
Hazard in Roadway	137	173	-20.8%	167	-18.0%
Headache A-Adam Response	0	2	-100.0%	1	-100.0%
Headache C-Charles Response	4	0	N/A	3	33.3%
Heart Problem A-Adam	1	0	N/A	0	N/A
Heart Problem C-Charles	6	6	0.0%	6	0.0%
Heart Problem D-David	4	12	-66.7%	13	-69.2%
Jail GPS Checks	163	111	46.8%	384	-57.6%
Juvenile Complaint	75	79	-5.1%	85	-11.8%
K9 Advisory Alarm	0	1	-100.0%	0	N/A
K9 Assist	3	2	50.0%	0	N/A
Law Alarms - Burglary Panic	86	78	10.3%	105	-18.1%
Law Enforcement Medical	1	2	-50.0%	1	0.0%
Lost or Found Valuables	91	100	-9.0%	86	5.8%
MABAS Incident	1	0	N/A	0	N/A
Medical Assistance No Injury	47	43	9.3%	31	51.6%
Medical Pre-Alert	69	58	19.0%	46	50.0%
Medical Transport A-Adam	1	0	N/A	2	-50.0%
Medical Transport C-Charles	0	1	-100.0%	2	-100.0%
Missing Person	9	14	-35.7%	10	-10.0%
Motorist Assist	256	254	0.8%	241	6.2%
Natural Gas or Propane Leak	9	16	-43.8%	12	-25.0%
Noise Complaint	56	58	-3.4%	65	-13.8%
Ordinance Violation	100	132	-24.2%	105	-4.8%
Overdose B-Boy	4	1	300.0%	4	0.0%
Overdose C-Charles	3	3	0.0%	4	-25.0%
Overdose D-David	0	2	-100.0%	1	-100.0%
PNB B-Boy Response	0	1	-100.0%	0	N/A
PNB D-David Response	0	1	-100.0%	1	-100.0%
PNB E-Edward Response	9	17	-47.1%	15	-40.0%
Parking Enforcement	219	220	-0.5%	147	49.0%
Parking Request	9	15	-40.0%	17	-47.1%
Penetrating Trauma B-Boy	1	1	0.0%	0	N/A
Pregnancy A-Adam	1	0	N/A	0	N/A
Pregnancy B-Boy	0	0	N/A	1	-100.0%
Pregnancy C-Charles	0	1	-100.0%	0	N/A

## Village of Little Chute Monthly Report – December 2023

Pregnancy D-David	4	1	300.0%	0	N/A
Probation Violation	0	0	N/A	1	-100.0%
Reckless Driving Complaint	237	280	-15.4%	311	-23.8%
Residence Lockout	1	5	-80.0%	8	-87.5%
Restraining Order Tracking	29	3	866.7%	8	262.5%
Retail Theft	20	6	233.3%	8	150.0%
Runaway Juvenile	42	9	366.7%	19	121.1%
Scam	9	9	0.0%	5	80.0%
School Safety	190	119	59.7%	0	N/A
Seizure A-Adam Response	7	4	75.0%	5	40.0%
Seizure B-Boy Response	4	1	300.0%	1	300.0%
Seizure C-Charles Response	2	6	-66.7%	8	-75.0%
Seizure D-David Response	6	6	0.0%	11	-45.5%
Sex Offense	21	24	-12.5%	28	-25.0%
Sick A-Adam	47	44	6.8%	34	38.2%
Sick B-Boy	0	2	-100.0%	0	N/A
Sick C-Charles	25	35	-28.6%	25	0.0%
Sick D-David	16	10	60.0%	10	60.0%
Spill Cleanup	4	0	N/A	1	300.0%
Stroke C-Charles	25	20	25.0%	14	78.6%
Structure Fire Smoke or Flame	18	10	80.0%	15	20.0%
Suicide A-Adam	2	3	-33.3%	3	-33.3%
Suicide B-Boy	0	5	-100.0%	2	-100.0%
Suicide D-David	0	0	N/A	1	-100.0%
Suspicious Incident	177	128	38.3%	163	8.6%
Suspicious Person	50	62	-19.4%	61	-18.0%
Suspicious Vehicle	106	99	7.1%	104	1.9%
Testing Only	14	14	0.0%	13	7.7%
Theft Complaint	110	110	0.0%	104	5.8%
Theft of Automobile Complaint	16	7	128.6%	7	128.6%
Traffic Enforcement	100	91	9.9%	109	-8.3%
Traffic Stop	2,394	1,981	20.8%	1,618	48.0%
Transport	5	1	400.0%	1	400.0%
Transport Accident A-Adam	0	0	N/A	1	-100.0%
Transport Accident B-Boy	1	7	-85.7%	2	-50.0%
Transport Accident D-David	6	2	200.0%	3	100.0%
Traumatic Injuries A-Adam	7	10	-30.0%	7	0.0%
Traumatic Injuries B-Boy	4	2	100.0%	2	100.0%
Traumatic Injuries D-David	2	1	100.0%	2	0.0%
Trespassing	21	21	0.0%	29	-27.6%
Truancy	23	2	1,050.0%	6	283.3%

Village of Little Chute Monthly Report – December 2023

Unconscious D-David	38	33	15.2%	24	58.3%
Unconscious E-Edward	0	0	N/A	1	-100.0%
Unknown Odor Outdoors	1	2	-50.0%	1	0.0%
Unknown Odor in Structure	1	1	0.0%	3	-66.7%
Unknown Problem B-Boy	0	0	N/A	3	-100.0%
Unknown Problem D-David	2	0	N/A	1	100.0%
Unlocked or Standing Open Door	36	43	-16.3%	24	50.0%
Vacant House Check	7	18	-61.1%	9	-22.2%
Vehicle Accident	234	248	-5.6%	254	-7.9%
Vehicle Lockout	60	90	-33.3%	85	-29.4%
Vehicle Pursuit	1	0	N/A	4	-75.0%
Violation of Court Order	36	19	89.5%	21	71.4%
Wanted Person or Apprehension	30	22	36.4%	27	11.1%
Water Problem	0	2	-100.0%	1	-100.0%
Water Rescue	0	0	N/A	2	-100.0%
Weapon Violation	8	4	100.0%	7	14.3%
Welfare Check	332	537	-38.2%	385	-13.8%
Wire Down	5	8	-37.5%	9	-44.4%



## YEARLY ACTIVITY ANALYSIS

Overall, calls for service and incidents have consistently increased from previous years.

2023 saw an increase of almost 1,000 incidents that we responded to and/or investigated. That is over a 5% increase in total activity for both villages.

Regarding Little Chute...

Emergency committals (mental health / crisis calls) have increased significantly. These calls typically involve multiple officers, and we are on these calls for an average of six hours getting the person medically cleared at the hospital and waiting for acceptance at an approved treatment facility.

Some medical call categories have increased. We still respond to many of these calls when available and assist the first- responders and EMS personnel. Often, we are on-scene before EMS.

Truancy and juvenile runaway calls were up significantly. Since the Covid crisis we have seen an increase in issues with juvenile behavior; including mental health issues.

*Restraining Order Tracking* is when the sheriff's office serves a person with a restraining order notice. These we up 800% in the Village of Little Chute.

*Transports* calls are typically when the sheriff's office transports someone on a mental health commitment or to jail or court. These were up 400%.

Alcohol violations were up 200%. These typically include underage drinking and licensed premises violations. The increase is most likely due to our increased efforts to detect and enforce these violations – not because the issue itself has increased.

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**Little Chute  
Public Library**

Gerard H. Van Hoof Memorial



## December Library Report

### HIGHLIGHTS

- Personnel changes: Mara's last day was 12/5. Our new part-time Library Assistant will start next week.
- Continuing to work on the Children's Nonfiction Collection.
- Full-Time librarian position has been posted. Will begin the applicant review and interview process in January.
- Modified library hours due to the Appleton Public Library closure ended at the end of the year. Regular operating hours went into effect on January 2.
- Updated our Hoopla account to be a budget plan effective January 1.
  - Use has continued to increase since the service was launched equally an increase in library costs. Hoopla works on a pay-per-checkout model, which means our library pays a small fee each time a title is checked out. Changing to a budget plan allows us to moderate the spending of our Hoopla funds by placing daily and monthly caps on the system.

### UPCOMING GOALS

- Creation of an orientation packet for new hires.
- Hire a full-time librarian.
- Plan spring and summer programs.
- Complete the library's annual report for DPI.
- Order new furniture for shared staff workspace.



## MEASURES AND COMPARISON NOTES

- In 2023, many of our programs and facilities continued to return to pre-pandemic numbers.
- The department worked to combat general inflation, material shortages, wages, and shipping delays.
- Once again, the department stayed within our budget while still providing benefits to the village.
- Pool daily attendance numbers continued to work their way back to pre-pandemic numbers.
- In 2023, the Heritage Parkway Trail System and the Nelson Crossing maintained increased bike and pedestrian traffic from a combination of local, state, and out of state users.
- Message Boards were introduced to the downtown and five major park systems in partnership with Community Development.
- In 2023, the installation of two bridges on the Ebben Trail was completed between Creekview Park and Vandenbroek Road. The project will officially close out in 2024.
- Staff will focus time and efforts in 2024 and subsequent years in the maintenance and upkeep of current amenities.
- In 2023, Doyle Pool experienced higher than normal water use. Efforts were made to isolate leak locations. In 2024 staff will be creating a plan to confirm leaks and find any other causes to added water usage.
- Doyle Park Playground received an upgrade in Pour in Place safety surfacing.
- Successfully hosted one out of two Pints on the Plaza event. One event was canceled due to weather and power outage.
- DPRF received a \$2.7 million Trust donation from Margaret 'Heesakker' Schwaller. Funds will be used to build a rentable shelter.
- In 2023, VH and Safety Center saw updates to flooring, HVAC, lighting, cabinetry, and cosmetic updates.

## 2023 LEAN INITIATIVES

- Continued to consolidate folders and files in the shared drive with our personal drives so we can better share documents within the department.
- Continued documentation of tree trimming in the field utilizing a tablet.
- Continued cross training labor staff in Parks & Forestry operations.
- Continued to update GIS Tree Inventory on tablet.
- Adjusted the Forestry Manual to recognize petitions received by residents.
- Continue to document Facilities manage workload for more accurate representation and budget allocations.
- Continue to in-house certify staff in First Aid, CPR, & AED.





## DECEMBER 2023 HIGHLIGHTS

- Continued maintenance efforts at Doyle Pool.
- Updated Tree inventory in Zone A and B for all tree species.
- Began work on RFPs for our 2024 park and forestry projects.
- Chute-ing Stars Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) competed at two competitions in December. At 12/2 Ashwaubenon Invite they took 1<sup>st</sup> Kick and 2<sup>nd</sup> Pom for the Middle School Level. At 12/9 Little Chute Holiday Invite they took 1<sup>st</sup> Kick, 1<sup>st</sup> Pom, and their pom routine won highest score of the day for the Middle School Level.
- Little Stars Dance Team (3<sup>rd</sup> thru 5<sup>th</sup> graders) competed at the 12/9 Little Chute Holiday Invite and took 7<sup>th</sup> place for their Elementary School Level Pom Routine.
- Tree City USA application was submitted online – detailed 2023 expenses, work plan, signed proclamation, arbor day event pictures, paid invoices & budget.
- Held Senior Activities Program holiday party on 12/13 – meal & giftbag for everyone in attendance.
- Beginning work on planning for 2024 spring & summer programs.
- Held our Home Alone & Sitter Course on 12/28 at Van Lieshout Rec Center – all participants received completion certificate and student manual.

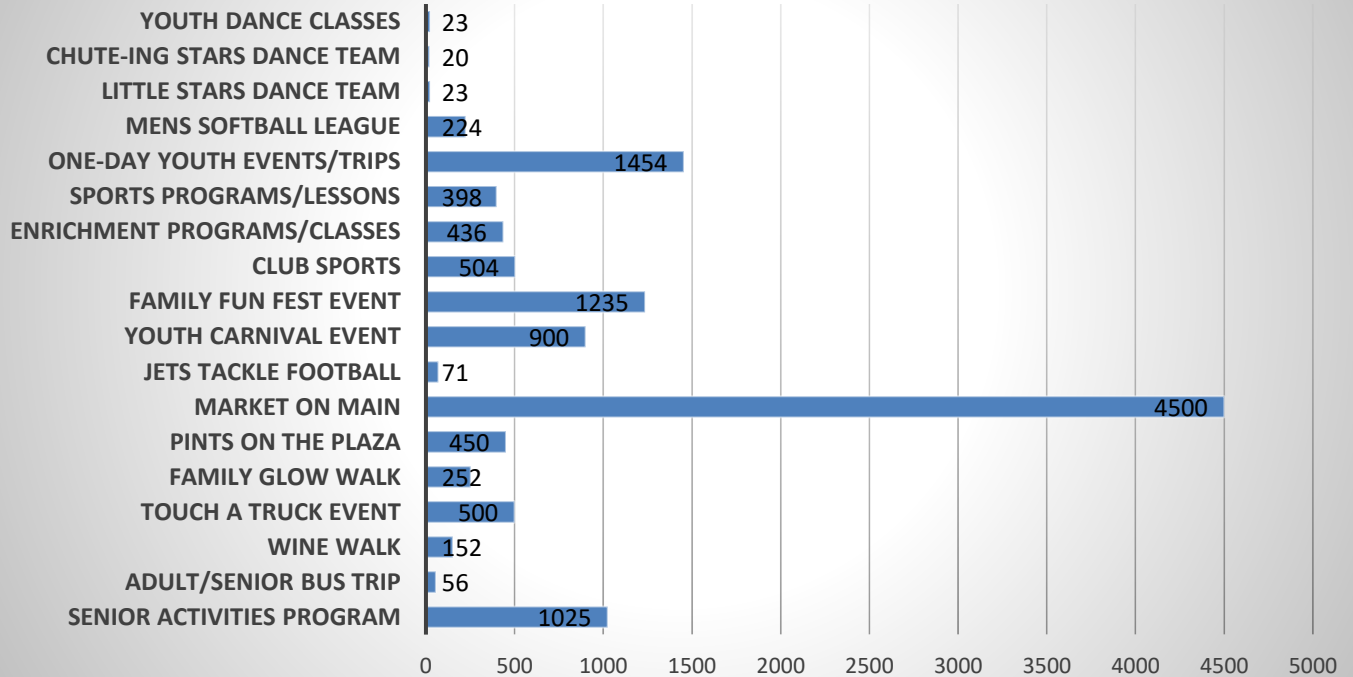


## TOP PRIORITIES FOR JANUARY

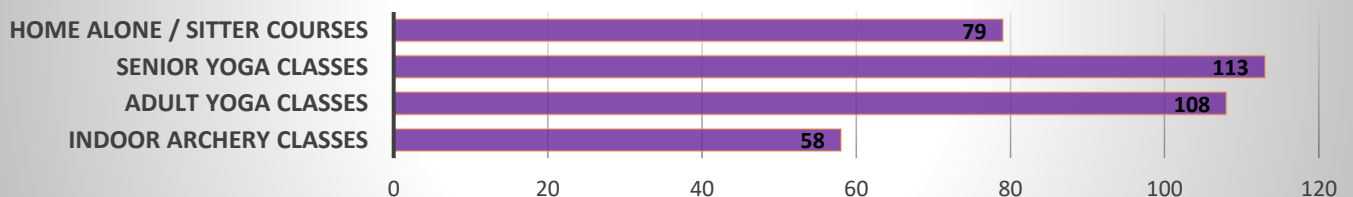
- Prepare for Market on Main.
- Order Brush Mower per 2024 Adopted Budget.
- Prepare RFPs for 2024 projects.
- Apply for Fox Cities Green Ways and Outagamie Greenways Funds grants.
- Prepare for posting of Splash Pad bid packet.
- Continue updating GIS Tree Inventory.
- Crew to work on ice rink under Legion Park Shelter once conditions permit flooding area.
- Research and prepare for Capital Improvement Project submissions.
- Work with Heesakker Trust officials and family members on an agreed upon site layout.
- Submit Heesakker Trust building preliminary site plan to Park Planning Committee and Village Board.
- Continue with Ash Tree Removal throughout Zone A and B.
- Applications for summer part-time jobs available starting 1/2 (application deadline 3/1) – promoting by social media, department e-newsletter, announcement at LCHS, and copies in lobby.
- Final prep for Jan/Feb session of Adult Yoga. Continue search for 2024 Senior Yoga instructor.
- Work on 2024 Spring & Summer Program Book offerings, fees, descriptions, and facility bookings; send information for book layout updates.
- Chute-ing Stars Competitive Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) to compete at Freedom Dance Invite 1/6, Kaukauna Dance Invite 1/13, and at State JEM Competition 1/20.
- Little Stars Competitive Dance Team (3<sup>rd</sup> thru 5<sup>th</sup> graders) to compete at Kaukauna Dance Invite 1/13.



