



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Little Chute Village Hall, Board Room

DATE: Tuesday, March 19, 2024

TIME: 5:00 p.m.

Join Zoom Meeting: Join Zoom Meeting

<https://us06web.zoom.us/j/83624724313>

Meeting ID: 836 2472 4313

Dial by your location: +1 312 626 6799 US (Chicago)

A. Call to Order

B. Roll Call

C. Public Appearance for Items Not on the Agenda

- 
1. Approval of Minutes of February 20, 2024
  2. Discussion – Nestle Meter Update
  3. Discussion/Recommendation – MS4 Report
  4. Progress Reports
    - a. MCO Operations Update
    - b. Director of Public Works
    - c. Finance Director
  5. Approval of Vouchers
  6. Unfinished Business
  7. Items for Future Agenda
  8. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852

Prepared: March 14, 2024

## MINUTES OF THE UTILITY COMMISSION MEETING OF FEBRUARY 20, 2024

### Call to Order

The Utility Commission meeting was called to order at 5:00 PM by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tom Buchholz  
Mike Vanden Berg  
Jessica Schultz  
EXCUSED: Ken Verstegen

ALSO PRESENT: Kent Taylor, Lisa Remiker-Dewall, Beau Bernhoft, Jerry Verstegen with MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of January 16, 2024

*Moved by T. Buchholz, seconded by J. Schultz to Approve Minutes from the Utility Commission of January 16, 2024.*

All Ayes – Motion Carried

### Discussion – Nestle Meter Update

Director Taylor provided an update on Nestle meter, they have been taking pictures of the flow sending to both the manufacturer, Isco, and distributor of meter, Mulcahy Shaw Water. It is still believed the meter is not in the correct spot.

### Discussion – Snow Storage Update

Director Taylor provided an update on snow storage. Due to the warmer weather snow was placed in the park vs other options. Will not place near water in future.

### Discussion/Action – MOU for HOVMSD Interceptor Project

Administrator Bernhoft presented the MOU for the interceptor project. Legal has reviewed the document, made minor changes and are now looking for Utilities Commission to recommend to Village Board for approval. Director Taylor clarified there will be documentation of conditions should any issues come up.

### Progress Reports

**MCO Operations** – Schepp will replace Kang, who is leaving MCO.

**Director of Public Works** – Rags found in sanitary system but have not found where they are coming from. Working on MS4, must be in by March 31. Utilities bids were received for Evergreen Drive. Hietpas and Sons were the low bid and under budget.

**Finance Director** – More information coming on Sewer Rate study.

### Approval of Vouchers

*Moved by T. Buchholz, seconded by K. Coffey, to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

### Unfinished Business

## Items for Future Agendas

### Closed Sessions:

19.85(1)(e) Deliberating or negotiating purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (*Economic Development*)

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (*Utility Matter on OO*)

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (*HOVMSD vs. Kaukauna*)

*Moved by K. Coffey, seconded by T. Buchholz to enter closed session at 5:09 p.m.*

### Return to Open Session

*Moved by K. Coffey, seconded by T. Buchholz to exit closed session at 5:23 p.m.*

### Adjournment

*Moved by K. Coffey seconded by T. Buchholz to Adjourn Utility Commission Metting at 5:23 p.m.*

## VILLAGE OF LITTLE CHUTE

By: \_\_\_\_\_  
Kevin Coffey, Chair

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk



## Item For Consideration

**For Commission Review On:** March 19, 2024  
**Agenda Item Topic:** Nestle Sewer Meter

**Prepared On:** March 13, 2024  
**Prepared By:** Finance & DPW

**Report:** On March 1, the Village received the February meter report from Nestle (inception to date reads attached). It was noted by Nestle in the March 1 email, "Attached is the meter report February YTD."

At the June 20, 2023 meeting, the action taken stated Nestle was to be invoiced at 68.7% of water consumption until reliable meter history can be accumulated for one year. Each month we provide you with updated meter reports in comparison to water usage.

**Fiscal Impact:** Sewer Utility industrial revenues and equity considerations to ratepayers.

**Recommendation/Board Action:** Continued monitoring and documentation.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Department of Public Works Director

<u>Meter Read Dates</u>	<u>Village Invoice Based on Water Volume</u>	<u>Nestle Sewer Meter</u>		Days	<u>Adjusted Metered Sewer</u>	
12/9/22 to 1/6/23	3,465,852	2,467,630	71.20%	Missing 12/18,12/19, and 12/31; <b>88,129</b> was average*	2,732,017	78.83%
1/7/23 to 2/8/23	3,920,323	2,637,122	67.27%	<b>82,410</b> average	2,637,122	67.27%
2/9/23 to 3/8/23	3,196,009	1,507,659	47.17%	<b>55,839</b> average	1,507,659	47.17%
3/9/23 to 4/7/23	3,413,947	2,552,022	74.75%	Missing 3/21 & 3/22, <b>91,143</b> was average*	2,734,308	80.09%
	<b>13,996,131</b>	<b>9,164,433</b>	<b>65.48%</b>		<b>9,611,106</b>	<b>68.67%</b>
4/08/23 to 5/09/23	4,544,815		0.00%	Meter malfunctioning so data not available		
5/10/23 to 6/09/23	4,134,641		0.00%	Meter malfunctioning so data not available		
6/10/23 to 7/06/23	3,973,184		0.00%	Meter malfunctioning so data not available		
7/07/23 to 8/08/23	5,202,565		0.00%	Inaccurate data for part of the period		
8/09/23 to 9/07/23	4,662,383	1,786,034	38.31%	<b>59,534</b> average	30	
9/08/23 to 10/06/23	4,416,942	1,376,796	31.17%	<b>47,476</b> average	29	
10/07/23 to 11/07/23	4,364,126	1,576,548	36.13%	<b>49,267</b> average	32	
11/08/23 to 12/07/23	3,386,644	1,037,675	30.64%	<b>34,589</b> average	30	
12/08/23 to 01/05/24	2,568,454	994,282	38.71%	<b>34,286</b> average	29	
01/06/24 to 02/06/24	2,978,732	1,026,058	34.45%	<b>31,093</b> average	33	
02/07/24 TO 3/7/2024						

**Note: In majority of months, Water consumption has increased while sewer meter readings have decreased**

## Monthly Production December 2022

Monthly Statistics	
Total	1,182,320
Days Pumped	16
Average	73,895
Maximum Total	130,532
on Day	17
Minimum Total	28,101
on Day	9

Daily Statistics	
Maximum	130,532
Minimum	28,101

Location Statistics	
Maximum	1,182,320
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter	Future	Future	Total
1				
2				
3	43,771			43,771
4	65,027			65,027
5	76,295			76,295
6	68,094			68,094
7	62,450			62,450
8	88,028			88,028
9	28,101			28,101
10	118,574			118,574
11	76,748			76,748
12	79,349			79,349
13	60,989			60,989
14	62,090			62,090
15	66,972			66,972
16	67,603			67,603
17	130,532			130,532
18	87,697			87,697
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Totals	1,182,320	0	0	1,182,320
Total Cost	\$4,185.06	\$0.00	\$0.00	\$4,185.06

Day lag in December data

12/9-12/17

866,683

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December :

## Monthly Production

December

2022

Monthly Statistics	
Total	1,051,285
Days Pumped	11
Average	95,571
Maximum Total	228,502
on Day	24
Minimum Total	49,858
on Day	26

Daily Statistics	
Maximum	228,502
Minimum	49,858

Location Statistics	
Maximum	1,051,285
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21	71,802				71,802
22	57,716				57,716
23	112,093				112,093
24	228,502				228,502
25	51,354				51,354
26	49,858				49,858
27	84,520				84,520
28	59,806				59,806
29	74,032				74,032
30	74,604				74,604
31	186,998				186,998
Totals	1,051,285				1,051,285
Total Cost	\$0.00				\$0.00

Day lag in December Data

12/20-12/30

1,051,285

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December 2022

# Monthly Production

January 2023

Monthly Statistics	
Total	2,821,042
Days Pumped	31
Average	91,001
Maximum Total	169,819
on Day	20
Minimum Total	49,720
on Day	#N/A

Daily Statistics	
Maximum	169,819
Minimum	49,720

Location Statistics	
Maximum	2,821,042
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	55,096				55,096
2	79,627				79,627
3	71,780				71,780
4	74,362				74,362
5	127,906				127,906
6	140,891				140,891
7	60,021				60,021
8	76,495				76,495
9	91,942				91,942
10	96,018				96,018
11	82,938				82,938
12	97,464				97,464
13	137,320				137,320
14	90,404				90,404
15	87,419				87,419
16	69,987				69,987
17	124,070				124,070
18	72,637				72,637
19	67,536				67,536
20	169,819				169,819
21	61,689				61,689
22	56,234				56,234
23	63,174				63,174
24	143,078				143,078
25	120,575				120,575
26	99,809				99,809
27	156,952				156,952
28	75,755				75,755
29	56,671				56,671
30	49,720				49,720
31	63,653				63,653
Totals	2,821,042				2,821,042
Total Cost	\$0.00				\$0.00

1/1 to 1/6 549,662  
1/7-131 2,271,380



# Monthly Production

February 2023

Monthly Statistics	
Total	1,370,007
Days Pumped	28
Average	48,929
Maximum Total on Day	98,904
Minimum Total on Day	29,492

Daily Statistics	
Maximum	98,904
Minimum	29,492

Location Statistics	
Maximum at Location	1,370,007
Minimum at Location	0
	Effluent Flow Meter
	Future

