



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, April 17, 2024
TIME: 6:00 p.m.

Virtually attend the April 17th, Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/81465566299>

Meeting ID: 814 6556 6299

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Minutes of the Regular Board Meeting of April 3, 2024
 - 2. Disbursement List
 - 3. Great Wisconsin Cheese Festival Temporary Class “B” License
 - 4. Resolution No. 06, Series 2024 Proclaiming Arbor Day in Village of Little Chute
- H. Proclamation – Chute-ing Stars Dance Team
- I. Proclamation – High School Dance Team
- J. Discussion/Action —Outdoor Alcohol Permit, Gentleman Jack’s Celebration of Life
- K. Discussion/Action — Holiday Lighting Donation Program
- L. Department and Officers Progress Report
- M. Call for Unfinished Business

- N. Items for Future Agenda
- O. Closed Sessions:
 - (a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Items*
- P. Return to Open Session
- Q. Action – Adopt Resolution No. 07, Series 2024 Purchase of Village Property
- R. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: April 12, 2024

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

MARCH
2024

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – MARCH 2024

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

March Administration Updates

- Assist the finance department with the Audit fieldwork and provide any critical information needed to complete the annual Audit.
- LCBA meeting in March was at the Cobblestone Hotel. Lots of positive discussion around the group growing into a “Friends of the Village” Nonprofit organization in order to take on additional responsibilities. Harriette Jannsen from the Windmill and Nicole Lemmens from Cobblestone have been driving the interest and moving this opportunity forward.
- Continued progress on the Design and Engineering Contract with our legal counsel for Keller, Inc. Will have this finalized in April for work to begin as soon as that is completed.
- Capital Improvement Plan instructions have been shared with our Departments and will schedule meetings in April for draft preparation.
- Interviews for Community Development Director and various vacant positions in our organization.

Current Work List and Progress Update

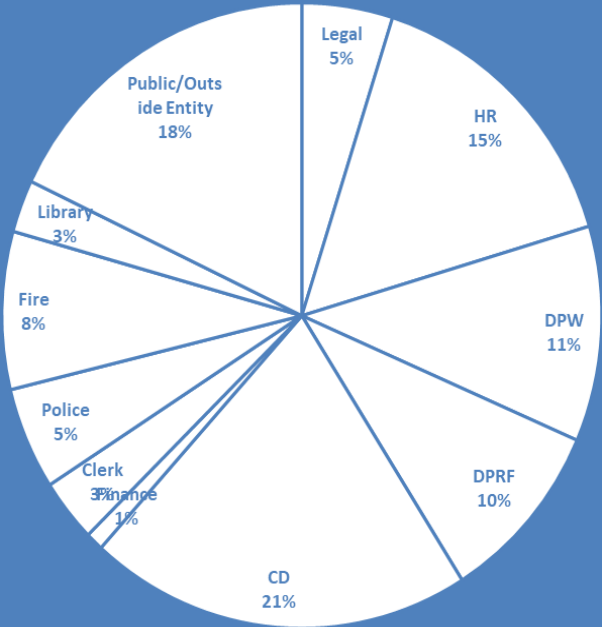
- Ebben Trail Storm project – looking for a construction start between September and December of 2024. Final phase easements to be drafted, presented and signed by May, 2024.
- Assisting departments in various day-to-day operations. Continuing to complete daily operations for Community Development Department with the assistance of our Building Inspector and Engineering Techs.
- Monitoring project progress both in private development and public construction.
- Working with legal on various ongoing items in the Village.
- Site plan review ongoing for projects in the community.
- Assisting Human Resources in various matters.

Items for April

- Complete the hiring process, scheduling interviews with HR for the Court Clerk position and assisting various departments in their hiring/onboarding processes.
- Finalize contract with Keller and schedule introductory meeting with the development team for the new fire station.
- Assist Departments in various projects.
- Continue to assist Human Resources in various personnel matters.
- Work with the Clerk and various committees on terms, replacements and onboarding new members.
- Attending various board and committee meetings.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 4/12/2024.

2024 TOTAL ADMIN TIME ALLOCATION



VILLAGE CLERK

Our focus continues to be on the April 2, Spring Election and Presidential Preference. We continue to plan and prepare by attending training webinars, purchasing supplies and equipment, and contacting poll workers. Over 450 Absentee Ballots were mailed to voters. In Person Absentee Voting took place from March 19 – March 29. 169 residents took advantage of this service. 527 Absentee ballots were returned and processed before Election Day, April 2.

The Spring Department of Public Works newsletter was completed, containing the MS4 report, this will be mailed to all residents by April 1. A flyer to be used by the water department to quickly notify residents of potential issues and update information was completed. Impacts of Wisconsin Act 73 on Liquor License Renewals and Cigarette Licenses resulted in all new forms and paperwork required but are not yet available by the DOR. We updated our website with the new forms and paperwork and have contacted current license holders to make them aware of these changes.

For the month of March, the Clerk's office completed our goals of:


- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone support
- Operator License Renewals
- Plan for 2024 Elections
- Order ballots from County, 8 different styles and supplies
- Contact Poll workers, training and scheduling
- Attend training and webinars for 2024 Spring Election
- Create Spring 2024 DPW newsletter
- Work with Utility Billing Clerk to create flyer and online form
- Update Badger Books with software updates
- Mail Absentee Ballots, March 12 deadline
- Process Absentee Ballot requests, mail in 24 hours
- Hold in-person absentee voting March 19 – 29
- Work with Parks and Rec to create fall newsletter
-


Goals for April:


- Conduct April 2nd Election
- Post-Election tasks, return materials to County
- Agendas/Minutes for meetings
- 2024 Election preparations
- Process Quarter 1 voter registration mailers
- Work with Parks and Rec to create fall newsletter
- Share data from social media sites
- Maintenance of the Village Website and social media outlets

- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map
- Process Operator License Renewals and begin paperwork for Liquor License renewals

2024 Social Media Metrics

		January	February	March	2024 Totals
	Facebook Posts				
	People Reached	79,686	82,175	68,512	230,373
	Content Interactions	3,942	3,242	22,418	29,602
	Link Clicks	133	468	633	1,234
	Facebook Visits	4,768	3,961	5,037	13,766
	new likes	140	89		229
	Facebook followers	7,108	7,134	7,226	21,468
	Most popular post (reach)	TbTh 133 E Main	TbTh Tony wonders	141 updates	0
	Facebook Videos				
	Minutes Viewed	4,235	10	20	4,265
	1-Minute Video Views	862	7	52	921
	3-Second Video Views	11,072	113	6	11,191
	Video Engagement	220	3	1	224
	Most popular Video	ice rink	NA	NA	

	Instagram				
	Instagram Reach	296	454	340	1,090
	Profile visits	21	24	34	79
	New followers	8	6	3	17
	Followers	996	1,001	1,003	990
	Popular Post	TbThur Main st	TbThur Tony Wonder	141 updates	

	LinkedIn				
	Page Views	58	55	58	171
	Unique Visitors	44	26	16	86
	Post Impressions	65	393	221	679
	followers	281	286	287	276

FINANCE DEPARTMENT

HIGHLIGHTS

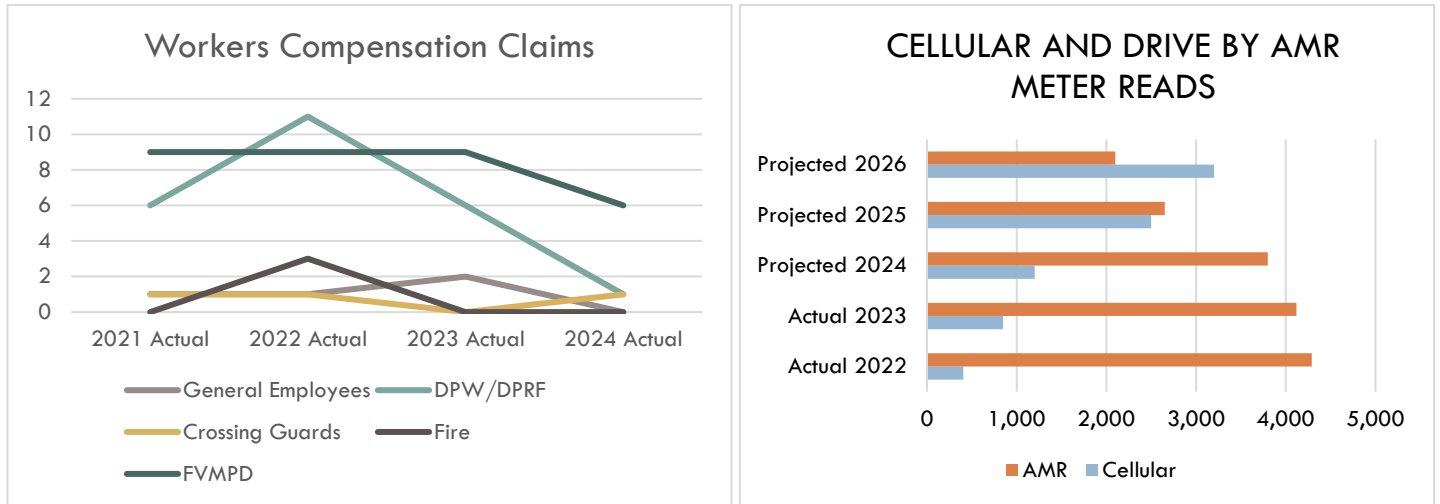
- Certified Public Accounting Firm, Kerber Rose, was on-site completing annual audit testing.
- Residents frequented Village Hall this month to secure their 2024 Dog Licenses. Approximately 89 licenses were issued in March just prior to the deadline of March 31st. A late fee of \$5 per license will be assessed thereafter.
- Accounts Payable Clerk diligently reduced stale checks outstanding, contacting vendors or recipients one by one and working through obstacles to clear these payments avoiding turning them over to the State.
- Processed four terminations and one new hire within the Village.
- Assisted in the Community Development Director hiring process including in-person interviews.
- The Payroll & Benefits Specialist completed the Affordable Care Act reporting requirements.
- Awarded a Wellness Grant from the Department of Employee Trust Funds Office of Strategic Health Policy for use in 2024 to motivate our employees to achieve their health and well-being goals.
- The Utility Billing Clerk is updating resident contact information in the Utility Management system to reach residents quickly and communicate effectively.
- Updated labor law posters were hung at Village Hall, the Library, FVMPD and the MSB.

TOP PRIORITIES FOR APRIL

- Filing of the annual mandated Public Service Commission (PSC) Report (financial and statistical data). The goal is to have filed by the May 1 deadline.
- Review of the financial data draft, preparation of the Management Discussion and Analysis (in process) and Statistical Tables (sent 4/5). Due back to Kerber Rose by April 12.
- Complete American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) annual project and expenditure report is due by April 30.
- State Report Form C filing is due by May 1, (report necessary to be eligible for various aids). Likely will be extended but anticipate to file in early May. Smaller governments are provided with an automatic extension.
- Collection efforts by the Accounts Payable Clerk on delinquent personal property from unpaid 2023 tax bills continue.
- Heavy foot traffic is expected in Village Hall for pool rentals, summer classes and yard waste cards.
- The interview process for our current Court Clerk position will begin.
- Onboarding and orientation for two new Public Works/Parks/Forestry Laborers to take place mid-month.
- Job posting for Mechanic position to be advertised.
- Processing of contractual rate increases for Fox Valley Metro Professional Police Association.
- Human Resource Manager to attend annual League of Wisconsin Municipal Mutual Insurance conference.

CONTINUOUS IMPROVEMENT EFFORTS

- The Accounting Clerk leveraged Civic Systems to include remit to addresses on the invoice register report to reduce unclaimed property moving forward.
- Reconciliations of PSN and Official payments have been added to our weekly tasks to mitigate any discrepancies during the month. These electronic payment options require vigilance for accurate recording of funds received.



PERFORMANCE MEASUREMENTS

	Actual <u>2021</u>	Actual <u>2022</u>	Actual <u>2023</u>	Target <u>2024</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	9	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	(.5)% vs (.6)%	(2.87)% vs (3.8)%	4.5% vs 3.9%	4.61% vs 4.63%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	100	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

FINANCE LEARNING OPPORTUNITY

Understanding the Annual Comprehensive Financial Report (ACFR) – Each year elected officials reacquaint themselves with the language of accounting at an elevated level. Three broad questions should be considered:

1. Review short-term financial health.
2. Evaluate long-term financial health.
3. Assess economic conditions and expectations.

When the ACRF is issued, I suggest you concentrate your review on the Letter of Transmittal, the Management Discussion and Analysis, Notes to Financial Statements and Statistical Section.

				Over (Under) Budget	% OF BUDGET
	MARCH	YTD 2024	BUDGET 2024	VARIANCE	Highlight >25%
GENERAL FUND					
Taxes	7,594.97	719,504.97	986,870.00	(267,365.03)	72.91%
Total Licenses and Permits	6,744.25	26,350.26	109,005.00	(82,654.74)	24.17%
Intergovernmental Aid	-	209,981.58	2,951,976.00	(2,741,994.42)	7.11%
Public Charges for Service	18,655.60	29,469.76	152,885.00	(123,415.24)	19.28%
Fines and Forfeitures	12,588.78	30,436.35	88,500.00	(58,063.65)	34.39%
Total Interest	24,941.41	77,544.32	107,365.00	(29,820.68)	72.22%
Miscellaneous Revenue	3,150.00	28,114.07	124,300.00	(96,185.93)	22.62%
Other Financing Sources	17,968.58	54,655.58	226,900.00	(172,244.42)	24.09%
Total General Fund Revenue	91,643.59	1,176,056.89	4,747,801.00	(3,571,744.11)	24.77%
Village Board	5,025.41	13,448.46	104,025.00	(90,576.54)	12.93%
Administration	6,957.92	21,344.80	110,421.00	(89,076.20)	19.33%
Finance	21,926.16	67,541.51	353,995.00	(286,453.49)	19.08%
Clerk	14,540.78	76,948.52	259,078.00	(182,129.48)	29.70%
Community Development - Assessing	6,338.81	23,682.57	142,932.00	(119,249.43)	16.57%
Inspections	9,471.67	45,290.26	152,760.00	(107,469.74)	29.65%
Economic Development	3,579.75	11,509.75	107,753.00	(96,243.25)	10.68%
Village Hall	7,444.94	21,431.83	121,093.00	(99,661.17)	17.70%
Municipal Court	5,848.23	21,502.79	74,914.00	(53,411.21)	28.70%
Unallocated	9,386.68	31,160.61	209,980.00	(178,819.39)	14.84%
Insurance	33,739.10	95,598.84	211,147.00	(115,548.16)	45.28%
Village Promotion and Goodwill	97.46	402.93	47,276.00	(46,873.07)	0.85%
Fire Operations	14,086.92	74,104.00	341,996.00	(267,892.00)	21.67%
Fire Allocated	35,490.51	99,985.10	378,307.00	(278,321.90)	26.43%
Crossing Guards	7,061.86	21,460.31	80,706.00	(59,245.69)	26.59%
Public Works Administration	2,641.04	9,335.97	58,056.00	(48,720.03)	16.08%
Public Works Engineering & GIS	9,805.99	18,716.80	74,993.00	(56,276.20)	24.96%
Public Works Street Repair and Maintenance	43,341.85	129,806.12	846,840.00	(717,033.88)	15.33%
Public Works Support Services	3,807.42	10,061.05	57,323.00	(47,261.95)	17.55%
Public Works Vehicle Maintenance	13,665.18	43,602.64	170,857.00	(127,254.36)	25.52%
Public Works Snow and Ice Control	10,404.67	115,731.84	241,305.00	(125,573.16)	47.96%
Public Works Weed Control	124.45	1,385.26	23,275.00	(21,889.74)	5.95%
Public Works Recycling	2,623.28	7,561.12	56,961.00	(49,399.88)	13.27%
Park	30,586.17	87,517.78	591,216.00	(503,698.22)	14.80%
Recreation	9,215.32	35,629.94	238,885.00	(203,255.06)	14.92%
Forestry	13,252.53	67,161.64	206,205.00	(139,043.36)	32.57%
Youth Football	565.67	1,836.14	28,773.00	(26,936.86)	6.38%
Community Band	398.03	1,253.99	13,292.00	(12,038.01)	9.43%
Transfers	-	-	1,021,000.00	(1,021,000.00)	0.00%
Total General Fund Expenses	321,427.80	1,155,012.57	6,325,364.00	(5,170,351.43)	18.26%
GENERAL FUND NET REVENUES (EXPENSES)	(229,784.21)	21,044.32	(1,577,563.00)		
SANITATION					
Sanitation Revenues	51,516.82	154,365.49	600,300.00	(445,934.51)	25.71%
Sanitation Expenses	36,320.81	127,340.44	532,392.00	(405,051.56)	23.92%
SANITATION NET REVENUES (EXPENSES)	15,196.01	27,025.05	67,908.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	2,894.19	83,548.03	654,000.00	(570,451.97)	12.77%
Flag Pole Memorial Expenses	-	-	1,236,100.00	(1,236,100.00)	0.00%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	2,894.19	83,548.03	(582,100.00)		
AQUATICS					
Aquatics Revenue	560.81	104,558.18	209,376.00	(104,817.82)	49.94%
Aquatics Expenses	2,675.50	9,856.17	209,376.00	(199,519.83)	4.71%
AQUATICS NET REVENUES (EXPENSES)	(2,114.69)	94,702.01	-		

