



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, May 15, 2024
TIME: 6:00 p.m.

Virtually attend the May 15th, Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/89240834890>

Meeting ID: 892 4083 4890

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Minutes of the Regular Board Meeting of May 1, 2024
 - 2. Minutes of the Committee of the Whole Meeting of May 8, 2024
 - 3. Disbursement List
 - 4. MOU Hydration Station, Park Planning Recommendation
- H. Appointments
- I. Approve – Resolution No. 08, Series 2024 Fire Station Land Donation
- J. Discussion/Action — Diamond Club Vendor Sales Request
- K. Discussion/Action — Hwy 41 Overpass Sidewalk and Lighting
- L. Discussion/Action – Schedule Public Hearing on Proposed Ordinance Changes, Sec 30-21, Regulation of Firearms

- M. Discussion/Action — Award Bid and Contract for Ash & Various Tree Removal 2024
- N. Discussion/Action – Award Bid and Contract for Stump Removal 2024
- O. Discussion/Action—Facade Loan Request for Rustic Resque
- P. Department and Officers Progress Report
- Q. Call for Unfinished Business
- R. Items for Future Agenda
- S. Closed Sessions:
(a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Two (2) Economic Development Items*
- T. Return to Open Session
- U. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: May 10, 2024

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

APRIL
2024

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – APRIL 2024

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

April Administration Updates

- Continued assistance in the Community Development Department. Preparing for the Spring complaints and development inquiries.
- LCBA meeting in April was at WiniVago Woods. Continued growth in group numbers and interest in taking on more responsibilities in the Village to create additional foot traffic and spending in the Village.
- Finalize the contract with Keller and begin the planning process for the Fire Station project. Will also be working to secure the land for the Village.
- Assist various departments with Capital Improvement Planning submissions. Making sure we identify the wants vs. needs and incorporating the projects into the appropriate years based on total costs.
- Interviews for Court Clerk position and begin the onboarding planning process for the next Community Development Director.
- Drafting Development Agreements for Board consideration.

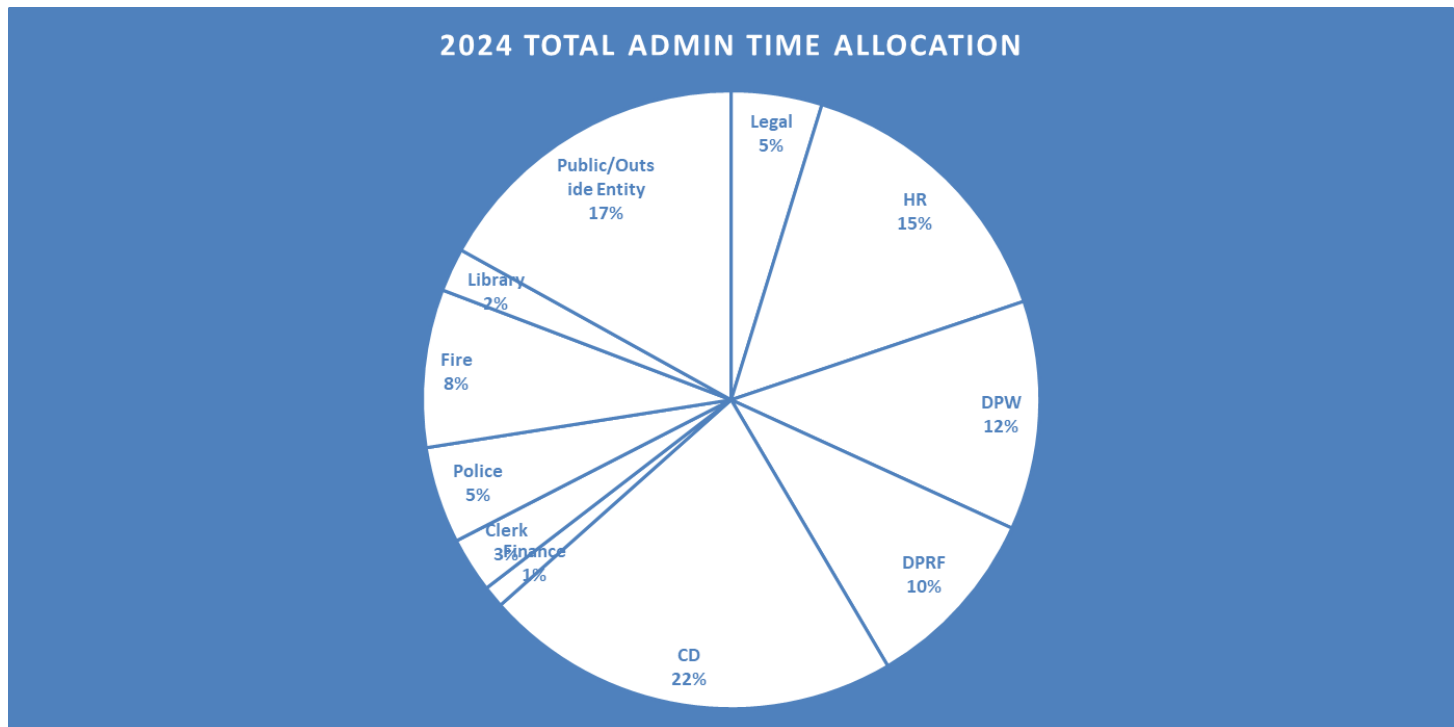
Current Work List and Progress Update

- Ebben Trail Storm project – looking for a construction start between September and December of 2024. Final phase easements to be drafted, presented and signed by May, 2024.
- Assisting departments in various day-to-day operations. Continuing to complete daily operations for Community Development Department with the assistance of our Building Inspector and Engineering Techs.
- Working with Community Development and Metro on various zoning violations and follow-ups on complaints received.
- Thank you to Public Works for taking the lead on the I41 project needs. DOT looking for direction on overpasses, sidewalk/lighting as well as temporary signage during construction periods impacting the community. Coordinating with businesses to create detour route signage.
- Working with legal on various ongoing items in the Village.
- Assisting Human Resources in various matters.

Items for May

- Have a presentation and discussion with the Board regarding the Pine Street reconstruction project. Need direction to draft plans.
- Finalize contract with Keller and schedule introductory meeting with the development team for the new fire station.
- Assist Departments in various projects.
- Assist Finance in the CIP draft and presentation to Village Board in June.
- Assist Trustees with setup of the Chromebooks that are replacing outdated tablets.
- Continue to assist Human Resources in various personnel matters.
- Attending various board and committee meetings.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 5/10/2024.



VILLAGE CLERK

Spring Election took place on April 2nd. We spent months preparing for the Election. 358 Absentee Ballots were mailed out to residents. In-person absentee voting took place March 19 -29, 169 residents took advantage of this service. Election day had 990 voters at the polls, 43 new election day registrations. Overall, 1,517 residents participated in the election, a 22% turnout. We currently have 6,814 registered voters and expect that number to go up as we get closer to the November Election. The Election was successfully closed out, we passed the board of canvass and materials were delivered to 3 school districts as well as county.

The Spring Department of Public Works newsletter was completed, containing the MS4 report, this was mailed to all residents in early April. Impacts of Wisconsin Act 73 on Liquor License Renewals and Cigarette Licenses resulted in all new forms and paperwork required but by the DOR. We updated our website with the new forms and paperwork and have contacted current license holders to make them aware of these changes. We continue to assist with filling out the new forms and processing renewal applications.


For the month of April, the Clerk's office completed our goals of:


- Conduct April 2nd Election
- Post-Election tasks, return materials to County
- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone support
- Operator License Renewals
- Plan for 2024 Elections
- Attend training and webinars for 2024 Spring Election
- Create and Mail out Spring 2024 DPW newsletter
- Work with Utility Billing Clerk to create flyer and online form
- Work with Parks and Rec to create fall newsletter
- Process Quarter 1 voter registration mailers
- Work with Parks and Rec to create fall newsletter


Goals for May:

- Agendas/Minutes for meetings
- 2024 Election preparations
- Work with Parks and Rec to create fall newsletter
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map
- Process Operator License Renewals and paperwork for 2024 Liquor License renewals

2024 Social Media Metrics

		January	February	March	2024 Totals
	Facebook Posts				
	People Reached	79,686	82,175	68,512	230,373
	Content Interactions	3,942	3,242	22,418	29,602
	Link Clicks	133	468	633	1,234
	Facebook Visits	4,768	3,961	5,037	13,766
	new likes	140	89		229
	Facebook followers	7,108	7,134	7,226	21,468
	Most popular post (reach)	TbTh 133 E Main	TbTh Tony wonders	141 updates	0
	Facebook Videos				
	Minutes Viewed	4,235	10	20	4,265
	1-Minute Video Views	862	7	52	921
	3-Second Video Views	11,072	113	6	11,191
	Video Engagement	220	3	1	224
	Most popular Video	ice rink	NA	NA	

	Instagram				
	Instagram Reach	296	454	340	1,090
	Profile visits	21	24	34	79
	New followers	8	6	3	17
	Followers	996	1,001	1,003	990
	Popular Post	TbThur Main st	TbThur Tony Wonder	141 updates	

	LinkedIn				
	Page Views	58	55	58	171
	Unique Visitors	44	26	16	86
	Post Impressions	65	393	221	679
	followers	281	286	287	276

FINANCE DEPARTMENT

HIGHLIGHTS

- Completion of the 2023 Annual Comprehensive Financial Report (ACFR) for timely release at the May 1st Village Board meeting. This comes on the heels of receiving notice that our 2022 ACFR was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Report, the 31st year for the Village.
- Filing of the annual mandated Public Service Commission (PSC) Report (financial and statistical data).
- Completed American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) annual project and expenditure report (all grant funds are committed).
- Processed one termination and five new hires within the Village. Multiple steps are required to process a new hire/term and many resources are engaged in the process. Activities include but are not limited to background checks, orientations, onboardings, benefit enrollments, and payroll adjustment calculations.
- Deputy Finance Director and Human Resources Manager attended the 13th annual League of Wisconsin Municipalities Mutual Insurance (League Mutual) policyholder conference.
- Employment offers were extended and accepted for the Interim Court Clerk and Community Development Director positions.
- Job posting for the Fleet Mechanic position is open. We have had some response and will continue to leave the opportunity open at this time.
- The Accounting Clerk actively pursued outstanding receivables successfully bringing in 50% of what was owed.

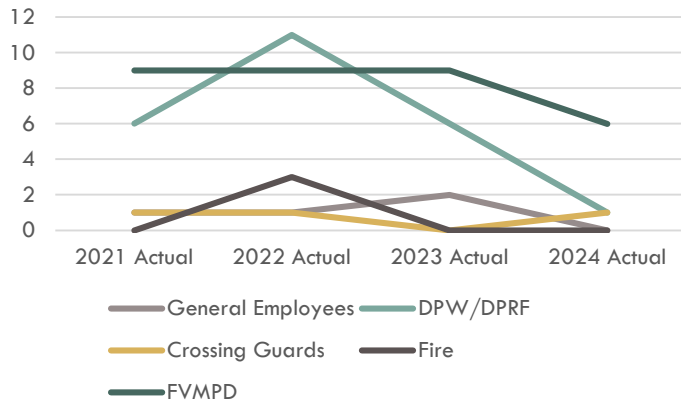
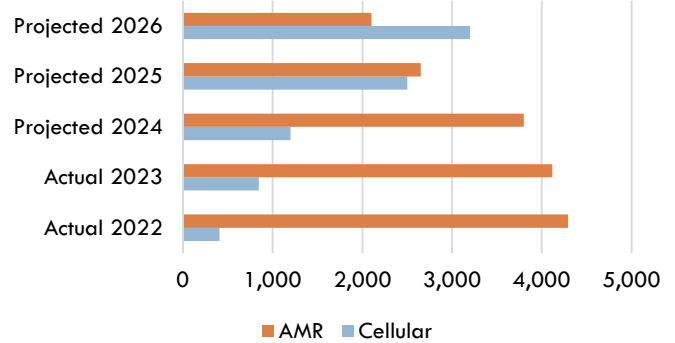
TOP PRIORITIES FOR MAY

- State Report Form C filing extension will be completed in early May. Smaller governments are provided with an automatic extension. The report is necessary to attain various State aids.
- The Summer Sewer Credit parameters are being calculated for utility bills.
- Submit response to the required 2024 US Annual Census of Public Employment and Payroll (Department of Commerce).
- Formulating the 2025-2029 Capital Improvement Plan draft for presentation to the Village Board. We anticipate release for discussion on June 5 meeting and adoption June 19 meeting.
- Recent special assessment projects will start accruing interest as of May 1st. The Accounting Clerk will apply interest monthly for efficient calculation of amount due should citizens with to pay before tax roll.
- An employment offer for the Court Clerk position is to be extended with quick turnaround on the background check to solidify a hire date mid-May prior to the next court date on June 6th.
- The ending and beginning of terms for elected officials mean multiple responsibilities for our Payroll Specialist. She gathers documentation necessary to correctly process payroll for all changes.

CONTINUOUS IMPROVEMENT EFFORTS

- The Accounts Payable Clerk is partnering with Civic Systems to create extended remittance advice notices to assist our vendors in accurately applying payments, avoiding errors and complications.
- The Utility Billing Clerk continues to leverage technology as a convenience for our residents. Postage costs in utilities alone have declined \$275 in the first quarter of 2024 as compared to last year in response to efforts to communicate electronically.

Workers Compensation Claims

CELLULAR AND DRIVE BY AMR
METER READS

PERFORMANCE MEASUREMENTS

	Actual <u>2021</u>	Actual <u>2022</u>	Actual <u>2023</u>	Target <u>2024</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	9	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance	(.5)%	(2.87)%	4.5%	4.61%
vs	vs	vs	vs	vs
1-3 Year US Treasury Index	(.6)%	(3.8)%	3.9%	4.63%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	273	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

FINANCE LEARNING OPPORTUNITY

Expenditure Restraint Incentive Risk of Ineligibility in Future for Village of Little Chute

The program was established to provide unrestricted aid to qualifying municipalities that limit growth in spending. At a high level, the qualifications are that the Village equalized mill rate must be at least five mills and that the municipal budget has not increased by more than an inflation factor plus a valuation factor. It is available to Towns (1255 total; 12 will receive) Villages (407 total; 158 will receive) and Cities (190 total; 150 will receive) in 2024. The total program funding has remained constant at \$58,145,700 over the last five years but the number of jurisdictions qualifying has varied by year. The Village has qualified the last five years: 2024 \$68,050, 2023 \$79,991, 2022 \$85,816 2021 \$80,252 and 2020 \$93,120.

The Village Equalized Tax Rate five-year history is 2023 \$5.1585, 2022 \$5.7670, 2021 \$6.0542, 2020 \$6.3163 and 2019 \$6.3163. Our growth along with tax levy restraint could likely push our 2024 tax rate below five mills.

				Over (Under) Budget	% OF BUDGET Highlight
	APRIL	YTD 2024	BUDGET 2024	VARIANCE	40%
GENERAL FUND					
Taxes	3,897.39	723,402.36	986,870.00	(263,467.64)	73.30%
Total Licenses and Permits	6,187.00	32,537.26	109,005.00	(76,467.74)	29.85%
Intergovernmental Aid	206,231.58	416,213.16	2,951,976.00	(2,535,762.84)	14.10%
Public Charges for Service	46,505.20	75,974.96	152,885.00	(76,910.04)	49.69%
Fines and Forfeitures	12,732.11	43,168.46	88,500.00	(45,331.54)	48.78%
Total Interest	21,600.48	99,144.80	107,365.00	(8,220.20)	92.34%
Miscellaneous Revenue	11,582.44	39,696.51	124,300.00	(84,603.49)	31.94%
Other Financing Sources	18,060.00	72,715.58	226,900.00	(154,184.42)	32.05%
Total General Fund Revenue	326,796.20	1,502,853.09	4,747,801.00	(3,244,947.91)	31.65%
Village Board	14,130.07	27,578.53	104,025.00	(76,446.47)	26.51%
Administration	6,838.22	28,183.02	110,421.00	(82,237.98)	25.52%
Finance	22,296.20	89,837.71	353,995.00	(264,157.29)	25.38%
Clerk	17,133.78	94,082.30	259,078.00	(164,995.70)	36.31%
Community Development - Assessing	2,320.45	26,003.02	142,932.00	(116,928.98)	18.19%
Inspections	8,819.57	54,109.83	152,760.00	(98,650.17)	35.42%
Economic Development	340.00	11,849.75	107,753.00	(95,903.25)	11.00%
Village Hall	5,415.43	26,847.26	121,093.00	(94,245.74)	22.17%
Municipal Court	21,449.41	42,952.20	74,914.00	(31,961.80)	57.34%
Unallocated	9,413.30	40,573.91	209,980.00	(169,406.09)	19.32%
Insurance	6,443.36	102,042.20	211,147.00	(109,104.80)	48.33%
Village Promotion and Goodwill	437.62	840.55	47,276.00	(46,435.45)	1.78%
Fire Operations	31,265.15	105,369.15	341,996.00	(236,626.85)	30.81%
Fire Allocated	27,580.60	127,565.70	378,307.00	(250,741.30)	33.72%
Crossing Guards	7,367.58	28,827.89	80,706.00	(51,878.11)	35.72%
Public Works Administration	2,746.89	12,082.86	58,056.00	(45,973.14)	20.81%
Public Works Engineering & GIS	13,414.80	32,131.60	74,993.00	(42,861.40)	42.85%
Public Works Street Repair and Maintenance	46,224.26	176,030.38	846,840.00	(670,809.62)	20.79%
Public Works Support Services	5,179.54	15,240.59	57,323.00	(42,082.41)	26.59%
Public Works Vehicle Maintenance	10,164.94	53,767.58	170,857.00	(117,089.42)	31.47%
Public Works Snow and Ice Control	13,801.64	129,533.48	241,305.00	(111,771.52)	53.68%
Public Works Weed Control	232.96	1,618.22	23,275.00	(21,656.78)	6.95%
Public Works Recycling	3,479.85	11,040.97	56,961.00	(45,920.03)	19.38%
Park	42,019.30	129,537.08	591,216.00	(461,678.92)	21.91%
Recreation	10,979.91	46,609.85	238,885.00	(192,275.15)	19.51%
Forestry	12,644.06	79,805.70	206,205.00	(126,399.30)	38.70%
Youth Football	952.47	2,788.61	28,773.00	(25,984.39)	9.69%
Community Band	1,325.16	2,579.15	13,292.00	(10,712.85)	19.40%
Transfers	-	-	1,021,000.00	(1,021,000.00)	0.00%
Total General Fund Expenses	344,416.52	1,499,429.09	6,325,364.00	(4,825,934.91)	23.71%
GENERAL FUND NET REVENUES (EXPENSES)	(17,620.32)	3,424.00	(1,577,563.00)		
SANITATION					
Sanitation Revenues	52,340.52	206,706.01	600,300.00	(393,593.99)	34.43%
Sanitation Expenses	28,547.21	155,887.65	532,392.00	(376,504.35)	29.28%
SANITATION NET REVENUES (EXPENSES)	23,793.31	50,818.36	67,908.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	2,973.36	86,521.39	654,000.00	(567,478.61)	13.23%
Flag Pole Memorial Expenses	205.00	205.00	1,236,100.00	(1,235,895.00)	0.02%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	2,768.36	86,316.39	(582,100.00)		
AQUATICS					
Aquatics Revenue	4,090.86	108,649.04	209,376.00	(100,726.96)	51.89%
Aquatics Expenses	5,950.22	15,806.39	209,376.00	(193,569.61)	7.55%
AQUATICS NET REVENUES (EXPENSES)	(1,859.36)	92,842.65	-		

	APRIL	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 40%
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	3,262.67	411,789.08	692,568.00	(280,778.92)	59.46%
Library/Civic Center	73,205.75	216,378.54	727,468.00	(511,089.46)	29.74%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(69,943.08)	195,410.54	(34,900.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	453,948.27	2,767,176.75	4,335,344.00	(1,568,167.25)	63.83%
Police Services Consolidated	327,133.87	1,415,397.29	4,419,003.00	(3,003,605.71)	32.03%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	126,814.40	1,351,779.46	(83,659.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	6,542.62	12,455.85	23,600.00	(11,144.15)	52.78%
Van Lieshout Rec Center Expenses	1,111.67	3,833.68	34,919.00	(31,085.32)	10.98%
VAN LIESHOUT NET REVENUES (EXPENSES)	5,430.95	8,622.17	(11,319.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	1,431.92	6,546.41	47,000.00	(40,453.59)	13.93%
Promotional Fund Expenses	-	63.27	40,400.00	(40,336.73)	0.16%
PROMOTIONAL NET REVENUES (EXPENSES)	1,431.92	6,483.14	6,600.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	484.08	6,793.62	-	(6,793.62)	#DIV/0!
American Rescue Fund Expenses	115,827.00	135,226.14	296,335.00	(15,913.09)	45.63%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	(115,342.92)	(128,432.52)	(296,335.00)		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	61.73	255.03	200.00	55.03	127.52%
Transportation Special Revenue Fund Expenses	-	-	29,818.00	(29,818.00)	0.00%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	61.73	255.03	(29,618.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	823.08	3,345.94	5,000.00	(1,654.06)	66.92%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	823.08	3,345.94	4,500.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	833.36	3,417.25	5,000.00	(1,582.75)	68.35%
Façade Renovation Grant Fund Expenses	-	(30.00)	750.00	(780.00)	-4.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	833.36	3,447.25	4,250.00		
NELSON CROSSING MAINTENANCE					
Nelson Crossing Maintenance Revenues	30.87	2,708.95	3,632.00	(923.05)	74.59%
Nelson Crossing Maintenance Expenses	-	-	3,505.00	(3,505.00)	0.00%
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	30.87	2,708.95	127.00		