Date	Effluent Flow Meter				Total
1	37,435				37,435
2	34,641				34,641
3	92,599				92,599
4	32,644				32,644
5	32,275				32,275
6	49,242				49,242
7	46,808				46,808
8	40,098				40,098
9	40,539				40,539
10	68,996				68,996
11	39,086				39,086
12	50,487				50,487
13	37,265				37,265
14	43,342				43,342
15	43,247				43,247
16	37,189				37,189
17	73,279				73,279
18	45,067				45,067
19	46,605				46,605
20	59,001				59,001
21	39,897				39,897
22	55,253				55,253
23	45,839				45,839
24	98,904				98,904
25	29,492				29,492
26	36,244				36,244
27	60,364				60,364
28	54,169				54,169
29					
30					
31					
Totals	1,370,007				1,370,007
Total Cost	\$0.00				\$0.00

2/1/23-2/8/23 365,742  
2/9/23-2/28/23 1,004,265

# Monthly Production

March 2023

Monthly Statistics	
Total	2,312,585
Days Pumped	29
Average	79,744
Maximum Total	137,024
on Day	24
Minimum Total	35,349
on Day	12

Daily Statistics	
Maximum	137,024
Minimum	35,349

Location Statistics	
Maximum	2,312,585
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	56,928				56,928
2	94,517				94,517
3	97,536				97,536
4	38,933				38,933
5	53,126				53,126
6	54,581				54,581
7	56,299				56,299
8	51,474				51,474
9	52,174				52,174
10	89,127				89,127
11	57,607				57,607
12	35,349				35,349
13	43,359				43,359
14	47,066				47,066
15	40,487				40,487
16	46,950				46,950
17	108,445				108,445
18	121,585				121,585
19	85,490				85,490
20	94,283				94,283
21					
22					
23	112,840				112,840
24	137,024				137,024
25	114,497				114,497
26	91,880				91,880
27	94,412				94,412
28	116,498				116,498
29	104,071				104,071
30	104,934				104,934
31	111,113				111,113
Totals	2,312,585				2,312,585
Total Cost	\$0.00				\$0.00

3/1/23-3/8/23 503,394  
3/9/23-3/31/23 1,809,191

# Monthly Production

April 2023

Monthly Statistics	
Total	896,364
Days Pumped	30
Average	29,879
Maximum Total on Day	128,046
Minimum Total on Day	118

Daily Statistics	
Maximum	128,046
Minimum	118

Location Statistics	
Maximum at Location	896,364
Minimum at Location	0
	Effluent Flow Meter
	Future

Date	Effluent Flow Meter				Total
1	101,181				101,181
2	98,423				98,423
3	112,141				112,141
4	108,780				108,780
5	99,425				99,425
6	94,835				94,835
7	128,046				128,046
8	118,656				118,656
9	31,671				31,671
10	172				172
11	181				181
12	187				187
13	186				186
14	186				186
15	196				196
16	157				157
17	118				118
18	134				134
19	124				124
20	156				156
21	148				148
22	134				134
23	128				128
24	131				131
25	135				135
26	143				143
27	158				158
28	162				162
29	141				141
30	129				129
31					
Totals	896,364				896,364
Total Cost	\$0.00				\$0.00

4/1/233-4/7/23

742,831

## May 2023

Location Statistics	
Maximum at Location	11,304 Effluent Flow Meter
Minimum at Location	0 Future

Date	Effluent Flow Meter				Total
1	125				125
2	139				139
3	146				146
4	166				166
5	164				164
6	168				168
7	173				173
8	158				158
9	174				174
10	189				189
11	6,110				6,110
12	183				183
13	180				180
14	161				161
15	170				170
16	178				178
17	152				152
18	169				169
19	173				173
20	175				175
21	187				187
22	190				190
23	195				195
24	168				168
25	167				167
26	173				173
27	179				179
28	187				187
29	195				195
30	204				204
31	206				206
Totals	11,304				11,304
Total Cost	\$0.00				\$0.00

## Monthly Production

June 2023

Monthly Statistics	
Total	917,262
Days Pumped	30
Average	30,575
Maximum Total	114,514
on Day	9
Minimum Total	186
on Day	6

Daily Statistics	
Maximum	114,514
Minimum	186

Location Statistics	
Maximum	917,262
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	207				207	\$0.00
2	889				889	\$0.00
3	45,904				45,904	\$0.00
4	195				195	\$0.00
5	198				198	\$0.00
6	186				186	\$0.00
7	29,795				29,795	\$0.00
8	56,576				56,576	\$0.00
9	114,514				114,514	\$0.00
10	84,956				84,956	\$0.00
11	40,159				40,159	\$0.00
12	55,505				55,505	\$0.00
13	51,825				51,825	\$0.00
14	40,632				40,632	\$0.00
15	37,314				37,314	\$0.00
16	25,680				25,680	\$0.00
17	14,526				14,526	\$0.00
18	16,870				16,870	\$0.00
19	15,942				15,942	\$0.00
20	26,446				26,446	\$0.00
21	20,807				20,807	\$0.00
22	22,826				22,826	\$0.00
23	28,301				28,301	\$0.00
24	24,682				24,682	\$0.00
25	17,522				17,522	\$0.00
26	26,120				26,120	\$0.00
27	21,929				21,929	\$0.00
28	24,848				24,848	\$0.00
29	43,478				43,478	\$0.00
30	28,430				28,430	\$0.00
31						#VALUE!
Totals	917,262				917,262	
Total Cost	\$0.00				\$0.00	

Monthly Production

July 2023

Monthly Statistics	
Total	1,647,985
Days Pumped	31
Average	53,161
Maximum Total	182,903
on Day	28
Minimum Total	155
on Day	11

Daily Statistics	
Maximum	182,903
Minimum	155

Location Statistics	
Maximum	1,647,985
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	19,755				19,755	\$0.00
2	17,354				17,354	\$0.00
3	17,989				17,989	\$0.00
4	3,072				3,072	\$0.00
5	187				187	\$0.00
6	175				175	\$0.00
7	159				159	\$0.00
8	166				166	\$0.00
9	172				172	\$0.00
10	190				190	\$0.00
11	155				155	\$0.00
12	35,197				35,197	\$0.00
13	65,783				65,783	\$0.00
14	118,417				118,417	\$0.00
15	107,312				107,312	\$0.00
16	48,048				48,048	\$0.00
17	57,980				57,980	\$0.00
18	62,428				62,428	\$0.00
19	61,383				61,383	\$0.00
20	60,827				60,827	\$0.00
21	125,215				125,215	\$0.00
22	74,732				74,732	\$0.00
23	44,953				44,953	\$0.00
24	58,257				58,257	\$0.00
25	67,837				67,837	\$0.00
26	68,262				68,262	\$0.00
27	90,647				90,647	\$0.00
28	182,903				182,903	\$0.00
29	115,843				115,843	\$0.00
30	72,823				72,823	\$0.00
31	69,764				69,764	\$0.00
Totals		1,647,985			1,647,985	
Total Cost	\$0.00				\$0.00	

# Monthly Production

August 2023

Monthly Statistics	
Total	2,191,189
Days Pumped	31
Average	70,684
Maximum Total	153,356
on Day	4
Minimum Total	40,251
on Day	24

Daily Statistics	
Maximum	153,356
Minimum	40,251

Location Statistics	
Maximum	2,191,189
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	66,487				66,487	\$0.00
2	68,519				68,519	\$0.00
3	100,539				100,539	\$0.00
4	153,356				153,356	\$0.00
5	91,031				91,031	\$0.00
6	62,558				62,558	\$0.00
7	66,308				66,308	\$0.00
8	58,498				58,498	\$0.00
9	59,875				59,875	\$0.00
10	87,685				87,685	\$0.00
11	79,814				79,814	\$0.00
12	53,545				53,545	\$0.00
13	60,451				60,451	\$0.00
14	87,130				87,130	\$0.00
15	87,024				87,024	\$0.00
16	71,620				71,620	\$0.00
17	77,609				77,609	\$0.00
18	96,598				96,598	\$0.00
19	48,875				48,875	\$0.00
20	47,195				47,195	\$0.00
21	48,566				48,566	\$0.00
22	48,550				48,550	\$0.00
23	43,691				43,691	\$0.00
24	40,251				40,251	\$0.00
25	71,939				71,939	\$0.00
26	54,824				54,824	\$0.00
27	41,602				41,602	\$0.00
28	53,776				53,776	\$0.00
29	55,268				55,268	\$0.00
30	94,600				94,600	\$0.00
31	113,405				113,405	\$0.00
Totals	2,191,189				2,191,189	
Total Cost	\$0.00				\$0.00	

8/1/23-8/8/23 667,296  
8/9/23 - 8/31/23 1,523,893

# Monthly Production

September 2023

Monthly Statistics	
Total	1,350,656
Days Pumped	30
Average	45,022
Maximum Total	75,938
on Day	#N/A
Minimum Total	16,493
on Day	4

Daily Statistics	
Maximum	75,938
Minimum	16,493

Location Statistics	
Maximum	1,350,656
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter					Total	Total Cost
1	51,497					51,497	\$0.00
2	40,263					40,263	\$0.00
3	17,658					17,658	\$0.00
4	16,493					16,493	\$0.00
5	45,521					45,521	\$0.00
6	42,919					42,919	\$0.00
7	47,790					47,790	\$0.00
8	70,762					70,762	\$0.00
9	44,884					44,884	\$0.00
10	37,317					37,317	\$0.00
11	39,667					39,667	\$0.00
12	51,631					51,631	\$0.00
13	37,486					37,486	\$0.00
14	38,015					38,015	\$0.00
15	65,703					65,703	\$0.00
16	47,366					47,366	\$0.00
17	25,859					25,859	\$0.00
18	31,943					31,943	\$0.00
19	41,620					41,620	\$0.00
20	46,305					46,305	\$0.00
21	51,306					51,306	\$0.00
22	69,770					69,770	\$0.00
23	44,798					44,798	\$0.00
24	26,435					26,435	\$0.00
25	39,240					39,240	\$0.00
26	41,390					41,390	\$0.00
27	37,878					37,878	\$0.00
28	71,644					71,644	\$0.00
29	75,938					75,938	\$0.00
30	51,558					51,558	\$0.00
31							#VALUE!
Totals	1,350,656					1,350,656	
Total Cost	\$0.00					\$0.00	

There was a server failure on 9/23 which prevented this report from automatically updating while the server was down. The server was reset on 9/25.

