



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, July 17th, 2024
TIME: 6:00 p.m.

Virtually attend the July 17th, Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/82335759865>

Meeting ID: 823 3575 9865

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

G. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Disbursement List
- 2. Approval of the Minutes of June 5, 2024
- 3. Approval of the Minutes of June 19, 2024
- 4. Approval of the Minutes of July 10, 2024
- 5. Adopt Resolution No. 13, Series 2024 CSM for Smith Pharmacy
- 6. Adopt Resolution No. 14, Series 2024 CSM for Bella, LLC

H. Public Hearing—Mazzanti Estates Rezoning

I. Discussion/Action—Adopt Ordinance No. 6, Series 2024 Amending Chapter 44 of the Official Zoning Map

J. Public Hearing—Mazzanti Estates Future Land Use Map Amendment

K. Action/Discussion—Adopt Ordinance No. 7, Series 2024 Amending the Comprehensive Plan for the Village of Little Chute

- L. Discussion/Action— Recommendation for Operator License Denial
- M. Discussion/Action— Annexation of N1725 Cardinal Lane from the Town of Vandenbroek
- N. Discussion/Action—Adopt Ordinance No. 8, Series 2024 an Annexation Ordinance Requiring Unanimous Approval for Annexation Territory from the Town of Vandenbroek Where No Electors Reside
- O. Action/Discussion—Approve Smith Pharmacy Site Plan
- P. Discussion/Action—Oversized Truck Permit
- Q. Discussion/Action—Equipment Revolving Fund Budget Adjustment
- R. Discussion/Action—Noise Variance Request
- S. Department and Officers Progress Report
- T. Call for Unfinished Business
- U. Items for Future Agenda
- V. Closed Sessions:
 - (a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Two (2) Economic Development Items*
 - (b)19.85(1)(e) *Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Construction Management Selection for Fire Station Project*
- W. Return to Open Session
- X. Action—Dissolution of Micro Loan Fund
- Y. Action—Contract Management Selection for Fire Station Project
- Z. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: July 12, 2024

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

ESTABLISHED 1848

June
2024

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2024

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

June Administration Updates

- Business Retention and Expansion visits with the Fox Cities Chamber and Community Development Director. Our team has visited several Little Chute businesses in the month of June.
- LCBA meeting in June was in Village Hall. July meeting date and time will change in an effort to attract other business owners to the group. Meeting will be at Rustic Resque at 8:30 am.
- Preparing for I-41 overpass project in Little Chute. DOT preparing to start on our portion of the project a few weeks ahead of schedule. Detour signage to be posted.
- Finalizing a draft of the Development Agreement for Board consideration. Continued work with various departments and legal.

Current Work List and Progress Update

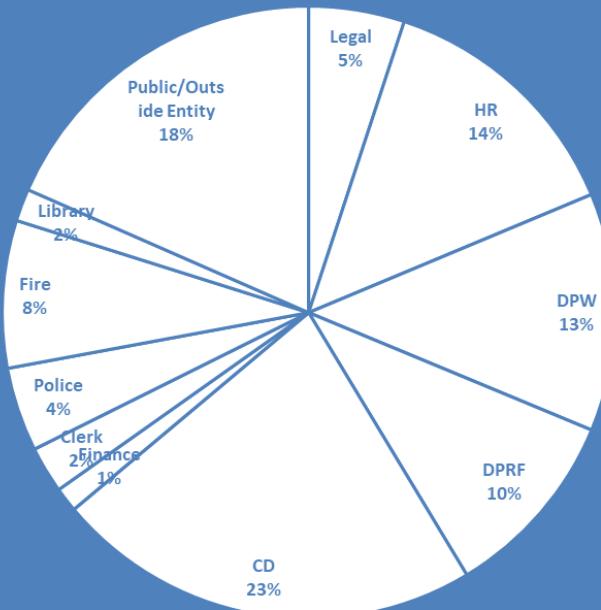
- Continued assistance for departments in various day-to-day operations. Focus area was several food trucks that have popped up in various parts of the community – educating property owners on temporary use permits.
- Working with Community Development and Metro on various zoning violations and follow-ups on complaints received.
- Finalizing and releasing the RFP for Construction Management Services for the Fire Station Project.
- Working with legal on various ongoing items in the Village.
- Assisting Human Resources in various matters.

Items for July

- Have a presentation and discussion with the Board regarding the Pine Street reconstruction project. Need direction to draft plans.
- Finalize contract with Keller and schedule introductory meeting with the development team for the new fire station. Selection of Construction Manager at July Board meeting.
- Prepare for Budget instructions and Insurance information with Finance Director.
- Continue to assist Human Resources in various personnel matters.
- Attending various board and committee meetings.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 7/03/2024.

2024 TOTAL ADMIN TIME ALLOCATION



VILLAGE CLERK

The Clerk's Office was very busy in June. 2024-2025 Liquor License renewal paperwork was completed and filed with the State. Operator License renewals took place and we saw an increase in numbers from last year. August Primary is in full swing. We processed 465 Absentee Ballot requests by the June 26th deadline. A lot of work and additional steps go into mailing out the ballots. This includes initials on envelopes, providing return postage and labeling return envelopes. Ballots required initials, folding, two sets of instructions and correct label and postage on the official outer envelopes. It's a long process that requires attention to detail and focus from our office. We continue to receive and process ballot requests daily. To help our voters we produced a newsletter dedicated to 2024 Election Information. This will be a very helpful tool with the big fall elections coming up. The Newsletter will be mailed to all residents in early July, just as the absentee ballots are received. In addition to that newsletter the 2023 Popular Report was completed with direction from the Finance Department. It was submitted at the end of June.

For the month of June the Clerk's office completed our goals of:

- Create Election Newsletter
- Process Absentee Ballot Requests by June 26 deadline
- Complete 2023 Popular Report
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone support
- Operator License Renewals
- Liquor License Renewals
- Plan for 2024 Elections
- Work with Parks and Rec to create fall newsletter

Goals for July:

- Agendas/Minutes for meetings
- 2024 Primary Election preparations
- Mail out Absentee Ballots, 24 hour timeframe
- Assist Court Clerk with new forms
- Update newsletter mailing addresses
- Work with Parks and Rec to create fall newsletter, finalize updates
- Begin work on Fall DPW Newsletter, final due end of August
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map

2024 Social Media Metrics

	April	May	June	2024 Totals
Facebook Posts				
People Reached	52,390	42,043	49,099	373,905
Content Interactions	1,632	1,843	1,352	34,429
Link Clicks	252	447	825	2,758
Facebook Visits	4,712	5,523	10,727	34,728
Facebook followers	7,275	7,322	7,381	43,446
Most popular post (reach)	TbTh Hietpas	TbTh baseball	Hwy 41 updates	0
Facebook Videos				
Minutes Viewed	2,223	835	2,647	9,970
1-Minute Video Views	578	234	992	2,725
3-Second Video Views	4,854	1,547	7,506	25,098
Video Engagement	141	497	1,352	2,214
Most popular Video	Pickle ball	pickleball	Doyle	

Instagram				
Instagram Reach	369	320	279	2,058
Profile visits	26	56	28	189
New followers	1	7	7	32
Followers	1,002	1,009	1,009	990
Popular Post	TbTh Hietpas	TbTh baseball	41 updates	

LinkedIn				
Page Views	42	40	14	267
Unique Visitors	15	18	11	130
Post Impressions	50	55	27	811
Followers	292	296	298	276

FINANCE DEPARTMENT

HIGHLIGHTS

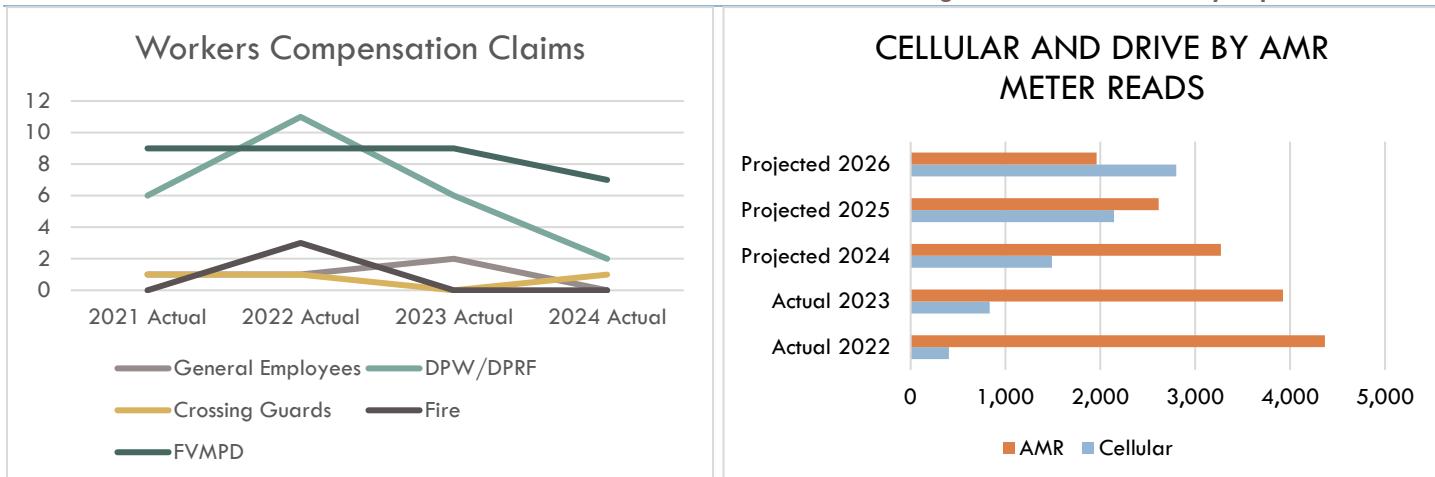
- Adoption of the 2025-2029 Capital Improvement Plan by the Village Board on June 19th.
- Filed the Annual Tax Incremental District Reports (Form PE-300) with the State.
- Filed the NEW Form PA-551 Personal Property Value Report and SL-305 Maintenance of Effort to comply with State mandated reporting and ensure future aid payments.
- Completed the 2023 Popular Annual Finance Report (a user friendly and simplified format of the audit) and distributed it according to application requirements.
- Budget planning began with preparing this year's timeline and templates.
- Evaluated life and long-term disability insurance renewal quotes for the 2025 Budget planning. Staff will be bringing forward a recommendation for Village Board action on July 10th.
- 2025 health insurance rates were released by ETF early this year, a welcome improvement to meet budget deadlines. The presentation to the Village Board is planned for July 10th.
- Welcomed four new hires to the Village this month including a Police Administrative Manager, Police Clerk, Library Assistant, and Public Works Mechanic. Orientations and onboardings were completed along with benefit enrollments and payroll adjustment calculations.
- Volunteer firefighters were paid their semi-annual call allowances, pager expenses and officer stipends.

TOP PRIORITIES FOR JULY

- Budget templates are in progress and will be released to Department Heads per schedule.
- Mid-year WRS reconciliation. We will be analyzing employee data, reportable earnings, and monthly contributions to identify any corrections needed. Completing this process leads to an easier annual reconciliation at year end.
- File the Video Service Provider Report with the State by July 15th deadline.
- Prepare development incentive payments that will be due per terms of agreements.
- Review the Sewer Rate Study results with our consultant Trilogy Consulting, LLC.
- Analysis of the Village's phone stipend practices including its relation to the on-call pay policy and the business cell phone use policy.
- Enhancing the Village's office supply purchasing experience with Staples Business Advantage to mimic that of Amazon Business. Each department will be able to purchase and receive goods at their location. Invoicing features will be added to clearly identify the purchaser for hassle-free approvals and eliminate credit card transactions for secure payment.

CONTINUOUS IMPROVEMENT EFFORTS

- The monthly task of sales and use tax reporting is in transition from the Payroll and Benefits Specialist to the Accounts Payable Clerk. This improvement will increase the identification of missing transactions or coding errors before filing as the Accounts Payable Clerk is more familiar with Village activity through her primary responsibilities.
- The Accounts Payable Clerk is taking advantage of new functionality within our accounting software to automate recurring Village payments. This will create efficiencies in the role and maintain timely expenditures.
- The Utility Billing Specialist revised the meter reading exception report to make identifying "no reads" easier, creating efficiency in the role.



PERFORMANCE MEASUREMENTS

	Actual 2021	Actual 2022	Actual 2023	Target 2024
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	9	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance	(.5)%	(2.87)%	4.5%	5.39%
vs	vs	vs	vs	vs
1-3 Year US Treasury Index	(.6)%	(3.8)%	3.9%	4.76%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	273	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

FINANCE LEARNING OPPORTUNITY

Proposed Updates to Office of Management and Budget (OMB) Guidance for Grants and Agreements – objective is to reduce agency and recipient burden, clarify sections that have been interpreted in various ways and simplifying language, flow, and inconsistent use of terms. Notable changes include:

1. An increase to the Single Audit threshold from \$750,000 to \$1,000,000
2. An increase to the threshold used to define a capital expenditure from \$5,000 to \$10,000.
3. An increase to the exclusion of subawards from \$25,000 to \$50,000

			Over (Under) Budget	% OF BUDGET Highlight
	JUNE	YTD 2024	BUDGET 2024	VARIANCE
GENERAL FUND				55%
Taxes	(548.30)	727,706.39	986,870.00	(259,163.61) 73.74%
Total Licenses and Permits	4,964.40	56,170.06	109,005.00	(52,834.94) 51.53%
Intergovernmental Aid	-	456,171.94	2,951,976.00	(2,495,804.06) 15.45%
Public Charges for Service	14,493.07	98,459.12	152,885.00	(54,425.88) 64.40%
Fines and Forfeitures	4,489.97	54,627.82	88,500.00	(33,872.18) 61.73%
Total Interest	23,779.07	150,716.68	107,365.00	43,351.68 140.38%
Miscellaneous Revenue	11,828.00	95,137.10	150,293.00	(55,155.90) 63.30%
Other Financing Sources	18,599.46	147,559.57	226,900.00	(79,340.43) 65.03%
Total General Fund Revenue	77,605.67	1,786,548.68	4,773,794.00	(2,987,245.32) 37.42%
Village Board	5,552.99	40,052.09	104,025.00	(63,972.91) 38.50%
Administration	7,140.54	42,360.99	110,421.00	(68,060.01) 38.36%
Finance	19,916.25	130,175.22	353,995.00	(223,819.78) 36.77%
Clerk	15,577.94	124,251.66	259,078.00	(134,826.34) 47.96%
Community Development - Assessing	6,971.86	35,466.79	142,932.00	(107,465.21) 24.81%
Inspections	9,018.88	72,007.15	152,760.00	(80,752.85) 47.14%
Economic Development	3,752.23	16,358.70	107,753.00	(91,394.30) 15.18%
Village Hall	8,367.56	39,948.68	121,093.00	(81,144.32) 32.99%
Municipal Court	4,660.62	50,063.22	74,914.00	(24,850.78) 66.83%
Unallocated	(3,963.81)	46,010.53	209,980.00	(163,969.47) 21.91%
Insurance	34,015.86	142,501.42	211,147.00	(68,645.58) 67.49%
Village Promotion and Goodwill	14,398.18	16,018.55	47,276.00	(31,257.45) 33.88%
Fire Operations	36,352.60	162,241.90	341,996.00	(179,754.10) 47.44%
Fire Allocated	35,805.63	190,652.68	378,307.00	(187,654.32) 50.40%
Crossing Guards	4,013.26	39,925.16	80,706.00	(40,780.84) 49.47%
Public Works Administration	3,243.51	17,468.45	58,056.00	(40,587.55) 30.09%
Public Works Engineering & GIS	12,023.73	58,281.08	74,993.00	(16,711.92) 77.72%
Public Works Street Repair and Maintenance	68,767.36	298,500.37	846,840.00	(548,339.63) 35.25%
Public Works Support Services	2,119.50	21,687.76	57,323.00	(35,635.24) 37.83%
Public Works Vehicle Maintenance	17,398.57	93,212.53	170,857.00	(77,644.47) 54.56%
Public Works Snow and Ice Control	2,790.81	139,633.60	241,305.00	(101,671.40) 57.87%
Public Works Weed Control	604.18	3,016.53	23,275.00	(20,258.47) 12.96%
Public Works Recycling	4,138.83	22,564.23	56,961.00	(34,396.77) 39.61%
Park	67,169.92	262,003.77	601,216.00	(339,212.23) 43.58%
Recreation	18,885.04	83,711.50	238,885.00	(155,173.50) 35.04%
Forestry	34,746.17	129,970.95	222,198.00	(92,227.05) 58.49%
Youth Football	1,591.76	4,936.13	28,773.00	(23,836.87) 17.16%
Community Band	392.84	3,336.81	13,292.00	(9,955.19) 25.10%
Transfers	20,000.00	1,021,000.00	1,021,000.00	- 100.00%
Total General Fund Expenses	455,452.81	3,307,358.45	6,351,357.00	(3,043,998.55) 52.07%
GENERAL FUND NET REVENUES (EXPENSES)	(377,847.14)	(1,520,809.77)	(1,577,563.00)	
SANITATION				
Sanitation Revenues	52,466.09	312,146.03	600,300.00	(288,153.97) 52.00%
Sanitation Expenses	71,614.50	265,384.73	532,392.00	(267,007.27) 49.85%
SANITATION NET REVENUES (EXPENSES)	(19,148.41)	46,761.30	67,908.00	
FIRE EQUIPMENT DONATION				
Fire Equipment Donation Revenues	4,964.69	630,696.47	654,000.00	(23,303.53) 96.44%
Flag Pole Memorial Expenses	-	298.60	1,236,100.00	(1,235,801.40) 0.02%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	4,964.69	630,397.87	(582,100.00)	
HEESAKKER PARK TRUST				
Heesakker Park Trust Revenues	-	-	800,000.00	(800,000.00) 0.00%
Heesakker Park Trust Expenses	-	-	800,000.00	(800,000.00) 0.00%
HEESAKKER PARK TRUST NET REVENUES (EXPENSES)	-	-	-	
AQUATICS				
Aquatics Revenue	24,370.56	146,713.55	209,376.00	(62,662.45) 70.07%
Aquatics Expenses	38,934.44	66,891.43	209,376.00	(142,484.57) 31.95%
AQUATICS NET REVENUES (EXPENSES)	(14,563.88)	79,822.12	-	

	JUNE	YTD 2024	BUDGET 2024	Over (Under) Budget	% OF BUDGET Highlight
				VARIANCE	55%
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	2,639.85	501,983.73	692,568.00	(190,584.27)	72.48%
Library/Civic Center	53,289.78	317,506.86	727,468.00	(409,961.14)	43.65%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(50,649.93)	184,476.87	(34,900.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	41,214.76	2,809,040.09	4,335,344.00	(1,526,303.91)	64.79%
Police Services Consolidated	334,569.27	2,084,576.12	4,419,003.00	(2,334,426.88)	47.17%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(293,354.51)	724,463.97	(83,659.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	1,214.97	14,919.23	23,600.00	(8,680.77)	63.22%
Van Lieshout Rec Center Expenses	1,371.50	7,858.32	34,919.00	(27,060.68)	22.50%
VAN LIESHOUT NET REVENUES (EXPENSES)	(156.53)	7,060.91	(11,319.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	1,745.38	15,191.41	47,000.00	(31,808.59)	32.32%
Promotional Fund Expenses	116.00	5,179.27	40,400.00	(35,220.73)	12.82%
PROMOTIONAL NET REVENUES (EXPENSES)	1,629.38	10,012.14	6,600.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	230,582.92	237,665.68	-	224,102.44	#DIV/0!
American Rescue Fund Expenses	146,722.00	281,948.14	296,335.00	(15,913.09)	95.15%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	83,860.92	(44,282.46)	(296,335.00)		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	57.07	373.52	200.00	173.52	186.76%
Transportation Special Revenue Fund Expenses	-	-	29,818.00	(29,818.00)	0.00%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	57.07	373.52	(29,618.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	808.43	4,993.76	5,000.00	(6.24)	99.88%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	808.43	4,993.76	4,500.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	817.94	5,095.06	5,000.00	95.06	101.90%
Façade Renovation Grant Fund Expenses	35.00	5.00	750.00	(745.00)	0.67%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	782.94	5,090.06	4,250.00		
NELSON CROSSING MAINTENANCE					
Nelson Crossing Maintenance Revenues	28.53	2,768.19	3,632.00	(863.81)	76.22%
Nelson Crossing Maintenance Expenses	-	-	3,505.00	(3,505.00)	0.00%
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	28.53	2,768.19	127.00		

			Over (Under) Budget	% OF BUDGET Highlight
	JUNE	YTD 2024	BUDGET 2024	VARIANCE
EQUIPMENT REVOLVING FUND				
Equipment Revolving Revenue	154,155.68	327,256.92	235,000.00	92,256.92
Equipment Revolving Expenses	146,722.00	407,420.00	821,967.00	(414,547.00)
EQUIPMENT NET REVENUES (EXPENSES)	7,433.68	(80,163.08)	(586,967.00)	
FACILITY AND TECHNOLOGY FUND				
Facility and Technology Fund Revenues	20,456.52	130,516.30	164,550.00	(34,033.70)
Facility and Technology Fund Expenditures	24,618.64	69,334.15	181,550.00	(112,215.85)
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(4,162.12)	61,182.15	(17,000.00)	
FIRE STATION CONSTRUCTION				
Fire Station Construction Revenues	2,472.83	15,488.14	-	112,215.85
Fire Station Construction Expenditures	-	5,869.00	600,000.00	(594,131.00)
FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)	2,472.83	9,619.14	(600,000.00)	706,346.85
TAX INCREMENT DISTRICT 4				
Tax Increment District 4 Revenues	5,896.76	1,424,324.17	1,766,150.00	(341,825.83)
Tax Increment District 4 Expenses	502.26	461,470.66	1,348,808.00	(887,337.34)
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	5,394.50	962,853.51	417,342.00	
TAX INCREMENT DISTRICT 5				
Tax Increment District 5 Revenues	1,959.24	306,176.11	417,698.00	(111,521.89)
Tax Increment District 5 Expenses	1,841.68	62,964.63	303,511.00	(240,546.37)
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	117.56	243,211.48	114,187.00	
TAX INCREMENT DISTRICT 6				
Tax Increment District 6 Revenues	10,043.51	1,942,321.29	2,090,586.00	(148,264.71)
Tax Increment District 6 Expenses	9,497.64	97,219.32	1,821,594.00	(1,724,374.68)
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	545.87	1,845,101.97	268,992.00	
TAX INCREMENT DISTRICT 7				
Tax Increment District 7 Revenues	13,619.60	655,808.80	698,000.00	(42,191.20)
Tax Increment District 7 Expenses	21,435.87	875,121.06	3,898,325.00	(3,023,203.94)
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(7,816.27)	(219,312.26)	(3,200,325.00)	
TAX INCREMENT DISTRICT 8				
Tax Increment District 8 Revenues	3,889.96	107,644.32	105,000.00	2,644.32
Tax Increment District 8 Expenses	3,676.64	83,113.82	1,662,194.00	(1,579,080.18)
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	213.32	24,530.50	(1,557,194.00)	
PARK IMPROVEMENT				
Park Improvement Revenue	3,404.90	487,271.20	480,100.00	7,171.20
Park Improvement Expenses	4,209.62	9,817.29	794,743.00	(784,925.71)
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(804.72)	477,453.91	(314,643.00)	
CONSTRUCTION FUND				
Special Assessment Revenue	16,034.32	439,108.34	118,403.00	320,705.34
Capital Projects Revenue	(6,343.77)	91,034.13	152,102.00	(61,067.87)
TOTAL CONSTRUCTION REVENUE	9,690.55	530,142.47	270,505.00	259,637.47
Special Assessment Expense	93.44	582.34	189,956.00	(189,373.66)
Construction Projects	2,827.35	9,921.61	119,015.00	(109,093.39)
Administration Capital Projects	12,060.71	71,532.87	176,190.00	(104,657.13)
TOTAL CONSTRUCTION EXPENSES	14,981.50	82,036.82	485,161.00	(403,124.18)
CONSTRUCTION FUND NET REVENUES (EXPENSES)	(5,290.95)	448,105.65	(214,656.00)	16.91%

			Over (Under) Budget	% OF BUDGET Highlight
	JUNE	YTD 2024	BUDGET 2024	VARIANCE
SEWER				55%
Sewer Revenues	288,097.90	1,834,172.38	3,640,837.00	50.38%
Sewer Capital	202.74	3,014.56	16,009.00	(12,994.44)
Sewer Financing	21,483.00	130,698.00	262,318.00	(131,620.00)
Sewer Treatment	180,007.98	1,095,002.38	2,781,803.00	(1,686,800.62)
Sewer Collection	9,928.01	76,696.01	228,570.00	(151,873.99)
Sewer Customer A/R	13,626.92	72,984.37	170,092.00	(97,107.63)
Sewer Admin and General	14,776.72	93,674.82	221,209.00	(127,534.18)
TOTAL SEWER EXPENSES	240,025.37	1,472,070.14	3,680,001.00	40.00%
SEWER NET REVENUES (EXPENSES)	48,072.53	362,102.24	(39,164.00)	

WATER UTILITY

	225,230.74	1,290,198.35	2,963,472.00	(1,673,273.65)	43.54%
Water Capital Projects	326.86	4,424.48	16,593.00	(12,168.52)	26.66%
Water Financing	63,274.25	395,934.17	815,179.00	(419,244.83)	48.57%
Water Source	4,762.99	10,765.53	60,500.00	(49,734.47)	17.79%
Pumping	17,724.67	124,408.11	299,438.00	(175,029.89)	41.55%
Water Treatment	53,023.56	350,258.72	704,626.00	(354,367.28)	49.71%
Water Distribution	40,354.95	356,359.53	908,591.00	(552,231.47)	39.22%
Customer A/R	6,121.09	36,189.44	87,824.00	(51,634.56)	41.21%
Admin and General	11,717.79	91,213.55	207,294.00	(116,080.45)	44.00%
TOTAL WATER EXPENSES	197,306.16	1,369,553.53	3,100,045.00	(1,730,491.47)	44.18%
WATER NET REVENUES (EXPENSES)	27,924.58	(79,355.18)	(136,573.00)		

STORMWATER UTILITY

	135,607.31	743,661.18	2,394,785.00	(1,651,123.82)	31.05%
Stormwater Capital Projects	3,654.00	34,066.71	2,496,736.00	(2,462,669.29)	1.36%
Storm Financing	41,600.00	278,070.16	599,186.00	(321,115.84)	46.41%
Storm Pond Maintenance	12,447.54	54,178.71	175,345.00	(121,166.29)	30.90%
Storm Collection	14,632.20	92,230.08	169,262.00	(77,031.92)	54.49%
Storm Customer A/R	5,088.44	30,240.64	72,000.00	(41,759.36)	42.00%
Storm Admin and General	21,619.39	132,835.77	271,790.00	(138,954.23)	48.87%
TOTAL STORM EXPENSES	99,041.57	621,622.07	3,784,319.00	(3,162,696.93)	16.43%
STORMWATER NET REVENUES (EXPENSES)	36,565.74	122,039.11	(1,389,534.00)		

January and February tax settlement for collections to date have been recorded in various funds. Reminder State aids received in July and November.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of June is a \$179,658 unrealized loss. The positive news is that interest earnings have escalated from previous stale markets.

Annual support for TIPSS (Court,) Valley Transit quarterly aid that offsets local share is quarterly and second quarter not received yet, and transfers for funds designated for reduction of debt account for variances in expenses higher than 55%.

Landfill revenue for Sewer Utility is billed on a quarterly billing; the second quarter bills will not go out until later July as waiting for data. Strength invoices have not been issued to Nestle and Bel Brands (June) and Oh Snap Pickling! (January to June) as waiting on data.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$238,000), Water Utility (\$450,000) and Stormwater (\$1,030,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Community Development

HIGHLIGHTS

- Met with Commercial Developers and architects regarding development sites in and out of TIDs in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Continue to learn about the processes, procedures and municipal code regulations for the village.
- Working with Building Inspector to improve customer experience by updating the website, establishing open office hours and updating informational handouts so information is easy to find and understand.
- Getting out into the community to meet with local Business Owners by attending business visits with the Fox Cities Chamber of Commerce, ribbon cuttings and ground breakings.

TOP PRIORITIES FOR AUGUST 2024

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Meet with more Local Businesses and collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Review the work to update Section 8 and create a code section that leans on the state DSPS code requirements to reduce chances for conflicts between our local code and state building code.
- Update the zoning layer in our GIS system.
- Update Inspection handouts on website.

Community Development

Building Permits Issued in June 2024

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
18	0	18	\$1547.00	\$83,603

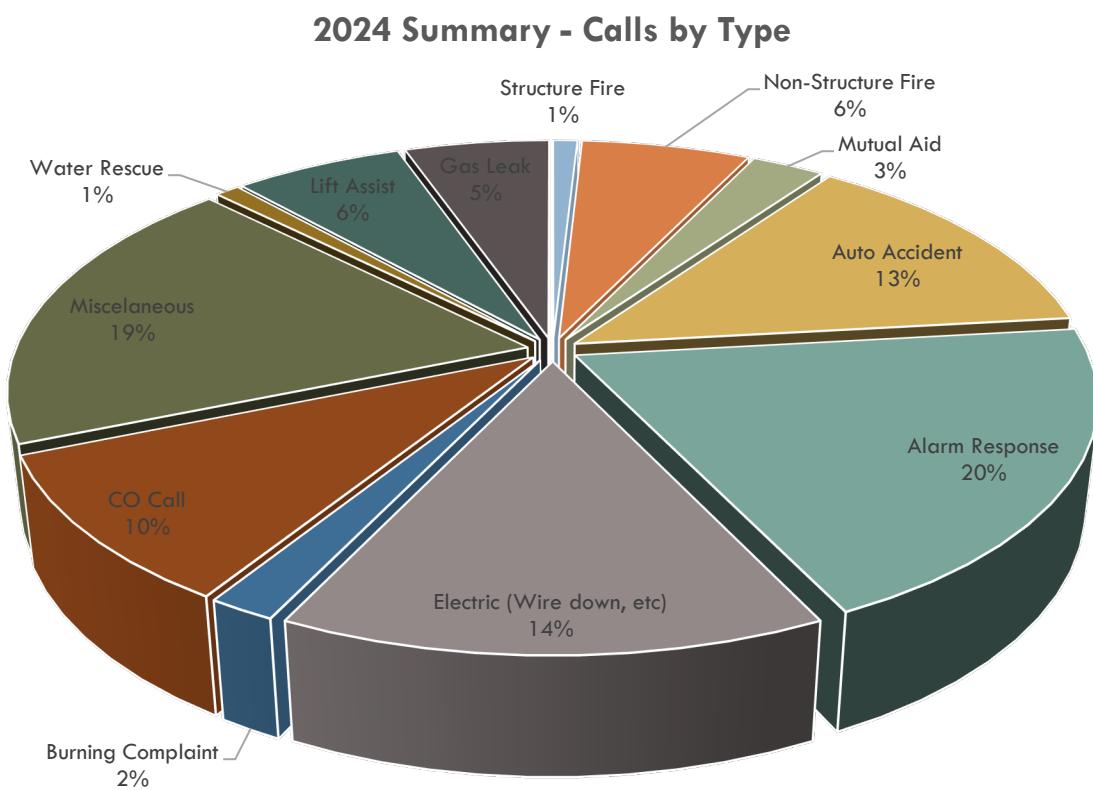
Permits Issued in 2024 as of July 12, 2024

Total # of Permits	Total \$ Fees	Est. Construction \$
171	\$23,548.75	\$11,323,908

Number of New Home Permits Year To Date

# New Single Family	# Duplexes	Total
2	3	5

Little Chute Fire Department



LCFD Incident Report - June 2024**Number of Incidents: 24****Incidents Last Year: 21****Year-to-Date: 112**

Date	Time	Incident Number	Location	Description	Response	Vehicles
6/2/2024	16:59	24LC00089	2021 West Main Street	Structure Fire - Side of garage smoldering	Pull siding, extinguish	3621 - Engine 3622 - Engine 3641 - Aerial
6/4/2024	7:39	24LC00090	3013 W Evergreen	Alarm sounding	System testing - no response needed	3621 - Engine
6/4/2024	12:27	24LC00091	3805 Freedom Road	Commercial alarm sounding	Investigate, false alarm	3621 - Engine
6/4/2024	18:30	24LC00092	1201 Garfield Ave	Alarm sounding	Investigate, false alarm	3621 - Engine
6/5/2024	10:08	24LC00093	1201 Garfield Ave	Lift assist	Assist with lifting person	3621 - Engine
6/5/2024	21:27	24LC00094	721 West Elm	Tree on line	Utility will handle	3621 - Engine
6/7/2024	23:08	24LC00095	Higway 41 Northbound	Rear axle fire - Fed Ex truck	Extinguished with fire extinguisher	3621 - Engine
6/8/2024	7:16	24LC00096	3601 Golden Hill Court	Alarm sounding	Investigate, false alarm	3641 - Aerial
6/10/2024	2:30	24LC00097	928 Main Street	Lock-in	Made entry, opened bathroom for occupant	3621 - Engine
6/11/2024	10:29	24LC00098	3611 Cherryvale	Alarm sounding	Investigate, false alarm	3621 - Engine
6/12/2024	8:12	24LC00099	2800 East Enterprise, Appleton	Mutual Aid, smoke scare	Investigate, false alarm	3622 - Engine
6/13/2024	16:27	24LC00100	Higway 41 Northbound	Accident reported	Scene safety - patient extricated	3622 - Engine
6/15/2024	10:21	24LC00101	508 East Elm	Smoke alarm	Investigate, false alarm	3621 - Engine
6/18/2024	2:29	24LC00102	1201 Garfield Ave	Alarm sounding	Investigate, false alarm	3641 - Aerial
6/20/2024	17:02	24LC00103	1901 East Main St	Child reported stuck in shopping cart	Cancelled, no assistance necessary	3621 - Engine
6/22/2024	17:22	24LC00104	208 West Main St	Alarm sounding	Investigate, false alarm	3641 - Aerial
6/22/2024	12:36	24LC00105	441 & North Ave	Accident reported	Accident cleanup	3621 - Engine
6/22/2024	16:05	24LC00106	1201 Garfield Ave	Alarm sounding	Investigate, false alarm	3641 - Aerial
6/22/2024	16:46	24LC00107	1201 Garfield Ave	Alarm sounding	Investigate, false alarm	3621 - Engine
6/23/2024	8:07	24LC00108	3640 Cherryvale Circle	Alarm sounding	Investigate, bad detector found	3641 - Aerial
6/25/2024	8:26	24LC00109	208 Lilac Lane	Gas smell reported	Investigate, nothing found with meters	3641 - Aerial
6/26/2024	16:35	24LC00110	North and French	Accident reported	Accident cleanup	3621 - Engine
6/29/2024	14:42	24LC00111	400 Rivers Edge, Kimberly	Struggling kayaker reported	Kimberly did not need assistance	3621 - Engine
6/29/2024	19:16	24LC00112	532 Harrison	Carbon Monoxide detector sounding	Investigate, nothing found with meters	3621 - Engine



FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Metro Anniversaries for July:

Lieutenant Ed Slinde - 22 years. Lt. Slinde is the night shift, shift commander



Lieutenant Edmund Slinde

Officer Kaylee Blader has submitted her resignation. Her last day of work is July 15th. Blader is assigned to the patrol division. She has been with Metro for five years.

HIRING

We will be starting a patrol officer hiring process to fill the vacancy from Officer Blader's resignation.

TRAINING

Officers have been using the Village of Kimberly public works building for training prior to it being demolished. We appreciate the Village letting us use this as a resource.



RECOGNITION / AWARDS

Police Clerk Kaitlin Armbruster has been awarded some merit time off cards from members of the command staff. Armbruster has been working very hard during the past few months while the clerical division was short staffed. Armbruster worked for three months with only one other clerk after the admin. manager resigned and then for just over a month by herself after Clerk Diedrick retired.

In addition to taking on volumes of the workload herself, she has played an integral part in training our new clerk and new office manager over the past six weeks. Armbruster has done all this with just over two years of experience with us.



Clerk Armbruster

FACILITIES

New flooring (walk off carpeting) has been installed in a main hallway at the police department. This is a high foot traffic area, and the original tile was extremely worn.



FLEET

The new, 2024 squad car is at Belco Vehicle Solutions for upfitting.

OPERATIONS

We have been conducting extra traffic patrols on the north end of Little Chute due to an increase in the volume of traffic related to the I-41 project and Evergreen Rd. project.

ADMINISTRATION

The department has been receiving an influx of alcohol-related license applications from both villages. Applications are for individual operator's (bartender) licenses and alcohol business agent licenses for those businesses or organizations wishing to sell alcohol within the village. Some applications are for new applicants, and some are renewals. Our department conducts a background check on the applicants and the business to determine if there is a violation history. We then make *recommendations* as to issuance or denial.

Upcoming / recent meetings:

Village of Kimberly Board Meeting – 7/8

Village Administrator Meeting – 7/9

National Night Out Planning Meeting – 7/3

Metro Police K-9 Foundation Meeting – 6/13 & 7/10

IT Budget Meeting with Amplitel - 6/25

Village of Little Chute Board Meeting – 7/10 & 7/17

Metro Command Staff Meeting 6/20 & 7/18

On June 13th we had a year-end, wrap up luncheon meeting with our school crossing guards. Equipment and uniform items were collected and are being inventoried and inspected for serviceability.



The clerical staff has been busy training the last few weeks, as we have a new Administrative Manager that started with us June 3rd and a new Clerk that started June 10th. We are working to get the Clerks cross trained on all duties and assignments, to ensure timeliness on completion of tasks along with improved collaboration and teamwork. With the training that has been taking place, the Admin Manager has been reviewing processes and procedures to verify we are following the correct protocols. In addition to training, the Clerks have been busy taking citizen phone calls, handling records and evidence requests along with entering and collecting parking citations. The workload has stayed steady even with the increase of .5 FTE.

BUDGET & FINANCE

The Cities and Villages Mutual Insurance Company (CVMIC) offers customer municipalities \$2,500.00 for Law Enforcement Risk Mitigation Funding to agencies that participate in or use certain services. One qualifying service is the Lexipol policy management system. Our finance department has submitted the required documentation for us to receive these funds in 2024.

SPECIAL EVENTS

STAFF ARE SCHEDULED TO WORK THE NUMEROUS SUMMER EVENTS IN BOTH VILLAGES.