	APRIL	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 40%
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	123,928.37	165,455.97	235,000.00	(69,544.03)	70.41%
Equipment Revolving Expenses	-	115,827.00	821,967.00	(706,140.00)	14.09%
EQUIPMENT NET REVENUES (EXPENSES)	123,928.37	49,628.97	(586,967.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	483.56	109,640.08	164,550.00	(54,909.92)	66.63%
Facility and Technology Fund Expenditures	18,462.91	38,865.51	181,550.00	(142,684.49)	21.41%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(17,979.35)	70,774.57	(17,000.00)		
FIRE STATION CONSTRUCTION					
Fire Station Construction Revenues	2,561.82	10,415.23	-	142,684.49	
Fire Station Construction Expenditures	5,869.00	5,869.00	600,000.00	(594,131.00)	0.98%
FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)	(3,307.18)	4,546.23	(600,000.00)	736,815.49	
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	98,906.76	1,404,494.27	1,766,150.00	(361,655.73)	79.52%
Tax Increment District 4 Expenses	862.26	460,466.14	1,348,808.00	(888,341.86)	34.14%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	98,044.50	944,028.13	417,342.00		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	2,026.82	301,713.59	417,698.00	(115,984.41)	72.23%
Tax Increment District 5 Expenses	20,988.52	59,514.31	303,511.00	(243,996.69)	19.61%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(18,961.70)	242,199.28	114,187.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	160,168.62	1,921,107.54	2,090,586.00	(169,478.46)	91.89%
Tax Increment District 6 Expenses	7,650.67	79,506.49	1,821,594.00	(1,742,087.51)	4.36%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	152,517.95	1,841,601.05	268,992.00		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	16,821.60	626,957.25	698,000.00	(71,042.75)	89.82%
Tax Increment District 7 Expenses	69,310.65	155,924.73	3,898,325.00	(3,742,400.27)	4.00%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(52,489.05)	471,032.52	(3,200,325.00)		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	4,033.07	99,649.51	105,000.00	(5,350.49)	94.90%
Tax Increment District 8 Expenses	5,593.26	74,429.72	1,662,194.00	(1,587,764.28)	4.48%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(1,560.19)	25,219.79	(1,557,194.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	1,656.44	12,273.28	480,100.00	(467,826.72)	2.56%
Park Improvement Expenses	4,856.86	3,034.75	794,743.00	(791,708.25)	0.38%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(3,200.42)	9,238.53	(314,643.00)		
CONSTRUCTION FUND					
Special Assessment Revenue	193,385.09	400,852.13	118,403.00	282,449.13	338.55%
Capital Projects Revenue	(5,723.03)	103,980.46	152,102.00	(48,121.54)	68.36%
TOTAL CONSTRUCTION REVENUE	187,662.06	504,832.59	270,505.00	234,327.59	186.63%
Special Assessment Expense	93.07	398.80	189,956.00	(189,557.20)	0.21%
Construction Projects	3,204.95	3,892.38	119,015.00	(115,122.62)	3.27%
Administration Capital Projects	10,441.44	49,977.56	176,190.00	(126,212.44)	28.37%
TOTAL CONSTRUCTION EXPENSES	13,739.46	54,268.74	485,161.00	(430,892.26)	11.19%
CONSTRUCTION FUND NET REVENUES (EXPENSES)	173,922.60	450,563.85	(214,656.00)		

	APRIL	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 40%
SEWER					
Sewer Revenues	313,960.95	1,169,209.24	3,640,837.00	(2,471,627.76)	32.11%
Sewer Capital	402.84	2,638.90	16,009.00	(13,370.10)	16.48%
Sewer Financing	21,483.00	87,732.00	262,318.00	(174,586.00)	33.44%
Sewer Treatment	174,322.97	743,455.25	2,781,803.00	(2,038,347.75)	26.73%
Sewer Collection	18,947.16	57,630.25	228,570.00	(170,939.75)	25.21%
Sewer Customer A/R	7,881.18	45,715.24	170,092.00	(124,376.76)	26.88%
Sewer Admin and General	18,238.45	68,768.51	221,209.00	(152,440.49)	31.09%
TOTAL SEWER EXPENSES	241,275.60	1,005,940.15	3,680,001.00	(2,674,060.85)	27.34%
SEWER NET REVENUES (EXPENSES)	72,685.35	163,269.09	(39,164.00)		
WATER UTILITY					
Water Utility Revenues	202,548.30	837,298.50	2,963,472.00	(2,126,173.50)	28.25%
Water Capital Projects	-	4,040.37	16,593.00	(12,552.63)	24.35%
Water Financing	72,942.38	269,936.92	815,179.00	(545,242.08)	33.11%
Water Source	1,309.47	5,443.62	60,500.00	(55,056.38)	9.00%
Pumping	22,589.77	88,170.74	299,438.00	(211,267.26)	29.45%
Water Treatment	66,544.96	229,377.66	704,626.00	(475,248.34)	32.55%
Water Distribution	168,724.67	289,143.39	908,591.00	(619,447.61)	31.82%
Customer A/R	4,650.26	22,195.12	87,824.00	(65,628.88)	25.27%
Admin and General	12,191.93	71,882.77	207,294.00	(135,411.23)	34.68%
TOTAL WATER EXPENSES	348,953.44	980,190.59	3,100,045.00	(2,119,854.41)	31.62%
WATER NET REVENUES (EXPENSES)	(146,405.14)	(142,892.09)	(136,573.00)		
STORMWATER UTILITY					
Stormwater Revenue	125,420.57	469,934.17	2,394,785.00	(1,924,850.83)	19.62%
Stormwater Capital Projects	-	26,080.17	2,496,736.00	(2,470,655.83)	1.04%
Storm Financing	59,643.16	194,870.16	599,186.00	(404,315.84)	32.52%
Storm Pond Maintenance	15,732.89	36,609.42	175,345.00	(138,735.58)	20.88%
Storm Collection	13,363.68	58,869.59	169,262.00	(110,392.41)	34.78%
Storm Customer A/R	4,650.13	20,295.46	72,000.00	(51,704.54)	28.19%
Storm Admin and General	18,949.45	95,354.08	271,790.00	(176,435.92)	35.08%
TOTAL STORM EXPENSES	112,339.31	432,078.88	3,784,319.00	(3,352,240.12)	11.42%
STORMWATER NET REVENUES (EXPENSES)	13,081.26	37,855.29	(1,389,534.00)		

January and February tax settlement for collections to date have been recorded in various funds. Reminder State aids received in July and November. Permit revenue typically picks up more when weather is better for construction.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of April is a \$226,689 unrealized loss. The positive news is that interest earnings have escalated from previous stale markets.

Annual support for TIPSS (Court,) first and second quarter business insurance (various funds), Valley Transit quarterly aid that offsets local share is quarterly, and snow and ice higher due to winter months account for variances in expenses higher than 35%.

Landfill revenue for Sewer Utility is billed on a quarterly billing; the first quarter bills did not go out until May 3 as was waiting for data. Strength invoices have not been issued to Nestle and Bel Brands (April) and Oh Snap Pickling! (January to April) as waiting on data.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$238,000), Water Utility (\$450,000) and Stormwater (\$1,030,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Continued discussions for further revitalization in our downtown.
- Zoning compliance inspections and site inspections based on calls from the community.

TOP PRIORITIES FOR MAY 2024

- Administration will continue various day-to-day functions until the replacement has been onboarded. The new director starts on May 16th.

Call Type	Percentage
Structure Fire	0%
Mutual Aid	3%
Auto Accident	12%
Alarm Response	10%
Electric (Wire down, etc)	19%
Burning Complaint	3%
CO Call	14%
Miscellaneous	22%
Lift Assist	5%
Gas Leak	5%
Non-Structure Fire	7%
Water Rescue	0%

[illegible]

LCFD Incident Report - April 2024

Number of Incidents: 31

Incidents Last Year: 15

Year-to-Date: 73

Date	Time	Incident Number	Location	Description	Response	Vehicles
4/2/2024	17:46	24LC00043	902 W McKinley	Line down	Tighten wire to house	3621 - Engine
4/2/2024	19:08	24LC00044	800 Grand Ave	Line down	Provide safe zone, notify WE energies	3621 - Engine
4/2/2024	19:21	24LC00045	329 W Lincoln	Line down	Provide safe zone, notify WE energies	3621 - Engine
4/2/2024	19:57	24LC00046	532 Franklin St	Line down	Provide safe zone, notify WE energies	3621 - Engine
4/2/2024	11:07	24LC00047	Elm & American	Low hanging wire	Provide safe zone, notify WE energies	3621 - Engine 3641 - Aerial
4/3/2024	4:54	24LC00048	723 Bluff Ave	Line down	Tied off line	3621 - Engine
4/3/2024	6:41	24LC00049	312 Pierce Ave	Cable wire down	Cut and wrapped wire	3621 - Engine
4/3/2024	7:26	24LC00050	Truman Ct & Bohm Dr	Line sparking	WE energies confirmed line was dead, moved by pole	3621 - Engine
4/3/2024	8:13	24LC00051	3200 W Main St	Line down	Tied off line	3621 - Engine
4/3/2024	8:42	24LC00052	1717 Buchaana Street	Line down	Tied off line	3621 - Engine
4/3/2024	9:47	24LC00053	Elm & United	Low hanging wire	Knock off snow	3621 - Engine
4/3/2024	17:21	24LC00054	2125 W Evergreen	Transformer blew	Provide safe area until WE energies arrived to fix	3621 - Engine 3641 - Aerial
4/3/2024	19:25	24LC00055	2925 W Evergreen	Transformer blew, fire on top of pole	Provide safe area until WE energies arrived to fix	3621 - Engine 3622 - Engine 3671 - Squad
4/4/2024	6:48	24LC00056	Hwy 41 SB & Holland	Vehicle spun out and hit protective wires	Provide safe area until vehicle towed	3621 - Engine 3671 - Squad
4/4/2024	16:40	24LC00057	130 Patriot Drive	Too much chlorine and acid put in pool	Fumigate pool area, work with Appleton Hazmat to provide safe area	3621 - Engine 3622 - Engine
4/6/2024	15:29	24LC00058	409 E Main St	Low hanging wire	Tied off line	3621 - Engine
4/6/2024	20:46	24LC00059	1311 Miami Circle	Called in as rekindle in duplex	No incident, was a neighboring campfire - covered by Kimberly	Kimberly
4/8/2024	11:23	24LC00060	1402 Freedom Rd	High School - fire alarm	Investigate, nothing found	3621 - Engine 3641 - Aerial
4/9/2024	10:18	24LC00061	215 Ravine St	Carbon Monoxide detector sounding	Investigate, nothing found	3621 - Engine
4/11/2024	20:53	24LC00062	3532 Tulip Trail	Alarm sounding	Called off by 3601	3621 - Engine 3641 - Aerial
4/13/2024	6:46	24LC00063	200 Patriot Drive	Water flow alarm	Investigate, nothing found	3621 - Engine 3641 - Aerial
4/13/2024	14:28	24LC00064	45 Fox Point Drive	Grass fire reported	Investigate, nothing found	3621 - Engine
4/13/2024	23:55	24LC00065	1420 Washington St	Water line burst under unit	Turned valve off	3621 - Engine
4/15/2024	19:35	24LC00066	1301 Rosehill	CO detector sounding	Investigate, nothing found	3621 - Engine 3622 - Engine
4/19/2024	13:53	24LC00067	1420 Washington St	CO detector sounding	Generator running in unit, removed people, vented house	3621 - Engine 3641 - Aerial 3671 - Squad
4/22/2024	12:56	24LC00068	100 Van Buren St	Water rescue reported	Investigate, cancelled response, no incident	3621 - Engine
4/22/2024	14:08	24LC00069	800 Blackwell St	Smell of smoke in attic	Ventilated to assist Kaukauna	3622 - Engine
4/23/2024	11:54	24LC00070	E North Ave & Buchanan St	Car accident	Accident cleanup	3621 - Engine
4/24/2024	21:26	24LC00071	1201 Garfield Ave	Gas leak	Ventilated kitchen, closed valve	3621 - Engine 3641 - Aerial
4/25/2024	1:17	24LC00072	331 Pierce Ave	Low hanging internet cable	Tied off line	3621 - Engine
4/30/2024	19:13	24LC00073	810 Hartzheim Dr	Burning trash in barrel	Asked home owner to extinguish	3621 - Engine



FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Metro Anniversaries for May:

Chief Daniel Meister – 6 years

Officer Sam Pynenberg – 6 years

Officer Jacob Mocadlo – 2 years

Officer Logan Hietpas – 2 years

CSO Jayden Head – 1 year

Officer Cole Delvoye – 1 year

HIRING

Steven Jacobson has accepted a final offer of employment for the vacant police officer position. He is scheduled to graduate from the law enforcement academy at Fox Valley Technical College on May 17th. He would then start his training with us on May 20th.

We are conducting background investigations into a police clerk candidate and on an administrative manager candidate.

TRAINING

Officer Jason Seavey recently completed a two-week fire / arson investigator school at the National Fire Academy in Maryland. Seavey previously had experience as a fire fighter in the U.S. Air Force.

Sworn staff has participated in illegal drugs refresher training. Some of these drugs include:

Marijuana

Cocaine

Methamphetamine

Fentanyl

Heroin

Officer Serres is attending Emergency Vehicle Operations Course (EVOC) instructor training and will also be attending heavy truck enforcement training.

Officer Radka has attended Internet Crimes Against Children (ICAC) training. He will be conducting ICAC investigations with our other, ICAC certified investigator.

RECOGNITION / AWARDS

During an April 26th retirement recognition event for Lieutenant Mark Ulman and Clerk Fran Diedrick, State Representative Joy Goeben presented Lt. Ulman with a state citation recognizing his over 30 years of public safety service.



National Police Week is May 11th – 17th...

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community.

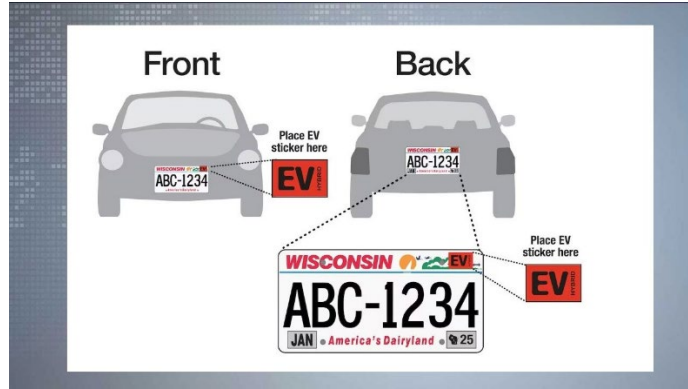
<https://nleomf.org/memorial/programs/national-police-week-2024/>

A black mourning band has a history going back to the 1600's. It was often worn on the upper arm to signify a person who was mourning the loss of someone they knew or cared for. Law enforcement wears a mourning band over their badge to symbolize the loss of a fellow officer in the line of duty. The blue line variant symbolizes law enforcement's stand between evil and the public they serve and protect.



FLEET

You may have started seeing some new stickers on various registration plates on some vehicles in our state. The State has mandated that electric and hybrid electric vehicles have special stickers on both the front and rear plates identifying the vehicle as being a electric or hybrid electric vehicle. The purpose of the stickers is to alert first responders of the potential dangers of the electrical systems when responding to a motor vehicle crash involving one of these types of vehicles. Our department currently has four hybrid electric vehicles – two patrol SUV's and two, non-patrol sedans.



FACILITIES

Dave Neumann is currently working on removing and replacing sections of the worn out / damaged tile flooring in the police department basement.

ADMINISTRATION

Upcoming / recent meetings:

Village Administrator Meeting – 5/2

Village of Kimberly Board Meeting 5/6

Metro Police K-9 Foundation Meeting – 5/9

Joint Police Commission Meeting – 5/14

FVMPD Department Meeting – 5/15

Village of Little Chute Board Meeting – 5/15

Metro Command Staff Meeting 5/16

Law Enforcement Academy Graduation – 5/17

The department has been receiving an influx of alcohol-related license applications from both villages. Applications are for individual operator's (bartender) licenses and alcohol business agent licenses for those businesses or organizations wishing to sell alcohol within the village. Some applications are for new applicants, and some are renewals. Our department conducts a background check on the applicants and the business to determine if there is a violation history. We then make *recommendations* as to issuance or denial.

CLERICAL

Below is some of the activity that our police clerk handled in April...

- Assisted 61 customer walk-ins at the front desk.
- Answered 124 calls; transferring 27 calls to the communications center, and provided information on ordinances, scams, services, etc. to 58 callers.
- Fulfilled 38 public requests for open records.
- Fulfilled 31 evidence requests for the District Attorney's office.

- Entered 45 parking citations into the records management system.
- Completed 10 background checks for operator licenses.
- Processed 33 referrals/in custody reports for the DA's office.
- Screened 27 code four calls for service.

SPECIAL EVENTS

STAFF ARE SCHEDULED TO WORK THE NUMEROUS SUMMER EVENTS IN BOTH VILLAGES.

THE DEPARTMENT WILL ONCE AGAIN BE HOSTING A *NATIONAL NIGHT OUT* EVENT ON TUESDAY, AUGUST 6TH FROM 5PM TO 8PM. AS PART OF OUR COMMUNITY ROTATION, THIS YEAR'S EVENT WILL BE HELD AT SUNSET PARK IN KIMBERLY.



POLICE • COMMUNITY PARTNERSHIPS

Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

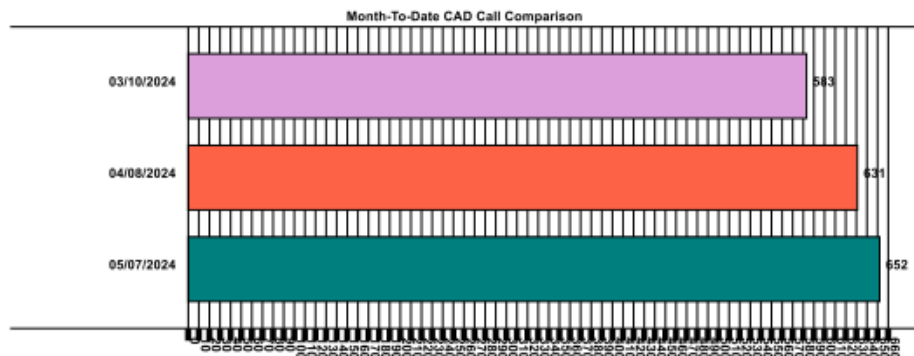
Month-To-Date CAD Received Calls

Call Nature	04/09/2024	03/11/2024	1 mo %	02/11/2024	2 mo %
	to 05/07/2024:	to 04/08/2024:	change:	to 03/10/2024:	change:
911 Misdialed	31	31	0.0%	34	-8.8%
Abandoned Vehicle	2	4	-50.0%	2	0.0%
Abdominal A-Adam Response	0	2	-100.0%	1	-100.0%
Abdominal C-Charlie Response	0	1	-100.0%	0	N/A
Accident in a Parking Lot	2	4	-50.0%	3	-33.3%
Accident with Injury	1	1	0.0%	0	N/A
Accident with Scene Safety	1	0	N/A	0	N/A
Accident with Spill Cleanup	0	0	N/A	1	-100.0%
Allergies C-Charles Response	0	1	-100.0%	0	N/A
Animal Bite	0	1	-100.0%	1	-100.0%
Animal Call	18	9	100.0%	12	50.0%
Assist Citizen or Agency	35	51	-31.4%	43	-18.6%
Bleeding B-Boy Response	0	0	N/A	2	-100.0%
Bleeding D-David Response	0	1	-100.0%	2	-100.0%
Breathing Problem C-Charles	0	0	N/A	1	-100.0%
Breathing Problem D-David	2	4	-50.0%	0	N/A
CO or Hazmat B-Boy	0	1	-100.0%	0	N/A
CO or Hazmat D-David	1	0	N/A	0	N/A
Carbon Monoxide Alarm	1	1	0.0%	0	N/A
Chest Complaint C-Charles	0	0	N/A	1	-100.0%
Chest Complaint D-David	3	0	N/A	0	N/A
Choking A-Adam Response	0	2	-100.0%	0	N/A
Civil Matter Assist	0	0	N/A	2	-100.0%
Civil Process	16	5	220.0%	7	128.6%
Crime Prevention	28	31	-9.7%	37	-24.3%
Damage to Property	6	1	500.0%	1	500.0%
Diabetic Issue C-Charles	1	0	N/A	1	0.0%
Disturbance	17	14	21.4%	15	13.3%
Domestic Disturbance	2	1	100.0%	2	0.0%
Drug Complaint	5	4	25.0%	0	N/A
Emergency Committal	0	0	N/A	1	-100.0%

