

# MINUTES OF THE UTILITY COMMISSION MEETING OF MARCH 19, 2024

## Call to Order

The Utility Commission meeting was called to order at 5:00 PM by Kevin Coffey, Chair

## Roll Call

PRESENT: Kevin Coffey, Chair  
Tom Buchholz  
Mike Vanden Berg  
Jessica Schultz  
Ken Verstegen

ALSO PRESENT: Kent Taylor, Lisa Remiker-Dewall, Beau Bernhoft, Jerry Verstegen with MCO

## Public Appearance for Items Not on the Agenda

None

## Approval of Minutes from the Utility Commission Meeting of February 20, 2024

*Moved by J. Schultz, seconded by T. Buchholz to Approve Minutes from the Utility Commission of February 20, 2024.*  
All Ayes – Motion Carried

## Discussion – Nestle Meter Update

Director Taylor provided an update on Nestle meter, waiting for information from the meter manufacturer to determine if it is in the right position. We have been sending pictures and videos on a weekly basis. Remiker-DeWall noted that an allowance is on the books for an estimate of potential uncollectible account.

## Discussion/Recommendation – MS4 Report

Director Taylor provided an overview of the MS4 Report filed annually with the DNR.

*Moved by T. Buchholz, seconded by K. Verstegen to recommend approval of MS4 Report to Village Board.*  
All Ayes – Motion Carried

## Progress Reports

**MCO Operations** – Provided an update on lead and copper; a detailed report will come back next month. 20 Results came back, all below action levels. All results should be back next month.

**Director of Public Works** – A breakdown on the jetter did occur – major pump went out. The pump will be replaced, we are in partnership with Kimberly on this piece of equipment. Ponds were burned internally, went very smoothly and good cooperation from the Fire Department which resulted in savings to the Village.

**Finance Director** – Provided an update on the audit.

## Approval of Vouchers

*Moved by T. Buchholz, seconded by J. Schultz, to Approve and Authorize payment of Vouchers and draw from the respective funds.*  
All Ayes – Motion Carried

## Unfinished Business

Remiker-DeWall provided an update on the rate study, preliminary information has been provided. A draft could potentially be available in April from the consultant.

Potential engineering study is still in the works, Taylor is in the process of creating an RFP.

## Items for Future Agendas

### Adjournment

Moved by K. Coffey seconded by J. Schultz to Adjourn Utility Commission Meeting at 5:08 p.m.

## VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By:

Kevin Coffey, Chair

Attest: Kevin Coffey  
Kevin Coffey, Chair

Attest: John D. Decker  
John D. Decker, Village Clerk