THE DEPARTMENT RECENTLY PARTICIPATED IN THE LITTLE CHUTE MEMORIAL DAY PARADE AND PATROLLED THE GREAT WISCONSIN CHEESE FESTIVAL EVENT. THE LITTLE CHUTE FIREWORKS HAVE BEEN RESCHEDULED FOR JULY 26TH.

METRO HAD OFFICERS AT THE KIMBERLY FIREWORKS ON JULY 3RD AND WILL HAVE PATROL STAFF AT PAPERFEST IN KIMBELRY THE WEEKEND OF JULY 12-14.

THE DEPARTMENT WILL ONCE AGAIN BE HOSTING A *NATIONAL NIGHT OUT* EVENT ON TUESDAY, AUGUST 6TH FROM 5PM TO 8PM. AS PART OF OUR COMMUNITY ROTATION, THIS YEAR'S EVENT WILL BE HELD AT SUNSET PARK IN KIMBERLY.



Monthly Activity

Below is a *three-month* comparison for calls for service in the Village of Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	06/10/2024	05/12/2024	1 mo %	04/13/2024	2 mo %
	to 07/08/2024:	to 06/09/2024:	change:	to 05/11/2024:	change:
911 Misdial	37	45	-17.8%	33	12.1%
Abandoned Vehicle	3	2	50.0%	1	200.0%
Abdominal A-Adam Response	1	0	N/A	1	0.0%
Abdominal C-Charlie Response	0	1	-100.0%	0	N/A
Accident in a Parking Lot	1	3	-66.7%	3	-66.7%
Accident with Extrication	1	0	N/A	0	N/A
Accident with Injury	2	0	N/A	1	100.0%
Accident with Scene Safety	0	0	N/A	1	-100.0%
Accident with Spill Cleanup	1	0	N/A	0	N/A
Alcohol Violations	1	4	-75.0%	0	N/A
Allergies A-Adam Response	0	1	-100.0%	0	N/A
Allergies C-Charles Response	1	0	N/A	0	N/A
Animal Bite	3	1	200.0%	0	N/A
Animal Bites A-Adam Response	1	0	N/A	0	N/A
Animal Call	23	18	27.8%	21	9.5%
Assist Citizen or Agency	67	50	34.0%	36	86.1%
Back Problem A-Adam Response	1	0	N/A	0	N/A
Back Problem C-CharlesResponse	0	1	-100.0%	0	N/A
Battery	1	0	N/A	0	N/A
Bicycle Stop	2	2	0.0%	0	N/A
Bleeding B-Boy Response	2	1	100.0%	0	N/A
Bleeding D-David Response	2	0	N/A	0	N/A
Breathing Problem C-Charles	1	0	N/A	0	N/A
Breathing Problem D-David	2	5	-60.0%	2	0.0%
Burglary	2	1	100.0%	0	N/A
CO or Hazmat D-David	0	0	N/A	1	-100.0%
Carbon Monoxide Alarm	1	0	N/A	0	N/A
Chest Complaint C-Charles	1	0	N/A	0	N/A
Chest Complaint D-David	2	2	0.0%	4	-50.0%
Choking A-Adam Response	1	0	N/A	0	N/A
Civil Process	14	4	250.0%	15	-6.7%

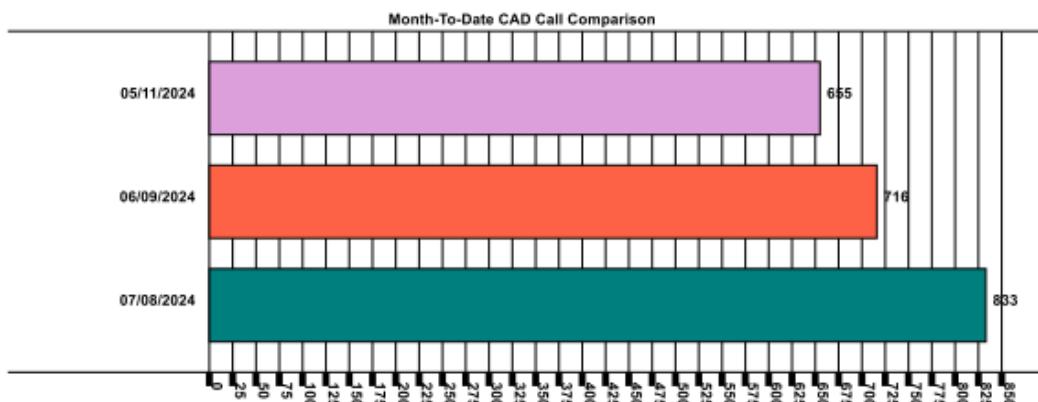
Village of Little Chute Monthly Report – June 2024

Crime Prevention	21	25	-16.0%	23	-8.7%
Damage to Property	5	10	-50.0%	5	0.0%
Diabetic Issue C-Charles	0	1	-100.0%	1	-100.0%
Dispatch Information Only	1	0	N/A	0	N/A
Disturbance	12	18	-33.3%	18	-33.3%
Domestic Disturbance	2	1	100.0%	2	0.0%
Drug Complaint	5	1	400.0%	5	0.0%
Dumpster Fire	1	0	N/A	0	N/A
Emergency Committal	0	1	-100.0%	0	N/A
Fainting A-Adam	0	0	N/A	1	-100.0%
Falls A-Adam Response	2	1	100.0%	3	-33.3%
Falls B-Boy Response	3	2	50.0%	5	-40.0%
Falls D-David Response	1	0	N/A	1	0.0%
Fire Alarm Commercial	6	5	20.0%	4	50.0%
Fire Alarm Residential	1	1	0.0%	0	N/A
Fire Oversized/Commercial Veh	0	1	-100.0%	0	N/A
Fire Service Callout	1	0	N/A	0	N/A
Fire Unauthorized Burning	0	0	N/A	1	-100.0%
Fire Vegetation or Grass	0	1	-100.0%	2	-100.0%
Fire Vehicle Small	0	0	N/A	1	-100.0%
Fireworks Complaint	13	1	1,200.0%	0	N/A
Follow Up	32	17	88.2%	26	23.1%
Fraud Complaint	3	4	-25.0%	3	0.0%
Graffiti Complaint	0	0	N/A	1	-100.0%
Harassment	10	6	66.7%	7	42.9%
Hazard in Roadway	22	17	29.4%	13	69.2%
Headache C-Charles Response	0	1	-100.0%	1	-100.0%
Heart Problem C-Charles	1	0	N/A	0	N/A
Heart Problem D-David	0	1	-100.0%	1	-100.0%
Jail GPS Checks	2	13	-84.6%	14	-85.7%
Juvenile Complaint	13	7	85.7%	11	18.2%
K9 Assist	0	1	-100.0%	0	N/A
Law Alarms - Burglary Panic	2	11	-81.8%	7	-71.4%
Lost or Found Valuables	9	7	28.6%	5	80.0%
Medical Assistance No Injury	6	8	-25.0%	2	200.0%
Medical Pre-Alert	3	3	0.0%	3	0.0%
Missing Person	1	3	-66.7%	0	N/A
Motorist Assist	30	21	42.9%	19	57.9%
Natural Gas or Propane Leak	2	1	100.0%	1	100.0%
Noise Complaint	7	3	133.3%	1	600.0%
Ordinance Violation	8	19	-57.9%	11	-27.3%

Village of Little Chute Monthly Report – June 2024

Overdose C-Charles	1	0	N/A	0	N/A
PNB E-Edward Response	2	1	100.0%	2	0.0%
Parking Enforcement	8	41	-80.5%	18	-55.6%
Pregnancy D-David	0	0	N/A	1	-100.0%
Reckless Driving Complaint	16	37	-56.8%	17	-5.9%
Residence Lockout	3	0	N/A	0	N/A
Restraining Order Tracking	2	3	-33.3%	5	-60.0%
Retail Theft	1	0	N/A	1	0.0%
Runaway Juvenile	5	4	25.0%	2	150.0%
Scam	4	1	300.0%	3	33.3%
School Safety	0	14	-100.0%	20	-100.0%
Seizure A-Adam Response	0	0	N/A	2	-100.0%
Seizure C-Charles Response	1	1	0.0%	0	N/A
Seizure D-David Response	3	1	200.0%	1	200.0%
Sex Offense	2	2	0.0%	2	0.0%
Sick A-Adam	5	3	66.7%	0	N/A
Sick C-Charles	6	1	500.0%	0	N/A
Sick D-David	1	3	-66.7%	3	-66.7%
Spill Cleanup	1	0	N/A	0	N/A
Stroke C-Charles	5	3	66.7%	1	400.0%
Structure Fire Smoke or Flame	0	3	-100.0%	1	-100.0%
Suspicious Incident	22	9	144.4%	11	100.0%
Suspicious Person	8	7	14.3%	5	60.0%
Suspicious Vehicle	9	4	125.0%	4	125.0%
Testing Only	0	1	-100.0%	3	-100.0%
Theft Complaint	13	3	333.3%	6	116.7%
Theft of Automobile Complaint	1	1	0.0%	0	N/A
Traffic Enforcement	11	6	83.3%	3	266.7%
Traffic Stop	224	136	64.7%	148	51.4%
Transport Accident D-David	1	0	N/A	0	N/A
Traumatic Injuries A-Adam	0	0	N/A	3	-100.0%
Trespassing	1	5	-80.0%	6	-83.3%
Truancy	0	1	-100.0%	2	-100.0%
Unconscious D-David	0	0	N/A	3	-100.0%
Unlocked or Standing Open Door	5	5	0.0%	8	-37.5%
Vacant House Check	1	0	N/A	0	N/A
Vehicle Accident	16	15	6.7%	14	14.3%
Vehicle Lockout	3	8	-62.5%	5	-40.0%
Violation of Court Order	6	1	500.0%	2	200.0%
Wanted Person or Apprehension	2	8	-75.0%	2	0.0%
Water Problem	0	0	N/A	1	-100.0%

Water Rescue	0	0	N/A	1	-100.0%
Weapon Violation	0	1	-100.0%	1	-100.0%
Welfare Check	45	31	45.2%	30	50.0%
Wire Down	0	3	-100.0%	1	-100.0%





June Library Report

HIGHLIGHTS

- Adoption of an updated confidentiality of library records policy as well as an updated rules of conduct policy.
- Finalized work with the Kimberly library on our joint copier lease that is expiring this year.
- Our new Library Assistant completed her training and began working her regular shifts.
- Held interviews for a Library Student Assistant position.
- Total circulation is up 10.42% from the same period last year, and computer use is up 19.67%.
 - Circulation is up 6% in June 2024 when compared to June 2023.
- Summer Reading Updates:
 - We offered 27 programs in June with an attendance of 642 people.
 - We have received 421 completed reading logs through the first four weeks of the reading program.

UPCOMING GOALS

- Continue to implement summer programs and reading challenges.
- Continue to clean out and organize the main storage closet.
- Continue to work on cleaning up the Library of Things collection.
- Continue research on potential replacement for a new door counter.
- Continue to clean up library records in the integrated library system.
- Work on developing a 1,000 Books Before Kindergarten program.
- Work on the 2025 budget proposal.

Park, Rec & Forestry and Facilities

JUNE HIGHLIGHTS

- Great Wisconsin Cheese Festival at Doyle Park was held May 31, June 1 & 2 – staff assisted with prep, event work, and cleanup. Post festival meeting held with staff mid June.
- Opened Doyle Pool for season June 2.
- Held baseline testing for registered jets football players on June 2.
- Summer parks, recreation, and pool staff started work the first week of June.
- CPR/First Aide/AED training held June 6 for rec instructors in need of certification.
- Held weekly Wednesday senior activities program for card players.
- Daily prep work for weekly rec programs & themed one-day youth events.
- Continued watering planters throughout Village.
- Continued efforts to organize Market on Main.
- Planning for programs in fall/winter program book; submit changes to graphic artist.
- Planning for Family Fun Fest & Youth Carnival special events.
- Planning and conducting pool cardboard box races, dive-in movie, egg hunt.
- Promote and advertise various department special events.
- Men's softball tournament registration form to team managers.
- Continue facilities updates and maintenance items.
- Prepare for 2025 budget: new projects, updates, and maintenance.
- Little Chute Fireworks Event at Doyle Park was planned for June 28 but had to be rescheduled to July 26 due to bad weather.
- Completed Safety Center basement flooring project.

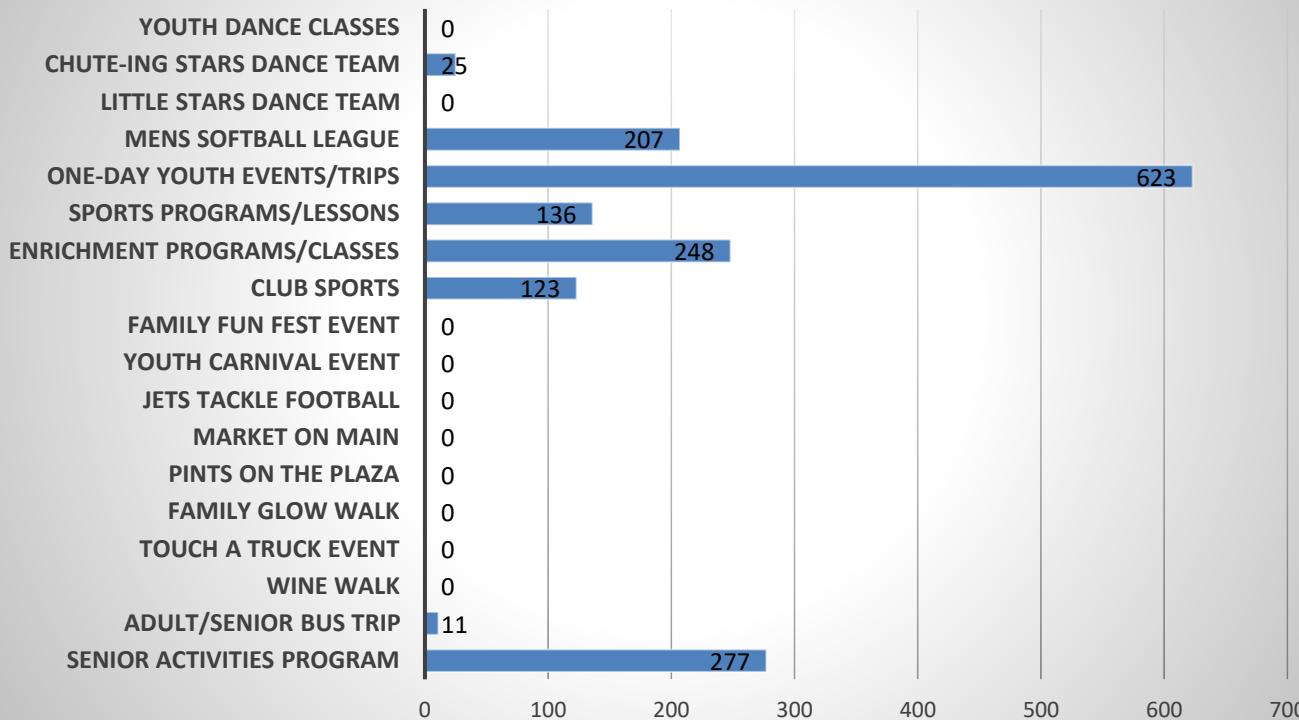


TOP PRIORITIES FOR JULY

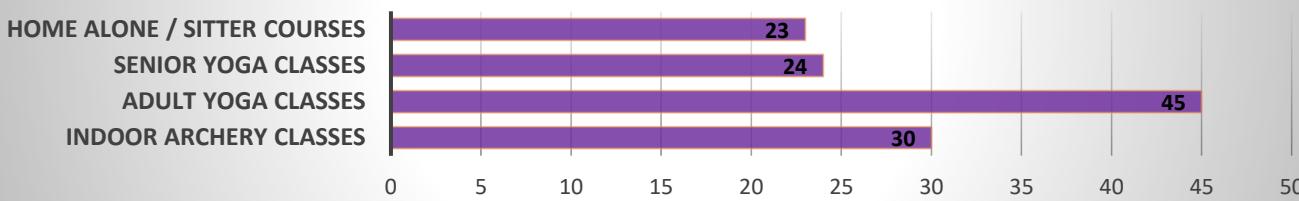
- Finalize Pints on Plaza events.
- Focus on maintenance of parks and trail systems.
- Continued efforts for Trust Donation.
- Complete Ash Tree and Stump Removals contracts.
- Receive all Terrace Tree applications.
- Complete Safety Center carpet project.
- Research 2025 projects and financials.
- Install Cty. N Ebben Trail Crossing signs.
- Getting budget figures for 2025.
- Continue Facilities updates and maintenance projects.
- Prep work for weekly programs (staff, supplies, activities, snacks for programs, etc.)
- Hold baseline testing for registered jets football players on July 14 and July 25.
- Solicit sponsors and prizes for upcoming Youth Carnival.
- Finalize fall/winter program book; proof the book; post to website & facebook by July 19.
- Enter upcoming programs in RecDesk to prepare for start of program registration August 1
- Prep work for Family Fun Fest July 30 (staff, volunteers, food needs, inflatables, setup, etc.)
- Prep work for Youth Carnival August 7 (staff, volunteers, prizes, food, inflatables, setup)
- Prep work for jets football (coach background checks, equipment prep, handout day, etc.)



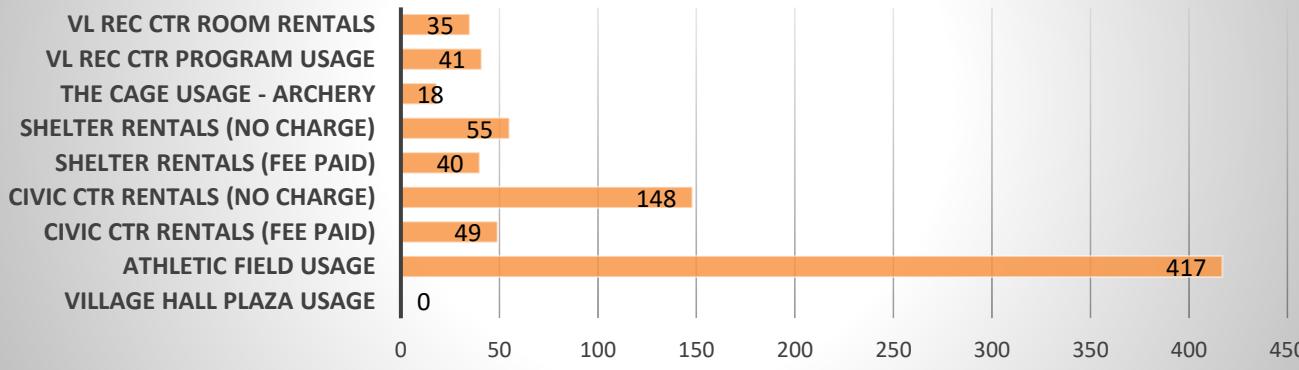
2024 Y-T-D PROGRAM PARTICIPATION



2024 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



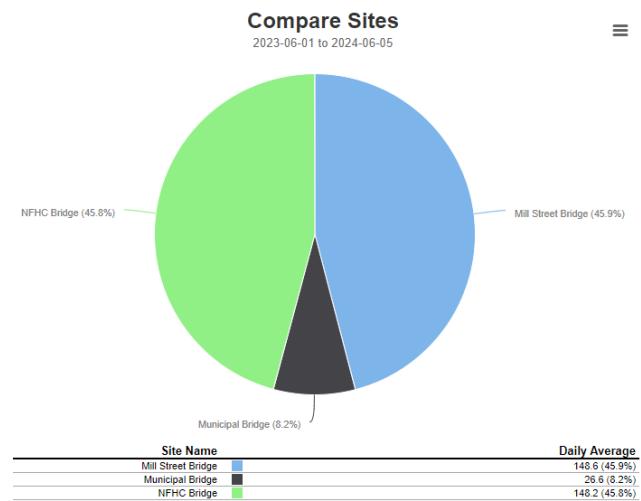
2024 Y-T-D SHELTER/FACILITY/FIELD USAGE



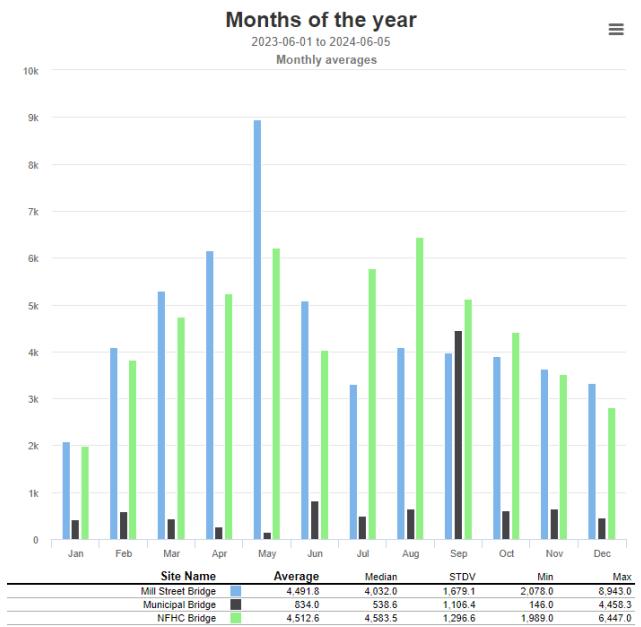
Doyle Pool Report – June

	2024
Attendance	5241
Daily Fees	\$ 11,425.00
Season Passes Sold	\$ 6,230.25
Swim Lessons Sold	\$ 495.00
Concessions Afternoon	\$ 5,790.00
Concessions Evening	\$ 705.50
Other	\$ 10.75
TOTAL	\$ 24,656.50

Days Closed d/t Weather	2
Avg. Weather Temp	67.1 degrees
Avg. Pool Temp	75 degrees



Mill Street Bridge	Municipal Bridge	NFHC Bridge
189667	195070	163429



Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2024-06-01	277	0	124
2024-06-02	506	0	396
2024-06-03	145	0	80
2024-06-04	192	0	144
2024-06-05	237	0	162
2024-06-06	235	0	165
2024-06-07	300	0	226
2024-06-08	227	0	161
2024-06-09	340	0	433
2024-06-10	356	0	306
2024-06-11	264	0	162
2024-06-12	211	0	208
2024-06-13	240	0	182
2024-06-14	314	0	197
2024-06-15	262	0	207
2024-06-16	150	0	147
2024-06-17	122	2	89
2024-06-18	127	8	109
2024-06-19	135	4	133
2024-06-20	228	14	143
2024-06-21	176	3	111
2024-06-22	96	0	69
2024-06-23	391	36	309
2024-06-24	321	13	276
2024-06-25	172	6	144
2024-06-26	259	12	183
2024-06-27	339	12	209
2024-06-28	125	3	54
2024-06-29	202	9	207
2024-06-30	470	82	433
	7419	204	5769

Department of Public Works

Monthly Report – June 2024

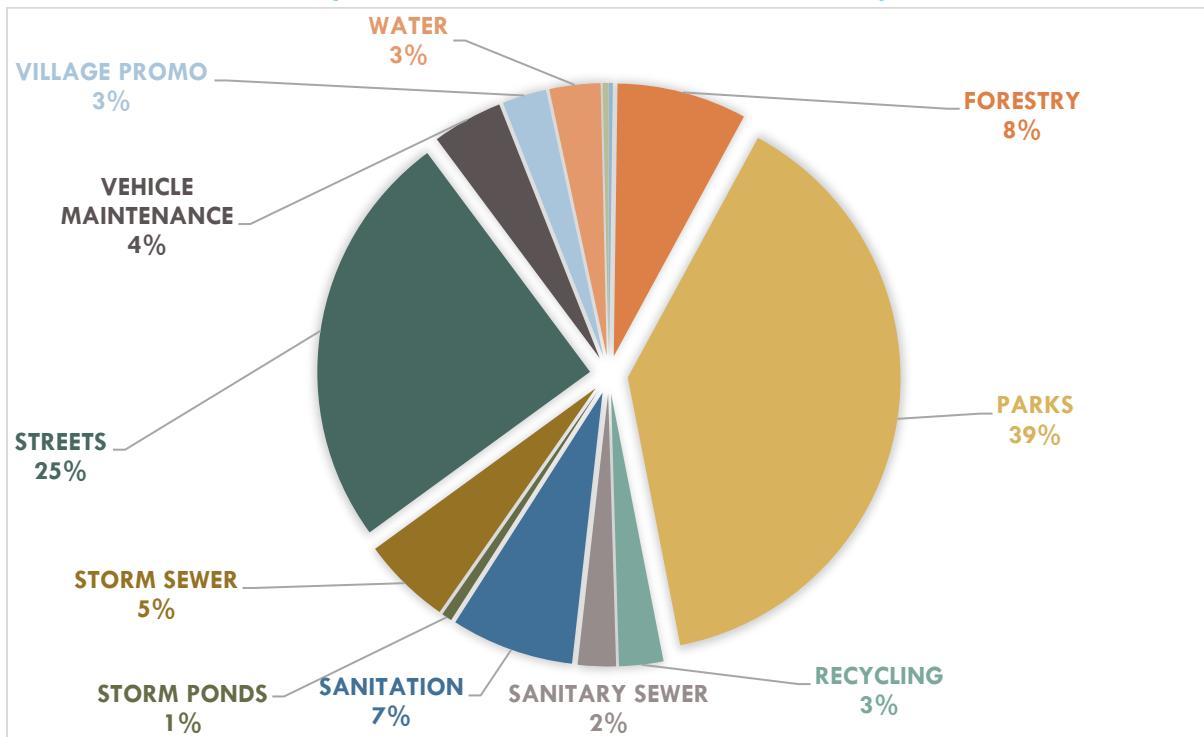
Highlights

- Employees maintained and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- 920-yard waste site cards were renewed by the end of June.
- Asphalt repairs were made to water main break areas.
- Removed, repaired, and repaved the railroad crossing on CTH “OO”. RailWorks and Outagamie County Highway assisted with the project.
- Performed vegetative weed trimming along the right of ways. Sign maintenance and pothole repairs were done.
- Mowed storm pond perimeters. Checked ponds and pond pumps, and cleaned trash racks at the ponds.
- Submitted the 2023 Compliance Maintenance Annual Report (CMAR) to the Wisconsin Department of Natural Resources.
- Prepared for the I-41 construction project at CTH N.
- Cleaned up after Cheese Fest.
- Performed curb repair/replacement
- Televised storm sewer

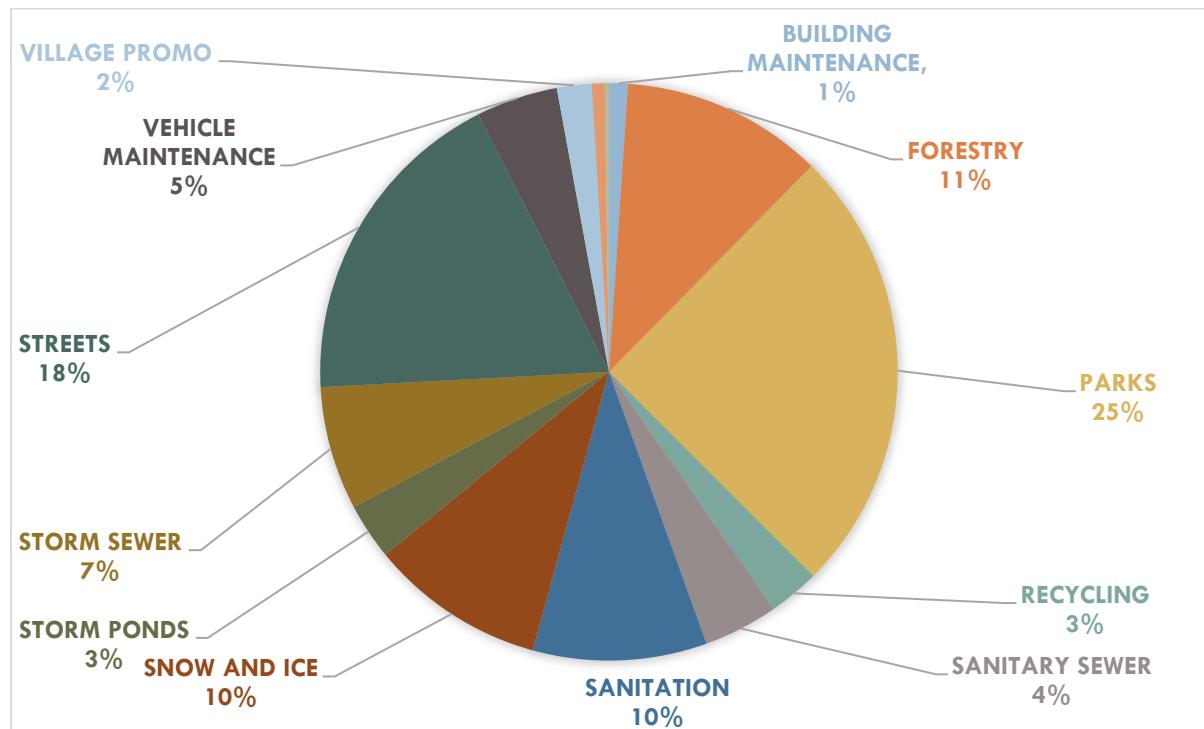
Top Priorities for July

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Start 2025 Operations and Maintenance Budget preparation.

June 2024 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Monthly Report: 2024 Utility Projects – June

June 2024 - Utility Installation and Abandonments			
<i>W. Evergreen Drive, Village of Little Chute</i>			
WATER MAIN	Units	Installed	Replaced
Furnish & Install 1" Water Service	LF (EA)	275.5 (5.0)	275.5
SANITARY SEWER	Units	Installed	Abandoned
Sanitary Lateral Extension	LF	57.0	---
Abandon Existing 4" Sanitary Lateral	EA	---	4.0
STORM SEWER	Units	Installed	Removed
Furnish & Install 6" PVC Storm Sewer Lateral	LF (EA)	195.0 (5.0)	---
Remove & Dispose of 30" & Smaller Storm Sewer Pipe	LF	---	30.0

ENGINEERING NOTES: 2024 Utility Projects – June

West Evergreen Drive - Utility Project

Don Hietpas & Sons continued utility construction replacing the existing copper water services with the new polyethylene water services and related fittings. Crews completed the installation of new storm sewer and sanitary sewer laterals. The utility construction contract was completed in June.

West Evergreen Drive - Utility Project

The first half of the concrete street pavement is scheduled for the for the second week in July.

Top Priorities for July 2024

West Evergreen Drive - Utility Project

Hietpas completed utility construction during the second week of June.

West Evergreen Drive - Paving Project

Vinton Construction has been awarded the 2024 paving contract for West Evergreen Drive; Vinton began the excavation and grading in preparation for concrete paving during the week of June 17th. Vinton is scheduled to pave the first half (North Side) of Evergreen Drive during the week of July 8th, weather permitting.

Founders Estates Subdivision - Utility Project

Hietpas crews have completed construction of the public utilities, Frederickson has completed the road grading and gravel placement in preparation for future road construction. Private utilities have been or are in the process of being installed. Village Staff have reached an agreement with the developer regarding the concrete street pavement. Vinton Construction has been contracted by the Developer to construct the concrete street; Vinton is scheduled to begin paving operations during the week of July 22nd. Multiple residential duplex sites have broken ground, excavation for foundations and building construction is underway.

Railroad Quiet Zone:

Staff have been working with the Federal Railroad Administration (FRA) to coordinate the implementation of the Village of Little Chute Railroad Quiet Zone. The Notice of Intent (NOI) to establish the 24-Hour Railroad Quiet Zone for Village crossings has been submitted. The NOI is required by the Federal Railroad Administration (FRA) as part of the process and gives notice to all effected parties/RR authorities including the FRA, CN, WisDOT, Outagamie County, Hartwig Family, and the Office of the Commissioner of Railroads. As part of this notice, the Village has developed a packet of information further describing the proposed Quiet Zone and additional information as required, recipients now have 60 days to review the current conditions and supplementary information and provide comments.

After the 60-day review period and NOI comments have been implemented, if required. A Notice of Establishment (NOE) will be submitted to the same parties along with a packet of additional information/required documentation to establish the 24-Hour Quiet Zone. Thirty (30) days after submittal of the NOE, the Quiet Zone is considered established, no train horn signs will be posted, and train horns should no longer be sounded.

Miscellaneous:

Engineering Staff continues work on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandenbroek Road. Work to document and inspect on-site construction (paving) efforts as well as construction administration and management.

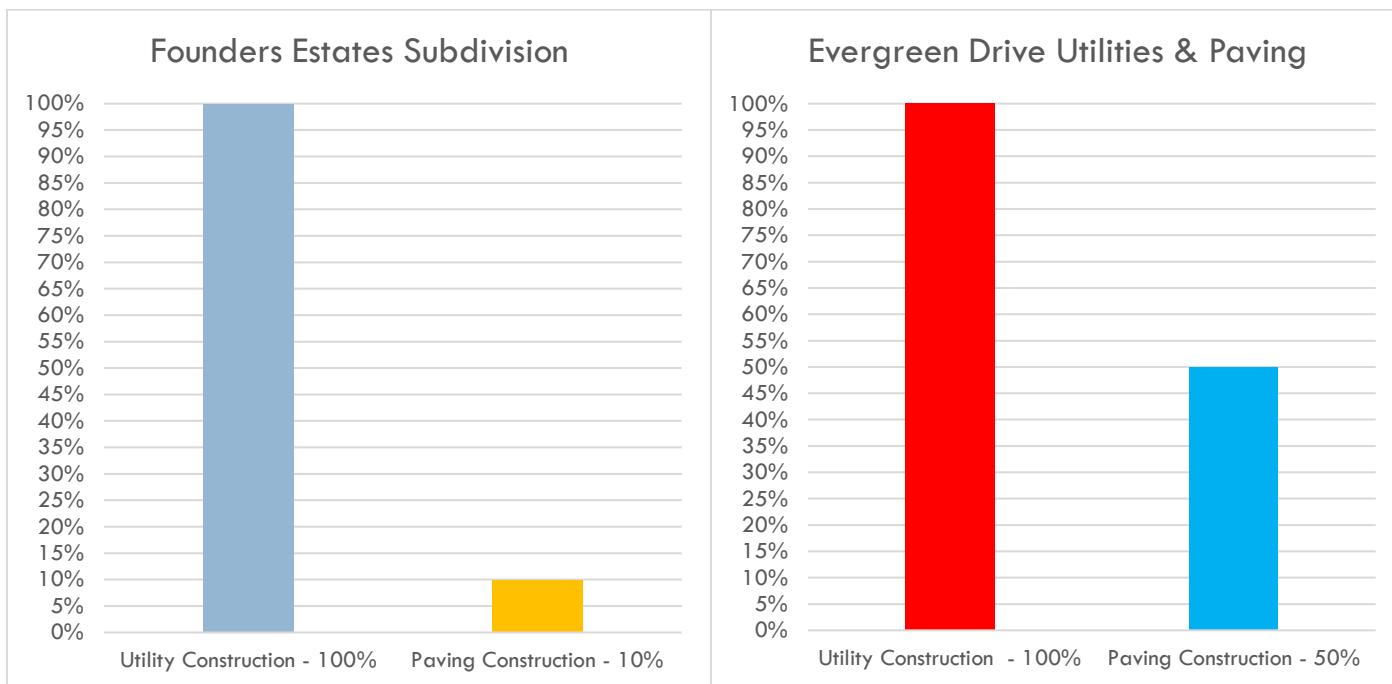
Construction of the Ebb Trail Bridges No. 1 & 2 is complete. Staff have worked with Milbach Construction to administer final quantities and pay application to complete project closeout. A final

punch-list has been created to address any remaining items. Milbach has been working on completing tasks from this list and are near completion of the remaining items.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff are working with Bug Tussel on permitting their proposed fiber project which will impact the Village on Rosehill Road and Holland Road.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff to focus on any questions related to the ongoing audit, preparing documents and cost estimates for future CIP projects, and assisting Parks Dept. with upcoming construction projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY "41" Corridor construction projects.