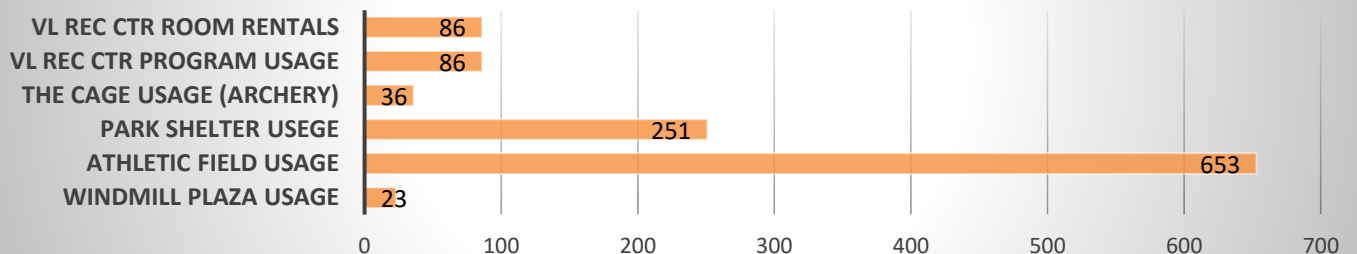
## 2023 Y-T-D PROGRAM PARTICIPATION

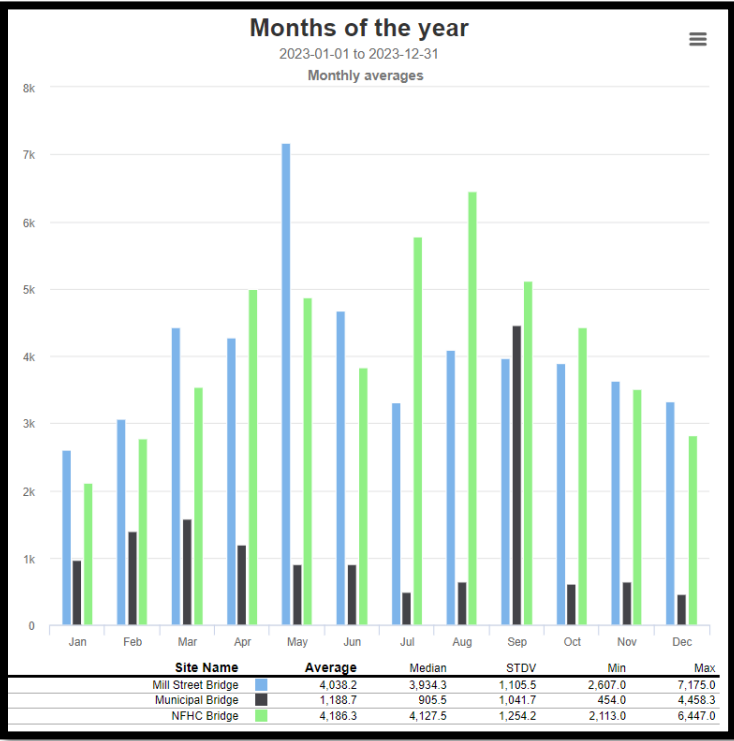
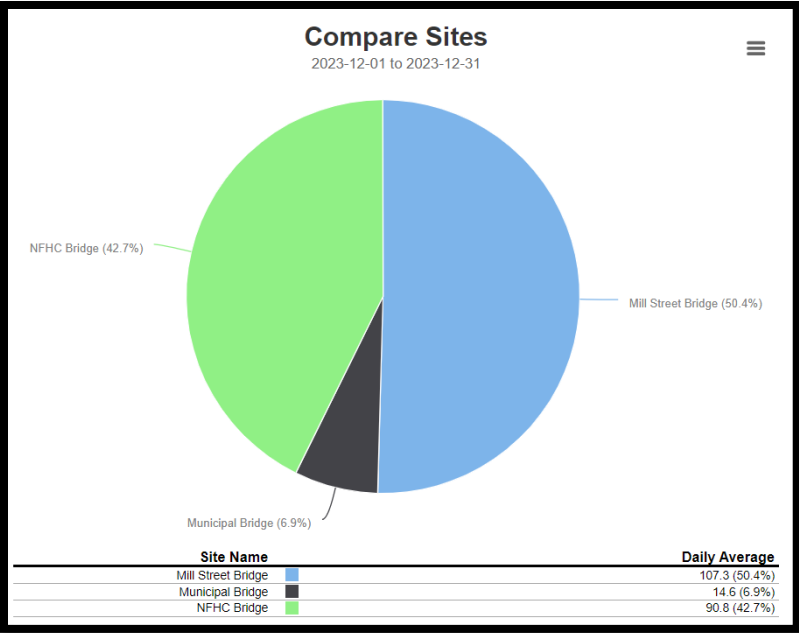


## 2023 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



## 2023 Y-T-D SHELTER/FACILITY/FIELD USAGE





Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2023-12-01	72	11	55
2023-12-02	139	25	128
2023-12-03	37	11	39
2023-12-04	70	11	63
2023-12-05	70	10	79
2023-12-06	69	25	64
2023-12-07	128	42	120
2023-12-08	168	25	135
2023-12-09	79	10	62
2023-12-10	69	9	0
2023-12-11	48	0	17
2023-12-12	84	1	27
2023-12-13	74	1	51
2023-12-14	107	5	74
2023-12-15	123	1	74
2023-12-16	89	2	54
2023-12-17	61	0	61
2023-12-18	44	5	31
2023-12-19	52	9	34
2023-12-20	131	23	109
2023-12-21	136	28	131
2023-12-22	127	12	85
2023-12-23	171	22	166
2023-12-24	179	11	153
2023-12-25	136	9	213
2023-12-26	224	14	108
2023-12-27	177	41	188
2023-12-28	59	3	35
2023-12-29	171	31	187
2023-12-30	191	53	211
2023-12-31	41	4	61
	3,326	454	2,815

# Department of Public Works

## Monthly Report – December 2023

### Highlights

- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Salt barrels were maintained and filled throughout the Village.
- Closed the yard waste site for the season.
- Jetted 4,000 feet of sanitary sewer main line.
- Leaf collection ended on December 22<sup>nd</sup>. Leaf vacs were detailed and stored for the season.
- Applied salt brine ahead of snowfall events.
- Bulkies and extra bagged garbage occurred during the last week of the month.
- Installed additional railroad signage on Buchanan Street.
- Full plowed and salted one time and salted one other time.

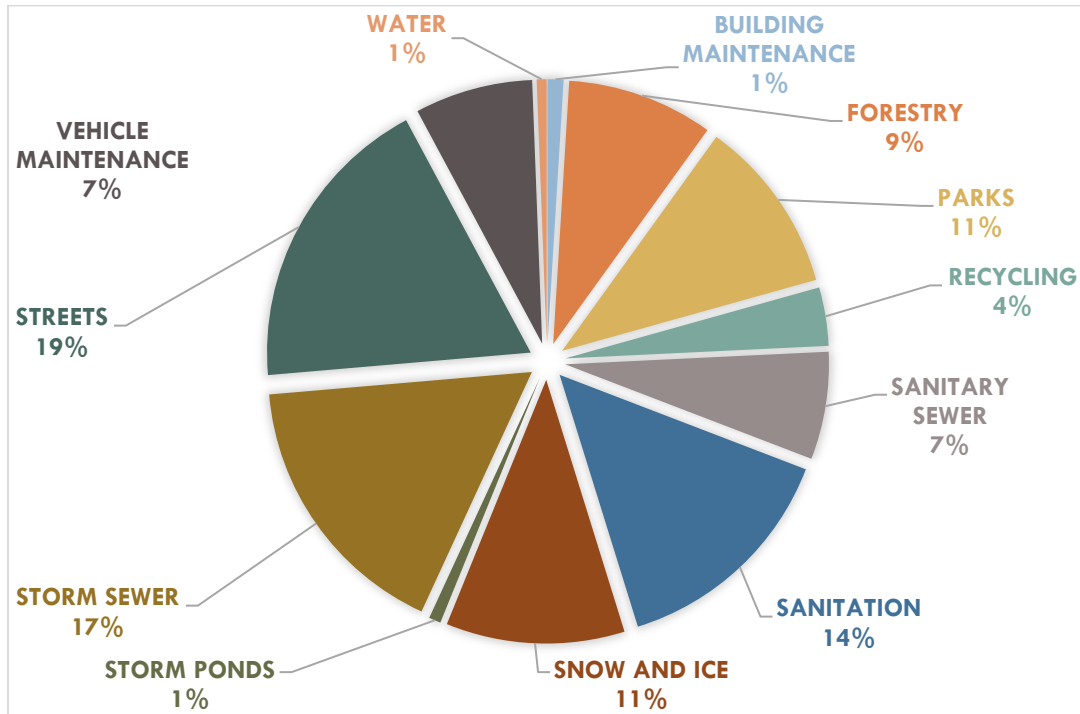
### Top Priorities for January 2024

- Employees will continue to look for I&I in the sanitary collection system.
- Keep the Village roads safe due to ice and snow.
- Monitor erosion control and storm water permits throughout the winter.

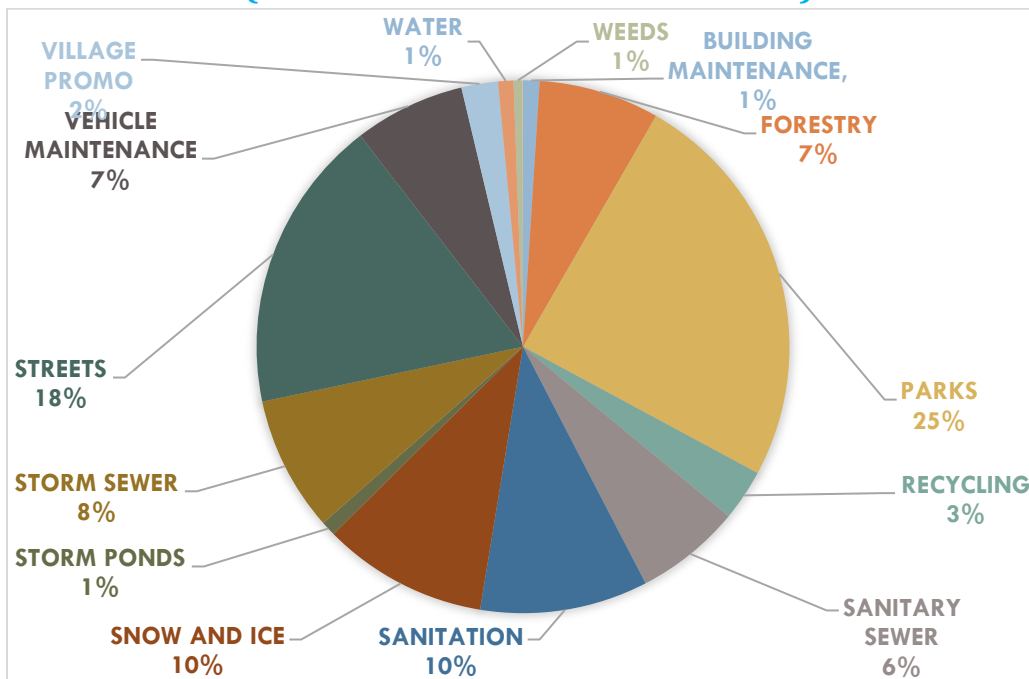
### Year End Comparisons

	2022	2023
Tons of Refuse Collected	3,349.06	3,243.32
Times Village Streets Salted	16	10
Times Village Streets Plowed/Salted	13	12
Refuse/Recycling Polycarts Given to New Residents	28	24
Changed Size/Replaced Polycarts Due to Normal Wear	239	233
Number of Weed Concerns	59	43
Number of Snow Sidewalk Concerns	29	48
Street Sweeping Tonnage	169.03	132.16
Total Number of Waste Site Users	982	1000
Number of New Businesses Who Requested Refuse Collection	11	7

## December 2023 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## **Monthly Report: 2023 Utility Projects – December**

The table below identifies the installed and/or removed public utilities in the month of December.

<b>December 2023 - Utility Installation and Abandonments</b>			
<i>Village of Little Chute – Founders Estates Subdivision</i>			
<b>WATER MAIN</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
6" Water Valve	EA	4.0	NA
6" PVC Hydrant Lead	LF (EA)	55.0 (4.0)	NA
Fire Hydrant	EA	4.0	NA
8" Water Valve	EA	3.0	NA
8" PVC Water Main	LF	1,491.0	NA
<b>SANITARY SEWER</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
8" PVC Sanitary Main	LF	1,393.0	NA
4' Dia. Standard Precast Sanitary Manhole	VF (EA)	96.94 (8.0)	NA
4" PVC Sanitary Lateral	LF (EA)	1,902.5 (41.0)	NA
<b>STORM SEWER</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
None	NA	None	NA

### **Founders Estates Subdivision - Utility Project**

Don Hietpas & Sons has completed the installation of the sanitary sewer main and sanitary laterals for the new subdivision. The water main is installed, with the exception of the water services.

## **Top Priorities for January 2024**

### **Founders Estates Subdivision - Utility Project**

Crews have completed approximately 25% of the storm sewer main, crews continue with the construction of the storm sewer. Storm sewer inlets, catch basins, and storm laterals will be constructed after completion of the storm sewer main. Crews will also complete the construction of the polyethylene water services after testing and obtaining the safe water samples, as required.

### **Buchanan Street Utilities & Concrete Paving Project**

Staff have come to agreement with Kruczek Construction on the final utility quantities for the Buchanan Street Utility contract. The final pay application has been approved and submitted to the Village Finance Department for processing. Staff continues discussion and is working with Vinton Construction and their sub-contractors to complete final quantities and prepare final project payment and project closeout.

### **Randolph Drive Utilities & Concrete Paving Project**

Staff continues working with Don Hietpas & Sons, Vinton Construction, and their sub-contractors to complete final quantities and prepare final pay applications and project closeouts.

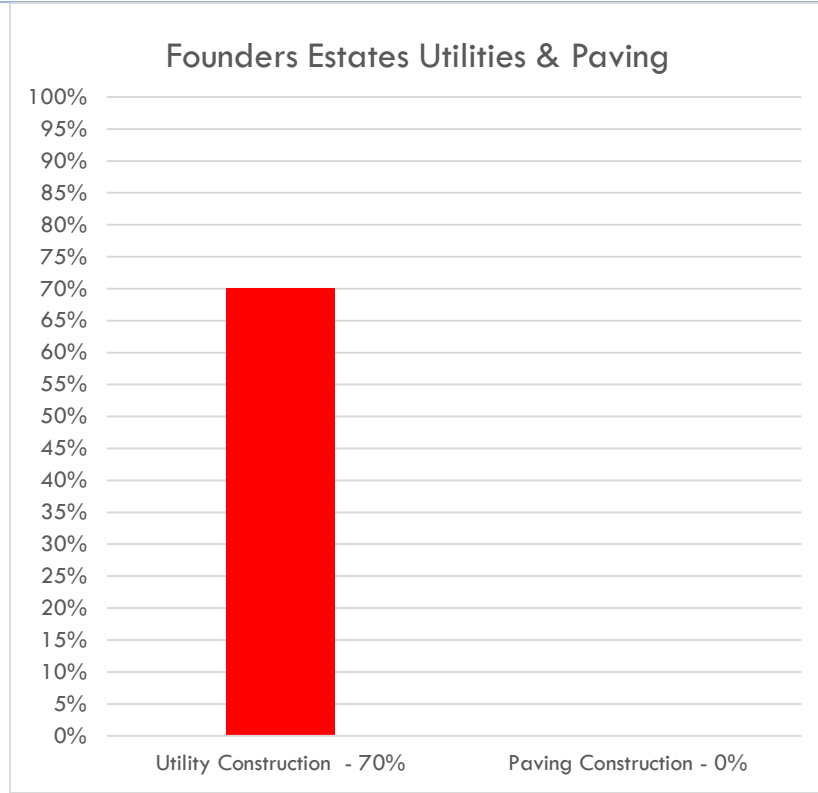
### **Miscellaneous:**

Engineering Staff continues work on the 2024 West Evergreen Drive Reconstruction Project (Phase 3) which is located between Holland Road and Vandenbroek Road. Project plans and bid package are scheduled to be available on January 31<sup>st</sup>, bids will be excepted at Village Hall until Thursday, February 15<sup>th</sup> at 2:00 pm at which time they will be opened and read aloud by Village staff.

Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff is also working with the General Contractor (Milbach) to administer the final quantities and pay application to complete project closeout.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process.

Continue efforts to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on finance, year-end reporting, and asset allocation for the upcoming audit.

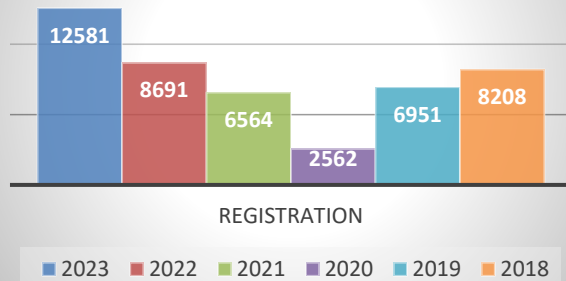




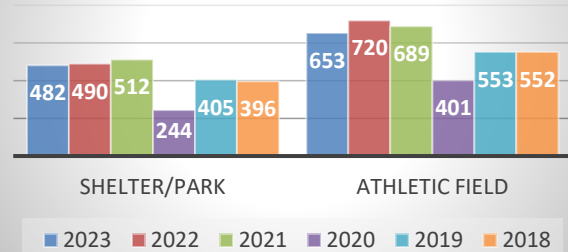
# Parks, Recreation, Forestry & Facilities

## 2023 MEASURES AND COMPARISONS

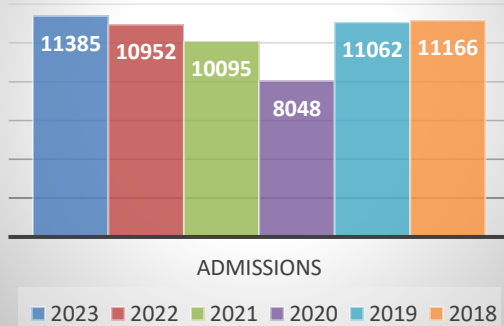
### Program Participation



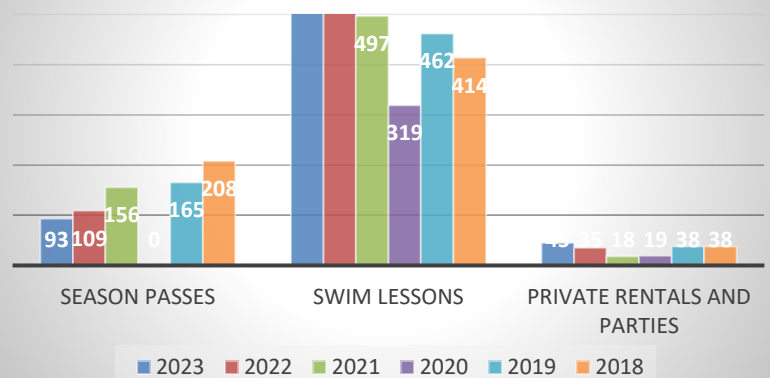
### Shelter and Athletic Field Usage



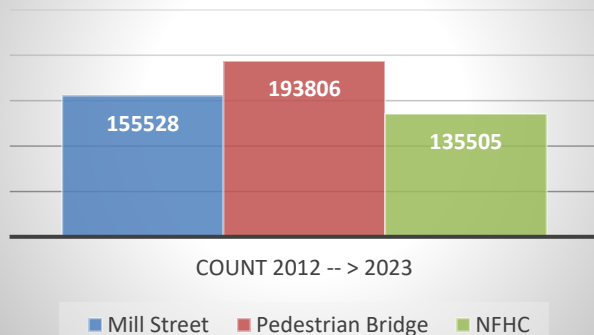
### Doyle Pool Daily Attendance



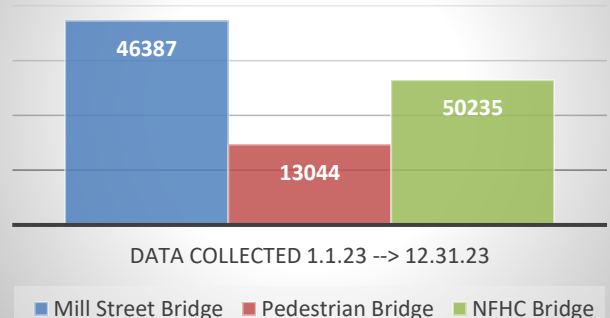
### Doyle Pool Season Passes, Swim Lessons, and Parties



### Lifespan Trail Use



### 2023 Yearly Trail Use



## **MINUTES OF THE SPECIAL BOARD MEETING OF DECEMBER 28, 2023**

Call to Order: President Vanden Berg called the Special Board Meeting to Order at 5:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee  
David Peterson, Trustee  
John Elrick, Trustee  
Don Van Deurzen, Trustee  
Brian Van Lankveldt, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
Dave Kittel, Community Development Director  
Kent Taylor, Director of Public Works  
Duane Nechodom, Fire Chief  
Marty Marash, Fire Department

### **Public Appearance for Items Not on the Agenda**

None

### **Discussion/Action – Fire Department Rescue Squad Purchase**

Director Bernhoft presented additional information on the purchase of a fire squad purchase. Fire Chief Nechodom, the fire truck committee and Dan Schultz, dealer from Pierce presented additional information on the truck. The current rescue squad was parked outside and available for touring. President Vanden Berg asked why a new squad was needed. Chief stated the current truck is over 20 years old, no longer fits their needs, storage and safety capacity is an issue as well. Mr. Schultz stated the new truck is a little bigger in size, allows more seating in the cab, a safer configuration for riders. This allows for a lot more equipment inside the body of the vehicle. This will double the storage space and allow for the proper equipment to be on the truck. 8 people will still fit in the truck for emergency responses. Chief stated there are changes to NFPA requirements coming January 1, due to this the current vehicle will lose a seat. These are a major concern for the department.

Approving the truck purchase this year will also lock the price in.

Trustee Elrick asked for clarification on NFPA changes. The current truck was built in 1997 and was compliant at that time, NFPA recommends the lifetime of the vehicle, current squad is non-compliant. New truck requires a 4 year lead time, NFPA is based on book time, some of the new changes will be to stripping and seat width.

The current squad holds 10 people.

Chief Nechodom discussed a previous bid for a vehicle in 2018 in which no bids were received. This led them to work directly with Pierce on this truck. Trustee L. Van Lankvelt stated previous trucks were donated and used private money, this is taxpayer money and should have gone out for bids to other manufacturers.