	MARCH	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >25%
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	5,692.24	408,526.41	692,568.00	(284,041.59)	58.99%
Library/Civic Center	51,160.12	143,172.79	727,468.00	(584,295.21)	19.68%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(45,467.88)	265,353.62	(34,900.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	738.58	2,313,228.48	4,335,344.00	(2,022,115.52)	53.36%
Police Services Consolidated	364,977.70	1,105,294.15	4,436,034.00	(3,330,739.85)	24.92%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(364,239.12)	1,207,934.33	(100,690.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	1,308.97	5,913.23	23,600.00	(17,686.77)	25.06%
Van Lieshout Rec Center Expenses	1,022.48	2,722.01	34,919.00	(32,196.99)	7.80%
VAN LIESHOUT NET REVENUES (EXPENSES)	286.49	3,191.22	(11,319.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	1,736.10	5,114.49	47,000.00	(41,885.51)	10.88%
Promotional Fund Expenses	-	63.27	40,400.00	(40,336.73)	0.16%
PROMOTIONAL NET REVENUES (EXPENSES)	1,736.10	5,051.22	6,600.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	1,284.56	6,309.54	-	(6,309.54)	#DIV/0!
American Rescue Fund Expenses	17,621.86	19,399.14	296,335.00	(15,913.09)	6.55%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	(16,337.30)	(13,089.60)	(296,335.00)		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	60.09	193.30	200.00	(6.70)	96.65%
Transportation Special Revenue Fund Expenses	-	-	29,818.00	(29,818.00)	0.00%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	60.09	193.30	(29,618.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	801.16	2,522.86	5,000.00	(2,477.14)	50.46%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	801.16	2,522.86	4,500.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	821.19	2,583.89	5,000.00	(2,416.11)	51.68%
Façade Renovation Grant Fund Expenses	-	(30.00)	750.00	(780.00)	-4.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	821.19	2,613.89	4,250.00		
NELSON CROSSING MAINTENANCE					
Nelson Crossing Maintenance Revenues	30.04	2,678.08	3,632.00	(953.92)	73.74%
Nelson Crossing Maintenance Expenses	-	-	3,505.00	(3,505.00)	0.00%
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	30.04	2,678.08	127.00		

	MARCH	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >25%
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	99,551.65	41,527.60	235,000.00	(193,472.40)	17.67%
Equipment Revolving Expenses	-	115,827.00	821,967.00	(706,140.00)	14.09%
EQUIPMENT NET REVENUES (EXPENSES)	99,551.65	(74,299.40)	(586,967.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	490.71	109,156.52	164,550.00	(55,393.48)	66.34%
Facility and Technology Fund Expenditures	8,988.60	20,402.60	181,550.00	(161,147.40)	11.24%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(8,497.89)	88,753.92	(17,000.00)		
FIRE STATION CONSTRUCTION					
Fire Station Construction Revenues	2,493.61	7,853.41	-	161,147.40	
Fire Station Construction Expenditures	-	-	600,000.00	(600,000.00)	
FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)	2,493.61	7,853.41	(600,000.00)	761,147.40	-1.31%
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	5,507.97	1,305,587.51	1,766,150.00	(460,562.49)	73.92%
Tax Increment District 4 Expenses	912.26	459,603.88	1,348,808.00	(889,204.12)	34.07%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	4,595.71	845,983.63	417,342.00		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	2,052.97	299,686.77	417,698.00	(118,011.23)	71.75%
Tax Increment District 5 Expenses	2,034.58	38,525.79	303,511.00	(264,985.21)	12.69%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	18.39	261,160.98	114,187.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	89,482.18	1,760,938.92	2,090,586.00	(329,647.08)	84.23%
Tax Increment District 6 Expenses	8,616.82	71,855.82	1,821,594.00	(1,749,738.18)	3.94%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	80,865.36	1,689,083.10	268,992.00		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	16,664.11	610,135.65	698,000.00	(87,864.35)	87.41%
Tax Increment District 7 Expenses	21,050.55	86,614.08	3,898,325.00	(3,811,710.92)	2.22%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(4,386.44)	523,521.57	(3,200,325.00)		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	3,945.71	95,616.44	105,000.00	(9,383.56)	91.06%
Tax Increment District 8 Expenses	4,276.88	68,836.46	1,662,194.00	(1,593,357.54)	4.14%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(331.17)	26,779.98	(1,557,194.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	4,203.91	10,616.84	480,100.00	(469,483.16)	2.21%
Park Improvement Expenses	282,122.04	(1,822.11)	794,743.00	(796,565.11)	-0.23%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(277,918.13)	12,438.95	(314,643.00)		
CONSTRUCTION FUND					
Special Assessment Revenue	99,089.00	207,467.04	118,403.00	89,064.04	175.22%
Capital Projects Revenue	(6,188.96)	109,703.49	152,102.00	(42,398.51)	72.12%
TOTAL CONSTRUCTION REVENUE	92,900.04	317,170.53	270,505.00	46,665.53	117.25%
Special Assessment Expense	86.93	305.73	189,956.00	(189,650.27)	0.16%
Construction Projects	1,534.63	687.43	119,015.00	(118,327.57)	0.58%
Administration Capital Projects	13,496.51	39,536.12	176,190.00	(136,653.88)	22.44%
TOTAL CONSTRUCTION EXPENSES	15,118.07	40,529.28	485,161.00	(444,631.72)	8.35%
CONSTRUCTION FUND NET REVENUES (EXPENSES)	77,781.97	276,641.25	(214,656.00)		

	MARCH	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >25%
SEWER					
Sewer Revenues	258,514.41	855,248.29	3,640,837.00	(2,785,588.71)	23.49%
Sewer Capital	-	2,236.06	16,009.00	(13,772.94)	13.97%
Sewer Financing	21,483.00	66,249.00	262,318.00	(196,069.00)	25.26%
Sewer Treatment	186,271.78	569,132.28	2,781,803.00	(2,212,670.72)	20.46%
Sewer Collection	9,873.48	38,683.09	228,570.00	(189,886.91)	16.92%
Sewer Customer A/R	12,920.38	37,834.06	170,092.00	(132,257.94)	22.24%
Sewer Admin and General	16,013.91	50,530.06	221,209.00	(170,678.94)	22.84%
TOTAL SEWER EXPENSES	246,562.55	764,664.55	3,680,001.00	(2,915,336.45)	20.78%
SEWER NET REVENUES (EXPENSES)	11,951.86	90,583.74	(39,164.00)		
WATER UTILITY					
Water Utility Revenues	211,728.61	634,750.20	2,963,472.00	(2,328,721.80)	21.42%
Water Capital Projects	741.06	4,040.37	16,593.00	(12,552.63)	24.35%
Water Financing	62,723.00	196,994.54	815,179.00	(618,184.46)	24.17%
Water Source	1,060.08	4,134.15	60,500.00	(56,365.85)	6.83%
Pumping	23,635.99	65,580.97	299,438.00	(233,857.03)	21.90%
Water Treatment	53,871.72	162,832.70	704,626.00	(541,793.30)	23.11%
Water Distribution	50,405.44	120,418.72	908,591.00	(788,172.28)	13.25%
Customer A/R	5,506.09	17,544.86	87,824.00	(70,279.14)	19.98%
Admin and General	13,799.60	59,690.84	207,294.00	(147,603.16)	28.80%
TOTAL WATER EXPENSES	211,742.98	631,237.15	3,100,045.00	(2,468,807.85)	20.36%
WATER NET REVENUES (EXPENSES)	(14.37)	3,513.05	(136,573.00)		
STORMWATER UTILITY					
Stormwater Revenue	130,007.22	344,513.60	2,394,785.00	(2,050,271.40)	14.39%
Stormwater Capital Projects	15,456.79	26,080.17	2,496,736.00	(2,470,655.83)	1.04%
Storm Financing	41,600.00	135,227.00	599,186.00	(463,959.00)	22.57%
Storm Pond Maintenance	15,079.23	20,876.53	175,345.00	(154,468.47)	11.91%
Storm Collection	17,807.15	45,505.91	169,262.00	(123,756.09)	26.88%
Storm Customer A/R	5,504.07	15,645.33	72,000.00	(56,354.67)	21.73%
Storm Admin and General	23,496.88	76,404.63	271,790.00	(195,385.37)	28.11%
TOTAL STORM EXPENSES	118,944.12	319,739.57	3,784,319.00	(3,464,579.43)	8.45%
STORMWATER NET REVENUES (EXPENSES)	11,063.10	24,774.03	(1,389,534.00)		

January and February tax settlement for collections to date have been recorded in various funds. Reminder State aids received in July and November. Permit revenue typically picks up more as spring approaches.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of March is a \$210,318 unrealized loss. The positive news is that interest earnings have escalated from previous stale markets.

Annual website support (Clerk), annual support for TIPSS (Court,) first and second quarter business insurance (various funds), Valley Transit quarterly aid that offsets local share is quarterly, snow and ice higher due to winter months, inspections annual payment for Cloudpermit made in February, engine replacement on chipper truck, crossing guard higher to match school year and chassis received for one of the dump trucks in fleet while debt service payments due in TID 4 account for expense variations above 25%.

Park Improvement Fund has negative expenditures as we accrued expense for payment on Ebben Trail Phase II work that was completed in 2023 but not billed. This entry is reversed in 2024 so that no impact to 2024 when retainage is eventually paid. Delays from vendor in getting payment requests.

Landfill revenue for Sewer Utility is billed on a quarterly billing; the first quarter will not be billed until April. Strength invoices have not been issued to Nestle and Bel Brands (March) and Oh Snap Pickling! (January to March) as waiting on data.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$238,000), Water Utility (\$450,000) and Stormwater (\$1,030,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Continued discussions for further revitalization in our downtown.
- Zoning compliance inspections and site inspections based on calls from the community.

TOP PRIORITIES FOR APRIL 2024

- Administration will continue various day-to-day functions until the replacement has been onboarded. The anticipated hire time will be Mid-May.

Call Type	Percentage
Miscellaneous	29%
CO Call	17%
Auto Accident	17%
Alarm Response	12%
Lift Assist	9%
Gas Leak	7%
Non-Structure Fire	7%
Mutual Aid	2%
Water Rescue	0%
Structure Fire	0%
Electric (Wire down, etc)	0%
Burning Complaint	0%

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LCFD Incident Report - March 2024**Number of Incidents: 8****Incidents Last Year: 10****Year-to-Date:**

Date	Time	Incident Number	Location	Description	Response	Vehicles
3/1/2024	8:15	24LC00032	West North Ave & Washington	Two vehicle accident	Scene clean-up	3621 - Engine
3/1/2024	9:07	24LC00033	Hwy 41 & Rosehill Rd	Grass fire reported	Investigate, nothing found in surrounding area	3621 - Engine
3/2/2024	21:17	24LC00034	130 Patriot Drive	Foot stuck in slide at Country Inn	Cut out part of slide to extricate	3621 - Engine
3/7/2024	16:32	24LC00035	1727 Freedom Rd	Gas leaking from motorcycle	Apply oil dry, clean up	3621 - Engine
3/8/2024	9:10	24LC00036	W Evergreen Dr & Freedom Rd	Two vehicle accident	Scene clean-up	3621 - Engine
						3621 - Engine 3622 - Engine
3/15/2024	11:20	24LC00037	328 Grand Ave	CO Alarm sounding	Investigate, nothing found	3641 - Quint
3/15/2024	11:35AM	24LC00038	940 W Elm Drive	Water heater smoking	Investigate, fault water heater	3621 - Engine 3671 - Squad
3/22/2024	20:22	24LC00039	Freedom Rd & Moasis Dr	Accident	Scene clean-up	3621 - Engine 3671 - Squad
3/28/2024	11:07	24LC00040	3550 N French Rd	Alarm sounding	Investigate, dust from drywall construction set off alarm	3621 - Engine
						3621 - Engine 3622 - Engine
3/28/2024	15:21	24LC00041	1311 Miami Circle	Garage fire with extension to adjacent duplex	Investigate, raise MABAS Box 2 alarm for assistance, extinguish, overhaul	3641 - Quint 3671 - Squad
3/29/2024	23:56	24LC00041	1311 Miami Circle	Rekindle in duplex insulation	Investigate, raise working still to request Kimberly assistance, extinguish, overhaul	3621 - Engine 3641 - Quint



FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Metro Anniversaries for April:

Lieutenant Mark Ulman – 25 years

Officer Philip Serres - 16 years

Officer Jason Seavey – one year

Police Clerk Fran Diedrick is retiring May 1st. Fran has been with Metro for 18 years.

Officer Michael Gostisha is being promoted to the rank of Lieutenant on April 15th. He is filling the upcoming vacancy when Lieutenant Mark Ulman retires on May 1st.

HIRING

The department has given a conditional offer of employment to a police officer candidate, and they have accepted. The candidate will be required to pass a physical exam, drug testing and a psychological evaluation before they can be given a final offer of employment.

The week of April 8-12 we are interviewing applicants for the vacant Administrative Manager position.

Interviews for the vacant police clerk position are being held during the week of April 15th.

TRAINING

Sworn officers recently completed annual training in firearms qualification and Defense and Arrest Tactics (DAAT) as part of their annual recertification training requirements.

Members of the command staff attended employee wellness training on March 21st. The training was presented by Kent Williams, founder of *Breach Point* training for law enforcement.

Training topics included:

- Removing frustrations for law enforcement
- The potential caustic effects of high-performance
- Understanding the consequences of police perspectives
- The impact of control and trust dynamics on your attitude
- Self-motivation and wellness

RECOGNITION / AWARDS

Officers Laura Oster and Aaron Radka, along with two Gold Cross Ambulance paramedics and an Outagamie County Sheriff's dispatcher are being awarded the FVMPD Team Award. The award is being given for all their professional work regarding an at home childbirth delivery to which they were dispatched. Officers Oster and Radka were first

on-scene and had to act as the child was already presenting itself. The dispatcher assisted by giving staff delivery instructions and the paramedics took over once they arrived on-scene.