Village of Little Chute Monthly Report – April 2024

Fainting A-Adam	1	0	N/A	0	N/A
Falls A-Adam Response	3	3	0.0%	1	200.0%
Falls B-Boy Response	4	3	33.3%	3	33.3%
Falls D-David Response	1	0	N/A	2	-50.0%
Fire Alarm Commercial	2	2	0.0%	2	0.0%
Fire Alarm Residential	1	0	N/A	0	N/A
Fire Unauthorized Burning	1	0	N/A	0	N/A
Fire Vegetation or Grass	2	0	N/A	1	100.0%
Follow Up	27	25	8.0%	17	58.8%
Fraud Complaint	4	2	100.0%	2	100.0%
Graffiti Complaint	1	0	N/A	0	N/A
Harassment	9	1	800.0%	4	125.0%
Hazard in Roadway	11	16	-31.2%	14	-21.4%
Hazardous Material Team Call	0	1	-100.0%	0	N/A
Headache C-Charles Response	1	1	0.0%	0	N/A
Heart Problem C-Charles	0	1	-100.0%	1	-100.0%
Heart Problem D-David	1	0	N/A	3	-66.7%
Jail GPS Checks	9	17	-47.1%	7	28.6%
Juvenile Complaint	10	8	25.0%	7	42.9%
Law Alarms - Burglary Panic	7	6	16.7%	3	133.3%
Lost or Found Valuables	5	3	66.7%	2	150.0%
MABAS Incident	0	1	-100.0%	0	N/A
Medical Assistance No Injury	4	3	33.3%	7	-42.9%
Medical Pre-Alert	3	2	50.0%	1	200.0%
Missing Person	1	0	N/A	0	N/A
Motorist Assist	17	18	-5.6%	24	-29.2%
Natural Gas or Propane Leak	1	0	N/A	1	0.0%
Noise Complaint	2	2	0.0%	3	-33.3%
Ordinance Violation	11	13	-15.4%	5	120.0%
Overdose C-Charles	0	0	N/A	1	-100.0%
PNB E-Edward Response	2	2	0.0%	0	N/A
Parking Enforcement	20	14	42.9%	14	42.9%
Parking Request	0	0	N/A	1	-100.0%
Pregnancy D-David	1	0	N/A	0	N/A
Reckless Driving Complaint	16	17	-5.9%	16	0.0%
Restraining Order Tracking	5	1	400.0%	2	150.0%
Retail Theft	1	0	N/A	0	N/A
Runaway Juvenile	2	1	100.0%	1	100.0%
Scam	4	2	100.0%	3	33.3%
School Safety	21	15	40.0%	20	5.0%
Seizure A-Adam Response	1	0	N/A	1	0.0%

Seizure B-Boy Response	0	0	N/A	1	-100.0%
Seizure C-Charles Response	0	2	-100.0%	1	-100.0%
Seizure D-David Response	1	1	0.0%	1	0.0%
Sex Offense	2	2	0.0%	5	-60.0%
Sick A-Adam	1	1	0.0%	3	-66.7%
Sick C-Charles	0	0	N/A	3	-100.0%
Sick D-David	3	0	N/A	0	N/A
Spill Cleanup	0	0	N/A	2	-100.0%
Stroke C-Charles	1	1	0.0%	0	N/A
Structure Fire Smoke or Flame	1	3	-66.7%	0	N/A
Suspicious Incident	11	13	-15.4%	6	83.3%
Suspicious Person	7	3	133.3%	6	16.7%
Suspicious Vehicle	4	13	-69.2%	4	0.0%
Testing Only	3	1	200.0%	1	200.0%
Theft Complaint	6	4	50.0%	2	200.0%
Theft of Automobile Complaint	0	1	-100.0%	1	-100.0%
Traffic Enforcement	3	4	-25.0%	4	-25.0%
Traffic Stop	145	145	0.0%	160	-9.4%
Transport Accident B-Boy	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	3	1	200.0%	1	200.0%
Trespassing	5	1	400.0%	1	400.0%
Truancy	2	3	-33.3%	0	N/A
Unconscious D-David	2	0	N/A	2	0.0%
Unknown Problem B-Boy	0	0	N/A	1	-100.0%
Unlocked or Standing Open Door	9	6	50.0%	0	N/A
Vacant House Check	0	2	-100.0%	0	N/A
Vehicle Accident	12	14	-14.3%	7	71.4%
Vehicle Lockout	5	5	0.0%	2	150.0%
Violation of Court Order	4	7	-42.9%	3	33.3%
Wanted Person or Apprehension	3	0	N/A	5	-40.0%
Water Problem	1	0	N/A	0	N/A
Water Rescue	1	0	N/A	0	N/A
Welfare Check	32	33	-3.0%	23	39.1%
Wire Down	1	14	-92.9%	0	N/A





**Little Chute
Public Library**

Gerard H. Van Hoof Memorial



April Library Report

HIGHLIGHTS

- Our new part-time Library Assistant has completed training and is settling in.
- Summer Reading programs have been scheduled and school visits will occur next month.
- Adoption of an updated Meeting Space policy for the library.
- Megan Kloeckner served on the panel at the High School for the Senior Portfolio presentations.
- Staff have completed their shelving training and are working to clean up our collections before summer begins.
- Storage files were ordered for the shared staff workspace.
- Working with the Kimberly library on our joint copier lease as it will be expiring later this year.
- Total circulation is up 8.28% from the same period last year, and computer use is up 16.6%.

UPCOMING GOALS

- Continue to prepare for summer programs.
- Continue to clean out and organize storage spaces in the library.
- Megan Kloeckner and Taylor Weinfurter will attend the Wisconsin Association of Public Libraries (WAPL) Conference in Stevens Point.
- Continue to work on hiring employees to bring the library back up to full staff.
- Continue to work on cleaning up the Library of Things collection.

Park, Rec & Forestry and Facilities

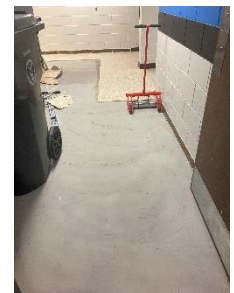
APRIL HIGHLIGHTS

- Awarded bid and contract for Splash Pad Construction.
- Continued to prepare planters for Spring Flowers.
- Drained pool and prepping for start up
- Reviewed park facilities for Spring start up
- Ash Tree and Stump Removal RFPs made public.
- Mulch Ordered
- CIP review and submission
- Establish Park Planning Committee agenda items
- Prepared for Park Restrooms to open for public & daily cleaning schedule.
- Prepared for Spring sports at baseball fields.
- Continued to set up vendors for the Market on Main.
- Replace flooring in basement of Safety Center.
- Implement Pickleball courts at Doyle Park.
- Registration for spring/summer rec programs began online & in office 4/1.
- Prepped for start of spring Archery – targets & equipment, room clearing by crew.
- Held Chute-ing Stars Dance Team parent/dancer meeting and team tryouts the second week of April.
- Proclamations presented to Chute-ing Stars Dance Team and LCHS Dance Team at 4/17 board meeting for their season accomplishments.
- Booked of fields for practices & games for High School Baseball, LC Diamond Club baseball/softball leagues, LC Blue Jays, HOVSA, and Ultimate Frisbee.
- Final prep for Arbor Day observance planting. Event held on 4/26 at Legion Park with LC Elementary School 4th Grade Students & teachers. Discussed benefits of trees, planted a tree, and each student received pine tree sapling to take home.
- Planning for summer staff May bloodborne training & meeting.
- Planning for Men's Softball – schedules, softballs, umpires, DP2 portable toilet
- Planning for Jets Football – team registration packet, trainer, baseline testing, equipment ordering

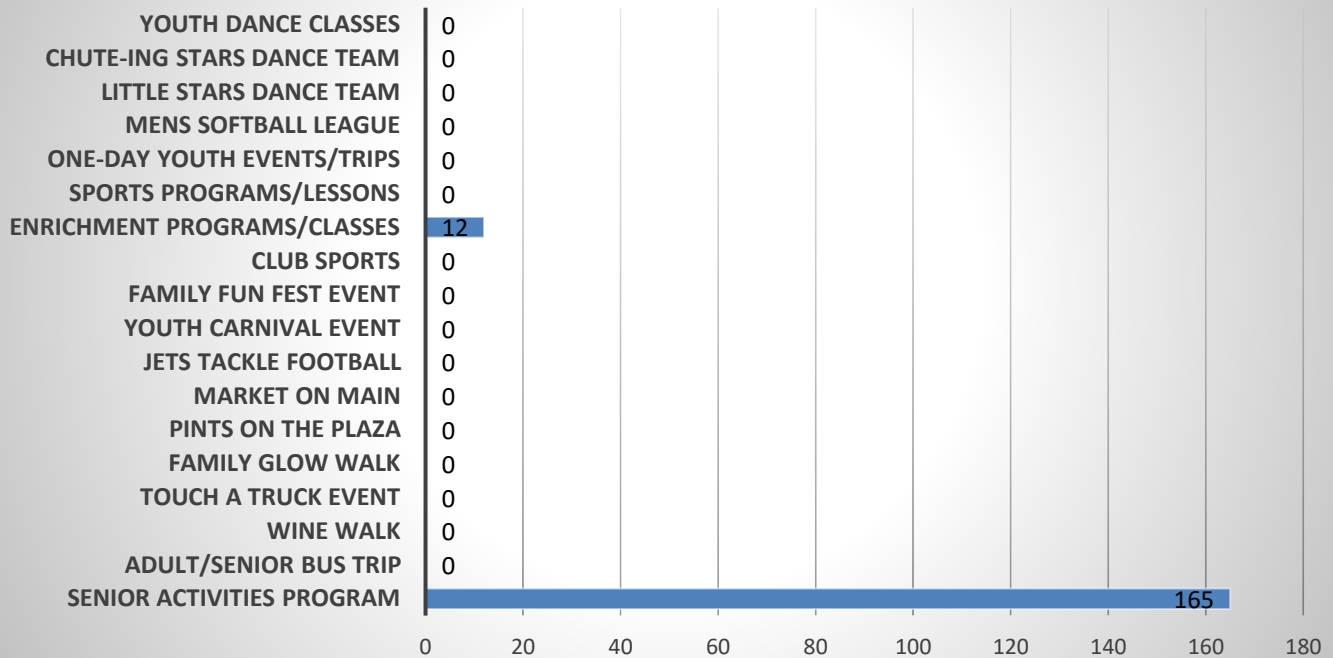


TOP PRIORITIES FOR MAY

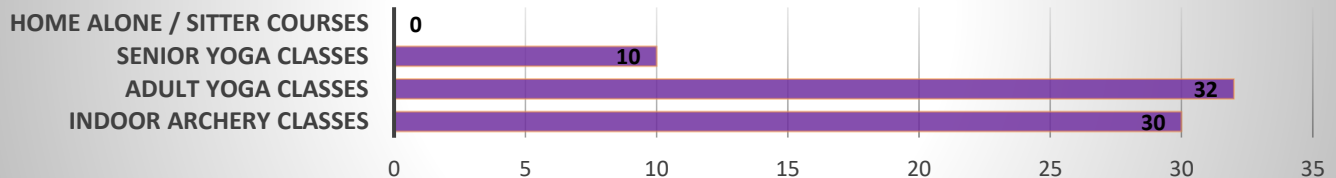
- Prep work to ball diamonds for scheduled games.
- Locate, paint, and install nets on soccer fields.
- Planning for Cheese Fest grounds setup.
- Planning for swim lesson signup, concession stand items, & pool opening.
- Paint Cheese Fest band stage.
- Prep pool for fill and operation by 5/22.
- Plant Village planters with Spring Flowers.
- Install Kayak Launch and Renting unit.
- Final prep for first night of Men's Thursday Night Softball League games at Doyle on 5/2.
- Final prep for Home Alone Sitter Class on 5/4.
- Complete Jets Football Registration Packets early May & plan for coach/player/parent meeting 5/19.
- Final prep for summer Staff Training & Meeting on the evening of 5/22.
- Planning for rec staff CPR/FirstAid/AED training the first week of June.
- Planning for start of summer recreation programs in June.



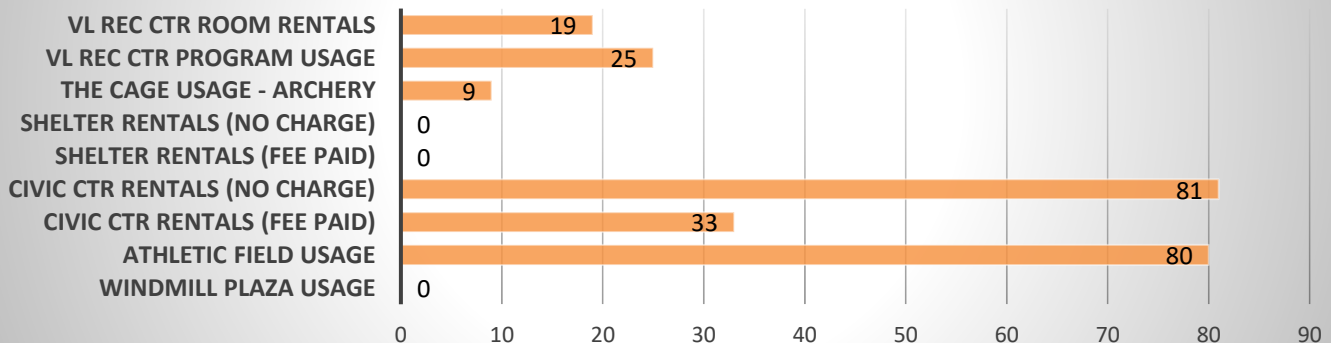
2024 Y-T-D PROGRAM PARTICIPATION

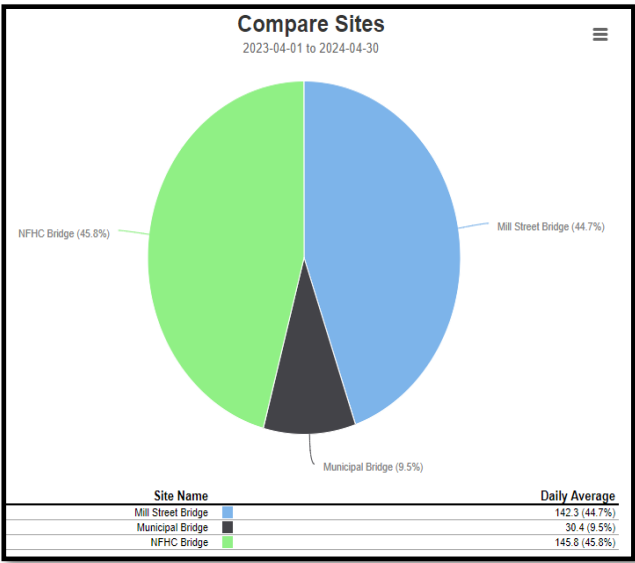
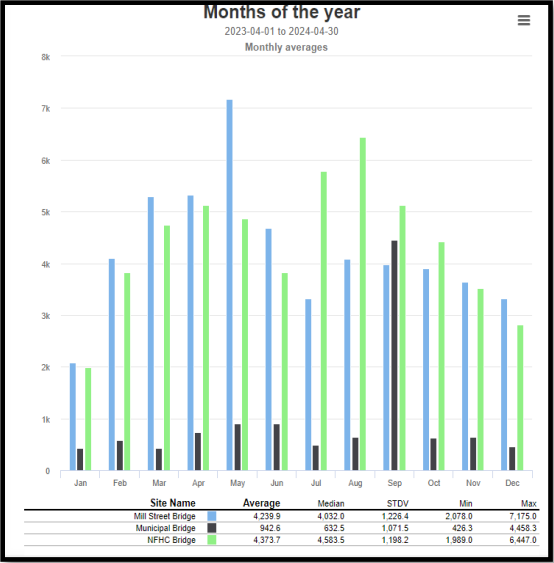


2024 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



2024 Y-T-D SHELTER/FACILITY/FIELD USAGE





GRAND TOTAL*		
Mill Street Bridge	Municipal Bridge	NFHC Bridge
173,305	194,720	151,442
*6.15.12 to 4.30.23		

Montly Total			
Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2024-04-01	60	1	82
2024-04-02	18	1	10
2024-04-03	72	3	23
2024-04-04	59	1	26
2024-04-05	250	27	212
2024-04-06	545	40	452
2024-04-07	218	5	196
2024-04-08	294	20	222
2024-04-09	169	6	127
2024-04-10	321	15	326
2024-04-11	120	3	72
2024-04-12	121	6	115
2024-04-13	386	28	426
2024-04-14	443	4	509
2024-04-15	311	4	345
2024-04-16	104	0	68
2024-04-17	40	0	31
2024-04-18	129	0	65
2024-04-19	107	0	70
2024-04-20	110	0	100
2024-04-21	363	6	407
2024-04-22	199	16	204
2024-04-23	216	8	130
2024-04-24	264	10	147
2024-04-25	243	30	248
2024-04-26	94	7	97
2024-04-27	286	8	228
2024-04-28	103	1	23
2024-04-29	254	8	137
2024-04-30	253	14	145
	6152	272	5243

Department of Public Works

Monthly Report – April 2024

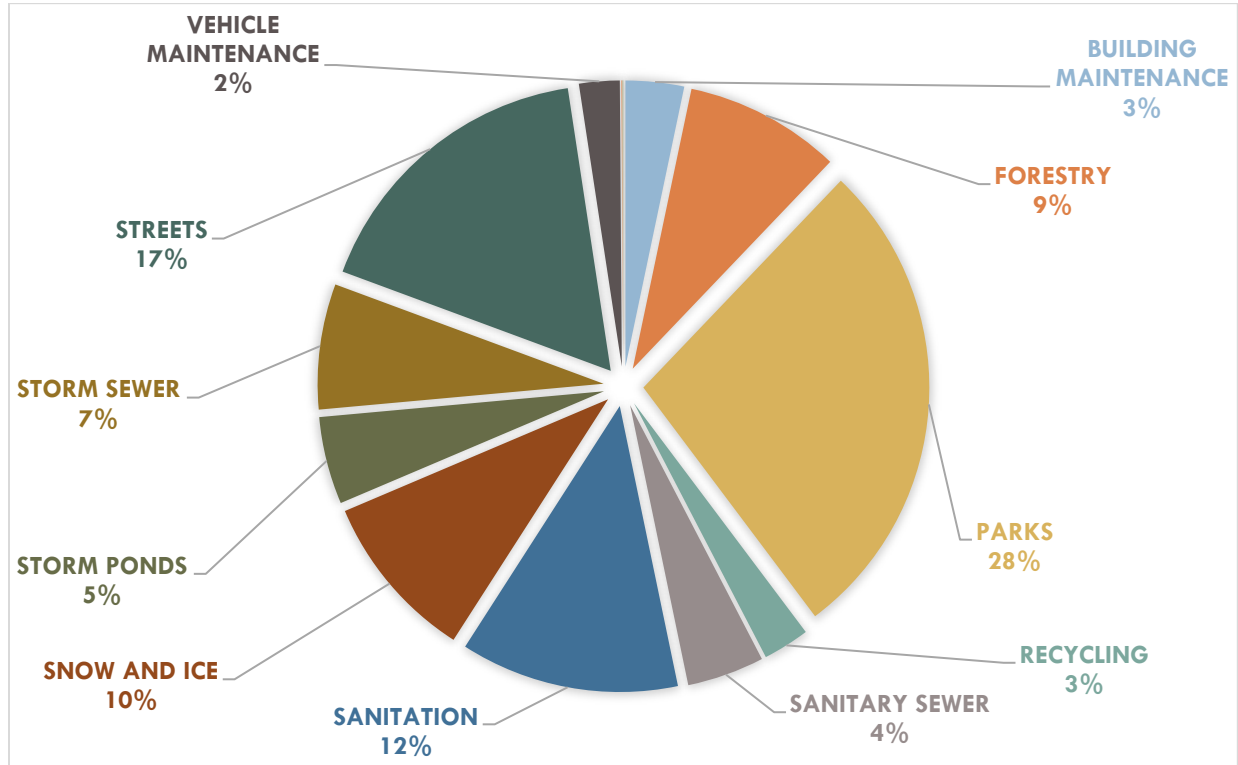
Highlights

- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Bulky pickup, extra bags of refuse, and metal items occurred during the last week of the month.
- Staff cleaned trash racks and checked outfalls.
- 643 yard waste site cards were renewed by the end of March.
- Plowed, hauled out snow and salted Village streets on April 3rd and 4th.
- Restored sod along Village owned sidewalks.
- Trained two new employees in automated refuse trucks.
- Temporary stop signs were built and placed on the intersection of Elm and Taylor.
- Installed new dead-end guardrail on Tampa Way.
- Continued patching potholes throughout the Village.