Administrator Bernhoft stated this is an internal policy on vehicle purchases and the board can choose to move forward without the other bids.

Trustee L. Van Lankvelt asked why this was brought to the Board at the last meeting of December and not sooner in the process. Administrator Bernhoft stated this needed to wait for the 2024 budget to be approved, as it falls in the 2024 budget, when approved the fire department requested to move forward with the purchase.

Trustee Van Deurzen stated he understands about the budget, but they still could have known more about the truck before that, nothing was presented until 2 weeks ago. Originally, the cost was \$800,000 in May of 2023.

Secondly, were any other trucks looked at or communities contacted with different brands. Chief stated bids were sent out but did not receive any response. He did reach out and did research with other manufacturers.

This decision was based on the needs for the department and this truck fits those needs. Trustee Peerenboom asked if the effort was made to adequately research other manufactures and trucks. Chief stated in 2018 all efforts were made to tour other manufactures but did not meet expectations. The fire department is volunteer, they all work full time jobs and cannot make the time to go on tours if the other manufacturers are not willing to give an adequate tour. Mr. Vanden Heuvel, Assistant Chief of the Fire Department and member of the truck

committee, stated they have toured plants in the past, they simply could not provide what was needed and were difficult to work with. With history they felt the Pierce truck was in the best interest of the Village. They have been in communication and working with Administrator Bernhoft on this since June of 2022 and thought the board was involved in the process. He feels they did taxpayers due diligence in their research and recommendation of a truck purchase.

Trustee Elrick asked how other manufacturers would not be able to customize a truck as needed. Mr. Schultz stated every manufacturer would have different variations and have exceptions. It is a buildable truck for others but would have variations. Chief Nechodom stated service work was also taken into consideration. The Fire Department is able to service Pierce trucks in house, saving the village money. Trustee Peerenboom stated he feels Pierce had an advantage and does not agree with it. He feels the Administrator should have brought this up to the board much sooner and been more involved with the bidding process. Administrator Bernhoft stated this was in the CIP but not budgeted until 2024.

Mr. Schultz of Pierce truck discussed payment options for the truck. Trustee Peerenboom stated he has not seen any of the numbers on the pricing and would like to review them. Mr. Schultz stated Beau Bernhoft has them along with the bid and can share with the board. A prepayment in January would result in significant savings. Trustee Elrick asked for more information on losing seating capacity on the truck. Assistant Chief provided information and clarification, there is capacity on other vehicles.

Trustee B. Van Lankveldt asked what would happen to the old truck after the purchase of a new one. Chief Nechodom stated they have yet to determine what will happen, specializing or selling could be options. Trustee Peerenboom asked if the process used acceptable, are bids required for this purchase. Administrator Bernhoft stated after consulting with legal the board can move forward if they choose, or they can go back for bids. No state statues were violated. Trustee Peerenboom would also like to wait until Finance Director Remiker-DeWall has an opportunity to review the pricing options and provided her recommendations. Mr. Schultz stated Administrator Bernhoft has the contract, there are options for payments and prepayments, no decisions on payment need to be made tonight.

Trustee L. Van Lankvelt would like to move forward and take advantage of NFPA changes and prices. Trustee Van Deurzen stated he agrees with Van Lankvelt, however, is upset and frustrated with the process, Administrator Bernhoft should have been on top of the 3 quotes much earlier in the process. President Vanden Berg agrees with moving forward and is also not comfortable with the process used for this vehicle. Trustee Peerenboom is not in favor of this agreement, he is not comfortable making the agreement without the Finance Director, this was presented two weeks ago and not enough time to properly make a decision.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to sign the agreement with Pierce for \$1,234,000.*

Ayes 5, Nays 2 (Peterson, Peerenboom) – Motion Carried

### **Discussion/Action – Sate Municipal Financial Agreement for State Let Highway 41 Project**

Director Taylor followed up the presentation from the previous meeting. Director Taylor contacted the project engineer with the state to answer questions presented by the board, specifically extra risk or liability the municipality takes on by signing the agreement. The response was absolutely not. Taylor is confident in the response from the state, they acknowledge we are responsible for \$23. Trustee Elrick asked about the 100% lines on the agreement, can the Village remove them, initial, and return the agreement that way. He would prefer to see zeros in that area rather than 100%. Director Taylor stated the 3 lines are not a part of our costs. The only cost to the Village is \$23 for crushed gravel. The upper 3 lines do not pertain to the Village, they are part of it that states 100% contribution to their project. Director Taylor does not have an issue with zeros on those lines. Elrick stated he does not trust the State. Director Taylor stated he has an email in writing there will be no extra costs and can be used as a reference should additional questions ever come up. The agreement was signed prior to board approval; however, it still needs to be voted on. Director Taylor noted there will be an agreement with every overpass and will be presented to the board before any action is taken. Agreements may also be coming for main line road with utilities.

*Moved by Trustee Peerenboom, seconded by Trustee Van Deurzen to approve the Highway 41 agreement as presented, with email documentation attached.*

Ayes 6, Nays 1 (Elrick) – Motion Carried

**Call of Unfinished Business**

None

**Items for Future Agenda**

Finance Director Remiker-DeWall to review and discuss financing options for the Fire Squad purchase.

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn the Special Board meeting at 6:32 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## **MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 3, 2024**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Bill Peerenboom, Trustee  
Larry Van Lankvelt, Trustee  
David Peterson, Trustee  
John Elrick, Trustee  
Brian Van Lankveldt, Trustee  
EXCUSED: Don Van Deurzen, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
Laurie Decker, Village Clerk  
Lisa Remiker-DeWall, Finance Director  
John McDonald, Director of Parks, Rec and Forestry  
Dave Kittel, Community Development Director  
Dan Meister, Fox Valley Metro Police Chief  
Matt Woicek, Assistant Director of Public Works  
Kent Taylor, Director of Public Works  
Megan Kloeckner, Library Director  
Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of December 20, 2023
2. Disbursement List
3. Reappointment – Jerry Schumacher as chairperson to the Parks Planning Committee

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Elrick to Approve the Consent Agenda as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Public Informational Meeting – W. Evergreen Drive (Vandenbroek Rd to Holland Rd)**

Assistant Director of Public Works Director Matt Woicek presented information on the 2024 Utility and Street Reconstruction project. Staff was available for individual questions after the presentation in the community room. The presentations can be found [HERE](#)

Administrator Bernhoft added, an agreement has been in place with the Town of Vandenbroek for the reconstruction of Evergreen Dr. the Village does have the powers of right-of-way to complete the project. The Town of Vandenbroek is aware and supportive of the project. All maintenance of trails will be taken care of by the Village of Little Chute and will stay within the right of way, not on private property. Grading may take place on private property to match into lawns. Director of Parks and Rec, John McDonald, explained the ultimate goal of the trail system is to connect Creek View Park to other trails and communities, such as Apple

Creek Trail. This has not been finalized, easements are being drafted and it is still in the planning phase. Comments were taken on the project, additional maps and information was available in the Community room after the presentation specific to properties.

### **Public Hearing – Amending Section 18-19 and 18-58 of Municipal Code**

*Moved by Trustee Elrick, seconded by Trustee Peterson to enter Public Hearing at 6:31pm*

Ayes 6, Nays 0 – Motion Carried

Administrator Bernhoft presented the Fire Ordinance Amendment, introduced in December. The update keeps the Fire Department current with State Statutes and staffing levels.

*Moved by Trustee Elrick, seconded by Trustee Peterson to exit Public Hearing at 6:32pm*

Ayes 6, Nays 0 – Motion Carried

### **Action – Adopt Ordinance No. 1, Series 2024 Amending Section 18-19 and 18-58 of Municipal Code**

*Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to adopt Ordinance No. 1, Series 2024 as presented*

Ayes 6, Nays 0 – Motion Carried

### **Introduction – Evergreen Drive Rezoning**

Director Kittel presented a request to rezone a property from RT-Residential Two Family to RM – Residential Multi Family. The property is located on Evergreen Dr near French pond. This is for introduction only, will go to the Plan Commission on January 8<sup>th</sup> for review and back to the Board on the 17<sup>th</sup> for a hearing, discussion, and possible action. Trustee Elrick asked what the area was intended for. Director Kittel stated the area is for residential use, not specific to single, multiple etc.

### **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

### **Call of Unfinished Business**

None

### **Items for Future Agenda**

None

### **Closed Sessions:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Item*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Review*

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Peterson to Enter into Closed Session at 6:37 p.m.*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Exit Closed Session at 8:12 p.m.*

Ayes, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board meeting at 8:12 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## Disbursement List - January 17, 2024

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Payroll & Payroll Liabilities - January 4, 2024	\$248,187.89
Prepaid Invoices - January 5, 2024	\$4,826,830.03
Prepaid Invoices - January 12, 2024	\$2,095.89
Library Board - January 16, 2024	\$4,731.61
Utility Commission - January 16, 2024	\$289,962.19

### **CURRENT ITEMS**

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Bills List - January 17, 2024	\$125,299.00
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$5,497,106.61</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved January 17, 2024

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk



## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>AIRGAS USA LLC</b>				
5504443867	RENTAL COMPRESSED AIR	130.25	12/23	101-53330-218
Total AIRGAS USA LLC:		130.25		
<b>AL HARDWARE COMPANY</b>				
282596	RAKE FOR CHIPPER	13.99	12/23	101-55440-221
282680	PAINT SUPPLIES FOR PICNIC TABLES	62.57	12/23	101-55200-218
283125	GLUE FOR PICNIC TABLES	6.59	12/23	101-55200-218
283135	BRUSHES & GLUE	18.98	12/23	101-55200-218
283151	RAKES FOR TREE REMOVAL	93.95	12/23	101-55440-221
283152	RAKES FOR FORESTRY	27.98	12/23	101-55440-221
283225	FASTENER-SOUTH OFFICE CABINET	4.76	12/23	207-52120-218
283249	SUPPLIES	43.55	01/24	101-51650-242
283250	TAPE MEASURE, SOCKET, STREET SIGNS	19.58	01/24	101-53300-218
Total AL HARDWARE COMPANY:		291.95		
<b>AMPLITEL TECHNOLOGIES</b>				
22812	MANAGED SERVICES PACKAGE - JANUARY	4,904.00	01/24	404-57190-204
22838	JANUARY MANAGED SERVICES	4,725.00	01/24	207-52120-204
22860	NOTEBOOK & INSTALLATION	1,201.77	12/23	101-51420-221
Total AMPLITEL TECHNOLOGIES:		10,830.77		
<b>APPLETON COBBLER SHOPPE</b>				
120723	FIRE BIBS & COAT REPAIR	20.00	12/23	101-52200-205
Total APPLETON COBBLER SHOPPE:		20.00		
<b>APPLETON TROPHY &amp; ENGRAVING</b>				
44263	CSO - OAKLEY NAME TAG	24.00	01/24	207-52120-212
Total APPLETON TROPHY & ENGRAVING:		24.00		
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI</b>				
415336	DRUG AND ALCOHOL SCREEN	138.00	12/23	101-53310-213
415681	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	207.00	12/23	207-52120-225
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		345.00		
<b>ASSOCIATED APPRAISAL CONSULTANTS</b>				
172121	ASSESSMENT SERVICES - JANUARY	2,041.63	01/24	101-51530-204
172121	ONLINE PARCEL POSTING	93.59	01/24	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS:		2,135.22		
<b>AUTOMOTIVE SUPPLY CO</b>				
60981501	BATTERY #80	252.60	01/24	101-53330-225
CR-BALANCE FOR	CREDIT - RETURNS	30.55-	01/24	101-53330-225
CR-BALANCE FOR	CREDIT - RETURNS	20.65-	01/24	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		201.40		

Invoice	Description	Total Cost	Period	GL Account
<b>CINTAS</b>				
4178667525	MATS	31.00	12/23	101-53330-218
4178667525	TOWELS AND UNIFORMS	12.18	12/23	101-53330-213
4179376282	MATS	31.00	01/24	101-53330-218
4179376282	TOWELS AND UNIFORMS	12.18	01/24	101-53330-213
Total CINTAS:		86.36		
<b>CRESCENT ELECTRIC SUPPLY CO</b>				
S512025953.001	SLIM LINE LAMPS	267.89	12/23	206-55110-242
Total CRESCENT ELECTRIC SUPPLY CO:		267.89		
<b>ELMSTAR ELECTRICAL CORP</b>				
1499902	REPLACE LOOPS - BETWEEN OO & RR TRACKS	270.00	12/23	452-51222-263
Total ELMSTAR ELECTRICAL CORP:		270.00		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC</b>				
104743	LINER FOR LEGION ICE RINK	164.99	01/24	101-55200-218
104745	TWO SHOVELS	89.98	01/24	101-55440-221
Total FARRELL EQUIPMENT & SUPPLY CO INC:		254.97		
<b>FINGER PUBLISHING INC</b>				
BE189263	DEER CULLING	56.40	12/23	101-51650-207
BE189264	PH MARX	45.28	12/23	101-51650-207
BE190312	PH COVENANTS	34.89	12/23	101-51650-207
BE191362	SNOW REMOVAL	94.00	12/23	101-51650-207
BE192312	FIRE PROVENTION	44.32	12/23	101-51650-207
Total FINGER PUBLISHING INC:		274.89		
<b>FOX CITIES CHAMBER OF COMMERCE</b>				
65660	CONNECT LEVEL MEMBERSHIP	210.00	01/24	101-51400-208
Total FOX CITIES CHAMBER OF COMMERCE:		210.00		
<b>FOX VALLEY HUMANE ASSOCIATION</b>				
5749	OCTOBER STRAY ANIMALS	400.00	12/23	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		400.00		
<b>GEIGER, HEATHER</b>				
44734	SECURITY DEPOSIT REFUND	100.00	12/23	208-21235
44734	FORFEITURE FOR LATE KEY	50.00	12/23	208-34401
Total GEIGER, HEATHER:		50.00		
<b>GOLD STAR COACHES &amp; CHARTER INC</b>				
5538	CSTARS COACH BUS TO STATE JEM CAMP 1/20	815.00	01/24	101-55300-218
Total GOLD STAR COACHES & CHARTER INC:		815.00		
<b>GRAINGER</b>				
9946953289	BAN SAW BLADES, PLIER, EXTRACTOR SET, ETC	294.93	12/23	101-51650-242

Invoice	Description	Total Cost	Period	GL Account
Total GRAINGER:		294.93		
GUSTMAN				
64888	OIL SENSOR #3631	76.52	01/24	101-53330-225
Total GUSTMAN:		76.52		
HEARTLAND BUSINESS SYSTEMS				
622487-H3	OCT BILL PRINT QNTY 3789	132.61	12/23	201-53620-206
622487-H3	OCT BILL PRINT QNTY 3789	132.61	12/23	610-53614-206
622487-H3	OCT BILL PRINT QNTY 3789	132.62	12/23	620-53904-206
622487-H3	OCT BILL PRINT QNTY 3789	132.62	12/23	630-53443-206
662487H1	AUGUST BILL PRINT QNTY 3806	133.21	12/23	201-53620-206
662487H1	AUGUST BILL PRINT QNTY 3806	133.21	12/23	610-53614-206
662487H1	AUGUST BILL PRINT QNTY 3806	133.21	12/23	620-53904-206
662487H1	AUGUST BILL PRINT QNTY 3806	133.21	12/23	630-53443-206
662487-H2	SEPT BILL PRINT QNTY 3810	133.35	12/23	201-53620-206
662487-H2	SEPT BILL PRINT QNTY 3810	133.35	12/23	610-53614-206
662487-H2	SEPT BILL PRINT QNTY 3810	133.35	12/23	620-53904-206
662487-H2	SEPT BILL PRINT QNTY 3810	133.35	12/23	630-53443-206
662487-H4	NOV BILL PRINT QNTY 3759	131.56	12/23	201-53620-206
662487-H4	NOV BILL PRINT QNTY 3759	131.56	12/23	610-53614-206
662487-H4	NOV BILL PRINT QNTY 3759	131.57	12/23	620-53904-206
662487-H4	NOV BILL PRINT QNTY 3759	131.57	12/23	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		2,122.96		
HYDROCLEAN EQUIPMENT				
23441	PREVENTATIVE MAINTENANCE-PRESSURE WAS	96.98	12/23	101-53310-204
Total HYDROCLEAN EQUIPMENT:		96.98		
JP GRAPHICS INC				
1071424011	ELECTION ENVELOPES	608.00	12/23	101-51440-206
1071425011	ELECTION ENVELOPES	600.00	12/23	101-51440-206
Total JP GRAPHICS INC:		1,208.00		
JX ENTERPRISES INC				
24106777P	DOOR STRAPS #6	139.98	01/24	101-53330-225
24106778P	FUEL TANK STEP #6	162.99	01/24	101-53330-225
24106969P	OIL CAP #6	9.44	01/24	101-53330-225
Total JX ENTERPRISES INC:		312.41		
KEMPEN, MARY				
44727	SECURITY DEPOSIT REFUND	100.00	12/23	208-21235
Total KEMPEN, MARY:		100.00		
KERRY'S VROOM SERVICE INC				
10226	OIL CHANGE #92	55.93	01/24	207-52120-247
10227	OIL, FILTER CHANGE, NEW BRAKE PAID & ROTO	642.18	01/24	207-52120-247
Total KERRY'S VROOM SERVICE INC:		698.11		

Invoice	Description	Total Cost	Period	GL Account
<b>KLINK HYDRAULICS LLC</b>				
35099	AIR REGULATOR - OIL ROOM	35.40	12/23	101-53310-218
35157	FUEL HOSE #98	74.95	01/24	101-53330-225
Total KLINK HYDRAULICS LLC:		110.35		
<b>KRUCZEK CONSTRUCTION INC</b>				
2023004-4	2023 RECONSTRUCTION PROJECT BUCHANAN S	10,342.31	12/23	610-51222-263
2023004-4	2023 RECONSTRUCTION PROJECT BUCHANAN S	16,538.03	12/23	620-51222-263
2023004-4	2023 RECONSTRUCTION PROJECT BUCHANAN S	11,011.62	12/23	630-51222-263
Total KRUCZEK CONSTRUCTION INC:		37,891.96		
<b>KWIK TRIP INC</b>				
5664425	STORE 923	49.98	12/23	101-52200-213
DEC 2023 286768	DECEMBER FUEL FOR SQUADS	3,040.62	12/23	207-52120-247
Total KWIK TRIP INC:		3,090.60		
<b>LAZER UTILITY LOCATING LLC</b>				
1508	NOVEMBER LOCATES	116.00	12/23	101-53300-209
1508	NOVEMBER LOCATES	451.00	12/23	610-53612-209
1508	NOVEMBER LOCATES	1,139.00	12/23	620-53644-209
1508	NOVEMBER LOCATES	748.00	12/23	630-53442-209
1537	DECEMBER LOCATES	44.00	12/23	101-53300-209
1537	DECEMBER LOCATES	220.00	12/23	610-53612-209
1537	DECEMBER LOCATES	583.00	12/23	620-53644-209
1537	DECEMBER LOCATES	209.00	12/23	630-53442-209
Total LAZER UTILITY LOCATING LLC:		3,510.00		
<b>LEXISNEXIS RISK DATA MANAGEMENT INC</b>				
1686177-20231231	DECEMBER 2023 MINIMUM COMMITMENT	106.09	12/23	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
<b>MARCO INC</b>				
35620707	COPIER @ MSB BUILDING	78.15	12/23	101-53310-207
35620707	1ST FLOOR COPIER @ VH	437.96	12/23	101-51650-207
35620707	2ND FLOOR COPIER @ VH	369.44	12/23	101-51650-207
35620707	3RD FLOOR COPIER @ VH	187.71	12/23	101-51650-207
Total MARCO INC:		1,073.26		
<b>MATTHEWS TIRE</b>				
305719	NEW TIRES - SQUAD 123	612.92	12/23	207-52120-247
305994	2 NEW TIRES - SQUAD 95	511.51	12/23	207-52120-247
Total MATTHEWS TIRE:		1,124.43		
<b>MCC INC</b>				
340508	COLD MIX	946.88	12/23	620-53644-251
340508	COLD MIX	946.87	12/23	101-53300-216
Total MCC INC:		1,893.75		