FLEET

We anticipate taking delivery of the new, 2024 squad car within the next week. It will then be scheduled to go to *Belco Vehicle Solutions* for upfitting and graphics.

FACILITIES

Dave Neumann is currently working on removing and replacing sections of the worn out / damaged tile flooring in the police department basement.

ADMINISTRATION / CLERICAL

Upcoming / recent meetings:

Village of Kimberly Board Meeting 4/1

Quad Communities Crimestoppers Meeting 4/11

Metro Police K-9 Foundation Meeting – 4/11

Village of Little Chute Board Meeting – 4/17

Metro Command Staff Meeting 4/18

Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

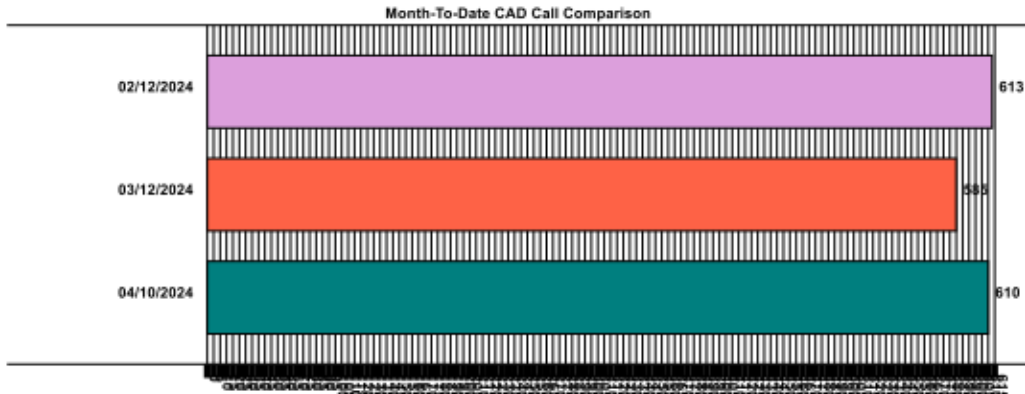
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	03/13/2024	02/13/2024	1 mo %	01/15/2024	2 mo %
	to 04/10/2024:	to 03/12/2024:	change:	to 02/12/2024:	change:
911 Misdiagonal	25	36	-30.6%	28	-10.7%
Abandoned Vehicle	4	2	100.0%	5	-20.0%
Abdominal A-Adam Response	2	1	100.0%	0	N/A
Abdominal C-Charlie Response	1	0	N/A	0	N/A
Accident in a Parking Lot	2	5	-60.0%	0	N/A
Accident with Injury	1	0	N/A	1	0.0%
Accident with Spill Cleanup	0	1	-100.0%	1	-100.0%
Allergies C-Charles Response	1	0	N/A	0	N/A
Animal Bite	1	1	0.0%	0	N/A
Animal Call	9	11	-18.2%	16	-43.8%
Assist Citizen or Agency	52	36	44.4%	46	13.0%
Back Problem C-Charles Response	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	0	2	-100.0%	0	N/A
Bleeding D-David Response	1	2	-50.0%	0	N/A
Breathing Problem C-Charles	0	1	-100.0%	0	N/A
Breathing Problem D-David	3	1	200.0%	3	0.0%
CO or Hazmat B-Boy	1	0	N/A	0	N/A
Carbon Monoxide Alarm	2	0	N/A	4	-50.0%
Chest Complaint C-Charles	0	1	-100.0%	1	-100.0%
Chest Complaint D-David	0	0	N/A	1	-100.0%
Choking A-Adam Response	2	0	N/A	0	N/A
Civil Matter Assist	0	2	-100.0%	0	N/A
Civil Process	4	8	-50.0%	4	0.0%
Crime Prevention	37	33	12.1%	18	105.6%
Damage to Property	2	1	100.0%	2	0.0%
Diabetic Issue C-Charles	0	0	N/A	4	-100.0%
Disturbance	13	16	-18.8%	8	62.5%
Domestic Disturbance	1	2	-50.0%	1	0.0%
Drug Complaint	4	0	N/A	1	300.0%
Emergency Committal	0	1	-100.0%	0	N/A
Fainting C-Charles	0	0	N/A	1	-100.0%

Falls A-Adam Response	3	1	200.0%	1	200.0%
Falls B-Boy Response	3	3	0.0%	0	N/A
Falls D-David Response	0	2	-100.0%	0	N/A
Fire Alarm Commercial	2	2	0.0%	1	100.0%
Fire Dept Public Relations	0	0	N/A	1	-100.0%
Fire Unauthorized Burning	0	0	N/A	1	-100.0%
Fire Vegetation or Grass	0	1	-100.0%	0	N/A
Follow Up	25	17	47.1%	5	400.0%
Fraud Complaint	1	3	-66.7%	5	-80.0%
Harassment	1	3	-66.7%	8	-87.5%
Hazard in Roadway	13	15	-13.3%	15	-13.3%
Hazardous Material Team Call	1	0	N/A	0	N/A
Headache C-Charles Response	1	0	N/A	0	N/A
Heart Problem C-Charles	1	1	0.0%	0	N/A
Heart Problem D-David	0	3	-100.0%	1	-100.0%
Jail GPS Checks	15	9	66.7%	6	150.0%
Juvenile Complaint	8	7	14.3%	4	100.0%
Law Alarms - Burglary Panic	6	3	100.0%	6	0.0%
Lost or Found Valuables	3	2	50.0%	3	0.0%
MABAS Incident	1	0	N/A	0	N/A
Medical Assistance No Injury	5	6	-16.7%	5	0.0%
Medical Pre-Alert	2	1	100.0%	6	-66.7%
Missing Person	0	0	N/A	1	-100.0%
Motorist Assist	18	24	-25.0%	31	-41.9%
Natural Gas or Propane Leak	0	1	-100.0%	3	-100.0%
Noise Complaint	4	3	33.3%	1	300.0%
Ordinance Violation	12	6	100.0%	2	500.0%
Overdose C-Charles	0	1	-100.0%	0	N/A
PNB E-Edward Response	2	0	N/A	0	N/A
Parking Enforcement	15	14	7.1%	9	66.7%
Parking Request	0	1	-100.0%	2	-100.0%
Reckless Driving Complaint	17	16	6.2%	16	6.2%
Restraining Order Tracking	1	2	-50.0%	0	N/A
Retail Theft	0	0	N/A	3	-100.0%
Runaway Juvenile	1	1	0.0%	1	0.0%
Scam	3	3	0.0%	3	0.0%
School Safety	15	21	-28.6%	21	-28.6%
Seizure A-Adam Response	0	1	-100.0%	1	-100.0%
Seizure B-Boy Response	0	1	-100.0%	1	-100.0%
Seizure C-Charles Response	1	2	-50.0%	0	N/A
Seizure D-David Response	1	1	0.0%	0	N/A

Sex Offense	2	5	-60.0%	4	-50.0%
Sick A-Adam	1	3	-66.7%	6	-83.3%
Sick C-Charles	0	2	-100.0%	1	-100.0%
Sick D-David	0	0	N/A	1	-100.0%
Spill Cleanup	0	1	-100.0%	2	-100.0%
Stroke C-Charles	1	0	N/A	3	-66.7%
Structure Fire Smoke or Flame	3	0	N/A	0	N/A
Suspicious Incident	14	6	133.3%	11	27.3%
Suspicious Person	2	7	-71.4%	2	0.0%
Suspicious Vehicle	12	5	140.0%	7	71.4%
Testing Only	1	1	0.0%	1	0.0%
Theft Complaint	2	4	-50.0%	5	-60.0%
Theft of Automobile Complaint	1	1	0.0%	0	N/A
Traffic Enforcement	4	2	100.0%	9	-55.6%
Traffic Stop	133	160	-16.9%	188	-29.3%
Transport Accident B-Boy	1	0	N/A	0	N/A
Traumatic Injuries A-Adam	1	1	0.0%	0	N/A
Trespassing	1	1	0.0%	2	-50.0%
Truancy	3	0	N/A	3	0.0%
Unconscious D-David	0	2	-100.0%	2	-100.0%
Unknown Problem B-Boy	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	7	0	N/A	4	75.0%
Vacant House Check	2	0	N/A	0	N/A
Vehicle Accident	13	8	62.5%	23	-43.5%
Vehicle Lockout	5	2	150.0%	5	0.0%
Violation of Court Order	7	3	133.3%	5	40.0%
Wanted Person or Apprehension	0	5	-100.0%	3	-100.0%
Welfare Check	31	25	24.0%	17	82.4%
Wire Down	14	0	N/A	0	N/A





**Little Chute
Public Library**

Gerard H. Van Hoof Memorial



March Library Report

HIGHLIGHTS

- Our new full-time Programming Librarian, Taylor, has completed training and is settling in.
- Summer Reading programs have been scheduled.
- Adoption of an updated Collection Development policy for the library.
- Met with all staff members individually to go over expectations moving forward and to address any issues or concerns they may have.
- Implemented LastPass for all staff members.
- Began training on Badgerlink resources for all library staff.
- Items lent out to other InfoSoup libraries is up 37.53% from the same period last year.
- We have offered 45 programs with a total attendance of 781 through the first quarter of the year.

UPCOMING GOALS

- Continue to prepare for summer programs.
- Continue to clean out and organize storage spaces in the library ahead of summer reading.
- All staff will complete an updated shelving training and then work on cleaning up our collections.
- Continue to work on hiring employees to bring the library back up to full staff.
- Work on cleaning up the Library of Things collection.
- Order final storage units to help reorganize staff workspaces.
- Megan will serve on the panel for the Little Chute High School Senior Portfolio Exit Interviews.

Park, Rec, Forestry & Facilities

HIGHLIGHTS

- Approve and award Design & Engineering consultant for Splash Pad.
- Continue maintenance projects throughout all parks and facilities.
- Prepare for spring sports at the soccer and baseball fields.
- Monthly department e-newsletter.
- Worked on summer tee shirt program order (received sponsors for 1,000 youth shirts).
- Reviewed summer applications, scheduled interviews, offered positions to selected applicants
- Spring/Summer Program books delivered to LC residents/taxpayers and businesses on March 16; promoted book in e-newsletter, Facebook, and constant contact email blast.
- Registration for recreation programs began March 27.
- Website updates.
- Kayak Launch installed.
- Completed PD kitchen renovation.
- Assisted Library with FFE removals and installs.
- Awarded Tree City USA – 30 Years
- Chute-ing Stars Dance Team tryout packets made available; planning work for April meeting/tryouts
- Registration paperwork for men's softball team managers.
- Begin planning for spring Arbor Day event; select date & do proclamation for board agenda
- Submit proclamations for Chute-ing Stars Dance Team and High School Dance Team accomplishments.
- Contract buses for fall jets football games.



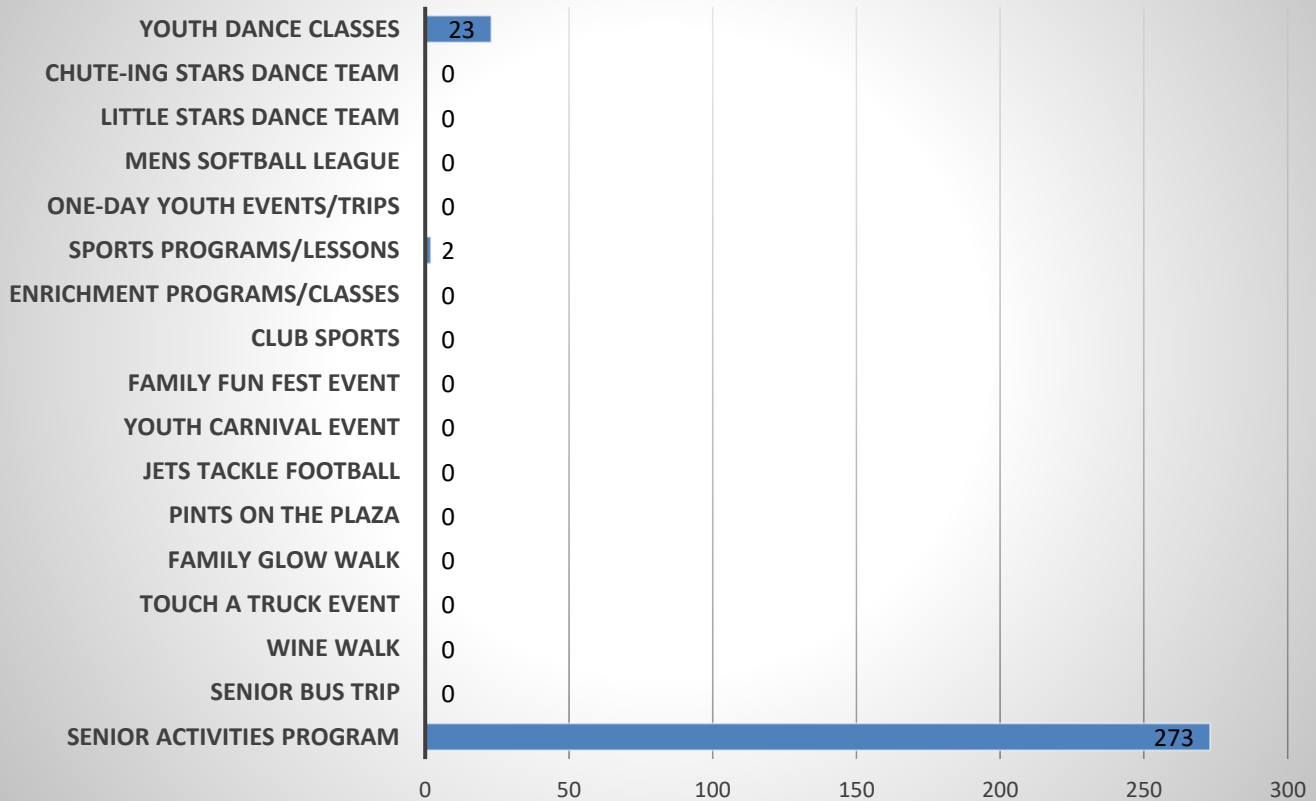
TOP PRIORITIES FOR APRIL

- Approve and award bid for Splash Pad Construction.
- Prepare planters for Spring flowers.
- Drain pool and prep for startup.
- Review Park facilities for Spring start up
- Ash Tree and Stump Removal RFPs generated
- Pool preparations for opening
- Mulch Ordered
- Order stone and install on Ebben Trail.
- Establish contractors for Pickleball Courts at Doyle Park.
- CIP review and submission.
- Work with Drug Abuse Correctional Center (DACC) invasive species removal in Heesakker Park
- Establish Park Planning Committee agenda items for May meeting.
- Monthly department e-newsletter.
- Prepare for Park Restrooms to open for public.
- Prepare for Spring sports at the soccer and baseball fields.
- Continue to set up vendors for the Market on Main
- Booking of fields for practices & games for High School Baseball, LC Diamond Club baseball/softball leagues, and LC Blue Jays.
- Prep for start of spring Archery Programs – targets & equipment, room clearing by village crew
- Hold Chute-ing Stars Dance Team parent/dancer meeting and team tryouts

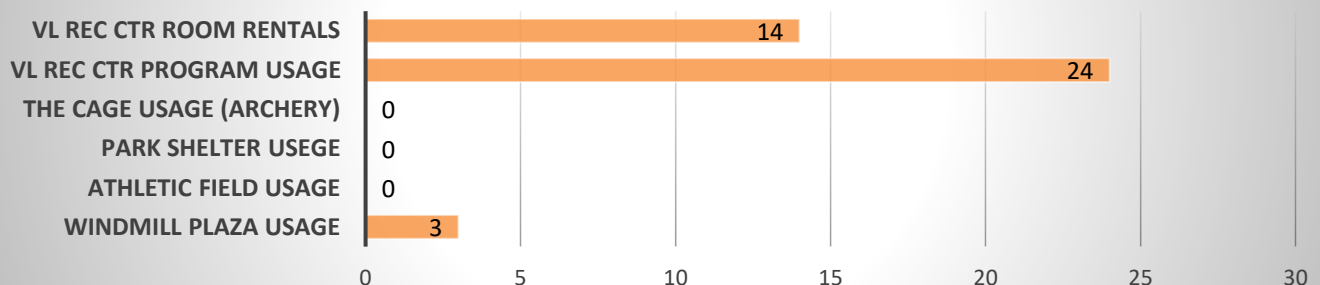


- Planning for Men's Softball – league schedules for 10 teams, softballs, umpires, DP2 portable toilet
- Planning for Jets Football – team registration packet, team schedule, HS field reservations, athletic trainer, meeting with coaches, impact testing, physical forms
- Planning for summer staff bloodborne training & meeting on May 22.