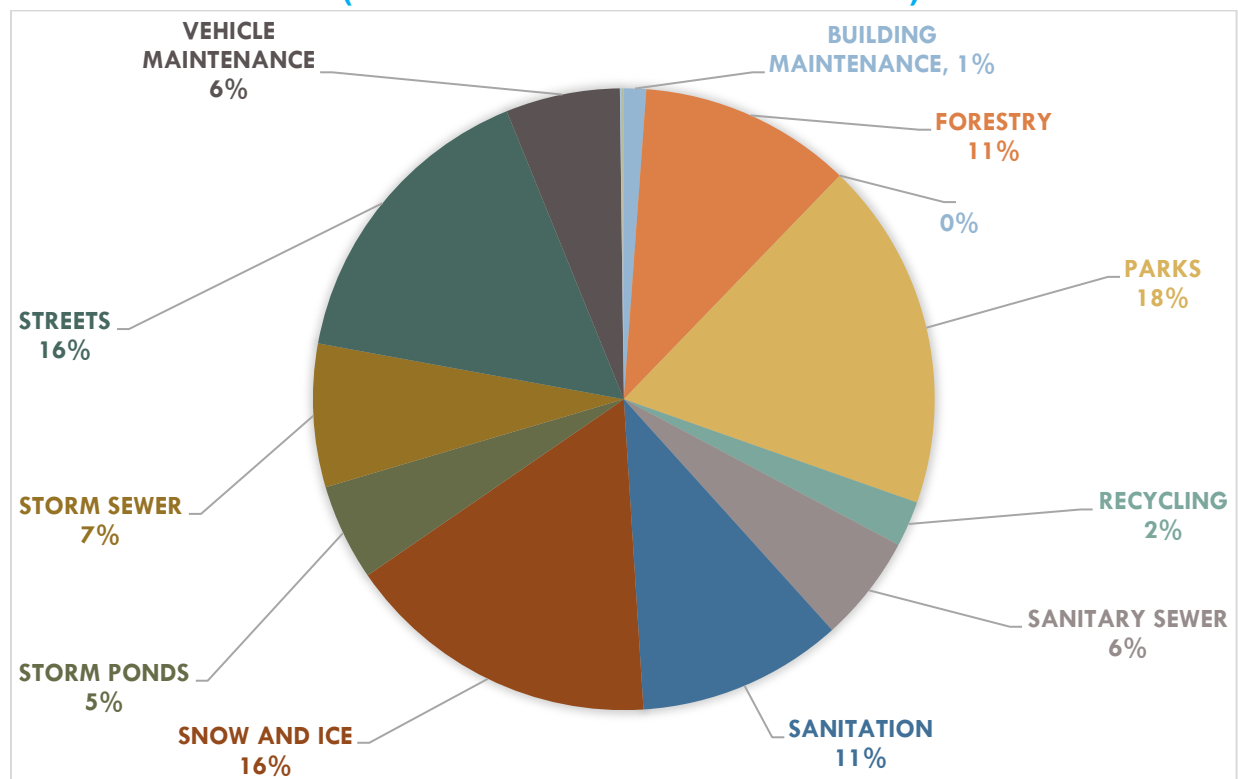
Top Priorities for May

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Gather information for the Compliance Maintenance Annual Report (CMAR), due to the Wisconsin Department of Natural Resources by June 30, 2024.

April 2024 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Monthly Report: 2024 Utility Projects – April

April 2024 - Utility Installation and Abandonments			
<i>W. Evergreen Drive, Village of Little Chute</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
Furnish and Install 1 " Water Service	LF (EA)	133.0 (4.0)	133.0 (4.0)
SANITARY SEWER	Units	Installed	Abandoned/Removed
Reconstruct Exist. 4' Dia. Sanitary Sewer MH	VF	5.5	5.5
Sanitary Lateral Extension	LF	22.0	---
Furnish & Install 4" San. Lateral Spot Repair	EA	1.0	1.0
STORM SEWER	Units	Installed	Abandoned/Removed
Furnish & Install 12" Storm Sewer	LF	41.0	---
Furnish & Install 18" Class III RCP Storm Pipe	LF	382.0	---
Furnish & Install 24" Class III RCP Storm Pipe	LF	250.0	---
Furnish & Install 30" Class III RCP Storm Pipe	LF	398.0	---
Furnish & Install 36" Class III RCP Storm Pipe	LF	394.0	---
Furnish & Install 42" Class III RCP Storm Pipe	LF	410.0	---
Furnish & Install 48" Class III RCP Storm Pipe	LF	412.0	---
Furnish & Install 4 Ft. Dia. Standard Precast Storm MH	VF (EA)	9.31 (2.0)	---
Furnish & Install 5 Ft. Dia. Standard Precast Storm MH	VF (EA)	22.73 (4.0)	---
Furnish & Install 6 Ft. Dia. Standard Precast Storm MH	VF (EA)	23.26 (3.0)	---
Furnish & Install 8 Ft. Dia. Standard Precast Storm MH	VF (EA)	23.69 (3.0)	(1.0)

West Evergreen Drive - Utility Project

Don Hietpas & Sons has been awarded the 2024 utility contract on West Evergreen Drive. Project includes approximately 3,025 lineal feet of 12-inch to 48-inch diameter storm sewer main, 180 lineal feet of 6" pvc storm sewer laterals, 102 vertical feet of 4' to 8' standard precast storm manholes, and 32 total catch basins/storm sewer inlets. The sanitary sewer and water mains will remain in place; limited sanitary

construction includes sanitary manhole reconstruction and miscellaneous sanitary lateral abandonments and spot repairs. Water construction is limited to water main and related fittings to replace or relocate existing fire hydrants, 13 locations will also receive new 1-1/4" polyethylene water services and fittings. Crews worked to complete the miscellaneous spot repairs and relocations for the sanitary sewer and water main portions of the project, crews also worked on replacing the existing copper water services with the new polyethylene water services and related fittings. April utility construction was predominantly installation of the new storm sewer mainline.

Top Priorities for May 2024

West Evergreen Drive - Utility Project

Crews have completed the installation of the mainline storm sewer and continue working on storm sewer laterals, catch basins, and inlets.

West Evergreen Drive - Paving Project

Vinton Construction has been awarded the 2024 paving contract for West Evergreen Drive. A pre-construction meeting was held on March 12th, the anticipated start date for Vinton Construction on Evergreen Drive is scheduled for July 15th.

Founders Estates Subdivision - Utility Project

Crews have completed construction of the public utilities. Frederickson has completed the road grading in preparation for future road construction. The road base course has been placed to the proposed subgrade elevation for both Free Pass and Founder's Way. Crews from Frederickson will be completing the overall site grading for the subdivision, swales have been constructed, excess clay material remains and will be hauled off-site. Vinton Construction has been contracted by the Developer to construct the concrete street, street construction is expected to be completed in 2024, no date is scheduled at this time. Village Staff are in talks with the Development team regarding the timing of the concrete street pavement, more information will be provided as it becomes available. The contractor for the first residential home/duplex has broken ground, construction is underway.

Miscellaneous:

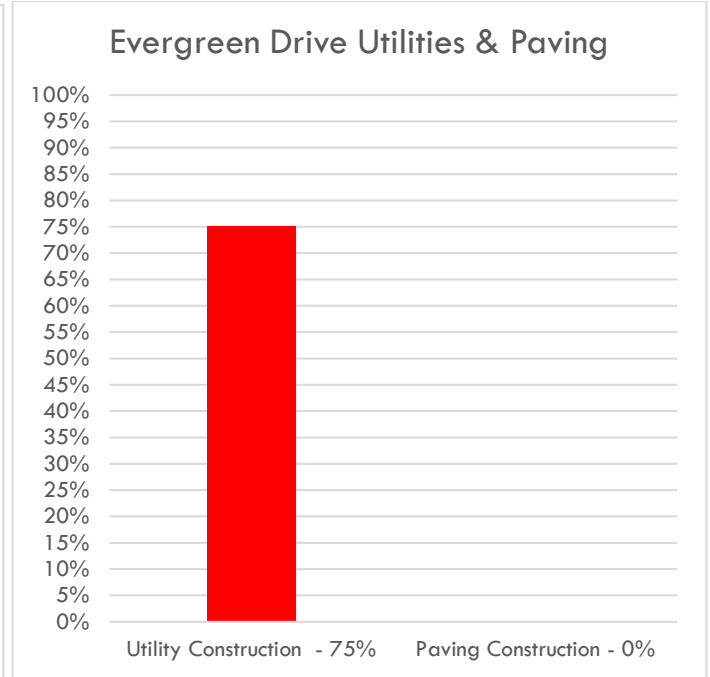
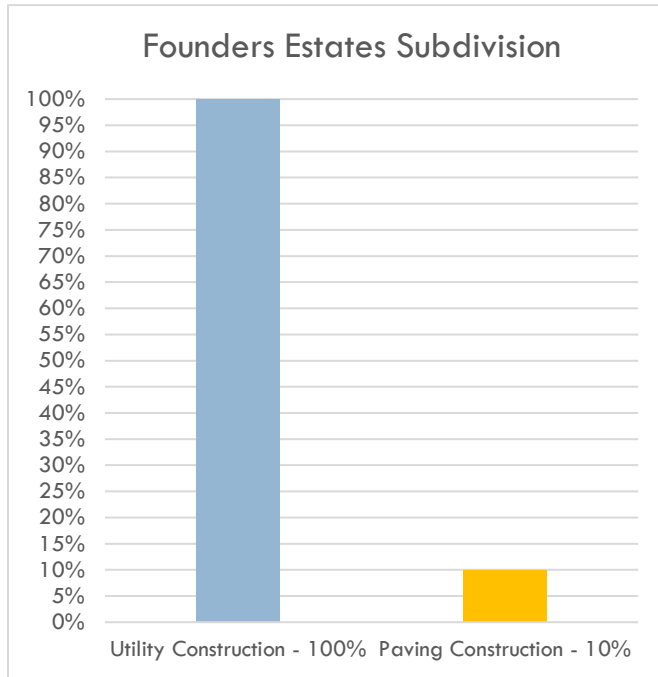
Engineering Staff continues work on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandenbroek Road. Work to document and inspect on-site construction (utilities) efforts as well as construction administration and management.

Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff has worked with Milbach Construction to administer final quantities and pay application to complete project closeout. A final punch-list will be created this spring to address any remaining items.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or

AT&T construction process. Staff are working with Bug Tussel on permitting their proposed fiber project which will impact the Village on Rosehill Road and Holland Road.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on any questions related to the ongoing audit, preparing documents and cost estimates for future CIP projects, and assisting Parks Dept. with upcoming construction projects.



MINUTES OF THE REGULAR BOARD MEETING OF MAY 1, 2024

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Rosie Sprangers, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
EXCUSED: Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Director of Parks, Rec and Forestry
Kent Taylor, Director of Public Works
Fox Valley Metro Police Chief Meister
Megan Kloeckner, Library Director
Laurie Decker, Village Clerk
Chuck Taylor, Village Attorney
Fire Chief Duane Nechodom
Matthew Woicek, Asst. Director of Public Works
EXCUSED: Megan Kloeckner, Library Director

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of April 17, 2024
2. Disbursement List
3. Special Event Permit – American Legion Memorial Day Parade

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Presentation – Annual Comprehensive Financial Report with Kerber Rose

Annual Financial Report was presented virtually by KerberRose; additional information can be found www.littlechutewi.org/77/Finance

Discussion/Action – Appleton FD/LCFD Auto Aid MOU

Administrator Bernhoft presented a memorandum of understanding between Little Chute and the City of Appleton in regard to Fire Departments. Chief Nechodom provided a high-level overview, city of Appleton and Little Chute will assist each other, leading to faster response times. Legal has reviewed and approved the

agreement.

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to approve the Appleton Fire Department Auto Aid Memorandum as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Award Bid and Contract for Splash Pad Construction

Director McDonald presented the Splash Pad Bid Award. One bid was received for the project from Vinton Construction with a total bid of \$575,619.07. The contractor appears to be a responsible bidder and qualified to perform the work. Direct Owner purchases of items such as security cameras, will save the Village money and ensure fit and function in the transition of the new park. This project overall is under budget by \$86,819. Blake Theisen of Parkitectre was available for questions. Trustee Van Deurzen asked for clarification on alternatives. Alternatives are project completion date extension, concrete pavement at 4", shade structures, dense graded basecourse. Alternate 2, 3, 4 are tied to upgrades to the playground and go together, per Blake Theisen. Trustee Sprangers asked for clarification on bids, only 1 was received were more expected. Director McDonald stated he was expecting more bids but were also notified the DOT submitted many concrete projects for the I41 expansion project drawing other contractors/bidders away from our project. Sprangers further questioned if this puts us at a non-competitive disadvantage. Theisen stated they did hope for additional contractors and reached out to several that typically submit bids on project like this. The DOT project pulled many of them away. He feels very confident in the numbers received by Vinton, they have done many similar projects in the past. He is very confident in their ability and fully recommends moving forward.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Harlow to award the bid for the Splash Pad Construction to Vinton for the amount of \$575,619.07 including alternates.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – I41 Overpass Sidewalk and Lighting

Assistant Public Works Director Matthew Woicek presented a request from the Wisconsin Department of Transportation on the addition of sidewalk and lighting infrastructure within the replacement bridge overpasses on Holland Rd, Vandenbroek Rd and Buchanan Rd due to I41 project. The DOT will be installing sidewalks on both sides of overpass at each location for a certain distance. The Village can install additional sidewalks on either or both sides of the overpasses with an additional cost. 80% funded by DOT, 20% funded by Village. Costs are included in the packet. If no sidewalks are installed at this time the DOT will grade out at no cost but will not share costs in the future, this is a one-time option. An opportunity exists to add lighting to the overpasses as well. The DOT would have approximately 50% cost share on that option, but additional conversations are needed with DOT and utilities. Utility companies are indicating they will not maintain light fixtures installed by DOT and they could be turned back to the village for maintenance. No funding would exist if the Village chose to wait and install at a later date.

Trustee Harlow asked if the DOT had recommendation on what type of sidewalk they wanted, as they are paying 80% are there requests from the DOT. Woicek stated it is entirely up to us, the Village can install whatever we want. Trustee Harlow asked how far the sidewalk would have to run, will the DOT pay for 80% of the entire length. Woicek stated no, 80% is only for the distance shown on the map, essentially the project limits of the overpass extension. In the future the Village would have to look at additional sidewalk project to connect. Woicek stated no decision is needed today, this item is for consideration more information on the lighting portion will come in the future. Trustee Harlow stated he has a hard time justifying sidewalks on both sides but does not see enough foot traffic. He would support one side, especially with Evergreen trail project coming up. Evergreen Trail is a great amenity to residents; sidewalks provide access and lighting should be included. Trustee Sprangers asked for more information on the costs to make the sidewalks connect, on either side. Trustee L. Van Lankvelt stated he sees value on Buchanan and Holland and would like to see sidewalks on both sides and lighting as that is our policy. President Vanden Berg suggested looking at each overpass individually along with costs and would like to take advantage of the DOT paying 80%. Trustee Peterson stated the majority of the area is industrial and did not see very much residential traffic in the area to justify sidewalks. Public Works Director Taylor stated this is the cheapest it will ever be, but a commitment to putting sidewalks on both ends is needed. This would also include maintenance, including snow removal. A decision would be needed on

Holland and Vandenbroek relatively soon, pending information from the DOT it should be ready for the May 15th Board Meeting. Buchanan Rd is not scheduled until 2026 allowing for more time.

No Action Taken

Discussion/Action – DOT Letter of Support

Administrator Bernhoft presented a letter of support for the DOT to receive additional funding for the I41 project.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Harlow to send letter of support.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Outagamie County Landfill Firearm Discharge Request

Administrator Bernhoft presented a request for landfill seagull mitigation; representatives have requested to discharge firearms within their limits to cull seagulls. Special exceptions are permitted within our ordinance. Chief Meister is not imposed to the idea but would like to point out to the board before a decision is made. Our ordinance does allow special use hunting permits; however the ordinance specifically states the permits are only for the hunting of deer and geese, the birds they are hunting are not included in the ordinance. An amendment to the ordinance could take place or a special permit issued to allow for that exception (seagulls). The hunting permit form does not allow for a specific animal, perhaps a change to the permit would cover this issue. The board should consider the current ordinance states the permit can only be issued to residents of the Village, a minor issue that could be cleaned up/navigated for this instance. He is not opposed to the request but wants the board to understand what the ordinance allows for. Chief asked the county what the plan for the clean-up and collecting of carcasses. Craig Van Groll, from solid waste department addressed several questions. They would only be taking seagulls within the landfill, all taken gulls would be disposed of on-site in the landfill. Should any leave the property it would be cleaned up immediately and disposed of in the landfill. He noted the USDA has issued a federal permit through the department of Fish and Wildlife that allows them to take up to 800 seagulls every year. Trustee Peterson asked about village liability on this.

Chief stated the permit issued does require all following all state laws and DNR regulations. Van Groll stated the county risk advisor is aware of the process and is in favor along with the insurance company. Trustee Van Duerzen asked how many people would be using firearms. Van Groll stated two individuals, himself and environmental maintenance tech, both have hunter safety. Only two people would have access to firearm, kept in locked safe in a locked office. This would take place during active hours 7:30 am – 3:30 pm. Mon – Friday, the same hours used for an audible deterrent for the birds. Trustee Harlow asked if they had a federal permit that allows them to shoot how would a village ordinance supersede that? Administrator Bernhoft stated the local ordinance states no discharge of firearms only with special exceptions. Harlow asked Chief if he thinks this would be effective? Chief stated he thinks it will be more effective than the ground procedure in place, basically a scare tactic. No difference than the deer culling process used in the Village. Van Groll stated several other tactics are being used, seagulls learn very quickly that no negative effects are coming from loud noises. He hopes to tie negative effects with the loud sounds. Nontoxic shot will be used. The shooting would take place mostly in the spring and fall. A hawk is brought in from Canada to deter seagulls, firearms would be used to continue the efforts.

No Action Taken, the ordinance will be updated and presented to the board for review and approval.

Discussion/Action – Appointments

Trustee David Peterson to Library Board

Trustee Don Van Duerzen to Park Planning Board

Moved by Trustee L. Van Lankvelt, seconded by Trustee Harlow to approve committee appointments

Ayes 6, Nays 0 – Motion Carried

Department and Officer Reports

MINUTES OF THE COMMITTEE OF THE WHOLE OF MAY 8, 2024

Call to Order: President Vanden Berg called the Committee of the Whole to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
Don Van Deurzen, Trustee
Brian Van Lankveldt, Trustee
Larry Van Lankvelt, Trustee
EXCUSED: David Peterson, Trustee
Rosie Sprangers, Trustee

Staff Present: Beau Bernhoft, Administrator, Lisa Remiker-DeWall, Finance Director John McDonald, Director of Parks, Rec and Forestry, Kent Taylor, Director of Public Works

Public Appearance for Items Not on the Agenda

None

Pine Street Workshop

Administrator Bernhoft provided a recap of the Pine Street project and previously discussed concepts for the space. Finance Director Remiker-DeWall provided budget updates, currently sits around \$1,229,000. Staff are asking for direction by the board on how to proceed with planning for the project. Trustee Van Deurzen does not want Pine Street to be closed down completely, it provides space and gives businesses an advantage. The board had previously voted to vacate Pine Street, Resolution 35, series 2020. Trustee Van Deurzen wants this to be “unvacated” and take advantage of the street. Cars continue to use the one-way street in the wrong direction. Parking spaces versus green space and costs were discussed. Updating and utilizing current parking lots and spaces was discussed. A retention pond may be necessary for this project, location and size to be determined based on scope of project. Business owners and public input will be utilized in this project and process. Maintenance of sidewalks, lots and grass area was discussed. Lighting in the area was discussed, prices and maintenance will be further researched. Engineering will work on designing a green space, parking lots and sidewalks with green space and bring back to the board for discussion.

Call for Unfinished Business

None

Items for Future Agenda

Discussion on overpass sidewalks and lighting

Adjournment

Moved by Trustee Van Durzen, seconded by Trustee Harlow to Adjourn the Regular Board meeting at 7:36 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE REGULAR BOARD MEETING OF MAY 1, 2024

Call to Order: President Vanden Berg called the Committee of the Whole to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
Don Van Deurzen, Trustee
Brian Van Lankveldt, Trustee
Larry Van Lankvelt, Trustee

EXCUSED: David Peterson, Trustee
Rosie Sprangers, Trustee

Staff Present: Beau Bernhoft, Administrator, Lisa Remiker-DeWall, Finance Director John McDonald, Director of Parks, Rec and Forestry, Kent Taylor, Director of Public Works

Public Appearance for Items Not on the Agenda

None

Pine Street Workshop

Administrator Bernhoft provided a recap of the Pine Street project and previously discussed concepts for the space. Finance Director Remiker-DeWall provided budget updates, currently sits around \$1,229,000. Staff are asking for direction by the board on how to proceed with planning for the project. Trustee Van Deurzen does not want Pine Street to be closed down completely, it provides space and gives businesses an advantage. The board had previously voted to vacate Pine Street, Resolution 35, series 2020. Trustee Van Deurzen wants this to be “unvacated” and take advantage of the street. Cars continue to use the one-way street in the wrong direction. Parking spaces versus green space and costs were discussed. Updating and utilizing current parking lots and spaces was discussed. A retention pond may be necessary for this project, location and size to be determined based on scope of project. Business owners and public input will be utilized in this project and process. Maintenance of sidewalks, lots and grass area was discussed. Lighting in the area was discussed, prices and maintenance will be further researched. Engineering will work on designing a green space, parking lots and sidewalks with green space and bring back to the board for discussion.