Invoice	Description	Total Cost	Period	GL Account
<b>MENARDS - APPLETON EAST</b>				
49229	SNOW FENCE	179.96	12/23	101-53350-218
49247	MINERAL SPIRITS FOR PICNIC TABLE WORK	29.98	12/23	101-55200-218
49853	3/4"X11-3/24" HAVEN	11.35	12/23	207-52120-242
49862	RETURNED HAVEN	11.35	12/23	207-52120-242
49862	COTTAGE SHELF	11.48	12/23	207-52120-242
Total MENARDS - APPLETON EAST:		221.42		
<b>MGD INDUSTRIAL CORP</b>				
222019	MISC STOCK	26.45	12/23	101-53330-218
222019	WASHER #6	12.25	12/23	101-53330-218
222019-1	WASHERS FOR REC CENTER TABLES	8.00	12/23	208-52900-242
Total MGD INDUSTRIAL CORP:		46.70		
<b>NORTHWOODS</b>				
381046	WASH FOR MSB BAY WASH	369.26	12/23	101-53310-218
Total NORTHWOODS:		369.26		
<b>O'REILLY AUTOMOTIVE INC</b>				
2043-422119	WIPER BLADES #12	5.98	01/24	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		5.98		
<b>OUTAGAMIE COUNTY FIRE INVESTIGATION UNIT</b>				
2024 DUES	2024 MEMBERSHIP DUES	25.00	01/24	207-52120-201
Total OUTAGAMIE COUNTY FIRE INVESTIGATION UNIT:		25.00		
<b>OUTAGAMIE COUNTY HIGHWAY DEPT</b>				
1020381	SIGNING - CTY N - NO ENGINE BREAKING	357.32	12/23	101-53300-204
Total OUTAGAMIE COUNTY HIGHWAY DEPT:		357.32		
<b>OUTAGAMIE COUNTY TREASURER</b>				
1020352	NOVEMBER FUEL BILL	15.16	12/23	630-53441-247
1020352	NOVEMBER FUEL BILL	3,263.82	12/23	630-53442-247
1020352	NOVEMBER FUEL BILL	2,965.17	12/23	201-53620-247
1020352	NOVEMBER FUEL BILL	202.96	12/23	101-55200-247
1020352	NOVEMBER FUEL BILL	793.80	12/23	101-55440-247
1020352	NOVEMBER FUEL BILL	26.70	12/23	101-55300-247
1020352	NOVEMBER FUEL BILL	270.43	12/23	101-52200-247
1020352	NOVEMBER FUEL BILL	38.50	12/23	610-53612-247
1020352	NOVEMBER FUEL BILL	389.81	12/23	620-53644-247
1020352	NOVEMBER FUEL BILL	1,551.22	12/23	101-53330-217
32415	DECEMBER SANITATION FEES	12,825.80	12/23	201-53620-204
32415	DECEMBER SANITATION FEES	254.88	12/23	630-53442-204
DECEMBER 2023	DECEMBER COURT FINES	320.00	12/23	101-35101
Total OUTAGAMIE COUNTY TREASURER:		22,918.25		
<b>OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION</b>				
2024 DUES	2024 ASSOCIATION DUES	50.00	01/24	101-52200-208

Invoice	Description	Total Cost	Period	GL Account
Total OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION:		50.00		
PACKER CITY INTL TRUCKS INC				
X101185295:01	IGNITION SWITCH #80	154.31	01/24	101-53330-225
X103136462:01	FUSE BOX COVER #8	227.18	01/24	101-53330-225
Total PACKER CITY INTL TRUCKS INC:		381.49		
PARKITECTURE + PLANNING LLC				
6	SPLASH PAD DESIGN & ENGINEERING	2,257.50	01/24	420-57620-274
Total PARKITECTURE + PLANNING LLC:		2,257.50		
PLESHEK OUTDOOR POWER				
82930	BAR & CHAIN OIL	41.98	01/24	101-55440-218
82931	SHARPEN CHAIN	60.00	01/24	101-55440-205
Total PLESHEK OUTDOOR POWER:		101.98		
PROFESSIONAL SERVICE INDUSTRIES INC				
908355	BORING LAYOUT MOB SOIL DRILLING GEOTEC R	6,450.00	12/23	417-51028-204
Total PROFESSIONAL SERVICE INDUSTRIES INC:		6,450.00		
R.N.O.W. INC				
2024-68754	WATER SENSOR #81	744.59	01/24	101-53330-225
Total R.N.O.W. INC:		744.59		
REINDERS INC				
6045256	MISC PARTS #46	969.49	01/24	101-53330-225
Total REINDERS INC:		969.49		
RENT-A-FLASH OF WISCONSIN INC				
88758	BUCHANAN RR CROSSING	182.42	12/23	101-53300-246
88972	NO PARKING STREET SIGNS	177.24	12/23	101-55440-218
Total RENT-A-FLASH OF WISCONSIN INC:		359.66		
RG INSPECTIONS LLC				
1041	INSPECTION SERVICES FOR DECEMBER	307.00	12/23	101-52050-204
Total RG INSPECTIONS LLC:		307.00		
SPEEDY CLEAN DRAIN & SEWER				
81776	1301 E LINCOLN AVE - TELEWISE SANITARY	2,440.00	12/23	610-53612-204
Total SPEEDY CLEAN DRAIN & SEWER:		2,440.00		
SPLENDID CLEANING SERVICE LLC				
13883	PROFESSIONAL BUILDING MAINTENANCE	950.00	01/24	207-52120-243
13883	PROFESSIONAL BUILDING MAINTENANCE	239.00	01/24	101-52250-243
13884	PROFESSIONAL BUILDING MAINTENANCE	1,425.00	01/24	206-55110-243
13885	PROFESSIONAL BUILDING MAINTENANCE	595.00	01/24	101-53310-243
13886	PROFESSIONAL BUILDING MAINTENANCE	1,850.00	01/24	101-51650-243

Invoice	Description	Total Cost	Period	GL Account
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STATE OF WI COURT FINES & DECEMBER 2023 DECEMBER COURT FINES		1,566.62	12/23	101-35101
Total STATE OF WI COURT FINES &:		1,566.62		
STONERIDGE LITTLE CHUTE LLC				
1004400848	SENIOR PARTY- GIFT CARD GRAND PRIZE	20.00	12/23	101-55300-218
21006231625	SENIOR PARTY SLOPPY JOES ITEMS	38.49	12/23	101-55300-218
22040221223	SENIOR PROGRAM WATER	11.97	12/23	101-55300-218
23078960845	SENIOR PARTY BUNS & PRIZES	59.87	12/23	101-55300-218
24007781746	SENIOR PARTY PLATES & TABLEWARE	7.87	12/23	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:		138.20		
SWANKE, TAYLOR				
44730	SECURITY DEPOSIT REFUND	100.00	01/24	208-21235
Total SWANKE, TAYLOR:		100.00		
TRIUMPH TIRES				
465922	REAR TIRES #14	603.64	01/24	101-53330-225
Total TRIUMPH TIRES:		603.64		
UNITED RAYNOR				
25284	MSB SERVICE DOOR & GATE	140.00	12/23	101-53310-204
Total UNITED RAYNOR:		140.00		
US AUTOFORCE				
3273840	REAR TIRES #46	205.22	01/24	101-53330-225
Total US AUTOFORCE:		205.22		
VALLEY LIQUOR				
113940	BEVERAGES AND SUPPLIES	188.94	12/23	101-52200-211
Total VALLEY LIQUOR:		188.94		
VAN HANDEL, DEBRA				
35463	SECURITY DEPOSIT REFUND	100.00	12/23	208-21235
Total VAN HANDEL, DEBRA:		100.00		
VANG, AH				
44901	CIVIC CENTER DEPOSIT REFUND	300.00	01/24	206-21235
Total VANG, AH:		300.00		
VERMEER WISCONSIN				
30106262	SAFETY SWITCH REAR BAR #18	262.96	01/24	101-53330-225
30106279	FUEL FILTERS #98	141.05	01/24	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total VERMEER WISCONSIN:		404.01		
WE ENERGIES				
12/23 4864353973	STREET LIGHTS	2,199.29	12/23	101-53300-249
12/23 4864353973	200 E MCKINLEY - FVMPD	287.45	12/23	207-52120-249
12/23 4864353973	200 E MCKINLEY - FIRE DEPT	191.63	12/23	101-52250-249
12/23 4864353973	PUMP STATION @ EVERGREEN & FRENCH	74.00	12/23	620-53624-249
12/23 4864353973	DOYLE POOL	25.50	12/23	204-55420-249
12/23 4864353973	CROSSWINDS LED STREET LIGHTS	160.56	12/23	101-53300-249
12/23 4864353973	1401 E ELM DR	2,418.97	12/23	101-53310-249
12/23 4864353973	920 WASHINGTON ST	58.22	12/23	620-53624-249
12/23 4864353973	CIVIC CENTER (630 MONROE ST)	902.53	12/23	206-55110-249
12/23 4864353973	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	314.50	12/23	620-53624-249
12/23 4864353973	PLANT #2 1118 JEFFERSON ST	182.77	12/23	620-53624-249
12/23 4864353973	721 W ELM DR	223.58	12/23	208-52900-249
12/23 4864353973	108 W MAIN ST	600.68	12/23	101-51650-249
Total WE ENERGIES:		7,639.68		
WI DEPT OF JUSTICE				
L4504T 12/23	DECEMBER BACKGROUND CHECKS	70.00	12/23	207-52120-218
Total WI DEPT OF JUSTICE:		70.00		
WI DEPT OF TRANSPORTATION				
51723	LICENSE PLATE RENEWAL AUT 317UJN	160.00	01/24	207-52120-247
Total WI DEPT OF TRANSPORTATION:		160.00		
WPRA				
7275	WPRA CONFERENCE - MCDONALD	300.00	01/24	101-55200-201
Total WPRA:		300.00		
Grand Totals:		125,299.00		

## Report GL Period Summary

Vendor number hash: 327201  
Vendor number hash - split: 494427  
Total number of invoices: 111  
Total number of transactions: 165

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	125,299.00	125,299.00
Grand Totals:	125,299.00	125,299.00



Terms Description	Invoice Amount	Net Invoice Amount
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Report Criteria:  
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 TAX REFUNDS (5477)							
260220400	Invoi	2023 TAX REFUND - BEN VAN DEURZEN	2,228.93	Open	Non	01/24	803-21215
260229800	Invoi	2023 TAX REFUND - REBECCA SCHMIEDEL	3,092.00	Open	Non	01/24	803-21215
260229800-1	Invoi	2023 TAX REFUND - REBECCA SCHMIEDEL	200.59	Open	Non	01/24	803-21215
Total 2023 TAX REFUNDS (5477):			5,521.52				
AMPLITEL TECHNOLOGIES (4637)							
22759	Invoi	PC INSTALL- MSP & WINDOW UPGRADE	499.99	Open	Non	12/23	404-57190-204
Total AMPLITEL TECHNOLOGIES (4637):			499.99				
APPLETON AREA SCHOOL DISTRICT (868)							
2023-TAXES	Invoi	JANUARY 2023 TAX ROLL SETTLEMENT	74,074.51	Open	Non	12/23	803-23150
Total APPLETON AREA SCHOOL DISTRICT (868):			74,074.51				
BOND TRUST SERVICES CORP (4071)							
85083	Invoi	AGENT FEE - SERIES 2017B	314.00	Open	Non	01/24	101-51420-204
85083	Invoi	AGENT FEE - SERIES 2017B	15.00	Open	Non	01/24	416-57600-204
85083	Invoi	AGENT FEE - SERIES 2017B	70.00	Open	Non	01/24	418-57800-204
85083	Invoi	AGENT FEE - SERIES 2017B	1.00	Open	Non	01/24	620-53924-204
Total BOND TRUST SERVICES CORP (4071):			400.00				
CIVIC SYSTEMS LLC (705)							
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	1,744.00	Open	Non	01/24	101-51420-204
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	29.00	Open	Non	01/24	201-53620-208
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	186.00	Open	Non	01/24	207-52120-204
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	2,373.00	Open	Non	01/24	610-53614-208
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	2,218.00	Open	Non	01/24	620-53924-208
CVC24097	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/24 - 6/30/24	4,024.00	Open	Non	01/24	630-53444-208
Total CIVIC SYSTEMS LLC (705):			10,574.00				
FOX VALLEY TECHNICAL COLLEGE (1775)							
2023-TAXES	Invoi	JANUARY 2023 TAX ROLL SETTLEMENT	347,043.64	Open	Non	12/23	803-23150
Total FOX VALLEY TECHNICAL COLLEGE (1775):			347,043.64				
HEART OF THE VALLEY (280)							
123123MP	Invoi	DECEMBER HOV METER PAYABLE	11,448.00	Open	Non	12/23	610-21110
Total HEART OF THE VALLEY (280):			11,448.00				
KAUKAUNA AREA SCHOOL DISTRICT (235)							
2023-TAXES	Invoi	JANUARY 2023 TAX ROLL SETTLEMENT	765,745.47	Open	Non	12/23	803-23150
Total KAUKAUNA AREA SCHOOL DISTRICT (235):			765,745.47				
LITTLE CHUTE AREA SCHOOL DIST (265)							
2023-TAXES	Invoi	JANUARY 2023 TAX ROLL SETTLEMENT	2,230,179.89	Open	Non	12/23	803-23150
Total LITTLE CHUTE AREA SCHOOL DIST (265):			2,230,179.89				
NOW YOGA AND WELLNESS LLC (5463)							
123123	Invoi	YOGA CLASSES 12/15 12/18 12/20 12/22	200.00	Open	Non	12/23	208-52900-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total NOW YOGA AND WELLNESS LLC (5463):			200.00				
OUTAGAMIE COUNTY TREASURER (486)							
2023-TAXES	Invoi	JANUARY 2023 TAX ROLL SETTLEMENT	1,344,654.11	Open	Non	12/23	803-23150
Total OUTAGAMIE COUNTY TREASURER (486):			1,344,654.11				
RECDESK LLC (4730)							
INV-14175	Invoi	ANNUAL SUBSCRIPTION 1/1/24 - 12/31/24	4,100.00	Open	Oth	01/24	101-55300-204
Total RECDESK LLC (4730):			4,100.00				
SESAC (5479)							
184389	Invoi	MUSIC PERFORMACE LICENSE 2024	581.00	Open	Non	01/24	101-55300-204
Total SESAC (5479):			581.00				
TANYA R CPR LLC (4924)							
508	Invoi	YOUTH BABYSITTING CPR/AED COURSE	1,500.00	Open	Non	12/23	208-52900-204
Total TANYA R CPR LLC (4924):			1,500.00				
VFIS (2923)							
388596128	Invoi	GROUP TERM LIFE	5,702.70	Open	Non	01/24	101-52200-104
9931009002 2024	Invoi	SERVICE AWARD PROGRAM & ADM FEES	24,282.40	Open	Non	01/24	101-52200-104
Total VFIS (2923):			29,985.10				
WARRANT PAYMENTS (4565)							
024000210	Invoi	WARRENT REIMBURSEMENT - JENNIFER OSORT	322.80	Open	Non	01/24	207-21495
Total WARRANT PAYMENTS (4565):			322.80				
Grand Totals:			4,826,830.03				

Report GL Period Summary

Vendor number hash: 60760  
Vendor number hash - split: 76498  
Total number of invoices: 19  
Total number of transactions: 27

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	4,826,830.03	4,826,830.03
Grand Totals:	4,826,830.03	4,826,830.03

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AT & T (5080)							
287294953059 1/24	Invoi	NOV/DEC SERVICE	248.88	Open	Non	01/24	101-52200-203
Total AT & T (5080):			248.88				
AT&T LONG DISTANCE (2751)							
12/23 845626857	Invoi	NOV/DEC CHARGES	4.45	Open	Non	12/23	101-51650-203
12/23 845626857	Invoi	NOV/DEC CHARGES	7.97	Open	Non	12/23	206-55110-203
12/23 845626857	Invoi	NOV/DEC CHARGES	10.05	Open	Non	12/23	207-52120-203
12/23 845626857	Invoi	NOV/DEC CHARGES	.26	Open	Non	12/23	620-53924-203
Total AT&T LONG DISTANCE (2751):			22.73				
MADISON NATIONAL LIFE (4857)							
1600863	Invoi	FEBRUARY 2024 LTD	927.61	Open	Non	01/24	101-21385
1600863	Invoi	FEBRUARY 2024 LIFE	351.95	Open	Non	01/24	101-21391
Total MADISON NATIONAL LIFE (4857):			1,279.56				
TIME WARNER CABLE (89)							
13/23 23749	Invoi	DEC/JAN SERVICE	219.99	Open	Non	12/23	207-52120-203
Total TIME WARNER CABLE (89):			219.99				
VERIZON WIRELESS (3606)							
9951722643	Invoi	NOV/DEC	76.73	Open	Non	12/23	620-53924-203
Total VERIZON WIRELESS (3606):			76.73				
WARRANT PAYMENTS (4565)							
024001009	Invoi	WARRENT REIMBURSEMENT - TYRA MITCHELL	124.00	Open	Non	01/24	207-21495
024001009-1	Invoi	WARRENT REIMBURSEMENT - TYRA MITCHELL	124.00	Open	Non	01/24	207-21495
Total WARRANT PAYMENTS (4565):			248.00				
Grand Totals:			2,095.89				

Report GL Period Summary

Vendor number hash:	25513
Vendor number hash - split:	38623
Total number of invoices:	7
Total number of transactions:	11

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,095.89	2,095.89
Grand Totals:	2,095.89	2,095.89

## Report Criteria:

Invoice Detail.GL Account = "206000000000"- "206999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>BAKER &amp; TAYLOR</b>				
2037968074	BOOKS	15.17	12/23	206-55110-206
2037994071	BOOKS	682.74	12/23	206-55110-206
2038018883	BOOKS	713.61	01/24	206-55110-206
2038018884	BOOKS	982.22	01/24	206-55110-206
2038018885	BOOKS	26.40	01/24	206-55110-206
2038018886	BOOKS	322.96	01/24	206-55110-206
<b>Total BAKER &amp; TAYLOR:</b>		<b>2,743.10</b>		
<b>BEST BUY BUSINESS ADVANTAGE ACCOUNT</b>				
7726860	MOVIES	13.99	01/24	206-55110-210
7727046	MOVIES	13.99	01/24	206-55110-210
<b>Total BEST BUY BUSINESS ADVANTAGE ACCOUNT:</b>		<b>27.98</b>		
<b>GOOD HOUSEKEEPING</b>				
GOOD HOUSEKEE	MAGAZINE SUBSCRIPTION	19.97	01/24	206-55110-207
<b>Total GOOD HOUSEKEEPING:</b>		<b>19.97</b>		
<b>JP GRAPHICS INC</b>				
1071704011	BUSINESS CARDS	189.00	12/23	206-55110-225
<b>Total JP GRAPHICS INC:</b>		<b>189.00</b>		
<b>KALMBACH MEDIA</b>				
5238DPA41006	MAGAZINE SUBSCRIPTION	28.95	01/24	206-55110-207
<b>Total KALMBACH MEDIA:</b>		<b>28.95</b>		
<b>MBM</b>				
4914168	COPIER LEASE/METER CHARGE	215.09	12/23	206-55110-225
<b>Total MBM:</b>		<b>215.09</b>		
<b>MIDWEST TAPE LLC</b>				
504860419	DIGITAL COLLECTIONS	1,216.44	12/23	206-55110-208
<b>Total MIDWEST TAPE LLC:</b>		<b>1,216.44</b>		
<b>POETS &amp; WRITERS</b>				
2009PW	SUBSCRIPTION	12.00	01/24	206-55110-207
<b>Total POETS &amp; WRITERS:</b>		<b>12.00</b>		
<b>THE NATIONAL WILDLIFE FEDERATION</b>				
122923	MAGAZINE SUBSCRIPTION	18.00	12/23	206-55110-207
<b>Total THE NATIONAL WILDLIFE FEDERATION:</b>		<b>18.00</b>		
<b>WISCONSIN LIBRARY ASSOCIATION</b>				
19546	MEMBERSHIP RENEWAL - 3 INDIVIDUALS	261.08	01/24	206-55110-201