Disbursement List - July 17, 2024

Payroll & Payroll Liabilities - July 3,2024 **\$277,844.53**

Prepaid Invoices - July 5, 2024 **\$4,944.82**

Library Board - July 16, 2024 **\$10,932.88**

Utility Commission - July 16, 2024 **\$106,088.50**

CURRENT ITEMS

Bills List - July 17, 2024 **\$588,533.42**

Total Payroll, Prepaid & Invoices **\$988,344.15**

The above payments are recommended for approval:

Rejected: _____

Approved: July 17, 2024

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AMAN, HALEY				
44936	REFUND RENTAL FEE - CANCELATION	125.00	07/24	208-34401
44936	REFUND SECURITY DEPOSIT - CANCELLED	300.00	07/24	208-21235
Total AMAN, HALEY:		425.00		
AMAZING GRACE YOGA AND WELLNESS LLC				
103	YOGA INSTRUCTOR - 6/7, 6/14, 6/21, 6/28	200.00	06/24	208-52900-204
Total AMAZING GRACE YOGA AND WELLNESS LLC:		200.00		
AMPLITEL TECHNOLOGIES				
23796	MONTHLY BILLING - JULY	4,725.00	07/24	207-52120-204
Total AMPLITEL TECHNOLOGIES:		4,725.00		
ARING EQUIPMENT CO INC				
D38987	REPAIR #26	4,974.54	07/24	101-53330-204
Total ARING EQUIPMENT CO INC:		4,974.54		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
418849	DRUG SCREEN	142.00	06/24	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		142.00		
ASHWAUBENON MUNICIPAL COURT				
M24006261	WARRANT- STOFFLET, I	313.00	07/24	207-21495
Total ASHWAUBENON MUNICIPAL COURT:		313.00		
AT&T LONG DISTANCE				
8456268570624	MAY/JUN CHARGES	.57	06/24	101-51650-203
8456268570624	MAY/JUN CHARGES	7.79	06/24	206-55110-203
8456268570624	MAY/JUN CHARGES	1.45	06/24	207-52120-203
8456268570624	MAY/JUN CHARGES	.66	06/24	620-53924-203
Total AT&T LONG DISTANCE:		10.47		
BEST STUMP GRINDING LLC				
13245	STUMP GRINDING & CLEAN UP	13,870.00	06/24	101-55440-204
Total BEST STUMP GRINDING LLC:		13,870.00		
CALUMET COUNTY CLERK OF COURT OFFICE				
CASENO23CM30	STEIDL COPY & CERTIFICATION FEE	5.75	06/24	207-52120-218
Total CALUMET COUNTY CLERK OF COURT OFFICE:		5.75		
CARRICO AQUATIC RESOURCES INC				
20244327	SUMMER WATER MGMT AGREEMENT 2024-PYMT	4,000.00	07/24	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		4,000.00		

Invoice	Description	Total Cost	Period	GL Account
CENTURY FENCE CO				
246769101	BACK STOP REPAIR, & FENCE REPAIRS	11,225.00	06/24	101-55200-204
Total CENTURY FENCE CO:		11,225.00		
CHARTER COMMUNICATIONS				
152871801070124	JULY/AUGUST SERVICE	217.44	07/24	101-51650-203
Total CHARTER COMMUNICATIONS:		217.44		
CINTAS				
4198040508	UNIFORM PREP	12.36	07/24	101-53330-213
4198040508	MATS & TOWELS	32.24	07/24	101-53330-218
Total CINTAS:		44.60		
CITY OF APPLETON				
14532	TRANSIT/LINK SERVICE -JULY	9,010.00	07/24	101-51780-233
14557	WEIGHTS & MEASURES - JULY	651.75	07/24	101-52050-204
Total CITY OF APPLETON:		9,661.75		
DAVIS, TERRI				
45048	REFUND SECURITY DEPOSIT	50.00	07/24	101-21235
Total DAVIS, TERRI:		50.00		
DE PERE MUNICIPAL COURT				
M24006749	WARRANT-SAAVEDRA-VASQUEZ, C	273.20	07/24	207-21495
Total DE PERE MUNICIPAL COURT:		273.20		
DEMPSEY, JESSICA E				
73024FAMILYFUN	FACE PAINTER @ FAMILY FUN FEST 2024	312.50	07/24	101-55300-218
Total DEMPSEY, JESSICA E:		312.50		
DONALD HIETPAS & SONS INC.				
2024001-4	2024 UTILITY CONSTRUCTION - WEST EVERGREE	82,243.75	07/24	417-51028-263
Total DONALD HIETPAS & SONS INC.:		82,243.75		
ELMSTAR ELECTRICAL CORP				
1524701	REPAIR NW QUAD TROMBONE ARM BUCHANAN	3,939.90	07/24	101-53300-204
Total ELMSTAR ELECTRICAL CORP:		3,939.90		
ESPARZA, CATALINA				
45552	REFUND SECURITY DEPOSIT	300.00	07/24	208-21235
Total ESPARZA, CATALINA:		300.00		
FESTIVE BALLOONS				
41	BALLOON TWISTER	500.00	07/24	101-55300-218
Total FESTIVE BALLOONS:		500.00		

Invoice	Description	Total Cost	Period	GL Account
FOX VALLEY TECHNICAL COLLEGE				
CI004646	FACILITY RENTAL-DAAT ROOM & RANGE RENTA	585.00	07/24	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE:				
		585.00		
GARROW OIL				
415303 & 417517	DIESEL TANK	893.96	06/24	101-55200-247
415303 & 417517	DIESEL TANK	2.97	06/24	101-55440-247
415303 & 417517	DIESEL TANK	1.55	06/24	610-53612-247
415303 & 417517	DIESEL TANK	.37	06/24	620-53644-247
415303 & 417517	DIESEL TANK	14.66	06/24	101-53460-247
415303 & 417517	DIESEL TANK	78.19	06/24	101-53330-217
415303 & 417517	DIESEL TANK	.41	06/24	201-53620-247
Total GARROW OIL:				
		992.11		
GRACIA, JAIME				
46051	REFUND SECURITY DEPOSIT	20.00	07/24	101-21235
Total GRACIA, JAIME:				
		20.00		
GRAINGER				
9168635051	SLEEVE COUPLING INSERTS	24.06	07/24	204-55420-242
Total GRAINGER:				
		24.06		
GREEN BOYZ INC				
157233	VEGETATION CONTROL	150.00	06/24	101-51650-243
157237	VEGETATION CONTROL	75.00	06/24	207-52120-243
157237	VEGETATION CONTROL	75.00	06/24	101-52250-243
Total GREEN BOYZ INC:				
		300.00		
GRIESBACH READY-MIX LLC				
8160	CONCRETE - WISCONSIN AVE	380.00	07/24	101-53300-216
8160	CONCRETE-WISCONSIN AVE	380.00	07/24	620-53644-251
Total GRIESBACH READY-MIX LLC:				
		760.00		
HAENCO LLC				
12594	BOWL CLEANER	7.07	07/24	101-52200-222
12594	PAPER TOWELS	7.12	07/24	208-52900-222
12594	PAPER TOWELS	64.08	07/24	101-53310-218
Total HAENCO LLC:				
		78.27		
HEART OF THE VALLEY				
70824	WASTEWATER	179,861.98	06/24	610-53611-225
70824	FOG CONTROL	146.00	06/24	610-53611-204
Total HEART OF THE VALLEY:				
		180,007.98		
HINTZ TRUCKING LLC				
1071	LEGION BATTING CAGE PROJECT - STONE MATE	2,100.00	07/24	101-55200-216
Total HINTZ TRUCKING LLC:				
		2,100.00		

Invoice	Description	Total Cost	Period	GL Account
IPROMOTEU.COM INC				
ADJ22853399ID5	SHIRTS	222.75	07/24	101-55300-225
ADJ22853399ID5	SHIRTS	74.25	07/24	101-55200-225
Total IPROMOTEU.COM INC:		297.00		
JOHNSON, JULIE				
48259	REFUND SECURITY DEPOSIT	50.00	07/24	101-21235
Total JOHNSON, JULIE:		50.00		
KELLY, KASEY				
47517	REFUND SECURITY DEPOSIT	20.00	07/24	101-21235
Total KELLY, KASEY:		20.00		
KERRY'S VROOM SERVICE INC				
10350	OIL CHANGE #93	55.93	07/24	207-52120-247
10351	OIL CHANGE #122	55.93	07/24	207-52120-247
Total KERRY'S VROOM SERVICE INC:		111.86		
KOLTZBUECHER, MELANIE				
45514	REFUND SECURITY DEPOSIT	300.00	07/24	208-21235
Total KOLTZBUECHER, MELANIE:		300.00		
KWIK TRIP INC				
2867680624	FUEL FOR SQUADS	4,026.36	06/24	207-52120-247
Total KWIK TRIP INC:		4,026.36		
LAMERS, JAY				
45435	REFUND SECURITY DEPOSIT	20.00	07/24	101-21235
45435	REFUND RENTAL FEE	60.00	07/24	101-34401
Total LAMERS, JAY:		80.00		
LAPPEN SECURITY PRODUCTS INC				
LSPQ51079	ANNUAL ALARM & MONITORING 9/1/24-8/31/25	392.00	07/24	101-51650-242
LSPQ51119	PAXTON PROX CARD BOX	151.56	06/24	101-53650-204
LSPQ51125	3RD FLOOR LOCK REPAIRS	105.00	07/24	101-51650-242
Total LAPPEN SECURITY PRODUCTS INC:		648.56		
LEFEBER, RANDALL				
EXPRPT061524	SCHOOL RESOURCE OFFICER TRAINING	20.00	06/24	207-52120-201
Total LEFEBER, RANDALL:		20.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20240630	MONTHLY SUBSCRIPTION	106.09	06/24	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LITTLE CHUTE ACE HARDWARE				
285233	FASTENERS, KEYKRAFTER	15.54	06/24	101-55200-218

Invoice	Description	Total Cost	Period	GL Account
285318	WIRE BRUSH	9.18	07/24	101-55200-218
Total LITTLE CHUTE ACE HARDWARE:		24.72		
MADISON NATIONAL LIFE				
1633616	AUGUST LTD	927.49	07/24	101-21385
1633616	AUGUST LIFE	343.11	07/24	101-21391
Total MADISON NATIONAL LIFE:		1,270.60		
MARCO INC				
36898859	COPIER @ MSB BUILDING	86.12	06/24	101-53310-207
36898859	1ST FLOOR COPIER @ VH	556.37	06/24	101-51650-207
36898859	2ND FLOOR COPIER @ VH	548.87	06/24	101-51650-207
36898859	3RD FLOOR COPIER @ VH	202.22	06/24	101-51650-207
Total MARCO INC:		1,393.58		
MCC INC				
349357	1 1/2" CRUSHED CONCRETE STONE	74.47	07/24	101-53300-246
Total MCC INC:		74.47		
MGD INDUSTRIAL CORP				
227719	TRIMMER BRACKETS #45 & #160	35.37	07/24	101-53330-225
227719	SHOP SUPPLIES	32.28	07/24	101-53330-218
Total MGD INDUSTRIAL CORP:		67.65		
MODERN DAIRY INC				
309250	POOL CONCESSION ITEMS	55.60	07/24	204-55420-211
309257	POOL CONCESSION ITEMS	222.51	07/24	204-55420-211
309337	POOL CONCESSION ITEMS	278.20	07/24	204-55420-211
309364	POOL CONCESSION ITEMS	55.60	07/24	204-55420-211
Total MODERN DAIRY INC:		611.91		
NATIONAL SPORTS PRODUCTS				
379680	PICKLEBALL POSTS, GROUND SLEEVES, NET, A	3,207.00	06/24	101-55200-216
Total NATIONAL SPORTS PRODUCTS:		3,207.00		
NETT, JEFF				
EXPRPT61524	SCHOOL RESOURCE OFFICER TRAINING	20.00	06/24	207-52120-201
Total NETT, JEFF:		20.00		
NEW LONDON POLICE DEPT				
M24006749A	WARRANT-SAAVEDRA-VASQUEZ, C	124.00	07/24	207-21495
Total NEW LONDON POLICE DEPT:		124.00		
O'REILLY AUTOMOTIVE INC				
2043-452562	REAR BRAKE ROTORS & PADS #56	149.99	07/24	101-53330-225
2043-452575	REAR BRAKE CALIPERS #56	189.08	07/24	101-53330-225
2043-452597	TIRE PARTS	1.75	07/24	101-53330-225
2043-452663	TIRE PARTS	2.70	07/24	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
2043-452743	TIRE PARTS	4.45-	07/24	101-53330-225
2043-452828	BRAKE CALIPER #56	60.00-	07/24	101-53330-225
2043-453693	A/C SYSTEM RECHARGE #75	52.99	07/24	101-53330-225
2043-453774	A/C SYSTEM RECHARGE #14, 52, 75	127.97	07/24	101-53330-225
2043-453912	COOLANT & OIL FILTER #38	55.90	07/24	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		<u>515.93</u>		
OUTAGAMIE COUNTY HIGHWAY DEPT				
1020943	GENERAL MAINTENANCE	32.93	06/24	101-53300-246
Total OUTAGAMIE COUNTY HIGHWAY DEPT:		<u>32.93</u>		
OUTAGAMIE COUNTY TREASURER				
1020958	FUEL BILL - JUNE	11.86	07/24	630-53441-247
1020958	FUEL BILL - JUNE	370.25	07/24	630-53442-247
1020958	FUEL BILL - JUNE	2,155.78	07/24	201-53620-247
1020958	FUEL BILL - JUNE	342.26	07/24	101-55200-247
1020958	FUEL BILL - JUNE	1,237.53	07/24	101-55440-247
1020958	FUEL BILL - JUNE	107.67	07/24	101-55300-247
1020958	FUEL BILL - JUNE	269.42	07/24	101-52200-247
1020958	FUEL BILL - JUNE	246.84	07/24	610-53612-247
1020958	FUEL BILL - JUNE	337.61	07/24	620-53644-247
1020958	FUEL BILL - JUNE	1,478.56	07/24	101-53330-217
34177	REFUSE - JUNE	15,167.20	06/24	201-53620-204
Total OUTAGAMIE COUNTY TREASURER:		<u>21,724.98</u>		
PARKTECTURE + PLANNING LLC				
11	SPLASH PAD DESIGN & ENGINEERING	2,262.50	07/24	420-57620-274
Total PARKTECTURE + PLANNING LLC:		<u>2,262.50</u>		
PLESHEK OUTDOOR POWER				
84270	STREET TRIMMER PARTS	612.97	07/24	101-53330-221
84270	STORM PONDS TRIMMER PARTS	612.96	07/24	630-53441-253
Total PLESHEK OUTDOOR POWER:		<u>1,225.93</u>		
PLYMOUTH LUBRICANTS				
6203062	DIESEL EXHAUST FLUID	1,029.75	07/24	101-53330-217
Total PLYMOUTH LUBRICANTS:		<u>1,029.75</u>		
R.N.O.W. INC				
2024-70803	WATER PUMP #8	22,607.24	06/24	101-53330-225
2024-70931	WINDOW SEALS #14	172.20	07/24	101-53330-225
Total R.N.O.W. INC:		<u>22,779.44</u>		
REINDERS INC				
2725854	ROUND UP	158.00	07/24	101-55200-215
6055018	MOWER DECK PARTS #46	119.06	07/24	101-53330-225
Total REINDERS INC:		<u>277.06</u>		

Invoice	Description	Total Cost	Period	GL Account
RENT-A-FLASH OF WISCONSIN INC				
91054	NO TRAIN HORN & LOOK BOTH WAY SIGNS	423.84	07/24	101-53300-246
91055	NO LEFT TURN SIGN	31.25	07/24	101-53300-246
Total RENT-A-FLASH OF WISCONSIN INC:		455.09		
RIVERSIDE BY REYNEBEAU FLORAL				
190508/1	VILLAGE PLANTERS - FLOWER & SOIL	278.04	06/24	101-51960-215
Total RIVERSIDE BY REYNEBEAU FLORAL:		278.04		
ROBERT E. LEE & ASSOCIATES				
14987029	2024 GIS SERVICES	4,578.75	07/24	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		4,578.75		
SIGNCOUNTRY				
20622	DIRECTIONAL SIGNAGE FOR ROAD CONSTRUCTI	116.00	06/24	209-56900-227
Total SIGNCOUNTRY:		116.00		
SPLENDID CLEANING SERVICE LLC				
14318	MONTHLY CLEANING-LCFD	239.00	07/24	101-52250-243
14318	MONTHLY CLEANING-METRO	950.00	07/24	207-52120-243
14320	MONTHLY CLEANING-MSB BUILDING	595.00	07/24	101-53310-243
14321	MONTHLY CLEANING-VILLAGE HALL	1,850.00	07/24	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		3,634.00		
STAHHMANN, BRANDON				
EXPRPT061524	SCHOOL RESOURCE OFFICER TRAINING	20.00	06/24	207-52120-201
Total STAHHMANN, BRANDON:		20.00		
STONERIDGE LITTLE CHUTE LLC				
21093671513	6/27 FUN WITH FOOD - STRAWBERRIES	8.97	06/24	101-55300-218
22053781444	6/13 FUN WITH FOOD - COOKIES	41.88	06/24	101-55300-218
24091201235	POOL CONCESSION ITEMS	165.64	06/24	204-55420-211
Total STONERIDGE LITTLE CHUTE LLC:		216.49		
SWINKLES TRUCKING & EXCAVATING CORP				
61215	3/4" CRUSHER RUN - EBBEN TRAIL	736.34	06/24	420-57620-280
61470	PULVERIZED TOPSOIL	45.62	06/24	101-53300-216
61470	PULVERIZED TOPSOIL	45.63	06/24	101-55200-218
Total SWINKLES TRUCKING & EXCAVATING CORP:		827.59		
TAPCO				
I781863	TRAFFIC SIGNAL REPAIR	388.87	06/24	101-53300-204
I781917	TRAFFIC SIGNAL REPAIR	422.50	06/24	101-53300-204
Total TAPCO:		811.37		
THEDACARE LABORATORIES				
121005550624	BLOOD DRAWS - JUNE	212.50	06/24	207-52120-204

Invoice	Description	Total Cost	Period	GL Account
Total THEDACARE LABORATORIES:		212.50		
TIM'S TOYZ				
2308 INFLATABLES & MINI TOW TRUCK		1,200.00	07/24	101-55300-218
Total TIM'S TOYZ:		1,200.00		
UNIFORM SHOPPE				
346602 POINT BLANK HI-LITE CARRIER		750.00	06/24	207-52120-213
346603 POINT BLANK HI-LITE CARRIER		750.00	06/24	207-52120-213
Total UNIFORM SHOPPE:		1,500.00		
UNITED RAYNOR				
25658 REPAIR YARD WASTE SITE GATE		99.00	07/24	101-53310-204
Total UNITED RAYNOR:		99.00		
VILLAGE OF HOWARD				
12870 COURT CLERK TRAINING - JUNE		624.03	06/24	101-51680-201
Total VILLAGE OF HOWARD:		624.03		
VINTON CONSTRUCTION CO				
23014-01 VAN LIESHOUT PARK SPLASHPAD		181,194.92	07/24	420-57620-274
Total VINTON CONSTRUCTION CO:		181,194.92		
VON BRIESEN & ROPER S.C.				
459021 LEGAL SERVICES - FIRE STATION CONSTRUCITO		3,875.50	07/24	405-51100-262
461582 LEGAL SERVICES - FIRE STATION CONSTRUCITO		3,686.50	07/24	405-51100-262
Total VON BRIESEN & ROPER S.C.:		7,562.00		
WI DEPT OF JUSTICE				
202406-L4504T BACKGROUND CHECKS JUNE		560.00	06/24	207-52120-218
Total WI DEPT OF JUSTICE:		560.00		
WISCONSIN SUPREME COURT				
912124SEMINAR 2024 MUNICIPAL COURT CLERK SEMINAR		40.00	07/24	101-51680-201
Total WISCONSIN SUPREME COURT:		40.00		
Grand Totals:		588,533.42		

Report GL Period Summary

Vendor number hash: 292356
 Vendor number hash - split: 400439
 Total number of invoices: 104
 Total number of transactions: 139

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	588,533.42	588,533.42
Grand Totals:	588,533.42	588,533.42

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"
Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ALLRECIPES				
52224SUBSCRIPTI	MAGAZINE SUBSCRIPTION EXP APR 2025	15.00	06/24	206-55110-207
Total ALLRECIPES:		15.00		
APPLE BOOKS LLC				
116991	BOOKS	243.44	06/24	206-55110-206
117184	BOOKS	251.97	06/24	206-55110-206
Total APPLE BOOKS LLC:		495.41		
APPLETON PUBLIC LIBRARY				
70824LOSTITEM	LOST ITEM	32.00	07/24	206-38621
Total APPLETON PUBLIC LIBRARY:		32.00		
BAKER & TAYLOR				
2038339473	BOOKS	38.56	06/24	206-55110-206
2038339474	BOOKS	20.06	06/24	206-55110-206
2038340239	BOOKS	625.00	06/24	206-55110-206
2038343925	BOOKS	164.83	06/24	206-55110-206
2038343926	BOOKS	482.07	06/24	206-55110-206
2038343969	BOOKS	38.34	06/24	206-55110-206
2038343970	BOOKS	260.43	06/24	206-55110-206
2038358049	BOOKS	362.82	06/24	206-55110-206
2038358050	BOOKS	17.96	06/24	206-55110-206
2038358051	BOOKS	12.46	06/24	206-55110-206
2038358052	BOOKS	20.98	06/24	206-55110-206
2038373723	BOOKS	209.69	06/24	206-55110-206
2038373724	BOOKS	733.95	06/24	206-55110-206
2038373725	BOOKS	14.58	06/24	206-55110-206
2038373726	BOOKS	297.28	06/24	206-55110-206
2038373727	BOOKS	14.51	06/24	206-55110-206
2038373728	BOOKS	16.13	06/24	206-55110-206
2038390854	BOOKS	962.91	07/24	206-55110-206
2038390855	BOOKS	100.39	07/24	206-55110-206
2038390856	BOOKS	11.89	07/24	206-55110-206
2038390857	BOOKS	15.57	07/24	206-55110-206
2038390858	BOOKS	12.49	07/24	206-55110-206
2038390931	BOOKS	551.25	07/24	206-55110-206
2038401078	BOOKS	113.18	07/24	206-55110-206
2038401079	BOOKS	30.29	07/24	206-55110-206
2038401080	BOOKS	82.99	07/24	206-55110-206
2038401081	BOOKS	40.15	07/24	206-55110-206
2038401082	BOOKS	40.46	07/24	206-55110-206
Total BAKER & TAYLOR:		5,291.22		
BATTERIES PLUS LLC				
P7377753	BATTERIES	68.05	06/24	206-55110-242
Total BATTERIES PLUS LLC:		68.05		

Invoice	Description	Total Cost	Period	GL Account
CENGAGE LEARNING INC/GALE				
84545224	BOOKS	74.22	06/24	206-55110-206
84545428	BOOKS	62.97	06/24	206-55110-206
84545563	BOOKS	53.98	06/24	206-55110-206
84553406	BOOKS	41.98	06/24	206-55110-206
84653697	BOOKS	53.98	07/24	206-55110-206
84653972	BOOKS	51.73	07/24	206-55110-206
Total CENGAGE LEARNING INC/GALE:		338.86		
GREEN BOYZ INC				
157235	VEGETATION CONTROL	150.00	06/24	206-55110-243
Total GREEN BOYZ INC:		150.00		
INGRAM LIBRARY SERVICES				
82410553	BOOKS	33.88	06/24	206-55110-206
82515806	BOOKS	70.06	06/24	206-55110-206
82552922	BOOKS	82.46	06/24	206-55110-206
Total INGRAM LIBRARY SERVICES:		186.40		
LITTLE CHUTE ACE HARDWARE				
285208	FASTENERS	1.59	06/24	206-55110-242
Total LITTLE CHUTE ACE HARDWARE:		1.59		
MICROMARKETING LLC				
952959	DVD	255.27	06/24	206-55110-210
953759	DVD	19.94	06/24	206-55110-210
954492	DVD	19.98	06/24	206-55110-210
955062	DVD	39.99	06/24	206-55110-210
956674	DVD	49.39	06/24	206-55110-210
Total MICROMARKETING LLC:		384.57		
MIDWEST TAPE LLC				
505625918	A/V	46.99	06/24	206-55110-210
505648385	A/V	257.95	06/24	206-55110-210
505666021	A/V	46.99	06/24	206-55110-210
505702732	DIGITAL COLLECTIONS	1,166.25	06/24	206-55110-208
Total MIDWEST TAPE LLC:		1,518.18		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4412	PRINTING PROGRAM GUIDES & FLYERS	448.00	06/24	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		448.00		
PLAYAWAY PRODUCTS				
466508	AUDIO BOOKS	74.99	06/24	206-55110-210
466854	AUDIO BOOKS	456.92	06/24	206-55110-210
Total PLAYAWAY PRODUCTS:		531.91		
SPLENDID CLEANING SERVICE LLC				
14319	MONTHLY CLEANING-LIBRARY	1,425.00	07/24	206-55110-243

Invoice	Description	Total Cost	Period	GL Account
Total SPLENDID CLEANING SERVICE LLC:		1,425.00		
STAPLES ADVANTAGE				
6005094752	FLASH DRIVE & BINDERS	36.69	06/24	206-55110-218
Total STAPLES ADVANTAGE:		36.69		
VANDENHOGEN LEAH				
70924VANDENHO	REIMBURSE WORK PERMIT FEE	10.00	07/24	206-55110-218
Total VANDENHOGEN LEAH:		10.00		
Grand Totals:		10,932.88		

Report GL Period Summary

Vendor number hash: 286688
 Vendor number hash - split: 286688
 Total number of invoices: 59
 Total number of transactions: 59

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	10,932.88	10,932.88
Grand Totals:	10,932.88	10,932.88

Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"
 Invoice Detail.Voided = {=} FALSE

Report Criteria:

Invoice Detail.GL Account = "62000000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"
Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
APPLE VALLEY LANDSCAPING LLC				
2820	HERBICIDE TREATMENT - VANDENBROEK POND	900.00	07/24	630-53441-204
2823	HERBICIDE TREATMENT - VANDENBROEK PONG	600.00	07/24	630-53441-204
Total APPLE VALLEY LANDSCAPING LLC:				
		1,500.00		
BADGER METER INC				
80164459	ORION CELLULAR LTE SERV UNIT	1,033.20	06/24	620-53904-214
Total BADGER METER INC:				
		1,033.20		
BATTERIES PLUS LLC				
P73682004	BATTERIES	118.80	06/24	610-53612-251
Total BATTERIES PLUS LLC:				
		118.80		
DONALD HIETPAS & SONS INC.				
61924CEDARST	1003 CEDAR ST - REPLACE WATER SVC FROM M	2,927.50	06/24	620-53644-252
Total DONALD HIETPAS & SONS INC.:				
		2,927.50		
FERGUSON WATERWORKS LLC #1476				
419157	BLUE PIPE	109.80	06/24	620-53644-252
Total FERGUSON WATERWORKS LLC #1476:				
		109.80		
GRAINGER				
9148456800	SUPPLIES	264.62	06/24	620-53644-252
Total GRAINGER:				
		264.62		
HAWKINS INC				
6791427	AZONE	899.57	06/24	620-53634-214
6791427	SODIUM SILICATE	4,231.25	06/24	620-53634-220
6802078	AZONE	963.60	07/24	620-53634-214
6802078	SODIUM SILICATE	3,879.67	07/24	620-53634-220
Total HAWKINS INC:				
		9,974.09		
LITTLE CHUTE ACE HARDWARE				
285061	ANT BAIT	8.99	06/24	620-53634-255
285069	GREASE & ANT KILLER SPRAY	15.98	06/24	620-53634-255
285084	TOILET REPAIR KIT	27.99	06/24	620-53634-255
285150	FASTENERS	8.21	06/24	620-53624-255
285185	WIRE CONNECTR & BALL VALUE	25.98	06/24	620-53634-255
285202	SUPPLIES	47.43	06/24	620-53644-253
Total LITTLE CHUTE ACE HARDWARE:				
		134.58		
MCMAHON ASSOCIATES INC				
935432	STORM POND MAINTENANCE	547.50	07/24	630-53441-204
935504	PROFESSIONAL SERVICES 4/28-6/01/24 STORM S	3,654.00	07/24	630-51216-204

Invoice	Description	Total Cost	Period	GL Account
Total MCMAHON ASSOCIATES INC:		4,201.50		
MCO				
30822	BILLABLE MILEAGE - MAY 2024	777.90	06/24	620-53644-247
30853	HEALTH & LIABILITY INS AUG 2024	39,922.96	07/24	620-53644-115
Total MCO:		40,700.86		
MIDWEST METER INC				
168178	CHAMBER ASSEMBLY & CAGE SEAL	1,166.60	06/24	620-53644-301
168242	EXT CABLE TWIST TIGHT	184.60	06/24	620-53644-253
168535	RESISTER	29.62	06/24	620-53644-253
168694	METER BASE, CELLULAR LTE REMOTE, ETC	2,455.00	07/24	620-53644-301
Total MIDWEST METER INC:		3,835.82		
MIDWEST SALT LLC				
P474798	INDUSTRIAL COARSE SALT	3,595.70	06/24	620-53634-224
P474821	INDUSTRIAL COARSE SALT	3,445.28	06/24	620-53634-224
P474946	INDUSTRIAL COARSE SALT	3,540.71	06/24	620-53634-224
P475027	INDUSTRIAL COARSE SALT	3,463.07	06/24	620-53634-224
P475061	INDUSTRIAL COARSE SALT	3,600.56	07/24	620-53634-224
P475088	INDUSTRIAL COARSE SALT	3,581.15	07/24	620-53634-224
Total MIDWEST SALT LLC:		21,226.47		
POSTAL EXPRESS & MORE LLC				
256619	POSTAGE-WATER TESTS	19.46	07/24	620-53644-204
256662	POSTAGE-WATER TESTS	20.46	07/24	620-53644-204
256751	POSTAGE-WATER TESTS	20.46	07/24	620-53644-204
Total POSTAL EXPRESS & MORE LLC:		60.38		
SPEEDY CLEAN DRAIN & SEWER				
83231	CLEAN & TELEVISE	1,842.50	07/24	630-53442-204
83231	CLEAN & TELEVISE	13,000.00	07/24	610-53612-256
83231	CLEAN & TELEVISE	4,607.13	07/24	610-53612-204
Total SPEEDY CLEAN DRAIN & SEWER:		19,449.63		
SWINKLES TRUCKING & EXCAVATING CORP				
61456	PULVERIZED TOPSOIL	91.25	06/24	620-53644-251
Total SWINKLES TRUCKING & EXCAVATING CORP:		91.25		
UNITED RAYNOR				
25653	LIFTMASTER TRANSMITTER	40.00	07/24	620-53624-255
25653	LIFTMASTER TRANSMITTER	40.00	07/24	620-53634-255
Total UNITED RAYNOR:		80.00		
WISCONSIN CENTRAL				
9500263509	ANNUAL RENT-SANITARY SEWER	180.00	06/24	610-53612-211
9500263538	ANNUAL RENT-STORM SEWER	200.00	06/24	610-53612-211

Invoice	Description	Total Cost	Period	GL Account
Total WISCONSIN CENTRAL:		380.00		
Grand Totals:		106,088.50		

Report GL Period Summary

Vendor number hash: 123000
 Vendor number hash - split: 127505
 Total number of invoices: 37
 Total number of transactions: 42

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	106,088.50	106,088.50
Grand Totals:	106,088.50	106,088.50

Report Criteria:

Invoice Detail.GL Account = "62000000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"
 Invoice Detail.Voided = {=} FALSE

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 5, 2024

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Rosie Sprangers, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Fox Valley Metro Police, Lt. Slotke
Jessica Titel, Community Development Director
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Megan Kloeckner, Library Director
Laurie Decker, Village Clerk
Matthew Woicek, Asst. Director of Public Works
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

Charles Reardon, 623 Park Ave, spoke regarding concerns with Cheesefest.
Jake Marks 400 Wilson Street, spoke regarding concerns with Cheesefest.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of May 15, 2024
2. Disbursement List

Moved by Trustee Peterson, seconded by Trustee L. Van Lankvelt to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Hawks Nest Sec 30-27 Variance Permit Application

Administrator Bernhoft presented an amplified noise permit for the Hawks Nest for outdoor music in 2024. Music will now run from 1 – 6 pm vs nights in the past. Fox Valley Metro does not recommend approval due to the number of complaints received from residents in the area, specifically due to noise. Citation was issued last year and continues to be an ongoing issue. Most complaints took place after 10pm and were due to the noise level and time. Trustee L. Van Lankvelt brought up the total number of complaints from Hawks Nest to be 37 total, including the noise complaints, significantly more than other bars in the area. Trustee Peterson stated last year's approval was a test and resulted in many complaints and a failure and not in favor of another year. Trustee Van Deurzen feels the earlier shows would be alright and would support that time, no late nights. Trustee Harlow would support an earlier time zone, not extending to 10pm or beyond. This request is for

amplified noise, under normal conditions the Village does not allow this. No outdoor amplified music would be allowed without this exception permit. Ms. Jessica Van Handel, 1675 W Main Street, did not agree with the daytime music playing every weekend May – October. It's in a residential area and excessive, every Friday, Saturday and Sunday they are not able to sit outside or have windows open without hearing music coming from the bar. Mr. Brian Van Handel, owns two homes near the Hawk's Nest, stated it has been miserable living next to the music. He is asking for the board to follow the rules, and not allow amplified music without the permit. They are applying for a permit but have made no changes to improve the situation. The parking is not sufficient, during popular bands cars are parked on Main Street, blocking bike lanes creating dangerous situations, cars crossing the highway at night. His easement is blocked by parking and not following restrictions. The music can be heard in his home at night. He does not support this permit. Mr. Verkuulen, owner of Hawks Nest, suffered from cancer last year and was out for seven months. He had no knowledge of the complaints and citations. The business was under mismanagement due to his illness. Live music has been taking place since 2020, he would like to do 2 – 6 in the afternoon moving forward and focus on acoustic music. Trustee Peterson recommended the permit be amended, reviewed by Chief Meister and then come to vote. Trustee B. Van Lankveldt suggested some free weekends, perhaps two a month with outdoor music.

Moved by Trustee Peterson, seconded by Trustee L. Van Lankveldt to deny the permit as presented with a New permit submitted and reviewed by Chief Meister.

Ayes 7, Nays 0 – Motion Carried

Discussion – Draft 2024 – 2029 CIP Presentation

Director Remiker-DeWall presented the draft Capital Improvement Plan. The presented plan does not commit the Village board but is a process to consider capital needs, assess fiscal capacity, plan for debt issuance and understand impact on reserves and operating budget. The Capital Improvement will be adopted at the next board meeting.

Discussion/Action – Parks Contractual Service Budget Adjustment

Parks and Forestry Director John McDonald presented a donation by Oh Snap! To donate \$10,000 toward new pickleball courts at Doyle Park.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Deurzen to approve the Budget Adjustment as presented.

Ayes 7, Nays 0 – Motion Carried

Roll call Vote:

Trustee Brian Van Lankveldt—Aye
Trustee Van Deurzen—Aye
Trustee Peterson—Aye
Trustee Larry Van Lankveldt—Aye
Trustee Harlow—Aye
Trustee Sprangers – Aye
President Vanden Berg—Aye

Discussion/Action – Forestry Tree Program Budget Adjustment

Parks and Recreation Director John McDonald presented budget adjustment to be reimbursed for trees taken down by the Heart of the Valley Metropolitan Sewer District.

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to approve the budget adjustment as presented.

Ayes 7, Nays 0 – Motion Carried

Roll call Vote:

Trustee Brian Van Lankveldt—Aye
Trustee Van Deurzen—Aye
Trustee Peterson—Aye
Trustee Larry Van Lankveldt—Aye
Trustee Harlow—Aye
Trustee Sprangers – Aye
President Vanden Berg—Aye

Discussion/Action – Rock Crushing Permit

Administrator Bernhoft presented a request for rock crushing, the site has held permits for rock crushing in the past. Staff have no issues at this time, requirements are in place for the crushing.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to approve the permit as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Preliminary Plat Mazzanti Estates

Director Bernhoft presented the preliminary Plat of Mazzanti Estates. This was reviewed and recommended by Plan Commission. Trustee L. Van Lanvelt stated he is against 10 foot setbacks.

Adopt – Resolution No. 09, Series 2024 Approving Preliminary Plat for Mazzanti Estates

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peterson to adopt Resolution No. 09, Series 2024 Approving Preliminary Plat for Mazzanti Estates

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Contract Discussion*

Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankveldt to enter closed session at 7:18 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee L. Van Lankveldt, seconded by Trustee Peterson to exit closed Session at 8:04 p.m.

Ayes 7, Nays 0 – Motion Carried

Possible Action – Fire Station Design Engineering Contract

No Action Taken

Adjournment

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to Adjourn the Regular Board meeting at 8:04 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 19, 2024

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Rosie Sprangers, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Fox Valley Metro Police, Lt. Gostisha
Jessica Titel, Community Development Director
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Megan Kloeckner, Library Director
Laurie Decker, Village Clerk
EXCUSED: Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of June 5, 2024
2. Disbursement List
3. Approval of 2024-2024 Liquor License
4. Special Event Permit – Market on Main, Sept 14, 2024

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to remove the Minutes of June 5 and Approve the Consent Agenda.

Ayes 7, Nays 0 – Motion Carried

Public Hearing – Amending Zoning Ordinance Sec 44-91(f) and 44-46(e)(l)

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to enter Public Hearing

Ayes 7, Nays 0 – Motion Carried

Director Titel presented a request to amend the Zoning Ordinance in regard to the cluster subdivision lot coverage requirements and regarding RD dense modern single-family coverage. This would increase the density to 50% on the cluster subdivision.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to exit Public Hearing
Ayes 7, Nays 0 – Motion Carried

Public Hearing – Amending Municipal Code Sec 30-21 Regulation on Discharging Firearms

Moved by Trustee L. Van Lankveldt, Seconded by Trustee B. Van Lankveldt to enter Public Hearing
Ayes 7, Nays 0 – Motion Carried

Administrator Bernhoft presented the request made by Outagamie Landfill along with updates made to ordinances to fulfill the request.

Moved by Trustee L. Van Lankveldt, seconded by Trustee Sprangers to exit Public Hearing
Ayes 7, Nays 0 – Motion Carried

Action – Adopt Ordinance No. 4, Series 2024 Amending Zoning Code Sec 44-46.1 and 44-91 of Zoning Code

Moved by Trustee B. Van Lankveldt, seconded by Trustee Harlow to Adopt Ordinance No. 4, Series 2024 as presented.
Ayes 7, Nays 0 – Motion Carried

Action – Adopt Ordinance No. 5, Series 2024 Amending Sec 30-21, Regulation of Discharging Firearms

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to Adopt Ordinance No. 5, Series 2024 as presented.
Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Adopt Resolution No. 12, Series 2024 Supporting and Approving Appleton MPO Policy

Craig Moser, representing East Central presented a synopsis of the request and why the board needs to be established.

Moved by Trustee Harlow, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 12, Series 2024 as presented.
Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Hawks Nest Variance Permit Application

Administrator Bernhoft presented the resubmitted request from Hawks Nest for an outdoor music permit. The music will be earlier, ending at 6pm and every other weekend. Metro has reviewed and no additional comments. Trustee L. Van Lankveldt asked how the neighbors felt about the updates to the request. Jessica Van Handel, 1675 W Main Street, felt the request was still vague and asked who would enforce the dates/times. She still felt every other weekend was excessive. Brian Van Handel, 1675 W Main, aside from the noise of the bands being obtrusive parking is an issue. There is simply not enough parking, with cars using the street and blocking bike lanes. He feels it is noisy and has questions about what sound level will be allowed. Trustee Van Deurzen asked if parking on the street is legal as there are not any no parking signs posted. Lt. Gostisha, FVMPD, stated blocking the bike lane is not legal, but if other regulations are followed parking is allowed. He would also like more specifics on the actual dates of music being played. A schedule will be provided by Hawk's Nest. Trustee Van Deurzen stated Hawks Nest made considerable changes to music, moving the time up, if parking is legal there it is allowed and is in favor of approving the new application. Trustee Peterson stated he is not in favor due to the sound complaints. Trustee L. Van Lankveldt asked if anyone is ever ticketed for parking in the bike

lane. Lt. Gostisha stated that it isn't tracked with incidents, they would have to go back and look through all the ticket records.

Moved by Trustee Sprangers, seconded by Trustee Harlow to approve the Hawk's Nest Variance Permit starting on 6/28/2024 for every other weekend, Saturday and Sundays.

Ayes 5, Nays 2 (Peterson, L. Van Lankvelt) – Motion Carried

Discussion/Action – Reschedule the Regular Board Meeting of July 3, 2024 to July 10, 2024

Due to the holiday week the Regular board meeting would be rescheduled from July 3 to July 10.