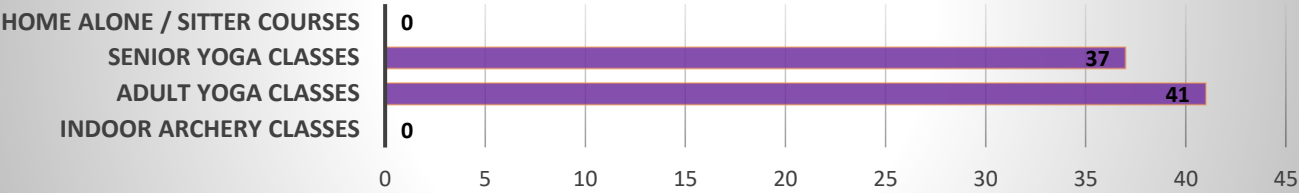
2023 Y-T-D PROGRAM PARTICIPATION



2023 Y-T-D SHELTER/FACILITY/FIELD USAGE

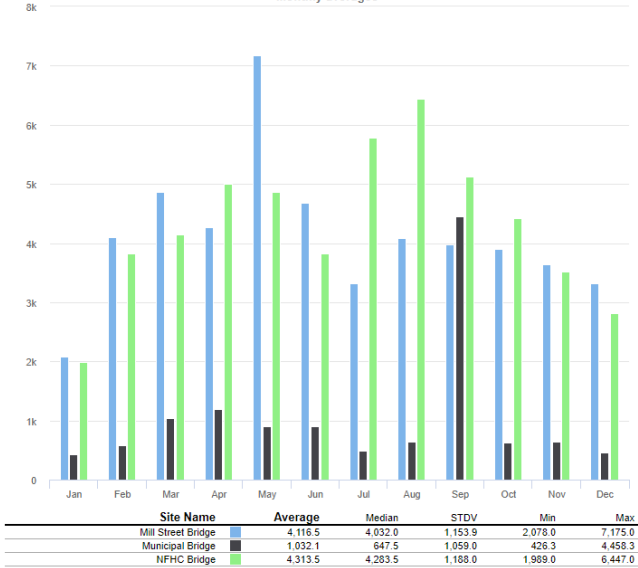


2023 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



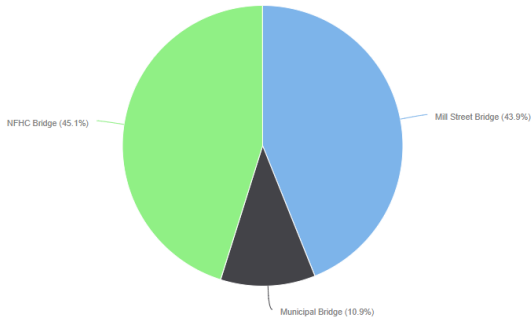
Months of the year

2023-03-01 to 2024-03-31
Monthly averages



Compare Sites

2023-03-01 to 2024-03-31



Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2024-03-01	126		126
2024-03-02	356		378
2024-03-03	292		311
2024-03-04	108		102
2024-03-05	187	11	113
2024-03-06	207	39	163
2024-03-07	172	21	156
2024-03-08	63	3	49
2024-03-09	176	22	151
2024-03-10	294	50	278
2024-03-11	350	46	310
2024-03-12	403	36	463
2024-03-13	389	13	250
2024-03-14	85	0	46
2024-03-15	282	17	197
2024-03-16	133	2	117
2024-03-17	71	1	79
2024-03-18	118	3	65
2024-03-19	128	7	96
2024-03-20	67	4	58
2024-03-21	101	9	91
2024-03-22	20	3	41
2024-03-23	212	27	167
2024-03-24	62	0	92
2024-03-25	61	0	53
2024-03-26	51	4	86
2024-03-27	109	6	51
2024-03-28	138	15	105
2024-03-29	225	21	234
2024-03-30	119	2	84
2024-03-31	195	16	229
	5300	378	4741

Mill Street Bridge	Municipal Bridge	NFHC Bridge
167153	194448	146199
Data: 6.15.12 to 3.31.23 (4308)		

Department of Public Works

Monthly Report – March 2024

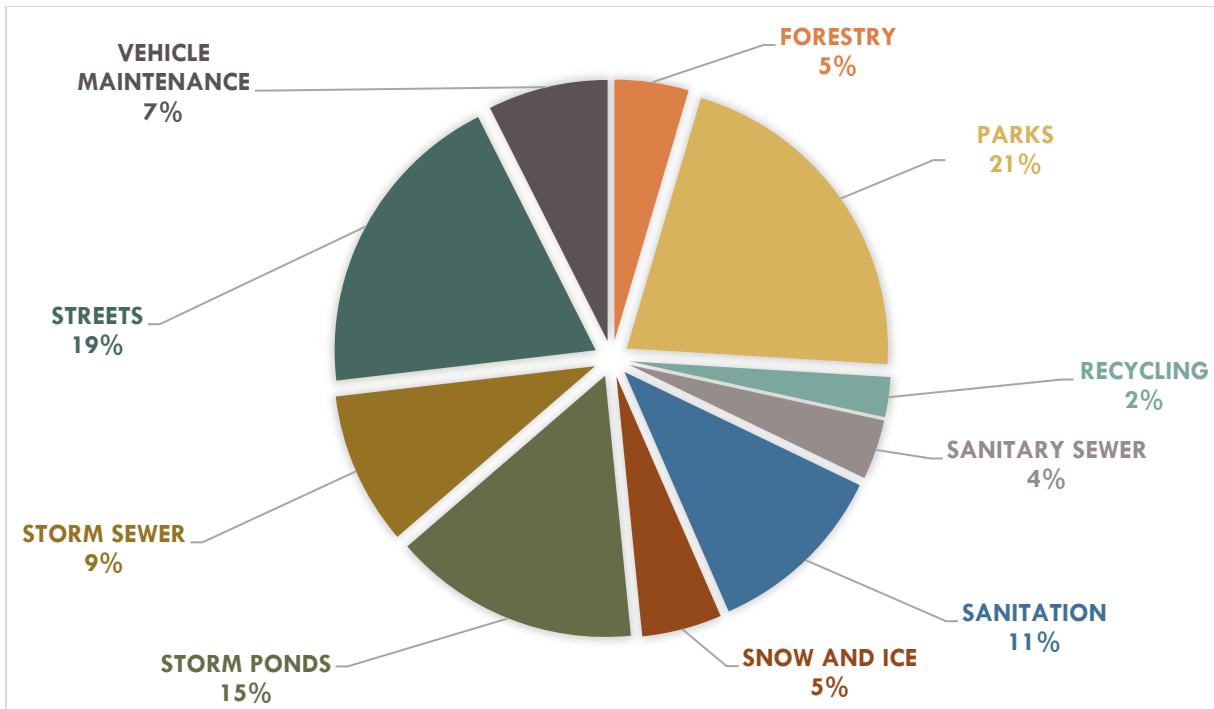
Highlights

- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Bulky pickup occurred during the last week of the month.
- Removed all snow fencing, applied road salt once and used brine when necessary.
- Staff cleaned trash racks and checked outfalls.
- Replaced street signs, patched potholes, and swept downtown bump outs.
- Industrial Pond and French Pond prairies burns were performed by Village Staff.
- Yard site opened March 18th for the season, 98 cards were renewed by the end of March.
- The annual MS4 (Municipal Separate Storm Sewer Systems) annual report was submitted to the WDNR.
- Interviewed candidates for two open laborer positions and the open Streets Foreman position.
- Removed snow from Village owned railroad grade crossings and switches.
- Cleaned snow removal equipment after use.
- Organized and cleaned sign shop area of Municipal Services Building.

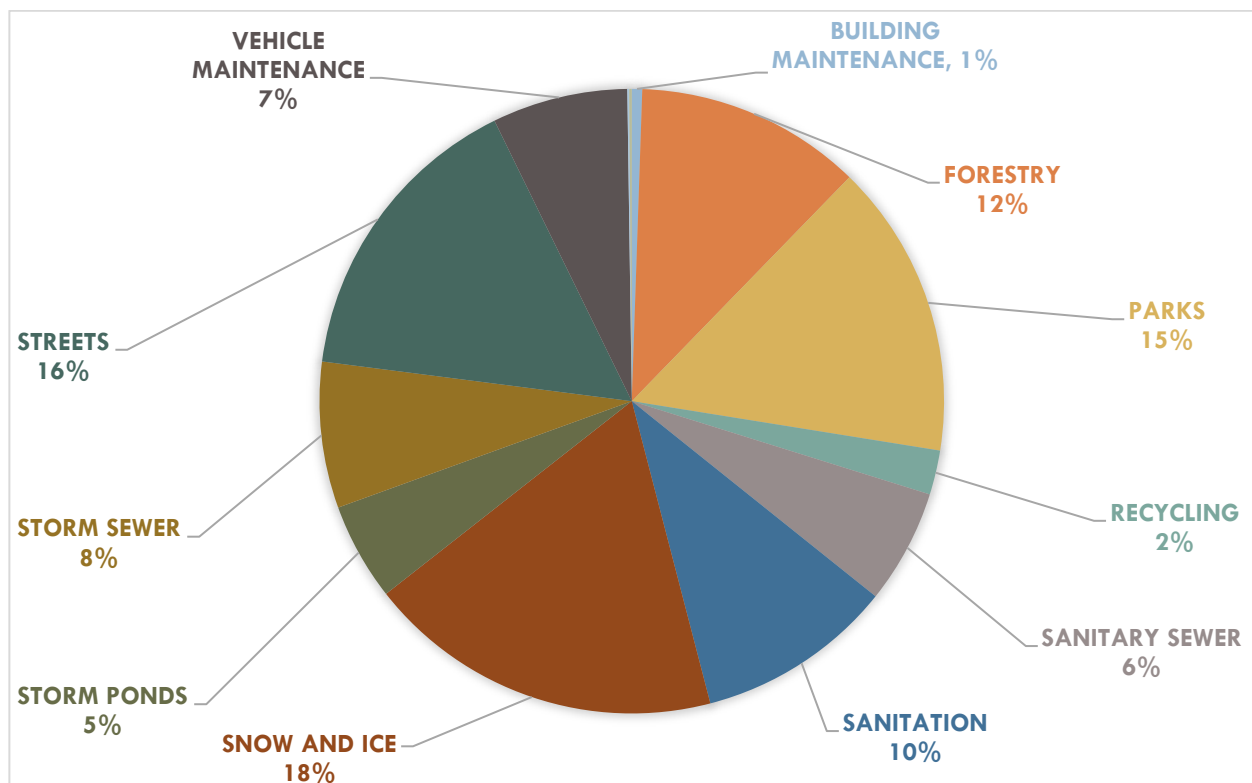
Top Priorities for April

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Evaluate the storm water pumps at the French Pond.
- Formulate plan for maintenance of the CTH 00/Industrial Park railroad grade crossing.
- Confirm Village utility crossings at I-41.

March 2024 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Monthly Report: 2024 Utility Projects – March

March 2024 - Utility Installation and Abandonments			
<i>Village of Little Chute</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
Furnish & Install; 6" PVC (C-900) Water Main	LF	9.0	9.0
Furnish & Install; 12" PVC (C-900) Water Main	LF	53.5	53.5
Furnish & Install; 6" Water Valve	EA	1.0	
Furnish & Install; Fire Hydrant	EA	1.0	
Furnish and Install 1 " Water Service	LF (EA)	49.5 (4.0)	49.5 (4.0)
SANITARY SEWER	Units	Installed	Abandoned/Removed
Reconstruct Exist. 4' Dia. Sanitary Sewer MH	VF	11.3	11.3
Furnish & Install 4" San. Lateral Spot Repair	EA	1.0	1.0
STORM SEWER	Units	Installed	Abandoned/Removed
None	NA	NA	NA

West Evergreen Drive - Utility Project

Don Hietpas & Sons has been awarded the 2024 utility contract on West Evergreen Drive. Project includes approximately 3,025 lineal feet of 12-inch to 48-inch diameter storm sewer main, 180 lineal feet of 6" pvc storm sewer laterals, 102 vertical feet of 4' to 8' standard precast storm manholes, and 32 total catch basins/storm sewer inlets. The sanitary sewer and water mains will remain in place; limited sanitary construction includes 17.5 vertical feet of sanitary manhole reconstruction and miscellaneous sanitary lateral abandonments and spot repairs. Water construction is limited to 16 lineal feet of 6" to 12" water main and related fittings to replace or relocate existing fire hydrants, 13 locations will also receive new 1-1/4" (approx. 260 Lineal feet) polyethylene water services and fittings. Utility installation will be executed using open-cut construction. A pre-construction meeting was held on March 12th, Hietpas began utility construction on Tuesday, March 19th. Crews worked to complete the miscellaneous spot repairs and relocations for the sanitary sewer and water main portions of the project, crews also worked on replacing the existing copper water services with the new polyethylene water services and related fittings.

Top Priorities for April 2024

West Evergreen Drive - Paving Project

Vinton Construction has been awarded the 2024 paving contract for West Evergreen Drive. A pre-construction meeting was held on March 12th, the anticipated start date for Vinton Construction on Evergreen Drive is scheduled for July 15th.

Founders Estates Subdivision - Utility Project

Crews have completed construction of the public utilities. Frederickson has completed the road grading in preparation for future road construction. The road base course has been placed to the proposed subgrade elevation for both Free Pass and Founder's Way. Crews from Frederickson will be completing the overall site grading for the subdivision, swales have been constructed, excess clay material remains and will be hauled off-site. Vinton Construction has been contracted by the Developer to construct the concrete street, street construction is expected to be completed in 2024, no date is scheduled at this time, more information will be provided as it becomes available.