Invoice	Description	Total Cost	Period	GL Account
Total WISCONSIN LIBRARY ASSOCIATION:		261.08		
Grand Totals:		4,731.61		

## Report GL Period Summary

Vendor number hash: 73331  
Vendor number hash - split: 73331  
Total number of invoices: 16  
Total number of transactions: 16

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	4,731.61	4,731.61
Grand Totals:	4,731.61	4,731.61

## Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.GL Account = "62000000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>AL HARDWARE COMPANY</b>				
282931	COUPLERS & BALL VALVES	25.58	12/23	620-53634-255
282990	PLUG SCH40 PVC	3.59	12/23	620-53634-255
283172	BATTERIES	6.99	12/23	620-53634-255
283267	OIL AND BALL VLV	27.17	01/24	620-53624-255
Total AL HARDWARE COMPANY:		63.33		
<b>AUTOMATED COMFORT CONTROLS</b>				
34994	ANNUAL MAINTENANCE - JAN-DEC 2024	834.31	01/24	620-53624-255
34994	ANNUAL MAINTENANCE - JAN-DEC 2024	834.31	01/24	620-53634-255
Total AUTOMATED COMFORT CONTROLS:		1,668.62		
<b>BADGER METER INC</b>				
80148567	ORION CELLULAR LTE SERV UNIT	957.64	12/23	620-53904-214
Total BADGER METER INC:		957.64		
<b>BATTERIES PLUS LLC</b>				
P68742598	BATTERIES	214.27	12/23	620-53644-225
P69161141	SANITARY SEWER METER BATTERIES	118.80	01/24	610-53612-251
Total BATTERIES PLUS LLC:		333.07		
<b>FERGUSON WATERWORKS LLC #1476</b>				
406169-1	STEM O RINGS	108.38	12/23	620-53634-255
406882	REPLACEMENT REPAIRS	3,719.00	12/23	620-53644-251
406882	REPLACEMENT REPAIRS	300.00	12/23	620-53644-254
407202	HYDRANT MARKERS	525.00	12/23	620-53644-254
Total FERGUSON WATERWORKS LLC #1476:		4,652.38		
<b>FOX-WOLF WATERSHED ALLIANCE</b>				
2024 NEWSC 52	2024 NEWSC MEMBERSHIP DUES	1,935.00	01/24	630-53444-225
Total FOX-WOLF WATERSHED ALLIANCE:		1,935.00		
<b>GRAINGER</b>				
9936410969	FILTERS, COUPLING, TEES, ETC.	2,804.62	12/23	620-53624-302
9942986333	DRAIN CLEANING CABLE	192.75	12/23	620-53644-252
Total GRAINGER:		2,997.37		
<b>HAWKINS INC</b>				
6642971	AZONE	786.02	12/23	620-53634-214
6642971	SODIUM SILICATE	3,128.08	12/23	620-53634-220
6654037	AZONE	228.39	12/23	620-53634-220
6654149	AZONE	630.71	12/23	620-53634-214
6654149	SODIUM SILICATE	3,671.44	12/23	620-53634-220
Total HAWKINS INC:		8,444.64		

Invoice	Description	Total Cost	Period	GL Account
HEART OF THE VALLEY				
010324	DECEMBER WASTEWATER	193,787.58	12/23	610-53611-225
010324	FOG CONTROL	81.00	12/23	610-53611-204
Total HEART OF THE VALLEY:		193,868.58		
MCO				
30262	NOVEMBER MILEAGE REIMBURSEMENT	529.75	12/23	620-53644-247
30325	JANUARY 2024 OPERATIONS	39,922.96	01/24	620-53644-115
30344	DECEMBER 2023 BILLABLE MILEAGE	590.85	12/23	620-53644-247
Total MCO:		41,043.56		
MIDWEST SALT LLC				
P471147	COARSE WATER CONDITIONING ROCK	3,961.00	12/23	620-53634-224
P471289	COARSE WATER CONDITIONING ROCK	3,923.60	12/23	620-53634-224
P471327	COARSE WATER CONDITIONING ROCK	3,940.60	12/23	620-53634-224
P471514	COARSE WATER CONDITIONING ROCK	3,967.80	01/24	620-53634-224
Total MIDWEST SALT LLC:		15,793.00		
WATER TOWER CLEAN & COAT INC				
WT78888	DESIGN & FABRICATION FOR DNR COMPLIANCE	18,205.00	12/23	620-53644-250
Total WATER TOWER CLEAN & COAT INC:		18,205.00		
Grand Totals:		289,962.19		

## Report GL Period Summary

Vendor number hash: 71686  
Vendor number hash - split: 81003  
Total number of invoices: 26  
Total number of transactions: 31

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	289,962.19	289,962.19
Grand Totals:	289,962.19	289,962.19

## Report Criteria:

Invoice Detail.GL Account = "62000000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"  
Invoice Detail.Voided = {=} FALSE



**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 1, SERIES OF 2024**

**A RESOLUTION APPROVING A CSM FOR 1301 & 1221 E LINCOLN AVE**

**WHEREAS**, Brian and Robin Sanders as owner of Parcel #260018401 and Michael and Donna Chaffey as owners of Parcel #260018502 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Christopher E Perreault a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 17, 2024

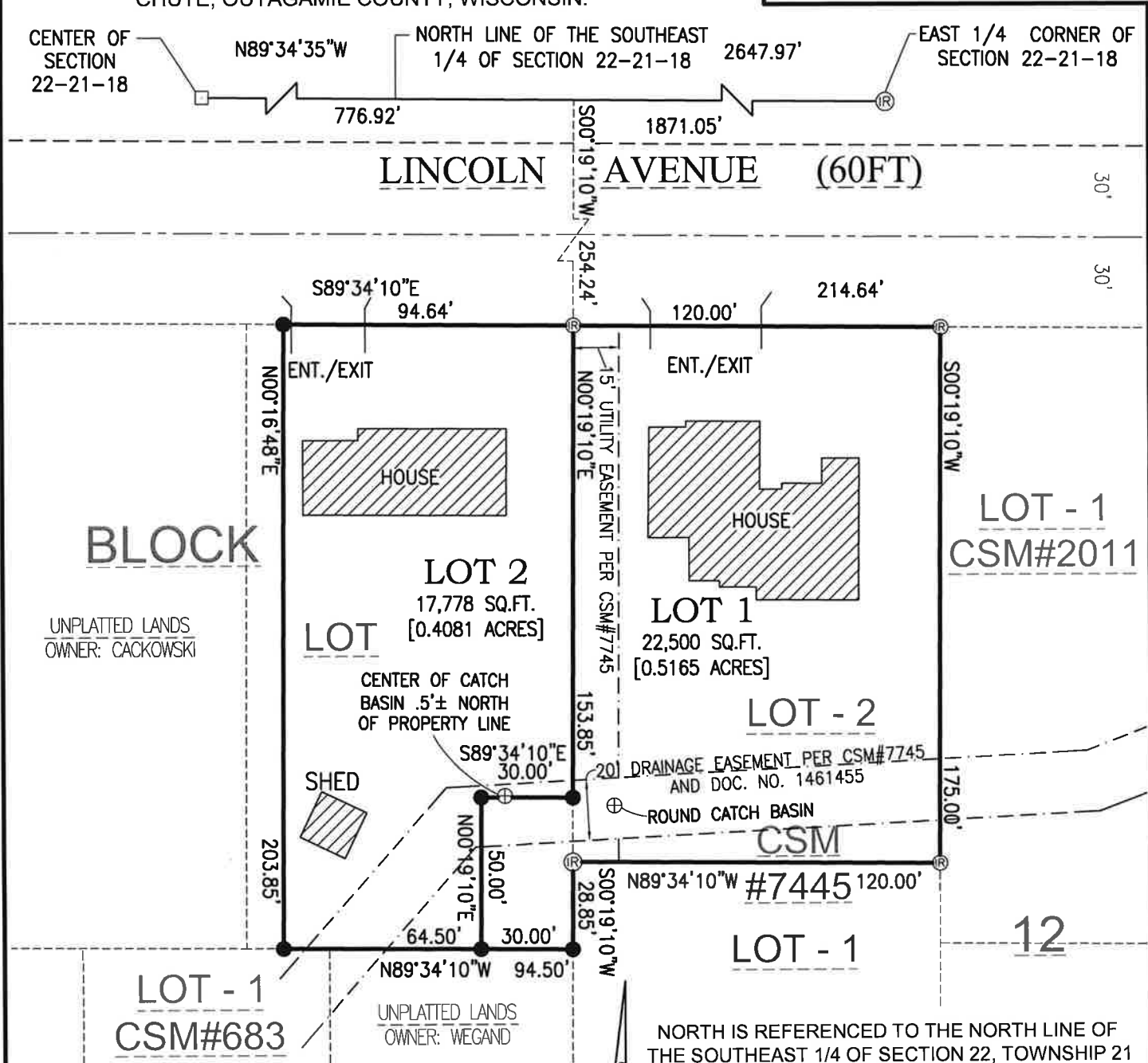
**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7445 AS  
RECORDED IN DOC. NO. 2116824 AND PART OF LOT 4, BLOCK  
12 OF THE ASSESSORS MAP OF THE VILLAGE OF LITTLE  
CHUTE, BEING PART OF GOVERNMENT LOT 2 IN SECTION 22,  
TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE  
CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

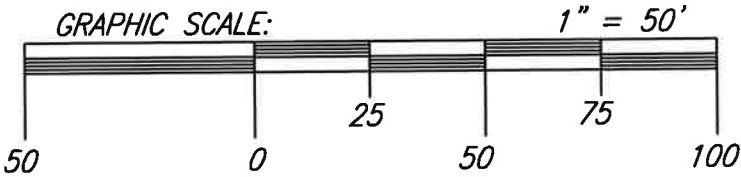


**OWNER(S) OF RECORD:**  
SANDERS, BRIAN  
SANDERS, ROBIN  
1301 EAST LINCOLN AVENUE,  
LITTLE CHUTE, WISCONSIN, 54140  
CHAFFEY, MICHAEL S.  
CHAFFEY, DONNA  
1221 EAST LINCOLN AVENUE,  
LITTLE CHUTE, WISCONSIN, 54140  
**PARCEL NO.(S):**  
260018401  
260018502

NORTH IS REFERENCED TO THE NORTH LINE OF  
THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 21  
NORTH, RANGE 18 EAST, TOWN OF MAINE,  
OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS  
N89°34'35"W PER THE WISCONSIN COUNTY  
COORDINATE SYSTEM (OUTAGAMIE COUNTY)

- LEGEND:**
- = 1-5/8" X 18" O.D. ROUND IRON PIPE SET, WEIGHING 2.16 LBS. PER LIN. FT.
  - Ⓟ = IRON PIPE FOUND
  - Ⓡ = 3/4" SOLID ROUND IRON REBAR FOUND
  - = SURVEY MARKER FOUND
  - ⊕ = ROUND CATCH BASIN

CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNDALE DR., APPLETON, WI 54914  
N5841 STATE HIGHWAY 47-55, SHAWANO, WI 54166  
PHONE: (920)731-4168  
A896.27-23 DATED: 12/8/2023  
DRAFTED BY: IWM



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7445 AS RECORDED IN DOCUMENT NO. 2116824 AND PART OF LOT 4, BLOCK 12 OF THE ASSESSOR’S MAP OF THE VILLAGE OF LITTLE CHUTE, BEING PART OF GOVERNMENT LOT 2 IN SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

**SURVEYOR’S CERTIFICATE:**

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7445 AS RECORDED IN DOCUMENT NO. 2116824 AND PART OF LOT 4, BLOCK 12 OF THE ASSESSOR’S MAP OF THE VILLAGE OF LITTLE CHUTE, BEING PART OF GOVERNMENT LOT 2 IN SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:  
COMMENCING AT THE EAST ¼ CORNER OF SAID SECTION 22; THENCE N89°34’35”W, 1871.05 FEET ALONG THE NORTH LINE OF THE SOUTHEAST ¼ OF SECTION 22 TO THE NORTHERLY EXTENSION OF THE WEST LINE OF CERTIFIED SURVEY MAP NO. 7445; THENCE S00°19’10”W, 254.24 FEET ALONG SAID EXTENSION TO THE SOUTH LINE OF LINCOLN AVENUE AND THE POINT OF BEGINNING; THENCE S89°34’10”E, 120.00 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF SAID CERTIFIED SURVEY MAP; THENCE S00°19’10”W, 175.00 FEET ALONG SAID EAST LINE TO THE SOUTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7445; THENCE N89°34’10”W, 120.00 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF LOT 1 OF SAID CERTIFIED SURVEY MAP; THENCE S00°19’10”W, 28.85 FEET ALONG SAID WEST LINE; THENCE N89°34’10”W, 94.50 FEET; THENCE N00°16’48”E, 203.85 FEET TO THE SOUTH LINE OF LINCOLN AVENUE; THENCE S89°34’10”E, 94.64 FEET ALONG SAID SOUTH LINE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF BRIAN SANDERS, 1301 E. LINCOLN AVE., LITTLE CHUTE, WISCONSIN 54140.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED AND THE DIVISION OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.

CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DR., APPLETON, WI 54914  
N5841 S.T.H. “47-55”, SHAWANO, WI 54166  
PHONE: (920)731-4168  
A896.27-23 (RFR) 12-7-2023

**NOTES:**

- 1) THE PROPERTY OWNERS OF RECORD IS (ARE): BRIAN SANDERS, ROBIN SANDERS, MICHAEL S. CHAFFEY AND DONNA M. CHAFFEY.
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.(S): 260018401 AND 260018502.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO. 2158516 & 936655.

**VILLAGE BOARD APPROVAL:**

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
PRESIDENT DATED CLERK DATED

**TREASURER’S CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
VILLAGE TREASURER DATED COUNTY TREASURER DATED

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7445 AS RECORDED IN DOCUMENT NO. 2116824 AND PART OF LOT 4, BLOCK 12 OF THE ASSESSOR’S MAP OF THE VILLAGE OF LITTLE CHUTE, BEING PART OF GOVERNMENT LOT 2 IN SECTION 22, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

**OWNER’S CERTIFICATE:**

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S):

\_\_\_\_\_  
ROBIN SANDERS

\_\_\_\_\_  
BRIAN SANDERS

STATE OF WISCONSIN                    )  
  )SS  
COUNTY OF \_\_\_\_\_)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES \_\_\_\_\_

**OWNER’S CERTIFICATE:**

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S):

\_\_\_\_\_  
MICHAEL S. CHAFFEY

\_\_\_\_\_  
DONNA M. CHAFFEY

STATE OF WISCONSIN                    )  
  )SS  
COUNTY OF \_\_\_\_\_)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL E DR., APPLETON, WI 54914  
N5841 S.T.H. “47-55”, SHAWANO, WI 54166  
PHONE: (920)731-4168  
A896.27-23 (RFR) 12-7-2023



## Item For Consideration

**For Board Review On:** January 17, 2024

**Agenda Item Topic:** Heesakker Park Trust Donation

**Prepared On:** January 4, 2024

**Prepared By:** John McDonald  
Parks, Recreation, & Forestry

**Report:** In May 2023, the Village was gifted a donation from the Margaret Schwaller Revocable Living Trust. Heesakker Park was the homestead and family farm of Ms. Schwaller growing up. The stipulations of the trust agreement include improvements to the park through the construction of a new clubhouse and the preservation and enhancement of the wooded area. In order to be reimbursed, such an improvement shall commence within 18 months following Ms. Schwaller's passing. The Village has 48 months to complete this project before the funds are transferred to the Robert and Margaret Schwaller Fund at the Community Foundation.

Key components of this Trust are as follows:

1. Trust donation is approximately \$2.7 million.
2. Advisors to the Trust are Associated Bank representatives and nieces of Margaret Schwaller, Anne Boykin, and Anne Weiland. Any project will be presented to the Park Planning Committee (PPC) and Village Board for approval prior to any work of funds expended.
3. Funds will be released to the Village on a reimbursement basis.
4. If funds are not used by scheduled deadline, excess funds will be distributed into a Community Foundation for the Fox Valley Region Inc. to benefit Heesakker Park.

Staff have worked with the PPC to develop a preliminary site layout that fits our park system operationally and aesthetically (see attached). The PPC has recommended approval to the Village Board for the attached layout. Upon approval, staff will present to the trust officials and designated family members per the trust agreement.

**Fiscal Impact:** None at this time.

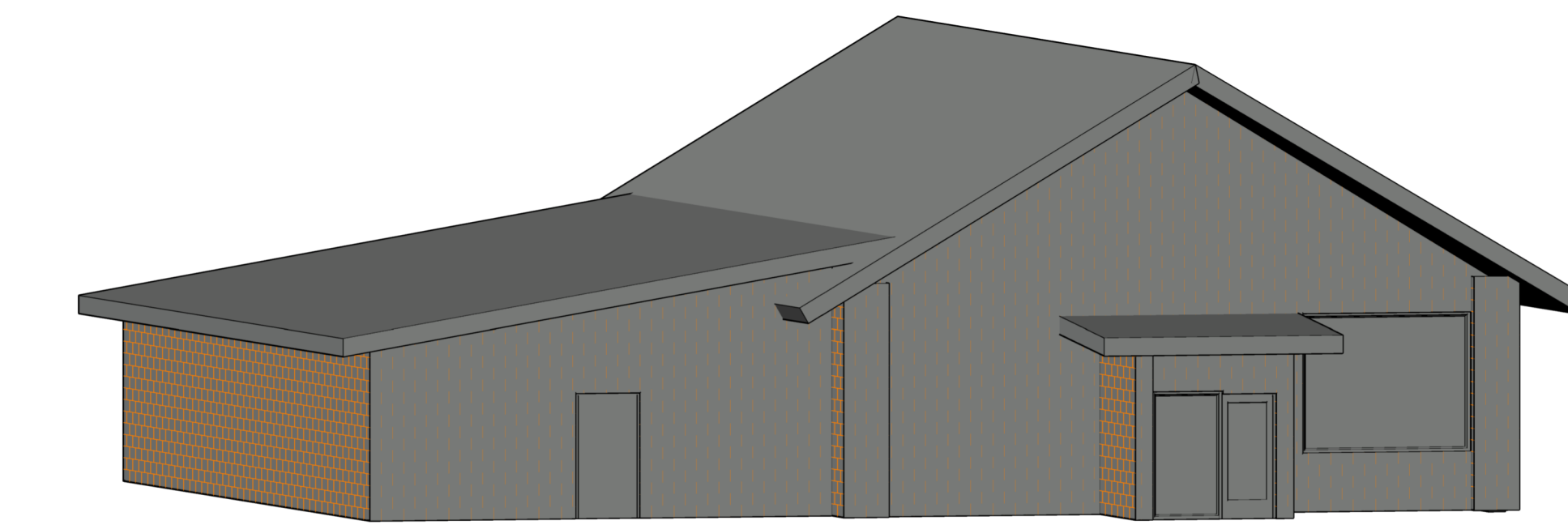
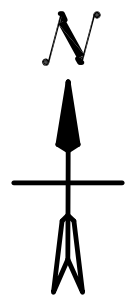
**Recommendation/Committee Action:** Staff requests that Village Board approve the site layout as presented.