Call for Unfinished Business

None

Items for Future Agenda

Discussion on overpass sidewalks and lighting

Adjournment

Moved by Trustee Van Durzen, seconded by Trustee Harlow to Adjourn the Regular Board meeting at 7:36 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - May 15, 2024

Payroll & Payroll Liabilities - May 9, 2024	\$301,284.92
Prepaid Invoices - April 26, 2024	\$45,381.65
Prepaid Invoices - May 3, 2024	\$10,711.41
Prepaid Invoices - May 10, 2024	\$283.83

CURRENT ITEMS

Bills List - May 15, 2024	\$1,028,432.88
---------------------------	-----------------------

Total Payroll, Prepaid & Invoices	\$1,386,094.69
--	-----------------------

The above payments are recommended for approval:

Rejected: _____

Approved: May 15, 2024

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ABBOT, JAKE				
1-210371-14	OVERPAYMENT - UTILITY ACCT # 1-210371-14	9.97	05/24	001-15000
Total ABBOT, JAKE:		9.97		
AMAZING GRACE YOGA AND WELLNESS LLC				
101	YOGA INSTRUCTOR - 4/5, 4/12, 4/19, 4/26	200.00	04/24	208-52900-204
Total AMAZING GRACE YOGA AND WELLNESS LLC:		200.00		
AMERICAN FIDELITY ASSURANCE				
D719727	VOLUNTARY BENEFITS - MAY	2,058.42	05/24	101-21367
Total AMERICAN FIDELITY ASSURANCE:		2,058.42		
AMPLITEL TECHNOLOGIES				
23277	EQUIPMENT DESTRUCTION	80.00	05/24	207-52120-221
23278	EQUIPMENT DESTRUCTION	100.00	05/24	207-52120-221
23435	MONTHLY BILLING - MAY	4,725.00	05/24	207-52120-204
23474	MANAGED SERVICES PACKAGE - MAY	5,850.00	05/24	404-57190-204
23506	PC INSTAL	1,427.53	04/24	404-57190-221
23511	5 NEW MDC SETUP/8 MDC UPGRADE TO WIN 11 P	2,540.00	04/24	207-52120-248
Total AMPLITEL TECHNOLOGIES:		14,722.53		
ANDERSON, SANDRA				
45014	REFUND SECURITY DEPOSIT	300.00	04/24	206-21235
45014	FORFEIT - FAILURE TO CLEAN PROPERTY	50.00	04/24	206-38211
Total ANDERSON, SANDRA:		250.00		
APPLETON TROPHY & ENGRAVING				
46085	2 AWARDS	322.02	04/24	207-52120-218
Total APPLETON TROPHY & ENGRAVING:		322.02		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
417949	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	158.00	04/24	206-55110-218
417949	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	158.00	04/24	101-51530-204
417973	PRE-EMPLOYMENT PHYSICAL, DRUG SCREEN &	215.00	05/24	207-52120-225
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		531.00		
ASSOCIATED APPRAISAL CONSULTANTS				
174114	ONLINE PARCEL POSTING	93.59	05/24	101-51530-208
174114	PROFESSIONAL SERVICES	2,041.67	05/24	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		2,135.26		
AT&T LONG DISTANCE				
8456268570424	MAR/APR CHARGES	8.00	04/24	101-51650-203
8456268570424	MAR/APR CHARGES	1.04	04/24	206-55110-203
8456268570424	MAR/APR CHARGES	15.60	04/24	207-52120-203
8456268570424	MAR/APR CHARGES	1.02	04/24	620-53924-203

Invoice	Description	Total Cost	Period	GL Account
Total AT&T LONG DISTANCE:		25.66		
AUTOZONE				
1973851079	ANTIFREEZE	29.38	04/24	101-53330-225
1973851526	EPOXY SYRINGE	10.07	04/24	207-52120-247
Total AUTOZONE:		39.45		
BAYCOM INC				
49720	REPAIR HEADSET	753.75	05/24	101-52200-247
Total BAYCOM INC:		753.75		
BEACON ATHLETICS				
592697	CHALKER & BASE PLUG REPLACEMENTS	659.00	05/24	101-55200-242
Total BEACON ATHLETICS:		659.00		
BREECHER, TIM				
45506	REFUND SECURITY DEPOSIT	50.00	05/24	101-21235
Total BREECHER, TIM:		50.00		
BUSTAMAMTE, MARIA				
44947	REFUND SECURITY DEPOSIT - CANCELLED	300.00	04/24	208-21235
44947	REFUND RENTAL FEE - CANCELATION	125.00	04/24	208-34401
Total BUSTAMAMTE, MARIA:		425.00		
CARRICO AQUATIC RESOURCES INC				
20242455	SUMMER WATER MGMT AGREEMENT 2024-PYMT	4,000.00	05/24	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		4,000.00		
CENTURY FENCE CO				
246763101	PICKLEBALL COURTS FENCE AND INSTALL	11,575.00	05/24	101-55200-204
Total CENTURY FENCE CO:		11,575.00		
CHARTER COMMUNICATIONS				
152871801050124	MAY SERVICE	217.44	05/24	101-51650-203
Total CHARTER COMMUNICATIONS:		217.44		
CINTAS				
4190891073	UNIFORM PREP	10.04	04/24	101-53330-213
4190891073	MATS & TOWELS	21.95	04/24	101-53330-218
4191605136	UNIFORM PREP	10.04	05/24	101-53330-213
4191605136	MATS & TOWELS	21.95	05/24	101-53330-218
Total CINTAS:		63.98		
CITY OF APPLETON				
12860	COUNTY FOAM BANK AGREEMENT	282.57	05/24	101-52200-218
14102	TRANSIT/LINK SERVICE -MAY	9,010.00	05/24	101-51780-233
14123	WEIGHTS & MEASURES -MAY	651.75	05/24	101-52050-204

Invoice	Description	Total Cost	Period	GL Account
Total CITY OF APPLETON:		9,944.32		
D & M FLOORING AMERICA				
CG402572	VINYL BASE & ADHESIVE	229.96	04/24	207-52120-242
Total D & M FLOORING AMERICA:		229.96		
DECKERS PROPERTIES				
1-292352-18	OVERPAYMENT - UTILITY ACCT # 1-292352-18	11.69	05/24	001-15000
Total DECKERS PROPERTIES:		11.69		
DONALD HIETPAS & SONS INC.				
2024001-2	2024 UTILITY CONSTRUCTION - WEST EVERGREE	469,144.08	05/24	417-51028-263
Total DONALD HIETPAS & SONS INC.:		469,144.08		
ENVISION SURFACES LLC				
7961	SINGLE ROLL TOP	318.00	04/24	207-52120-242
Total ENVISION SURFACES LLC:		318.00		
FERGUSON ENTERPRISES LLC #448 #1020				
8214081	PARK RESTROOM - 1 FLUSH VALVE	30.99	05/24	101-55200-242
8214081-1	PARK RESTROOM - 4 FLUSH VALVES	123.96	05/24	101-55200-242
8222593	C FEST SHELTER KITCHEN FAUCET	99.77	05/24	101-55200-242
Total FERGUSON ENTERPRISES LLC #448 #1020:		254.72		
FERGUSON WATERWORKS LLC #1476				
412519	SUPPLIES	7,427.69	04/24	620-53644-254
Total FERGUSON WATERWORKS LLC #1476:		7,427.69		
FINGER PUBLISHING INC				
BE213379	NOXIOUS WEEDS	94.00	04/24	101-53460-227
Total FINGER PUBLISHING INC:		94.00		
FINK, ROBERT				
45034	REFUND SECURITY DEPOSIT	300.00	05/24	208-21235
Total FINK, ROBERT:		300.00		
GARROW OIL				
373855	DIESEL FUEL	13.26	05/24	630-53442-247
373855	DIESEL FUEL	2.44	05/24	201-53620-247
373855	DIESEL FUEL	351.09	05/24	101-55200-247
373855	DIESEL FUEL	6.23	05/24	101-55440-247
373855	DIESEL FUEL	3.99	05/24	610-53612-247
373855	DIESEL FUEL	12.16	05/24	620-53644-247
373855	DIESEL FUEL	130.20	05/24	101-53330-217
Total GARROW OIL:		519.37		

Invoice	Description	Total Cost	Period	GL Account
HALRON LUBRICANTS INC				
1507790	DISPOSAL OF SHOP OIL	300.00	05/24	101-53330-217
Total HALRON LUBRICANTS INC:		300.00		
HART WASH LLC				
1016	POWER WASH DP STAGE, PAVERS, PICKLE BALL	1,275.00	05/24	101-55200-204
Total HART WASH LLC:		1,275.00		
HEART OF THE VALLEY				
043024MP	HOV METER PAYABLE - APRIL	3,030.00	04/24	610-21110
50824	WASTEWATER	174,237.97	04/24	610-53611-225
50824	FOG CONTROL	85.00	04/24	610-53611-204
Total HEART OF THE VALLEY:		177,352.97		
HEART OF THE VALLEY CHAMBER				
20321	50 ON THE FOX	500.00	05/24	101-56700-227
Total HEART OF THE VALLEY CHAMBER:		500.00		
HEARTLAND BUSINESS SYSTEMS				
692300H	APRIL BILL PRINT QNTY 3503	122.61	04/24	201-53620-206
692300H	APRIL BILL PRINT QNTY 3503	122.60	04/24	610-53614-206
692300H	APRIL BILL PRINT QNTY 3503	122.61	04/24	620-53904-206
692300H	APRIL BILL PRINT QNTY 3503	122.60	04/24	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		490.42		
HERRLING CLARK LAW FIRM LTD				
1Q/24 131-81Q	CITY OF KAUKAUNA VS HOVMSD	3,256.05	04/24	610-53614-262
1Q/24 132-01M	TRAFFIC MATTERS	10,676.30	04/24	101-51110-262
Total HERRLING CLARK LAW FIRM LTD:		13,932.35		
HIGHWAY LANDSCAPERS INC				
9857-2771	TAMPA WAY GUARDRAIL	363.00	05/24	101-53300-216
Total HIGHWAY LANDSCAPERS INC:		363.00		
IRANMANESH, NIKNAZ				
1-800516-01	OVERPAYMENT - UTILITY ACCT #1-800516-01	35.25	05/24	001-15000
Total IRANMANESH, NIKNAZ:		35.25		
JX ENTERPRISES INC				
14305296P	SPRINGS #30	129.63	04/24	101-53330-225
14305920P	BRAKE SHOES KITS #29	863.88	05/24	101-53330-225
14306445P	BRAKE SHOES KITS	321.64	05/24	101-53330-225
1463148S	FRONT BRAKE & MISC PARTS A/C REPAIR #6	9,715.25	05/24	101-53330-204
Total JX ENTERPRISES INC:		10,387.12		
K.R. WEST COMPANY INC.				
397768	AIR CHUCKS	11.45	05/24	101-53330-218

Invoice	Description	Total Cost	Period	GL Account
Total K.R. WEST COMPANY INC.:		11.45		
KERBERROSE SC				
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	2,433.00	04/24	101-51420-204
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	360.00	04/24	414-57400-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	77.00	04/24	415-57500-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	593.00	04/24	416-57600-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	186.00	04/24	417-57700-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	257.00	04/24	418-57800-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	115.00	04/24	206-55110-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	426.00	04/24	207-52120-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	2,838.00	04/24	610-53614-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	2,652.00	04/24	620-53924-262
366904	FINAL BILLING FOR 2023 FINANCIAL STATEMENT	4,813.00	04/24	630-53444-262
Total KERBERROSE SC:		14,750.00		
KLINK HYDRAULICS LLC				
37364	NOZZLE	35.30	05/24	204-55420-242
37460	PARTS # 46	234.20	04/24	101-53330-225
Total KLINK HYDRAULICS LLC:		269.50		
LAZER UTILITY LOCATING LLC				
1670	ELECTRIC LOCATES	11.00	04/24	101-53300-209
1670	SANITARY LOCATES	330.00	04/24	610-53612-209
1670	STORM LOCATES	539.00	04/24	630-53442-209
1670	WATER LOCATES	1,089.00	04/24	620-53644-209
Total LAZER UTILITY LOCATING LLC:		1,969.00		
LEE'S CONTRACTING/FABRICATING				
24944	LCFD AWARD	1,305.50	04/24	101-52200-219
Total LEE'S CONTRACTING/FABRICATING:		1,305.50		
LEXINGTON HOMES				
3-703406-00	NEW METER INSTALLED - 3603 CHERRYVALE	1,844.44	05/24	001-15000
Total LEXINGTON HOMES:		1,844.44		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20240430	MONTHLY SUBSCRIPTION	106.09	05/24	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LINCOLN CONTRACTORS SUPPLY INC				
96622	48" IP65 TECH LEVEL	339.00	05/24	101-51415-221
Total LINCOLN CONTRACTORS SUPPLY INC:		339.00		
LITTLE CHUTE ACE HARDWARE				
284185	US FLAG SET	35.99	04/24	101-52200-218
284199	MEAT CHRCH BBQ RB VOODOO, DW XP FLP DISC	36.97	04/24	101-52200-218
284255	BATTERIES & BATT PHOTO SMK/FIRE ALARM	50.97	04/24	101-52200-218
284432	SILICONE SEALANT TRAILER	12.99	04/24	610-53612-218

Invoice	Description	Total Cost	Period	GL Account
284436	SPECIALIST SILICONE	9.59	04/24	101-52200-218
284437	UTILITY KNIFE	27.98	04/24	101-53300-218
284450	PIPING - RELOCATING U8 SOCCER FIELDS	113.81	04/24	101-55200-242
284467	KEYS FOR DOG BAGS LOCK ON TRAILS	14.36	04/24	101-55200-218
284477	CABLE & FASTNERS - KAYAK LAUNCH	11.30	04/24	101-55200-242
284480	QUICK CAPLER SHOP	9.59	04/24	101-53330-218
284505	DOYLE BATHROOM REPAIR PARTS	14.58	04/24	101-55200-242
284519	DUCT TAPE	7.99	04/24	101-53330-218
284580	PROPANE FORKLIFT	53.47	05/24	101-53330-218
284582	FASTENERS SNOW PLOWS	1.19	05/24	101-53330-225
284583	LETTERS & NUMBERS #243	11.98	05/24	101-53330-225
Total LITTLE CHUTE ACE HARDWARE:		412.76		
MARCO INC				
36466993	MSB COPIER	79.39	04/24	101-53310-207
36466993	1ST FLOOR COPIER @ VH	592.16	04/24	101-51650-207
36466993	2ND FLOOR COPIER @ VH	426.44	04/24	101-51650-207
36466993	3RD FLOOR COPIER @ VH	382.66	04/24	101-51650-207
Total MARCO INC:		1,480.65		
MARKS, MELISSA				
44935	REFUND SECURITY DEPOSIT	300.00	05/24	206-21235
Total MARKS, MELISSA:		300.00		
MATTHEWS TIRE				
310022	NEW TIRES	646.00	05/24	207-52120-247
Total MATTHEWS TIRE:		646.00		
MENARDS - APPLETON EAST				
56061	SUPPLIES	34.93	04/24	101-51650-242
56343	CABLE TIES	20.00	05/24	101-55200-218
56343	CABLE TIES	19.99	05/24	101-55300-218
56687	MINERAL SPIRITS, MARKING PAINT, FLOOR TILE	287.88	05/24	207-52120-242
Total MENARDS - APPLETON EAST:		362.80		
MGD INDUSTRIAL CORP				
225855	SEWER CAMERA SCREWS	2.00	05/24	610-53612-251
225855	R/R DELINEATOR BOLTS	94.50	05/24	101-53300-218
Total MGD INDUSTRIAL CORP:		96.50		
MIDAMERICA BOOKS				
36509	BOOKS	275.40	04/24	206-55110-206
Total MIDAMERICA BOOKS:		275.40		
MIDWEST METER INC				
166285	CELLULAR LTE REMOTE	85,000.00	04/24	620-53644-301
Total MIDWEST METER INC:		85,000.00		

Invoice	Description	Total Cost	Period	GL Account
MISTELE, PAM				
45602	REFUND SECURITY DEPOSIT	300.00	04/24	206-21235
Total MISTELE, PAM:		300.00		
N.E.W COATINGS LLC				
42924	PARK BATH VAN LIESHOUT BATHROOM FLOORS EPOXY	3,610.00	04/24	101-55200-204
Total N.E.W COATINGS LLC:		3,610.00		
NEVCO SPORTS LLC				
258808	LEGION #2 CONTROLLER REPLACEMENT	827.49	05/24	101-55200-242
Total NEVCO SPORTS LLC:		827.49		
NORTHERN LAKE SERVICE INC				
2403133	VOC SAMPLES	161.58	05/24	620-53644-204
Total NORTHERN LAKE SERVICE INC:		161.58		
NOW YOGA AND WELLNESS LLC				
50824	YOGA CLASSES -4/29/24 & 5/6/24	100.00	05/24	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		100.00		
O'REILLY AUTOMOTIVE INC				
2043-440502	PLIERS/CRIMPER	39.98	04/24	101-53330-218
2043-440525	SHOP TOOL & FUSES	54.46	04/24	101-53330-218
2043-440606	TWO AIR FILTERS #23	39.22	04/24	101-53330-225
2043-441090	BRAKE PADS & ROTORS #82	206.08	04/24	101-53330-225
2043-441647	OIL FILTER #45	5.29	05/24	101-53330-225
2043-441666	OIL FILTER #86	5.29	05/24	101-53330-225
2043-441676	HEADLIGHT BLUB #41	33.83	05/24	101-53330-225
2043-442393	WIRE STRIPPER	11.99	05/24	101-53330-218
2043-442466	WIPER FLUID	21.30	05/24	101-53330-218
2043-442466	AIR FILTER #1	64.67	05/24	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		482.11		
OUTAGAMIE COUNTY TREASURER				
APRIL 2024	COURT FINES - APRIL	855.07	04/24	101-35101
Total OUTAGAMIE COUNTY TREASURER:		855.07		
PEPSI-COLA				
295407658	BEVERAGES	164.04	04/24	101-52200-211
Total PEPSI-COLA:		164.04		
PLESHEK OUTDOOR POWER				
83401	2 ECHO TRIMMERS & ATTACHMENTS	959.96	04/24	101-55200-221
83406	2 ECHO BRUSHCUTTER ATTACHMENTS & BLADE	331.94	04/24	101-55200-221
83462	4 ECHO BLADES	111.96	04/24	101-55200-221
Total PLESHEK OUTDOOR POWER:		1,403.86		

Invoice	Description	Total Cost	Period	GL Account
PLYMOUTH LUBRICANTS				
55877	OIL FOR SHOP	4,906.88	04/24	101-53330-217
Total PLYMOUTH LUBRICANTS:		4,906.88		
PORTER LEE CORPORATION				
30152	ANNUAL SOFTWARE SUPPORT 06/24-05/25	1,175.00	05/24	207-52120-204
Total PORTER LEE CORPORATION:		1,175.00		
QUALITY TRUCK CARE CENTER INC				
NT2742	WESTERN STAR VIN 5KKABPFE4SLVT3088	144,871.00	05/24	403-57324-303
Total QUALITY TRUCK CARE CENTER INC:		144,871.00		
RAY O'HERRON				
2296726	RETURNED HOLSTERS	311.97	05/24	207-52120-223
2296731	RETURNED HOLSTER	99.00	05/24	207-52120-223
2326486	9 MM LUGER & AMMUNITION	935.00	05/24	207-52120-223
Total RAY O'HERRON:		524.03		
REINDERS INC				
2723593	ROUND UP	158.00	05/24	101-55200-215
6050633	HYDRAULIC MOTOR #46	215.43	04/24	101-53330-225
Total REINDERS INC:		373.43		
RESQ ENVIRONMENTS LLC				
29	RTF - OPERATION LEVEL TRAINING	1,670.00	04/24	101-52200-201
Total RESQ ENVIRONMENTS LLC:		1,670.00		
RG INSPECTIONS LLC				
1068	PLUMBING INSPECTION - 2220 BOHM DR	425.25	04/24	101-52050-204
Total RG INSPECTIONS LLC:		425.25		
RIESTERER & SCHNELL INC				
2597873	MISC PARTS #155	38.18	05/24	101-53330-225
Total RIESTERER & SCHNELL INC:		38.18		
SCHNEIDER, KAITLYN				
45036	REFUND SECURITY DEPOSIT	300.00	05/24	206-21235
Total SCHNEIDER, KAITLYN:		300.00		
SIGNCOUNTRY				
20407	DECALS - AMERICA FLAG, LCFD NAME & # DECA	391.30	04/24	101-52200-213
Total SIGNCOUNTRY:		391.30		
SKID & PALLET SERVICE				
19734	DOYLE PARK - MULCH	600.00	04/24	101-55200-242

Invoice	Description	Total Cost	Period	GL Account
Total SKID & PALLET SERVICE:		600.00		
SPEEDY CLEAN DRAIN & SEWER				
82895	PUMPED THE GREASE TRAP LIB/CC	195.00	05/24	206-55110-243
Total SPEEDY CLEAN DRAIN & SEWER:		195.00		
SPLENDID CLEANING SERVICE LLC				
14176	MONTHLY CLEANING-LCFD	239.00	05/24	101-52250-243
14176	MONTHLY CLEANING-METRO	950.00	05/24	207-52120-243
14177	MONTHLY CLEANING-LIBRARY	1,425.00	05/24	206-55110-243
14178	MONTHLY CLEANING-MSB BUILDING	595.00	05/24	101-53310-243
14179	MONTHLY CLEANING-VILLAGE HALL	1,850.00	05/24	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STATE OF WI COURT FINES &				
APRIL 2024	COURT FINES - APRIL	3,350.77	04/24	101-35101
Total STATE OF WI COURT FINES &:		3,350.77		
STONERIDGE LITTLE CHUTE LLC				
21065711806	FOOD	8.00	04/24	101-52200-211
21070582051	FOOD	27.79	04/24	101-52200-211
22059520813	FOOD	100.34	05/24	101-52200-211
22066892036	FOOD & BEVERAGES	59.90	04/24	101-52200-211
23067300924	FOOD & BEVERAGES	13.38	04/24	101-52200-211
23068660630	FOOD	11.97	04/24	101-52200-211
23087462047	FOOD & BEVERAGES	124.21	04/24	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		345.59		
SUPERIOR CHEMICAL LLC				
389725	55 GAL FOAMING WASH & WAX	369.26	04/24	101-53330-218
Total SUPERIOR CHEMICAL LLC:		369.26		
SWINKLES TRUCKING & EXCAVATING CORP				
60523	PULVERIZED TOPSOIL	45.63	04/24	101-53300-216
60523	PULVERIZED TOPSOIL	45.62	04/24	620-53644-218
Total SWINKLES TRUCKING & EXCAVATING CORP:		91.25		
TANYA R CPR LLC				
540	YOUTH BABYSITTING CPR/AED COURSE	1,380.00	05/24	208-52900-204
Total TANYA R CPR LLC:		1,380.00		
TASK FORCE TIPS LLC				
9020995	REPAIRS - JUMBO BIV	225.00	04/24	101-52200-247
Total TASK FORCE TIPS LLC:		225.00		
THE FRAME WORKSHOP OF APPLETON INC				
90039169	FRAME - DIEDRICK RETIREMENT	413.20	04/24	207-52120-218