Since the issue wasn't with the meter itself, we were able to manually pull the information from the meter to add to the

9/1/23-9/7/23 262,141  
9/8/23 -9/30/23 1,088,515



## Monthly Production

October 2023

Monthly Statistics	
Total	1,584,680
Days Pumped	31
Average	51,119
Maximum Total	114,209
on Day	20
Minimum Total	28,814
on Day	8

Daily Statistics	
Maximum	114,209
Minimum	28,814

Location Statistics	
Maximum	1,584,680
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total	Total Cost
1	34,272				34,272	\$0.00
2	49,582				49,582	\$0.00
3	49,203				49,203	\$0.00
4	48,327				48,327	\$0.00
5	52,038				52,038	\$0.00
6	54,859				54,859	\$0.00
7	53,257				53,257	\$0.00
8	28,814				28,814	\$0.00
9	31,132				31,132	\$0.00
10	31,484				31,484	\$0.00
11	32,558				32,558	\$0.00
12	36,681				36,681	\$0.00
13	64,085				64,085	\$0.00
14	73,427				73,427	\$0.00
15	55,474				55,474	\$0.00
16	52,580				52,580	\$0.00
17	38,266				38,266	\$0.00
18	42,222				42,222	\$0.00
19	64,540				64,540	\$0.00
20	114,209				114,209	\$0.00
21	38,400				38,400	\$0.00
22	43,208				43,208	\$0.00
23	36,386				36,386	\$0.00
24	59,763				59,763	\$0.00
25	73,855				73,855	\$0.00
26	59,230				59,230	\$0.00
27	91,255				91,255	\$0.00
28	46,496				46,496	\$0.00
29	45,181				45,181	\$0.00
30	42,117				42,117	\$0.00
31	41,779				41,779	\$0.00
Totals	1,584,680				1,584,680	
Total Cost	\$0.00				\$0.00	

10/1/23-10/6/23 288,281  
 10/7/23 -10/30/23 1,296,399

# Monthly Production

November

2023

Monthly Statistics	
Total	1,092,858
Days Pumped	30
Average	36,429
Maximum Total	58,733
on Day	20
Minimum Total	17,997
on Day	19

Daily Statistics	
Maximum	58,733
Minimum	17,997

Location Statistics	
Maximum	1,092,858
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter			Total	Total Cost
1	39,465			39,465	\$0.00
2	41,174			41,174	\$0.00
3	53,719			53,719	\$0.00
4	40,591			40,591	\$0.00
5	25,699			25,699	\$0.00
6	37,603			37,603	\$0.00
7	41,898			41,898	\$0.00
8	47,774			47,774	\$0.00
9	50,190			50,190	\$0.00
10	36,351			36,351	\$0.00
11	58,420			58,420	\$0.00
12	47,539			47,539	\$0.00
13	24,832			24,832	\$0.00
14	29,288			29,288	\$0.00
15	29,197			29,197	\$0.00
16	28,397			28,397	\$0.00
17	49,884			49,884	\$0.00
18	30,610			30,610	\$0.00
19	17,997			17,997	\$0.00
20	58,733			58,733	\$0.00
21	40,331			40,331	\$0.00
22	51,088			51,088	\$0.00
23	29,929			29,929	\$0.00
24	22,249			22,249	\$0.00
25	23,599			23,599	\$0.00
26	27,633			27,633	\$0.00
27	37,252			37,252	\$0.00
28	22,946			22,946	\$0.00
29	25,108			25,108	\$0.00
30	23,362			23,362	\$0.00
31					#VALUE!
Totals	1,092,858			1,092,858	
Total Cost	\$0.00			\$0.00	

11/1/23-11/7/23  
11/8/23 -11/30/23

280,149  
812,709

## Monthly Production

December 2023

Monthly Statistics	
Total	1,028,129
Days Pumped	31
Average	33,165
Maximum Total on Day	58,451
Minimum Total on Day	16,516

Daily Statistics	
Maximum	58,451
Minimum	16,516

Location Statistics	
Maximum at Location	1,028,129
Minimum at Location	0
Effluent Flow Meter	Future

Date	Effluent Flow Meter	Total	Total Cost
1	51,073	51,073	\$0.00
2	42,532	42,532	\$0.00
3	19,294	19,294	\$0.00
4	31,913	31,913	\$0.00
5	27,647	27,647	\$0.00
6	25,582	25,582	\$0.00
7	26,925	26,925	\$0.00
8	38,336	38,336	\$0.00
9	34,795	34,795	\$0.00
10	32,333	32,333	\$0.00
11	25,118	25,118	\$0.00
12	31,205	31,205	\$0.00
13	30,310	30,310	\$0.00
14	38,093	38,093	\$0.00
15	35,576	35,576	\$0.00
16	40,080	40,080	\$0.00
17	16,516	16,516	\$0.00
18	33,369	33,369	\$0.00
19	31,959	31,959	\$0.00
20	36,935	36,935	\$0.00
21	58,451	58,451	\$0.00
22	46,507	46,507	\$0.00
23	26,783	26,783	\$0.00
24	19,210	19,210	\$0.00
25	17,364	17,364	\$0.00
26	33,585	33,585	\$0.00
27	35,340	35,340	\$0.00
28	29,463	29,463	\$0.00
29	38,786	38,786	\$0.00
30	43,618	43,618	\$0.00
31	29,431	29,431	\$0.00
Totals	1,028,129	1,028,129	
Total Cost	\$0.00	\$0.00	

12/1/23-12/7/23 224,966  
 12/8/23 -12/31/23 803,163

# Monthly Production January 2024

Monthly Statistics	
Total	1,036,633
Days Pumped	31
Average	33,440
Maximum Total on Day	48,978
Minimum Total on Day	17,636

Daily Statistics	
Maximum	48,978
Minimum	17,636

Location Statistics	
Maximum at Location	1,036,633
Minimum at Location	0
	Effluent Flow Meter
	Future

Date	Effluent Flow Meter			Total	Total Cost
1	26,478			26,478	\$0.00
2	40,938			40,938	\$0.00
3	38,902			38,902	\$0.00
4	42,490			42,490	\$0.00
5	42,311			42,311	\$0.00
6	39,402			39,402	\$0.00
7	21,328			21,328	\$0.00
8	25,900			25,900	\$0.00
9	37,994			37,994	\$0.00
10	24,034			24,034	\$0.00
11	28,805			28,805	\$0.00
12	48,792			48,792	\$0.00
13	24,458			24,458	\$0.00
14	22,909			22,909	\$0.00
15	35,551			35,551	\$0.00
16	34,764			34,764	\$0.00
17	29,138			29,138	\$0.00
18	36,632			36,632	\$0.00
19	43,967			43,967	\$0.00
20	32,735			32,735	\$0.00
21	17,636			17,636	\$0.00
22	20,727			20,727	\$0.00
23	29,127			29,127	\$0.00
24	33,515			33,515	\$0.00
25	35,739			35,739	\$0.00
26	48,978			48,978	\$0.00
27	36,384			36,384	\$0.00
28	36,534			36,534	\$0.00
29	41,358			41,358	\$0.00
30	31,906			31,906	\$0.00
31	27,201			27,201	\$0.00
Totals	1,036,633			1,036,633	
Total Cost	\$0.00			\$0.00	

1/1/24-1/5/24 191,119  
1/6/24-1/31/24 845,514

# Monthly Production

February 2024

		Date	Effluent Flow Meter							Total	Total Cost
<b>Monthly Statistics</b>		1	31,840							31,840	\$0.00
<b>Total</b>	<b>843,388</b>	2	42,016							42,016	\$0.00
<b>Days Pump</b>	<b>29</b>	3	32,617							32,617	\$0.00
<b>Average</b>	<b>29,082</b>	4	22,275							22,275	\$0.00
		5	26,411							26,411	\$0.00
<b>Maximum T</b>	<b>52,112</b>	6	25,385							25,385	\$0.00
<b>on Day</b>	<b>9</b>	7	25,201							25,201	\$0.00
<b>Minimum T</b>	<b>15,956</b>	8	27,197							27,197	\$0.00
<b>on Day</b>	<b>19</b>	9	52,112							52,112	\$0.00
		10	26,549							26,549	\$0.00
		11	18,090							18,090	\$0.00
		12	36,608							36,608	\$0.00
<b>Daily Statistics</b>		13	48,450							48,450	\$0.00
<b>Maximum</b>	<b>52,112</b>	14	33,033							33,033	\$0.00
<b>Minimum</b>	<b>15,956</b>	15	23,625							23,625	\$0.00
		16	33,118							33,118	\$0.00
		17	23,509							23,509	\$0.00
		18	20,277							20,277	\$0.00
<b>Location Statistics</b>		19	15,956							15,956	\$0.00
<b>Maximum</b>	<b>843,388</b>	20	22,159							22,159	\$0.00
<b>at Location Flow Meter</b>		21	23,901							23,901	\$0.00
<b>Minimum</b>	<b>0</b>	22	25,488							25,488	\$0.00
<b>at Location</b>	<b>Future</b>	23	29,254							29,254	\$0.00
		24	27,510							27,510	\$0.00
		25	22,135							22,135	\$0.00
		26	33,553							33,553	\$0.00
		27	25,806							25,806	\$0.00
		28	32,970							32,970	\$0.00
		29	36,343							36,343	\$0.00
		30									#VALUE!
		31									#VALUE!
		Totals	843,388							843,388	
		<b>Total Cost</b>	<b>\$0.00</b>							<b>\$0.00</b>	

2/1/-2/6 180,544  
2/7/24-2/29/ 662,844

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

## Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

**Project Name:** 2023 Annual Report

**County:** Outagamie

**Municipality:** Little Chute Village

**Permit Number:** S050075

**Facility Number:** 31108

**Reporting Year:** 2023

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
  - Storm Water Consortium/Group Report
  - Municipal Cooperation Attachment
  - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents (*\*If applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality** Little Chute Village