**Respectfully Submitted,**  
**John McDonald - Parks, Recreation, & Forestry**

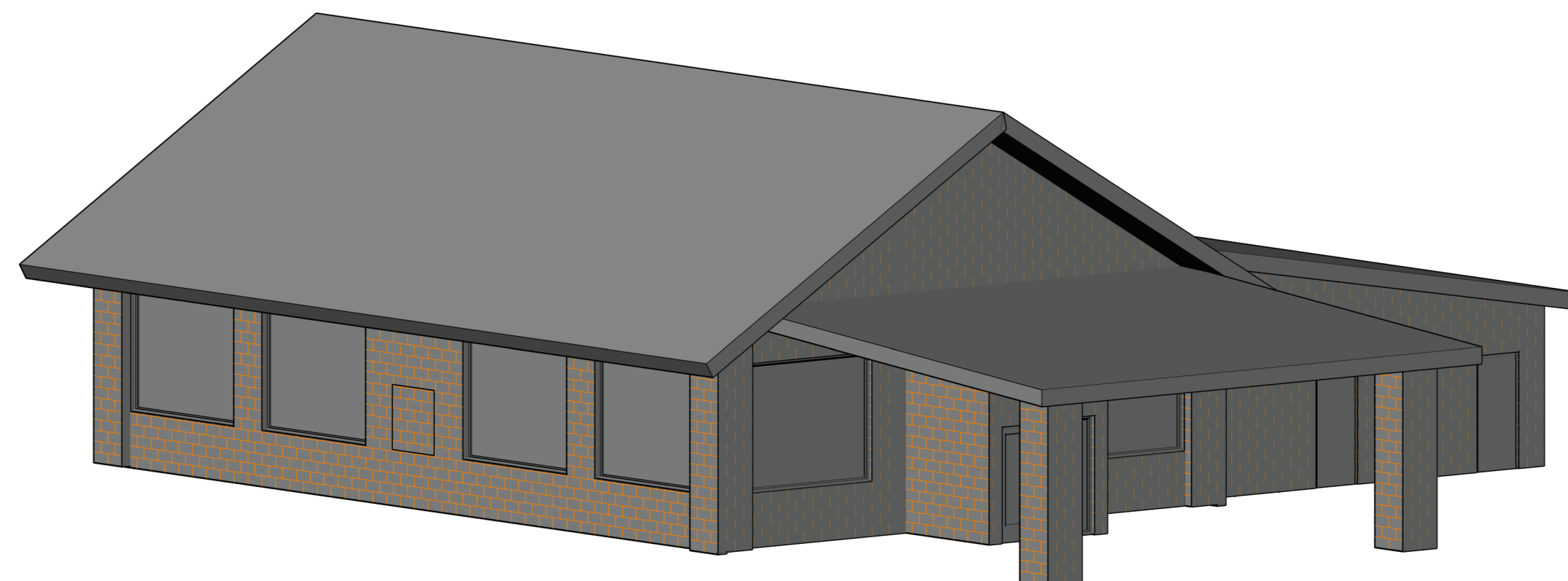




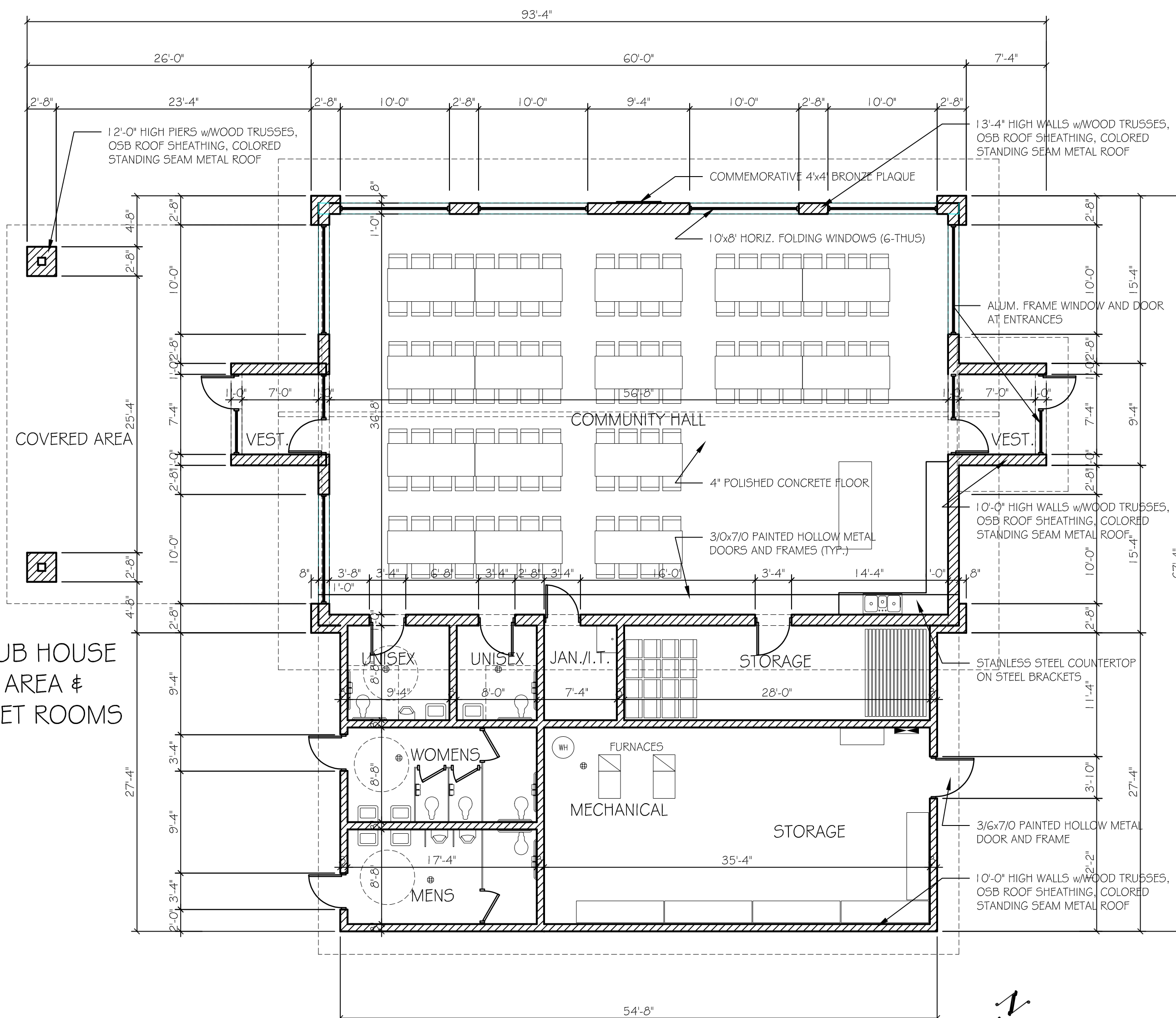
1 SCHEMATIC SITE PLAN  
SCALE: 1/32" = 1'-0"



4 VIEW FROM NORTHEAST  
SCALE: NTS

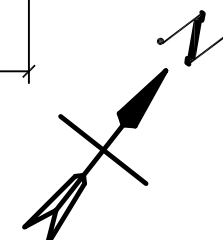


3 VIEW FROM NORTHWEST  
SCALE: NTS



4,754 S.F. CLUB HOUSE  
w/COVERED AREA &  
ATTACHED TOILET ROOMS

2 SCHEMATIC FLOOR PLAN  
SCALE: 1/8" = 1'-0"







## Item For Consideration

For Board Review On: January 17, 2024  
Agenda Item Topic: Terrace Tree Program

Prepared On: January 5, 2024  
Prepared By: John McDonald  
Parks, Recreation, & Forestry

**Report:** The Village of Little Chute will offer a Terrace Tree Application that allows residents to purchase terrace trees and have them planted in the Fall. Staff has researched and provided a list of trees that will benefit the overall aesthetics and operations of the Village, ultimately making the taxpayers happier.

Additionally, the cost of purchasing trees has continued to go up. Staff are recommending that the resident fee to participate in the Terrace Tree Program be increased to \$100. An increase from \$60 to \$80 was approved and implemented in 2022. The PPC has recommended approval to the Village Board for the attached program packet.

**Fiscal Impact:** None at this time.

**Recommendation/Committee Action:** Staff requests that Village Board approve the 2024 Terrace Tree Program as presented.

Respectfully Submitted,

John McDonald - Parks, Recreation, & Forestry



# 2024 TERRACE TREE APPLICATION

*The Village of Little Chute has budgeted money to plant trees on the terrace for any taxpayer that would like to purchase them. Your cost per terrace tree will be **\$100**, with the balance being paid with budgeted money. All applications are handled on a first-come, first-serve basis, as long as the budget money lasts. Village staff will plant the trees, which are balled & burlaped with a minimum of a 1.5" trunk diameter, starting in Fall as specified by the Village Forestry Manual. Property owners may specify a particular species of tree, but the final determination will be made by the Forestry Department to avoid dangerous and costly maintenance of trees, and to assure the "right tree" is planted for the future. Property owners must have curb and gutter before they can have terrace trees. Available terrace tree options and pictures are provided.*

**PROPERTY OWNERS NAME:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**ADDRESS FOR PLANTING:** \_\_\_\_\_

**TREE REQUESTING:** \_\_\_\_\_ **# REQUESTING:** \_\_\_\_\_

**TREE REQUESTING:** \_\_\_\_\_ **# REQUESTING:** \_\_\_\_\_

**TOTAL # TREES REQUESTED:** \_\_\_\_\_

**TOTAL PAYMENT DUE:** \_\_\_\_\_

Date Received:

Amount Paid:

**\*\*Rev Code 8-802\*\***

***Please return completed form and **\$100** per tree payment to the Little Chute Forestry Department, 108 W. Main Street, Little Chute, WI 54140. All applications taken on a first-come, first-serve basis, as long as the budget money lasts. The final deadline for applications is July 31, if funds remain. If you have any questions regarding the terrace tree program, please call 423-3869.***



TREE TYPE	(at maturity) (at maturity)		BRIEF DESCRIPTION OF TREE
	HEIGHT	SPREAD	

### ***Trees For Normal Terraces Without Powerlines***

Accolade Elm	60'	55'	Vase shaped tree, medium texture bright green leaves turn yellow in fall.
Autumn Gold Ginkgo	45'	30'	Fan-shaped leaves, bold texture, rich green leaves turn golden yellow in autumn.
Turkish Filbert	45'	25'	Pyramid form, dark green/semi-glossy/mild yellow fall color, silvery cork-like bark.
Swamp White Oak	60'	60'	Broad round shaped tree, green leaves may turn yellow in fall
Linden-Greenspire	40'	30'	Broad round shaped, green spring, yellow fall, fragrant flowers appear in early summer
Honey Locust	60'	55'	Broad oval shaped tree, open, spreading, fine textured foliage, green leaves turn yellow
Kentucky Coffee	65'	55'	Irregular oval shaped tree, texture medium when in leaf, coarse in winter.
London Planetree	75'	60'	Features large leaves up to 7" long and 10" wide, pyramidal shaped tree.

### ***Trees For Small Terraces & Under Powerlines***

Spring Snow			
Flowering Crabapple	15'	15'	Fruitless, Smaller oval shape; blooms early March
Japanese Lilac	20'	15'	White, flowers in spring.
Pink Flair Cherry	20'	15'	Spring white flower produces few fruit; orange-red fall color.
Royal Raindrop			
Flowering Crabapple	25'	15'	Spring pink-white flower produces few fruit.



Accolade Elm



Autumn Gold Ginkgo



Turkish Filbert



Swamp White Oak



Linden-Greenspire



Honey Locust



Kentucky Coffee



London Planetree



Spring Snow  
Flowering Crabapple  
(Fruitless)



Japanese Lilac



Pink Flair Cherry  
(Few Fruit)



Royal Raindrop  
Flowering Crabapple (Few Fruit)

# **Housing Affordability Report**

## **Village of Little Chute**

**2022**



***Little Chute***

**E S T A B L I S H E D 1 8 4 8**

## ABSTRACT

TITLE: Village of Little Chute Housing Affordability Report

CONTACT: David Kittel, Community Development Director

AUTHOR: David Kittel, Community Development Director

SUBJECT: Housing Affordability

DATE: January 17, 2024

In 2018, the Wisconsin State Legislature approved new legislation which requires communities of 10,000 population or more to provide an annual report related to housing in an effort to shed light and foster change on affordable housing issues across the state. Specifically, reference Wis. Stats. 66.10013 (Housing affordability report).

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## HOUSING AFFORDABILITY REPORT

### EXECUTIVE SUMMARY

In 2018, the Wisconsin State Legislature approved new legislation which requires villages and cities of 10,000 population or more to provide two separate annual reports related to housing affordability and housing fees in an effort to shed light and foster change on affordable housing issues across the state. The Village of Little Chute, along with 11 other communities in the region, elected to contract with the East Central Wisconsin Regional Planning Commission to prepare these reports. As such, a Housing Report Advisory Team was created so that input and feedback from all communities could be considered as the reports were prepared. Specifically, this document meets the requirements for Wis. Stats. 66.10013 (Housing Affordability Report).

## HOUSING AFFORDABILITY REPORT REQUIREMENTS

Requirements of this report include the following elements:

- (1) In this section, “municipality” means a city or village with a population of 10,000 or more.
- (2) Not later than January 1, 2020, a municipality shall prepare a report of the municipality's implementation of the housing element of the municipality's comprehensive plan under s. 66.1001. The municipality shall update the report annually, not later than January 31. The report shall contain all of the following:
  - a. The number of subdivision plats, certified survey maps, condominium plats, and building permit applications approved in the prior year.
  - b. The total number of new residential dwelling units proposed in all subdivision plats, certified survey maps, condominium plats, and building permit applications that were approved by the municipality in the prior year.
  - c. A list and map of undeveloped parcels in the municipality that are zoned for residential development.
  - d. A list of all undeveloped parcels in the municipality that are suitable for, but not zoned for, residential development, including vacant sites and sites that have potential for redevelopment, and a description of the zoning requirements and availability of public facilities and services for each property.
  - e. An analysis of the municipality's residential development regulations, such as land use controls, site improvement requirements, fees and land dedication requirements, and permit procedures. The analysis shall calculate the financial impact that each regulation has on the cost of each new subdivision. The analysis shall identify ways in which the municipality can modify its construction and development regulations, lot sizes, approval processes, and related fees. to do each of the following:
    - (1) Meet existing and forecasted housing demand, and;
    - (2) Reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent.

## HOUSING AFFORDABILITY DATA AND RESPONSES

**Part 2A:** The number of subdivision plats, certified survey maps, condominium plats, and building permit applications approved in the prior year (2022) for the Village of Little Chute is illustrated in Table 1.

Table 1: Village of Little Chute Approved Plats, CSM's and Building Permits, 2022

Subdivision Plats	Certified Survey Maps	Condominium Plats	Single Family Building Permits	2-Family Building Permits	Multi-Family Building Permits	Mobile Home Building Permits
0	13	0	5	7	0	5

Note: Mobile Home permits primary to replace existing Mobile homes

**Part 2B:** The total number of new residential dwelling units proposed in all subdivision plats, certified survey maps, condominium plats, and building permit applications that were approved by the municipality in the prior year (2022) for the Village of Little Chute is illustrated in Table 2.

Table 2: Village of Little Chute New Residential Dwelling Units Proposed and Approved within Plats and CSM's, 2022

Proposed			Approved			
Residential Dwelling Units (Subdivision Plats)	Residential Dwelling Units (Certified Survey Map)	Residential Dwelling Units (Condominium Plats)	Single Family Building Units	2-Family Building Units	Multi-family Building Unit	Mobile Home Building Units
0	6	0	0	1	0	0

**Parts 2C/2D:** A list and map of undeveloped parcels in the municipality that are zoned for residential development. A list of all undeveloped parcels in the municipality that are suitable for, but not zoned for, residential development, including vacant sites and sites that have potential for redevelopment, and a description of the zoning requirements and availability of public facilities and services for each property. Maps for the Village of Little Chute were developed using a variety of GIS data sources and are contained in Appendix A. From a process standpoint, these maps were developed using the following methodologies:

### Undeveloped Parcels Zoned for Residential Development

1. Map 1 was created by using current tax parcel data (circa Jan., 2022). A subset of "vacant" parcels was created by selecting all parcels which had no "improvement value" on the property.

2. Current zoning districts for the Village were overlaid on this subset of vacant parcels and additional parcels were removed as necessary (i.e. stormwater ponds, larger areas of institutional lands which have no development potential, etc.).
3. The final map illustrates vacant parcels that contain “residential” zoning and those that are “non-residential” (i.e. commercial, industrial, institutional, etc.) in nature.
4. Table 3 (in appendix A) provides the listing of parcels along with additional property characteristics.

#### **Undeveloped Parcels with Available Public Facilities/Services**

Map 2 and its associated parcel table are contained in Appendix A and were created using the aforementioned data layers, plus the inclusion of municipal water and sewer line location data.

1. Municipal sewer and water line data was obtained, typically with service lines being located in the road rights-of-way.
2. A 100-foot ‘buffer’ was applied to either side of these service lines.
3. Any of the vacant residential/non-residential zoned parcels which fell partly within this 100-foot buffer were selected to produce a map showing which undeveloped parcels have services available.

**Part 2E:** An analysis of the municipality's residential development regulations, such as land use controls, site improvement requirements, fees and land dedication requirements, and permit procedures. The analysis shall calculate the financial impact that each regulation has on the cost of each new subdivision. The analysis shall identify ways in which the municipality can modify its construction and development regulations, lot sizes, approval processes, and related fees to: 1) Meet existing and forecasted housing demand, and; 2) Reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent

#### **Plans and Regulations**

The Village of Little Chute has a number of plans, policies, regulations and fee/permit requirements which guide land use and matters pertaining to residential housing development. The Village of Little Chute’s comprehensive plan, adopted in 2016 and includes a future land use map, dated April, 2016 (Appendix B). The future land use map illustrates the preferred land use and sets forth the broad policy decisions regarding the location and types of housing that are envisioned in the future. This document is of primary importance in that it sets the tone for addressing affordable housing opportunities and guiding development decisions (Map 3). This plan addresses many aspects of housing, including affordable housing and key aspects of the plan are shown in Table 4.