Moved by Trustee Harlow, seconded by Trustee Peterson to reschedule the Regular Board meeting of July 3 to July 10, 2024.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Adopt 2025-2029 Capital Improvement Plan (CIP)

Director Remiker-DeWall presented the CIP and was available for questions.

Moved by Trustee B. Van Lankveldt, seconded by L. Van Lankvelt to Adopt 2025-2029 Capital Improvement Plan.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Adopt Resolution No. 10, Series 2024 to Permanently Install Stop Signs on Taylor and Elm

Administrator Bernhoft provided an update on the request for a stop sign on Taylor and Elm, this was a positive change and would like to be made permanent.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to adopt Resolution No. 10, Series 2024 as Presented.

Ayes 7, Nays 0 – Motion Carried

Discussion – Compliance Maintenance Annual Report (CMAR)

Director Taylor presented the Annual Compliance Maintenance Report from the DNR.

Action – Adopt Resolution No. 11, Series 2024 WI DNR NR 208 Compliance Maintenance

Moved by Trustee L. Van Lankveldt, seconded by Trustee Harlow to adopt Resolution No. 11, Series 2024 as Presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Diamond Club Vendor Sales Request

Director McDonald presented a request form Diamond Club to allow vendors at the Fireworks Event.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Sprangers to approve the Diamond Club Vendor Sales Request.

Ayes 6, Nays 0 (Abstain Harlow) – Motion Carried

Discussion/Action – Heesakker Rentable Shelter Draft Operational Plan

Director McDonald presented a draft operational plan for the Heesakker rentable shelter as requested by the board. Trustee Harlow asked how they arrived at the estimated rentals. Director McDonald stated it was based on current data and rentals of other facilities and a best guess. Trustee Harlow thinks the number will be higher

and a great amenity for the community. The newer facility will also have a larger occupant capacity than current facilities. Director McDonald and staff are looking for direction from the board on how to proceed, public input will also be taken into consideration. Trustee B. Van Lankveldt asked where the profit of the building would go. Director Remiker-DeWall stated this will be set up as a special revenue fund and be used for building maintenance. Similar to the Van Leishout building, which has been running at a deficit. Trustee Peterson asked how residents in the area would be notified of the potential building. Public hearings and information meetings will take place as plans get closer. Barb Vanden Berg, 427 Sanitorium Rd, stated she had only found out about this plan. She is not for the building and thinks it is too much for the park. She would like an upgrade to the current structure and keep the natural green space in the park with improvements to the park and woods. The parking lot and a huge facility would be too much for the park. She requests the space stay natural, there are plenty of rental spaces in the Village. Director McDonald stated costs of upgrades and maintenance of current structures in Heesakker Park. Representatives of the Trust are involved in the decisions on the money. Trustee Sprangers agreed with the natural park and is not in favor of the large parking lot. She questioned the goal of the Trust Fund money, is it all going to be spent right away. Administrator Bernhoft said it was too early to say but they are planning to spend the total amount. Trustee Harlow stated the parking on Lincoln is problematic and the parking lot is necessary. Trustee Van Deurzen is in favor of a larger facility. Trustee Harlow stated the deficit of the other facilities needs to be addressed. He feels the need and desire for an indoor facility with park amenities is there. Director McDonald stated the rates are being addressed for 2025 to help the deficit. President Vanden Berg would like to get feedback from neighbors and the public before moving forward with this project and hold a joint meeting with park planning.

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

(a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Item*

Tabled, No Discussion or Action Taken

(b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Moved by Trustee Peterson, seconded by Trustee L. Van Deurzen to enter closed session at 7:23 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to exit closed Session at 8:04 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to Adjourn the Regular Board meeting at 8:04 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE REGULAR BOARD MEETING OF JULY 10, 2024

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Rosie Sprangers, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Fox Valley Metro Police Chief Meister
Jessica Titel, Community Development Director
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Megan Kloeckner, Library Director
EXCUSED: Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion—Popular Report 2023

Director Remiker-Dewall presented the Popular Report for 2023. She stated that this is the fourth year that Deputy Clerk Sprangers has designed this report in-house where many municipalities must outsource to complete it. Kudos to Deputy Clerk Sprangers!

Discussion/Action—2025 Health, Life and LT Disability Rates

Director Remiker-Dewall presented the 2025 Health, Life and LT Disability Rates for 2025.

Moved by Trustee J. Harlow, Seconded by Trustee B. Van Lankveldt to Approve the 2025 Health, Life and LT Disability Rates for 2025 as presented.

Ayes 6, 1 Abstain (Peterson), Nays 0 – Motion Carried

Discussion/Action—2025 Budget Guidance

Director Remiker-Dewall presented the 2025 Budget Guidance.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Harlow to Approve the 2025 Budget Guidance.

Discussion/Action—Personnel Manual Change Vacation Service Credit

Administrator Bernhoft presented the proposed change to the current personnel manual to add that a Department Head may request an additional length of service credit of vacation on behalf of a new hire employee. There is a lot of competition out there and this gives the Village the opportunity to use this as an incentive tool. If a new employee is hired with 20 years of previous experience this will allow us to be more competitive in the market and can be used as another tool for recruiting. The request must be approved by the Administrator and Human Resources Manager to maintain equity and fairness.

Moved by Trustee Harlow, seconded by Trustee Peterson to approve the Vacation Service Credit Vacation Change as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

Food trucks, temporary uses

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Harlow to Adjourn the Regular Board meeting at 6:48 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 13 , SERIES OF 2024

A RESOLUTION APPROVING A CSM FOR 1902 and 1914 FREEDOM ROAD

WHEREAS, Nichole M. Smith Properties, LLC, as owner of Parcel #260129515 and #260129508 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Michael Frank, a registered land surveyor, to combine the existing lots into one parcel; and

WHEREAS, On July 8, 2024, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: July 17, 2024

VILLAGE OF LITTLE CHUTE:

By:

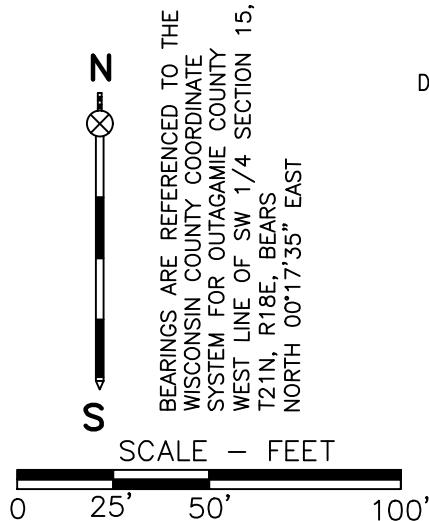
Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP

ALL OF LOT ONE (1), CERTIFIED SURVEY MAP NO. 2812,
RECORDED IN VOLUME 15 ON PAGE 2812 AS DOCUMENT
NO.1223400 AND ALL OF LOT TWO (2), CERTIFIED SURVEY MAP
NO. 5685, RECORDED IN VOLUME 33 ON PAGE 5685 AS
DOCUMENT NO. 1768796, ALL BEING LOCATED IN THE NW 1/4
OF THE SW 1/4, SECTION 15, T21N, R18E, VILLAGE OF LITTLE
CHUTE, OUTAGAMIE COUNTY, WISCONSIN.



DATED THIS ____ DAY OF_____, 2024

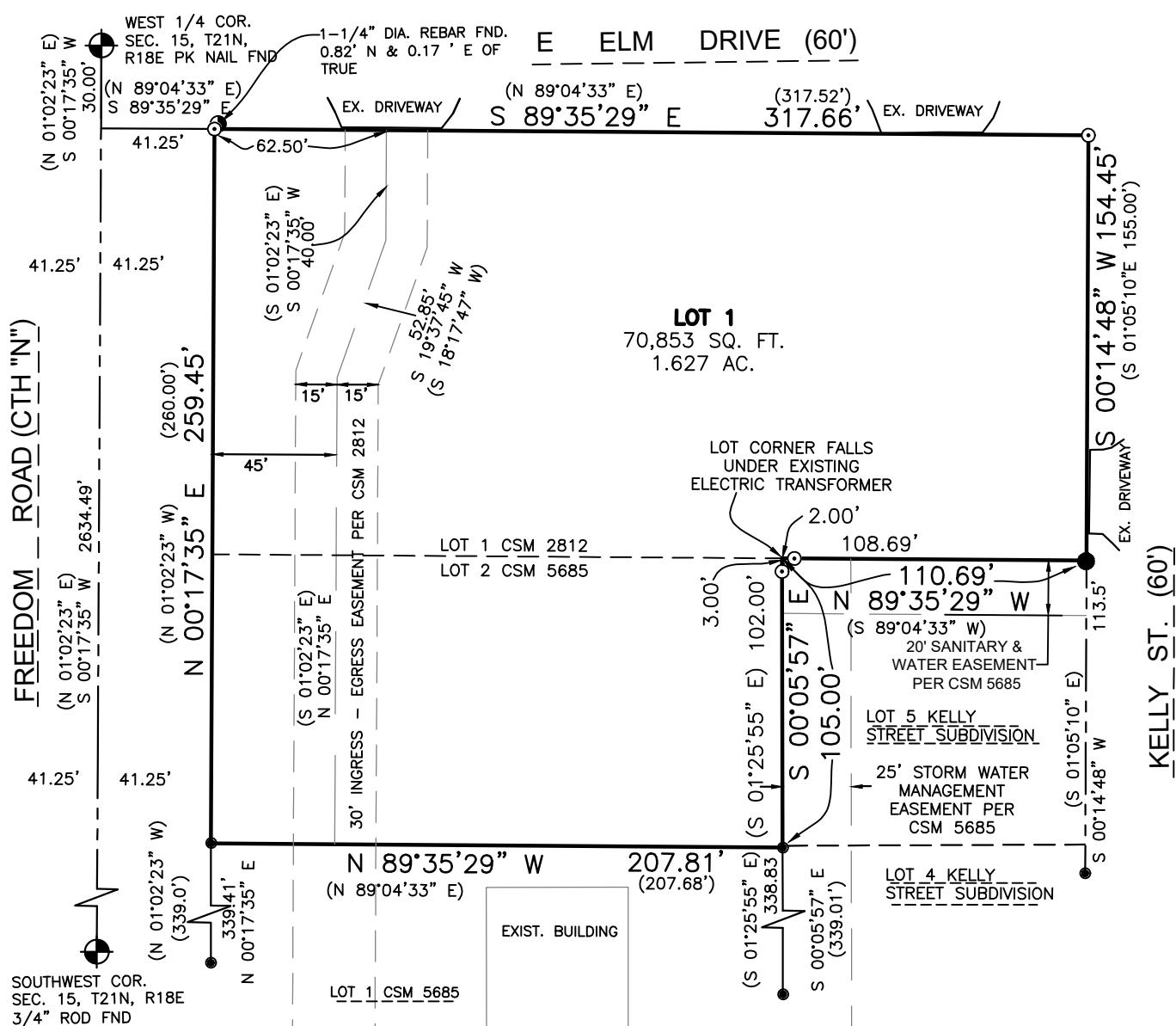
MICHAEL J. FRANK S-2123
WISCONSIN PROFESSIONAL
LAND SURVEYOR

NOTES:

1. LOT ONE (1) SHALL HAVE NO DIRECT VEHICULAR ACCESS TO C.T.H. "N"
2. LOT ONE (1) IS SUBJECT TO A CROSS EASEMENT AGREEMENT PER DOCUMENT NO. 1224847

LEGEND

- = 3/4" DIA. ROUND STEEL REBAR FOUND
- = 1-5/16" O.D. x 24" LONG IRON PIPE
WEIGHING 1.13 LBS./LIN. FOOT SET
- = 1"-5/16" DIA. IRON PIPE FOUND
- = 1.25" DIA ROUND IRON ROD FOUND
- () = RECORDED AS



PREPARED BY:
SCHULER & ASSOCIATES, INC.
LAND SURVEYORS & ENGINEERS
2711 N. MASON ST., SUITE F,
APPLETON, WI 54914

PREPARED FOR:
NICOLE M SMITH PROPERTIES LLC
N4327 MURPHY RD
KAUKAUNA, WI 54130

L-24-4813
SHEET 1 OF 3

CERTIFIED SURVEY MAP

ALL OF LOT ONE (1), CERTIFIED SURVEY MAP NO. 2812, RECORDED IN VOLUME 15 ON PAGE 2812 AS DOCUMENT NO.1223400 AND ALL OF LOT TWO (2), CERTIFIED SURVEY MAP NO. 5685, RECORDED IN VOLUME 33 ON PAGE 5685 AS DOCUMENT NO. 1768796, ALL BEING LOCATED IN THE NW 1/4 OF THE SW 1/4, SECTION 15, T21N, R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MICHAEL J. FRANK, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:
THAT I HAVE SURVEYED, MAPPED, AND COMBINED UNDER THE DIRECTION OF THE OWNER, ALL OF LOT ONE (1), CERTIFIED SURVEY MAP NO. 2812, RECORDED IN VOLUME 15 ON PAGE 2812 AS DOCUMENT NO. 1223400 AND ALL OF LOT TWO (2), CERTIFIED SURVEY MAP NO. 5685, RECORDED IN VOLUME 33 ON PAGE 5685 AS DOCUMENT NO. 1768796, ALL BEING LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED AND THE COMBINING OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUES AND THE SUBDIVISION REGULATIONS OF THE VILLAGE OF LITTLE CHUTE IN SURVEYING, COMBINING, AND MAPPING THE SAME.

DATED THIS _____ DAY OF _____, 2024

MICHAEL J. FRANK
WISCONSIN PROFESSIONAL LAND SURVEYOR S-2123

VILAGE OF LITTLE CHUTE APPROVAL:

APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS _____ DAY OF _____, 2024

MICHAEL VANDEN BERG, VILLAGE PRESIDENT DATE LAURIE DECKER, VILLAGE CLERK DATE

TREASURER'S CERTIFICATE:

WE HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THIS CERTIFIED SURVEY MAP.

COUNTY TREASURER DATE VILLAGE TREASURER DATE

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS: DOCUMENT NO. 2121153 & 2192160. THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NUMBER 260129508 AND 260129515, THE PROPERTY OWNER OF RECORD IS NICHOLE M SMITH PROPERTIES LLC.

CERTIFIED SURVEY MAP

ALL OF LOT ONE (1), CERTIFIED SURVEY MAP NO. 2812, RECORDED IN VOLUME 15 ON PAGE 2812 AS DOCUMENT NO.1223400 AND ALL OF LOT TWO (2), CERTIFIED SURVEY MAP NO. 5685, RECORDED IN VOLUME 33 ON PAGE 5685 AS DOCUMENT NO. 1768796, ALL BEING LOCATED IN THE NW 1/4 OF THE SW 1/4, SECTION 15, T21N, R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

CORPORATE OWNER'S CERTIFICATE:

NICHOLE M SMITH PROPERTIES LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER DOES HEREBY CERTIFY THAT SAID LIMITED LIABILITY COMPANY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED, AND MAPPED, AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.

I ALSO CERTIFY THAT THIS PLAT IS REQUIRED BY s.236.10 OR s.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

IN WITNESS WHEREOF, NICHOLE M SMITH PROPERTIES LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY

_____, MEMBER OF NICHOLE M SMITH PROPERTIES LLC.

AT _____, _____, ON THIS _____ DAY OF, _____ 2024

_____, MEMBER OF NICHOLE M SMITH PROPERTIES, LLC

PERSONALLY, CAME BEFORE ME THIS _____ DAY OF _____, 2024,
MEMBER OF NICHOLE M SMITH PROPERTIES LLC , TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING
INSTRUMENT, AND TO ME KNOWN TO BE SUCH MEMBER AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING
INSTRUMENT AS SUCH OFFICER AS THE DEED OF SAID LIMITED LIABILITY COMPANY, BY ITS AUTHORITY.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION EXPIRES _____

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 14, SERIES OF 2024

A RESOLUTION APPROVING A CSM FOR 1501 and 1825 ROSEHILL ROAD

WHEREAS, BELA, LLC, as owner of Parcel # 260127404 and 260127401 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by James Sehloff, a registered land surveyor, to combine the lots into one lot; and

WHEREAS, On July 8, 2024, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, the Village Board acknowledges the release and termination of the Spur Line Easement (Doc. 723120) effective August 11, 2024, per the procedure outlined in the easement document; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: July 17, 2024

VILLAGE OF LITTLE CHUTE:

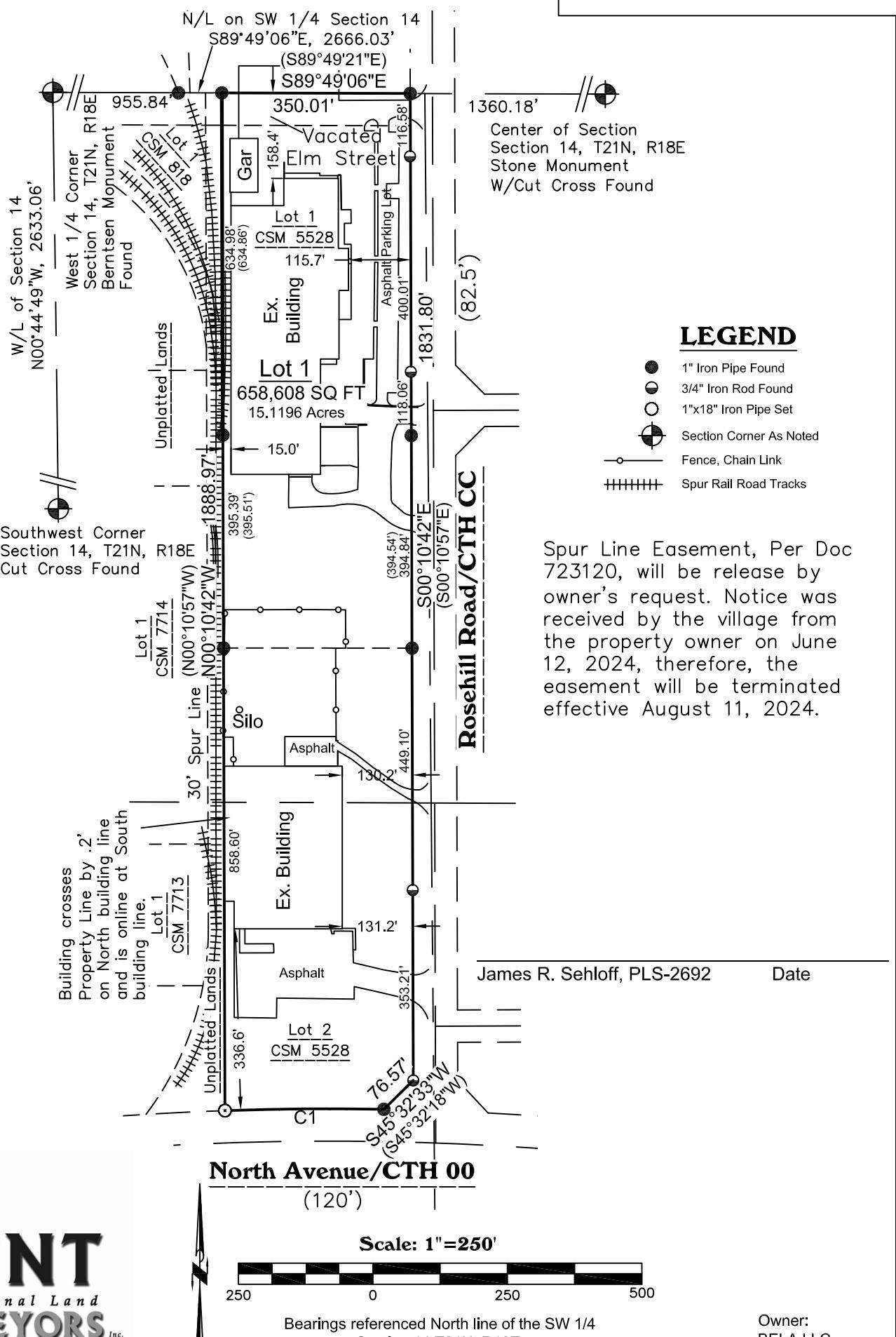
By: _____
Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP

All of Lots 1 and 2, Certified Survey Map 5528, located in part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4, Village of Little Chute, Outagamie County, Wisconsin.



CERTIFIED SURVEY MAP

All of Lots 1 and 2, Certified Survey Map 5528, located in part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4, Village of Little Chute, Outagamie County, Wisconsin.

SURVEYOR'S CERTIFICATE:

I, James R. Sehloff, Professional Land Surveyor S-2692-008, do hereby certify that I have surveyed, combined and mapped All of Lots 1 and 2, Certified Survey Map 5528, recorded in V 32 P 5528 of Certified Survey Maps as Doc 1737470, located in part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4, Village of Little Chute, Outagamie County, Wisconsin, having an area of 658,608 square feet (15.1196 acres), more or less and subject to all easements and restrictions of record.

I do hereby further certify that I have made such survey under the direction of Bela LLC, owner, and that this map is a correct representation of the exterior boundary of the lands surveyed and the division thereof, and that this survey fully complies with the Chapter 236.34 of the Wisconsin Statutes, the Village of Little Chute Subdivision Ordinance, Subdivision Ordinance and is true and correct to the best of my knowledge and belief. Field work completed on **06/06/2024**.

Dated this _____ day of _____, 2024

James R Sehloff, S-2692-008

CURVE TABLE

Curve	Radius	Arc Length	Delta	Chord Bearing	Chord Length	Bearing-In	Bearing-Out
C1	5622.51'	295.22'	3°00'30"	S89°31'40"W	295.19'	N88°58'04"W	S88°01'25"W

CERTIFIED SURVEY MAP

All of Lots 1 and 2, Certified Survey Map 5528, located in part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4, Village of Little Chute, Outagamie County, Wisconsin.

OWNER'S CERTIFICATE:

Bela LLC, a Limited Liability Company, duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, does hereby certify that we caused the land described herein to be surveyed, mapped, and combined as represented on this Certified Survey Map.

We also certify that this Certified Survey Map is required to be submitted to the following for approval:

Village of Little Chute

Managing Member Bela LLC

Date

Print Name

STATE OF WISCONSIN)
COUNTY OF OCONTO) ss

Personally came before me this _____ day of _____ 2024, the above named owners to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public

My Commission Expires _____

James R Sehloff, S-2692-008

CERTIFIED SURVEY MAP

All of Lots 1 and 2, Certified Survey Map 5528, located in part of the Northwest 1/4 of the Southwest 1/4 and part of the Southwest 1/4 of the Southwest 1/4, Village of Little Chute, Outagamie County, Wisconsin.

Village of Little Chute Approval:

Approved by the Village of Little Chute Board on this _____ day of _____, 2024.

Michael Vanden Berg, Village President

Laurie Decker, Village Clerk

Treasurers' Certificate:

We, being duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Lisa Remiker-Dewall, Date
V. Little Chute Finance Director

Trent Woelfel Date
Outagamie County Treasure

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Property Owner of Record	Recording Information	Parcel Number(s)
BELA LLC	Doc 1221251	260127401 & 260127404



Item For Consideration

Village Board Meeting Date: 7/17/24

Prepared On: 7/10/24

Agenda Item Topic: Mazzanti Estates – Future Land Use Amendment and Rezoning

Prepared By: Jessica Titel, Community Development Department

Applicant: Lexington Homes, Inc.

Owner (s): Evantra, LLC (Parcel #260446904 & #260446905) and Village of Little Chute (Parcel #260446903)

Address/Parcel #: Golden Gate Drive, Parcel #'s 260446904, 260446905 and 260446903 (land within the recently approved Mazzanti Estates preliminary plat)

Request #1: A request has been submitted for an amendment to the Village's Comprehensive Plan 2016-2036 Future Land Use map from future Rural Preservation designation to future Residential designation for Parcel #'s 260446904, 260446905 and 260446903.

Request #2: A request has been submitted to rezone the subject properties from RM Multi-Family Residential, RC Conventional Single-Family and CH Commercial Highway to RM Multi-Family Residential and RD Dense Modern Single-Family as shown on the attached map.

REPORT/STAFF ANALYSIS

Background: The requests are being made to accommodate the proposed land uses in the recently approved Mazzanti Estates preliminary plat. That development will include single-family development south of proposed/extended Golden Gate Drive and multi-family development to the north of proposed/extended Golden Gate Drive.

At the May 13, 2024 Plan Commission meeting, a public hearing was held regarding the preliminary plat for Mazzanti Estates and the Plan Commission recommended approval of the preliminary plat to the Village Board.

Parcel #260446905 was annexed to the Village of Little Chute in 2018.



Item For Consideration

On July 20, 2016, the Village Board approved/adopted the Village of Little Chute Comprehensive Plan 2016-2036 and Future Land Use Map. Per WI State Statutes and the "Plan Implementation" chapter in the Village's Comprehensive Plan, rezoning decisions are required to be consistent with the comprehensive plan. The Comprehensive Plan document and the accompanying Future Land Use Map also serve as a guide for future growth and development in the Village. Periodically, development proposals or changing circumstances within the Village may trigger consideration of an amendment to the Comprehensive Plan. That is the case for this request.

The Village's Comprehensive Plan acknowledges that amendments to the Future Land Use Map will be expected from time to time and sets forth the options and procedures for such amendments.

Comprehensive Plan Consistency: The Village of Little Chute Comprehensive Plan 2016-2036 and Future Land Use Map are intended to guide Village growth and development in an organized, efficient manner. Evaluating the proposed amendment for consistency with relevant goals, objectives, and policies is necessary in determining if changes to the Future Land Use Map are appropriate. The proposed amendment appears to be consistent with the following excerpts from the Village's Comprehensive Plan:

Housing Chapter Recommendation: *The Village should increase the diversity of housing options in order to attract the needs associated with the retiring baby boomers and the millennial generation. Diversity will likely mean more multi family, town house or smaller footprint owner occupied units.*

Land Use Chapter Recommendation: *Annexations will likely occur to accommodate future single-family, two-family and multifamily housing units in the village. Presently, there is limited land available in the village zoned for single-family housing units and served by public utilities. Likewise, land is quite limited to accommodate multi-family housing.*



Item For Consideration

VILLAGE BOARD ACTION:

Action #1: Approval of the proposed Comprehensive Plan 2016-2036 Future Land Use Map amendment and adoption of the attached ordinance.

Action #2: Approval of the proposed rezoning and adoption of the attached ordinance.

Respectfully Submitted,
Jessica Titel, Community Development Director

**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
REZONING AND COMPREHENSIVE PLAN FUTURE LAND USE MAP AMENDMENT
REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for the following proposed Comprehensive Plan Future Land Use Map Amendment and rezoning requests:

Parcel #s: 260446905, 260446904 and 260446903

Address: Golden Gate Drive

Applicant: Lexington Homes, Inc.

Comprehensive Plan Future Land Use Amendment Request:

A Comprehensive Plan Future Land Use Map amendment request has been initiated by Lexington Homes, Inc., pursuant to Wisconsin State Statute 66.1001 and the Village of Little Chute Comprehensive Plan 2016-2036. The owner requests to amend the Comprehensive Plan Future Land Use Map for:

- Parcel #s 260446905, 260446904 and 260446903, along Golden Gate Drive, from Rural Preservation future land use designation to Residential future land use designation

Rezoning Request:

The applicant has requested a zoning change from RC Conventional Single-Family, CH Commercial Highway and RM Multi-Family Residential to RM Multi-Family Residential and RD Dense Modern Single-Family, certain property in the Village of Little Chute, Outagamie County, Wisconsin as follows:

More particularly described as follows:

AREA TO BE ZONED RM MULTI-FAMILY RESIDENTIAL DISTRICT (PART OF 260446904 & 260446905)

Part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4, Section 8, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin more fully described as follows:

Commencing at the Northeast corner of said Section 8; thence S01°35'23"E, 1334.95 feet on the east line of said Northeast 1/4 to the POINT OF BEGINNING; thence continuing S01°35'23"E, 941.86 feet on said east line; thence N88°51'09"W, 240.16 feet; thence 146.48 feet on the arc of a 433.00 foot radius curve to the left, having a long chord which bears S81°27'23.5"W, 145.78 feet; thence S71°45'56"W, 221.20 feet; thence 496.26 feet on the arc of a 1467.00 foot radius curve to the right, having a long chord which bears S81°27'23.5"W, 493.89 feet; thence N88°51'09"W, 594.02 feet to the east line of Lot 2 of Volume 45 of Certified Survey Maps, Page 7483, Map Number 7483, Document Number 2124292; thence N00°54'07"W, 1109.64 feet on said east line to the north line of said Southwest 1/4 of the Northeast 1/4; thence S89°17'50"E, 1668.14 feet on the north line of said Southwest 1/4 of the Northeast 1/4 and continuing on the north line of said Southeast 1/4 of the Northeast 1/4 to the Point of Beginning.

Said area contains 1,761,203 Square Feet (40.432 Acres) of land more or less.

AREA TO BE ZONED RD DENSE MODERN SINGLE-FAMILY RES. DIST. (PART OF 260446903, 260446904 & 260446905)

All of Lot 3, Volume 45 of Certified Survey Maps, Page 7483, Map Number 7483, Document Number 2124292 (CSM 7483) and part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4, all located in Section 8, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin more fully described as follows:

Commencing at the Northeast corner of said Section 8; thence S01°35'23"E, 2276.81 feet on the east line of said Northeast 1/4 to the POINT OF BEGINNING; thence N88°51'09"W, 240.16 feet; thence 146.48 feet on the arc of a 433.00 foot radius curve to the left, having a long chord which bears S81°27'23.5"W, 145.78 feet; thence S71°45'56"W, 221.20 feet; thence 496.26 feet on the arc of a 1467.00 foot radius curve to the right, having a long chord which bears S81°27'23.5"W, 493.89 feet; thence N88°51'09"W, 594.02 feet to the east line of Lot 2 of said CSM 7483; thence S00°54'07"E, 63.04 feet on said east line and continuing on the east right of way of Golden Gate Drive to the south right of way of Golden Gate Drive; thence N88°51'09"W, 415.00 feet on said south right of way; thence 111.70 feet on the arc of a 200.00 foot radius curve to the left, having a long chord which bears S75°08'51"W, 110.25 feet on said south right of way; thence S59°08'51"W, 148.41 feet on said south right of way; thence 145.21 feet on the arc of a 260.00 foot radius curve to the right, having a long chord which bears S75°08'51"W, 143.33 feet on said south right of way to the south line of said Southwest 1/4 of the Northeast 1/4; thence S88°51'09"E, 2264.53 feet on said south line and continuing on the south line of said Southeast 1/4 of the Northeast 1/4 to the southwest corner of lands described in Document Number 1460757; thence N01°35'23"W, 323.00 feet on the west line of said lands and continuing on the west line of lands described in Document Number 2110584 to the northwest corner thereof; thence S88°51'09"E, 210.00 feet on the north line of said lands to the east line of said Southeast 1/4 of the Northeast 1/4; thence N01°35'23"W, 70.08 feet on said east line to the Point of Beginning.

Said area contains 484,240 Square Feet (11.117 Acres) of land more or less.

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: July 17, 2024

TIME OF HEARING: 6:00 p.m.

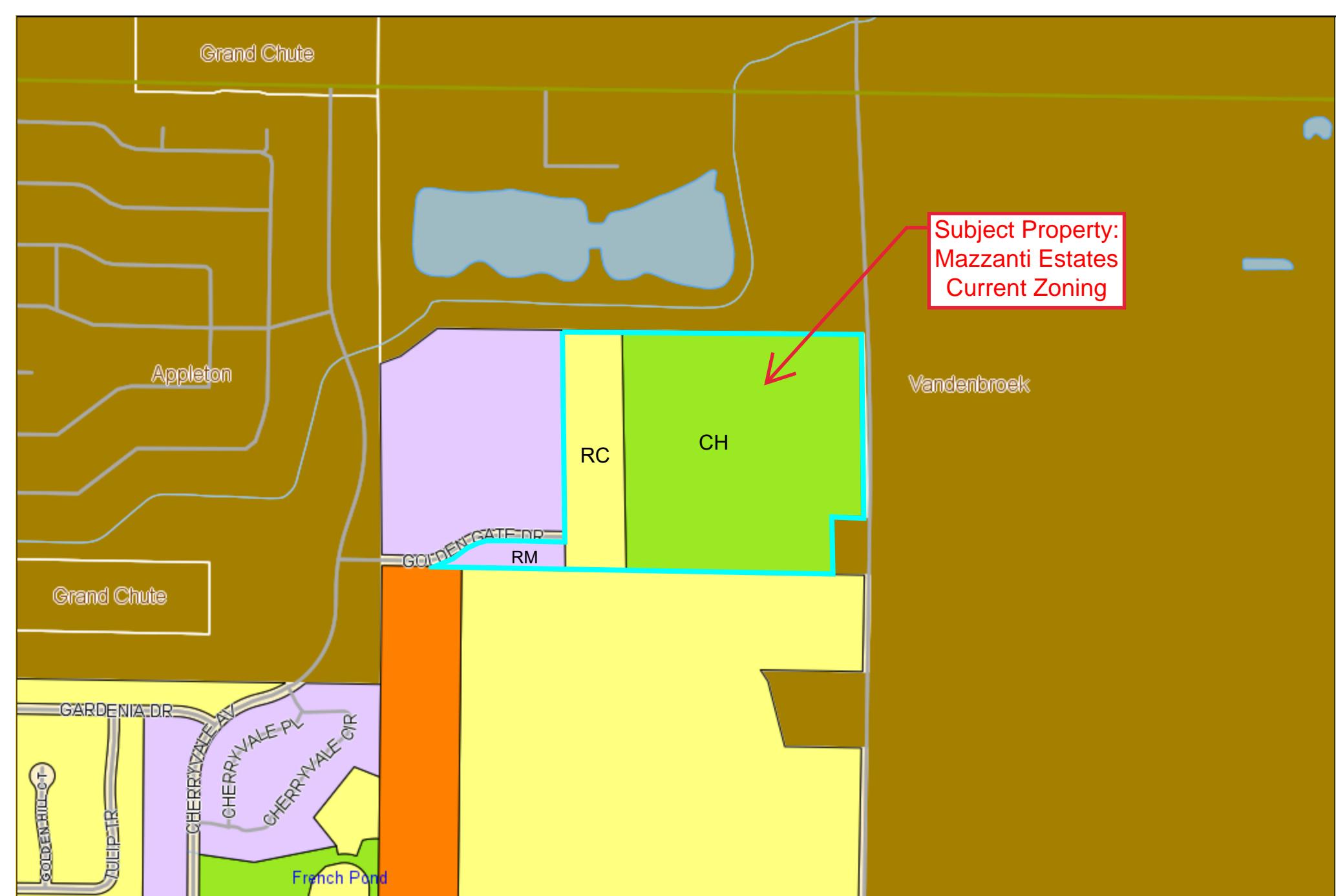
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker
Village Clerk

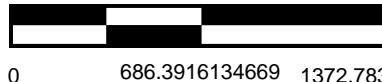
If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: July 3 and July 10, 2024

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.



Feet

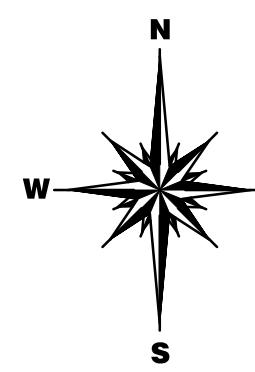


0 686.3916134669 1372.78322693386

Zoning Map - Mazzanti Estates

The Village of Little Chute does not guarantee this information to be correct, current or complete. The maps are intended for use as a general reference and are not intended or suitable for site-specific or financial decisions. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk. In no event shall the Village of Little Chute become liable to users of these maps for any loss arising from the use of these maps.

ZONING MAP



SCALE: 1" = 100'
0' 50' 100' 150' 200'
Bearings are based on the Outagamie County Coordinate System. The east line of the Northeast 1/4 of Section 8, T21N-R18E, bears 501°35'23"E.

PARCEL #: 200013901
OWNER: CITY OF APPLETON
ZONING: GENERAL AGRICULTURE

Curve Table							
Curve #	Delta	Radius	Length	Chord Direction	Chord Length	Tangent Bearing	Second Tangent Bearing
C1	32°00'00"	260.00'	145.21'	N75°08'51"E	143.33'	S88°51'09"E	N59°08'51"E
C2	32°00'00"	200.00'	111.70'	S75°08'51"W	110.25'	N88°51'09"W	S59°08'51"W
C3	19°22'55"	1467.00'	496.26'	S81°27'23.5"W	493.89'	S88°51'09"E	N71°45'56"E
C4	19°22'55"	433.00'	146.48'	S81°27'23.5"W	145.78'	N88°51'09"W	S71°45'56"W

PARCEL #: 200013800
OWNER: VANDEHHEY REAL ESTATE LLC
ZONING: GENERAL AGRICULTURE

PARCEL #: 200013801
OWNER: TURNER M. & CARLY A. BOTZ
ZONING: GENERAL AGRICULTURE

PARCEL #: 200015504
OWNER: VANDEHHEY REAL ESTATE LLC
ZONING: GENERAL AGRICULTURE

PARCEL #: 200015700
OWNER: GARY R. & DIANE M. VOSTER
ZONING: GENERAL AGRICULTURE

PARCEL #: 200014202
OWNER: MATEO COLCHADO MENDEZ
ARIEL B. COLCHADO-ARTER
ZONING: GENERAL AGRICULTURE

PARCEL #: 200014201
OWNER: DONALD & LINDA SANDERS
ZONING: GENERAL AGRICULTURE

PARCEL #: 200016100
OWNER: GARY R. & DIANE M. VOSTER
ZONING: GENERAL AGRICULTURE

PARCEL #: 260446901
OWNER: BRIDGEWATER TRAILS LLC
ZONING: RESIDENTIAL MULTI-FAMILY

PARCEL #: 260446902
OWNER: BRIDGEWATER TRAILS II LLC
ZONING: RESIDENTIAL MULTI-FAMILY

PARCEL #: 260446904
OWNER: LEXINGTON HOMES INC

PARCEL #: 260446905
OWNER: EVANTRA LLC

PROPOSED ZONING: RESIDENTIAL MULTI-FAMILY

Golden Gate Drive

594.02'

GOLDEN GATE DRIVE

"Dedicated to the Public"

PARCEL #: 260446905
OWNER: VILLAGE OF LITTLE CHUTE

PROPOSED ZONING: RD DENSE MODERN SINGLE-FAMILY

588°51'09"E

2264.53'

PARCEL #: 260447000
OWNER: 2064-2240 WEST EVERGREEN DRIVE LLC
P&R LEGACY LLC (LC)
ZONING: RESIDENTIAL TWO-FAMILY

PARCEL #: 260447002
OWNER: 2064-2240 WEST EVERGREEN DRIVE LLC
P&R LEGACY LLC (LC)
ZONING: RESIDENTIAL SINGLE-FAMILY

PARCEL #: 260447002
OWNER: 2064-2240 WEST EVERGREEN DRIVE LLC
P&R LEGACY LLC (LC)
ZONING: RESIDENTIAL SINGLE-FAMILY

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 6, SERIES OF 2024

AN ORDINANCE AMENDING CHAPTER 44, MUNICIPAL CODE OF THE VILLAGE OF LITTLE CHUTE AND THE OFFICIAL ZONING MAP, WHICH IS A PART THEREOF, BY MAKING THE FOLLOWING CHANGES IN THE DISTRICT AS NOW PROVIDED.