Invoice	Description	Total Cost	Period	GL Account
Total THE FRAME WORKSHOP OF APPLETON INC:		413.20		
THE POLICE AND SHERIFFS PRESS				
191705	RETIREMENT ID-ULMAN	32.60	04/24	207-52120-218
Total THE POLICE AND SHERIFFS PRESS:		32.60		
THE SHERWIN WILLIAMS CO				
12616	DOYLE BANDSTAGE PAINT	343.32	05/24	101-55200-242
Total THE SHERWIN WILLIAMS CO:		343.32		
THEDACARE LABORATORIES				
12100555043024	BLOOD DRAWS - APRIL	340.00	05/24	207-52120-204
Total THEDACARE LABORATORIES:		340.00		
T-MOBILE				
995055958042124	PHONE & MOBILE INTERNET	1,319.34	04/24	207-52120-203
Total T-MOBILE:		1,319.34		
TRILOGY CONSULTING LLC				
1712	WASTEWATER RATE STUDY	1,980.00	04/24	610-53614-204
Total TRILOGY CONSULTING LLC:		1,980.00		
VALLEY LIQUOR				
130105	BEVERAGES AND SUPPLIES	188.94	05/24	101-52200-211
131113	BEVERAGES AND SUPPLIES	188.94	05/24	101-52200-211
133100	BEVERAGES AND SUPPLIES	188.94	05/24	101-52200-211
Total VALLEY LIQUOR:		566.82		
VAN ZEELAND NURSERY				
101-04931-01	TERRACE & PARK TREE REPLACEMENTS	1,143.96	05/24	101-55440-215
Total VAN ZEELAND NURSERY:		1,143.96		
VANDERLOOP'S SHOES INC				
104-10079298	CODE RED STRUCTURE NFPA	720.00	04/24	101-52200-219
Total VANDERLOOP'S SHOES INC:		720.00		
VILLAGE OF COMBINED LOCKS				
MAY 2024	PROPERTY STORAGE AREA MONTHLY LEASE - M	790.67	05/24	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		790.67		
WE ENERGIES				
5012966234	PLANT #1 (100 WILSON ST)	189.85	04/24	620-53624-249
5012966234	STREET LIGHTS	1,081.53	04/24	101-53300-249
5012966234	200 E MCKINLEY ST - FVMPD	156.22	04/24	207-52120-249
5012966234	200 E MCKINLEY ST - FIRE DEPT	104.15	04/24	101-52250-249
5012966234	PUMP STATION @ EVERGREEN & FRENCH	122.36	04/24	620-53624-249
5012966234	DOYLE POOL	26.35	04/24	204-55420-249

Invoice	Description	Total Cost	Period	GL Account
5012966234	CROSSWINDS LED STREET LIGHTS	149.42	04/24	101-53300-249
5012966234	1401 E ELM DR	1,315.90	04/24	101-53310-249
5012966234	920 WASHINGTON ST	36.94	04/24	620-53624-249
5012966234	CIVIC CENTER (630 MONROE ST)	607.56	04/24	206-55110-249
5012966234	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	138.37	04/24	620-53624-249
5012966234	PLANT #2 1118 JEFFERSON ST	137.74	04/24	620-53624-249
5012966234	721 W ELM DR	140.54	04/24	208-52900-249
5012966234	108 W MAIN ST	423.44	04/24	101-51650-249
Total WE ENERGIES:		4,630.37		
WI DEPT OF JUSTICE				
202404-L4504T	BACKGROUND CHECKS APRIL	70.00	05/24	207-52120-218
Total WI DEPT OF JUSTICE:		70.00		
WI DNR-ENVIRONMENTAL FEES				
445170000-2024-1	MS4 PERMIT	1,500.00	05/24	630-53444-225
Total WI DNR-ENVIRONMENTAL FEES:		1,500.00		
WILZ, LISA				
45473	REFUND SECURITY DEPOSIT	300.00	04/24	208-21235
Total WILZ, LISA:		300.00		
Grand Totals:		1,028,432.88		

Report GL Period Summary

Vendor number hash: 466246
Vendor number hash - split: 640592
Total number of invoices: 153
Total number of transactions: 206

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,028,432.88	1,028,432.88
Grand Totals:	1,028,432.88	1,028,432.88

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2024 UTILITY REFUNDS (5485)							
1-222680-01	Invoi	FINAL ADJUSTMENT - 409 CLEVELAND AVE	31.39	Open	Non	04/24	001-15000
1-702935-06	Invoi	FINAL DUPLICATE 3665 CHERRYVALE K1	22.42	Open	Non	04/24	001-15000
3030098100	Invoi	FINAL ADJUSTMENT - LC# 1-283622-21	153.88	Open	Non	04/24	001-15000
Total 2024 UTILITY REFUNDS (5485):			207.69				
AMERICAN FIDELITY ASSURANCE (4885)							
2382748	Invoi	4/15/24 FLEX	1,956.49	Open	Non	04/24	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			1,956.49				
AT& T (409)							
9207887381041324	Invoi	APR/MAY SERVICE	17.58	Open	Non	04/24	207-52120-203
9207887381041324	Invoi	APR/MAY SERVICE	52.73	Open	Non	04/24	101-53310-203
9207887381041324	Invoi	APR/MAY SERVICE	17.58	Open	Non	04/24	204-55420-203
9207887381041324	Invoi	APR/MAY SERVICE	17.58	Open	Non	04/24	101-53310-203
9207887381041324	Invoi	APR/MAY SERVICE	70.31	Open	Non	04/24	620-53924-203
9207887381041324	Invoi	APR/MAY SERVICE	52.72	Open	Non	04/24	206-55110-203
9207887381041324	Invoi	APR/MAY SERVICE	52.72	Open	Non	04/24	101-53310-203
Total AT& T (409):			281.22				
CELLCOM (4683)							
191477	Invoi	ENGINEERING	150.97	Open	Non	04/24	101-51415-203
191477	Invoi	DPW	267.34	Open	Non	04/24	101-53310-203
191477	Invoi	PARKS	137.75	Open	Non	04/24	101-55200-203
191477	Invoi	REC	74.44	Open	Non	04/24	101-55300-203
191477	Invoi	FACILITIES	30.50	Open	Non	04/24	101-51650-203
191477	Invoi	INSPECTOR PHONE CHARGES	30.50	Open	Non	04/24	101-52050-203
191477	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	27.19	Open	Non	04/24	101-51530-203
191477	Invoi	ADMINISTRATION PHONE CHARGES	30.50	Open	Non	04/24	101-51400-203
191477	Invoi	STORM I-PADS	460.69	Open	Non	04/24	630-53442-218
191477	Invoi	STREETS I-PADS	47.18	Open	Non	04/24	101-53300-218
191477	Invoi	VEHICLE MAINTENANCE I-PADS	23.59	Open	Non	04/24	101-53330-218
191477	Invoi	SANITARY SEWER I-PAD	23.59	Open	Non	04/24	610-53612-218
Total CELLCOM (4683):			382.86				
DELTA DENTAL OF WISCONSIN (33)							
2135668	Invoi	MAY 2024 DENTAL	6,549.38	Open	Non	04/24	101-21345
2135668	Invoi	MAY 2024 VISION	463.04	Open	Non	04/24	101-21366
Total DELTA DENTAL OF WISCONSIN (33):			7,012.42				
KAUKAUNA UTILITIES (234)							
APRIL 2024	Invoi	SAFETY CENTER	671.44	Open	Non	04/24	207-52120-249
APRIL 2024	Invoi	SAFETY CENTER	447.63	Open	Non	04/24	101-52250-249
APRIL 2024	Invoi	VILLAGE HALL PLAZA	16.48	Open	Non	04/24	101-51650-249
APRIL 2024	Invoi	VILLAGE HALL	1,504.95	Open	Non	04/24	101-51650-249
APRIL 2024	Invoi	CIVIC CENTER	941.60	Open	Non	04/24	206-55110-249
APRIL 2024	Invoi	MUNICIPAL POOL	57.45	Open	Non	04/24	204-55420-249
APRIL 2024	Invoi	BALLFIELD DPI/SHED LIGHTS	159.95	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	DOYLE PARK STAGE	60.73	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	58.41	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	HEESAKKER PARK TRAIL	29.98	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	HERITAGE PARK	23.86	Open	Non	04/24	101-55200-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
APRIL 2024	Invoi	LEGION PARK RESTROOMS	280.28	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	VAN LIESHOUT PARK	281.73	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	VAN LIESHOUT BALLFIELD	178.30	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	VAN LIESHOUT PK SECURITY LT	58.03	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	LINCOLN AVE E HEESAKKER PARK	219.49	Open	Non	04/24	101-55200-249
APRIL 2024	Invoi	PUMP STATION JEFFERSON ST	1,126.74	Open	Non	04/24	620-53624-249
APRIL 2024	Invoi	#4 WELL EVERGREEN DRIVE	6,059.11	Open	Non	04/24	620-53624-249
APRIL 2024	Invoi	#3 WELL WASHINGTON ST	2,576.03	Open	Non	04/24	620-53624-249
APRIL 2024	Invoi	STEPHEN ST SIGN ACCT 282181-00	134.81	Open	Non	04/24	620-53624-249
APRIL 2024	Invoi	CANAL BRIDGE - NORTHSIDE	18.91	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	CANAL BRIDGE SOUTHSIDE	35.66	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	SECURITY LIGHT	10.90	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	SIGNALS/GRAND & MAIN	46.10	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	COMMUNITY BRIDGE LIGHTING	176.61	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	SIGNALS/MAIN & MADISON	47.95	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	CROSSING/MAIN & MONROE	16.48	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	STREET LIGHTING	8,883.12	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	SIGNALS/NORTH & BUCHANAN ACCT 260080-00	34.45	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	PATRIOT DR FLAG POLE ACCT 261328-00	25.35	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	SIGNALS/NE CORNER N & ELM ACCT 262812-00	72.53	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	STEPHEN ST SIGN ACCT 282181-00	16.48	Open	Non	04/24	101-53300-249
APRIL 2024	Invoi	1401 E ELM DR/NEW BUILDING	1,064.41	Open	Non	04/24	101-53310-249
APRIL 2024	Invoi	721 W ELM-REC CENTER	187.63	Open	Non	04/24	208-52900-249
APRIL 2024	Invoi	723 DEPOT ST	13.40	Open	Non	04/24	418-51225-249
APRIL 2024	Invoi	DOYLE PARK WELL	3,757.13	Open	Non	04/24	620-53624-249
APRIL 2024	Invoi	1800 STEPHEN ST STORM	716.19	Open	Non	04/24	630-53441-249
Total KAUKAUNA UTILITIES (234):			30,010.30				
MADISON NATIONAL LIFE (4857)							
1617637	Invoi	MAY 2024 LTD	891.17	Open	Non	04/24	101-21385
1617637	Invoi	MAY 2024 LIFE	346.10	Open	Non	04/24	101-21391
Total MADISON NATIONAL LIFE (4857):			1,237.27				
PREVEA360 HEALTH PLAN (5508)							
7936224	Invoi	ER COBRA - VANEVENHOVEN APR & MAY	3,928.00	Open	Non	04/24	101-53330-105
Total PREVEA360 HEALTH PLAN (5508):			3,928.00				
TIME WARNER CABLE (89)							
152837701041524	Invoi	APR/MAY SERVICE	219.99	Open	Non	04/24	207-52120-203
152871901041524	Invoi	APR/MAY SVC	145.41	Open	Non	04/24	207-52120-203
Total TIME WARNER CABLE (89):			365.40				
Grand Totals:			45,381.65				

Report GL Period Summary

Vendor number hash:37242

Vendor number hash - split:104523

Total number of invoices:12

Total number of transactions:67

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	45,381.65	45,381.65
Grand Totals:	45,381.65	45,381.65

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
2463537	Invoi	FLEX	1,956.49	Open	Non	04/24	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,956.49				
CITY OF APPLETON (68)							
14059	Invoi	AFG RADIOS	8,181.28	Open	Non	05/24	101-52200-221
Total CITY OF APPLETON (68):			8,181.28				
MARCO INC (3910)							
36396958	Invoi	MONTHLY COPIER LEASE-1493357 APRIL 2024	328.43	Open	Non	04/24	207-52120-207
Total MARCO INC (3910):			328.43				
MIDWEST PROTECTION SERVICES (3939)							
51468	Invoi	REPLACE 2 NAC BATTERIES	147.00	Open	Non	04/24	101-53310-204
Total MIDWEST PROTECTION SERVICES (3939):			147.00				
VERIZON WIRELESS (3606)							
9961623052	Invoi	APRIL SERVICE	98.21	Open	Non	04/24	620-53924-203
Total VERIZON WIRELESS (3606):			98.21				
Grand Totals:			10,711.41				

Report GL Period Summary

Vendor number hash:16408

Vendor number hash - split:16408

Total number of invoices:5

Total number of transactions:5

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	10,711.41	10,711.41
Grand Totals:	10,711.41	10,711.41

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AT & T (5080)							
287294953059X050	Invoi	MAR/APR SERVICE	248.83	Open	Non	05/24	101-52200-203
Total AT & T (5080):			248.83				
CELLCOM (4683)							
208935	Invoi	ACCT 009-15195429	35.00	Open	Non	05/24	207-52120-203
Total CELLCOM (4683):			35.00				
Grand Totals:			283.83				

Report GL Period Summary

Vendor number hash: 9763
Vendor number hash - split: 9763
Total number of invoices: 2
Total number of transactions: 2

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	283.83	283.83
Grand Totals:	283.83	283.83

MEMORANDUM OF UNDERSTANDING

HERITAGE PARKWAY TRAIL SYSTEM HYDRATION STATIONS

I. THE PARTIES

- 1.01 The Village of Little Chute, a Wisconsin municipal corporation, doing business at 108 West Main Street, Little Chute, Wisconsin, ("Village").
- 1.02 Zeitgeist285 LLC, d.b.a. Fleet Feet Fox Valley and its members Jeremy and Leah Schapiro, with a business address at 3404 West College Avenue, Appleton, Wisconsin (collectively "Fleet Feet").
- 1.03 The Village and Fleet Feet are referred to herein as the Parties.

II. THE RECITALS

WHEREAS,

- 2.01 The Village maintains a trail system throughout the Village including trails known as the Heritage Parkway Trail and the Heesakker Park Trail (collectively "Trails").
- 2.02 Fleet Feet is interested in setting up and staffing one (1) temporary hydration station for the purpose of providing water and/or sports drinks to trail users on the trails.
- 2.03 Fleet Feet will also provide trail users with Village provided handouts such as maps, program information and event information and assist the Village with obtaining counts regarding the trail use and types of use.

III. THE AGREEMENT

NOW, THEREFORE, after due consideration, the Parties mutually agree as follows:

- 3.01 The Recitals shall be incorporated herein and made a part of this Memorandum of Understanding ("Agreement").
- 3.02 This Agreement shall be effective from June 1, 2024, to September 30, 2024, but may be terminated sooner by either Party upon providing written notice to the other.
- 3.03 Fleet Feet shall provide one hydration station located along the Heritage Parkway Trail across from the wharf parking lot near the Mill Street entrance of Island Park.

- 3.04 The hydration stations shall be temporary structures and shall be provided for and paid for in their entirety by Fleet Feet. Each hydration station is to be in compliance with Village codes.
- 3.05 The hydration stations shall be placed, weather permitting, only on Saturdays from 6:30 a.m. to 10:30 a.m. during the term of this Agreement.
- 3.06 Fleet Feet will continuously staff the hydration stations during their hours of operation and shall provide trail users with water and/or sports drinks, paid for and supplied by Fleet Feet, in addition to trail information and event information.
- 3.07 Fleet Feet staff agrees to clean up any cups or other debris from the hydration stations left in the vicinity of the hydration stations as well as along the trail.
- 3.08 Fleet Feet agrees to volunteer this service and, as such, waives any charges to the Village or to trail users who participate in the hydration station's offerings. In exchange for this offering, Fleet Feet shall be permitted to display one sign at the hydration stations recognizing Fleet Feet as the sponsor of the hydration stations, provided said signs do not exceed eight (8) total square feet and complies with all Village codes governing signs and the display thereof.
- 3.09 Fleet Feet shall accurately document all trail use during staffing of the hydration stations. Types of uses to be documented and methods of documentation shall be provided to Fleet Feet by the Village. The documented information shall be submitted to the Parks, Recreation and Facilities Management Department on a monthly basis.
- 3.10 Fleet Feet shall provide proof of the insurance coverage specified in **Village of Little Chute Contractor Insurance**. Fleet Feet shall file with the Village's Parks, Recreation, and Forestry Director a Certificate of Insurance naming the Village, its officers, officials, and employees as additional insured and providing that the policy of insurance cannot be canceled or materially altered without providing the Village no less than thirty (30) calendar days' notice of such proposed cancellation or alteration.
- 3.11 The undersigned warrant and represent that they are authorized by their respective Party to enter this Agreement and bind said Parties to the terms also set forth herein.
- 3.12 Copies of this signed Agreement, electronic or otherwise, shall have the same force and effect as the original.

IV. SEVERABILITY CLAUSE

- 4.01 In the event any part of this Agreement is found to be illegal or unenforceable, said part shall be stricken from the Agreement and the Agreement interpreted as if that clause did not exist.

V. INDEMNIFICATION

- 5.01 For good and valuable consideration described and bargained for within this agreement, Fleet Feet agrees to indemnify, defend and hold harmless the Village and its officers, officials, employees and agents from and against any and all liability, loss, damage, expense, costs (including attorney fees) arising out of this agreement, caused in whole or in part by Fleet Feet, its officers, officials, employees, volunteers, agents or anyone for whose acts they may be liable, except where caused by the sole negligence or willful misconduct of the Village.

VI. EARLY TERMINATION

- 6.01 The Village reserves the right to terminate this agreement and all rights of Fleet Feet hereunder, early at any time prior to the expiration date in 3.02 in the sole discretion of the Village, with or without cause, as a means for the Village to exercise this right as it deems reasonable or necessary for the safety, health or general welfare of the Village and its residents.

IN WITNESS WHEREOF, the parties have caused the foregoing instrument to be executed in three (3) original counterparts on this ____ day of _____ 2024.

**ZEITGEIST258 LLC, d.b.a. FLEET FEET FOX VALLEY and its members
JEREMY and LEAH SCHAPIRO**

By: _____
Leah Schapiro

By: _____
Jeremy Schapiro

VILLAGE OF LITTLE CHUTE

By: _____
John McDonald, Director of Parks,
Recreation and Forestry & Facilities

Approved as to form:

Beau Bernhoft, Village Administrator

VILLAGE OF LITTLE CHUTE - INSURANCE REQUIREMENTS

Program: Fleet Feet | Trail Hydration Stations

The Service Provider shall not commence work on this program until proof of insurance required has been provided to the applicable department before the agreement is considered for approval by the Village of Little Chute.

It is hereby agreed and understood that the insurance required by the Village of Little Chute is primary coverage and that any insurance or self-insurance maintained by the Village of Little Chute, its officers, council members, agents, employees, or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing work and remain in force until the entire program is completed and the length of time that is specified, if any, in the contract or listed below whichever is longer.

I. INSURANCE REQUIREMENTS FOR ARCHITECT AND CONSULTING ENGINEER

A. Minimum Scope and Limits

1. Architects and Engineers Errors & Omissions Liability coverage, with a minimum limit of \$1,000,000 per claim, \$2,000,000 annual aggregate. This insurance is to be maintained for at least two years after completion of the project.
2. Commercial General Liability coverage with limits of no less than the following:
 - a. Each Occurrence Limit \$1,000,000
 - b. General aggregate limit (other than Products–Completed Operations) per project \$2,000,000
 - c. Products–Completed Operations aggregate per project \$1,000,000
 - d. Personal and Advertising Injury limit \$1,000,000
3. Automobile Liability coverage with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1–Any Auto basis.
4. Workers’ Compensation as required by the State of Wisconsin, and Employers Liability insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements.
5. Umbrella Liability providing coverage at least as broad as the underlying General Liability, Automobile Liability and Employers Liability coverages, with a minimum limit of \$2,000,000 each occurrence and \$2,000,000 aggregate.
6. Also, see requirements under Section IV.