Table 4: Village of Little Chute Comprehensive Plan Summary, 2022

Question / Topic Regarding Comprehensive Plan	Response / Details
What year was your comprehensive plan adopted?	2016
Since its adoption, have amendments been made to the plan to accommodate residential development?	No
What year is next scheduled/planned 10-year update for the Comprehensive Plan?	2025
Were specific concerns about affordable housing brought up by your plan commission, business community or residents during the plan development process for your current comprehensive plan?	Yes
If yes, was affordable housing a community issue at that time, or was it alluded to as a future issue?	Yes
Were there any housing-related organizations or individuals involved in the development of the current comprehensive plan (or its housing element)?	No
Is there a dedicated municipal Committee responsible for implementing and monitoring all/portions of the housing element of the current comprehensive plan?	Yes
Does the housing element of the current comprehensive plan get referenced/reviewed formally during new housing development proposals (re-zonings, platting, etc.)?	Yes
Is there dedicated municipal staff which lead, or assist, in the implementation and monitoring of the current comprehensive plan's housing element?	Yes
Are there existing non-profit organizations involved in the implementation of the current comprehensive plan's housing element?	No
Were existing zoning ordinances, subdivision regulations or other codes/ordinances significantly modified after the plan's adoption to better align with the housing element?	No



Please list specific goal/objective/strategy/recommendation/action items within the housing element that have been implemented or addressed to any degree (including planned/pending implementation).	PAGE 99 The Village should increase the diversity of housing options in order to attract the needs associated with the retiring baby boomers and the millennial generation. Diversity will likely mean more multi-family, town house or smaller footprint owner occupied units.
Are you a CDBG-Entitlement Community that has prepared an Impediments to Fair Housing study?	No
Have you completed other housing market or assessment studies?	No
What limiting factors are present which prevent your community from moving forward on further implementation of the current comprehensive plan's housing element? Please describe.	None

Additional plans, policies and regulations have been adopted by the Village to address residential housing including:

- Village of Little Chute Zoning Ordinance (Chapter 44) outlines basic land use requirements, lot sizes and property setbacks.
- Village of Little Chute Subdivision Ordinance (Chapter 42) which specifies site improvement requirements and land dedication requirements, if any.
- Plan Review and Building Permit procedures have been adopted by the Village of Little Chute and are reviewed periodically.
- Development Standards and Specifications for residential subdivisions are in place and are typically implemented through a Development Agreement. In most cases, the developer is responsible for the entire initial cost of infrastructure including, but not limited to: roads, curb, gutter, stormwater, sewer and water mains. Once the infrastructure meets the standards, the community will take ownership and be responsible for future maintenance (unless otherwise noted in the Developer's Agreement). In some cases, cost-sharing, credits, or deferred assessments will be provided. While the construction of infrastructure is a major consideration in the overall cost of housing, this report has made no attempt to calculate these costs as they can vary greatly depending on size and density of the subdivision, as well as other geographic factors. It should be noted that in general, higher density developments reduce infrastructure costs relative to low density ones. The development community has not fully utilized the ability to create such developments which therefore impacts the cost of housing.

- Fees have been adopted for various activities related to housing development. These fees are outlined in detail in the accompanying Housing Fee Report. The Village of Little Chute currently has several types of fees schedules published on its website which may apply to new housing development:
  - o Building Permit Fee Schedule
  - o Heating Fee Schedule
  - o Heart of the Valley Metropolitan Sewerage District Connection Fee
  - o Construction Site Pollutant Control Program
  - o Post-construction Stormwater Management Program
  - o Fees in Lieu of Dedication of Land
  - o Plat Review Fees

### **Financial Impact of Plans and Regulations**

The financial impacts of local regulations are outlined in the Village of Little Chute Housing Fee Report (2019). Regulations enforced by federal and state government also contributed to the increase in costs for development, yet municipalities have no control over these regulations or the associated costs to enforce. Wisconsin has adopted a state-wide uniform building code, which establishes standards for residential dwelling units. In addition, the requirements of NR216 have substantially increased the cost of stormwater management. Under NR216, municipalities are required to reduce stormwater runoff by implementing stormwater management programs. These programs include construction site pollutant control, postconstruction stormwater management, etc. Furthermore, restrictive covenants imposed by developers may also add cost to development by setting architectural guidelines, types of exterior building materials, structural design or dictating the size of a dwelling unit.

### **MODIFICATION OF CONSTRUCTION AND DEVELOPMENT REGULATIONS**

This analysis identifies ways in which the municipality can modify its construction and development regulations, lot sizes, approval processes, and related fees in order to do each of the following: (1) Meet existing and forecasted housing demand, and; (2) Reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent.

### **Housing Demand**

Housing demand for the Village of Little Chute has been calculated using accepted methodologies developed by the East Central Wisconsin Regional Planning Commission. In this case, two components were evaluated: a) forecasted housing and land use demands by unit type, and; b) existing housing cost burden.

Based on Wisconsin Department of Administration (WDOA) data, Table 5 illustrates the forecast household growth for the Village. Since the Village has exceeded household projections, land use demands by unit type are not included in this report. It is anticipated that the Village will continue to add housing units through 2040.

**Table 5: Village of Little Chute Year 2040 Household Projections**

Municipality	2010	2015	2020	2025	2030	2035	2040	Diff. 2010-2040
Village of Little Chute	4,207	4,309	4,504	4,650	4,775	4,823	4,806	599

*Source: WDOA, Wisconsin Demographic Services Center, Vintage 2013 Population Projections*

### **Housing Cost Burden**

Source: ECWRPC, 2019

Table 6 illustrates the current “Housing Cost Burden” for Village of Little Chute households. For any particular household income category, the corresponding number which spent 30% or more of their income on housing costs is shown. In general, those with lower incomes are more burdened. However, it is interesting to note that the Village of Little Chute’s numbers indicate that homeowners and renters overall have less of a cost burden than the urbanized area average as a whole.

**Table 6: Village of Little Chute and Regional Housing Burden (2013-2017)**

Household Income & percent spent on housing costs	Urbanized Area Regional Total (Fox Cities, Oshkosh & Fond du Lac)		V. Little Chute	
	Totals	% of Total (30% or more)	Estimate	% of Total (30% or more)
<b>Total Owner-occupied housing units:</b>	70,105	18%	3,075	15%
<b>Less than \$20,000:</b>	4,419		143	
30 percent or more	3,905	88%	120	84%
<b>\$20,000 to \$34,999:</b>	8,097		279	
30 percent or more	3,746	46%	108	39%
<b>\$35,000 to \$49,999:</b>	8,674		455	
30 percent or more	2,473	29%	142	31%
<b>\$50,000 to \$74,999:</b>	15,091		691	
30 percent or more	1,898	13%	59	9%
<b>\$75,000 or more:</b>	33,444		1,507	
30 percent or more	807	2%	20	1%
Zero or negative income	380	n/a	0	n/a
<b>Total Renter-occupied housing units:</b>	39,869	42%	1,513	35%
<b>Less than \$20,000:</b>	10,699		364	
Less than 20 percent	176	2%	0	0%
20 to 29 percent	809	8%	19	5%
30 percent or more	9,714	91%	345	95%
<b>\$20,000 to \$34,999:</b>	9,811		332	
Less than 20 percent	640	7%	52	16%
20 to 29 percent	3,706	38%	144	43%
30 percent or more	5,465	56%	136	41%
<b>\$35,000 to \$49,999:</b>	6,751		288	
Less than 20 percent	2,187	32%	38	13%
20 to 29 percent	3,462	51%	204	71%
30 percent or more	1,102	16%	46	16%
<b>\$50,000 to \$74,999:</b>	6,534		299	
Less than 20 percent	4,842	74%	274	92%
20 to 29 percent	1,439	22%	25	8%
30 percent or more	253	4%	0	0%
<b>\$75,000 or more:</b>	4,868		163	
Less than 20 percent	4,600	94%	163	100%
20 to 29 percent	238	5%	0	0%
30 percent or more	30	1%	0	0%
Zero or negative income	447	n/a	0	n/a
No cash rent	759	n/a	67	n/a

Source: 2013-2017 ACS 5-Year Estimates, B25106

Based on this information more affordable homes and rentals are needed within the Village,

particularly for those with lower incomes.

However, providing affordable housing involves more than reducing costs imposed by municipalities or revising local policies. Policies imposed by others and limited funding also affect housing affordability. The U.S. Department of Housing and Urban Development provides housing choice vouchers for very low-income families to reduce the cost of housing. Yet, this program has not been expanded in years and does not supply a sufficient supply of vouchers to address housing affordability for renters. Other programs correspondingly provide assistance for low-income renters and homeowners, but these programs likewise fall short of the needs. Banks and other financial institutions must also accept some of the responsibility since they must approve financing for affordable housing.

### **Reductions in Time and Cost**

In order to reduce the time and cost necessary to approve and develop a new residential subdivision in the municipality by 20 percent, a number of things need to be taken into consideration.

1. Where exactly this burden should be placed? Should this burden be placed on the public sector entirely? Or should the private sector (homebuilders, realty professionals, etc.) share some of this burden? Housing style, design, size and materials choice make up a large portion of the cost of housing. When the development community places restrictive covenants on subdivisions, this inherently increases the costs for housing.
2. The cost of infrastructure and maintenance was not part of the state's requirement to analyze and include in this report yet is a critical factor for the costs associated with new housing development. Furthermore, state-imposed levy limits further impact the municipalities' ability to maintain or construct new infrastructure.
3. Lastly, as noted in the Housing Fee Report, a number of additional costs are imposed by county, state or local entities (sanitary districts) for things such as plumbing plan reviews, utility assessments and the like. These items are not even considered in the statutory requirements for this report and not in the purview of the municipality to control.

The Village of Little Chute could, of course, simply slash the costs of its various permits and fees by 20%, thereby reducing the amount of revenue generated (see Housing Fee Report). This revenue is used by the Village to fund the necessary services and safety inspections that are required by state law and/or are simply good practice. By cutting fees 20%, it is likely that the plan review, approval and permit issuance processes will take longer due to reduced staffing and capacity.

The Village could also reduce minimum lot sizes, but would this actually encourage smaller more affordable houses? Reducing parking requirements and street width could potentially reduce the cost to build and maintain infrastructure, making housing more affordable. The added benefit is that this would not only reduce infrastructure costs but would also reduce stormwater runoff from impervious surfaces. While the Village could make a number of changes, ultimately it is whether or not the development community takes advantage of changes in order to create more affordable homes. Taking this a step further, new models of housing development such as Cottage-Style developments or Accessory Dwelling Units (ADUs), or new public-private financing partnerships could be looked at as a way to further reduce housing costs. Partnerships with non-profit organizations such as Habitat for Humanity have also proven successful.

Reductions in time could reduce costs; however, developers and the state also play a role in the process (cost) to approve a new residential subdivision. For example, an incomplete application will necessitate additional time by the developer to submit further information. Plats must be approved following state statute 236, which clearly sets out procedures which must be followed by an entity approving a plat. If the proposed development is outside of a municipality, it must first be annexed into the community. Again, the process to annex properties is also laid out in the state statutes (66.0217, 66.0219, 66.0221 and 66.0223), and municipalities must follow these procedures. Municipalities may be able to incorporate additional efficiencies in the subdivision review process which may impact the time necessary to approve a plat.

**Appendix #A**  
**Parcel Analysis Maps & Tables**



**Table 3: Vacant Residential and Non-Residential Parcels Zoning and Service**

Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260034400	0.18	CB		Central Business	Yes	Yes
260044400	0.16	CB		Central Business	Yes	Yes
260045500	0.07	CB		Central Business	Yes	Yes
260053600	0.19	CB		Central Business	Yes	Yes
260054300	0.2	CB		Central Business	Yes	Yes
260054400	0.19	CB		Central Business	Yes	Yes
260055600	0.17	CB		Central Business	Yes	Yes
260055700	0.2	CB		Central Business	Yes	Yes
260063400	0.14	CB		Central Business	Yes	Yes
260063500	0.13	CB		Central Business	Yes	Yes
260067000	0.28	CB		Central Business	Yes	Yes
<b>1.91</b>		<b>CB Total</b>				

Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260017614	2.67	CH		Commercial Highway District	Yes	Yes
260089602	0.76	CH		Commercial Highway District	Yes	Yes
260089603	0.6	CH		Commercial Highway District	Yes	No
260089700	0.32	CH		Commercial Highway District	Yes	Yes
260089900	0.22	CH		Commercial Highway District	Yes	Yes
260090000	0.53	CH		Commercial Highway District	Yes	Yes
260090100	2.52	CH		Commercial Highway District	Yes	Yes
260090301	0.35	CH		Commercial Highway District	Yes	Yes
260127902	0.2	CH		Commercial Highway District	Yes	Yes
260127906	1.14	CH		Commercial Highway District	Yes	Yes
260129712	0.48	CH		Commercial Highway District	Yes	Yes
260129911	1.63	CH		Commercial Highway District	Yes	Yes
260130001	1	CH		Commercial Highway District	Yes	Yes
260130010	0.73	CH		Commercial Highway District	Yes	Yes
260130014	0.74	CH		Commercial Highway District	Yes	Yes
260130015	0.75	CH		Commercial Highway District	Yes	Yes
260130500	0.27	CH		Commercial Highway District	Yes	Yes
260130900	0.14	CH		Commercial Highway District	Yes	Yes
260131100	0.44	CH		Commercial Highway District	Yes	Yes

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260132520	0.77	CH		Commercial Highway District	Yes	Yes
260145505	1.76	CH		Commercial Highway District	Yes	Yes
260291201	1.71	CH		Commercial Highway District	Yes	Yes
260298400	0.48	CH		Commercial Highway District	Yes	Yes
260303800	0.26	CH		Commercial Highway District	Yes	Yes
260304400	0.37	CH		Commercial Highway District	Yes	Yes
260304500	0.31	CH		Commercial Highway District	Yes	Yes
260304600	0.48	CH		Commercial Highway District	Yes	Yes
260304700	0.41	CH		Commercial Highway District	Yes	Yes
260304800	0.42	CH		Commercial Highway District	Yes	Yes
260304900	0.44	CH		Commercial Highway District	Yes	Yes
260305000	0.32	CH		Commercial Highway District	Yes	Yes
260305100	2.18	CH		Commercial Highway District	No	No
260305201	2.57	CH		Commercial Highway District	Yes	Yes
260305400	0.57	CH		Commercial Highway District	No	No
260305500	1.4	CH		Commercial Highway District	Yes	Yes
260305600	1.12	CH		Commercial Highway District	No	No
260305700	1.44	CH		Commercial Highway District	No	No
260400510	2.59	CH		Commercial Highway District	Yes	Yes
260400523	1.57	CH		Commercial Highway District	Yes	Yes
260401400	0.82	CH		Commercial Highway District	Yes	Yes
260406405	2.75	CH		Commercial Highway District	Yes	Yes
260434100	0.58	CH		Commercial Highway District	Yes	Yes
260436901	1.16	CH		Commercial Highway District	Yes	Yes
260437000	2.66	CH		Commercial Highway District	Yes	Yes
260437300	2.15	CH		Commercial Highway District	Yes	Yes
260437600	1.7	CH		Commercial Highway District	Yes	Yes
260437700	1.7	CH		Commercial Highway District	Yes	Yes
260439801	0.67	CH		Commercial Highway District	Yes	Yes
260440502	3.96	CH		Commercial Highway District	Yes	Yes
260440507	1.5	CH		Commercial Highway District	Yes	Yes
260440508	2.29	CH		Commercial Highway District	Yes	Yes
260440510	4.5	CH		Commercial Highway District	Yes	Yes
260441101	4.1	CH		Commercial Highway District	Yes	Yes
260441103	2.65	CH		Commercial Highway District	No	No
260442000	1.5	CH		Commercial Highway District	Yes	Yes
260442100	1.66	CH		Commercial Highway District	Yes	Yes
260442200	1.88	CH		Commercial Highway District	Yes	Yes
260442800	1.6	CH		Commercial Highway District	Yes	Yes
260445700	1.41	CH		Commercial Highway District	Yes	Yes

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260445800	1.34	CH		Commercial Highway District	Yes	Yes
260446000	1.32	CH		Commercial Highway District	Yes	Yes
260446200	1.17	CH		Commercial Highway District	Yes	Yes
260446300	1.58	CH		Commercial Highway District	Yes	Yes
260446905	38.45	CH		Commercial Highway District	No	No
260451910	5.03	CH		Commercial Highway District	Yes	Yes
<b>126.8</b>		<b>CH Total</b>				

Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260017401	1.99	ID		Industrial District	Yes	Yes
260017601	3.01	ID		Industrial District	Yes	Yes
260017605	3	ID		Industrial District	Yes	Yes
260017606	6.02	ID		Industrial District	Yes	Yes
260127301	0.59	ID		Industrial District	Yes	Yes
260127508	2.86	ID		Industrial District	Yes	Yes
260127517	1.33	ID		Industrial District	Yes	Yes
260127518	1.54	ID		Industrial District	Yes	Yes
260127805	0.51	ID		Industrial District	Yes	Yes
260127909	2.15	ID		Industrial District	Yes	Yes
260274801	0.281	ID		Industrial District	Yes	Yes
260275800	0.68	ID		Industrial District	Yes	Yes
260275900	0.68	ID		Industrial District	Yes	Yes
260276000	0.37	ID		Industrial District	Yes	Yes
260278300	1.42	ID		Industrial District	Yes	Yes
260278400	3.07	ID		Industrial District	No	No
260278500	6.3	ID		Industrial District	Yes	Yes
260407100	2.4	ID		Industrial District	Yes	Yes
260424900	2.66	ID		Industrial District	Yes	Yes
260425300	2.23	ID		Industrial District	Yes	Yes
260426100	2.97	ID		Industrial District	Yes	Yes
260426200	2.97	ID		Industrial District	Yes	Yes
260426300	2.97	ID		Industrial District	Yes	Yes
260426400	2.97	ID		Industrial District	Yes	Yes
260426500	8.17	ID		Industrial District	Yes	Yes
260430800	0.71	ID		Industrial District	Yes	Yes
260433401	17.89	ID		Industrial District	Yes	Yes
260433402	2	ID		Industrial District	No	No
260433403	14.98	ID		Industrial District	No	No

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260440101	13.9	ID		Industrial District	Yes	Yes
260440200	5.17	ID		Industrial District	Yes	Yes
260440201	11.39	ID		Industrial District	Yes	Yes
260440300	9.84	ID		Industrial District	Yes	Yes
<b>139.021</b>		<b>ID Total</b>				

Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260014501	0.2	RC	Residential Single-Family		Yes	Yes
260017612	1.45	RC	Residential Single-Family		Yes	Yes
260017613	1.23	RC	Residential Single-Family		Yes	Yes
260018803	0.37	RC	Residential Single-Family		Yes	Yes
260019403	0.26	RC	Residential Single-Family		Yes	Yes
260020200	0.17	RC	Residential Single-Family		Yes	Yes
260020300	0.16	RC	Residential Single-Family		Yes	Yes
260024401	0.16	RC	Residential Single-Family		Yes	Yes
260039100	0.2	RC	Residential Single-Family		Yes	Yes
260052500	0.15	RC	Residential Single-Family		Yes	Yes
260062201	0.78	RC	Residential Single-Family		Yes	Yes
260075400	0.16	RC	Residential Single-Family		Yes	Yes
260072700	0.12	RC	Residential Single-Family		Yes	Yes
260072800	0.09	RC	Residential Single-Family		Yes	Yes
260076000	0.22	RC	Residential Single-Family		Yes	Yes
260078600	0.22	RC	Residential Single-Family		Yes	Yes
260078800	0.23	RC	Residential Single-Family		Yes	Yes
260079100	0.21	RC	Residential Single-Family		Yes	Yes
260079500	0.28	RC	Residential Single-Family		Yes	Yes
260081000	0.18	RC	Residential Single-Family		Yes	Yes
260081100	0.17	RC	Residential Single-Family		Yes	Yes
260081300	0.26	RC	Residential Single-Family		Yes	Yes
260081400	0.23	RC	Residential Single-Family		Yes	Yes
260081500	0.27	RC	Residential Single-Family		Yes	Yes
260081600	0.24	RC	Residential Single-Family		Yes	Yes
260082000	0.19	RC	Residential Single-Family		Yes	Yes
260082100	0.21	RC	Residential Single-Family		Yes	Yes
260085800	0.21	RC	Residential Single-Family		Yes	Yes
260085900	0.23	RC	Residential Single-Family		Yes	Yes
260086000	0.25	RC	Residential Single-Family		Yes	Yes