WHEREAS, a request for rezoning by the Village Board of Trustees, Village of Little Chute and has been referred to the Village of Little Chute Plan Commission for said Commission's recommendation; and

WHEREAS, the Village of Little Chute Plan Commission has recommended the following actions; and

WHEREAS, the Village Board of Trustees finds the following actions to be consistent with overall intent of the adopted guidelines within the Village Comprehensive Plan's goals, objectives, policies and recommendations; and

WHEREAS, the required public hearing regarding the rezoning has been held before the Village Board of Trustees,

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Chapter 44 Zoning, Municipal Code of the Village of Little Chute, and the official zoning map which is a part thereof, is hereby amended, by making the following changes:

- (1) The following described property shall now be officially zoned as RM Multi-Family Residential District;

Part of Parcel # 260446904 & 260446905

More particularly described as follows:

Part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4, Section 8, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin more fully described as follows:

Commencing at the Northeast corner of said Section 8; thence S01°35'23"E, 1334.95 feet on the east line of said Northeast 1/4 to the POINT OF BEGINNING; thence continuing S01°35'23"E, 941.86 feet on said east line; thence N88°51'09"W, 240.16 feet; thence 146.48 feet on the arc of a 433.00 foot radius curve to the left, having a long chord which bears S81°27'23.5"W, 145.78 feet; thence S71°45'56"W, 221.20 feet; thence 496.26 feet on the arc of a 1467.00 foot radius curve to the right, having a long chord which bears S81°27'23.5"W, 493.89 feet; thence N88°51'09"W, 594.02 feet to the east line of Lot 2 of Volume 45 of Certified Survey Maps, Page 7483, Map Number 7483, Document Number 2124292; thence N00°54'07"W, 1109.64 feet on said east line to the north line of said Southwest 1/4 of the Northeast 1/4; thence S89°17'50"E, 1668.14 feet on the north line of said Southwest 1/4 of the Northeast 1/4 and continuing on the north line of said Southeast 1/4 of the Northeast 1/4 to the Point of Beginning.

Said area contains 1,761,203 Square Feet (40.432 Acres) of land more or less.

- (2) The following described property shall now be officially zoned as RD Dense Modern Single-Family Residential District;

Part of Parcel # 260446903, 260446904 & 260446905

More particularly described as follows:

All of Lot 3, Volume 45 of Certified Survey Maps, Page 7483, Map Number 7483, Document Number 2124292 (CSM 7483) and part of the Southwest 1/4 of the Northeast 1/4 and part of the Southeast 1/4 of the Northeast 1/4, all located in Section 8, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin more

fully described as follows:

Commencing at the Northeast corner of said Section 8; thence S01°35'23"E, 2276.81 feet on the east line of said Northeast 1/4 to the POINT OF BEGINNING; thence N88°51'09"W, 240.16 feet; thence 146.48 feet on the arc of a 433.00 foot radius curve to the left, having a long chord which bears S81°27'23.5"W, 145.78 feet; thence S71°45'56"W, 221.20 feet; thence 496.26 feet on the arc of a 1467.00 foot radius curve to the right, having a long chord which bears S81°27'23.5"W, 493.89 feet; thence N88°51'09"W, 594.02 feet to the east line of Lot 2 of said CSM 7483; thence S00°54'07"E, 63.04 feet on said east line and continuing on the east right of way of Golden Gate Drive to the south right of way of Golden Gate Drive; thence N88°51'09"W, 415.00 feet on said south right of way; thence 111.70 feet on the arc of a 200.00 foot radius curve to the left, having a long chord which bears S75°08'51"W, 110.25 feet on said south right of way; thence S59°08'51"W, 148.41 feet on said south right of way; thence 145.21 feet on the arc of a 260.00 foot radius curve to the right, having a long chord which bears S75°08'51"W, 143.33 feet on said south right of way to the south line of said Southwest 1/4 of the Northeast 1/4; thence S88°51'09"E, 2264.53 feet on said south line and continuing on the south line of said Southeast 1/4 of the Northeast 1/4 to the southwest corner of lands described in Document Number 1460757; thence N01°35'23"W, 323.00 feet on the west line of said lands and continuing on the west line of lands described in Document Number 2110584 to the northwest corner thereof; thence S88°51'09"E, 210.00 feet on the north line of said lands to the east line of said Southeast 1/4 of the Northeast 1/4; thence N01°35'23"W, 70.08 feet on said east line to the Point of Beginning.

Said area contains 484,240 Square Feet (11.117 Acres) of land more or less.

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law, and upon its passage, the Village Zoning Administrator is authorized and directed to make the necessary changes to the official zoning map of the Village of Little Chute, all in accordance with this Ordinance.

Section 3. Recorded Vote. For Against

Date introduced, approved and adopted: July 17, 2024

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for a request of an amendment to the Future Land Use Map within the Village of Little Chute 2016-2036 Comprehensive Plan from Rural Preservation future land use designation to Residential future land use designation, for certain property in the Village of Little Chute, Outagamie County, Wisconsin as follows:

Address: Golden Gate Drive

Parcel #s: 260446905, 260446904 and 260446903

Applicant: Lexington Homes, Inc.

A copy of the proposed future land use map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: July 17, 2024

TIME OF HEARING: 6:00 p.m.

PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

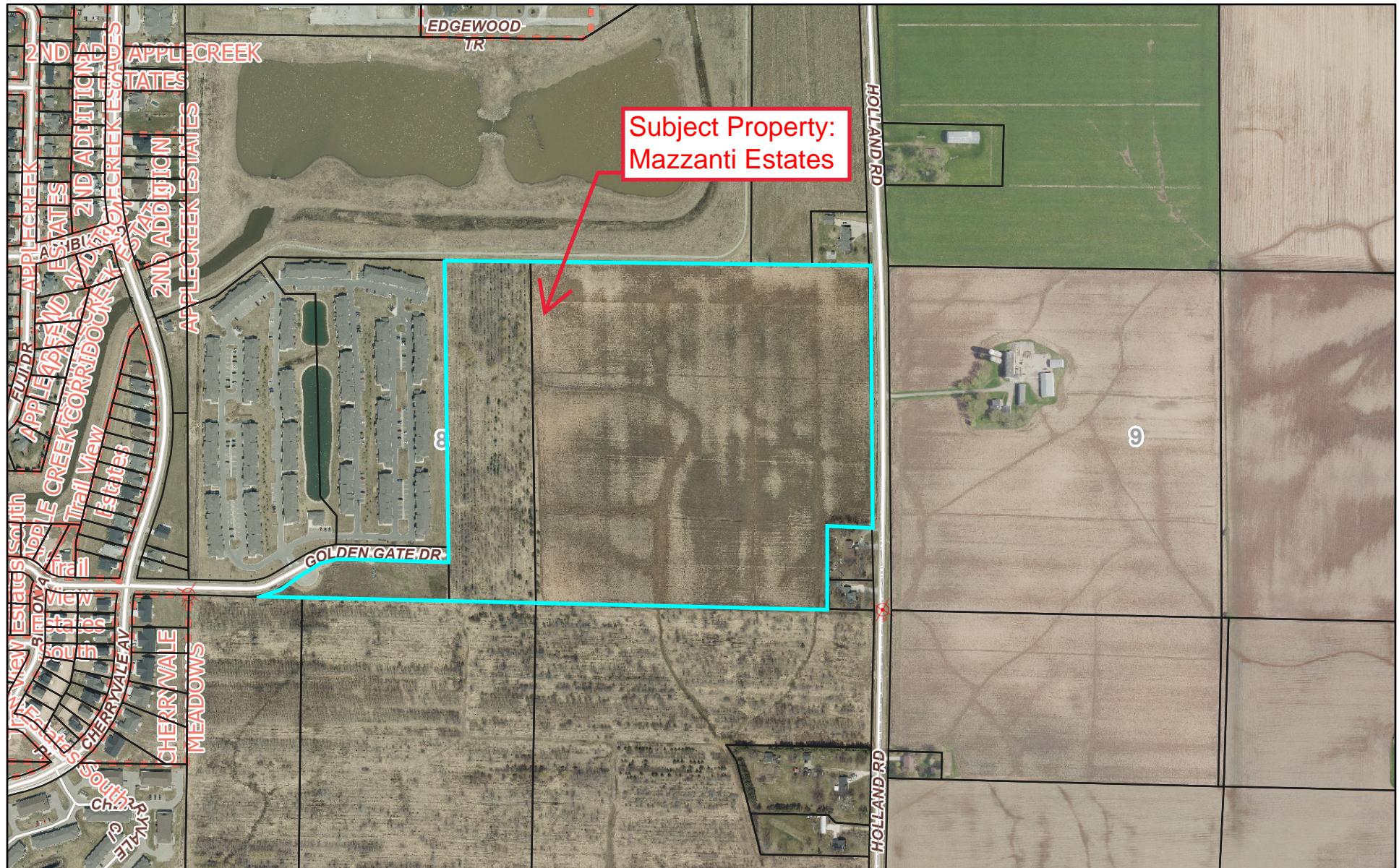
Laurie Decker
Village Clerk

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: June 12, 2024

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Vicinity Map - Mazzanti Estates



5/24/2024, 10:20:38 AM

1:9,028

0 0.05 0.1 0.2 mi
0 0.07 0.15 0.3 km

Tax Parcel Information

Quarter Corner

Lot Dimension

CSM Name

Streets

PLSS Sections

Plat Boundary Lines

Acreage

Tax Key

LOCAL

Monuments

Plat Boundary

CSM Lot Number

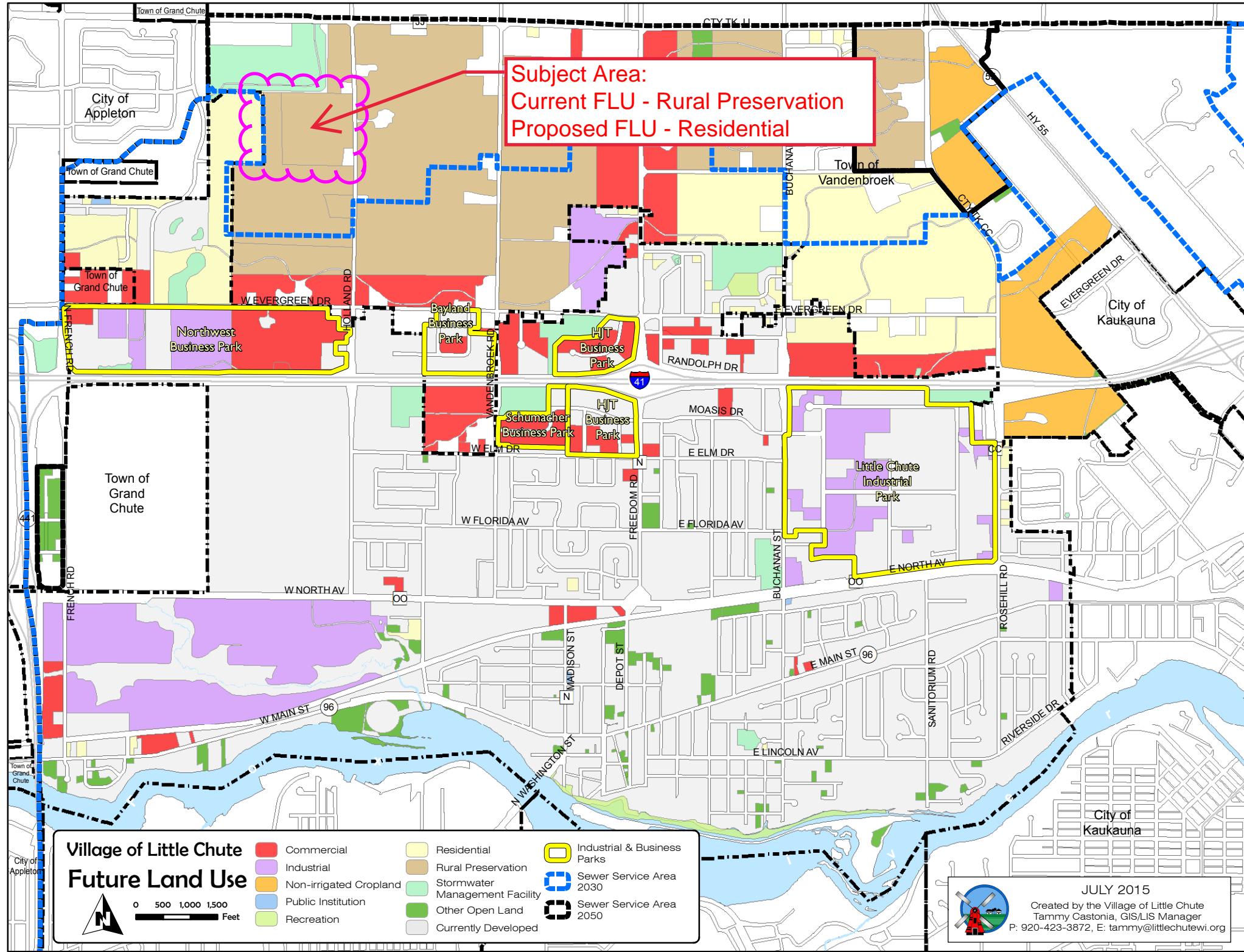
Plat Name

PVT

Center of Section

Plat Lot Number

Highway Labels



VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 7, SERIES OF 2024

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN FOR THE VILLAGE OF LITTLE CHUTE.

WHEREAS, a request for an amendment to the Future Land Use Map within the Village of Little Chute 2016-2036 Comprehensive Plan has been referred to the Village of Little Chute Plan Commission for said Commission's recommendation; and

WHEREAS, the Village of Little Chute Plan Commission has recommended the following actions; and

WHEREAS, the Village Board of Trustees finds the following actions to be consistent with overall intent of the adopted guidelines within the Village Comprehensive Plan's goals, objectives, policies and recommendations; and

WHEREAS, the required public hearing regarding the rezoning has been held before the Village Board of Trustees,

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Comprehensive Plan 2016-2036 Future Land Use Map, is hereby amended, by making the following changes:

The future land use designation for following described properties shall now be officially changed from Rural Preservation future land use designation to Residential future land use designation;

Parcels: 260446905, 260446904 and 260446903

More particularly described as follows:

Parcel 260446905: SE NE LESS S323FT OF E210FT SEC8 T21N R18E

Parcel 260446904: E10AC SW NE SEC8 T21N R18E

Parcel 260446903: LOT 3 CSM 7483

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law.

Section 3. Recorded Vote. For Against

Date introduced, approved and adopted: July 17, 2024

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk



Item For Consideration

Village Board Meeting Date: 7/17/24

Prepared On: 7/10/24

Agenda Item Topic: VandenHeuvel Annexation

Prepared By: Jessica Titel, Community Development Department

Applicants/Owners: Ron, Aaron & Andy VandenHeuvel

Address/Parcel #: N1725 Cardinal Lane (Town of Vandenbroek), Parcel #200017604

Request: Annexation of the subject property into the Village of Little Chute.

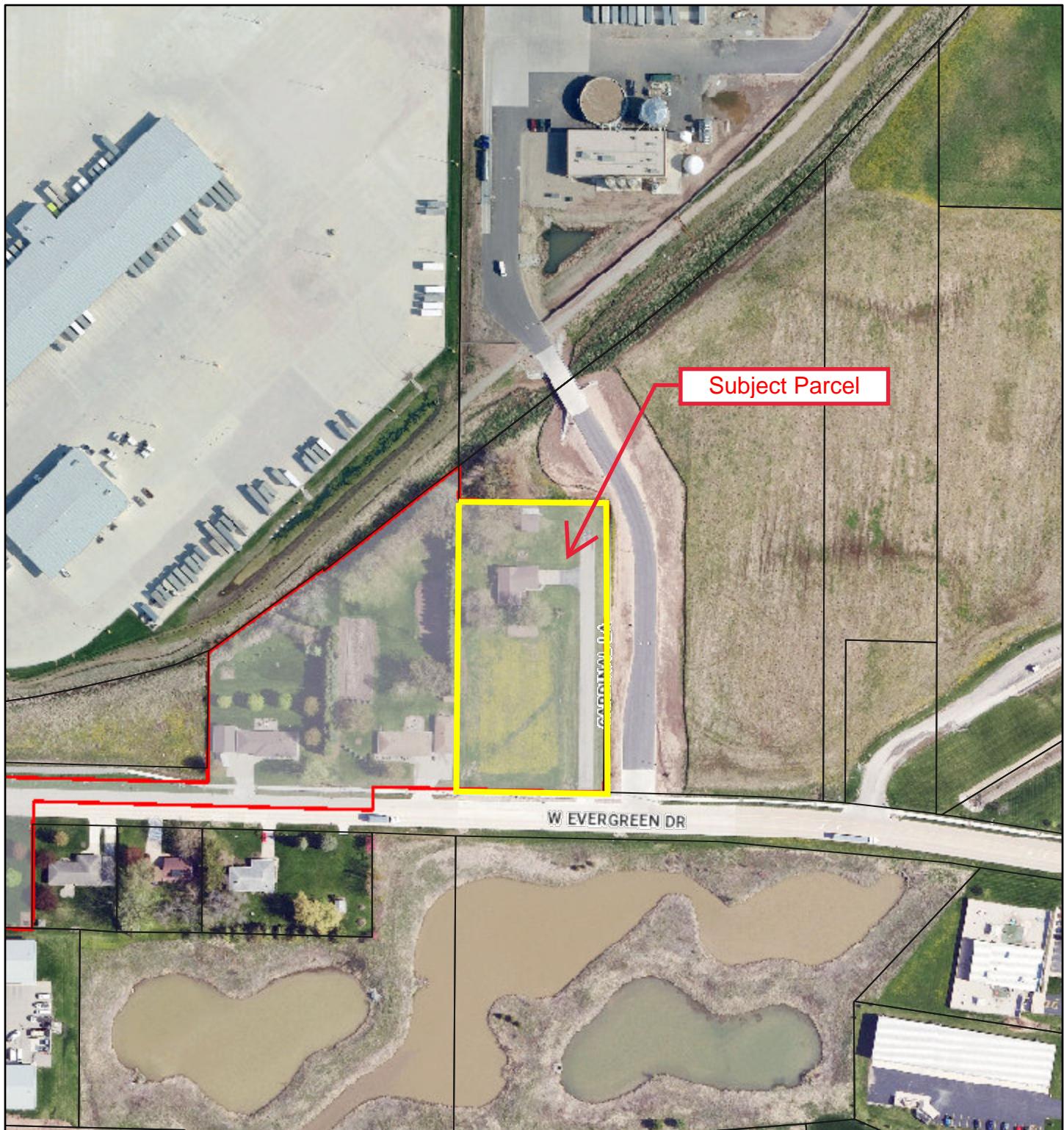
Background: The subject property is 1.976 acres and contains an existing single-family home. The Plan Commission reviewed the request on May 13, 2024 and recommended approval of the annexation. The WI Department of Administration has reviewed the annexation and found the annexation to be in the public interest. The WI DOA letter is attached.

Recommendation/Board Action: Staff is recommending approval of the annexation ordinance.

Respectfully Submitted,

Jessica Titel, Community Development Director

Vicinity Map - VandenHeuvel Annexation



7/10/2024, 9:07:40 AM

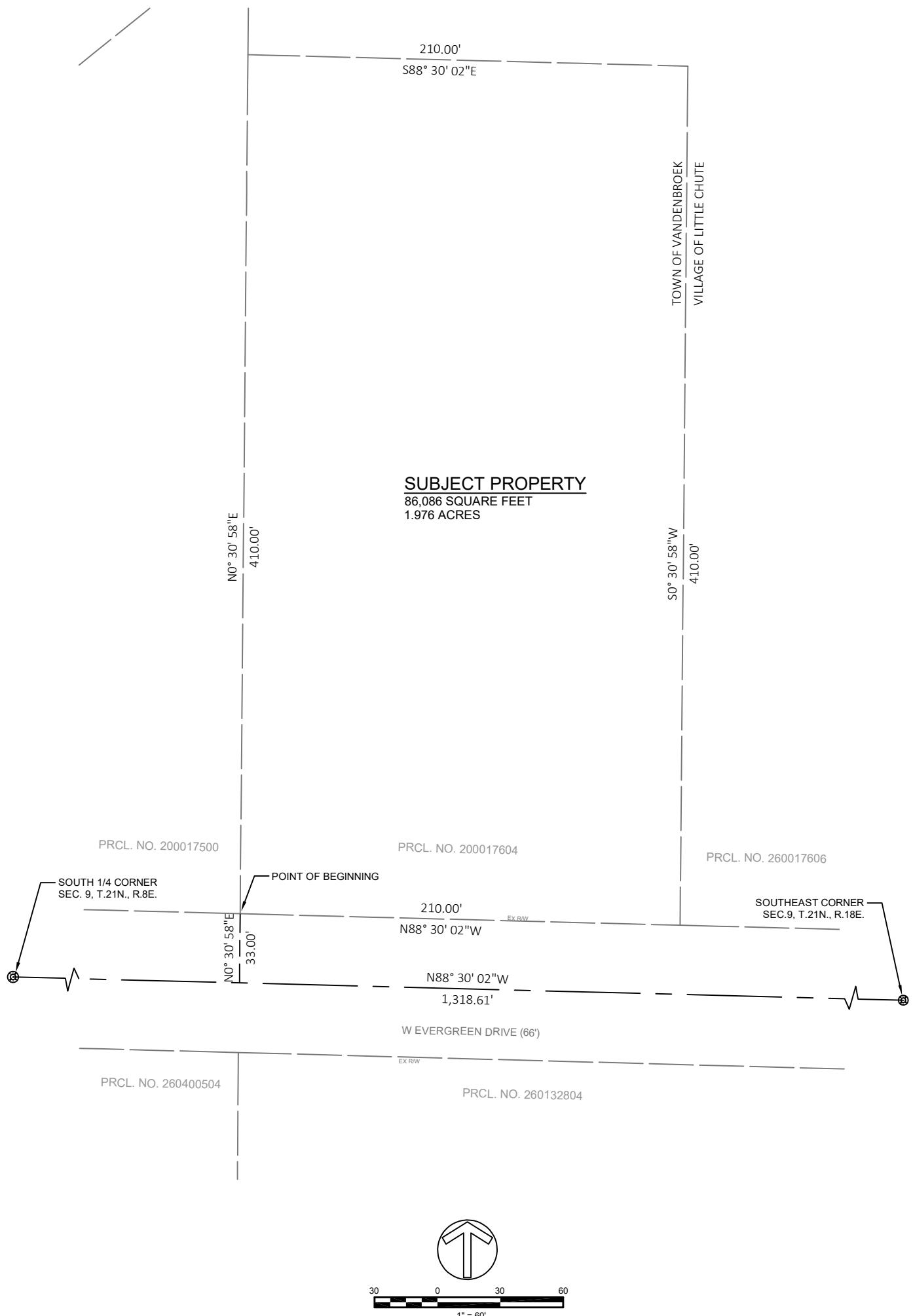
1:2,400

Parcels

0 0.02 0.04 0.08 mi
0 0.03 0.07 0.13 km

Outagamie County, Village of Little Chute, REL & Associates, Inc.

PROPOSED ANNEXATION TO THE VILLAGE OF LITTLE CHUTE
 A PARCEL OF LAND LOCATED IN THE SOUTHEAST $\frac{1}{4}$ OF THE
 SOUTHEAST $\frac{1}{4}$ IN SECTION 9 TOWNSHIP 21 NORTH, RANGE
 18 EAST, IN THE TOWN OF VANDENBROEK, OUTAGAMIE COUNTY
 WISCONSIN





TONY EVERES
GOVERNOR
KATHY BLUMENFELD
SECRETARY
Municipal Boundary Review
PO Box 1645, Madison WI 53701
Voice (608) 264-6102 Fax (608) 264-6104
Email: wimunicipalboundaryreview@wi.gov
Web: <http://doa.wi.gov/municipalboundaryreview>

July 9, 2024

PETITION FILE NO. 14680

LAURIE DECKER, CLERK
VILLAGE OF LITTLE CHUTE
108 W MAIN ST
LITTLE CHUTE, WI 54140-1750

CORY SWEDBERG, CLERK
TOWN OF VANDENBROEK
W2030 COUNTY ROAD JJ
KAUKAUNA, WI 54130-9419

Subject: VANDENHEUVEL ANNEXATION

The proposed annexation submitted to our office on June 17, 2024, has been reviewed and found to be in the public interest. In determining whether an annexation is in the public interest, s. 66.0217 (6), Wis. Stats. requires the Department to examine "[t]he shape of the proposed annexation and the homogeneity of the territory with the annexing village or city...." so as, to ensure the resulting boundaries are rational and compact. The statute also requires the Department to consider whether the annexing city or village can provide needed municipal services to the territory. The subject petition is for territory that is reasonably shaped and contiguous to the Village of Little Chute, which is able to provide needed municipal services.

Note: the Village should consider including the adjacent segment of W Evergreen Drive as part of this annexation to avoid creating an isolated string of Town territory.

The Department reminds clerks of annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be significantly affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. **Please include your MBR number 14680 with your ordinance.** Ordinance filing checklist available at <http://mds.wi.gov/>, click on "Help on How to Submit Municipal Records". Email scanned copy of required materials (color scan maps with color) to mds@wi.gov or mail to: Wisconsin Department of Administration, Municipal Boundary Review, PO Box 1645, Madison WI 53701-1645.

The petition file is available for viewing at: <http://mds.wi.gov/View/Petition?ID=2754>

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

A handwritten signature in black ink, appearing to read "Erich Schmidtke".

Erich Schmidtke, Municipal Boundary Review

cc: petitioner

VILLAGE OF LITTLE CHUTE

VANDENHEUVEL ANNEXATION

ORDINANCE NO. 8, SERIES 2024

AN ANNEXATION ORDINANCE ADOPTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LITTLE CHUTE BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217 (2) OF THE WISCONSIN STATUTES, ANNEXING TERRITORY FROM THE TOWN OF VANDENBROEK WHERE NO ELECTORS RESIDE IN THE TERRITORY.

WHEREAS, a Petition for Direct Annexation (Outagamie County) has been presented to the Village of Little Chute under statutory authority 66.0217(2), Wisconsin Statutes as amended; and,

WHEREAS, the petition was signed by all owners of the property within the proposed area for annexation; and,

WHEREAS, said Petition for Annexation contains a legal description of the territory proposed to be annexed sufficiently accurate to determine its location, designates the area to be annexed to the Village of Little Chute and designates the area as being proposed to be detached from the Town of Vandenbroek as located in Outagamie County; and,

WHEREAS, the Village of Little Chute Plan Commission has reviewed and recommended in favor of the proposed annexation; and,

WHEREAS, the Village of Little Chute Board of Trustees has determined that the proposed annexation is in the best interests of the Village of Little Chute and the owners of real estate in the proposed annexation area; and,

WHEREAS, the Wisconsin Department of Administration has reviewed annexation petition #14680 and,

WHEREAS, the Village Board has reviewed advice received from the Wisconsin Department of Administration; and,

WHEREAS, an Annexation Ordinance of the proposed territory by the Village of Little Chute requires a two-thirds vote of the governing body (Board of Trustees) of the Village of Little Chute;

NOW THEREFORE BE IT ORDAINED by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin as follows:

1. That the real estate described as: Commencing at the southeast corner of said section 9: thence north 88 degrees 30 minutes 02 seconds west 1,318.61 feet, along the south line of the Southeast 1/4 of said Section 9; thence north 00 degrees 30 minutes 58 seconds east 33 feet along the east line of the southwest 1/4 and the northwest 1/4 of the southeast 1/4 of said Section 9, to the point of beginning; thence north 00 degrees 30 minutes 58 seconds east 410 feet along the east line of the southwest 1/4 and the northwest 1/4 of the southeast 1/4 of said Section 9; thence south 88 degrees 30 minutes 02 seconds east 210.00 feet; thence south 00 degrees 30 minutes 58 seconds west 410.00 feet; thence north 88 degrees 30 minutes 02 seconds west 210 feet to the point of beginning. Described area containing 1.976 Acres M/L. Described area being part the southeast 1/4 of the southeast 1/4 in Section 9 township 21 North, Range 18 east, in the town of Vandenbroek, Outagamie County, Wisconsin, known as lot 2 of CSM 7154, which is the same real estate as set forth in the Annexation Petition, be hereby annexed to the Village of Little Chute as located in Outagamie County, State of Wisconsin.
2. The territory is annexed to the Village for zoning purposes as follows: RC – Conventional Single-Family District,
3. The territory is annexed to the Village for voting purposes is designated to WARD 11,
4. A scale map of the area, showing the boundaries of annexation territory and its relationship to the boundaries of the Village of Little Chute, is hereby adopted by reference.
5. The current population of the territory being annexed is zero (0) persons, determined in accordance with the definition under Section 66.0217(3), Wisconsin Statutes.

6. This Annexation Ordinance shall be effective upon its enactment by a two-thirds vote of the Village Board of Trustees of the Village of Little Chute.

7. The Village Clerk of the Village of Little Chute shall file with the Wisconsin Secretary of State a certified copy of this Annexation Ordinance and with each company providing utility services in the area annexed. One original copy of this Annexation Ordinance shall be provided to the Outagamie County Register of Deeds for recording/filing purposes, and one certified copy shall be filed with the Clerk of each affected school district and township.

8. The Parcel number is: **200017604**.

9. The Finance Director of the Village shall pay to the Town Clerk the amount of \$1998.85 which represents total reimbursement of town portion of the property tax of the area annexed over a five year period based upon the 2023 levy.

Date introduced, approved and adopted: July 17, 2024

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

NUMBER VOTED FOR: _____
NUMBER VOTED AGAINST: _____

State of Wisconsin)
) ss
Outagamie County)

Personally appeared before me on the _____ day of _____, 2016 the above named officers, to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin

My Commission expires: _____



Item For Consideration

Plan Commission Meeting Date: 7/17/24

Prepared On: 7/10/24

Agenda Item Topic: Site Plan – Smith Pharmacy

Prepared By: Jessica Titel, Community Development Department

Applicant: Jeff Rustick, Schuler & Associates, Inc.

Owner: Nichole M. Smith Properties, LLC

Address/Parcel #: 1902 and 1914 Freedom Road, Parcel #260129515 and #260129508

Request: An application for Site Plan Review has been submitted for the construction of a new building for Smith Pharmacy. The site plans are attached to this report for Plan Commission review.

Zoning Classification: CH Commercial Highway District

Background: The subject parcel will be 1.627 acres (70,853 square feet) in area upon approval and recording of the proposed CSM (also on the July 8 Plan Commission agenda). The site currently contains an existing parking lot that serves the multi-tenant building to the south.

The proposed project will include a two-story 22,068 square foot building to be used as a retail pharmacy with a drive through and associated parking lot. Stormwater management features will also be part of the development.

The parking lot does not meet the 15-foot wide buffer required adjacent to the public right-of-way per Section 44-193(e)(1) of the Zoning Code. The Plan Commission reviewed the proposed Site Plan and granted the exception to allow the landscape buffer widths as shown on the plans.

Recommended Board Action: Approval of the Site Plan for Smith Pharmacy, including the parking lot landscape buffer exception, subject to satisfaction of all staff review comments.

Respectfully Submitted,

Jessica Titel, Community Development Director

Vicinity Map - Smith Pharmacy



7/1/2024, 12:28:48 PM

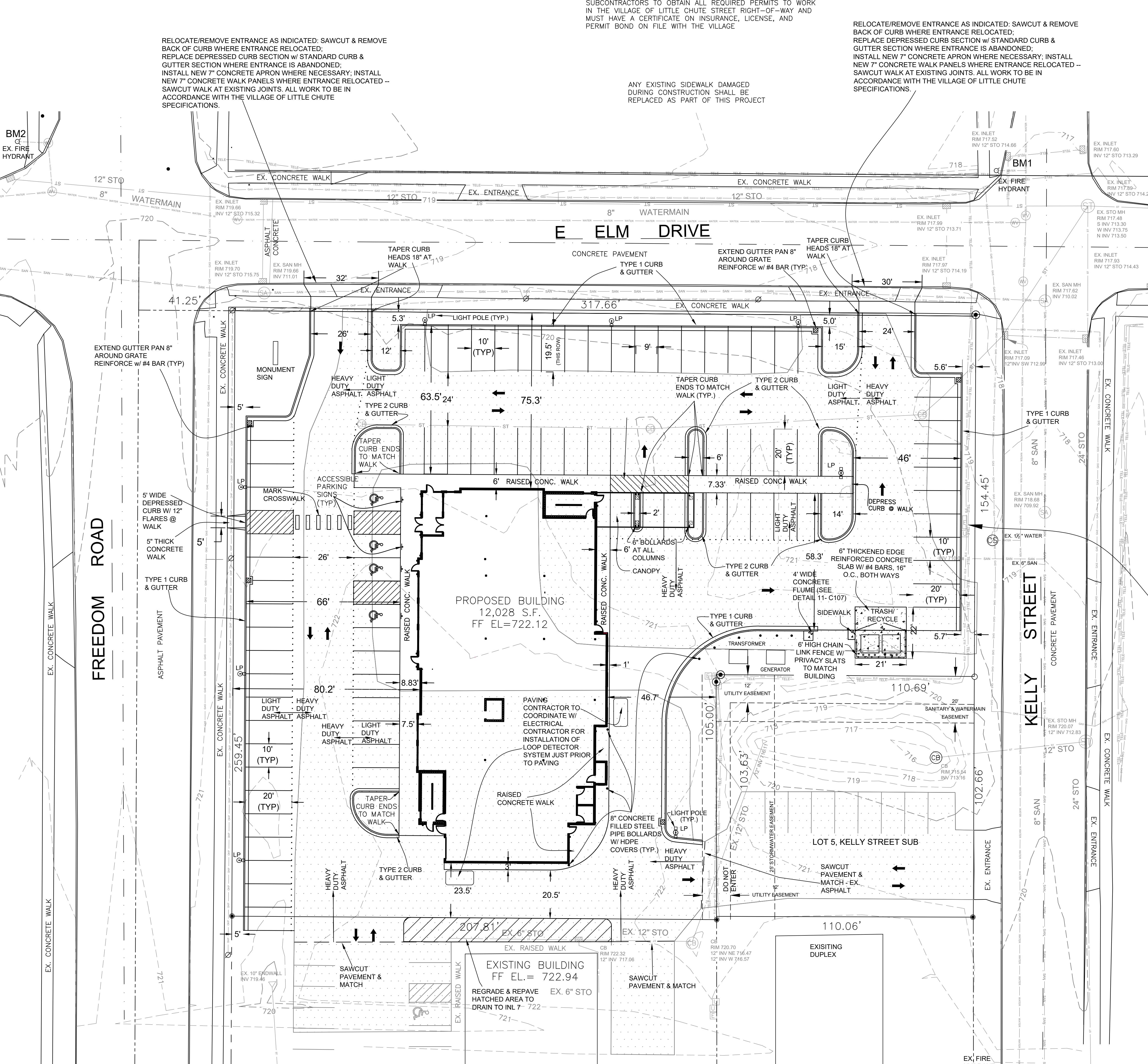
Parcels

1:2,400

0 0.02 0.04 0.08 mi
0 0.03 0.07 0.13 km

Outagamie County, Village of Little Chute, REL & Associates, Inc.

Village of Little Chute
Robert E. Lee & Associates, Inc., Outagamie County



LOT 1, CSM 5685 (PROPERTY TO THE SOUTH) -- 70,796 S.F.

BUILDING FOOTPRINT 14,020 S.F. (19.8%)
 PAVEMENT 40,881 S.F. (57.8%)
 IMPERVIOUS 54,901 S.F. (77.6%)
 OPEN SPACE 15,895 S.F. (22.4%)

NAME OF PROJECT: SMITH PHARMACY
 1914 Freedom Rd
 Little Chute, WI 54140

LEGAL DESCRIPTION: LOT 1, CSM NO. 2812 AND LOT 2, CSM NO. 5685, ALL LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, TOWNSHIP 21, NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. AREA: 70,853 S.F. (1.627 AC), PARCEL ID: 20452400

AND
 LOT 5, KELLY STREET SUBDIVISION, BEING LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, TOWNSHIP 21, NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. AREA: 11,385 S.F. (0.261 AC), PARCEL ID: NEW NO. TO BE ASSIGNED

Class of Construction: Type VB, Sprinklered

ZONING: CH - Commercial Highway District

SETBACKS: FRONT - 40' (55' FROM C.T.H. "N")
 SIDE - 15'
 REAR - 25'

PARKING SETBACK (PER VILLAGE) - 5'

Owner: Nichole M Smith Properties LLC
 N4327 Murphy Road
 Kaukauna, WI 54130

Preparer: Schuler and Associates, Inc.
 IBC Occupancy: M Mercantile, B Business
 IBC Construction Classification: Type VB, Sprinklered

No Hazard Materials Will be Stored On-site.