**Facility ID # or (FIN):** 31108

**Updated Information:**

☐ Check to update mailing address information

**Mailing Address:** 108 WEST MAIN STREET

**Mailing Address 2:**

**City:** Little Chute Village

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

**First Name:** Kent

**Last Name:** Taylor

☐ Select to **update** current contact information

**Title:** Director of Public Works

**Mailing Address:** 108 West Main St

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Phone Number:** 920-423-3867 Ext: xxx-xxx-xxxx

**Email:** kent@littlechutewi.org

**Additional Contacts Information (Optional)**

☒ I&E Program



**Individual with responsibility for:  
(Check all that apply)**

- ☒ IDDE Program
- ☐ IDDE Response Procedure Manual
- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☒ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

**First Name:** Matthew

**Last Name:** Woicek

**Title:** Assistant Director

**Mailing Address:** 108 W. Main Street

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Phone Number:** 920-423-3861 Ext: xxx-xxx-xxxx

**Email:** matthew@littlechutewi.org

**Municipal Billing Contact Person (Authorized Representative for MS4 Permit)**

☒ Select to **create new** Billing contact

**First Name:** Kent

**Last Name:** Taylor

☒ Select to **update** current contact information

**Title:** Director of Public Works

**Mailing Address:** 108 W. Main Street

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Phone Number:** 920-423-3867 Ext: xxx-xxx-xxxx

**Email:** kent@littlechutewi.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Northeast Wisconsin Stormwater Consortium (NEWSC)

☒ Public Involvement and Participation Northeast Wisconsin Stormwater Consortium (NEWSC)

☐ Illicit Discharge Detection and Elimination

- ☐ Construction Site Pollutant Control \_\_\_\_\_
- ☐ Post-Construction Storm Water Management \_\_\_\_\_
- ☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

**Missing Information**

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☒ Yes ☐ No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps)	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.)
<input type="checkbox"/> Information booth at event	<input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email.
<input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.)	<input type="checkbox"/> Media offerings (radio and TV ads, press release, etc.)
<input checked="" type="checkbox"/> Government event (public hearing, council meeting)	<input checked="" type="checkbox"/> Social media posts
<input type="checkbox"/> Workshops	<input checked="" type="checkbox"/> Signage
<input checked="" type="checkbox"/> Tours	<input checked="" type="checkbox"/> Website
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public
<input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> Public Employees
<input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application	<input checked="" type="checkbox"/> Residents
<input type="checkbox"/> Stream and shoreline management	<input checked="" type="checkbox"/> Businesses
<input type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> Contractors
<input checked="" type="checkbox"/> Construction sites and post-construction storm water management	<input checked="" type="checkbox"/> Developers
<input type="checkbox"/> Pollution prevention	<input checked="" type="checkbox"/> Industries
<input type="checkbox"/> Green infrastructure/low impact development	<input checked="" type="checkbox"/> Public Officials
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report?  
☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 2 : Complete

#### 2. Public Involvement and Participation

**a. Permit Activities.** Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input checked="" type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>101 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

**b. Volunteer Activities.** Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>101 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

**c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.***

## Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 3 : Complete

#### 3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- c. From the municipality's routine screening, how many were confirmed illicit discharges?
- d. How many illicit discharge complaints did the municipality receive?
- e. From the complaints received, how many were confirmed illicit discharges?
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- |   |                                |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning                    | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation               | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation           | <input type="text" value="0"/> |

Additional Information:

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village performed inspection and enforcement of construction site pollution controls on all permitted and unpermitted construction sites.

#### Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 4 : Complete

#### 4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- |   |                                 |
|---|---------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning                    | <input type="text" value="20"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="17"/> |
| <input checked="" type="checkbox"/> Notice of Violation               | <input type="text" value="0"/>  |
| <input type="checkbox"/> Civil Penalty/ Citation                      | <input type="text"/>            |
| <input type="checkbox"/> Stop Work Order                              | <input type="text"/>            |
| <input type="checkbox"/> Forfeiture of Deposit                        | <input type="text"/>            |
| <input type="checkbox"/> Other - Describe below                       | <input type="text"/>            |

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village performed inspection and enforcement of construction site pollution controls on all permitted and unpermitted construction sites.

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 5 : Complete

### 5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?   
\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No
- c. If Yes, how many privately owned storm water management facilities were

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☐ Yes ☒ No

e. Does MS4 have maintenance authority on these privately owned BMPs?

No

f. How many municipally operated (private) storm water management BMPs were inspected in the reporting year? 9

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

☒ Verbal Warning

0

☒ Written Warning (including email)

0

☐ Notice of Violation

☐ Civil Penalty/ Citation

☐ Forfeiture of Deposit

☒ Complete Maintenance

0

☒ Bill Responsible Party

0

☐ Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

The Village is working toward full engagement and enforcement of post construction stormwater management requirements.

## Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 6 : Complete

### 6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

a. Enter the total number of municipally owned or operated (i.e., privately owned BMPs) structural storm water management best management practices.

9

- b. How many new municipally owned storm water management best management practices were installed in the reporting year ?
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)\* ☐ Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?  
☐ Yes ☒ No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

\* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program* ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?  
☒ Yes ☐ No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material? ☒ Yes ☐ No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
☒ Yes - Explain frequency several times per week for 8 - 9 months/year



- ☐ No - Explain \_\_\_\_\_
- ☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material? ☒ Yes ☐ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☐ Yes- Explain frequency \_\_\_\_\_
- ☐ No - Explain \_\_\_\_\_
- ☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- u. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No
- v. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No
- w. Where are the residents directed to store the leaves for collection?
- ☒ Pile on terrace ☐ Pile in street ☐ Bags on terrace
- ☐ Other - Describe \_\_\_\_\_
- x. What is the frequency of collection?
- Twice weekly
- y. Is collection followed by street sweeping? ☒ Yes ☐ No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

Two leaf vacuums are operated 10 hours per day, 5 days per week, during leaf collection season.

Winter Road Management ☐ Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)

- ab. Provide amount of de-icing products used by month last winter season?
- Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	<input type="text" value="0"/>	<input type="text" value="20"/>	<input type="text" value="50"/>	<input type="text" value="220"/>	<input type="text" value="225"/>	<input type="text" value="135"/>

## Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	1400	1400	1800	2500	135

ac. Was salt applying machinery calibrated in the reporting year? ☐ Yes ☒ No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☐ Yes ☒ No

Training Date	Training Name	# Attendance
1/23/2023	Salt Wise Live Stream	2
1/25/2023	Salt Wise Live Stream	2

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Pre-workday and post-workday discussions and planning are implemented.

## Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☐ Yes ☒ No

If yes, describe what training was provided (250 character limit):

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

At Village Board Meetings and Utility Commission meetings Stormwater Programs are discussed. MS\$ Report is presented and recommended to the Board for approval.

Municipal Officials

Through daily interaction and Utility Commission meetings.

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Through daily interaction and department head meetings.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

## Minimum Control Measures - Section 7 : Complete

### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☒ Yes ☐ No

If yes, check the areas the map items that got updated or changed:

☒ Storm water treatment facilities

☒ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

### Final Evaluation - Complete

#### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	----------------------------	-----------------

**Element:** Public Education and Outreach

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Public Involvement and Participation

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Illicit Discharge Detection and Elimination

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Construction Site Pollutant Control

5000	5000	5000	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Post-Construction Storm Water Management

5000	5000	5000	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Pollution Prevention

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Other (describe)**

Miscellaneous			
---------------	--	--	--

1000	1000	1000	<u>Storm water utility</u>
------	------	------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

--

#### Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure      If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure      If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

N/A

Do not close your work until you SAVE.

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Form 3400-224 (R8/2021)

### Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☒ Public Education and Outreach
- ☒ Public Involvement and Participation
- ☒ Illicit Discharge Detection and Elimination
- ☒ Construction Site Pollutant Control
- ☒ Post-Construction Storm Water Management
- ☒ Pollution Prevention
- ☒ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

**\*Required Item**

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

[2023StormMap\\_11x17.pdf](#)

### Attach - Other Supporting Documents

AR EO

 File Attachment

[2023 MS4 Information.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Missing Information

**Draft and Share PDF Report with the permittee's governing body or delegated representatives.**

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Little Chute Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- ☐ Authorized municipal contact using WAMS ID.
- ☐ Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- ☐ Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

**Name:**

**Title:**

Authorized Signature.

- ☐ I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.





MIDWEST CONTRACT OPERATIONS, INC.  
P.O. BOX 418 MENASHA, WI 54952-0418

## Monthly Superintendent Report/Update

To: Village of Little Chute Water Commission

From: Jerry Verstegen, Water Utility Supt. (MCO)

Month of 01-2024

Updates for current, past and ongoing Water Department projects and areas of concern:

1. Plants/Treatment

- Well # 4 Softener # 1, stager fail, having issues obtaining parts.
- Continued issues with SCADA communications

2. Distribution

- Valve leaks on Ceil and Carol, valves replaced.
- Main Break on Greenfield
- Hydrant hit on Spirit and Evergreen, (3) time this has been hit and repaired.

3. Meters

- Staff are heavy into meter changes.

