

# MINUTES OF THE UTILITY COMMISSION MEETING OF DECEMBER 19, 2023

## Call to Order

The Utility Commission meeting was called to order at 5:00 PM by Kevin Coffey, Chair

## Roll Call

PRESENT: Kevin Coffey, Chair  
Tom Buchholz  
Mike Vanden Berg  
Ken Verstegen  
Jessica Schultz

ALSO PRESENT: Kent Taylor, Lisa Remiker-Dewall, Beau Bernhoft, Jerry Verstegen with MCO

## Public Appearance for Items Not on the Agenda

None

## Approval of Minutes from the Utility Commission Meeting of November 21, 2023

*Moved by K. Coffey, seconded by K. Verstegen to Approve Minutes from the Utility Commission of November 21, 2023.*

4 Ayes (Schultz Abstain) – Motion Carried

## Discussion – Nestle Meter Update

Director Taylor discussed options to put meter downstream of meter that Nestle has in place to measure sewer, will not work as it is a T section and would pick up flow from Trailer Park and other areas to north. Looking at options off Washington Street.

## Discussion/Action – Private Well Permits Approvals

Mr. Verstegen explained six private wells looking for renewal of permits, every 10 years have to be certified by a licensed well driller (cost of this is on the well owner)

*Moved by J. Schultz, seconded by T. Buchholz to Approve Private Well Permits*

All Ayes – Motion Carried

## Progress Reports

**MCO Operations** – Mr. Verstegen processed approximately 30 calls (50% did not have lead issues but were just confused, provided educational materials in person). Anyone that tested was under the action level. All conversations have been cordial.

**Director of Public Works** – Continue to work on I41 expansion, looking at lateral damage from TDS work and getting those fixed, found another issue with sanitary issue from nursing home (flushing adult wipes) so contacted them of the violation, turn over in staff appears to be issue.

**Finance Director** – Discussed financials, sewer rate study and Karen's work on paperless billing push to save postage getting good results!

## Approval of Vouchers

*Moved by T. Buchholz, seconded by J. Schultz, to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

## Unfinished Business

## Items for Future Agendas

None

## Closed Sessions

- a. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Utility Matter on OO*
- b. 19.85(1)(e) Deliberating or negotiating purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Utility Connection Request*

*Moved by K. Coffey, seconded by J. Schultz, to Enter Closed Session at 5:15 p.m.*

All Ayes – Motion Carried

## Return to Open Session

*Moved by K. Coffey, seconded by J. Schultz, to Exit Closed Session at 5:30 p.m.*

All Ayes – Motion Carried

## Potential Action - Utility Matter

*Moved by K. Coffey, seconded by J. Schultz to recommend staff follow up with legal notification to send second letter with deadlines for removal of water main connections between parcel 260090400 and 260090500 on connection per PSC notification.*

All Ayes – Motion Carried

## Adjournment

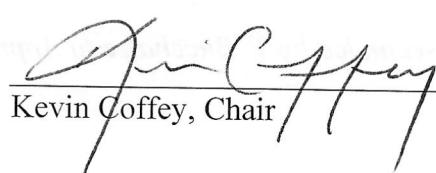
*Moved by J. Schultz seconded by K. Coffey to Adjourn Utility Commission Metting at 5:31 p.m.*

## VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker

Laurie Decker, Village Clerk

By:



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Kevin Coffey, Chair