Miscellaneous:

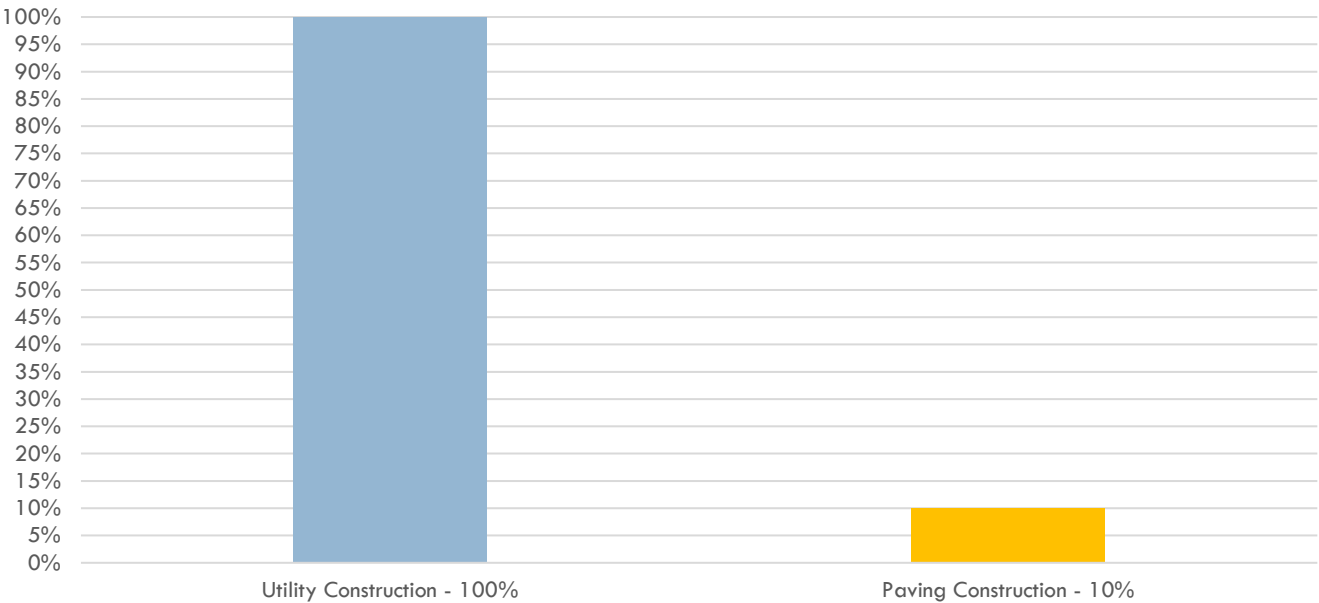
Engineering Staff continues work on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandebroek Road. Work to document and inspect on-site construction (utilities) efforts as well as construction administration and management.

Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff has worked with Milbach Construction to administer final quantities and pay application to complete project closeout. A final punch-list will be created this spring to address any remaining items.

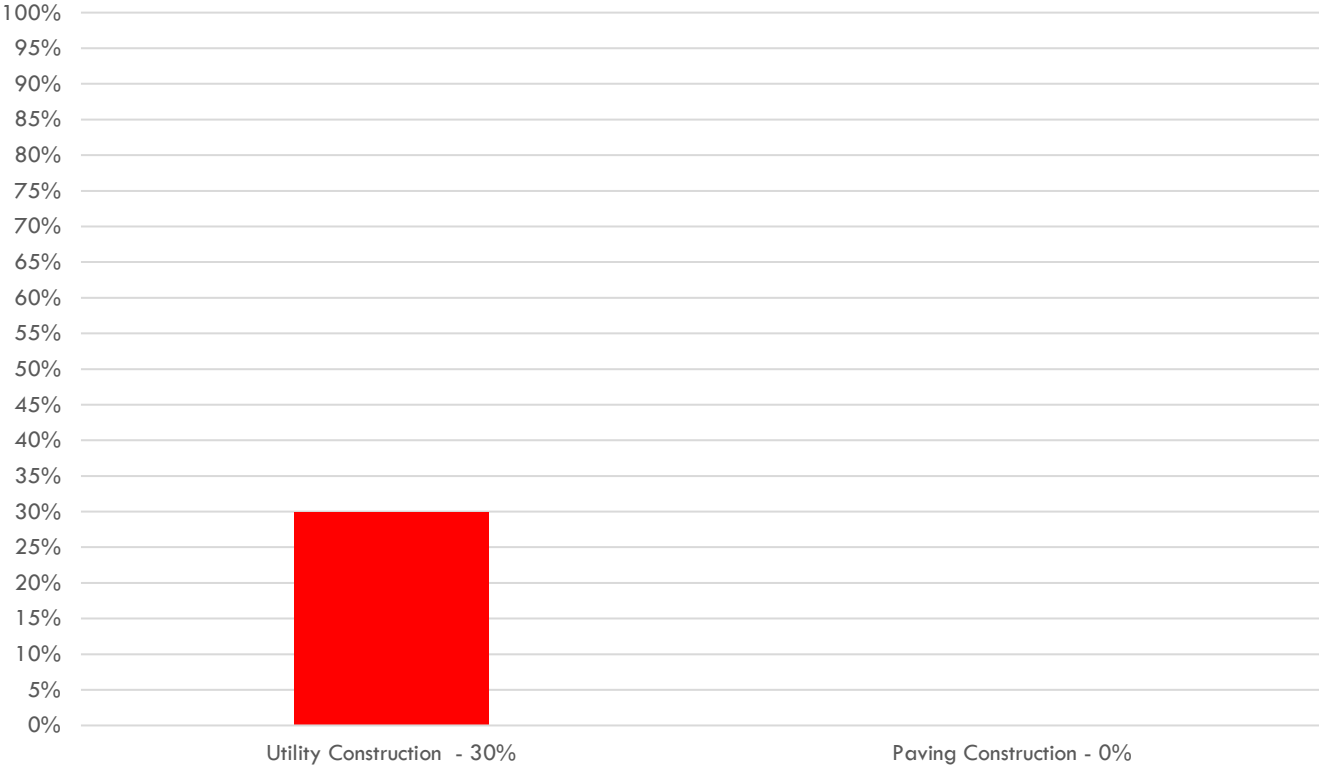
Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff are working with Bug Tussel on permitting their proposed fiber project which will impact the Village on Rosehill Road and Holland Road.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on any questions related to the ongoing audit, preparing documents and cost estimates for future CIP projects, and assisting Parks Dept. with upcoming construction projects.

Founders Estates Subdivision



Evergreen Drive Utilities & Paving



MINUTES OF THE REGULAR BOARD MEETING OF APRIL 3, 2024

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Bill Peerenboom, Trustee
David Peterson, Trustee
Brian Van Lankveldt, Trustee
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Director of Parks, Rec and Forestry
Kent Taylor, Director of Public Works
Tyler Claringbole, Village Attorney
EXCUSED: Fox Valley Metro Police Chief Meister
Megan Kloeckner, Library Director
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of March 20, 2024
2. CheeseFest Special Event Permit of May 31, 2024
3. Little Chute Fireworks Special Event Permit of June 28, 2024
4. Bike to the Beat Special Event Permit of August 3, 2024
5. Rock Cancer Special Event Permit of August 17, 2024
6. Temporary "Class B" Retailers License of August 17, 2024
7. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Committee/Commission Appointments

Jill Peerenboom to Library Board Chair

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to make commission appointment as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Moved by Trustee Peterson, seconded by Trustee L. Van Lankvelt to enter closed session at 6:12 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adjourn the Regular Board meeting at 7:06 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - April 17, 2024

Payroll & Payroll Liabilities - April 11, 2024	\$255,731.16
Prepaid Invoices - March 28, 2024	\$34,618.40
Prepaid Invoices - April 5, 2024	\$5,696.52
Prepaid Invoices - April 8, 2024	\$2,087.32
Library Board - April 16, 2024	\$42,933.71
Utility Commission - April 16, 2024	\$81,862.10

CURRENT ITEMS

Bills List - April 17, 2024	\$366,268.16
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Total Payroll, Prepaid & Invoices	\$789,197.37
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The above payments are recommended for approval:

Rejected: _____

Approved: April 17, 2024

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
5506604062	CYLINDER RENTALS	136.45	04/24	101-53330-218
9148166776	OXYGEN	46.32	03/24	207-52120-213
Total AIRGAS USA LLC:		182.77		
AMERICAN PUBLIC WORKS ASSOC.				
253959	MEMBERSHIP DUES - 2023	824.00	03/24	101-51415-208
Total AMERICAN PUBLIC WORKS ASSOC.:		824.00		
AMPLITEL TECHNOLOGIES				
23332	MONTHLY BILLING - APRIL	4,725.00	04/24	207-52120-204
23375	MANAGED SERVICES PACKAGE - APRIL	5,850.00	04/24	404-57190-204
Total AMPLITEL TECHNOLOGIES:		10,575.00		
APPLETON AWNING SHOP INC.				
78839	REPAIR FLAG	55.00	04/24	202-51960-221
Total APPLETON AWNING SHOP INC.:		55.00		
APPLETON TROPHY & ENGRAVING				
45660	ENGRAVED PLATES	15.00	03/24	101-52200-219
Total APPLETON TROPHY & ENGRAVING:		15.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
417200	DPW AUDIOGRAM	76.00	03/24	101-53310-213
417200	DPW ALCOHOL	47.00	03/24	101-53310-213
417200	PRE-EMPLOYMENT PARKS MOWERS	316.00	03/24	101-52200-213
417200	PRE-EMPLOYMENT PHYSICAL	577.00	03/24	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		1,016.00		
ASSOCIATED APPRAISAL CONSULTANTS				
173620	ONLINE PARCEL POSTING	93.59	04/24	101-51530-208
173620	PROFESSIONAL SERVICES-APRIL	2,041.67	04/24	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		2,135.26		
AT&T LONG DISTANCE				
8456268570324	FEB/MAR CHARGES	4.03	03/24	101-51650-203
8456268570324	FEB/MAR CHARGES	1.82	03/24	206-55110-203
8456268570324	FEB/MAR CHARGES	7.37	03/24	207-52120-203
8456268570324	FEB/MAR CHARGES	7.75	03/24	620-53924-203
Total AT&T LONG DISTANCE:		20.97		
AXON ENTERPRISE INC.				
160272	MOLLE MOUNT & LEFT HAND HOLSTER	264.10	03/24	207-52120-204
163067	BATTERY PACK	243.60	03/24	207-52120-204
179287	LEFT HAND HOLSTER	85.10	03/24	207-52120-204
196102	MOLLE MOUNT	31.30	03/24	207-52120-204

Invoice	Description	Total Cost	Period	GL Account
214655	AB3 CAMERA BUNDLE	633.00	03/24	207-52120-204
216515	EVIDENCE.COM LICENSE	19,042.05	03/24	207-52120-204
222232	AXON FLEET DONGLE	46.95	03/24	207-52120-204
223715	AXON TASER & BATTERY PACK	676.60	03/24	207-52120-240
224493	AXON FLEET STORAGE & LICENSING	8,308.79	03/24	207-52120-204
226942	AXON BODY 3 MOUNT RAPIDLOCK SINGLE MOLL	62.60	03/24	207-52120-204
232853	MOLLE MOUNT	31.30	03/24	207-52120-204
Total AXON ENTERPRISE INC.:		29,425.39		
BERGSTROM FORD-LINCOLN				
CM925342	RETURN GASKET #75	23.60-	03/24	101-53330-225
CM925343	RETURN GASKET #75	16.14-	03/24	101-53330-225
Total BERGSTROM FORD-LINCOLN:		39.74-		
CALMES & ROHM CONSTRUCTION				
117067001	OVERPAYMENT - UTILITY ACCT # 1-70670-01	47.08	04/24	001-15000
Total CALMES & ROHM CONSTRUCTION:		47.08		
CARRICO AQUATIC RESOURCES INC				
20241791	SUMMER WATER MGMT AGREEMENT 2024-PYMT	4,400.00	04/24	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		4,400.00		
CHARTER COMMUNICATIONS				
152871801040124	APR SERVICE	217.94	04/24	101-51650-203
Total CHARTER COMMUNICATIONS:		217.94		
CHILDS PHD SC, CRAIG D				
3738	LIEUTENANT EVALUATION-GOSTISHA	750.00	04/24	207-52120-225
Total CHILDS PHD SC, CRAIG D:		750.00		
CINTAS				
4187903826	RUGS, UNIFORMS, SHOP RAGS	11.20	03/24	101-53330-213
4187903826	RUGS, UNIFORMS, SHOP RAGS	32.24	03/24	101-53330-218
4188668143	UNIFORM PREP	11.20	04/24	101-53330-213
4188668143	MATS & TOWELS	21.95	04/24	101-53330-218
Total CINTAS:		76.59		
CITY OF APPLETON				
13836	WEIGHTS & MEASURES - APRIL	651.75	04/24	101-52050-204
Total CITY OF APPLETON:		651.75		
DEBOTH, DENNIS				
EXPRPT033024	WSFA FIREFIGHTER CONFERENCE	199.52	03/24	101-52200-201
Total DEBOTH, DENNIS:		199.52		
DEBRUIN, BEN				
EXPRPT033024	WSFA FIREFIGHTER CONFERENCE	95.00	03/24	101-52200-201

Invoice	Description	Total Cost	Period	GL Account
Total DEBRUIN, BEN:		95.00		
DELEON, SANDRA				
45042	REFUND SECURITY DEPOSIT	300.00	04/24	208-21235
Total DELEON, SANDRA:		300.00		
DONALD HIETPAS & SONS INC.				
2024001-1	2024 UTILITY CONSTRUCTION - WEST EVERGREE	55,015.54	04/24	417-51028-263
32724 BEL BRAND	REPAIR 10" SANITARY SEWER CTY OO	6,161.10	04/24	610-53612-204
Total DONALD HIETPAS & SONS INC.:		61,176.64		
DRATH, BRITTANY				
44960	REFUND SECURITY DEPOSIT	300.00	04/24	208-21235
44960	FORFEIT - LATE KEY RETURN	50.00	04/24	208-34401
Total DRATH, BRITTANY:		250.00		
FOX VALLEY HUMANE ASSOCIATION				
5819	HANDLE FEES - JANUARY	184.00	04/24	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		184.00		
FOX VALLEY TECHNICAL COLLEGE				
TPB0000882682	OPEN RECORDS - ARMBRUSTER, K	275.00	03/24	207-52120-201
TPB0000882682	EVOC INSTRUCTOR - SERRES, PHIL	395.00	03/24	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE:		670.00		
FP FINANCE PROGRAM				
36325787	AGREEMENT 016-1584121 POSTBASE VISION-PO	140.00	04/24	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
406191	DIESEL FUEL	311.06	03/24	101-55200-247
406191	DIESEL FUEL	12.79	03/24	101-55440-247
406191	DIESEL FUEL	3.20	03/24	610-53612-247
406191	DIESEL FUEL	1.60	03/24	620-53644-247
406191	DIESEL FUEL	25.40	03/24	101-53460-247
406191	DIESEL FUEL	244.28	03/24	101-53330-217
Total GARROW OIL:		598.33		
GOLD CROSS AMBULANCE INC				
8384	MEDICAL SUPPLIES	1,055.48	04/24	207-52120-213
Total GOLD CROSS AMBULANCE INC:		1,055.48		
GOLDEN RULE CREATIONS				
96194	CSO PATCHES	723.36	03/24	207-52120-212
Total GOLDEN RULE CREATIONS:		723.36		