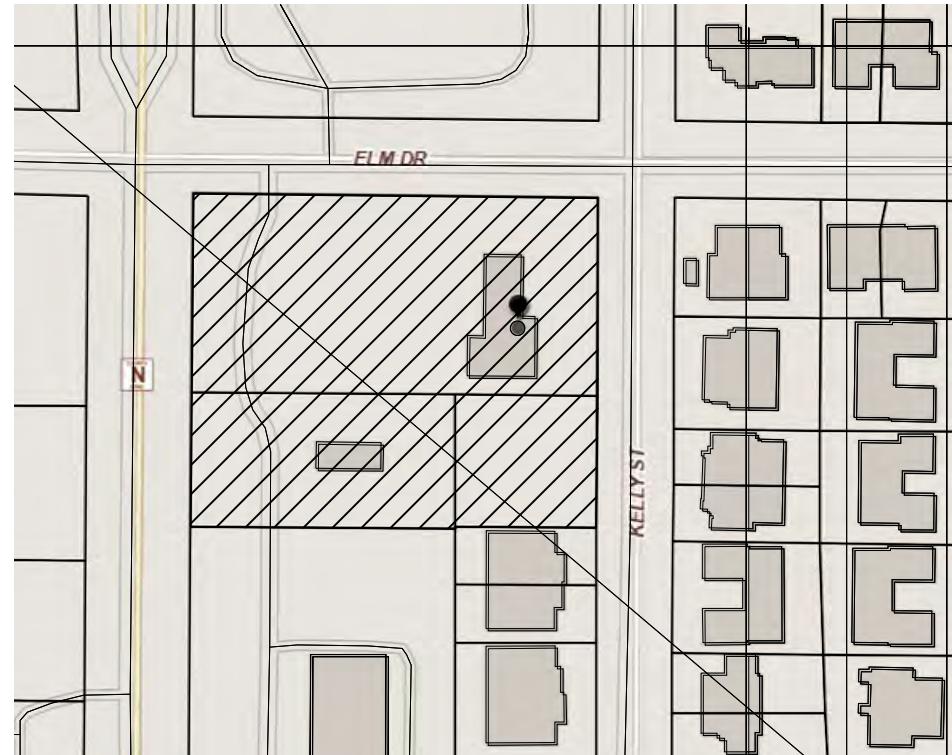
There is a basement under a portion of the of the building and the building is two stories above grade.

The business occupying the building will be a Retail Pharmacy.

There will be no food or beverage sales or overnight lodging at this location.

SNOW STORAGE: Some snow may be stored west of the dumpster enclosure. Due to limited snow storage area, snow will also be temporarily stored on parking spaces and hauled off site as necessary.

Mechanical equipment will be roof mounted



LOCATION MAP
NOT TO SCALE

SITE COVERAGE

	EXISTING	CHANGE	NEW TOTAL	% OF SITE
LOT 1 BUILDING FOOTPRINT	0 S.F.	+12,028 S.F.	12,028 S.F.	17.0%
LOT 1 CONCRETE SIDEWALKS	0 S.F.	+3,774 S.F.	3,774 S.F.	5.3%
LOT 1 PAVEMENT/GRAVEL	45,773 S.F.	-1,312 S.F.	44,461 S.F.	62.76%
LOT 1 IMPERVIOUS	45,773 S.F.	+14,490 S.F.	60,263 S.F.	85.05%
LOT 1 OPEN SPACE	25,080 S.F.	-14,490 S.F.	10,590 S.F.	14.95%
LOT 5 PAVEMENT/GRAVEL	4,847 S.F.	0 S.F.	4,847 S.F.	42.6%
LOT 5 IMPERVIOUS	0 S.F.	0 S.F.	6,538 S.F.	57.4%
TOTAL IMPERVIOUS	50,620 S.F.	+14,490 S.F.	65,110 S.F.	79.2%
TOTAL OPEN SPACE	31,618 S.F.	-14,490 S.F.	17,128 S.F.	20.8%
TOTAL AREA	82,238 S.F.	0 S.F.	82,238 S.F.	100%

INTERIOR PARKING ISLANDS

PARKING AREA = 38,075 S.F.
 ISLAND AREA = 2,264 S.F. (6%)

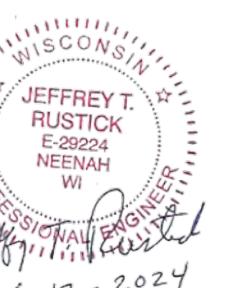
PARKING

REQUIRED:
 12,046 SF / 300 S.F./SPACE = 41 SPACES

PROVIDED:
 STANDARD = 84 SPACES
 ACCESSIBLE = 4 SPACES
 TOTAL = 88 SPACES

COORDINATE w/ UTILITY COMPANIES TO REMOVE/RELOCATE TRANSFORMER & PEDESTAL

INDEX
 C101 - Site Plan
 C102 - Topographic Survey - Demolition Plan
 C103 - Utility Plan
 C104 - Drainage - Grading Plan
 C105 - Erosion Control Plan
 C106 - Erosion Control Details
 C107 - Site Details



UNLESS NOTED OTHERWISE ON THE PLANS OR DETAILS EXISTING CONCRETE, PAVEMENT, SIDEWALKS AND SIDEWALKS SHALL BE CONSTRUCTED PER STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURAL CONSTRUCTION, 2024 EDITION.

EXISTING LEGEND

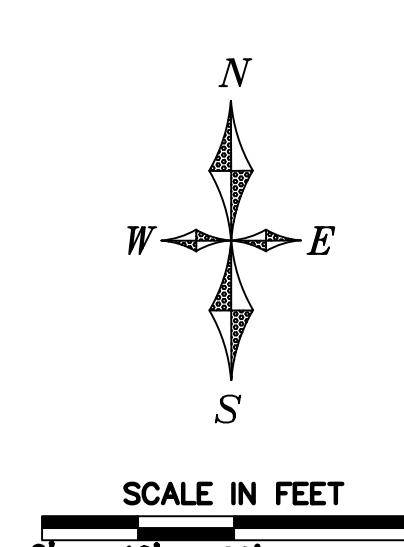
- △ MAG NAIL SET
- 3/4" IRON PIPE FOUND
- 1" IRON PIPE FOUND
- 1" IRON PIPE SET
- 1" IRON PIPE ROD FOUND
- 1.25" Dia. IRON ROD FOUND
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- LIGHTPOLE
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- STORM MANHOLE
- SANITARY MANHOLE
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- UTILITY PED
- ELECTRIC METER/TRANSFORMER
- GAS METER
- WATER SERVICE CURB STOP
- 6" BOLLARD
- DOWN SPOUT
- EXISTING CONTOUR
- STORM SEWER
- SANITARY SEWER
- WATER MAIN
- UNDERGROUND ELECTRIC
- UNDERGROUND CABLE
- UNDERGROUND GAS
- UNDERGROUND TELE
- OVERHEAD POWER LINE
- ASPHALT PAVEMENT
- GRAVEL
- DECIDUOUS TREE

BENCHMARKS

BM 1 TOP OF OPERATING NUT ON HYDRANT NW CORNER ELM DRIVE & FREEDOM RD. ELEV. = 721.30

BM 2 TOP OF OPERATING NUT ON HYDRANT NW CORNER ELM DRIVE & FREEDOM RD. ELEV. = 723.38

BM 3 EAST SIDE-TOP CONCRETE LIGHT POLE BASE ELEV. = 722.75



SITE PLAN

SMITH PHARMACY
 1914 FREEDOM RD
 LITTLE CHUTE, WI 54140
 FOR: HARTWOOD HOMES, INC.
 455 LAKE BREEZE DRIVE
 CHILTON, WI 53014

DRAWN GPK

DATE
 6/17/24

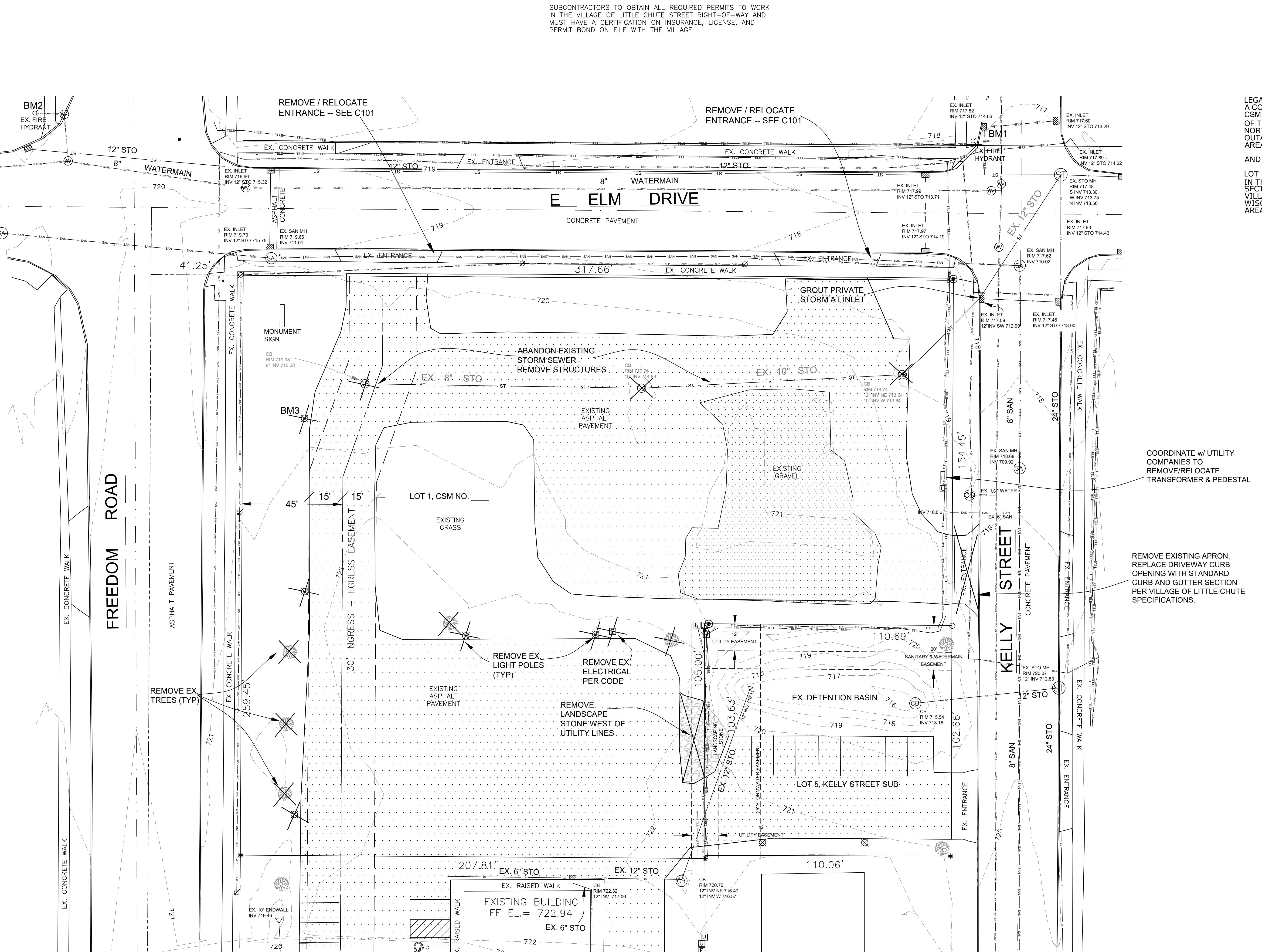
SCALE

1" = 20'

JOB NO.
 4813

SHEET

C101



LEGAL DESCRIPTION: LOT 1, CSM NO. BEING A COMBINATION OF LOT 1, CSM NO. 2872 AND LOT 2, CSM NO. 5065, LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. AREA: 70,853 S.F. (1.627 AC)

AND

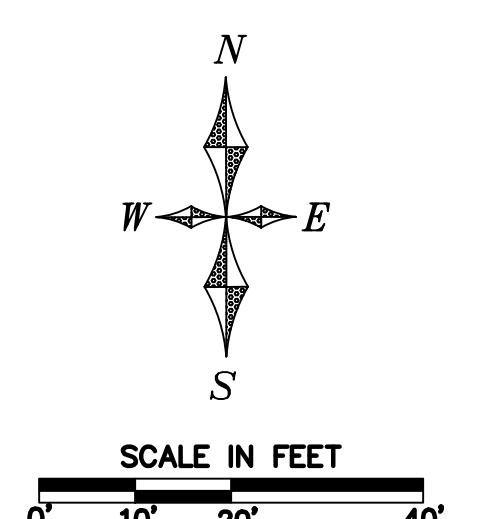
LOT 5, KELLY STREET SUBDIVISION, BEING LOCATED IN THE NORTH WEST 1/4 OF THE SOUTH WEST 1/4, SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. AREA: 11,385 S.F. (0.261 AC)

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 BM 3 EAST SIDE-TOP CONCRETE LIGHT POLE BASE ELEV. = 722.75

EXISTING LEGEND

- △ MAG NAIL SET
- 3/4" IRON PIPE FOUND
- 1" IRON PIPE FOUND
- ◎ 1/2" IRON PIPE SET
- 1" DIA. IRON ROD FOUND
- 1.25" DIA. IRON ROD FOUND
- RECORDED AS
- HYDRANT
- TRAFFIC LIGHT
- LIGHTPOLE
- POWER POLE
- WATER VALVE
- STORM MANHOLE
- SANITARY MANHOLE
- INLET
- UTILITY PED
- ELECTRIC METER/TRANSFORMER
- GAS METER
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- 6" BOLLARD
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- UNDERGROUND TELE
- OVERHEAD POWER LINE
- ASPHALT PAVEMENT
- GRAVEL
- DECIDUOUS TREE



SCHULER & ASSOCIATES, INC.

LAND SURVEYORS & ENGINEERS

2711 N. MASON STREET, Suite F APPLETION, WI 54914-2126 (920) 734-9107

TOPOGRAPHIC SURVEY - DEMOLITION PLAN

SMITH PHARMACY
 1914 FREEDOM RD
 LITTLE CHUTE, WI 54140
 FOR: HARTWOOD HOMES, INC.
 455 LAKE BREEZE DRIVE
 CHILTON, WI 53014

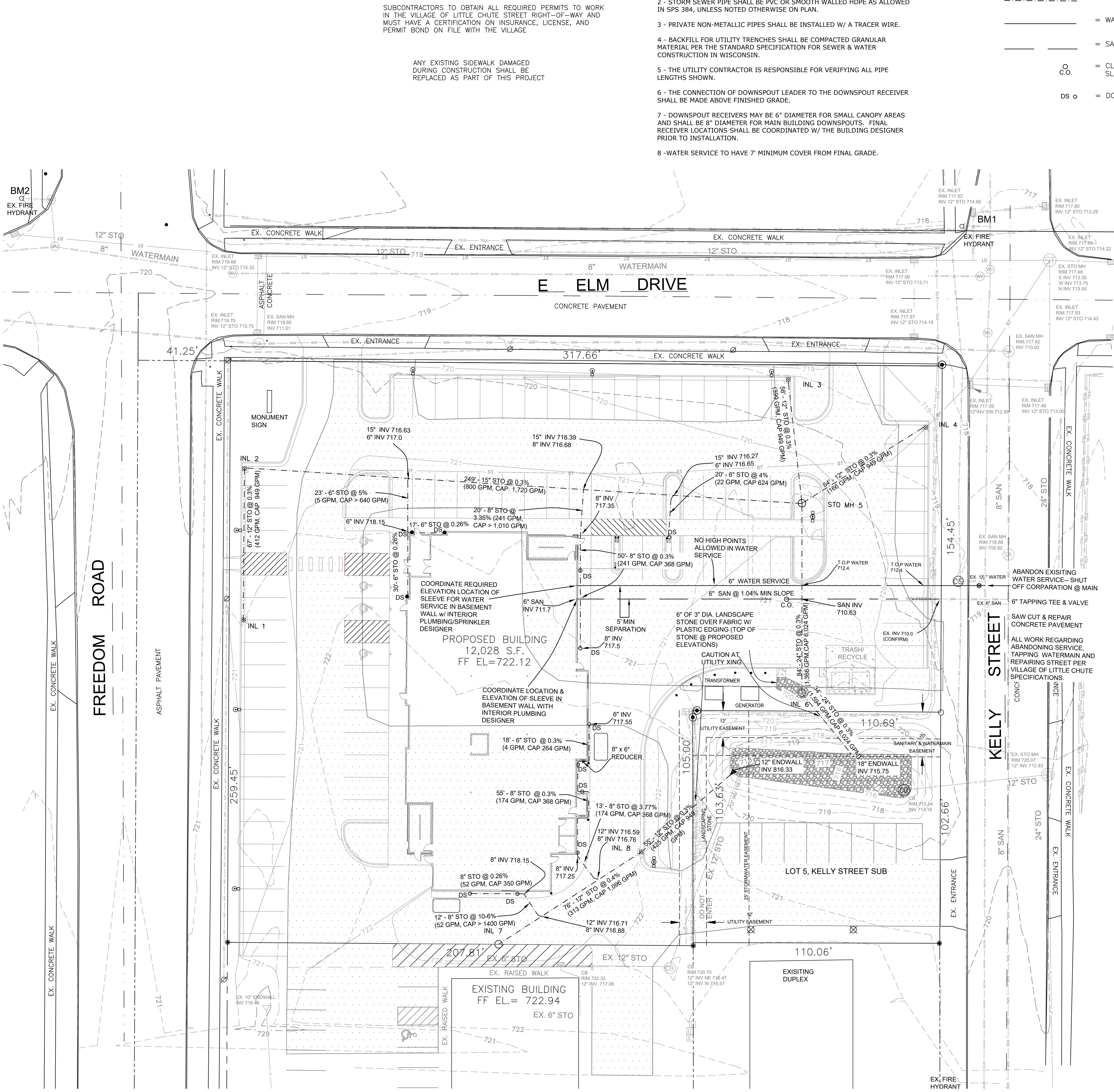
EXISTING UNDERGROUND UTILITIES
 EXISTING UNDERGROUND UTILITIES SHOWN ON THIS PLAN ARE PER MARKINGS PRESENT AT THE TIME OF THE TOPOGRAPHIC SURVEY. EACH EXCAVATING CONTRACTOR MUST CALL DIGGERS HOTLINE TO OBTAIN UPDATED FIELD MARKINGS.

DRAWN
 GPK
 DATE
 6/17/24
 SCALE
 1"=20'
 JOB NO.
 4813
 SHEET
 C102

SCHULER & ASSOCIATES, INC.

LAND SURVEYORS & ENGINEERS

2711 N. MASON STREET, Suite F APPLETION, WI 54914-2126 (920) 734-9107



PROPOSED UTILITY PLAN LEGEND

-----	= STORM SEWER
-----	= WATER SEWER
-----	= SANITARY SEWER
○	= CLEAN OUT W/ FROST SLEEVE & CAP
DS ○	= DOWNSPOUT W/ RECEIVER

EXISTING LEGEND

△	= MAG NAIL SET
○	= 3/4" IRON PIPE FOUND
●	= 1" IRON PIPE FOUND
○	= 1" IRON PIPE SET
●	= 1" DIA. IRON ROD FOUND
○	= 1.25" DIA. IRON ROD FOUND
○	= RECORDED AS
□	= HYDRANT
○	= TRAFFIC LIGHT
☒	= LIGHTPOLE
○	= POWER POLE
WV	= WATER VALVE
ST	= STORM MANHOLE
SA	= SANITARY MANHOLE
CB	= INLET
□	= UTILITY PED
E	= ELECTRIC METER/TRANSFORMER
G	= GAS METER
○	= WATER SERVICE CURB STOP
○	= 6" BOLLARD
○	= DOWN SPOUT
○	= EXISTING CONTOUR
—	= STORM SEWER
—	= SANITARY SEWER
—	= WATER MAIN
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—	= UNDERGROUND GAS
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—	= GRAVEL
—	= DECIDUOUS TREE

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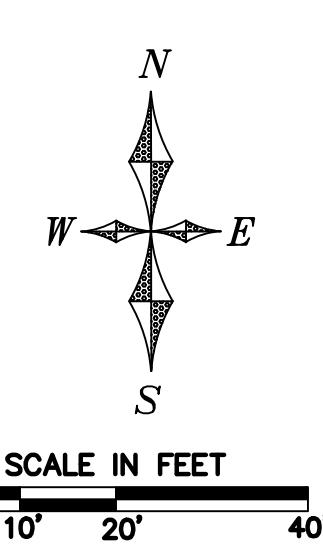
Storm Sewer Structure Table

I.D.	Dia.*	Rim Elev.	Inv Elev.	Frame & Grate
INL 1	36"	720.2	12" N 717.05	NF R-3229-A w/ FLAT GRATE
INL 2	36"	719.9	15" E 716.85	NF R-3229-A
INL 3	36"	719.15	12" S 716.27	R-3229-A w/ FLAT GRATE
INL 4	36"	719.0	12" SW 716.29	NF R-3229-A w/ FLAT GRATE
STO MH 5	48"	721.2	24" S 716.1	NF R-1642
			15" W 716.1	
			12" N,NE 716.1	
INL 6	48"	719.6	24" SE,N 715.85	NF R-4342
INL 7	36"	721.0	12" NE 716.8	NF R-2501
INL 8	36"	721.0	12" NE,SW 716.5	NF R-3229-A w/ FLAT GRATE

* STORM SEWER CONTRACTOR/MATERIAL SUPPLIER MUST VERIFY STRUCTURE SIZE AND SHALL SUPPLY STRUCTURES WITH ADEQUATE SIZE TO ACCOMMODATE THE PIPES SHOWN ON THIS PLAN.

MINIMUM DEPTH OF STRUCTURE IS 5" (RIM TO BOTTOM OF STRUCTURE), FILL BOTTOM OF STRUCTURE TO PIPE INVERTS WITH CONCRETE AS NECESSARY.

ALL EXCAVATION/BACKFILLING WORK TO BE IN COMPLIANCE W/ ANY GEOTECHNICAL ENGINEERING REPORTS PREPARED FOR THE PROJECT



EXISTING UNDERGROUND UTILITIES

EXISTING UNDERGROUND UTILITIES SHOWN ON THIS PLAN ARE PER MARKINGS PRESENT AT THE TIME OF THE TOPOGRAPHIC SURVEY. EACH EXCAVATING CONTRACTOR MUST CALL DIGGERS HOTLINE TO OBTAIN UPDATED FIELD MARKINGS.

UTILITY PLAN
SMITH PHARMACY
1914 FREEDOM RD
LITTLE CHUTE, WI 54140
FOR: HARTWOOD HOMES, INC.
455 LAKE BREEZE DRIVE
CHILTON, WI 53014

DRAWN
GPK
DATE
6/17/24
SCALE
1"=20'
JOB NO.
4813
SHEET
C103

SCHULER & ASSOCIATES, INC.

LAND SURVEYORS & ENGINEERS

2711 N. MASON STREET, Suite F APPLETION, WI 54914-2126 (920) 734-9107

DRAINAGE - GRADING PLAN

SMITH PHARMACY
1914 FREEDOM RD
LITTLE CHUTE, WI 54140
FOR: HARTWOOD HOMES, INC.
455 LAKE BREEZE DRIVE
CHILTON, WI 53014

DRAWN	GPK
DATE	6/17/24
SCALE	1"=20'
JOB NO.	4813
SHEET	C104

EXISTING UNDERGROUND UTILITIES

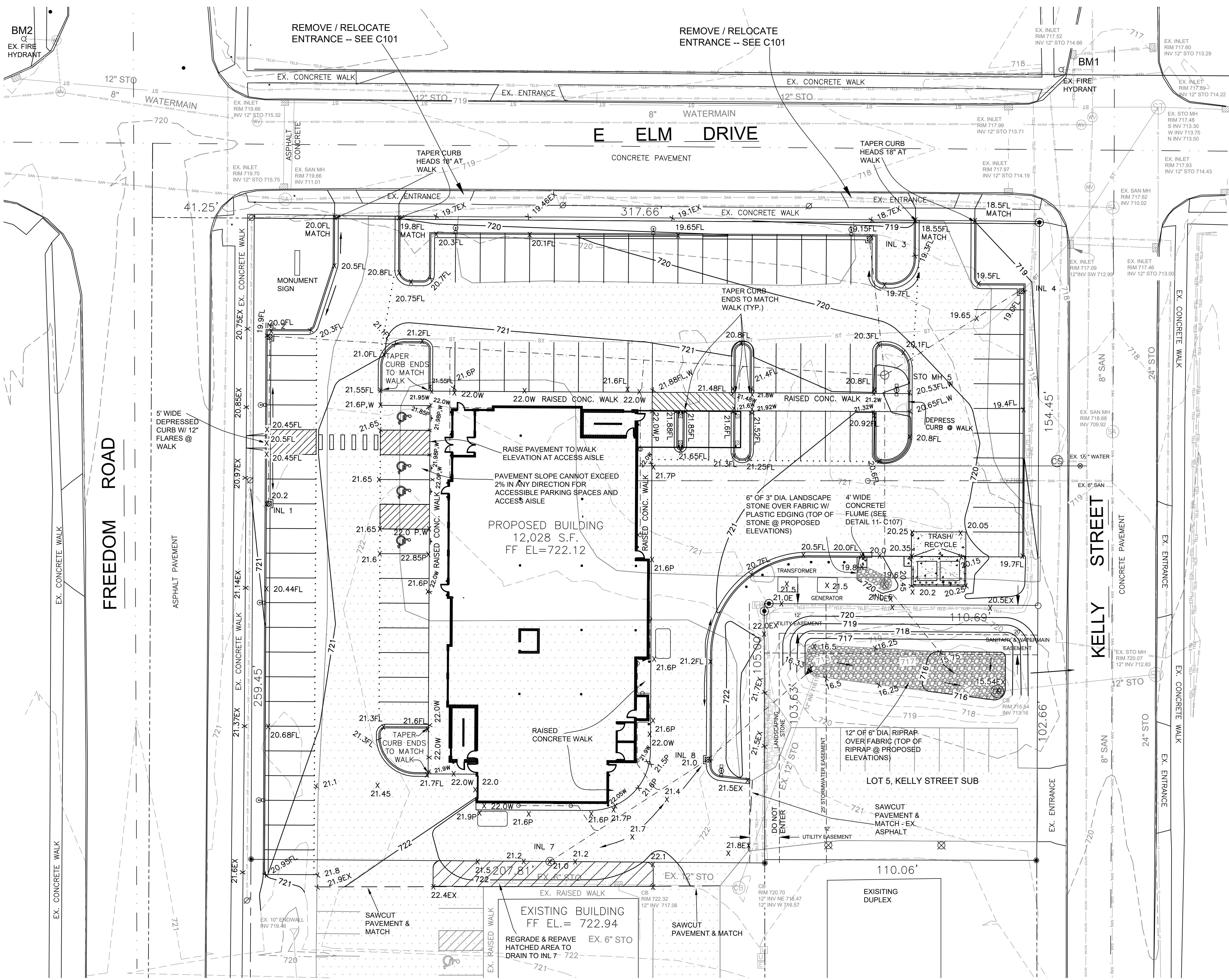
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EXISTING LEGEND

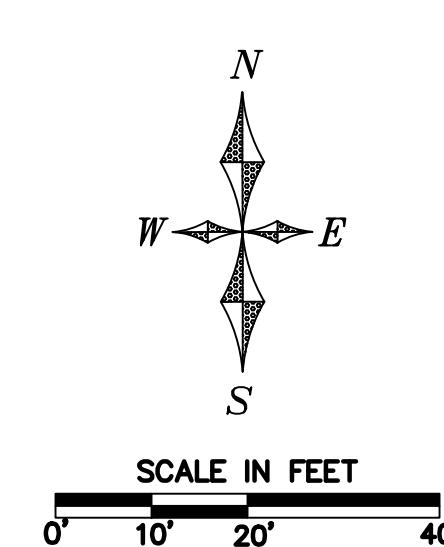
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○	1.25" DIA. IRON ROD FOUND
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CB	UNDERGROUND CABLE
CB	UNDERGROUND GAS
CB	UNDERGROUND TELE
CB	OVERHEAD POWER LINE
CB	ASPHALT PAVEMENT
CB	GRAVEL
CB	DECIDUOUS TREE

DRAINAGE PLAN
LEGEND

— 821 —	PROPOSED CONTOUR
X 21.52	PROPOSED ELEVATIONS (ADD 700 FOR NAVD 88)
X 22.0W	PROPOSED TOP OF WALK ELEVATION (ADD 700 FOR NAVD 88)
X 20.7P	PROPOSED ASPHALT PAVEMENT ELEVATION (ADD 700 FOR NAVD 88)
—	PROPOSED DIRECTION OF DRAINAGE
■	NEW CONCRETE WALKS/APRONS
CO	CLEANOUT W/ FROST SLEEVE
DSO	ROOF DOWNSPOUT W/ STORM SEWER RECEIVER

SUBCONTRACTORS TO OBTAIN ALL REQUIRED PERMITS TO WORK
IN THE VILLAGE OF LITTLE CHUTE STREET RIGHT-OF-WAY AND
MUST HAVE A CERTIFICATION ON INSURANCE, LICENSE, AND
PERMIT BOND ON FILE WITH THE VILLAGEANY EXISTING SIDEWALK DAMAGED
DURING CONSTRUCTION SHALL BE
REPLACED AS PART OF THIS PROJECTALL EXCAVATION/BACKFILLING WORK TO BE IN COMPLIANCE
W/ ANY GEOTECHNICAL ENGINEERING REPORTS PREPARED
FOR THE PROJECTUNLESS NOTED OTHERWISE ON THE PLANS OR DETAILS
EXCAVATION, GRADING, PAVING, CURB & GUTTER AND SIDEWALKS
SHALL BE CONSTRUCTED PER STATE/WISCONSIN DEPARTMENT
OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAY
AND STRUCTURAL CONSTRUCTION, 2024 EDITION.

BENCHMARKS

BM 1 TOP OF OPERATING NUT ON HYDRANT
NW CORNER KELLY ST. & E ELM DRIVE
ELEV. = 721.30BM 2 TOP OF OPERATING NUT ON HYDRANT
NW CORNER E ELM DRIVE & FREEDOM RD.
ELEV. = 723.38BM 3 EAST SIDE-TOP CONCRETE LIGHT POLE BASE
ELEV. = 722.75EXISTING UNDERGROUND UTILITIES
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PLAN ARE PER MARKINGS PRESENT AT THE TIME OF THE
TOPOGRAPHIC SURVEY EACH EXCAVATING
CONTRACTOR MUST CALL DIGGERS HOTLINE TO OBTAIN
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EXISTING LEGEND

△	= MAG NAIL SET
○	= 3/4" IRON PIPE FOUND
○	= 1" IRON PIPE FOUND
○	= 1" IRON PIPE SET
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—	= UNDERGROUND GAS
—	= UNDERGROUND TELE
—	= OVERHEAD POWER LINE
—	= ASPHALT PAVEMENT
□	= GRAVEL
—	= DECIDUOUS TREE

EROSION AND SEDIMENT CONTROL CONSTRUCTION NOTES

1. EROSION CONTROL MEASURES ARE TO BE INSTALLED AND MAINTAINED PER THE "WISCONSIN TECHNICAL STANDARDS." EROSION CONTROL MEASURES SHALL BE INSTALLED AS FIRST IN THE CONSTRUCTION AND SHALL BE INSPECTED AND MAINTAINED UNTIL THE SITE IS COMPLETELY STABILIZED. UPON SITE STABILIZATION, TEMPORARY EROSION CONTROL MEASURES SHALL BE REMOVED AND DISPOSED OF PROPERLY.

2. ADDITIONAL EROSION CONTROL MEASURES SHALL BE INSTALLED WHEREVER SEDIMENT TRANSPORT IS FOUND OR WHERE IT IS DETERMINED BY THE CONTRACTOR THAT THE LIKELIHOOD THAT SEDIMENT TRANSPORT MAY OCCUR. SEDIMENT THAT HAVE MIGRATED OFF SITE SHALL BE IMMEDIATELY CLEANED UP.

3. ANY SEDIMENTS THAT ARE TRACKED ONTO PUBLIC ROADS SHALL BE CLEANED UP BY THE END OF THE WORK DAY.

4. ALL DISTURBED GROUND OR SOIL STORAGE PILES THAT ARE LEFT INACTIVE FOR MORE THAN SEVEN DAYS SHALL BE STABILIZED BY SEEDING, MULCHING OR COVERING.

ALL SEEDING SHALL BE PER DNR TECHNICAL STANDARD 1059 (SEEDING). ALL MULCHING SHALL BE PER DNR TECHNICAL STANDARD 1058 (MULCHING FOR CONSTRUCTION SITES). STRAW MULCH SHALL BE ANCHORED BY CRIMPING PER DNR TECHNICAL STANDARD 1058.

ALL DISTURBED AREAS NOT RECEIVING OTHER TREATMENT SHALL BE SEDED & MULCHED. LAWN TURF AREAS TO BE SEDED w/ 35% KENTUCKY BLUE GRASS, 20% RED FESCUE, 20% HARD FESCUE, 25% IMPROVED FINE PERENNIAL RYE GRASS & MINIMUM APPLICATION RATE OF 2 LB PER 1,000 S.F. FERTILIZER @ 7 LB PER 1,000 S.F.

THE EXCAVATING CONTRACTOR SHALL INSTALL ALL TEMPORARY EROSION CONTROL MEASURES.

AFTER THE SITE IS STABILIZED, THE LANDSCAPING CONTRACTOR SHALL SEED & PROPERLY DISPOSE OF TEMPORARY EROSION CONTROL MEASURES. THE LANDSCAPING CONTRACTOR SHALL ALSO FILL AND SEED ANY AREAS DISTURBED BY THE REMOVAL OF EROSION CONTROL DEVICES.

DRAINAGE PLAN LEGEND

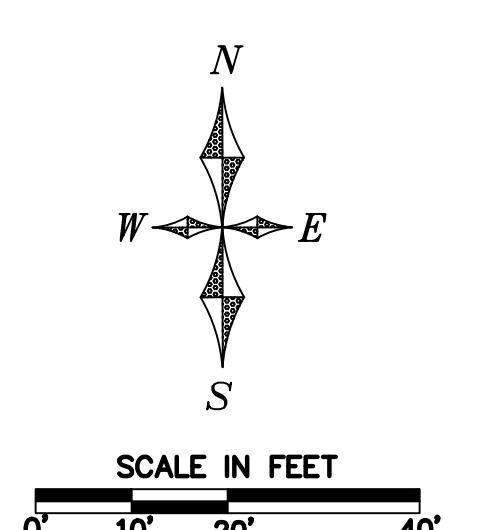
— 821 —	= PROPOSED CONTOUR
x 21.52	= PROPOSED ELEVATIONS (ADD 700 FOR NAVD 88)
x 22.0W	= PROPOSED TOP OF WALK ELEVATION (ADD 700 FOR NAVD 88)
x 20.7P	= PROPOSED ASPHALT PAVEMENT ELEVATION (ADD 700 FOR NAVD 88)
—	= PROPOSED DIRECTION OF DRAINAGE
□	= NEW CONCRETE WALKS/APRONS
○	= ROOF DOWNSPOUT w/ STORM SEWER RECEIVER
DS •	= CLEANDOUT w/ FROST SLEEVE

BENCHMARKS

BM 1 TOP OF OPERATING NUT ON HYDRANT NW CORNER KELLY ST. & E ELM DRIVE ELEV. = 721.30

BM 2 TOP OF OPERATING NUT ON HYDRANT NW CORNER E ELM DRIVE & FREEDOM RD. ELEV. = 723.38

BM 3 EAST SIDE-TOP CONCRETE LIGHT POLE BASE ELEV. = 722.75



EROSION CONTROL PLAN

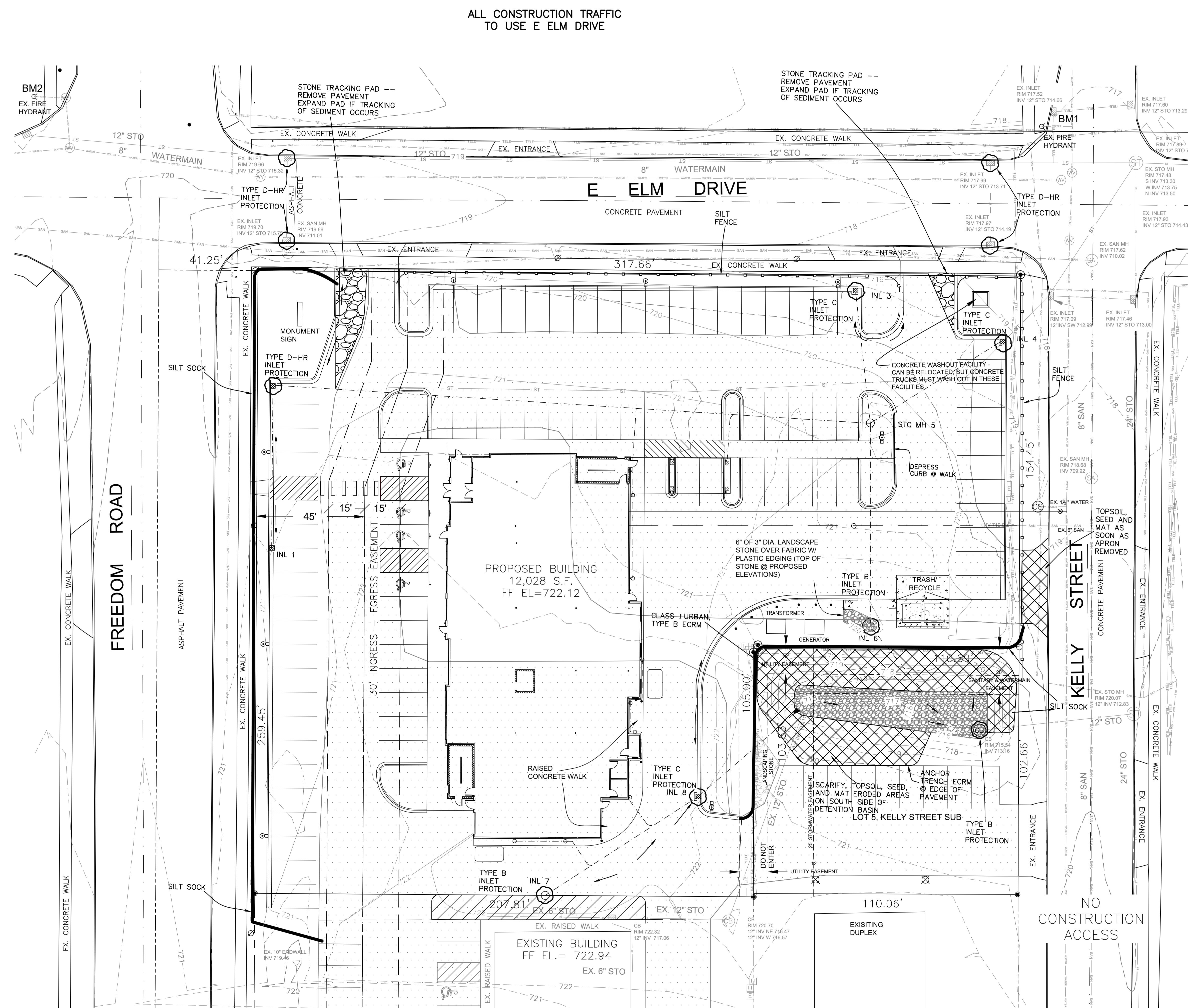
SMITH PHARMACY
1914 FREEDOM RD
LITTLE CHUTE, WI 54140
FOR: HARTWOOD HOMES, INC.
455 LAKE BREEZE DRIVE
CHILTON, WI 53014

DRAWN
GPK
DATE
6/17/24
SCALE
1"=20'
JOB NO.
4813
SHEET
C105

SCHULER & ASSOCIATES, INC.