II. INSURANCE REQUIREMENTS FOR CONTRACTOR—LIABILITY & PROPERTY

- A. Commercial General Liability coverage including coverage for Products Liability, Completed Operations, Contractual Liability, and XCU coverage with the following minimum limits:
- | | | |
|---|-------------|-------------|
| 1. General aggregate limit (other than Products–Completed Operations) | per project | \$2,000,000 |
| 2. Products–Completed Operations aggregate | per project | \$1,000,000 |
| 3. Personal and Advertising Injury | | \$1,000,000 |
| 4. Each Occurrence limit | | \$1,000,000 |
- B. Automobile Liability coverage at least as broad as Insurance Services Office Form #CA 00 01 07 97, with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1–Any Auto basis.
- C. Workers’ Compensation as required by the State of Wisconsin, and Employers Liability insurance with sufficient limits to meet underlying Umbrella Liability insurance requirements.
- D. Umbrella Liability providing coverage at least as broad as the underlying General Liability, Automobile Liability and Employers Liability, with a minimum limit of \$2,000,000 each occurrence and \$5,000,000 aggregate.
- E. Aircraft Liability and Watercraft Liability. If the project work includes the use of, or operation of, any aircraft or watercraft, then Aircraft, Helicopter and Watercraft Liability insurance must be in force with a limit of \$1,000,000 per occurrence for bodily injury and property damage.
- F. Property Coverage (to be provided by contractor)
1. Contractor shall determine amount of coverage perils and policy form necessary to complete project should a loss of any type occur and to meet requirements of the contractors bonding company, if any.
 2. Covered property will include property in transit, property stored on the project work sites, and property stored off the project work sites.
 3. The municipality, architect, engineer, contractor, and subcontractors will be added as loss payees to the policy.
- G. Also, see requirements under Section IV.

H. Bond Requirements

1. Bid Bond. The contractor will provide to the owner a Bid Bond, which will accompany the bid for the project. The Bid Bond shall be equal to 5% percent of the contract bid.
2. Payment and Performance Bond. If awarded the contract, the contractor will provide to the owner a Payment and Performance Bond in the amount of the contract price, covering faithful performance of the contract and payment of obligations arising thereunder, as stipulated in bidding requirements, or specifically required in the contract documents on the date of the contract's execution.
3. Acceptability of Bonding Company. The Bid, Payment and Performance Bonds shall be placed with a bonding company with a *Best's Insurance Reports* rating of no less than A and a Financial Size Category of no less than Class V.

III. INSURANCE REQUIREMENTS FOR SUBCONTRACTOR

- A. All subcontractors shall be required to obtain Commercial General Liability, Automobile Liability, Workers' Compensation, and Employers Liability insurance. This insurance shall be as broad as those noted for Contractor requirements contained in Section II. above.

IV. APPLICABLE TO ARCHITECTS, CONSULTING ENGINEERS AND CONTRACTORS

- A. Acceptability of Insurers. Insurance is to be placed with insurers who have a *Best's Insurance Reports* rating of no less than A and a Financial Size Category of no less than Class VI, and who are authorized as an admitted insurance company in the state of Wisconsin.
- B. The municipality, the municipality's elected or appointed officials, and employees shall be named as additional insured on all Liability policies for liability arising out of project work.
- C. Certificates of Insurance, Commercial General, Umbrella and Additional Insured Endorsements acceptable to the municipality shall be submitted prior to commencement of the work.
- D. Architect, Engineer, and Design Build Contractors shall warrant that no documents used for the project require Municipality to indemnify and / or hold harmless any party to the contract for any reason.
- E. Architect, Engineer, and Design Build Contractors shall warrant that the documents used for the project shall not contain any wording limiting the financial responsibility of the parties to the contract for damages arising from their negligence, act, error, or omission.

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 8, SERIES OF 2024

A RESOLUTION FOR THE VILLAGE OF LITTLE CHUTE TO ACCEPT A GIFT OF VACANT LAND TO BE USED FOR CONSTRUCTION OF A NEW VILLAGE FIRE STATION AND FACILITIES.

The Village of Little Chute Board of Trustees hereby adopt the Resolution set forth below for accepting a gift of vacant land to be used for construction of a new Village Fire Station and facilities associated therewith.

Resolved, that the Village shall accept the gift of real estate for the property legally described below subject to the terms and conditions of that Memorandum of Understanding Agreement required by the donor as a condition of making this gift. A copy of which agreement is attached hereto as **Exhibit A**, and Village Administrator Beau Bernhoft is hereby authorized to sign the Memorandum of Understanding attached on behalf of the Village.

Legal Description

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 30, 31, 32, 33, 34 and 35, of Block 49, 1990 AMENDMENT TO THE 1917 ASSESSOR'S PLAT, Village of Little Chute, Outagamie County, Wisconsin; EXCEPT that portion of said Lots 3, 4, 34 and 35 lying within the Certified Survey Map No. 2776, Outagamie County Registry.

This Resolution was adopted by requisite vote of the Village Board of Trustees on this 15th day of May 2024.

VILLAGE OF LITTLE CHUTE

By: _____

Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

Memorandum Of Understanding

PARTIES

The Village of Little Chute referred herein as "Village" and landowner identified as the Evelyn A. Hartwig Revocable Trust, u/a/d October 17, 2000, as amended (herein "Trust"), who are signing below, may be referred herein individually as "Party", or collectively as "Parties", for purposes of this Memorandum of Understanding ("MOU").

BACKGROUND RECITALS

WHEREAS, the Village has a need to acquire vacant land to construct and operate a new fire station ("Fire Station"); and

WHEREAS, the Trust has vacant land available, described on **Exhibit A** attached, consisting of 16 vacant lots, that is suitable for purposes of the proposed new Village Fire Station ("Subject Property"); and

WHEREAS, the Parties both recognize the Trust Subject Property will provide a very significant public safety benefit for the entire Village community and surrounding Fox Valley area.

THE AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises of the Parties to each other in this MOU, the Parties agree as follows:

DONATION OF SUBJECT PROPERTY

The Trust agrees to donate the Subject Property referenced on **Exhibit A** attached to the Village by Trustee's quit claim deed ("Deed") for the purpose of constructing and maintaining a new Fire Station within three years from the date of the donation.

The Trust will provide an owner's title insurance commitment ("Title Commitment") to the Village from First American Title Insurance Company/Evans Title Companies for review before deeding the Subject Property to assure the Subject Property is not subject to liens or encumbrances that are objectionable to the Village for the purposes the Subject Property is to be used.

The Trust will provide the title company a Certification of Trust form to enable the title company to insure the Deed to the Village from the Trust.

The Village agrees that the main purpose for which the Village shall use the Subject Property is for the construction of a new Fire Station.

The Parties will mutually cooperate with Evans Title Companies to complete the transaction. The Trust will pay for the title company's closing costs and real estate tax proration to date of transfer. Title insurance premiums relating to the Title Commitment shall be paid by the Village.

At the time of Plan Commission review and review by the Design Review Board, of the draft plans for the Fire Station, the Trust will also have an opportunity to review the draft plans and suggest potential changes, with the understanding that any changes needed will be at the discretion of Plan Commission and/or the Design Review Board.

DEED RESTRICTION

The Village understands that the Trust is making this donation conditioned upon a deed restriction being placed on the Subject Property that the Subject Property will never be zoned as an industrial district. Such restriction shall be included on the Deed and shall run with the land.

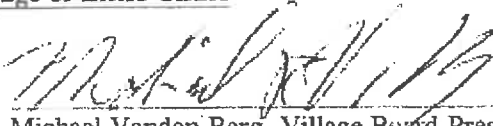
AMENDMENTS TO THIS MOU

This MOU may be supplemented or amended only by written instrument executed by all Parties affected by such supplement or amendment.

MISCELLANEOUS

This Agreement may be executed in counterparts, either by original signature or verified electronic signature, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. The headings in this Agreement are inserted for convenience of reference only and shall not constitute a part hereof.

Village of Little Chute

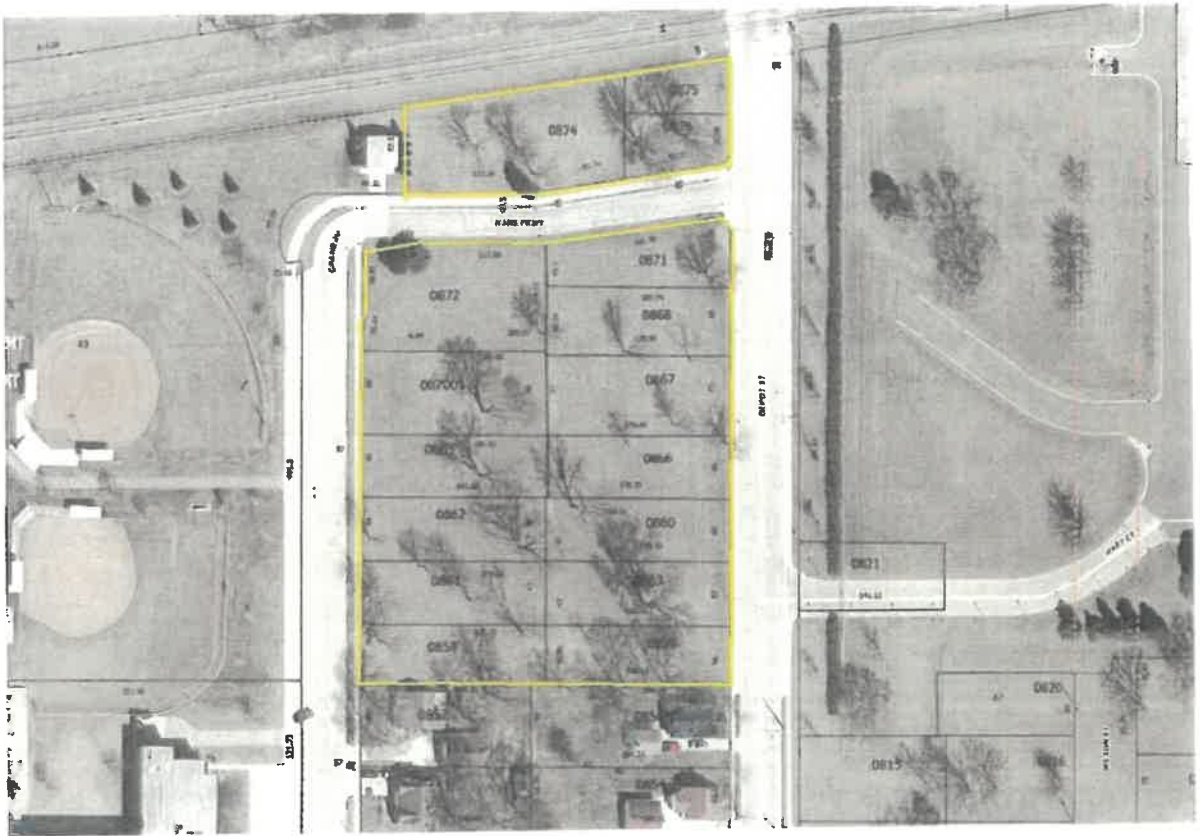
By: 
Michael Vanden Berg, Village Board President

By: _____
Beau Bernhoft, Village Administrator

Evelyn A. Hartwig Revocable Trust

By: 
Evelyn A. Hartwig, Trustee

EXHIBIT A



All properties located within the yellow boundary lines are referenced in this Agreement as Exhibit A.



Item For Consideration

For Board Review On: Wednesday, May 15, 2024
Agenda Item Topic: Diamond Club – Vendor Sales Request

Prepared On: Wednesday, May 7, 2024
Prepared By: John McDonald - DPRF

Report: Staff has been approached by Diamond Club for a request to have a shaved ice and cotton candy vendor at their tournament on June 21-23 and possibly during the July 12-14 tournament. The vendor would like to stake a tent down and leave up overnight at Legion through the tournament weekend(s). The company is licensed through Winnebago County Health Department, has a proper Certificate of Insurance, and would be responsible for any and all associated costs for locates.

Pursuant to Village Ordinance Sec. 32-1, the village board may grant permission for the sale of goods to any commercial organization if the sale would be in the best interest of those served.

Fiscal: None at this time.

Recommendation/Committee Action: Staff are requesting that Village Board approve Diamond Club Vendor Sales as presented.

Respectfully Submitted,

John McDonald
Parks, Recreation, & Forestry Director



Little Chute Diamond Club, Inc.

PO Box 96

Little Chute, WI 54140

littlechutediamondclub@gmail.com

May 8, 2024

Village of Little Chute
john@littlechutewi.org
108 W Main Street
Little Chute, WI 54140

RE: TOURNAMENT VENDORS

Hi John –

Please accept this letter as notice that the Little Chute Diamond Club is seeking to have 1-2 vendors present at each of our tournaments. The tournaments are held at Legion Park on the following dates:

June 14 – June 15, 2024 SOFTBALL
June 21 – June 23, 2024 BASEBALL
July 12 – July 14, 2024 BASEBALL
July 19 – July 20, 2024 SOFTBALL

The vendors we desire to have on site would offer our participants and their guests additional concession choices and personalized apparel options/sales. Each of the vendors offer a kickback/percentage of sales at the conclusion of each event which will be used for our youth baseball and softball programs.

Please reach out if you have any additional questions.

Thank you for your consideration,

Kristin Ginthum
LCDC Secretary / Treasurer



Item For Consideration

For Village Board Review On: 5/15/2024

Agenda Item Topic: I-41: Holland Road, Vandenbroek Road, and Buchanan Road Overpasses- Sidewalk & Lighting Infrastructure

Prepared: On: 5/15/2024

Prepared: Matthew Woicek, ADPW

Report:

The Wisconsin Department of Transportation (WisDOT) has requested a decision from the Village of Little Chute on the addition of sidewalk and lighting infrastructure within the replacement limits of the I-41 bridge overpasses at Holland Road, Vandenbroek Road, and Buchanan Road. As part of the project, WisDOT will construct sidewalk on all three bridges, up to the end of the pedestrian parapet walls on both sides of the I-41 bridge overpasses. For any additional sidewalk constructed outside of the locations described above, WisDOT requires that the Village contribute 20% of the additional sidewalk cost at each bridge. For any electrical conduit, wiring, and lighting installed at each of the bridges, WisDOT requires that the Village contribute 50% of the total cost.

The Holland Road and Vandenbroek Road bridge overpasses will be replaced in 2025 and the Buchanan Road bridge overpass will be replaced in 2026. Below is a summary of several sidewalk and lighting options at each bridge location:

Holland Road Sidewalk	<u>WisDOT Village Cost</u>	<u>WisDOT w/ E&C Village Cost</u>
• Option 1: Install sidewalk along both sides of Holland Road, on both approaches of the I-41 bridge overpass. (~1,080 feet)	~\$8,700	~\$10,440
• Option 2: Install sidewalk on only the east side of Holland Road, on both approaches of the I-41 bridge overpass. (~540 feet)	~\$4,400	~5,220
• Option 3: Do not install any additional sidewalk. (Sidewalk grading to be provided at no additional cost)	\$0	\$0



Item For Consideration

	<u>WisDOT Village Cost</u>	<u>WisDOT/KU Village Cost</u>	<u>WisDOT/KU w/ E&C Village Cost</u>
Holland Road Lighting			
<ul style="list-style-type: none"> Option 1: Install conduit, wiring, and lighting on both approaches of the I-41 bridge overpass (four (4) total light poles). 	~\$32,000	~\$24,900	~\$31,100
<ul style="list-style-type: none"> Option 2: Do not install any conduit, wiring, or lighting. 	\$0	\$0	\$0
Vandenbroek Road Sidewalk	<u>WisDOT Village Cost</u>	<u>WisDOT w/ E&C Village Cost</u>	
<ul style="list-style-type: none"> Option 1: Install sidewalk along both sides of Vandenbroek Road, on both approaches of the I-41 bridge overpass. (~905 feet) 	~\$7,800	~\$9,360	
<ul style="list-style-type: none"> Option 2: Install sidewalk on only the east side of Vandenbroek Road, on both approaches of the I-41 bridge overpass. (~452 feet) 	~\$3,900	~\$4,680	
<ul style="list-style-type: none"> Option 3: Do not install any additional sidewalk. (Sidewalk grading to be provided at no additional cost) 	\$0	\$0	
Vandenbroek Road Lighting	<u>WisDOT Village Cost</u>	<u>WisDOT/KU Village Cost</u>	<u>WisDOT/KU w/ E&C Village Cost</u>
<ul style="list-style-type: none"> Option 1: Install conduit, wiring, and lighting on both approaches of the I-41 bridge overpass (four (4) total light poles). 	~\$33,300	~\$31,050	~\$38,000
<ul style="list-style-type: none"> Option 2: Do not install any conduit, wiring, or lighting. 	\$0	\$0	\$0



Item For Consideration

Buchanan Road Sidewalk	WisDOT Village Cost	WisDOT w/ E&C Village Cost
<ul style="list-style-type: none">Option 1: Install sidewalk along both sides of Buchanan Road, on both approaches of the I-41 bridge overpass. (~1,214 feet)	~\$10,100	~\$12,120
<ul style="list-style-type: none">Option 2: Install sidewalk on only the east side of Buchanan Road, on both approaches of the I-41 bridge overpass. (~607 feet)	~\$5,050	~\$6,060
<ul style="list-style-type: none">Option 3: Do not install any additional sidewalk. (Sidewalk grading to be provided at no additional cost)	\$0	\$0

Buchanan Road Lighting	WisDOT Village Cost	WisDOT/KU Village Cost	WisDOT/KU w/ E&C Village Cost
<ul style="list-style-type: none">Option 1: Install conduit, wiring, and lighting on both approaches of the I-41 bridge overpass (four (4) total light poles).	~\$35,000	?	?
<ul style="list-style-type: none">Option 2: Do not install any conduit, wiring, or lighting.	\$0	\$0	\$0

Fiscal Impact: See Village fiscal impacts shown above for each option for sidewalk and lighting infrastructure, at each of the three I-41 bridges overpasses.

Recommendation/Board Action: The Department of Public Works recommends installing lighting at both the Holland Road and Vandenbroek Road overpasses and installing sidewalk on only the east side of Holland Road and Vandenbroek Road, within the WisDOT project limits.

Respectfully Submitted,

Matthew Woicek, PE

Assistant Director of Public Works



Item For Consideration

For Board Review On: 05/15/2024

Agenda Item Topic:

Prepared On: 05/08/2024

Prepared By: Admin/FVMPD

Report: Following the last meeting's discussion regarding the landfill's request, staff have prepared changes for Board review and acceptance before we have a public hearing to approve ordinance updates.

Legal has reviewed the proposed changes and has no concerns.

Fiscal Impact: N/A

Recommendation/Board Action: The Village Board accepts the proposal and schedules a public hearing on June 5th for the proposed ordinance changes.

Respectfully Submitted,
Beau Bernhoft, Village Administrator

Sec. 30-21. Regulation on the discharging of firearms, electric weapons and other devices.

(a) *Definitions:*

- (1) *Electric weapon.* Any device which is designed, redesigned, used or intended to be used, offensively or defensively, to immobilize or incapacitate persons by the use of electric current. (Wis. Stats. § 941.295(1c)(a))
- (2) *Firearm.* A weapon that acts by force of gunpowder.
- (3) *Law enforcement officer.* Any person employed by the State of Wisconsin or any political subdivision of the state, for the purpose of detecting and preventing crime and enforcing laws or ordinances and who is authorized to make arrests for violation of the laws or ordinances he or she is employed to enforce.
- (4) *Building.* For purposes of this section, a building is defined as a permanent structure used for human occupancy and includes a manufactured home, as defined in Wis. Stats. § 101.91(2).

(b) *Regulated acts:*

- (1) *Discharge of firearms regulated.* No person, except a police officer or other law enforcement officer in the performance of an official duty, shall fire or discharge any firearm within the Village of Little Chute.
- (2) *Discharge of electric weapons regulated.* No person, except a police officer or other law enforcement officer in the performance of an official duty, shall fire or discharge any electric weapon within the Village of Little Chute.
- (3) *Discharge of spring gun, air gun, pneumatic pellet gun or paintball gun prohibited.* No person shall fire or discharge any spring gun, air gun, paintball gun, or pneumatic pellet gun of any description within the Village of Little Chute.
- (4) *Shooting into village limits.* No person shall in the territory adjacent to the village discharge any firearm in such manner that the discharge shall enter or fall within the Village of Little Chute.
- (5) *Explosive devices.* No person shall discharge or detonate any dynamite, nitroglycerin or other explosive within the village without first obtaining a permit to do so from the village board.
- (6) Hunting is prohibited within the corporate limits of the Village of Little Chute except as provided in subsection (c)(3) and (c)(4).

(c) *Exceptions:*

- (1) *Shooting ranges.* This section shall not prevent the maintenance and use of duly supervised rifle or pistol ranges or shooting galleries approved by the village board, upon the recommendation of the chief of police, where proper safety precautions are taken.
- (2) *Honor guards.* Subsection (b)(1) shall not apply to any Armed Forces Honor Guards taking part in a village board approved ceremony, provided they are using blanks.
- (3) Hunting within the village.

a. *Permits.*

1. The chief of police or designee is authorized to issue hunting permits- under this section. The permit application and permit will be on a form as approved by the chief of police. All permit applicants are subject to a background investigation to be conducted by the police department. The chief of police may deny a permit application based on the results of the background investigation or any other information that would lead the chief to believe that issuance of a permit under this section may:

-
- a. Violate local, state, or federal laws.
 - i. Affect the safety of the village and / or its residents.
 - ii. Cause a public nuisance.
 - iii. Bring harm upon the village, it's employees or agents or subject any of the aforementioned to potential liability.
 2. ~~Only the residents of the village shall be eligible to receive a permit to hunt within village parks or upon village property.~~ The application fee for a permit under this section is as follows:
 - a. Residents and businesses within the village: \$40.00.
 - b. Non-resident / business fee: \$75.00.
 - c. These fees are non-refundable.
 3. Permits under this subsection shall only apply to the hunting of deer, ~~or geese.~~ or nuisance animals as designated by the chief of police.
 4. ~~Permits shall only be issued for hunting deer with a bow and arrow or crossbow, and/or hunting geese with shotgun using steel shot authorized under state and federal migratory bird hunting regulations.~~ Deer shall only be hunted with bow and arrow or crossbow. Waterfowl and other birds shall only be hunted with a shotgun using shot authorized by the WI. DNR. If another type of animal is authorized under a permit, the chief of police shall designate the appropriate weapon(s) or traps to be used.
 5. Hunting shall only be by the person(s) listed on the permit. Hunting shall only be conducted on the land parcel or area that is listed on the permit. If the permit holder is not the owner of the land that is listed on the permit, they must obtain permission from the legal landowner and include written proof of said permission when applying for the permit.
 6. Permits are not transferable.
 7. No permits shall be issued to any person under the age of 18- or anyone that would be prohibited by law to hunt or possess a firearm, bow, or crossbow.
 8. Permits shall be issued for the time period established by the chief of police, ~~and/or parks director at their discretion.~~ The chief of police shall consult with the parks director regarding applicable time periods for hunting within village parks.
 9. Permit holders are subject to all the ordinances of the Village of Little Chute, the laws of the State of Wisconsin and any applicable federal laws. The police department may immediately revoke a permit if a hunter violates any part of this section. Upon revocation of the permit, the permittee may appeal the decision to the village board. Any fees associated with this section are non-refundable.
 - b. Requirements.
 1. When hunting, persons shall at all times carry valid photo identification, a copy of the village permit and ~~the state archery license.~~ any applicable state or federal hunting licenses.