Invoice	Description	Total Cost	Period	GL Account
GORZELITZ, JEANETTE				
44979	REFUND SECURITY DEPOSIT	300.00	04/24	206-21235
Total GORZELITZ, JEANETTE:		300.00		
GRAINGER				
9067280827	SCREWDRIVER SET	86.41	03/24	101-51650-244
9067280835	SOCKET, STEEL, CHROME & SCREWDRIVER SET	59.73	03/24	101-51650-244
9067280843	54 PC IMPACT SET	24.00	03/24	101-51650-244
9067280850	SOCKET, STEEL, CHROME	8.53	03/24	101-51650-244
Total GRAINGER:		178.67		
HEART OF THE VALLEY				
40824	FEB WASTEWATER	186,217.78	03/24	610-53611-225
40824	FOG CONTROL	54.00	03/24	610-53611-204
Total HEART OF THE VALLEY:		186,271.78		
INTOXIMETERS INC				
756853	200 MOUTHPIECES, CASES, AND EXTENDED WAR	940.00	03/24	207-52120-221
Total INTOXIMETERS INC:		940.00		
J.F. AHERN CO				
643267	FIRE EXTINGUISHERS INSPECTION	649.22	04/24	101-53310-204
643267	FIRE EXTINGUISHERS INSPECTIONS	587.66	04/24	101-53330-204
643267	FIRE EXTINGUISHERS INSPECTION	160.64	04/24	101-55200-204
643267	FIRE EXTINGUISHERS INSPECTION	53.55	04/24	204-55420-204
Total J.F. AHERN CO:		1,451.07		
JANSEN, SUSAN				
44971	REFUND SECURITY DEPOSIT	300.00	04/24	206-21235
Total JANSEN, SUSAN:		300.00		
K.R. WEST COMPANY INC.				
397436	PARTS	12.72	03/24	101-53310-218
Total K.R. WEST COMPANY INC.:		12.72		
KERBERROSE SC				
361364	PROGRESS BILLING FOR AUDIT GENERAL FUND	1,757.00	03/24	101-51420-204
361364	PROGRESS BILLING FOR AUDIT TID4	260.00	03/24	414-57400-262
361364	PROGRESS BILLING FOR AUDIT TID 5	55.00	03/24	415-57500-262
361364	PROGRESS BILLING FOR AUDIT TID 6	428.00	03/24	416-57600-262
361364	PROGRESS BILLING FOR AUDIT TID 7	134.00	03/24	417-57700-262
361364	PROGRESS BILLING FOR AUDIT TID 8	185.00	03/24	418-57800-262
361364	PROGRESS BILLING FOR AUDIT LIBRARY	83.00	03/24	206-55110-262
361364	PROGRESS BILLING FOR AUDIT FVMPD	308.00	03/24	207-52120-262
361364	PROGRESS BILLING FOR AUDIT SEWER	2,050.00	03/24	610-53614-262
361364	PROGRESS BILLING FOR AUDIT WATER	1,915.00	03/24	620-53924-262
361364	PROGRESS BILLING FOR AUDIT STORM	3,475.00	03/24	630-53444-262
Total KERBERROSE SC:		10,650.00		

Invoice	Description	Total Cost	Period	GL Account
KERRY'S VROOM SERVICE INC				
10284	OIL CHANGE #181	55.93	03/24	207-52120-247
10287	OIL CHANGE & BATTERY #122	462.70	04/24	207-52120-247
10288	OIL CHANGE #191	55.93	04/24	207-52120-247
10289	OIL CHANGE #182	55.93	04/24	207-52120-247
10290	OIL CHANGE & BATTERY #121	462.70	04/24	207-52120-247
10291	OIL CHANGE #131	55.93	04/24	207-52120-247
10292	REAR VIEW MIRROR REPAIRS UNIT 99	39.21	04/24	207-52120-247
Total KERRY'S VROOM SERVICE INC:		1,188.33		
KWIK TRIP INC				
2867680324	MARCH FUEL FOR SQUADS	4,140.63	03/24	207-52120-247
Total KWIK TRIP INC:		4,140.63		
LAPPEN SECURITY PRODUCTS INC				
LSPQ50609	LARGE GATE PADLOCKS	198.20	03/24	101-55200-218
Total LAPPEN SECURITY PRODUCTS INC:		198.20		
LAUE, GRANT				
EXPRPT033024	WSFA FIREFIGHTER CONFERENCE	174.52	03/24	101-52200-201
Total LAUE, GRANT:		174.52		
LAZER UTILITY LOCATING LLC				
1636	ELECTRIC/PHONE LOCATES	11.00	03/24	101-53300-209
1636	SANITARY LOCATES	287.00	03/24	610-53612-209
1636	WATER LOCATES	848.00	03/24	620-53644-209
1636	STORM LOCATES	253.00	03/24	630-53442-209
Total LAZER UTILITY LOCATING LLC:		1,399.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
168617720240331	MINIMUM COMMITMENT - MARCH	106.09	04/24	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LITTLE CHUTE ACE HARDWARE				
283986	PWRWSH SPRY, ORANGE GUARD, MULTI SURF A	33.17	03/24	101-52200-218
284005	CAR WASH, CAR FRESHNER, TIRE GLOSS	101.71	03/24	101-52200-218
284095	JIGSAW BLADES	7.97	03/24	101-55200-218
284103	FASTENERS	2.40	03/24	101-55200-218
284119	CORD, OUTDR 15 GREEN	11.99	03/24	101-52200-218
284151	POOL CONCESSION STAND SHELVEING REPAIRS	22.58	04/24	204-55420-242
284186	SAND BAGS - SIGNS	60.72	04/24	101-53300-218
284188	3 INCH DRAIN	3.99	04/24	101-53310-218
Total LITTLE CHUTE ACE HARDWARE:		244.53		
LYONS, KRIS				
EXPRPRT33029	MILEAGE - CALIBARATION OF SURVEY TOTAL ST	151.42	03/24	101-51415-218
Total LYONS, KRIS:		151.42		

Invoice	Description	Total Cost	Period	GL Account
MARCO INC				
36252034	MSB COPIER	58.62	04/24	101-53310-207
36252034	1ST FLOOR COPIER @ VH	110.27	04/24	101-51650-207
36252034	2ND FLOOR COPIER @ VH	90.26	04/24	101-51650-207
36252034	3RD FLOOR COPIER @ VH	53.76	04/24	101-51650-207
Total MARCO INC:		312.91		
MCMAHON ASSOCIATES INC				
934472	PROFESSIONAL SERVICES 2/4-3/2/24 STORM SE	1,043.00	03/24	417-51028-204
Total MCMAHON ASSOCIATES INC:		1,043.00		
MENARDS - APPLETON EAST				
54587	MSB-THREAD, SEAL TAPE, DUAL AIR CHUCK, BR	18.06	04/24	101-53330-218
54597	CINCH STRAPS & MAGIC ERASER	37.30	03/24	101-51650-242
55143	2-23 GAL CAN DUST PAN EDGE	27.98	04/24	207-52120-244
Total MENARDS - APPLETON EAST:		83.34		
MGD INDUSTRIAL CORP				
224949	VEHICLE STOCK	31.60	04/24	101-53330-218
224949	FORKLIFT PAINT	61.20	04/24	101-53330-218
224949	DOYLE PARK - RIVETS	31.50	04/24	101-52200-218
224949	#30 CABLE # MAGNALUGS	17.68	04/24	101-53330-225
224949	SHOP BREAK CLEANER	117.36	04/24	101-53330-218
Total MGD INDUSTRIAL CORP:		259.34		
MIDWEST PLAYSCAPES INC				
10506	PLAYGROUND REPAIR PARTS	68.65	03/24	101-55200-242
Total MIDWEST PLAYSCAPES INC:		68.65		
NORTHCENTRAL UTILITY OF WI LLC				
K211330	#6 BRACKET	23.50	04/24	101-53330-225
Total NORTHCENTRAL UTILITY OF WI LLC:		23.50		
NOW YOGA AND WELLNESS LLC				
40924	YOGA CLASSES - 4/1 & 4/8/24	100.00	04/24	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		100.00		
O'REILLY AUTOMOTIVE INC				
2043-430880	Wiper Blades	102.36	04/24	207-52120-247
2043-435205	ABSORBENT	127.92	03/24	101-52200-213
2043-435651	TORQUE WRENCH	99.99	03/24	101-53310-218
2043-436173	BATTERY #25	272.90	04/24	101-53330-225
2043-436369	DEGREASER	56.99	04/24	101-53330-218
Total O'REILLY AUTOMOTIVE INC:		660.16		
OUTAGAMIE COUNTY TREASURER				
33330	MARCH SANITATION FEES	12,376.84	03/24	201-53620-204
33330	MARCH SANITATION FEES	2,294.32	03/24	630-53442-204
MARCH 2024	MARCH COURT FINES	916.02	03/24	803-23150

Invoice	Description	Total Cost	Period	GL Account
Total OUTAGAMIE COUNTY TREASURER:		15,587.18		
PARKITECTURE + PLANNING LLC				
8	TOPOGRAHIC SURVEY, BID & POST DESIGN ASSI	4,037.50	04/24	420-57620-274
Total PARKITECTURE + PLANNING LLC:		4,037.50		
PERSONNEL EVALUATION INC				
50944	PEP TESTING	173.00	03/24	207-52120-225
Total PERSONNEL EVALUATION INC:		173.00		
POMP'S TIRE SERVICE INC				
320151290	UNIT 3641 LRO	251.12	04/24	101-52200-247
Total POMP'S TIRE SERVICE INC:		251.12		
PROFESSIONAL SERVICE INDUSTRIES INC				
920264	EVERGREEN DRIVE	75.00	03/24	417-51028-204
Total PROFESSIONAL SERVICE INDUSTRIES INC:		75.00		
RENT-A-FLASH OF WISCONSIN INC				
89837	SIGNS - BRACKETS, FLAG STAFF	120.90	03/24	101-53330-218
89837	SHEETS-CONES, FLAGGER SYMBOL	865.00	03/24	101-53300-218
Total RENT-A-FLASH OF WISCONSIN INC:		985.90		
RG INSPECTIONS LLC				
1061	PLUMBING INSPECTION - 933 HARTZHEIM	224.65	03/24	101-52050-204
Total RG INSPECTIONS LLC:		224.65		
SCHUH, MIRANDA				
45164	REFUND - PRETEEN POMS B	20.00	04/24	101-34413
Total SCHUH, MIRANDA:		20.00		
SHERWIN INDUSTRIES INC				
SS101911	FRENCH RD - DELINEATORS	651.18	04/24	101-53300-218
Total SHERWIN INDUSTRIES INC:		651.18		
SPLENDID CLEANING SERVICE LLC				
14094	MONTHLY CLEANING-METRO	950.00	04/24	207-52120-243
14094	MONTHLY CLEANING-LCFD	239.00	04/24	101-52250-243
14096	MONTHLY CLEANING-MSB BUILDING	595.00	04/24	101-53310-243
14097	MONTHLY CLEANING-VILLAGE HALL	1,850.00	04/24	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		3,634.00		
STATE OF WI COURT FINES &				
MARCH 2024	MARCH COURT FINES	3,678.90	03/24	101-35101
Total STATE OF WI COURT FINES &:		3,678.90		

Invoice	Description	Total Cost	Period	GL Account
STONERIDGE LITTLE CHUTE LLC				
1065940856	FRUIT BASKET	34.99	04/24	101-52200-211
1075231200	FRUIT BASKET	34.99	04/24	101-52200-211
1083000951	FOOD & BEVERAGES	11.16	04/24	101-52200-211
21030291448	FOOD & BEVERAGES	77.90	04/24	101-52200-211
21040231029	FOOD & BEVERAGES	267.37	04/24	101-52200-211
21064551749	FOOD & BEVERAGES	14.69	04/24	101-52200-211
22000551707	FOOD & BEVERAGES	41.01	04/24	101-52200-211
22000601719	FOOD & BEVERAGES	8.37	04/24	101-52200-211
22000911928	FOOD & BEVERAGES	8.98	04/24	101-52200-211
22010700813	FOOD & BEVERAGES	126.14	04/24	101-52200-211
22014061554	FOOD & BEVERAGES	122.47	04/24	101-52200-211
22077711747	FOOD & BEVERAGES	61.22	04/24	101-52200-211
23057311111	FOOD & BEVERAGES	168.44	04/24	101-52200-211
24007111446	FOOD & BEVERAGES	126.42	04/24	101-52200-211
24023621528	FOOD & BEVERAGES	22.92	04/24	101-52200-211
40124	FOOD & BEVERAGES - ELECTION	163.48	04/24	101-51960-211
Total STONERIDGE LITTLE CHUTE LLC:		1,290.55		
TESCH, JOE				
EXRPT033024	WSFA FIREFIGHTER CONFERENCE	205.55	03/24	101-52200-201
Total TESCH, JOE:		205.55		
THEDACARE LABORATORIES				
121005550224	FEB BLOOD DRAWS	297.50	04/24	207-52120-204
121005550324	BLOOD DRAWS - MARCH	127.50	03/24	207-52120-204
121005550324	BLOOD DRAW - ADJ 1/24/24 ID 83240	42.50	03/24	207-52120-204
Total THEDACARE LABORATORIES:		382.50		
THORNE, TIMOTHY				
45013	REFUND SECURITY DEPOSIT	300.00	04/24	208-21235
Total THORNE, TIMOTHY:		300.00		
TOTAL TOOL SUPPLY INC				
6197857	VENTILATION FANS	504.14	04/24	101-52200-221
TOTAL TOOL SUPPLY INC:		504.14		
VAN ERT ELECTRIC CO INC				
1-019307A	REPLACEMENT OF BACK ORDERED LIGHTS VH	2,244.39	03/24	101-51650-242
Total VAN ERT ELECTRIC CO INC:		2,244.39		
VORPAHL FIRE AND SAFETY				
215379426	SAFETY VESTS	22.40	03/24	101-53300-213
215379426	SAFETY VESTS	56.00	03/24	101-55200-213
215379426	SAFETY VESTS	5.60	03/24	630-53442-213
215379426	SAFETY VESTS	5.60	03/24	610-53612-213
215379426	SAFETY VESTS	22.40	03/24	101-55440-218
Total VORPAHL FIRE AND SAFETY:		112.00		

Invoice	Description	Total Cost	Period	GL Account
WE ENERGIES				
4975099966	PLANT #1 (100 WILSON ST)	224.67	03/24	620-53624-249
4975099966	STREET LIGHTS	1,081.64	03/24	101-53300-249
4975099966	200 E MCKINLEY ST - FVMPD	244.96	03/24	207-52120-249
4975099966	200 E MCKINLEY ST - FIRE DEPT	163.31	03/24	101-52250-249
4975099966	PUMP STATION @ EVERGREEN & FRENCH	90.63	03/24	620-53624-249
4975099966	DOYLE POOL	27.20	03/24	204-55420-249
4975099966	CROSSWINDS LED STREET LIGHTS	149.42	03/24	101-53300-249
4975099966	1401 E ELM DR	1,700.37	03/24	101-53310-249
4975099966	920 WASHINGTON ST	53.61	03/24	620-53624-249
4975099966	CIVIC CENTER (630 MONROE ST)	826.83	03/24	206-55110-249
4975099966	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	354.19	03/24	620-53624-249
4975099966	PLANT #2 1118 JEFFERSON ST	204.22	03/24	620-53624-249
4975099966	721 W ELM DR	216.48	03/24	208-52900-249
4975099966	108 W MAIN ST	576.87	03/24	101-51650-249
Total WE ENERGIES:		5,914.40		
WI DEPT OF JUSTICE				
202403-L4504T	BACKGROUND CHECKS MARCH	7.00-	03/24	207-52120-218
Total WI DEPT OF JUSTICE:		7.00-		
Grand Totals:		366,268.16		

Report GL Period Summary

Vendor number hash: 384009
Vendor number hash - split: 586542
Total number of invoices: 127
Total number of transactions: 188

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	366,268.16	366,268.16
Grand Totals:	366,268.16	366,268.16