4. General Water

- PSC audit information provided to Finance department.
- DNR Sanitary Inspection completed, full report an April meeting.
- Lead and Copper Update
  - i. 30 of 60 lead and copper samples were completed.
  - ii. Corrosion Control Worksheet completed.
  - iii. Detailed update at April meeting

Sam Schepp  
Jerry Verstegen

# 2024 Pumpage Totals

3/14/2024

Date	Pump age x 1000								Discharge Sanitary				Blend and Pump age %					
	Wells			Effluent			Well	Booster	Well	Sanitary	Sanitary	Sanitary	Blend %			% Pumped by Plant		
	# 1	# 3	# 4	# 1	# 3	# 4	Totals	Totals	# 1	# 3	# 4	Totals	# 1	# 3	# 4	# 1	# 3	# 4
2/1/24	0	979	748	86	976	609	1,727	1,671	0	35	24	58.72		10.8%	1.8%	0.0%	56.7%	43.3%
2/2/24	524	392	659	415	349	720	1,575	1,484	28	34	22	84.23	9.7%	11.7%	3.4%	33.3%	24.9%	41.8%
2/3/24	809	36	628	776	38	567	1,473	1,381	42	0	33	75.1	9.9%	9.5%	2.8%	54.9%	2.4%	42.6%
2/4/24	180	630	675	222	620	700	1,485	1,542	8	23	21	51.54	10.0%	10.4%	3.6%	12.1%	42.4%	45.5%
2/5/24	696	302	704	615	325	772	1,702	1,712	34	11	26	70.52	9.9%	9.9%	3.6%	40.9%	17.7%	41.4%
2/6/24	191	785	799	232	740	756	1,775	1,728	8	35	26	69.33	9.4%	11.2%	3.5%	10.8%	44.2%	45.0%
2/7/24	664	422	796	584	446	756	1,882	1,786	42	0	31	73.1	9.9%	9.6%	3.6%	35.3%	22.4%	42.3%
2/8/24	145	685	749	178	639	720	1,579	1,537	0	34	26	60.12	9.7%	11.2%	3.4%	9.2%	43.4%	47.4%
2/9/24	672	422	694	602	423	636	1,788	1,661	34	35	31	100.4	9.8%	11.7%	3.6%	37.6%	23.6%	38.8%
2/10/24	0	759	491	0	735	544	1,250	1,279	0	34	22	55.59		11.1%	3.4%	0.0%	60.7%	39.3%
2/11/24	649	145	748	630	174	657	1,542	1,461	34	0	18	51.54	9.9%	9.8%	3.6%	42.1%	9.4%	48.5%
2/12/24	759	81	664	769	53	692	1,504	1,514	33	12	26	70.52	9.9%	9.3%	3.8%	50.5%	5.4%	44.1%
2/13/24	808	198	704	722	218	648	1,710	1,588	42	0	26	67.54	9.9%	10.5%	3.7%	47.3%	11.6%	41.2%
2/14/24	93	661	665	141	626	699	1,419	1,466	17	34	25	76.44	9.7%	11.0%	3.7%	6.6%	46.6%	46.9%
2/15/24	802	65	698	718	0	640	1,565	1,358	33	0	35	67.52	10.0%		3.7%	51.2%	4.2%	44.6%
2/16/24	134	684	582	128	738	630	1,400	1,496	8	34	24	66.19	9.0%	11.1%	3.6%	9.6%	48.9%	41.6%
2/17/24	778	0	533	746	0	533	1,311	1,279	34	0	19	53.11	9.9%		3.4%	59.3%	0.0%	40.7%
2/18/24	114	924	163	166	913	334	1,201	1,413	9	45	16	69.95	9.6%	10.9%	3.5%	9.5%	76.9%	13.6%
2/19/24	804	697	246	763	679	51	1,747	1,493	40	35	7	81.77	10.0%	11.3%	3.6%	46.0%	39.9%	14.1%
2/20/24	659	175	688	580	181	703	1,522	1,464	34	0	12	45.53	9.9%	9.6%	3.7%	43.3%	11.5%	45.2%
2/21/24	83	774	728	119	748	709	1,585	1,576	8	34	26	68.26	9.6%	11.2%	3.9%	5.2%	48.8%	45.9%
2/22/24	673	307	739	602	324	669	1,719	1,595	25	7	31	63.16	10.0%	10.2%	5.1%	39.2%	17.9%	43.0%
2/23/24	118	685	562	113	651	599	1,365	1,363	8	29	24	61.11	9.3%	10.9%	3.6%	8.6%	50.2%	41.2%
2/24/24	666	188	593	635	193	592	1,447	1,420	34	24	21	78.53	9.9%	13.4%	3.7%	46.0%	13.0%	41.0%
2/25/24	66	737	748	112	716	694	1,551	1,522	8	36	25	68.84	9.1%	10.2%	3.8%	4.3%	47.5%	48.2%
2/26/24	814	149	704	732	171	712	1,667	1,615	33	0	25	58.47	10.0%	9.3%	9.5%	48.8%	8.9%	42.2%
2/27/24	96	742	718	144	707	656	1,556	1,507	0	35	26	61.48	9.4%	10.9%	6.1%	6.2%	47.7%	46.1%
2/28/24	791	138	672	705	168	701	1,601	1,574	42	12	42	95.51	9.9%	10.4%	3.9%	49.4%	8.6%	42.0%
2/29/24	177	645	720	223	604	685	1,542	1,512	8	36	20	64.48	9.6%	11.2%	3.6%	11.5%	41.8%	46.7%
Avg	447	462	649	430	454	634	1,558	1,517	22	21	24	68	0	0	0	0	0	0
Total	12,965	13,407	18,818	12,458	13,155	18,384	45,190	43,997	646	614	709	1,969	3	3	1	8	9	12

# 2024 Treatment Totals

3/14/2024

	Chemical Pounds									Doseage					
	Chlorine			Silicate			Salt			Chlorine			Silicate		
	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4
1-Feb	0	71.6	58.2	0	344	311	780	3,900	5,200		1.10	1.17		12.43	14.71
2-Feb	43	26.2	51.4	122	138	220	0	3,900	3,900	1.23	1.00	1.17	8.24	12.45	11.81
3-Feb	72.2	2.8	50.4	156	13	233	2,860	3,900	7,540	1.34	1.17	1.20	6.82	12.77	13.12
4-Feb	12	44.4	53	36	220	246	4,940	0	3,900	1.00	1.06	1.18	7.07	12.35	12.89
5-Feb	62	23.2	54	138	104	225	1,040	2,600	5,200	1.34	1.15	1.15	7.01	12.18	11.30
6-Feb	12.8	57.8	64.2	50	280	299	3,900	1,300	5,200	1.00	1.10	1.20	9.26	12.62	13.24
7-Feb	56.6	28.8	32.6	166	148	298	1,040	3,900	6,500	1.28	1.02	0.61	8.84	12.41	13.24
8-Feb	10.2	49.4	65.6	38	236	285	4,680	0	5,200	1.05	1.08	1.31	9.27	12.19	13.46
9-Feb	56.8	28.4	56.8	178	152	260	0	3,900	6,760	1.27	1.01	1.23	9.37	12.74	13.25
10-Feb	0	55.2	40.6	0	262	208	4,160	3,900	4,680		1.09	1.24		12.21	14.98
11-Feb	55.6	10.6	59.4	176	50	272	0	3,900	3,120	1.28	1.10	1.19	9.59	12.20	12.86
12-Feb	64	6.6	51.6	170	36	258	3,900	0	5,200	1.26	1.22	1.16	7.92	15.72	13.74
13-Feb	69.2	15	55	176	64	272	3,900	1,560	5,200	1.28	1.14	1.17	7.70	11.43	13.67
14-Feb	6	44.6	52.2	20	228	234	4,680	0	5,200	0.97	1.01	1.18	7.61	12.20	12.45
15-Feb	66.4	0	54.2	162	0	272	2,080	3,900	7,540	1.24		1.16	7.14		13.78
16-Feb	8.8	50.4	44.8	28	264	221	3,900	0	5,200	0.98	1.10	1.15	7.39	13.65	13.43
17-Feb	67.4	0	41.6	156	0	208	1,040	3,900	3,900	1.30		1.17	7.09		13.80
18-Feb	7.8	68.8	13.4	26	316	58	3,900	0	3,900	1.03	1.12	1.23	8.07	12.10	12.59
19-Feb	70.2	48.8	18.9	198	186	85	1,040	5,200	1,300	1.31	1.05	1.15	8.71	9.44	12.22
20-Feb	57	11.6	53.8	156	60	259	4,680	3,900	1,560	1.30	0.99	1.17	8.37	12.13	13.32
21-Feb	5.8	56.4	56.8	18	264	273	3,900	0	5,200	1.05	1.09	1.17	7.67	12.06	13.26
22-Feb	58	20.4	59	164	108	272	1,040	3,900	6,500	1.29	1.00	1.20	8.62	12.44	13.02
23-Feb	8.8	48	45.4	28	244	234	2,860	1,300	5,200	1.12	1.05	1.21	8.39	12.60	14.73
24-Feb	56.2	12.8	46.8	156	68	233	1,040	2,600	3,900	1.26	1.02	1.18	8.29	12.79	13.90
25-Feb	4.8	53.2	57.8	20	250	272	3,900	2,600	5,200	1.09	1.08	1.16	10.72	12.00	12.86
26-Feb	74.4	10.6	57.8	188	52	271	1,040	3,900	5,200	1.37	1.07	1.23	8.17	12.34	13.62
27-Feb	5.6	52.6	57.4	20	262	299	3,900	0	5,200	0.87	1.06	1.20	7.37	12.49	14.73
28-Feb	66.8	9.4	40.4	156	48	246	0	3,900	9,620	1.27	1.02	0.90	6.98	12.30	12.95
29-Feb	13	47.6	27	30	226	272	4,940	1,300	3,900	1.10	1.11	0.56	6.00	12.39	13.36
Avg	37.6	32.9	49.0	101.1	159.4	244.7	2,591	2,385	5,039	1.2	1.1	1.1	8.1	12.4	13.3
Total	1,091.4	955.2	1,420.1	2,932.0	4,623.0	7,096.0	75,140	69,160	146,120	31.9	29.0	33.0	217.7	334.6	386.3

## 2024 System Samples

3/14/2024

[illegible]



Engineering Department &  
Department of Public Works  
**Monthly Utility Commission**  
**Report for February 2024**

**OPERATIONS NOTES:**

**Sanitary Sewer**

- Employees maintained and read laser meters in the sanitary collection system.
- Monitored sanitary sewer system for inflow and infiltration (I&I), televised sanitary mains, sanitary manholes were inspected, and the sewer jetter was operating in the system.
- Jetted 13,720 ft. of sewer main line.
- Employees found heavy rag content on West Evergreen Drive while jetting, the of the source of the rags is still unknown.