LAND SURVEYORS & ENGINEERS

2711 N. MASON STREET, Suite F
APPLETON, WI 54914-2126 (920) 734-9107



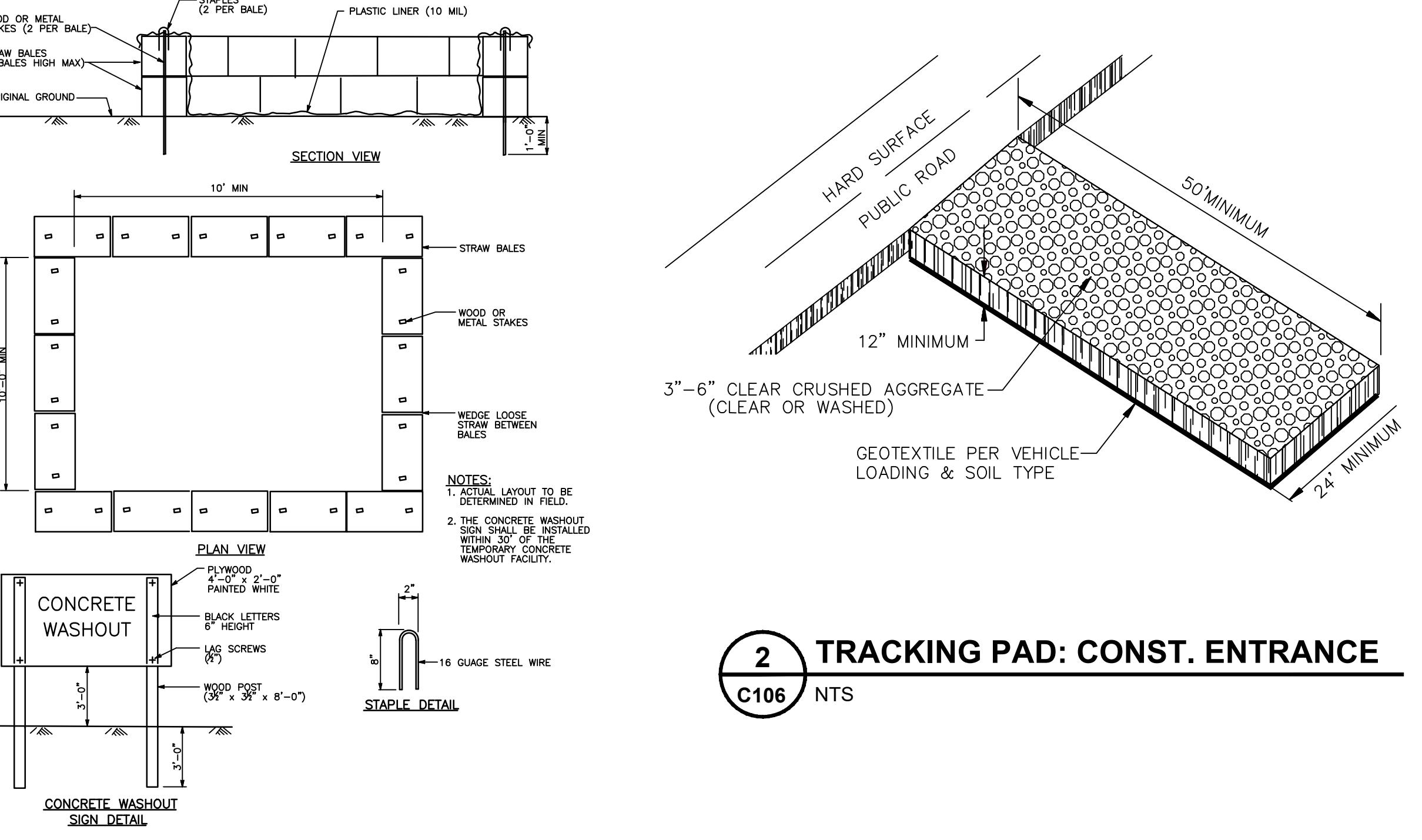
EROSION & SEDIMENT CONTROL PLAN INFORMATION

WDNR EROSION CONTROL NOTES

1. POST WDNR CERTIFICATE OF PERMIT COVERAGE ON SITE AND MAINTAIN UNTIL CONSTRUCTION ACTIVITIES HAVE CEASED, THE SITE IS STABILIZED, AND A NOTICE OF TERMINATION IS FILED WITH WDNR.
2. KEEP A COPY OF THE CURRENT EROSION CONTROL PLAN ON SITE THROUGHOUT THE DURATION OF THE PROJECT.
3. SUBMIT PLAN REVISIONS OR AMENDMENTS TO THE WDNR AT LEAST 5 DAYS PRIOR TO FIELD IMPLEMENTATION.
4. NICHOLE M SMITH PROPERTIES LLC IS RESPONSIBLE FOR ROUTINE SITE INSPECTIONS AT LEAST ONCE EVERY 7 DAYS AND WITHIN 24 HOURS AFTER A RAINFALL EVENT OF 0.5 INCHES OR GREATER. KEEP INSPECTION REPORTS ON-SITE AND MAKE THEM AVAILABLE UPON REQUEST.
5. INSPECT AND MAINTAIN ALL INSTALLED EROSION CONTROL PRACTICES UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED.
6. WHEN POSSIBLE: PRESERVE EXISTING VEGETATION (ESPECIALLY ADJACENT TO SURFACE WATERS), MINIMIZE LAND-DISTURBING CONSTRUCTION ACTIVITY ON SLOPES OF 20% OR MORE, MINIMIZE SOIL COMPACTION, AND PRESERVE TOPSOIL.
7. REFER TO THE WDNR STORMWATER CONSTRUCTION TECHNICAL STANDARDS AT http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
8. INSTALL PERIMETER EROSION CONTROLS AND ROCK TRACKING PAD CONSTRUCTION ENTRANCE(S) PRIOR TO ANY LAND-DISTURBING ACTIVITIES, INCLUDING CLEARING AND GRUBBING. USE **WDNR TECHNICAL STANDARD STONE TRACKING PAD AND TIRE WASHING #1057** FOR ROCK CONSTRUCTION ENTRANCE(S).
9. INSTALL INLET PROTECTION PRIOR TO LAND-DISTURBING ACTIVITIES IN THE CONTRIBUTING DRAINAGE AREA AND/OR IMMEDIATELY UPON INLET INSTALLATION. COMPLY WITH **WDNR TECHNICAL STANDARD STORM DRAIN INLET PROTECTION FOR CONSTRUCTION SITES #1060**.
10. STAGE CONSTRUCTION GRADING ACTIVITIES TO MINIMIZE THE CUMMULATIVE EXPOSED AREA. CONDUCT TEMPORARY GRADING FOR EROSION CONTROL PER **WDNR TECHNICAL STANDARD TEMPORARY GRADING PRACTICES FOR EROSION CONTROL #1067**.
11. ANY SEDIMENT-LADEN WATER PUMPED FROM THE SITE SHALL BE TREATED BY A TEMPORARY SEDIMENT BASIN OR BE FILTERED BY OTHER APPROVED MEANS. WATER SHALL NOT BE DISCHARGED IN A MANNER THAT CAUSES EROSION OF THE SITE OR RECEIVING CHANNELS.
12. PROVIDE ANTI-SCOUR PROTECTION AND MAINTAIN NON-EROSION FLOW DURING DEWATERING. LIMIT PUMPING RATES TO EITHER (A) THE SEDIMENT BASIN/TRAP DESIGN DISCHARGE RATE, OR (B) THE BASIN DESIGN RELEASE RATE WITH THE CORRECTLY-FITTED HOSE AND GEOTEXTILE FILTER BAG. PERFORM DEWATERING OF ACCUMULATED SURFACE RUNOFF IN ACCORDANCE WITH **WDNR TECHNICAL STANDARD DE-WATERING #1061**.
13. COMPLETE AND STABILIZE SEDIMENT BASINS/TRAPS OF WET PONDS PRIOR TO MASS LAND DISTURBANCE TO CONTROL RUNOFF DURING CONSTRUCTION. REMOVE SEDIMENT AS NEEDED TO MAINTAIN 3 FEET OF DEPTH TO THE OUTLET, AND PROPERLY DISPOSE OF SEDIMENT REMOVED DURING MAINTENANCE (REFER TO NR 528). CONSTRUCT AND MAINTAIN THE SEDIMENT BASIN PER **WDNR TECHNICAL STANDARD SEDIMENT BASIN #1064 AND SEDIMENT TRAP #1063**.
14. INSTALL AND MAINTAIN SILT FENCING PER **WDNR TECHNICAL STANDARD SILT FENCE #1056**. REMOVE SEDIMENT FROM BEHIND SILT FENCES AND SEDIMENT BARRIERS BEFORE SEDIMENT REACHES A DEPTH THAT IS EQUAL TO ONE-HALF OF THE FENCE AND/OR BARRIER HEIGHT.
15. REPAIR BREAKS AND GAPS IN SILT FENCES AND BARRIERS IMMEDIATELY. REPLACE DECOMPOSING STRAW BALES (TYPICAL BALE LIFE IS 3 MONTHS). LOCATE, INSTALL, AND MAINTAIN STRAW BALES PER **WDNR TECHNICAL STANDARD DITCH CHECKS #1062**.
16. INSTALL AND MAINTAIN FILTER SOCKS IN ACCORDANCE WITH **WDNR TECHNICAL STANDARD INTERIM MANUFACTURED PERIMETER CONTROL AND SLOPE INTERRUPTION PRODUCTS #1071**.
17. IMMEDIATELY STABILIZED STOCKPILES AND SURROUND STOCKPILES AS NEEDED WITH SILT FENCE OR OTHER PERIMETER CONTROL IF STOCKPILES WILL REMAIN INACTIVE FOR 7 DAYS OR LONGER.
18. IMMEDIATELY STABILIZE ALL DISTURBED AREAS THAT WILL REMAIN INACTIVE FOR 14 DAYS OR LONGER. BETWEEN SEPTEMBER 15 AND OCTOBER 15: STABILIZE WITH MULCH, TACKIFIER, AND A PERENNIAL SEED MIXED WITH WINTER WHEAT, ANNUAL OATS, OR ANNUAL RYE, AS APPROPRIATED FOR REGION AND SOIL TYPE. OCTOBER 15 THROUGH COLD WEATHER: STABILIZE WITH A POLYMER AND DORMANT SEED MIX, AS APPROPRIATE FOR REGION AND SOIL TYPE.
19. STABILIZE AREAS OF FINAL GRADING WITHIN 7 DAYS OF REACHING FINAL GRADE.
20. SWEEP/CLEAN UP ALL SEDIMENT/TRASH THAT MOVES OFF-SITE DUE TO CONSTRUCTION ACTIVITY OR STORM EVENTS BEFORE THE END OF THE SAME WORKDAY OR AS DIRECTED BY THE TOWN OF LITTLE CHUTE. SEPARATE SWEPT MATERIALS (SOILS AND TRASH) AND DISPOSE OF APPROPRIATELY.
21. NICHOLE M SMITH PROPERTIES LLC IS RESPONSIBLE FOR CONTROLLING DUST PER **WDNR TECHNICAL STANDARD DUST CONTROL ON CONSTRUCTION SITES #1068**.
22. PROPERLY DISPOSE OF ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE, DEBRIS, CLEANING WASTES, OR OTHER CONSTRUCTION MATERIALS) AND DO NOT ALLOW THESE MATERIALS TO BE CARRIED BY RUNOFF INTO THE RECEIVING CHANNEL.
23. COORDINATE WITH NICHOLE M SMITH PROPERTIES LLC TO UPDATE THE LAND DISTURBANCE PERMIT TO INDICATE THE ANTICIPATED OR LIKELY DISPOSAL LOCATIONS FOR ANY EXCAVATED SOILS OR CONSTRUCTION DEBRIS THAT WILL BE HAULED OFF-SITE FOR DISPOSAL. THE DEPOSITED OR STOCKPILED MATERIAL NEEDS TO INCLUDED PERIMETER SEDIMENT CONTROL MEASURES (SUCH AS SILT FENCE, HAY BALES, FILTER SOCKS, OR COMPACTED EARTHEN BERMS).
24. FOR NON-CHANNELIZED FLOW ON DISTURBED OR CONSTRUCTED SLOPES, PROVIDE CLASS I TYPE B EROSION CONTROL MATTING. SELECT EROSION MATTING FROM APPROPRIATE MATRIX IN WDOT'S WIDOT PRODUCT ACCEPTABILITY LIST (PAL); INSTALL AND MAINTAIN PER **WDNR TECHNICAL STANDARD NON-CHANNEL EROSION MAT #1052**.
25. MAKE PROVISIONS FOR WATERING DURING THE FIRST 8 WEEKS FOLLOWING SEEDING OR PLANTING OF DISTURBED AREAS WHENEVER MORE THAN 7 CONSECUTIVE DAYS OF DRY WEATHER OCCUR.
26. INSTALL ADDITIONAL EROSION AND SEDIMENT CONTROL MEASURES (SUCH AS TEMPORARY SEDIMENT BASINS, DITCH CHECKS. EROSION CONTROL MATTING, SILT FENCING, FILTER SOCKS, WATTERS, SWALES, ETC.), OR AS DIRECTED BY THE TOWN OF LITTLE CHUTE.
27. SPILL PREVENTION PROCEDURES ARE TO BE FOLLOWED BY THE CONTRACTOR. SPILL CLEAN UP PROCEDURES ARE TO BE PER LOCAL & WISCONSIN DNR REQUIREMENTS.

EROSION & SEDIMENT CONTROL PLAN INFORMATION

1. SITE OWNER: NICHOLE M SMITH PROPERTIES LLC
1914 FREEDOM RD
LITTLE CHUTE, WI 54140
Contact: NIC SMITH, 920-788-8888
2. PLAN PREPARED BY: SCHULER & ASSOCIATES, INC.
2711 NORTH MASON STREET, Suite F
APPLETON, WI 54914
Contact: JEFF RUSTICK, 920-734-9107
3. START OF CONSTRUCTION: 08-01-2024
END OF CONSTRUCTION: 7-31-2025
4. LEGAL DESCRIPTION: LOT 1, CSM NO. _____, BEING A COMBINATION OF LOT 1, CSM NO. 2812 AND LOT 2, CSM NO. 5685, ALL LOCATED IN THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4, SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.
AREA: 70,853 S.F. (1.627 AC)
AND
LOT 5, KELLY STREET SUBDIVISION, BEING LOCATED IN THE NORTH WEST 1/4 OF THE SOUTH WEST 1/4, SECTION 15, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.
AREA: 11,385 S.F. (0.261 AC)
5. CONSTRUCTION SCHEDULE
 1. 08-01-2024: INSTALL TRACKING PADS, STREET INLET PROTECTION AND PERIMETER SEDIMENT CONTROL.
 2. 08-05-2024: BEGIN SANITARY SEWER AND WATER SERVICE CONSTRUCTION. INSTALL INLET PROTECTION AS INLETS ARE CONSTRUCTED.
 3. 08-07-2024: BEGIN STORM SEWER CONSTRUCTION. INSTALL INLET PROTECTION AS INLETS ARE CONSTRUCTED.
 4. 08-12-2024: EXCAVATE, FINE GRADE, RIPRAP, TOPSOIL, AND MAT DETENTION BASIN.
 5. 08-19-2024: BEGIN FOUNDATION EXCAVATION.
 6. 08-21-2021: BEGIN FOUNDATION CONSTRUCTION.
 7. 09-09-2024: BEGIN WORK ON GRADE AND GRAVEL FOR NEW DRIVES AND PARKING LOTS.
 8. 09-16-2024: BEGIN ABOVE GROUND BUILDING WORK.
 9. 11-30-2024: GRADE, SEED, AND MULCH OR MAT PERIMETER AREAS. ALL DISTURBED SOIL AREAS ARE TO BE SEADED AND MULCHED OR MATTED PRIOR TO WINTER FREEZE UP-- EITHER WITH TEMPORARY OR PERMANENT SEEDING DEPENDING.
 10. 04-15-2025: INSTALL CURB AND GUTTER, SIDEWALKS AND CONCRETE SLABS.
 11. 05-07-2025: INSTALL ASPHALT PAVEMENT.
 12. 05-15-2025: FINAL GRADE, TOPSOIL, SEED, FERTILIZE AND MULCH OR MAT ALL AREAS THAT HAVING NOT PREVIOUSLY BEEN STABILIZED. RESEED ANY BARE AREAS. INTALL ANY REMAINING LANDSCAPING.
 13. 06-15-2025: COMPLETE BUILDING CONSTRUCTION.
 14. 07-31-2025: REMOVE TEMPORARY EROSION CONTROL DEVICES WHEN AREAS ARE COMPLETELY STABILIZED WITH VEGETATION.
6. THE PROJECT SITE IS APPROXIMATELY 1.9 ACRES WITH 1.75 ACRES BEING DISTURBED.
7. ESTIMATED EXISTING RCN = 91
ESTIMATED POST CONSTRUCTION RCN = 95
8. NATIVE SOILS ON SITE ARE KEWAUNEE SILT LOAM (KhB2), MANAWA SILTY CLAY LOAM (McA), AND WINNECONNE SILTY CLAY LOAM (WnB), ALL HYDROLOGIC GROUP D SOILS.
9. DEPTH WATER TABLE IS GREATER THAN 200 CM FOR KEWAUNEE SILT LOAM, 30 CM FOR MANAWA SILTY CLAY LOAM, AND 178 CM FOR WINNECONNE SILTY CLAY LOAM, PER THE WEB SOIL SURVEY.
10. THE SITE DRAINS TO NORMALLY DRY DETENTION BASIN LOCATED AT THE SOUTHEAST CORNER OF THE DEVELOPMENT AREA THAT FLOWS TO PUBLIC STORM SEWER IN KELLY STREET. THE PUBLIC STORM SEWER IN THIS AREA DRAINS TO BUCHANNAN STREET POND, A VILLAGE OF LITTLE CHUTE REGIONAL STORMWATER POND LOCATED AT THE NORTHWEST CORNER OF THE INTERSECTION OF BUCHANAN STREET & NORTHLAND AVENUE (CTH "OO"). BUCHANAN STREET POND ULTIMATELY DRAINS TO THE FOX RIVER.



2 TRACKING PAD: CONST. ENTRANCE

CONCRETE WASHOUT FACILITY (SIMILAR FACILITIES ALLOWED)



3 C106 SILT FENCE DETAIL NTS

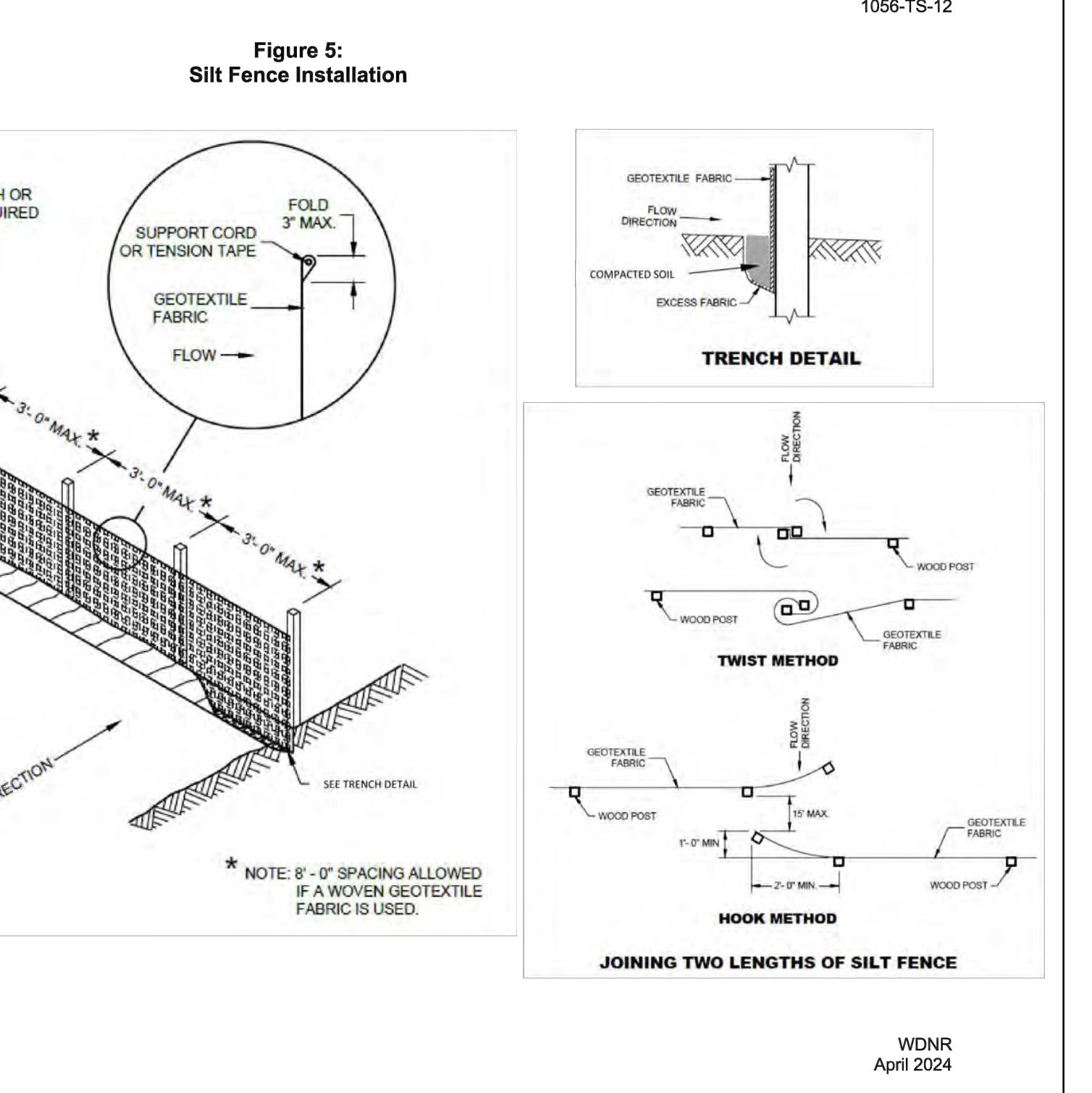
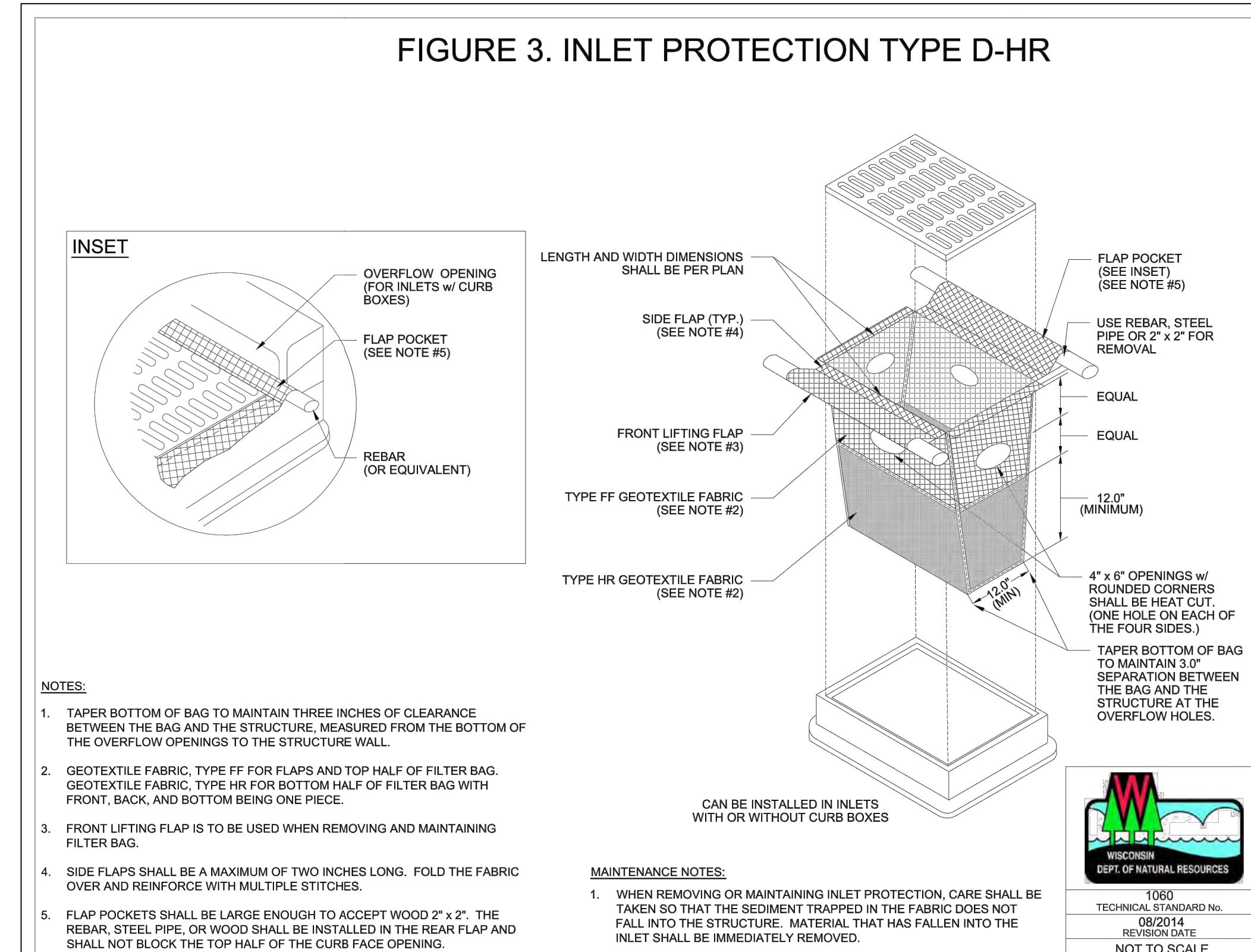


FIGURE 3. INLET PROTECTION TYPE D-HR



4 INLET PROTECTION DETAILS

SCHULER & ASSOCIATES, INC.

LAND SURVEYORS & ENGINEERS

22711 N. MASON STREET, Suite F APPLETON, WI 54914-2126 (920) 734-9107

CHILTON, WI 53014

EROSION CONTROL DETAILS

WITH PHARMACY
14 FREEDOM RD
MITTLE CHUTE, WI 54140
OB: HABITWOOD HOMES INC

455 LAKE BREEZE DRIVE
CHILTON, WI 53014

DRAWN
GPK

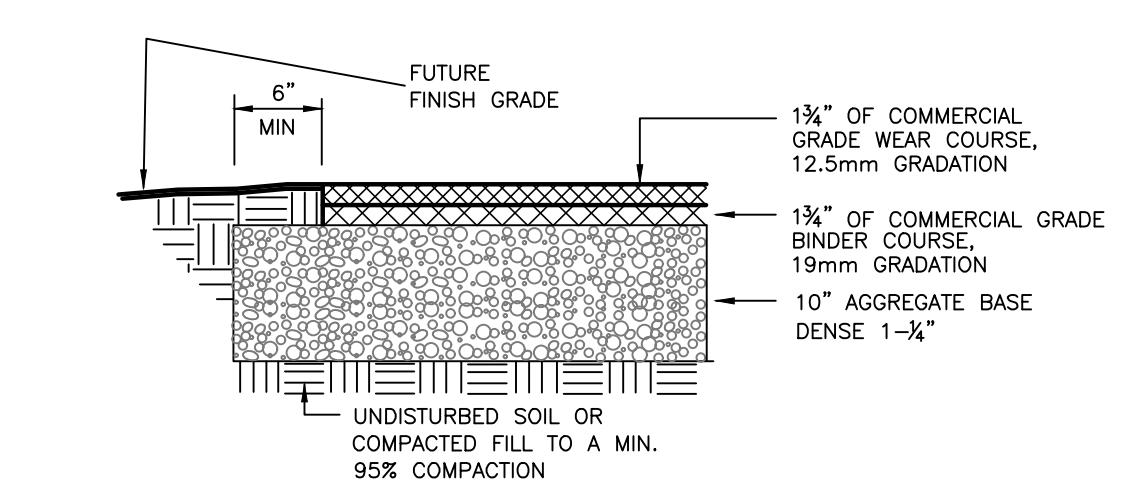
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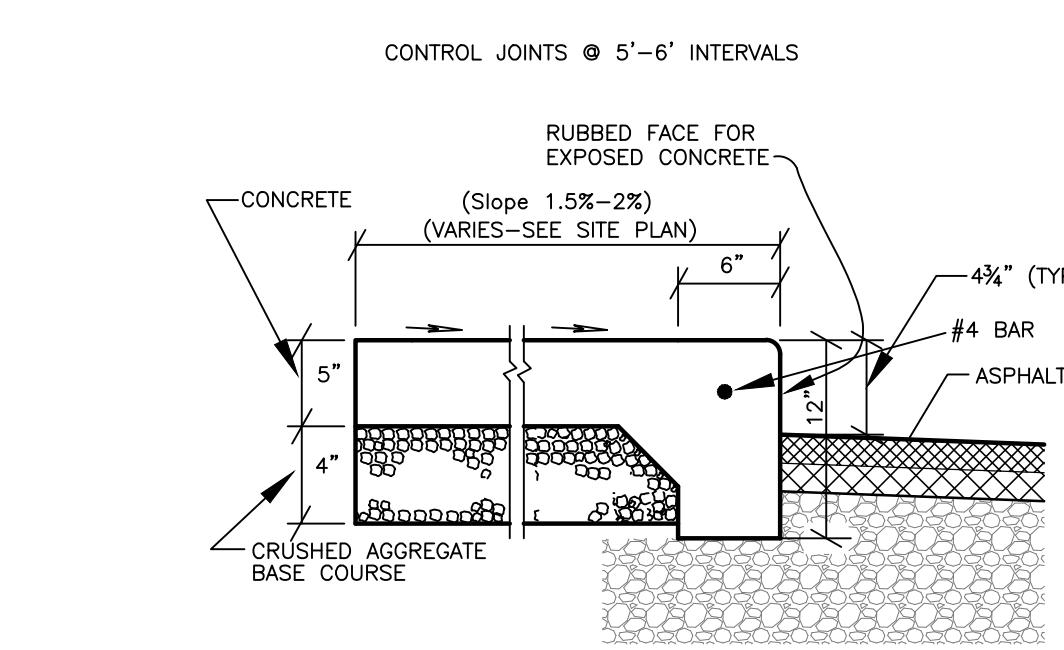
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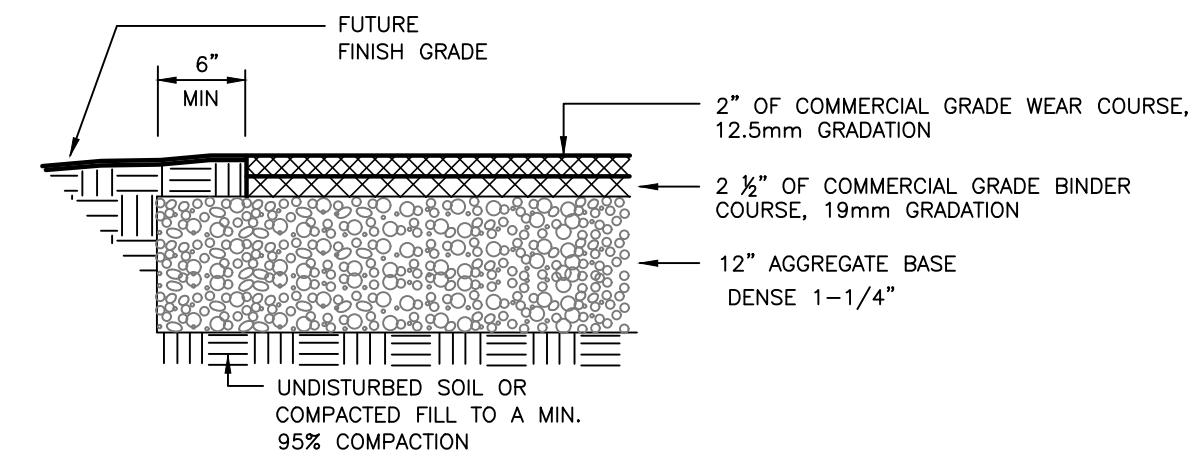
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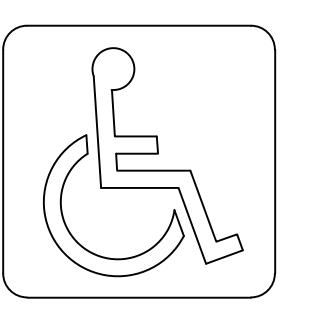
AUTO ASPHALTIC PAVEMENT SECTION
1 C107 NTS



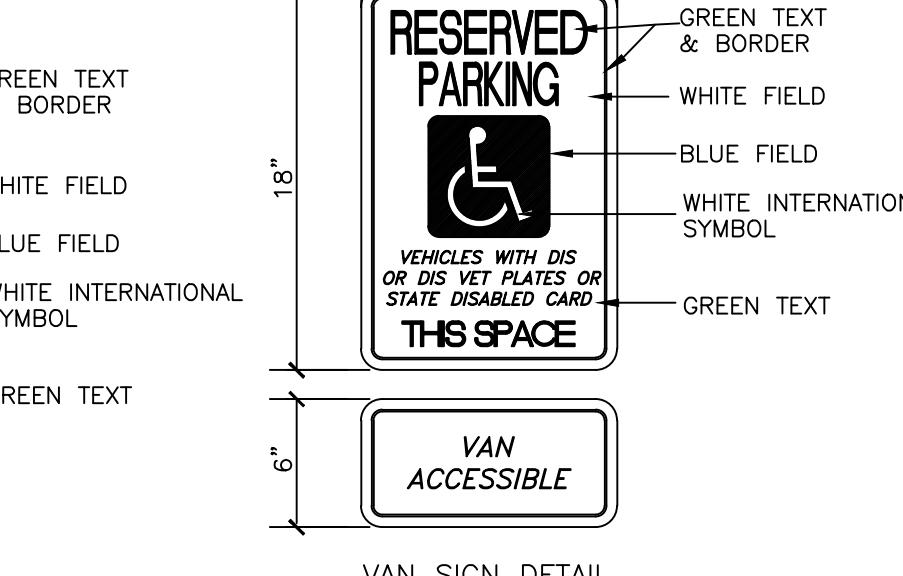
RAISED SIDEWALK DETAIL
5 C107 NTS



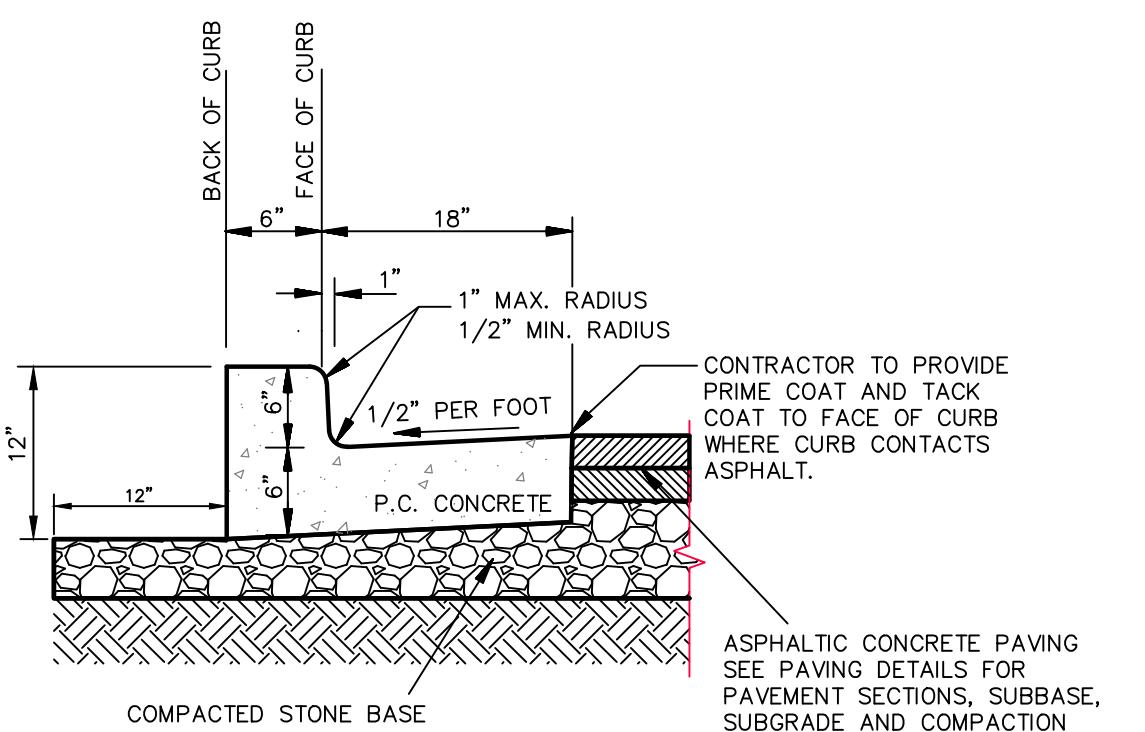
TRUCK ASPHALTIC PAVEMENT SECTION
2 C107 NTS