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
CELLEBRITE INC (4588)							
INVUS267935	Invoi	PHYSICAL ANALZYER & EXTRACTION SUBSCRIP	4,880.00	Open	Non	03/24	207-52120-204
Total CELLEBRITE INC (4588):			4,880.00				
KAUKAUNA UTILITIES (234)							
MARCH 2024	Invoi	SAFETY CENTER ACCT 220140-02	629.70	Open	Non	03/24	207-52120-249
MARCH 2024	Invoi	SAFETY CENTER ACCT 220140-02	419.80	Open	Non	03/24	101-52250-249
MARCH 2024	Invoi	VILLAGE HALL PLAZA ACCT 211702-00	16.48	Open	Non	03/24	101-51650-249
MARCH 2024	Invoi	VILLAGE HALL ACCT 212052-00	1,500.47	Open	Non	03/24	101-51650-249
MARCH 2024	Invoi	CIVIC CENTER ACCT 211900-01	909.36	Open	Non	03/24	206-55110-249
MARCH 2024	Invoi	MUNICIPAL POOL ACCT 162002-00	55.75	Open	Non	03/24	204-55420-249
MARCH 2024	Invoi	BALLFIELD DPI/SHED LIGHTS ACCT 162120-00	154.94	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	DOYLE PARK STAGE ACCT 162140-00	58.96	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	DOYLE PARK BALLFIELD DP2 LIGHTS ACCT 1621	59.19	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	HEESAKKER PARK TRIAL ACCT 162231-01	30.48	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	HERITAGE PARK ACCOUNT 201632-00	23.98	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	LEGION PARK RESTROOMS ACCT 222850-00	276.77	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	VAN LIESHOUT PARK ACCT 250140-00	273.14	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	VAN LIESHOUT BALLFIELD ACCT 250142-00	178.05	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	VAN LIESHOUT PK SECURITY LT ACCT 253081-00	59.64	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	LINCOLN AVE E HEESAKKER PARK ACCT 281570-	230.02	Open	Non	03/24	101-55200-249
MARCH 2024	Invoi	PUMP STATION JEFFERSON ST ACCT 220401-00	1,098.11	Open	Non	03/24	620-53624-249
MARCH 2024	Invoi	#4 WELL EVERGREEN DRIVE ACCT 260902-02	5,617.72	Open	Non	03/24	620-53624-249
MARCH 2024	Invoi	#3 WELL WASHINGTON ST ACCT 282915-00	2,645.79	Open	Non	03/24	620-53624-249
MARCH 2024	Invoi	STEPHEN ST SIGN ACCT 282182-00	140.43	Open	Non	03/24	620-53624-249
MARCH 2024	Invoi	CANAL BRIDGE - NORTHSIDE ACCT 201204-00	19.13	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	CANAL BRIDGE - SOUTH SIDE ACCT 201203-00	40.75	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	SECURITY LIGHT ACCT 200888-01	11.00	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	SIGNALS/GRAND & MAIN ACCT 201096-01	44.83	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	COMMUNITY BRIDGE LIGHTING ACCT 201741-00	179.01	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	SIGNALS/MAIN & MADISON ACCT 211595-01	47.15	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	CROSSING/MAIN & MONROE ACCT 211625-00	16.48	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	STREET LIGHTS ACCT 212051-00	9,044.66	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	SIGNALS/NORTH & BUCHANAN ACCT 260080-00	33.68	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	PATRIOT DR FLAG POLE ACCT 261328-00	26.88	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	SIGNALS/NE CORNER N & ELM ACCT 262812-00	77.52	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	STEPHEN ST SIGN ACCT 282181-00	16.48	Open	Non	03/24	101-53300-249
MARCH 2024	Invoi	1401 E ELM DR / NEW BUILDING ACCT 283413-00	1,114.39	Open	Non	03/24	101-53310-249
MARCH 2024	Invoi	721 W ELM- REC CENTER ACCT 251152-01	170.73	Open	Non	03/24	208-52900-249
MARCH 2024	Invoi	723 DEPOT ST ACCT 231740-01	13.40	Open	Non	03/24	418-51225-249
MARCH 2024	Invoi	DOYLE PARK WELL ACCT 9012695-00	3,726.11	Open	Non	03/24	620-53624-249
MARCH 2024	Invoi	1800 STEPHEN ST STORM ACCT 282179-01	590.15	Open	Non	03/24	630-53441-249
Total KAUKAUNA UTILITIES (234):			29,551.13				
NATIONAL FIRE PROTECTION ASSOC (3873)							
MEMBERSHIP 202	Invoi	MEMBERSHIP - NECHODOM	175.00	Open	Non	03/24	101-52200-208
Total NATIONAL FIRE PROTECTION ASSOC (3873):			175.00				
TIME WARNER CABLE (89)							
8348104220056638	Invoi	MAR/APR SERVICE	12.27	Open	Non	03/24	101-52200-204
Total TIME WARNER CABLE (89):			12.27				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			34,618.40				

Report GL Period Summary

Vendor number hash: 8784
Vendor number hash - split: 17208
Total number of invoices: 4
Total number of transactions: 40

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	34,618.40	34,618.40
Grand Totals:	34,618.40	34,618.40

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 UTILITY REFUNDS (5398)							
1-262355-18	Invoi	REFUND OVERPAYMENT - CARMEN MUNOZ	305.97	Open	Non	04/24	001-15000
Total 2023 UTILITY REFUNDS (5398):			305.97				
2024 MISC REFUNDS (5482)							
40124DOGLICENSI	Invoi	REFUND DOG LICENSE 7724 & 7725	24.00	Open	Non	04/24	101-32170
Total 2024 MISC REFUNDS (5482):			24.00				
AIRGAS USA LLC (379)							
5505882720A	Invoi	COMPRESSED AIR RENTAL	27.00	Open	Non	03/24	101-53330-218
Total AIRGAS USA LLC (379):			27.00				
AMERICAN FIDELITY ASSURANCE (4885)							
2382747	Invoi	3/31/24 FLEX	2,060.66	Open	Non	03/24	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			2,060.66				
AT & T (5080)							
287294953059X040	Invoi	FEB/MAR SERVICES	248.89	Open	Non	03/24	101-52200-203
Total AT & T (5080):			248.89				
HEART OF THE VALLEY (280)							
033124MP	Invoi	HOV METER PAYABLES	3,030.00	Open	Non	03/24	610-21110
Total HEART OF THE VALLEY (280):			3,030.00				
Grand Totals:			5,696.52				

Report GL Period Summary

Vendor number hash:21504

Vendor number hash - split:21504

Total number of invoices:6

Total number of transactions:6

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	5,696.52	5,696.52
Grand Totals:	5,696.52	5,696.52

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
CELLCOM (4683)							
101750	Invoi	ACCT 009-15195429 FEB/MAR CRADLEPOINT	165.00	Open	Non	03/24	207-52120-203
Total CELLCOM (4683):			165.00				
MARCO INC (3910)							
36182146	Invoi	009-1493357-00: SHARP MX-3571 COPIER & MX-83	328.43	Open	Non	03/24	207-52120-207
Total MARCO INC (3910):			328.43				
PSYCHOLOGIE CLINIQUE SC (4440)							
FVMPD040424	Invoi	PSYCHOLOGICAL EVALUATION-JOCOBSON	610.00	Open	Non	03/24	207-52120-225
Total PSYCHOLOGIE CLINIQUE SC (4440):			610.00				
T-MOBILE (5286)							
9950559580324	Invoi	PHONE & MOBILE INTERNET	983.89	Open	Non	03/24	207-52120-203
Total T-MOBILE (5286):			983.89				
Grand Totals:			2,087.32				

Report GL Period Summary

Vendor number hash:	18319
Vendor number hash - split:	18319
Total number of invoices:	4
Total number of transactions:	4

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,087.32	2,087.32
Grand Totals:	2,087.32	2,087.32

Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
BAKER & TAYLOR				
2038157493	BOOKS	19.17	03/24	206-55110-206
2038157494	DVD	73.81	03/24	206-55110-210
2038157495	BOOKS	5.98	03/24	206-55110-206
2038157496	BOOKS	13.72	03/24	206-55110-206
2038173833	BOOKS	170.60	03/24	206-55110-206
2038173834	BOOKS	570.56	03/24	206-55110-206
2038173835	BOOKS	11.89	03/24	206-55110-206
2038173836	BOOKS	13.11	03/24	206-55110-206
2038175989	BOOKS	70.32	03/24	206-55110-206
2038175990	BOOKS	16.30	03/24	206-55110-206
2038194065	BOOKS	569.75	04/24	206-55110-206
2038194066	BOOKS	43.10	04/24	206-55110-206
2038194106	BOOKS	334.25	04/24	206-55110-206
2038194159	BOOKS	405.97	04/24	206-55110-206
Total BAKER & TAYLOR:		2,318.53		
CENGAGE LEARNING INC/GALE				
84017021	BOOKS	52.48	03/24	206-55110-206
84022542	BOOKS	49.48	03/24	206-55110-206
84053649	BOOKS	113.21	03/24	206-55110-206
84076961	BOOKS	72.72	03/24	206-55110-206
84077102	BOOKS	61.47	03/24	206-55110-206
84077283	BOOKS	79.47	03/24	206-55110-206
84085652	BOOKS	41.23	03/24	206-55110-206
Total CENGAGE LEARNING INC/GALE:		470.06		
MARIS ASSOCIATES				
166	BOOKS	147.42	04/24	206-55110-206
Total MARIS ASSOCIATES:		147.42		
MIDWEST TAPE LLC				
505175244	A/V	124.97	03/24	206-55110-210
505262156	A/V	277.95	03/24	206-55110-210
505272632	DIGITAL COLLECTIONS	1,166.25	03/24	206-55110-208
Total MIDWEST TAPE LLC:		1,569.17		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4352	RECEIPT PAPER	160.00	03/24	206-55110-218
4352	PRINTING PROGRAM GUIDES	18.00	03/24	206-55110-225
4352	PRINTING - LOST ITEM POSTCARDS	25.00	03/24	206-55110-225
4352	ITEM BARCODES	205.73	03/24	206-55110-218
4352	DELL ORDER - 4 OPTIPLEX DESKTOP & 1 LAPTO	4,038.48	03/24	206-55110-209
4375	OWLSNET MEMBERSHIP FEE 2024	28,978.00	04/24	206-55110-211
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		33,425.21		
PLAYAWAY PRODUCTS				
456983	AUDIO BOOKS	549.93	03/24	206-55110-210

Invoice	Description	Total Cost	Period	GL Account
Total PLAYAWAY PRODUCTS:		549.93		
RECYCLIST BICYCLE CO INC				
16260	BICYCLE TUNE-UP	200.00	03/24	206-55110-213
17037	BICYCLE TUNE-UP	122.99	03/24	206-55110-213
Total RECYCLIST BICYCLE CO INC:		322.99		
SPLENDID CLEANING SERVICE LLC				
14095	MONTHLY CLEANING-LIBRARY	1,425.00	04/24	206-55110-243
Total SPLENDID CLEANING SERVICE LLC:		1,425.00		
VILLAGE OF KIMBERLY				
L2024-04-03-001	CONTRACTED LEASE FOR COPIER WITH KIMBER	2,705.40	04/24	206-55110-209
Total VILLAGE OF KIMBERLY:		2,705.40		
Grand Totals:		42,933.71		

Report GL Period Summary

Vendor number hash: 142326
Vendor number hash - split: 157022
Total number of invoices: 32
Total number of transactions: 36

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	42,933.71	42,933.71
Grand Totals:	42,933.71	42,933.71

Report Criteria:

Invoice Detail.GL Account = "206000000000"- "206999999999"

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.GL Account = "620000000000"-"620999999999","610000000000"-"610999999999","630000000000"-"630999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
DONALD HIETPAS & SONS INC.				
40424 TAMPA WA	CAPPED OFF LEAD ON TAMPA WAY	2,539.82	03/24	620-53644-254
Total DONALD HIETPAS & SONS INC.:		2,539.82		
FERGUSON ENTERPRISES LLC #448 #1020				
438801	PVC NIP, COUP, BUSH	45.39	03/24	620-53634-255
Total FERGUSON ENTERPRISES LLC #448 #1020:		45.39		
GRAINGER				
9055674221	SADDLE CLAMPS	103.16	03/24	620-53634-255
9057375165	HYDROMETER, SALT BRINE & GRADUATED CYLI	346.67	03/24	620-53634-225
9064294748	SOLENOID VALVE	141.85	03/24	620-53604-221
9066144040	SADDLE CLAMPS, BUSHINGS, BALL VALVE	191.45	03/24	620-53634-255
9069006014	SOLENOID VALVE	173.34	03/24	620-53634-255
Total GRAINGER:		956.47		
HACH COMPANY				
13690438CM	OVERPYMNT CREDIT - PD BY CHECK & CREDIT C	135.62	04/24	620-53644-204
13967535	REAGENT SET	206.45	03/24	620-53644-204
Total HACH COMPANY:		70.83		
HAWKINS INC				
6701733	AZONE	779.45	03/24	620-53634-214
6701733	SODIUM SILICATE	3,445.70	03/24	620-53634-220
6711247	AZONE	583.24	03/24	620-53634-214
6711247	SODIUM SILICATE	2,601.18	03/24	620-53634-220
6721282	VALVE, ASM INK CK	98.80	03/24	620-53634-255
6722462	AZONE	1,076.06	04/24	620-53634-214
6722462	SODIUM SILICATE	4,039.48	04/24	620-53634-220
Total HAWKINS INC:		12,623.91		
KEITH PETERSEN PLUMBING INC				
23272	TURN OFF WATER AT RESIDENT - MACHURIK, M	141.11	03/24	620-53644-252
Total KEITH PETERSEN PLUMBING INC:		141.11		
LITTLE CHUTE ACE HARDWARE				
283992	HEX COUPLING	3.99	03/24	620-53634-255
284122	HEX BUSHINGS & SEAL TAPE	7.56	03/24	620-53644-252
Total LITTLE CHUTE ACE HARDWARE:		11.55		
MCO				
30517	BILLABLE MILEAGE - FEB 2024	599.68	03/24	620-53644-247
30547	MAY 2024 HEALTH & LIABILITY INS	39,922.96	04/24	620-53644-115
Total MCO:		40,522.64		

Invoice	Description	Total Cost	Period	GL Account
MIDWEST SALT LLC				
P473514	INDUSTRIAL COARSE SALT	3,139.57	03/24	620-53634-224
P473606	INDUSTRIAL COARSE SALT	3,220.44	03/24	620-53634-224
P473643	INDUSTRIAL COARSE SALT	3,302.94	03/24	620-53634-224
P473701	INDUSTRIAL COARSE SALT	3,440.42	03/24	620-53634-224
P473737	INDUSTRIAL COARSE SALT	3,429.10	04/24	620-53634-224
P473795	INDUSTRIAL COARSE SALT	3,427.48	04/24	620-53634-224
Total MIDWEST SALT LLC:		19,959.95		
NORTHERN LAKE SERVICE INC				
2403937	DW LEAD & COPPER ANALYSIS	400.00	03/24	620-53644-204
2404348	RADIOACTIVITY SDWA	1,178.26	03/24	620-53644-204
2404352	DW LEAD & COPPER ANALYSIS	400.00	03/24	620-53644-204
2404649	DW LEAD & COPPER ANALYSIS	800.00	03/24	620-53644-204
2404999	DW LEAD & COPPER ANALYSIS	175.00	04/24	620-53644-204
Total NORTHERN LAKE SERVICE INC:		2,953.26		
POSTAL EXPRESS & MORE LLC				
253257	POSTAGE-WATER TESTS	19.49	03/24	620-53644-204
253302	POSTAGE-WATER TESTS	19.19	03/24	620-53644-204
253461	POSTAGE-WATER TESTS	19.49	03/24	620-53644-204
254112	POSTAGE-WATER TESTS	19.99	04/24	620-53644-204
254158	POSTAGE-WATER TESTS	20.49	04/24	620-53644-204
Total POSTAL EXPRESS & MORE LLC:		98.65		
TOTAL ENERGY SYSTEMS LLC				
116622	OIL CHANGE & SAMPLES	1,664.00	03/24	620-53624-248
TOTAL ENERGY SYSTEMS LLC:		1,664.00		
VERSTEGEN, KEN				
EXPRPT043024	WRWA ANNUAL TECHNICAL CONFERENCE	274.52	04/24	620-53924-201
Total VERSTEGEN, KEN:		274.52		
Grand Totals:		81,862.10		

Report GL Period Summary

Vendor number hash: 112703
Vendor number hash - split: 118457
Total number of invoices: 36
Total number of transactions: 39

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	81,862.10	81,862.10
Grand Totals:	81,862.10	81,862.10

Terms Description	Invoice Amount	Net Invoice Amount
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Report Criteria:

Invoice Detail.GL Account = "620000000000"."620999999999","610000000000"."610999999999","630000000000"."630999999999"
Invoice Detail.Voided = {=} FALSE

APPLICATION FOR TEMPORARY CLASS "B"/ "CLASS B" RETAILER'S LICENSE

See additional information on reverse side. Contact the municipal clerk if you have questions.