**Storm Sewer**

- Development site plans were reviewed.
- Continue to work on data and information for the annual MS4 report.
- With the help of Speedy Clean installed a mini storm clean out on Coolidge Street between Taylor and Cypress.
- Bothe street sweepers were out – weather permitting.
- Haled street sweepings out to the landfill.

**Storm Ponds**

- Checked pumps and ponds during thawing periods.
- Cleaned trash racks and checked outfalls.
- Cut fire breaks at the Industrial and French Ponds prior to burning the prairie.

**Water**

- Nothing to report.

## **ENGINEERING NOTES: 2024 Utility Projects – February**

**No public utilities were installed in the month of February.**

February 2024 - Utility Installation and Abandonments			
<i>Village of Little Chute</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
None	NA	NA	NA
SANITARY SEWER	Units	Installed	Abandoned/Removed
None	NA	NA	NA
STORM SEWER	Units	Installed	Abandoned/Removed
None	NA	NA	NA

## **Top Priorities for March 2024**

### **West Evergreen Drive - Utility Project**

Don Hietpas & Sons has been awarded the 2024 utility contract on West Evergreen Drive. Project includes approximately 3,025 lineal feet of 12-inch to 48-inch diameter storm sewer main, 180 lineal feet of 6" pvc storm sewer laterals, 102 vertical feet of 4' to 8' standard precast storm manholes, and 32 total catch basins/storm sewer inlets. The sanitary sewer and water mains will remain in place; limited sanitary construction includes 17.5 vertical feet of sanitary manhole reconstruction and miscellaneous sanitary lateral abandonments and spot repairs. Water construction is limited to 16 lineal feet of 6" to 12" water main and related fittings to replace or relocate existing fire hydrants, 13 locations will also receive new 1-1/4" (approx. 260 Lineal feet) polyethylene water services and fittings. Utility installation will be executed using open-cut construction. A pre-construction meeting is scheduled for March 12<sup>th</sup>, the anticipated start date for Hietpas on Evergreen Drive is scheduled for March 18<sup>th</sup>.

### **West Evergreen Drive - Paving Project**

Vinton Construction has been awarded the 2024 paving contract for West Evergreen Drive. A pre-construction meeting is scheduled for March 12<sup>th</sup>, the anticipated start date for Vinton Construction on Evergreen Drive is scheduled for July 15<sup>th</sup>.

### **Founders Estates Subdivision - Utility Project**

Crews have completed construction of the public utilities. Village Staff have met with Gene Frederickson to discuss requirements and expectations during the next phase. Frederickson will be completing the site grading for the overall subdivision as well as the road grading in preparation for the future road construction. Contractor plans to use the on-site clay material to construct the road base up to the stone subgrade elevation. Frederickson has contracted PSI (Kaukauna) to perform their construction materials testing for fill placed in the Village right of way (ROW). Grading operations are scheduled to begin during the week of March 11<sup>th</sup>, due to the proposed clay material this work will be weather dependent. PSI will be performing density testing to verify materials placed in the ROW meet Village specifications for compaction and moisture content.

## **2024 Village CIP Projects**

Staff have come to agreement with all general contractors working on Capital Improvement Projects with the Engineering Division. Final project payment and project closeout have been submitted to the Finance Department for processing.

### **Miscellaneous:**

Engineering Staff continues work on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandenbroek Road. Working with Contractors to gather insurance and bonding documents to complete final contract documents.

Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff is also working with the General Contractor (Milbach) to administer the final quantities and pay application to complete project closeout.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff is working with Bug Tussel on permitting their proposed fiber project which will impact the Village on Rosehill Road and Holland Road

Continue efforts to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on finance, year-end reporting, and asset allocation for the ongoing audit.

**VILLAGE OF LITTLE CHUTE  
SEWER UTILITY  
BUDGET STATUS**

BUDGET STATUS		2024		2023	% Change	\$ Change
	BUDGET	ACTUAL	ACTUAL		from PY	from PY
	Revenue = >	FEB YTD				
<u>REVENUE</u>						
Multi-family Residential	230,000	39,241	40,470	-3.04%	(1,229)	
Residential	1,000,000	205,607	204,290	0.64%	1,317	
Commercial	280,000	40,194	50,474	-20.37%	(10,280)	
Industrial	1,350,000	253,208	89,556	182.74%	163,652	
Public Authority	440,000	34,507	7,162	381.81%	27,345	
Sales Subtotal	3,300,000	572,757	391,952	46.1%	180,805	
% of CY Budget		17%				
All Other	340,837	23,977	15,919	50.62%	8,058	
TOTAL REVENUE	3,640,837	596,734	407,871			
% of CY Budget		16%		46.3%		
	2024		2023			
	BUDGET	ACTUAL	ACTUAL			
	Expense = >	FEB YTD				
<u>EXPENSES</u>						
Financing	262,318	44,766	44,032	1.67%	734	
Treatment	2,781,803	382,861	384,096	-0.32%	(1,235)	
Collection	228,570	28,810	28,668	0.50%	142	
Billing	170,092	24,914	22,045	13.01%	2,869	
Admin	211,309	34,516	20,264	70.33%	14,252	
TOTAL EXPENSE	3,654,092	515,867	499,105	3.36%	16,762	
% of CY Budget		14%				
CASH FLOW -OPERATIONS	(13,255)	80,867	(91,234)	-188.64%	172,101	
ADD: DEPRECIATION	250,000	41,666	40,332			
ADD: NEW DEBT	-	-	-			
LESS: PRINCIPAL PAID	(40,000)	-	-			
LESS: FIXED ASSETS	(16,009)	(2,235)	(5,066)			
NET CASH FLOW	180,736	120,298	(55,968)			

**NOTE :**

Landfill revenue for Sewer Utility is billed on a quarterly billing; the first quarter is not billed for 2024. Strength invoices have not been issued to Bel Brands or Nestle for February. Oh Snap will not be billed for strength until the end of the first quarter. Agropur volume increase accounts for most of the industrial increase from prior year. Commercial decrease mainly related to decrease in water usage at Absolute Supply, LLC. Public Authority relates to the Water Utility paying the correct rate for sanitary discharge.

Continue to see interest and investment income impacted as result of market changes. The unrealized loss that exists now **will not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of February is a \$21,380 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in past.

Property, Auto and Workers Compensation premiums for the first quarter have been paid so three months of expense have hit income statement.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$238,000).

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes



VILLAGE OF LITTLE CHUTE 2024 BUDGET  
SEWER UTILITY  
DEBT SCHEDULE

2019 Refunding			
Sanitary			
Year	Principal	Interest	Total
2024	40,000.00	3,600.00	43,600.00
2025	35,000.00	2,400.00	37,400.00
2026	45,000.00	1,350.00	46,350.00
	120,000.00	7,350.00	127,350.00

TOTAL DEBT			
Sanitary			
Year	Principal	Interest	Total
2024	40,000.00	3,600.00	43,600.00
2025	35,000.00	2,400.00	37,400.00
2026	45,000.00	1,350.00	46,350.00
	120,000.00	7,350.00	127,350.00

VILLAGE OF LITTLE CHUTE  
WATER UTILITY  
BUDGET STATUS

	2024		2023 ACTUAL	% Change from PY	\$ Change from PY
	BUDGET	ACTUAL			
	Revenue =>	FEB YTD			
<b>REVENUE</b>					
Multi-family Residential	140,000	22,876	23,025	-0.65%	(149)
Residential	950,000	153,544	152,670	0.57%	874
Commercial	190,000	27,249	31,489	-13.47%	(4,240)
Industrial	600,000	115,264	80,446	43.28%	34,818
Private Fire	65,000	12,089	11,491	5.20%	598
Public Fire	428,000	71,710	71,432	0.39%	278
Public Authority	50,000	6,308	9,619	-34.42%	(3,311)
Sales Subtotal	2,423,000	409,040	380,172	7.6%	28,868
% of CY Budget		17%			
All Other	540,472	13,982	6,010	132.65%	7,972
<b>TOTAL REVENUE</b>	2,963,472	423,022	386,182		
% of CY Budget		14%		9.5%	
	Expense =>	FEB YTD			
	2024		2023		
<b>EXPENSES</b>					
	BUDGET	ACTUAL	ACTUAL		
Financing	815,179	134,272	127,642	5.19%	6,630
Wells/Source	60,500	3,074	4,399	-30.12%	(1,325)
Pumping	289,288	41,945	44,592	-5.94%	(2,647)
Treatment	672,126	108,961	67,887	60.50%	41,074
Distribution	868,891	70,013	104,865	-33.24%	(34,852)
Billing	87,824	12,039	7,780	54.74%	4,259
Admin	207,294	45,891	39,889	15.05%	6,002
<b>TOTAL EXPENSE</b>	3,001,102	416,195	397,054	4.82%	19,141
% of CY Budget		14%			
<b>CASH FLOW -OPERATIONS</b>	(37,630)	6,827	(10,872)	-162.79%	17,699
ADD: DEPRECIATION	545,000	90,800	87,500		
ADD: NEW DEBT	-	-	-		
LESS: PRINCIPAL PAID	(329,517)	-	-		
LESS: FIXED ASSETS	(16,593)	(3,299)	(6,506)		
<b>NET CASH FLOW</b>	161,260	94,328	70,122		

**NOTE :**

Continue to see interest and investment income impacted as result of market changes. The unrealized loss that exists now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of February is a \$221,380 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in past.

Property, Auto and Workers Compensation premiums for the first quarter have been paid so three months of expense have hit income statement.

Agropur increased water consumption accounts for majority of increase at industrial level. The commercial decrease is related to lower usage at Absolute Supply, LLC.