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260086100	0.25	RC	Residential Single-Family		Yes	Yes
260086200	0.25	RC	Residential Single-Family		Yes	Yes
260086300	0.26	RC	Residential Single-Family		Yes	Yes
260086500	0.25	RC	Residential Single-Family		Yes	Yes
260086600	0.25	RC	Residential Single-Family		Yes	Yes
260086700	0.32	RC	Residential Single-Family		Yes	Yes
260086800	0.27	RC	Residential Single-Family		Yes	Yes
260087001	0.33	RC	Residential Single-Family		Yes	Yes
260087100	0.23	RC	Residential Single-Family		Yes	Yes
260087200	0.41	RC	Residential Single-Family		Yes	Yes
260087400	0.47	RC	Residential Single-Family		Yes	No
260087500	0.11	RC	Residential Single-Family		Yes	NO
260087600	0.13	RC	Residential Single-Family		Yes	No
260096810	0.14	RC	Residential Single-Family		Yes	Yes
260103901	0.26	RC	Residential Single-Family		Yes	Yes
260104401	0.21	RC	Residential Single-Family		Yes	Yes
260105300	0.33	RC	Residential Single-Family		Yes	Yes
260105400	0.78	RC	Residential Single-Family		Yes	No
260105500	0.23	RC	Residential Single-Family		Yes	Yes
260110000	0.54	RC	Residential Single-Family		Yes	No
260110900	0.18	RC	Residential Single-Family		Yes	No
260111600	0.21	RC	Residential Single-Family		Yes	No
260111700	0.22	RC	Residential Single-Family		Yes	No
260112301	0.17	RC	Residential Single-Family		Yes	Yes
260112302	0.23	RC	Residential Single-Family		Yes	No
260112303	0.21	RC	Residential Single-Family		Yes	No
260120400	0.16	RC	Residential Single-Family		Yes	Yes
260123400	0.4	RC	Residential Single-Family		Yes	Yes
260128502	0.2	RC	Residential Single-Family		Yes	Yes
260130016	0.55	RC	Residential Single-Family		Yes	Yes
260133400	0.19	RC	Residential Single-Family		Yes	No
260141502	0.25	RC	Residential Single-Family		Yes	Yes
260142802	0.24	RC	Residential Single-Family		Yes	Yes
260146201	0.49	RC	Residential Single-Family		Yes	Yes
260146302	0.42	RC	Residential Single-Family		Yes	Yes
260146501	0.52	RC	Residential Single-Family		Yes	Yes
260180400	0.23	RC	Residential Single-Family		Yes	Yes
260180900	0.23	RC	Residential Single-Family		Yes	Yes
260186400	0.26	RC	Residential Single-Family		Yes	Yes
260190000	0.25	RC	Residential Single-Family		Yes	Yes

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260193000	0.25	RC	Residential Single-Family		Yes	Yes
260194200	0.22	RC	Residential Single-Family		Yes	Yes
260194500	0.22	RC	Residential Single-Family		Yes	Yes
260204000	0.19	RC	Residential Single-Family		Yes	Yes
260204300	0.62	RC	Residential Single-Family		Yes	Yes
260205700	0.36	RC	Residential Single-Family		Yes	Yes
260229002	0.36	RC	Residential Single-Family		Yes	Yes
260237400	0.22	RC	Residential Single-Family		Yes	Yes
260237600	0.25	RC	Residential Single-Family		Yes	Yes
260238400	0.45	RC	Residential Single-Family		Yes	Yes
260256000	0.29	RC	Residential Single-Family		Yes	Yes
260280400	0.32	RC	Residential Single-Family		Yes	Yes
260293600	0.26	RC	Residential Single-Family		Yes	Yes
260297200	0.22	RC	Residential Single-Family		Yes	Yes
260297300	0.17	RC	Residential Single-Family		Yes	Yes
260297400	0.2	RC	Residential Single-Family		Yes	Yes
260297600	0.24	RC	Residential Single-Family		Yes	Yes
260297900	0.26	RC	Residential Single-Family		Yes	Yes
260300701	4.75	RC	Residential Single-Family		No	No
260300800	4.07	RC	Residential Single-Family		No	No
260307000	0	RC	Residential Single-Family		Yes	Yes
260307900	0.36	RC	Residential Single-Family		Yes	Yes
260308000	0.26	RC	Residential Single-Family		Yes	Yes
260308700	0.27	RC	Residential Single-Family		Yes	Yes
260308900	0.33	RC	Residential Single-Family		Yes	Yes
260309000	0.39	RC	Residential Single-Family		Yes	Yes
260309400	0.29	RC	Residential Single-Family		Yes	Yes
260309500	0.32	RC	Residential Single-Family		Yes	Yes
260309600	0.34	RC	Residential Single-Family		Yes	Yes
260309700	0.42	RC	Residential Single-Family		Yes	Yes
260312700	0.39	RC	Residential Single-Family		No	Yes
260312800	0.35	RC	Residential Single-Family		No	Yes
260312900	0.43	RC	Residential Single-Family		Yes	Yes
260313000	0.28	RC	Residential Single-Family		No	Yes
260319000	4.97	RC	Residential Single-Family		Yes	Yes
260400800	15	RC	Residential Single-Family		Yes	Yes
260400900	2.25	RC	Residential Single-Family		No	No
260401100	35.79	RC	Residential Single-Family		No	No
260401200	20	RC	Residential Single-Family		No	No
260401300	42.17	RC	Residential Single-Family		No	Yes

Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260402000	0.51	RC	Residential Single-Family		Yes	Yes
260402100	0.43	RC	Residential Single-Family		Yes	Yes
260403000	18.78	RC	Residential Single-Family		No	Yes
260403100	15.12	RC	Residential Single-Family		No	No
260403200	22.6	RC	Residential Single-Family		No	No
260403300	3.48	RC	Residential Single-Family		No	No
260403301	24.83	RC	Residential Single-Family		No	No
260403400	23.93	RC	Residential Single-Family		No	No
260403500	0.45	RC	Residential Single-Family		No	No
260403600	34.5	RC	Residential Single-Family		No	Yes
260403601	1	RC	Residential Single-Family		No	No
260403602	1	RC	Residential Single-Family		No	No
260403700	23.96	RC	Residential Single-Family		No	Yes
260403800	0.32	RC	Residential Single-Family		No	Yes
260405000	0.21	RC	Residential Single-Family		Yes	Yes
260405100	0.21	RC	Residential Single-Family		Yes	Yes
260405200	0.82	RC	Residential Single-Family		Yes	Yes
260405201	0.32	RC	Residential Single-Family		Yes	Yes
260405300	0.42	RC	Residential Single-Family		No	Yes
260405600	0.99	RC	Residential Single-Family		Yes	Yes
260405700	1	RC	Residential Single-Family		Yes	Yes
260405800	0.54	RC	Residential Single-Family		Yes	Yes
260405900	0.42	RC	Residential Single-Family		Yes	Yes
260406000	0.34	RC	Residential Single-Family		Yes	Yes
260406100	0.5	RC	Residential Single-Family		Yes	Yes
260406404	3.35	RC	Residential Single-Family		Yes	Yes
260406800	0.32	RC	Residential Single-Family		No	No
260406900	0.44	RC	Residential Single-Family		Yes	Yes
260407000	0.92	RC	Residential Single-Family		No	No
260407200	0.63	RC	Residential Single-Family		No	No
260407400	0.4	RC	Residential Single-Family		Yes	No
260407600	1.05	RC	Residential Single-Family		Yes	Yes
260407800	0.83	RC	Residential Single-Family		Yes	Yes
260407900	0.5	RC	Residential Single-Family		Yes	Yes
260408100	0.23	RC	Residential Single-Family		Yes	Yes
260408300	0.29	RC	Residential Single-Family		Yes	Yes
260408301	0.18	RC	Residential Single-Family		Yes	Yes
260408400	0.27	RC	Residential Single-Family		Yes	Yes
260408500	1.23	RC	Residential Single-Family		Yes	Yes
260408600	0.41	RC	Residential Single-Family		Yes	Yes



Parcel ID	AC	Zoning Code	Residential	Non-Residential	Water	Sewer
260408700	0.62	RC	Residential Single-Family		Yes	Yes
260409200	0.41	RC	Residential Single-Family		Yes	Yes
260409400	0.41	RC	Residential Single-Family		Yes	Yes
260409500	0.41	RC	Residential Single-Family		Yes	Yes
260409600	0.37	RC	Residential Single-Family		Yes	Yes
260409700	0.34	RC	Residential Single-Family		Yes	Yes
260409800	0.18	RC	Residential Single-Family		Yes	Yes
260409900	0.27	RC	Residential Single-Family		Yes	Yes
260411700	0.33	RC	Residential Single-Family		Yes	Yes
260411900	0.41	RC	Residential Single-Family		Yes	Yes
260419700	0.33	RC	Residential Single-Family		Yes	Yes
260421307	0.57	RC	Residential Single-Family		Yes	Yes
260430700	0.3	RC	Residential Single-Family		Yes	Yes
260432100	0.41	RC	Residential Single-Family		Yes	Yes
260433700	0.25	RC	Residential Single-Family		Yes	Yes
260436400	0.59	RC	Residential Single-Family		No	No
260441005	0.25	RC	Residential Single-Family		Yes	Yes
260441006	0.25	RC	Residential Single-Family		Yes	Yes
260441130	0.3	RC	Residential Single-Family		Yes	Yes
260441139	0.453	RC	Residential Single-Family		Yes	Yes
260441140	0.326	RC	Residential Single-Family		Yes	Yes
260441401	1.66	RC	Residential Single-Family		Yes	Yes
260444700	0.46	RC	Residential Single-Family		Yes	Yes
260446904	10	RC	Residential Single-Family		No	No
260447001	26.67	RC	Residential Single-Family		No	No
260447002	35	RC	Residential Single-Family		No	No
260447101	49.1	RC	Residential Single-Family		Yes	Yes
<b>477.659</b>		<b>RC Total</b>				

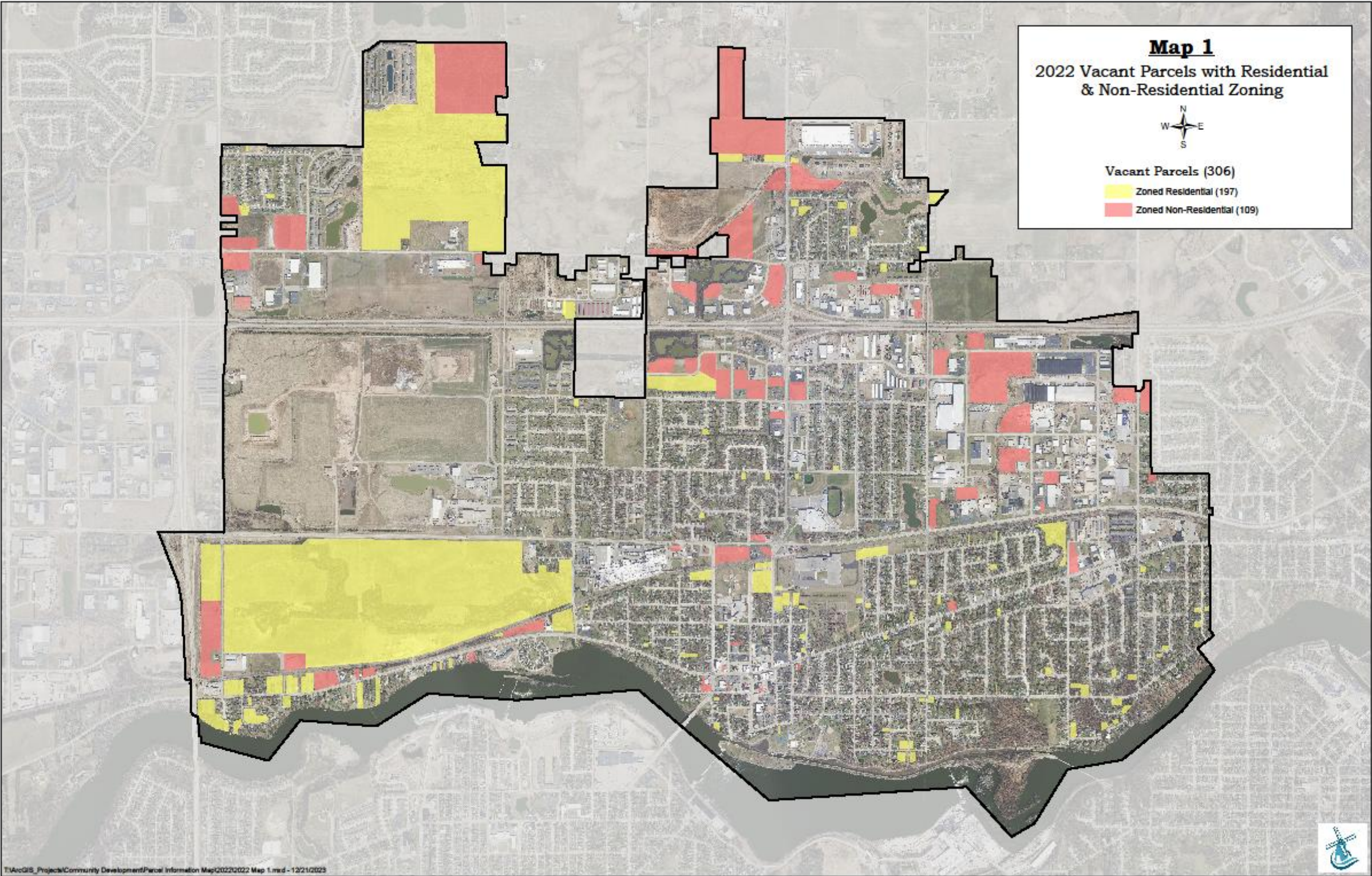
Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260446903	2.03	RM	Residential Multi-Family		Yes	Yes
<b>2.03</b>		<b>RM Total</b>				



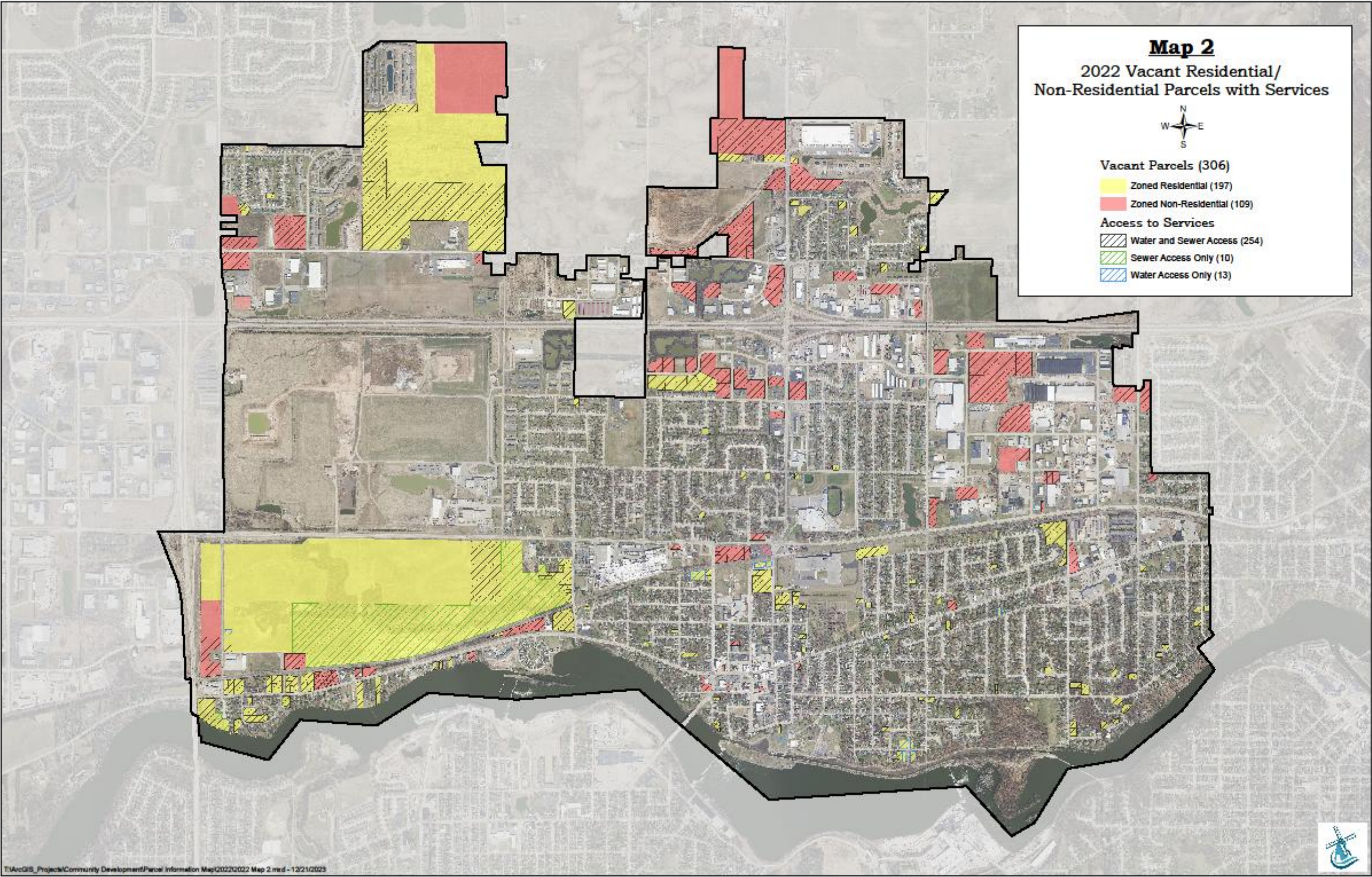
Parcl ID	AC	Zoning			Water	Sewer
		Zoning Code	Residential	Non-Residential		
260439702	1.7	RT	Residential Two-Family		Yes	Yes
260446400	2.18	RT	Residential Two-Family		Yes	Yes
260446500	1.54	RT	Residential Two-Family		Yes	Yes
260446600	1.25	RT	Residential Two-Family		Yes	Yes
260446700	1.25	RT	Residential Two-Family		Yes	Yes
260446800	1.93	RT	Residential Two-Family		Yes	Yes
260051100	0.35	RT	Residential Two-Family		Yes	Yes
260051200	0.17	RT	Residential Two-Family		Yes	Yes
260093901	0.14	RT	Residential Two-Family		No	Yes
260188600	0.12	RT	Residential Two-Family		Yes	Yes
260189400	0.14	RT	Residential Two-Family		Yes	Yes
260202000	0.19	RT	Residential Two-Family		Yes	Yes
260204201	1.6	RT	Residential Two-Family		Yes	Yes
260306000	2.99	RT	Residential Two-Family		Yes	Yes
260325400	0.31	RT	Residential Two-Family		Yes	Yes
260410802	1.15	RT	Residential Two-Family		Yes	Yes
260447000	13.33	RT	Residential Two-Family		Yes	Yes
260447100	13.26	RT	Residential Two-Family		Yes	Yes
260449600	0.3	RT	Residential Two-Family		Yes	Yes
<b>43.9</b>		<b>RT Total</b>				

**791.3 AC Total of all Vacant Parcels**











**Appendix #B-1**  
**Future Land Use Map**





## Item For Consideration

**For Board Review On:** January 17, 2024  
**Agenda Item Topic:** Grant usage

**Prepared On:** January 11, 2024  
**Prepared By:** Fire Department

**Report:** The Great Wisconsin Cheese Festival, Inc organization has awarded the Little Chute Fire Department a grant of \$4,000 for the purpose of purchasing turnout gear for fire fighters. As the purchasing and upkeep of turnout gear to adhere with NFPA standards is one of the major expenses of a fire department, any funding is most helpful to reduce overall budget requirements for the village.

**Fiscal Impact:** The following 2024 Budget Adjustment will be needed to authorize spending.

**General Fund**

Fire Donations (Revenue)	+ \$4,000
Safety Equipment (Expense)	+ \$4,000

**Recommendation/Board Action:** The Fire Department requests approval of the 2024 Budget Adjustment to purchase additional turnout gear from the Cheese Festival Grant.

**Respectfully Submitted,**

Duane Nechodom, Chief – Little Chute Fire Department