Fee \$ 10.00

Application Date: 4/3/2024

The Village of Little Chute of Outagamie County.

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or smaller gatherings under s. 125.26(6) Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or smaller gatherings under s. 125.51(10), Wis. Stats.

At the premise described below during a special event beginning 5/31/2024 and ending 6/2/2024 and agrees to comply with laws, regulations, ordinances, and regulations (state, federal, or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
- (a) Name Little Chute Jaycees
(b) Address P.O. Box 66
(c) Date organized 1975
(d) If corporation, given date of incorporation _____
(e) If the named organization is not required to hold a Wisconsin sellers permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐
(f) Names and addresses of all officers:
President Shane Romenesko
Vice President _____
Secretary Todd Berken
Treasurer Greg Berken
(g) Name and addresses of manager or person in charge of affair: _____
2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
- (a) Street Number 100 Van Buren St., Little Chute, WI 54140 (Dale Park)
(b) Lot _____ Block _____
(c) Do premises occupy all or part of building? _____
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____
3. **NAME OF EVENT**
- (a) List name of the event Great Wisconsin Cheese Festival
(b) Dates of event 5/31/2024 - 6/2/2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Little Chute Jaycees

(Name of Organization)

Officer Todd Berken 4/3/2024
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filled with Clerk _____

Date Reported to the Council or Board _____

Date Granted By Council _____
AT-315(R. 5-11)

License No. _____
Wisconsin Department of Revenue

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 06, SERIES OF 2024

**RESOLUTION PROCLAIMING ARBOR DAY IN THE VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WISCONSIN**

WHEREAS, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and this holiday, called Arbor Day, was established in 1872 in the State of Nebraska to recognize the importance of trees in our lives; and

WHEREAS, the first Arbor Day was a great success with the planting of more than a million trees and the idea spread to the neighboring states. Today, over 100 years later, Arbor Day is celebrated throughout the nation and the world; and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, beautify our community, and clean our air; and

WHEREAS, J. Sterling Morton's dream of a greener tomorrow is still alive, thanks to the National Arbor Day Foundation's Tree City USA program that provides guidelines which help communities establish a comprehensive care program for their trees. Our cities are becoming greener, healthier places in which to live, and people everywhere are more aware of the need to plant trees; and

NOW, THEREFORE BE IT PROCLAIMED, that Michael R. Vanden Berg, Village President, and the Village Board designate Friday, April 26, 2024, to observe Arbor Day in the Village of Little Chute and urge all citizens to support the efforts to plant and protect our trees now and in the future.

Introduced, approved and adopted: April 17, 2024

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk



Proclamation

TO HONOR THE LITTLE CHUTE CHUTE-ING STARS DANCE TEAM UPON WINNING THEIR TWELFTH CONSECUTIVE STATE TITLE

WHEREAS, the Little Chute Chute-ing Stars Dance Team was organized in 2007 by the Little Chute Recreation Department, consisting of selected dancers ranging from fifth through eighth grade who perform in local parades, at home basketball games, and in numerous competitions during their season; and

WHEREAS, the 2023-2024 Chute-ing Stars Dance Team consists of 20 dancers who entered five competitions during their season, winning first place in the Kick Division five times, and winning first place in the Pom Division three times; and

WHEREAS, on January 20th the Chute-ing Stars entered and competed in the Wisconsin State JEM Dance Competition and were named State Champs in the Kick Division and State Champs in D3 Poms; and

WHEREAS, the Chute-ing Stars have flourished under the direction of Head Coaches Emily Slater & Meghan DeWitt, and Assistant Coaches Anna Hietpas & Maya Weyenberg, who all provided the team with excellent guidance and leadership; and

NOW, THEREFORE BE IT PROCLAIMED, the Chute-ing Stars Dance Team have demonstrated exceptional talent, dedication, hard work, and unity and are highly deserving of special commendation for their Championships in the Kick Division and D3 Pom Division at the Wisconsin State JEM Dance Competition; and

BE IT FURTHER PROCLAIMED, that the Village Board congratulates the Chute-ing Stars Dance Team and their coaches for their accomplishments; their sportsmanship is a reflection of their hard work and dedication to their sport and their team.

Dated this 17th day of April, 2024

Michael R. Vanden Berg, Village President

Beau Bernhoft, Village Administrator



Proclamation

TO HONOR THE 2023-2024 LITTLE CHUTE HIGH SCHOOL DANCE TEAM AND COACHES FOR THEIR ACCOMPLISHMENTS

WHEREAS, the 2023-2024 Little Chute High School Dance Team consists of 25 dancers who are coached by Beth DeBruin and Madison Gonnering; and

WHEREAS, the LCHS Dance Team entered five dance competitions during the 2023-2024 season; receiving first place in the Pom Division five times and receiving first place in the Kick Division four times; and

WHEREAS, on January 28th the LCHS Dance Team competed in the WACPC Eastern Regional Dance Competition at D.C. Everst, receiving first place Regional Champions in D5 Pom and first place Regional Champions in D3 Kick, and thereby qualified them for both divisions for the state competition; and

WHEREAS, on February 3rd the LCHS Dance Team competed in the WACPC State Dance Competition in LaCrosse, where the team was awarded State Champions in D5 Pom and State Champions in D3 Kick; and

WHEREAS, on February 11th & 12th, the LCHS Dance Team competed in the Dance Team Union National Dance Competition in Orlando, Florida, where the team advanced to finals and was awarded National Runner Ups in Large Varsity Kick and National Runner Ups in Large Varsity Pom; and

NOW, THEREFORE BE IT PROCLAIMED, the Village of Little Chute recognizes the accomplishments of the 2023-2024 LCHS Dance Team for being the State Champions in D5 Pom and D3 Kick, and for their hard work, dedication, conduct, and spirit; and

BE IF FURTHER PROCLAIMED, that the Village Board extends its heartfelt congratulations and sincere best wishes for the continued success of the Little Chute High School Dance Team in their future endeavors.

Dated this 17th day of April, 2024

Michael R. Vanden Berg, Village President

Beau Bernhoft, Village Administrator

**Tim Krock
Celebration of Life
Gentleman Jack's Pub & Grill
431 Grand Ave.
Little Chute**

Lieutenant Wiery,

My name is Kelly Wentland. I am the manager at Gentleman Jack's. I am writing this in regards to a celebration of life I am planning. It will be held Saturday, April 20th from Noon to 8pm. I may not have enough room and am wondering if it might be possible to get a permit to fence off our cemented area along Grand Ave.

I have attached a drawing of how I was considering setting up the fence and inner area. Along with extra seating, tables, and umbrellas, I was hoping to put a portable bar serving only cans of beer. A grill out will take place from Noon to 3pm, serving cheddarwurst, hamburgers, and potato salad. I am looking into getting a band to play from 3pm to 6pm. I was hoping I might be able to put them outside also. They are members of RPM, they are great friends of Tim Krock's and this would be a great tribute to our friend.

As for staffing, there will be 2 bartenders on duty at all times, inside and outside. A back door person will be assigned to monitor the outside area and one to front door also, if needed.

Many others are involved in the planning of this event that will help with what is needed. We will make sure the outside is shut down and being picked up by 8pm.

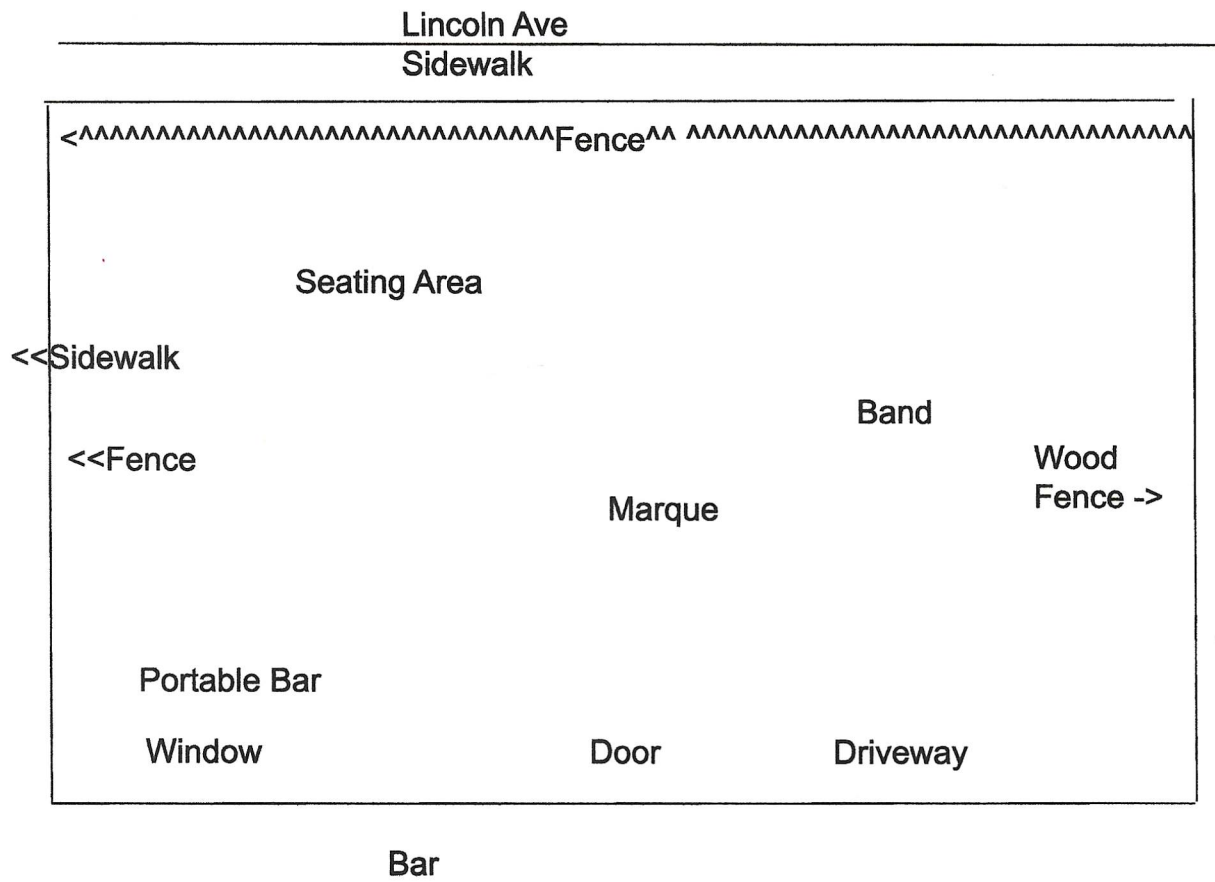
Tim was a huge presence and a great friend to many people. We would like to honor his life in the way he deserved with food and music.

Thank you for your time.

Sincerely,

Kelly Wentland

Outside Area





Item For Consideration

For Board Review On: April 17, 2024
Agenda Item Topic: Holiday Light Program

Prepared On: April 10, 2024
Prepared By: DPRF

Report: In 2023, staff created a plan and approval details to implement downtown holiday decorative lights for light poles. Revenues gained through Market on Main and Pints on Plaza events are to be redirected and used for the purchase of these lights. In March 2024, the board approved carryover funds request in the Beautification Account to start the process for purchasing lights in 2024.

The Village would be looking to offer the ability for residents and businesses to participate in by purchasing a single holiday light fixture or more. All lighting donated will be owned and maintained by the Village. Staff will work to establish a plan for lighting downtown that is feasible for overall Village operations.

The Holiday Lights Donation form is attached for reference.

Fiscal Impact: None at this time.

Recommendation/Board Action: Please approve the Holiday Light Program as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director



John McDonald – M.P.A., AFO, LG, LGI
Parks, Recreation, & Forestry Director
108 W. Main Street
Little Chute, WI 54140
920-423-3868
john@littlechutewi.org

DOWNTOWN HOLIDAY LIGHTS DONATION FORM

The Village of Little Chute takes pride in their downtown district as the corridor to the neighboring communities and entire Fox Cities area. The Village makes efforts to explore new opportunities to capitalize on the enhancement and aesthetic appeal of the downtown. Through revenues gained by hosting events such as Market on Main and Pints on the Plaza, the Village is able to start purchasing holiday lights for the downtown light poles.

The Village is also offering the ability for residents and business owners to participate in our endeavor to beautify the downtown by purchasing a single holiday light fixture or more. All lighting purchased will be owned and maintained by the Village.

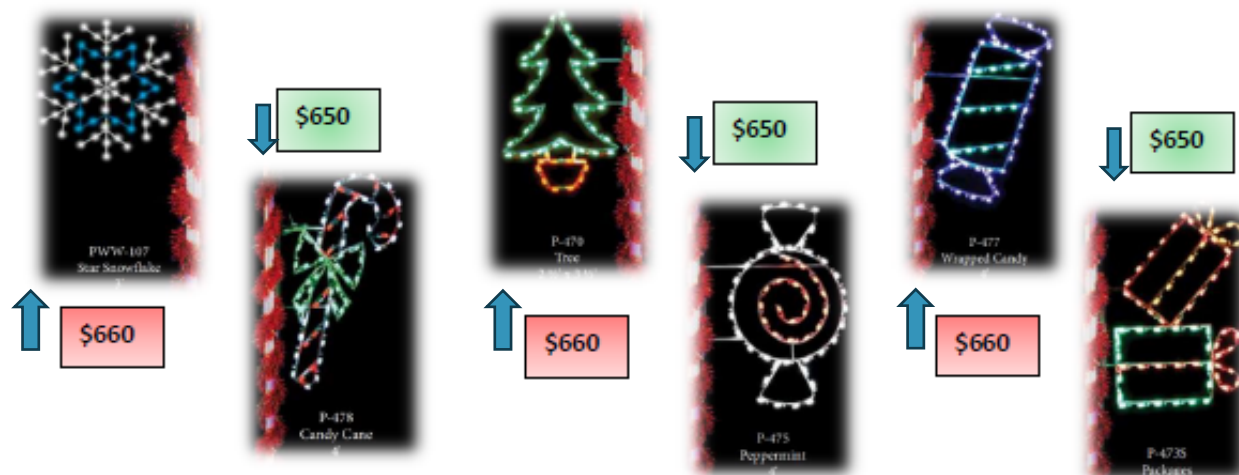
First Name: _____ Last Name: _____

Business/Organization Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Please circle your preferred Holiday Fixture (*Ordering will be based on availability and need*):



Amount Enclosed: \$ _____ (*Check Only*)

2024 Donation Forms due no later than Friday, August 30th

Submit form and check payment to the Village of Little Chute, Attn: John McDonald, 108 West Main Street, Little Chute, WI 54140.

Rev Code:101-38301