Treatment expense is up due to paying accurate rate to the Sewer Utility for sanitary discharge. Distribution variance as not as many meter replacements completed this year compared to same time last year due to lead monitoring focus.

Water Utility makes payment to MCO a month in advance per terms of agreement; however invoice for February was not presented prior to January month close so this accounts for decrease in distribution compared to prior year.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Water Utility (\$450,000).

# VILLAGE OF LITTLE CHUTE 2024 BUDGET

## WATER UTILITY DEBT SCHEDULE

2014A Issue				2017B Issue			2016 Water Revenue		
Water				Water			Water		
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	45,000.00	551.25	45,551.25	1,546.74	201.08	1,747.82	80,000.00	3,720.00	83,720.00
2025				1,691.11	154.68	1,845.79	80,000.00	2,280.00	82,280.00
2026				1,711.73	103.94	1,815.67	80,000.00	760.00	80,760.00
2027				1,752.96	52.58	1,805.54			
	45,000.00	551.25	45,551.25	6,702.54	512.28	7,214.82	240,000.00	6,760.00	246,760.00
2017 Safe Drinking Bonds				2019A Issue			2019 Refunding		
Water				Water			Water		
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	57,970.29	15,528.62	73,498.91	35,000.00	6,850.00	41,850.00	55,000.00	4,950.00	59,950.00
2025	58,990.57	14,499.38	73,489.95	40,000.00	5,800.00	45,800.00	55,000.00	3,300.00	58,300.00
2026	60,028.80	13,451.99	73,480.79	40,000.00	4,600.00	44,600.00	55,000.00	1,650.00	56,650.00
2027	61,085.31	12,386.19	73,471.50	40,000.00	3,400.00	43,400.00			
2028	62,160.41	11,301.63	73,462.04	40,000.00	2,200.00	42,200.00			
2029	63,254.43	10,197.98	73,452.41	40,000.00	1,000.00	41,000.00			
2030	64,367.71	9,074.91	73,442.62						
2031	65,500.58	7,932.06	73,432.64						
2032	66,653.39	6,769.11	73,422.50						
2033	67,826.49	5,585.69	73,412.18						
2034	69,020.23	4,381.43	73,401.66						
2035	70,234.99	3,155.99	73,390.98						
2036	71,471.13	1,908.98	73,380.11						
2037	72,729.02	640.01	73,369.03						
	911,293.35	116,813.97	1,028,107.32	235,000.00	23,850.00	258,850.00	165,000.00	9,900.00	174,900.00
2020 Issue				TOTAL DEBT					
Water				Water					
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	55,000.00	5,650.00	60,650.00	329,517.03	37,450.95	366,967.98			
2025	55,000.00	4,550.00	59,550.00	290,681.68	30,584.06	321,265.74			
2026	55,000.00	3,450.00	58,450.00	291,740.53	24,015.93	315,756.46			
2027	55,000.00	2,350.00	57,350.00	157,838.27	18,188.77	176,027.04			
2028	60,000.00	1,800.00	61,800.00	162,160.41	15,301.63	177,462.04			
2029	60,000.00	1,200.00	61,200.00	163,254.43	12,397.98	175,652.41			
2030	60,000.00	600.00	60,600.00	124,367.71	9,674.91	134,042.62			
2031				65,500.58	7,932.06	73,432.64			
2032				66,653.39	6,769.11	73,422.50			
2033				67,826.49	5,585.69	73,412.18			
2034				69,020.23	4,381.43	73,401.66			
2035				70,234.99	3,155.99	73,390.98			
2036				71,471.13	1,908.98	73,380.11			
2037				72,729.02	640.01	73,369.03			
	400,000.00	19,600.00	419,600.00	2,002,995.89	177,987.50	2,180,983.39			

VILLAGE OF LITTLE CHUTE  
STORM UTILITY  
BUDGET STATUS

	2024		2023	% Change	\$ Change
	BUDGET	ACTUAL	ACTUAL	from PY	from PY
	Revenue = >	FEB YTD			
<b>REVENUE</b>					
Multi-family Residential	82,000	13,964	13,964	0.0%	-
Residential	355,000	57,608	56,994	1.1%	614
Commercial	565,000	98,339	95,738	2.7%	2,601
Industrial	175,000	34,594	29,071	19.0%	5,523
Public Authority	125,000	23,128	19,183	20.6%	3,945
Sales Subtotal	1,302,000	227,633	214,950	5.9%	12,683
% of CY Budget		17%			
All Other	1,092,785	(13,127)	(3,132)	319.1%	(9,995)
<b>TOTAL REVENUE</b>	2,394,785	214,506	211,818	1.3%	2,688
% of CY Budget		9%			
	Expense = >	FEB YTD			
<b>EXPENSES</b>					
	BUDGET	ACTUAL	2023 ACTUAL		
Financing	599,186	93,627	96,520	-3.0%	(2,893)
Pond Maintenance	148,945	5,797	3,634	59.5%	2,163
Collection	169,262	27,699	12,571	120.3%	15,128
Billing	72,000	10,141	7,779	30.4%	2,362
Admin	271,790	52,908	41,358	27.9%	11,550
<b>TOTAL EXPENSE</b>	1,261,183	190,171	161,862	17.5%	28,309
% of CY Budget		15%			
<b>CASH FLOW - OPERATIONS</b>	1,133,602	24,335	49,956	-51.3%	(25,621)
ADD: DEPRECIATION	500,000	83,200	84,166		
ADD: NEW DEBT	-	-			
LESS: PRINCIPAL PAID	(250,275)	-			
LESS: FIXED ASSETS	(2,484,204)	(10,624)	(5,927)		
<b>NET CASH FLOW</b>	(1,100,877)	96,911	128,195		

NOTE :

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Property, Auto and Workers Compensation premiums for the first quarter have been paid so three months of expense have hit income statement.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Storm Utility (\$1,030,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# VILLAGE OF LITTLE CHUTE 2024 BUDGET

## STORM UTILITY DEBT SCHEDULE

2016 Storm Revenue				2010 Clean Water Fund			2019 Refunding		
Storm				Storm			Storm		
Year	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2023	80,000.00	30,192.00	110,192.00	25,275.30	4,776.24	30,051.54	95,000.00	9,000.00	104,000.00
2024	84,000.00	28,716.00	112,716.00	26,072.23	3,966.75	30,038.98	100,000.00	6,150.00	106,150.00
2025	84,000.00	27,120.00	111,120.00	26,894.29	3,131.75	30,026.04	105,000.00	3,150.00	108,150.00
2026	84,000.00	25,440.00	109,440.00	27,742.27	2,270.38	30,012.65			-
2027	92,000.00	23,542.00	115,542.00	28,616.98	1,381.89	29,998.87			-
2028	92,000.00	21,426.00	113,426.00	29,519.28	465.37	29,984.65			-
2029	96,000.00	19,168.00	115,168.00						
2030	100,000.00	16,718.00	116,718.00						
2031	100,000.00	14,118.00	114,118.00						
2032	104,000.00	11,364.00	115,364.00						
2033	108,000.00	8,340.00	116,340.00						
2034	112,000.00	5,040.00	117,040.00						
2035	112,000.00	1,680.00	113,680.00						
	1,248,000.00	232,864.00	1,480,864.00	164,120.35	15,992.38	180,112.73	300,000.00	18,300.00	318,300.00

  

2020 G O Note				TOTAL DEBT		
Storm				Storm		
Year	Principal	Interest	Total	Principal	Interest	Total
2023	50,000.00	5,400.00	55,400.00	250,275.30	49,368.24	299,643.54
2024	55,000.00	4,400.00	59,400.00	265,072.23	43,232.75	308,304.98
2025	55,000.00	3,300.00	58,300.00	270,894.29	36,701.75	307,596.04
2026	55,000.00	2,200.00	57,200.00	166,742.27	29,910.38	196,652.65
2027	55,000.00	1,650.00	56,650.00	175,616.98	26,573.89	202,190.87
2028	55,000.00	1,100.00	56,100.00	176,519.28	22,991.37	199,510.65
2029	55,000.00	550.00	55,550.00	151,000.00	19,718.00	170,718.00
2030				100,000.00	16,718.00	116,718.00
2031				100,000.00	14,118.00	114,118.00
2032				104,000.00	11,364.00	115,364.00
2033				108,000.00	8,340.00	116,340.00
2034				112,000.00	5,040.00	117,040.00
2035				112,000.00	1,680.00	113,680.00
	380,000.00	18,600.00	398,600.00	2,092,120.35	285,756.38	2,377,876.73

# UTILITY COMMISSION

March 19, 2024



## Utility Bills List

The above payments are recommended for approval on March 19, 2024. **\$ 114,955.75**