-
2. No arrow or other object used to hunt deer pursuant to the village permit may be discharged or projected as such an angle or distance as to land on public or private property not described in the permit.
 3. No arrow or other object may be discharged from or projected onto or over any bicycle trail, or hiking trail within the designated hunting area.
 4. The person shall follow all state statute and DNR regulations pertaining to ~~bow~~ hunting.
 5. The person shall comply with miscellaneous rules for the hunt as required by the chief of police, parks director or their designee. Such rules will be listed on the permit. provided in writing to the hunter at the time that they are issued a permit.
 6. No shotgun shall be discharged from or projected at such an angle or distance as to either (i) land on public or private property not described on the permit, or (ii) onto or over any public bicycle trail, or hiking trail, within the designated area.
- (4) Hunting, shooting or discharging a bow and arrow, crossbow or shotgun.
- a. Except as provided in subsection (3), it shall be unlawful for a person to hunt with a bow and arrow, crossbow, or shotgun within a distance of 100 yards from a building located on another person's land. This restriction shall not apply if the person who owns the land on which the building is located allows the hunter to hunt with a bow and arrow or crossbow or shotgun within the specified distance of the building.
 - b. A person who hunts with a bow and arrow or crossbow shall discharge the arrow or bolt from the weapon from an elevated position toward the ground.
 - c. No person shall discharge a ~~firearm~~, arrow with any bow or similar device where the arrow or shotgun pellets may endanger the life, limb or property of another or will traverse any part of any street, alley, public grounds or parks.
 - d. The park and recreation department and school districts may conduct supervised archery activities in areas under their jurisdiction when authorized by the police chief.

(Ord. No. 18(Ser. of 2011), § 1, 10-19-2011; Ord. No. 8(Ser. of 2016), § 1, 10-5-2016; Ord. No. 5(Ser. of 2019), § 1, 10-2-2019)

Editor's note(s)—Ord. No. 18, Series 2011, § 1, adopted Oct. 19, 2011, repealed § 30-21, in its entirety and enacted new provisions to read as herein set out. Prior to this amendment, § 30-21 pertained to regulation of firearms and explosives. See Code Comparative Table for derivation.



Item For Consideration

For Board Review On: May 15, 2024

Agenda Item Topic: Ash & Various Tree Removal:
Contractor Award

Prepared On: May 7, 2024

Prepared By: John McDonald - DPRF

Report: In 2020, the Village entered a ten-year Ash Tree removal program due to the Emerald Ash Borer disease that has spread throughout much of Wisconsin. On May 3, 2024, proposals were received for Ash & Various Tree Removal RFP. Three (3) proposals were received ranging from \$9,600 to \$32,100. A detailed bid tabulation is included below for your review. Upon staff review, Onsite Logging was selected as the contractor that appears to be a responsible bidder and qualified to perform the tree removal work.

Fiscal Impact: Contracted price is \$9,600 and is within the combined 2024 Budget for Forestry – Contractual Services and Tree Program.

2024 Ash & Various Tree Removal Bid Tabulation

2024 Ash & Various Tree Removal - Bid Submittal	
32 Trees - Request for cost of tree removal	
Company	Tree Removal
Gabe's Top It or Drop It	\$ 30,400
Onsite Logging	\$ 9,600
Tree O's	\$ 32,100

Recommendation/Board Action: It is the recommendation of staff to award the 2024 Ash & Various Tree Removal Bid to Onsite Logging in the amount of \$9,600 as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director



Item For Consideration

For Board Review On: May 15, 2024
Agenda Item Topic: Stump Removal:
Contractor Award

Prepared On: May 7, 2024
Prepared By: John McDonald - DPRF

Report: On May 3, 2024, proposals were received for Stump Removal RFP. Four (4) proposals were received ranging from \$13,870 to \$28,500. A detailed bid tabulation is provided below for your review. This proposal addresses stump removals from previous years trees that were taken down, but budgetary constraints did not allow for stump removal in the same year. Upon staff review, Best Stump Grinding was selected as the contractor that appears to be a responsible bidder and qualified to perform the work plus the lowest cost.

Fiscal Impact: Contracted price is \$13,870 and is within the 2024 Budget for the Forestry – Contractual Services.

2024 Stump Removal Bid Tabulation

2024 Stump Removal- Bid Submittal	
Request for complete grinding and restoration back to grade	
Company	Stump Removal w/restoration
Gabe's Top It or Drop It	\$ 28,500.00
Tree'Os	\$ 20,750.00
Powerhouse Stumpin	\$ 14,476.00
Best Stump Grinding	\$ 13,870.00

Recommendation/Board Action: It is the recommendation of staff to award the 2024 Stump Removal Bid to Best Stump Grinding in the amount of \$13,870 as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director



Item For Consideration

For Board Review On: 05/15/2024

Agenda Item Topic: Façade Loan – Rustic Resque

Prepared On: 05/10/2024

Prepared By: Administration

Report: Our Façade Loan Committee has reviewed a request from Dan Clearwater of Rustic Resque for a façade upgrade in the downtown corridor. This project was presented and approved by the Design Review Board earlier this month. Dan intends to redo the stucco, staining it with a new green color and expose the brick masonry on the front of the building. He will also be updating the lighting on the front of the building and adding an awning with the business name. The total cost of the project is \$52,686 that will be offset by a grant awarded to the business from the Bank of Little Chute for \$25,000. After a lengthy discussion with the review committee, it was the consensus of the group that some private investment would be required to meet the standards of the loan program plus consistency with other loans granted. Based on the net eligible costs, the recommendation from the Loan Committee is \$18,457. If approved, this loan would be paid on a reimbursement basis for the expenses paid by the owner including a mortgage note on the property to secure our position. If the property owner wishes to sell the building, the awarded funds would need to be repaid back to the Village.

Fiscal Impact: Our Façade Loan program balance is \$211,230 (after recent repayment of the Bakers Outlet loan at sale). There are currently \$207,826 loans outstanding. The Loan Committee recommended \$18,457 to be awarded to this project. Additional legal expenses would be required for the mortgage note but added to the loan repayment requirement.

FAÇADE LOAN CALCULATIONS PER PROGRAM GUIDELINES - MAXIMUM \$50,000 PER PROJECT PAST PRACTICE					
Project	Address	Limitation of \$40 per square foot of façade	Cost submitted by applicant	Eligible for program (less \$25,000 independent party grant received)	Two for one match
Rustic Resque Façade	116 E. Main Street	\$ 54,600	\$52,685.94	\$27,685.94	\$ 18,457

Recommendation/Board Action: The Village Board approves the recommendation from the Façade Loan Committee to award \$18,457 to Rustic Resque and have legal draft the mortgage note.

Respectfully Submitted,
Beau Bernhoft, Village Administrator

IV. Application

Façade Renovation Program



Sign Improvement Grant



Name of Property Owner: Rustic Rescue / Dan & Gail Clearwater

Business Name: Rustic Rescue

Property Address: 116 E Main St Little Chute WI 54140

Mailing Address: 116 E Main St Little Chute WI 54140

Phone Number: 920 915-9213 / 920 810-0068

Email: rusticrescue@hotmail.com

Estimated Project Costs:

Masonry Work	\$ <u>30,400.00</u>
Paint	\$ <u>15,500.00</u>
Carpentry	\$ <u> </u>
Electrical	\$ <u>4,200.00</u>
Windows	\$ <u> </u>
Doors	\$ <u> </u>
Awnings	\$ <u>2,200.00</u>
Signage	\$ <u> </u>
Other	\$ <u> </u>

Total Estimated Cost:

52,300.00

Total Amount Requested:

26,150.00

Other Items to Consider Submitting based upon applicability include: Plans for improvement (sign or façade), Estimates from Contractors, Color Schemes and all other documents related to the improvement.

Signature: 

Date: 4-16-2024

Proposal

Rustic Resque

Date: March 20, 2024
Job Name: Lighting
Job Location: Little Chute, WI

We hereby submit pricing for a new lighting at your store located at 116 E. Main St. Little Chute as follows:

Provide and install:

- (1) ceiling mounted sensor light in the stairwell to the upstairs apartment.
- No permit is included in this pricing.

We will provide labor and material for a budgetary sum of: \$225.00

- (1) weather-proof LED strip light mounted inside of new awning.

We will provide labor and material for a budgetary sum of: \$500.00

- (3) goose neck weather-proof LED fixtures to light new wall mounted sign.

We will provide labor and material for a budgetary sum of: \$1,400.00

- (3) goose neck weather-proof fixtures on exterior of building (parking lot side).

We will provide labor and material for a budgetary sum of: \$1,400.00

- (1) goose neck weather-proof fixture at entrance to apartments.

We will provide labor and material for a budgetary sum of: \$500.00

All work will be done on a time and material cost not to exceed basis.

Please give me a call if you have any questions.

Sincerely,
Dwayne Hipke
Hipke Electric, LLC

Acceptance of Proposal:

Signature

Date

Title

FOX VALLEY STUCCO REPAIR

238 CLAY ST., WRIGHTSTOWN, WI. 54180

JOHN DEGROOTE - OWNER 920-639-1551

QUOTE

REVISED

March 6, 2024

Rustic Resque
116 E. Main St.
Little Chute, WI. 54140

Attr: Dan

rusticresque@hotmail.com

Resurface store front with new product and paint trim. Texture in a freestyle form and recaulk around windows.

This is valid for 30 days from the quote date.

Price.....~~\$16,800.00~~
15,500

**COMMERCIAL & RESIDENTIAL
STUCCO SERVICES**

STUCCO - E.I.F.S. - PLASTER - DRYWALL

REPAIR & INSTALLATION

foxvalleystucco.com



Address 2204 Kelbe Dr - Little Chute, WI 54140
 Phone # (920) 788-5201
 Fax # (920) 788-5202
 E-Mail info@millermasonryinc.com
 Website www.millermasonryinc.com

DATE	BID #
4/5/2024	24-030REV
Attn:	DAN CLEARWATER
Ph #	920-810-0068

NAME / ADDRESS

RUSTIC RESQUE
 116 E MAIN ST
 LITTLE CHUTE, WI 54140

JOB LOCATION

RUSTIC RESQUE
 116 E MAIN STREET
 LITTLE CHUTE, WI 54140

DESCRIPTION	TOTAL
1. REMOVE EIFS AT LOWER PORTION OF THE SOUTH BUILDING FRONT, APPROX. 245 SF A. USE OF EQUIPMENT SUCH AS LIFTS AND DEMO EQUIPMENT B. CUT AND REMOVE EIFS FROM THE TOP OF THE STOREFRONT, APPROX. 8'-6" HIGH DOWN TO GROUND LEVEL C. HAUL AWAY AND DISPOSE OF EIFS D. PREP EXISTING MASONRY SURFACE TO RECEIVE THIN BRICK E. ASSUMING A DECENT EXISTING SURFACE FOR ADHERING THE THIN BRICK F. IF THE EXISTING SURFACE ISN'T IN GREAT SHAPE WE MAY DO A WIRE LATHE AND SCRATCH COAT	2,000.00
2. ADD THIN BRICK VENEER TO LOWER PORTION OF THE SOUTH BUILDING FRONT, APPROX. 245 SF A. DELIVERY AND USE OF EQUIPMENT SUCH AS LIFTS, DRILLS, MIXERS, SAWS B. USE OF MATERIALS SUCH AS BRICK, ADHESIVE, MORTAR, CAULK C. INSTALL THIN BRICK AT AREAS FROM THE TOP OF THE STOREFRONT, APPROX. 8'-6" HIGH DOWN TO GROUND LEVEL D. PLANNING TO LEAVE EXISTING WINDOW FLASHING AND TRIM IN PLACE E. REMOVE LOWER PORTION OF METAL TRIM AT MAIN ENTRANCE CORNERS, IF WANTED F. ADHERE THIN BRICK TO EXISTING MASONRY WALL G. TUCK JOINTS WITH GRAY MORTAR H. WASH BRICK I. CAULK	14,700.00
3. WIRE LATHE AND SCRATCH COAT, IF NEEDED BEHIND THIN BRICK, 245 SF A. ANCHOR WIRE LATHE TO EXISTING MASONRY B. APPLY MORTAR SCRATCH COAT	2,450.00
4. STONE SILLS AT TOP OF BRICK WORK, 75 LF A. USE OF MATERIALS SUCH AS STONE, ADHESIVE, MORTAR, CAULK B. INSTALL STONE SILLS AT TOP OF BRICK WORK C. CAULK WHERE SILLS MEET EIFS AND WINDOWS	3,750.00
5. REMOVE AND REPLACE CONCRETE AT FRONT (2) ENTRANCES INSTEAD OF RESURFACING, 60 SF A. DELIVERY AND USE OF DEMO EQUIPMENT B. SAW CUT AND DEMO EXISTING CONCRETE C. HAUL AWAY AND DISPOSE OF RUBBLE D. FORM AND POUR NEW CONCRETE E. GRAY CONCRETE, BROOM FINISHED F. EXPANSION JOINT G. SEALER	3,000.00
CONTINUED ON THE NEXT PAGE	

THANK YOU,
 JUSTIN MILLER
 VICE PRESIDENT

CONTRACTOR CERTIFICATION #4981 - EXPIRES 7/11/24
 CONTRACTOR QUALIFIER #1482903 - EXPIRES 5/17/24

TOTAL



Address 2204 Kelbe Dr - Little Chute, WI 54140
 Phone # (920) 788-5201
 Fax # (920) 788-5202
 E-Mail info@millermasonryinc.com
 Website www.millermasonryinc.com

DATE	BID #
4/5/2024	24-030REV
Attn:	DAN CLEARWATER
Ph #	920-810-0068

NAME / ADDRESS

RUSTIC RESQUE
 116 E MAIN ST
 LITTLE CHUTE, WI 54140

JOB LOCATION

RUSTIC RESQUE
 116 E MAIN STREET
 LITTLE CHUTE, WI 54140

DESCRIPTION	TOTAL
6. MASONRY REPAIRS AT THE NORTH SIDE, BACK BRICK WALL A. USE OF EQUIPMENT SUCH AS SCISSORS LIFTS AND TUCK POINTING TOOLS B. USE OF MATERIALS SUCH AS MORTAR AND CAULK C. TUCK POINT CRACKS IN THE BRICK WALL, AS NEEDED D. REPAIR CRACKS AND OPENING AREAS AT UPPER LEVEL WINDOWS HEADER AND SILL E. TUCK POINT STEP CRACKS AT WINDOWS F. TUCK POINT BELOW SIGNAGE	3,000.00
7. MASONRY REPAIRS AT THE WEST SIDE BLOCK WALL UP ON THE ROOF A. WOULD NEED TO BE LOOKED AT CLOSER, BUT DIDN'T LOOK TOO BAD INITIALLY	1,500.00
NOT INCLUDED: 1. PERMITS 2. BUILDING OUT WALL TO MAKE THIN BRICK COME OUT FLUSH WITH THE EXISTING EIFS 3. REPLACING WINDOW TRIM 4. WORK INVOLVING EIFS, EXCEPT REMOVING IT FOR NEW MASONRY WORK NOTES: 1. TIME AND MATERIAL BILLING IS \$85 PER HOUR LABOR, PLUS EQUIPMENT AND MATERIALS USED. 2. TIME AND MATERIAL TIMEFRAMES ARE JUST GUESSES. 3. RUSTIC RESQUE TO COORDINATE SIDEWALK SHUT DOWN AND PROVIDING OPEN PARKING STALLS UP FRONT TO ACCOMMODATE AREA FOR EQUIPMENT AND MATERIALS. 4. THIN BRICK SELECTION APPROVED BY OWNER. 5. SILL SELECTION TO BE DETERMINED. 6. THIN BRICK BEING INSTALLED WILL LIKELY BE THINNER THAN THE EXISTING EIFS SYSTEM IN PLACE. WE MAY END UP BUILDING THIS OUT WITH WIRE LATHE AND A MORTAR SCRATCH COAT, DEPENDING ON THE EXISTING BUILDING CONDITION	
THANK YOU, JUSTIN MILLER VICE PRESIDENT	CONTRACTOR CERTIFICATION #4981 - EXPIRES 7/11/24 CONTRACTOR QUALIFIER #1482903 - EXPIRES 5/17/24
TOTAL	\$30,400.00

- Bid is valid for (30) days, unless otherwise noted.
- We actively follow and participate in the Wisconsin Lien Rights Law in order to entitle us to our lien rights. As the prime contractor, agent or management company, we want to make you aware that there could be a chance that an initial notice informing the Owner of our rights as a subcontractor may be sent out once we start our work, should we get this job. A copy of this notice would be sent to you as well for your records.
- Our obligation to perform the work described in this bid is subject to the negotiation of a mutually agreeable contract or purchase order.
- Our work is warranted for 1-year unless otherwise noted.



QUOTE Q1479

"NEW Awnings"

February 1, 2024

Prepared by Mark Matz
Mark@appletonawning.com

Appleton Awning Shop
3052 W. Elberg Avenue
Appleton, WI 54914
phone (920) 733-4701
www.AppletonAwning.com

Bill To

Rustic Resque
116 E Main St
Little Chute, WI 54140

Billing Contact

Dan Clearwater
Rustic Resque
rusticresque@hotmail.com
cell (920) 810-0068

Installation Address

Rustic Resque
116 E Main St
Little Chute, WI 54140

Qty	Description	Price
1	Canvas Awning (front door awning) Material Fabric: Black Acrylic, Thread: Black Poly Graphics Graphics: yes - priced in separated line	\$1,442.00
1	Graphics / Lettering (front of awning) Graphics Height: 8" letters, Description of graphics: RUSTIC RESQUE in 8" letters - Aerial Bold Font white in color centered width and height on front of awning	\$500.00
1	Graphics / Lettering (side of awning) Graphics Height: 4", Description of graphics: "116 E Main" on each side of awning in 4" white letters - 1" above bottom of awning	\$275.00
1	Labor for Installation (install awning)	\$400.00

Notes	Subtotal	\$2,617.00
	5.5% Tax	\$143.94
	Total	\$2,760.94
	50% Deposit	due at time of order \$1,380.47
	50% Balance	due upon completion \$1,380.47

Terms and Conditions

It is Customers responsibility to obtain a permit if needed

All material is warranted to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tomado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

- NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

- Make checks payable to Appleton Awning Shop Inc.

- Deposits are not refundable.

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Company Rep:

Name

Signature

Date

Customer:

Name

Signature

Date

VILLAGE OF LITTLE CHUTE

APPLICATION TO THE DESIGN REVIEW BOARD

SITE ADDRESS 116 E Main Street

PROPERTY OWNER(S) Rustic Rescue Dan & Gail Clearwater

ADDRESS 116 E Main St

TELEPHONE 920 915-9213
920 810-0068

CITY/ZIP Little Chute

FAX _____

APPLICANT _____

PLEASE CHECK: ☒ Owner ☐ Architect ☐ Engineer ☐ Agent ☐ Other

ADDRESS 116 E Main St

TELEPHONE 920 915-9213
920 810-0068

CITY/ZIP Little Chute WI 54140

FAX _____

DESCRIBE IN DETAIL THE TYPE OF ALTERATIONS, ADDITIONS, OR NEW CONSTRUCTION BEING PROPOSED:

Remove EIFS from ground to top of windows,
replace with brick. Re-stucco from top of windows
to top of building. Add awning over entrance
to 116 E Main. Add goose neck lighting along
front of building and back of building.

I CERTIFY THE ATTACHED DRAWINGS ARE TO THE BEST OF MY KNOWLEDGE,
COMPLETE AND TO SCALE.

APPLICANT SIGNATURE 

DATE 3/13/24

Google Maps 116 E Main St

Little Chute, Wisconsin
Google Street View
Jul 2019 See more dates



Image capture: Jul 2019 © 2024 Google



RUSTIC
RESQUE

116 E Main

Financial, LLC
Financial

Financial

116

VAN HOOK & SCHNEIDER
LAW FIRM LLC
CASEY P. SCHNEIDER
PROBING PACE IN HAND FOR OVER 25 YEARS



Justin Miller
Vice President

(920) 788-5201 OFFICE justinm@millermasonryinc.com
(920) 788-5202 FAX www.millermasonryinc.com
(920) 850-1076 CELL

2204 Kelbe Drive • Little Chute, WI 54140

271-C4

SW 9126
Honed Soapstone