Rejected: \_\_\_\_\_

UTILITY INVOICES PAID WITH VILLAGE BILLS - FEBRUARY 21-MARCH 18 **\$ 23,068.21**

**TOTAL** **\$ 138,023.96**

Approved: February 20. 2024

\_\_\_\_\_  
Kevin Coffey, Chairperson

\_\_\_\_\_  
Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.GL Account = "620000000000"."620999999999"."610000000000"."610999999999"."630000000000"."630999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>AIRGAS USA LLC</b>				
9147537431	CYLINDER RENTALS	103.38	03/24	620-53644-252
Total AIRGAS USA LLC:		103.38		
<b>AUTOMATED COMFORT CONTROLS</b>				
35519	PUMP HOUSE #1 SVC - NO HEAT	193.73	03/24	620-53624-255
35519	PUMP HOUSE #1 SVC - NO HEAT	193.74	03/24	620-53634-255
Total AUTOMATED COMFORT CONTROLS:		387.47		
<b>BADGER METER INC</b>				
80153757	ORION CELLULAR LTE SERV UNIT	951.41	02/24	620-53904-214
Total BADGER METER INC:		951.41		
<b>CHARTER COMMUNICATIONS</b>				
152864901030724	MAR/APR SERVICE	116.16	03/24	620-53924-203
Total CHARTER COMMUNICATIONS:		116.16		
<b>DONALD HIETPAS &amp; SONS INC.</b>				
20524GREENFIEL	REPAIR WATER BREAK W GREENFIELD DR	1,957.36	02/24	620-53644-251
20524ROOSEVELT	REPAIR WATER BREAK 1120 ROOSEVELT	3,790.13	02/24	620-53644-251
22224CEIL	REPAIRS AT CEIL & PENNY	6,080.44	02/24	620-53644-251
22324GREENFIEL	REPAIRS AT 124 W GREENFIELD	2,837.69	02/24	620-53644-251
Total DONALD HIETPAS & SONS INC.:		14,665.62		
<b>EVERGREEN POWER LLC</b>				
9560	HONDA / GX200 REPAIRS	438.78	02/24	620-53644-221
Total EVERGREEN POWER LLC:		438.78		
<b>FASTENAL COMPANY</b>				
WIKIM291124	CABLE TIES	9.04	02/24	620-53644-218
WIKIM291469	NUTS, SCREWS, WASHERS	53.54	02/24	620-53644-251
Total FASTENAL COMPANY:		62.58		
<b>FERGUSON WATERWORKS LLC #1476</b>				
4072021	HYDRANT MARKERS	315.00	02/24	620-53644-254
4089901	CLAMPS	172.08	03/24	620-53644-251
4089901	TRFC REP KIT	360.00	03/24	620-53644-254
409635	PLUGS, GSKT, T-HEAD B&N	237.88	02/24	620-53644-251
409728	MISC VLV	2,995.85	02/24	620-53644-251
409794	PVC COUP	28.00	02/24	620-53644-251
Total FERGUSON WATERWORKS LLC #1476:		4,108.81		
<b>GRAINGER</b>				
9034026634	HPS BULB	18.62	02/24	620-53634-255

Invoice	Description	Total Cost	Period	GL Account
Total GRAINGER:		18.62		
HACH COMPANY				
13918435	SPEC COLOR STD, DPD CHLORINE	564.00	02/24	620-53644-204
Total HACH COMPANY:		564.00		
HAWKINS INC				
6692493	AZONE	765.75	02/24	620-53634-214
6692493	SODIUM SILICATE	3,541.59	02/24	620-53634-220
Total HAWKINS INC:		4,307.34		
LITTLE CHUTE ACE HARDWARE				
283927	ROTARY RASP, CYL GRNDNG POINT	8.58	03/24	620-53644-218
Total LITTLE CHUTE ACE HARDWARE:		8.58		
MCO				
30453	APRIL 2024 HEALTH & LIABILITY INS	39,922.96	03/24	620-53644-115
30475	JANUARY 2024 BILLABLE MILEAGE	933.40	03/24	620-53644-247
Total MCO:		40,856.36		
MIDWEST SALT LLC				
P470812	INDUSTRIAL COARSE SALT	3,923.60	02/24	620-53634-224
P470852	INDUSTRIAL COARSE SALT	3,961.00	02/24	620-53634-224
P471762	INDUSTRIAL COARSE SALT	3,738.04	02/24	620-53634-224
P472372	INDUSTRIAL COARSE SALT	3,825.39	02/24	620-53634-224
P472378	INDUSTRIAL COARSE SALT	4,043.75	02/24	620-53634-224
P472583	INDUSTRIAL COARSE SALT	3,699.22	02/24	620-53634-224
P472603	INDUSTRIAL COARSE SALT	3,684.67	02/24	620-53634-224
P473105	INDUSTRIAL COARSE SALT	3,710.55	02/24	620-53634-224
P473113	INDUSTRIAL COARSE SALT	3,660.40	02/24	620-53634-224
P473252	INDUSTRIAL COARSE SALT	3,645.85	02/24	620-53634-224
P473274	INDUSTRIAL COARSE SALT	3,595.70	02/24	620-53634-224
P473373	INDUSTRIAL COARSE SALT	3,411.31	03/24	620-53634-224
P473459	INDUSTRIAL COARSE SALT	3,408.07	03/24	620-53634-224
Total MIDWEST SALT LLC:		48,307.55		
POSTAL EXPRESS & MORE LLC				
249915CM	POSTAGE-WATER TESTS - OVERPAYMENT	.05	02/24	620-53644-204
252399	POSTAGE-WATER TESTS	19.18	02/24	620-53644-204
252456	POSTAGE-WATER TESTS	19.48	02/24	620-53644-204
252646	POSTAGE-WATER TESTS	20.48	02/24	620-53644-204
Total POSTAL EXPRESS & MORE LLC:		59.09		
Grand Totals:		114,955.75		

Report GL Period Summary



Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	122282	
Total number of invoices:	39	
Total number of transactions:	42	

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	114,955.75	114,955.75
Grand Totals:	114,955.75	114,955.75

Report Criteria:

Invoice Detail.GL Account = "62000000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"  
Invoice Detail.Voided = {=} FALSE

Report Criteria:  
Invoice Detail.GL Account = "6200000000"- "62099999999","61000000000"- "61099999999","63000000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AMERICAN WATER WORKS ASSOC. (101)							
SO143066	Invoi	AWWA ANNUAL MEMBERSHIP	430.00	Open	Non		620-53924-208
Total AMERICAN WATER WORKS ASSOC. (101):			430.00				
AT& T (409)							
92078873810224	Invoi	JAN/FEB SERVICE	70.31	Open	Non		620-53924-203
Total AT& T (409):			70.31				
AT&T LONG DISTANCE (2751)							
01/24 845626857	Invoi	DEC/JAN CHARGES	4.10	Open	Non		620-53924-203
01/24 845626857	Invoi	DEC/JAN CHARGES	.13	Open	Non		620-53924-203
Total AT&T LONG DISTANCE (2751):			4.23				
GARROW OIL (4236)							
4102020	Invoi	DIESEL FUEL	4.44	Open	Non		610-53612-247
4102020	Invoi	DIESEL FUEL	7.04	Open	Non		620-53644-247
Total GARROW OIL (4236):			11.48				
HAENCO LLC (5424)							
11469	Invoi	GLOVES	11.48	Open	Non		610-53612-218
Total HAENCO LLC (5424):			11.48				
KAUKAUNA UTILITIES (234)							
FEBRUARY 2024	Invoi	PUMP STATION JEFFERSON ST ACCT 220401-00	1,020.30	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	#4 WELL EVERGREEN DRIVE ACCT 260902-02	5,617.69	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	#3 WELL WASHINGTON ST ACCT 282915-00	2,484.21	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	STEPHAN ST TOWER/LIGHTING ACCT 282182-00	150.69	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	DOYLE PARK WELL ACCT 9012695-00	3,911.78	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	1800 STEPHEN ST STORM ACCT 282179-01	666.29	Open	Non		630-53441-249
Total KAUKAUNA UTILITIES (234):			13,850.96				
MCCLONE (4766)							
11768	Invoi	2023 PREMIUM YEAR AUDIT	953.00	Open	Non		610-53614-230
11768	Invoi	2023 PREMIUM YEAR AUDIT	1,521.00	Open	Non		630-53444-230
11768	Invoi	2023 PREMIUM YEAR AUDIT	495.00	Open	Non		620-53924-230
Total MCCLONE (4766):			2,969.00				
OUTAGAMIE COUNTY TREASURER (486)							
1020499	Invoi	JANUARY FUEL BILL	1,186.37	Open	Non		630-53442-247
1020499	Invoi	JANUARY FUEL BILL	381.60	Open	Non		610-53612-247
1020499	Invoi	JANUARY FUEL BILL	573.61	Open	Non		620-53644-247
Total OUTAGAMIE COUNTY TREASURER (486):			2,141.58				
PRIMADATA LLC (4671)							
MARCH 2024	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		610-53613-226
MARCH 2024	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		620-53904-226

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
MARCH 2024	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):			900.00				
REINDERS INC (1006)							
2721758	Invoi	BACKPACK SPRAYER STORM PONDS	502.17	Open	Non		630-53441-218
Total REINDERS INC (1006):			502.17				
US POSTMASTER (264)							
DPW SPRING 2024	Invoi	2024 DPW SPRING NEWSLETTER	63.77	Open	Non		610-53614-226
DPW SPRING 2024	Invoi	2024 DPW SPRING NEWSLETTER	445.98	Open	Non		620-53924-226
DPW SPRING 2024	Invoi	2024 DPW SPRING NEWSLETTER	233.36	Open	Non		630-53444-226
Total US POSTMASTER (264):			743.11				
VERIZON WIRELESS (3606)							
9956656452	Invoi	JAN/FEB SERVICES	94.42	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			94.42				
VILLAGE OF LITTLE CHUTE (1404)							
FEBRUARY 2024	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	DOYLE PARK WELL #1	15.39	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	625 E EVERGREEN DR	152.32	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	1200 STEPHEN ST - WATER TOWER	13.20	Open	Non		620-53624-249
FEBRUARY 2024	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non		630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			248.26				
WE ENERGIES (2788)							
4938818841	Invoi	PLANT #1 (100 WILSON ST)	172.12	Open	Non		620-53624-249
4938818841	Invoi	PUMP STATION @ EVERGREEN & FRENCH	141.39	Open	Non		620-53624-249
4938818841	Invoi	920 WASHINGTON ST	52.91	Open	Non		620-53624-249
4938818841	Invoi	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	518.57	Open	Non		620-53624-249
4938818841	Invoi	PLANT #2 1118 JEFFERSON ST	206.22	Open	Non		620-53624-249
Total WE ENERGIES (2788):			1,091.21				
Grand Totals:			23,068.21				

Report GL Period Summary

Vendor number hash: 32146  
Vendor number hash - split: 78849  
Total number of invoices: 14  
Total number of transactions: 38

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	23,068.21	23,068.21

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	23,068.21	23,068.21

Report Criteria:  
Invoice Detail.GL Account = "6200000000"- "620999999999","61000000000"- "610999999999","63000000000"- "630999999999"