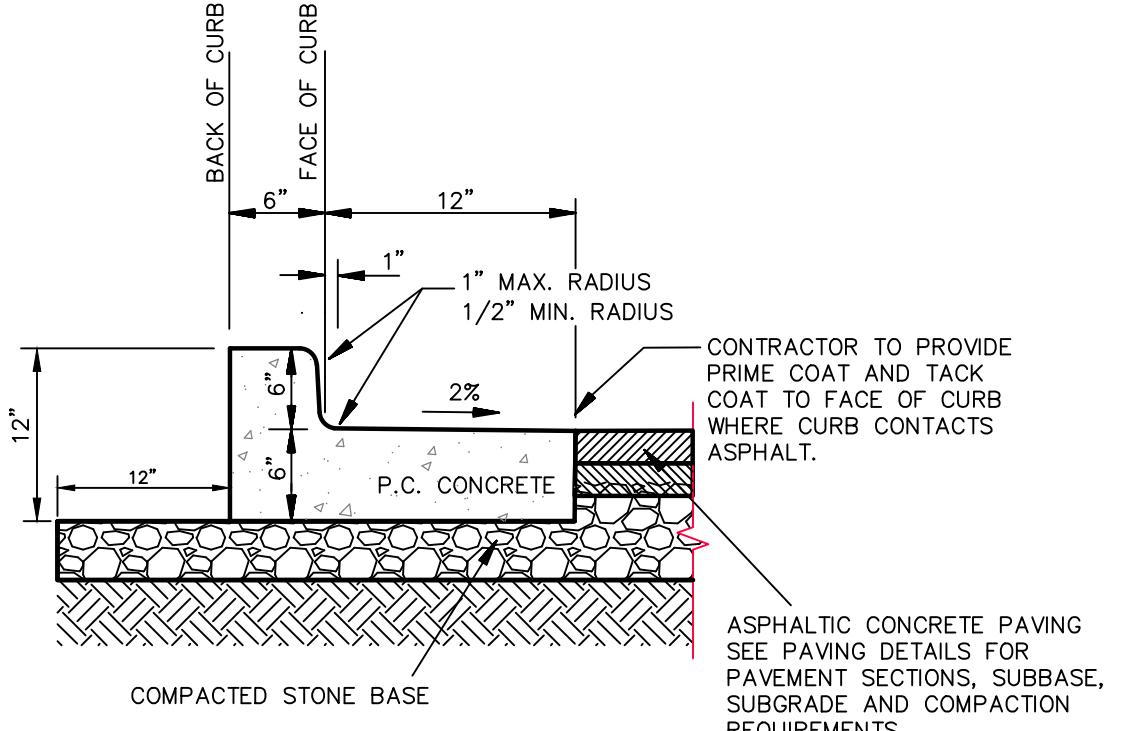
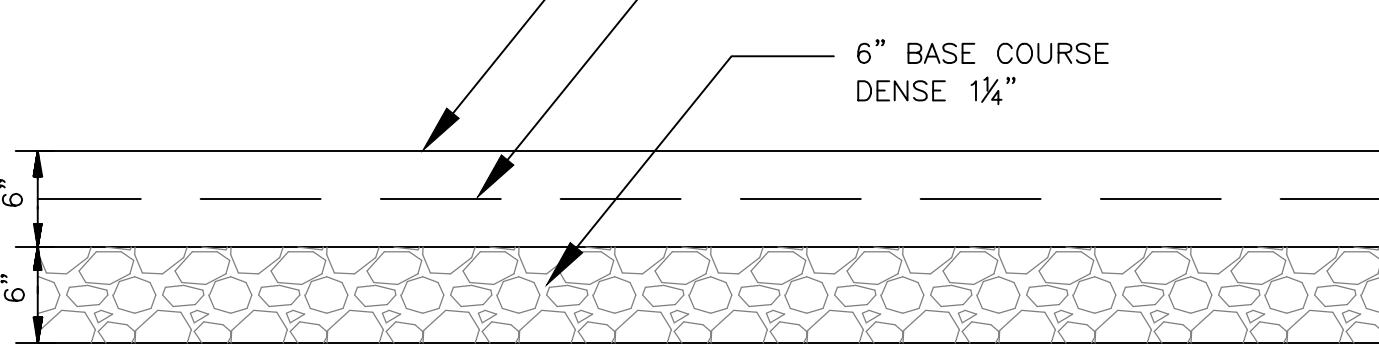
INTERNATIONAL SYMBOL OF ACCESSIBILITY



HANDICAP PARKING SIGN DETAILS
6 C107 NTS

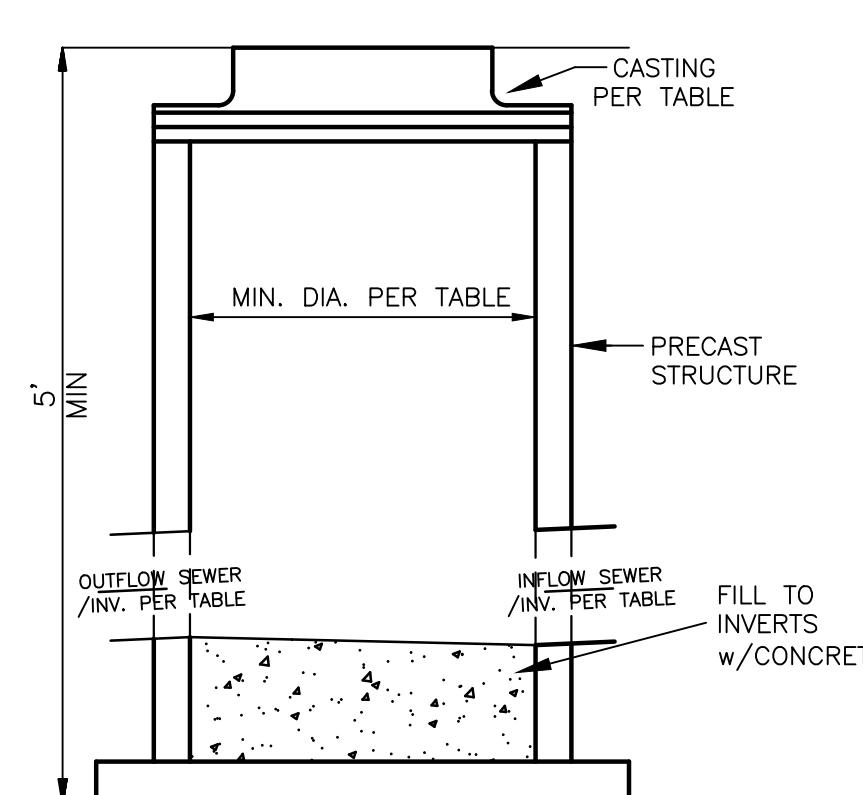


TYPE 1 CONCRETE CURB & GUTTER
3 C107

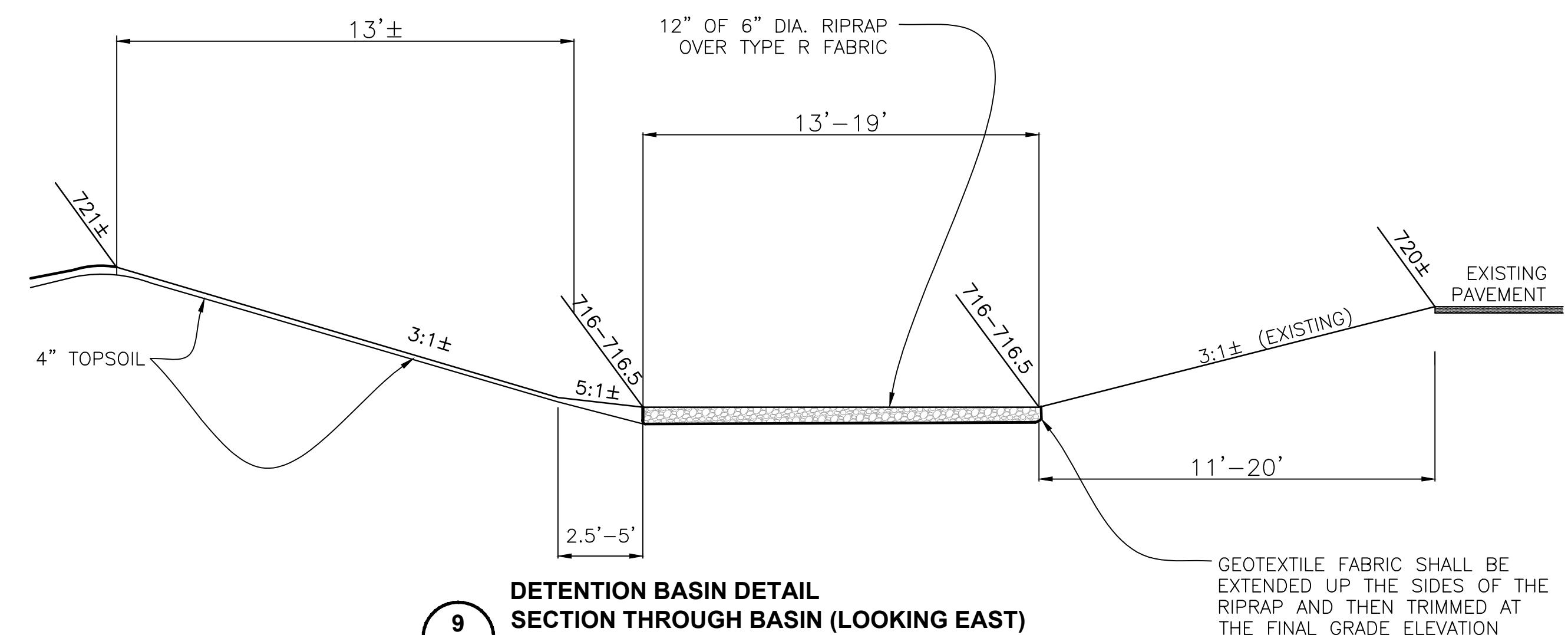


TYPE 2 CONCRETE CURB & GUTTER
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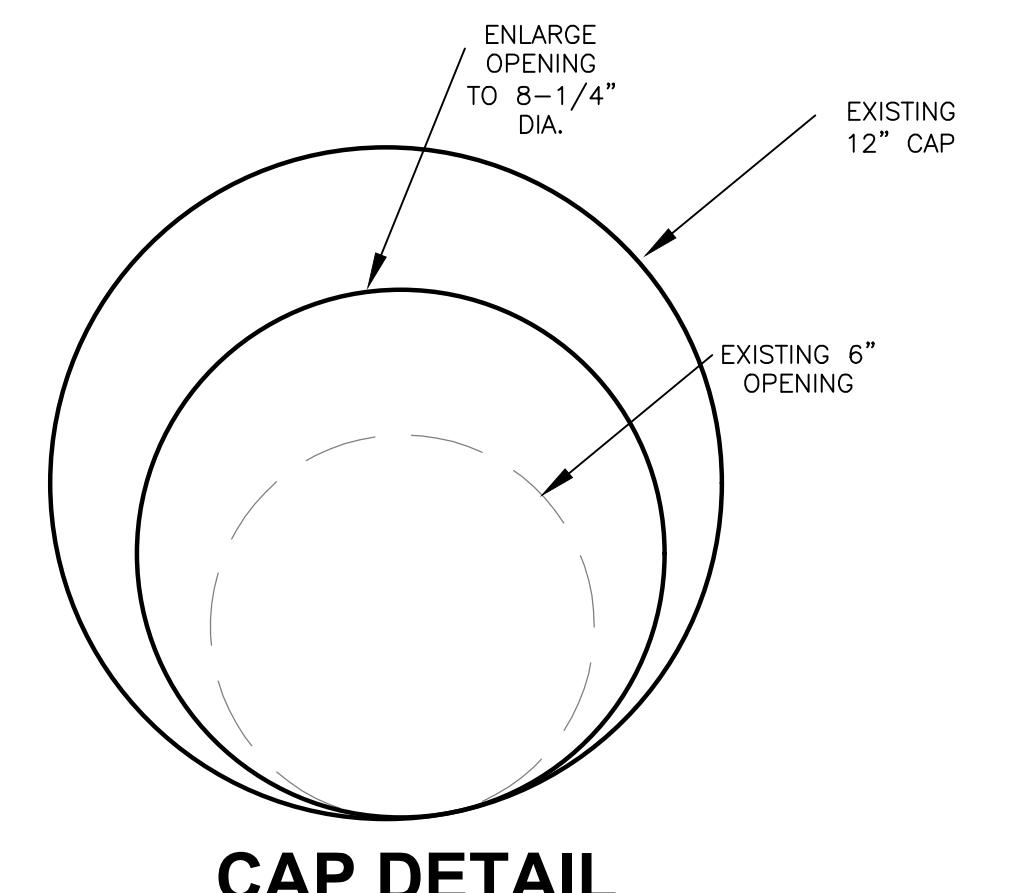
CONCRETE SLAB
7 C107 NTS (DUMPSTER PAD)



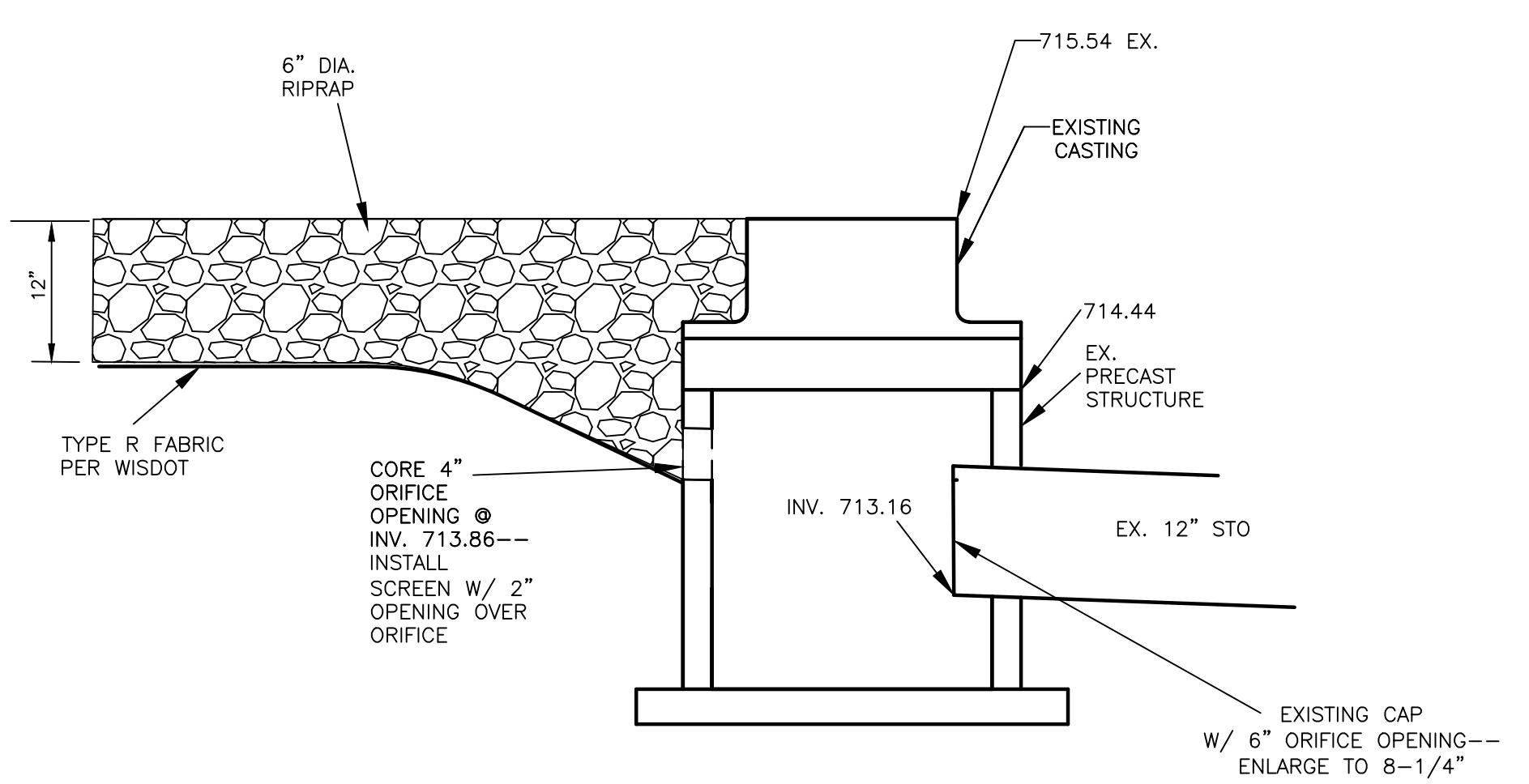
STORM SEWER MANHOLE/ INLET CROSS SECTION
8 C107 NTS



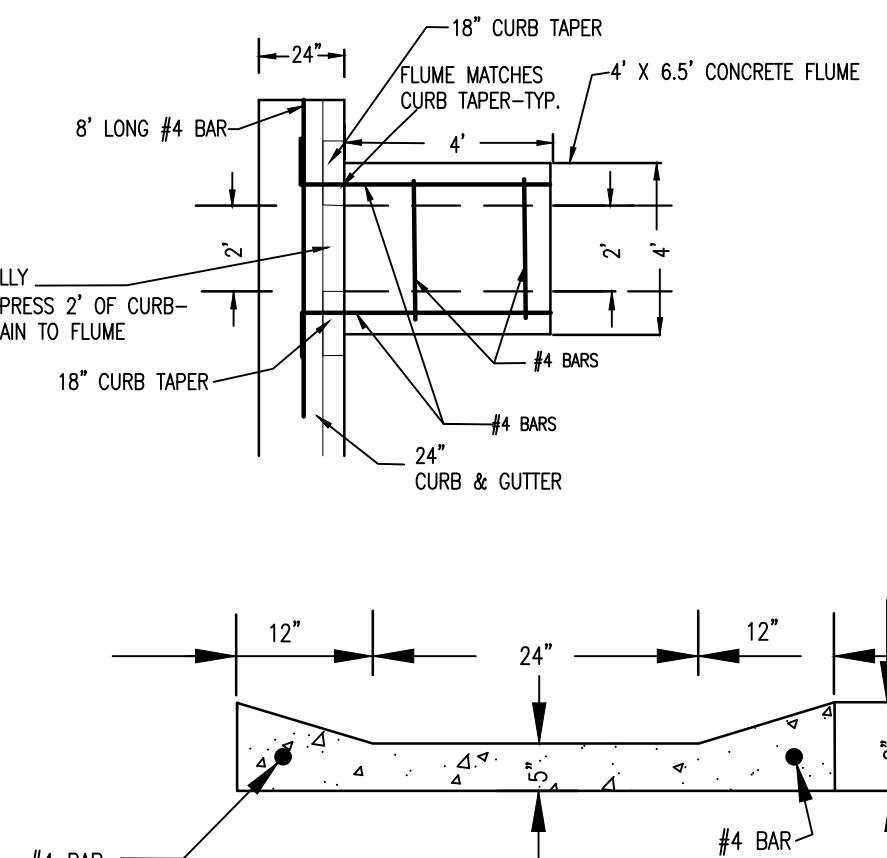
DETENTION BASIN DETAIL
9 C107 NTS



CAP DETAIL



DETENTION BASIN OUTLET STRUCTURE- MODIFY EXISTING STRUCTURE
10 C107 NTS



CONCRETE FLUME
11 C107 NTS

SITE DETAILS
SMITH PHARMACY
1914 FREEDOM RD
LITTLE CHUTE, WI 54140
FOR: HARTWOOD HOMES, INC.
455 LAKE BREEZE DRIVE
CHILTON, WI 53014

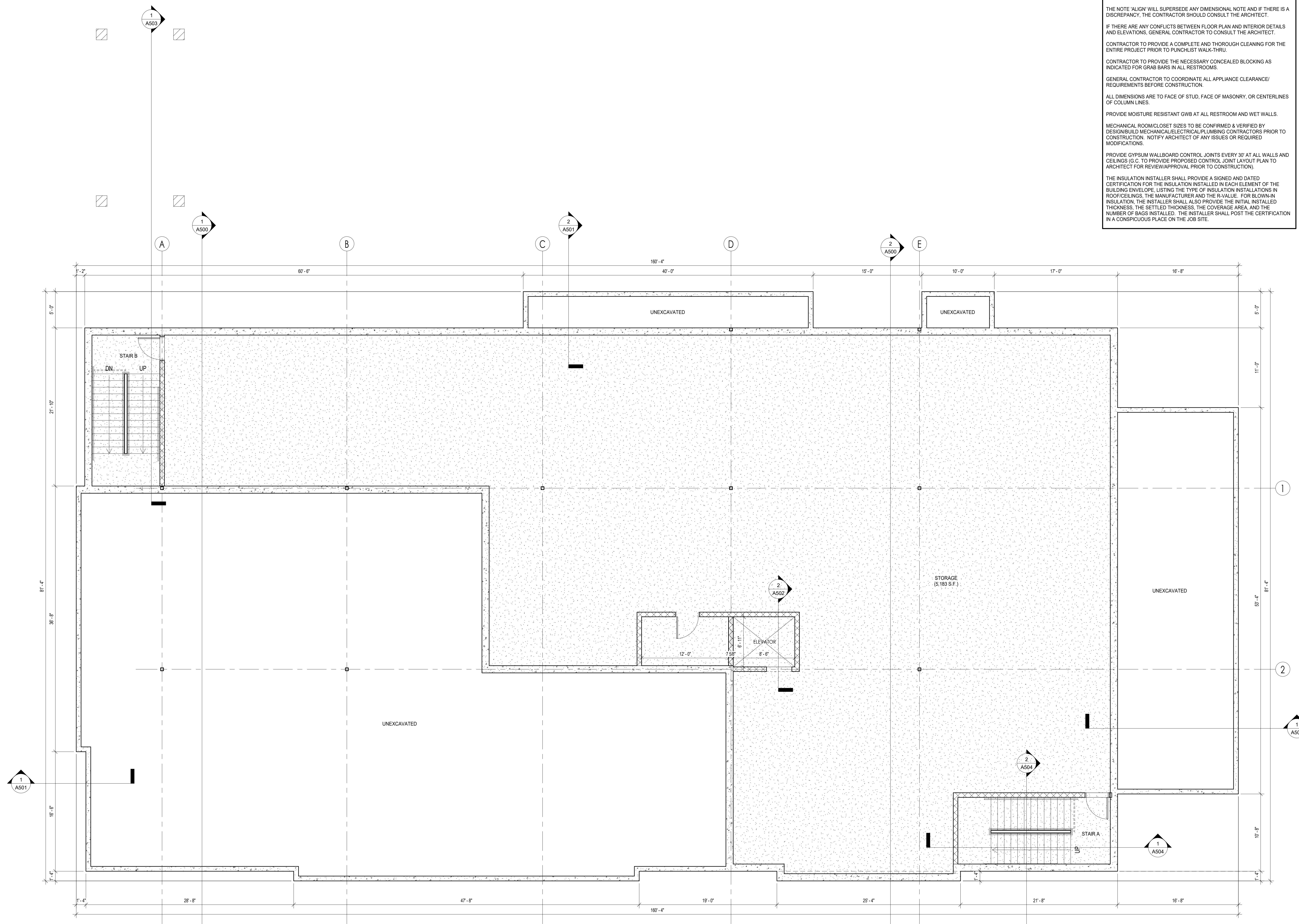
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GPK
DATE
6/17/24
SCALE
JOB NO.
4813
SHEET
C107



SMITH PHARMACY

1914 FREEDOM ROAD

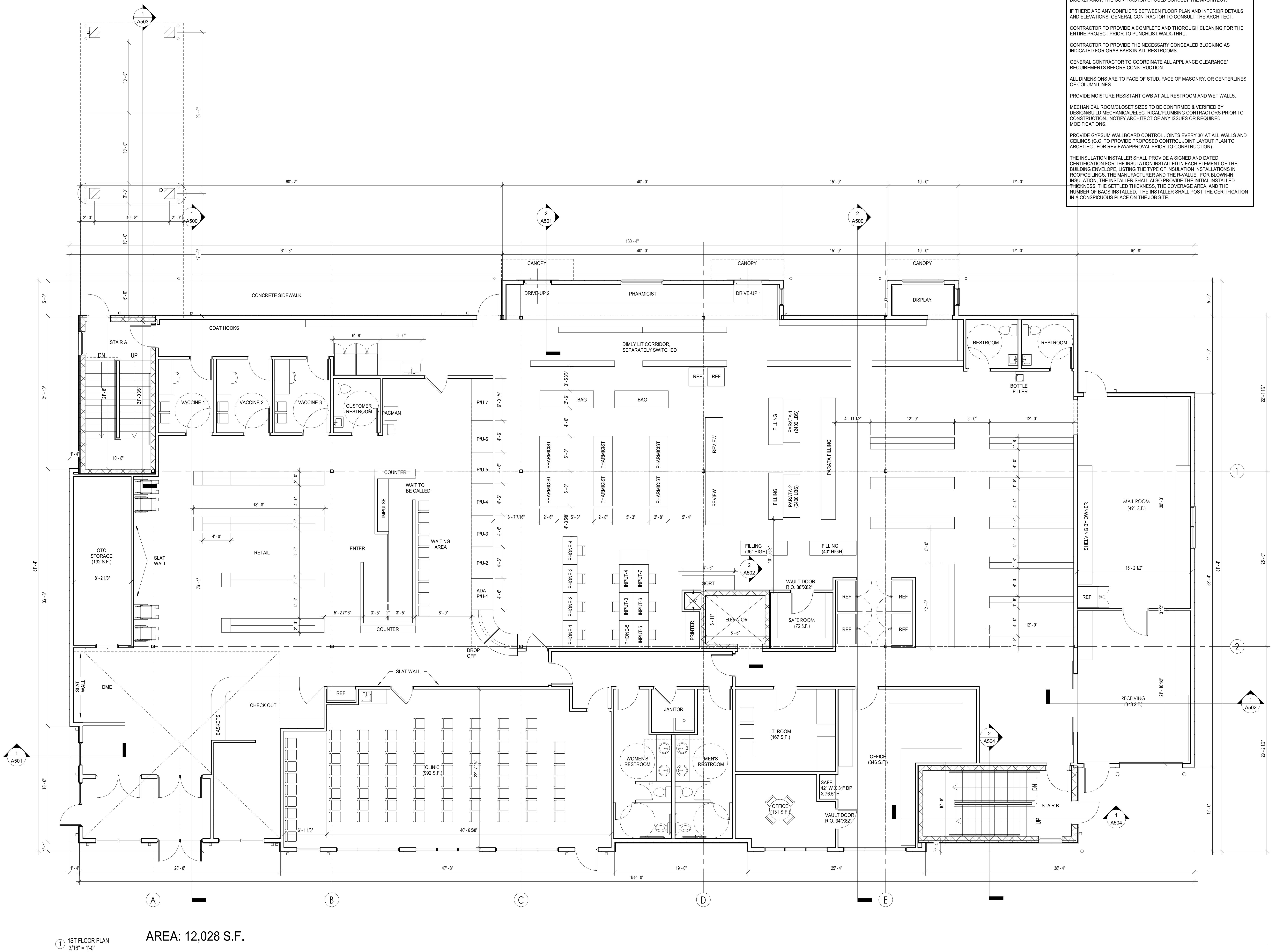
LITTLE CHUTE, WI 54140



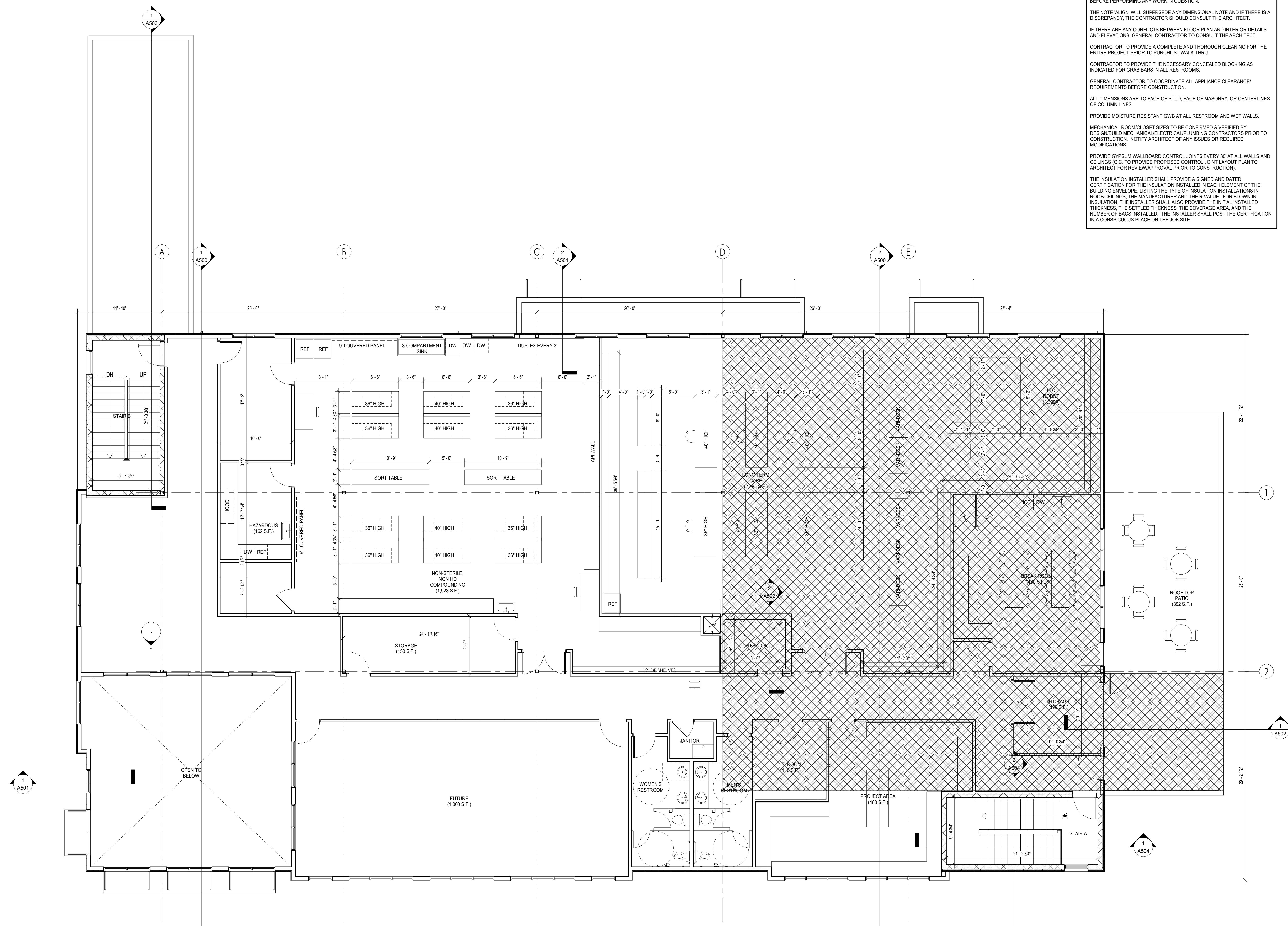
SMITH PHARMACY

1914 FREEDOM ROAD

LITTLE CHUTE, WI 54140



SMITH PHARMACY
1914 FREEDOM ROAD
LITTLE CHUTE, WI 54140





SMITH PHARMACY
1914 FREEDOM ROAD

LITTLE CHUTE, WI 54140

KEYNOTES - ROOF

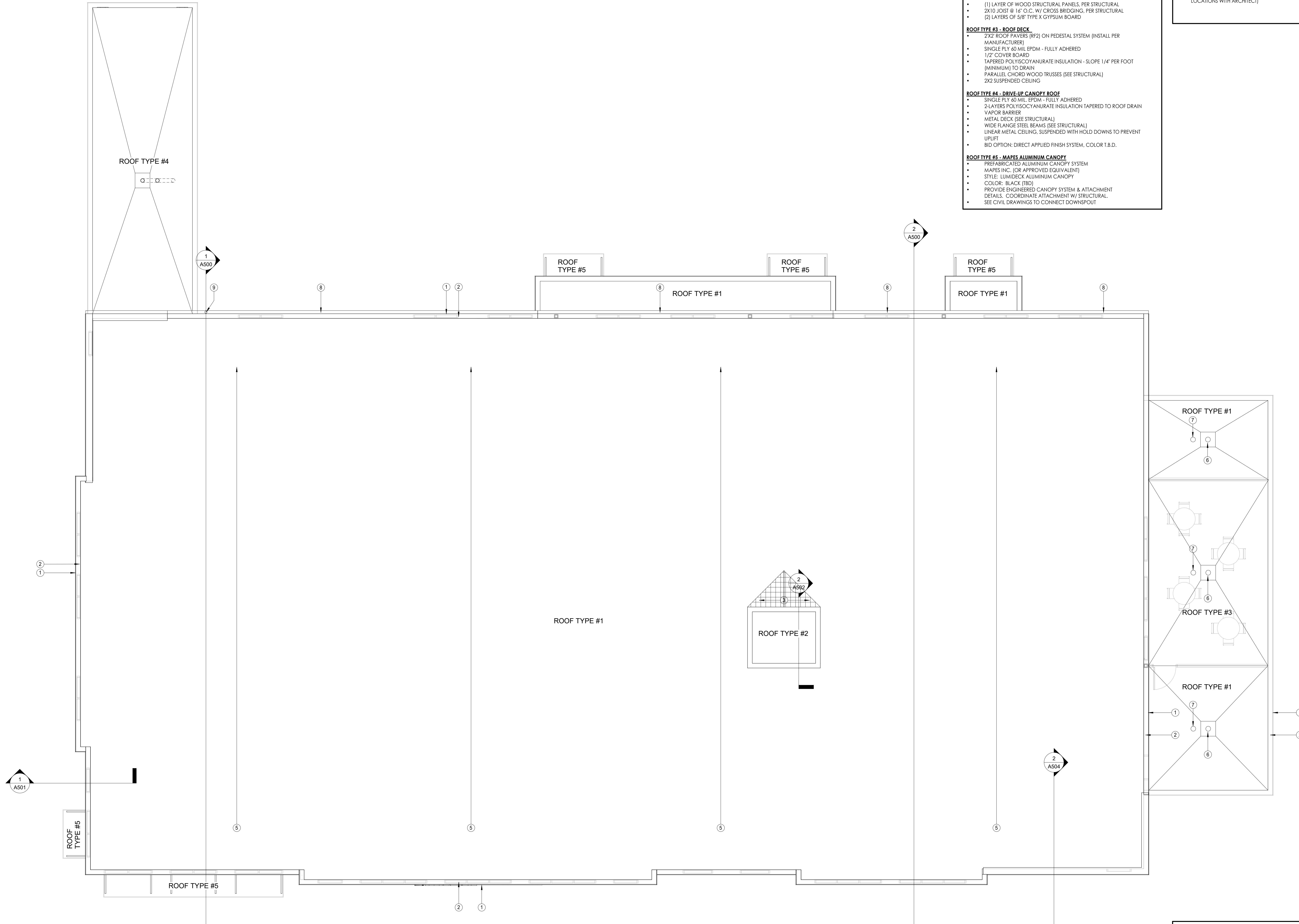
- R1** BUILDING PROFILE BELOW
- R2** SECOND FLOOR BALCONY RAILING BELOW
- R3** DRAFT STOP / SMOKE TRUSS TO PROVIDE ATTIC COMPARTMENTALIZATION (SEE 5/A112) - INSTALL DRAFTSTOPPING ABOVE, AND IN LINE WITH, UNIT SEPARATION WALL
- R4** PREFINISHED METAL GUTTER (PITCH TO DOWNSPOUTS)
- R5** RIDGE VENT (REQUIRED VENT AREA CALCULATIONS BY ROOFING CONTRACTOR - SUBMIT VENTING PLAN AND VERIFY LOCATIONS WITH ARCHITECT)
- R6** PREFINISHED METAL DOWNSPOUT (TIE INTO UNDERGROUND STORM SEWER - SEE CIVIL)
- R7** ROOF VENT AS REQUIRED (REQUIRED VENT AREA CALCULATIONS BY ROOFING CONTRACTOR - SUBMIT VENTING PLAN AND VERIFY LOCATIONS WITH ARCHITECT)

ROOF TYPES

- **ROOF TYPE #1 - TYPICAL BUILDING ROOF**
 - SINGLE PLY 60 MIL. EPDM - FULLY ADHERED
 - 2-LAYERS (MINIMUM) POLYISOCYANURATE INSULATION W/ STAGGERED JOINTS IN BOTH DIRECTIONS (R-40) MIN
 - VAPOR BARRIER
 - WOOD DECK (SEE STRUCTURAL)
 - PARALLEL CHORD WOOD TRUSSES W/ PITCHED TOP CHORD (SEE STRUCTURAL)
 - 2X2 SUSPENDED CEILING
- **ROOF TYPE #2 - ELEVATOR / STAIR CAP (GA FILE NO. RC2601 1-HR RATED)**
 - 60 MIL. ROOF MEMBRANE FULLY ADHERED, (CLASS B FIRE RATING OR HIGHER)
 - R30 (MINIMUM) POLYISO ROOF INSULATION, (MIN. TWO LAYERS W/ STAGGERED JOINTS) TAPERED INSULATION AT 1/4" PER FOOT
 - VAPOR BARRIER
 - (1) LAYER OF WOOD STRUCTURAL PANELS, PER STRUCTURAL 2X10 JOIST @ 16" O.C. W/ CROSS BRIDGING, PER STRUCTURAL
 - (2) LAYERS OF 5/8" TYPE X GYPSUM BOARD

NOTES - ROOF PLAN

- PROVIDE ICE AND WATER SHIELD AS INDICATED BY SHADED AREAS AT ALL EAVES, VALLEYS, WHERE ROOF ABUTS ADJACENT WALLS, AND LOWER LEVEL ROOFS.
- FINAL LOCATIONS OF DOWNSPOUTS TO BE VERIFIED WITH INSTALLER, CONTRACTOR, OWNER AND ARCHITECT (TIE INTO UNDERGROUND STORM DRAINAGE SYSTEM - SEE CIVIL).
- PAINT ALL ROOF PENETRATIONS THAT ARE NOT PREFINISHED TO MATCH ROOFING MATERIAL.
- HVAC AND PLUMBING CONTRACTORS TO COORDINATE ALL ROOFING PENETRATIONS. GENERAL CONTRACTOR & ROOFING CONTRACTOR TO SUBMIT ROOF VENT PLAN TO ARCHITECT FOR REVIEW PRIOR TO CONSTRUCTION/INSTALLATION.



1 ROOF
3/16" = 1'-0"

SHEET REFERFENCE NOTES

SEE SHEET A001 FOR PROJECT NOTES, EXTERIOR FINISHES, INTERIOR FINISHES
PLUMBING KEYNOTES, & EQUIPMENT KEYNOTES

SEE SHEET A002 FOR DOOR & WINDOW TYPES

SEE SHEET A003 FOR WALL TYPES

CLIENT

REVISED EDITIONS

NO	DESCRIPTION	DATE
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INFORMATION

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PROJECT #: 23106

DATE: 06.17.2024

ISSUED:

SITE REVIEW SET

SITE REVIEW SET

ROOF PLAN

10. *Journal of the American Statistical Association*, 1990, 85, 200-209.

A150

A 150

Page 1 of 1

A150

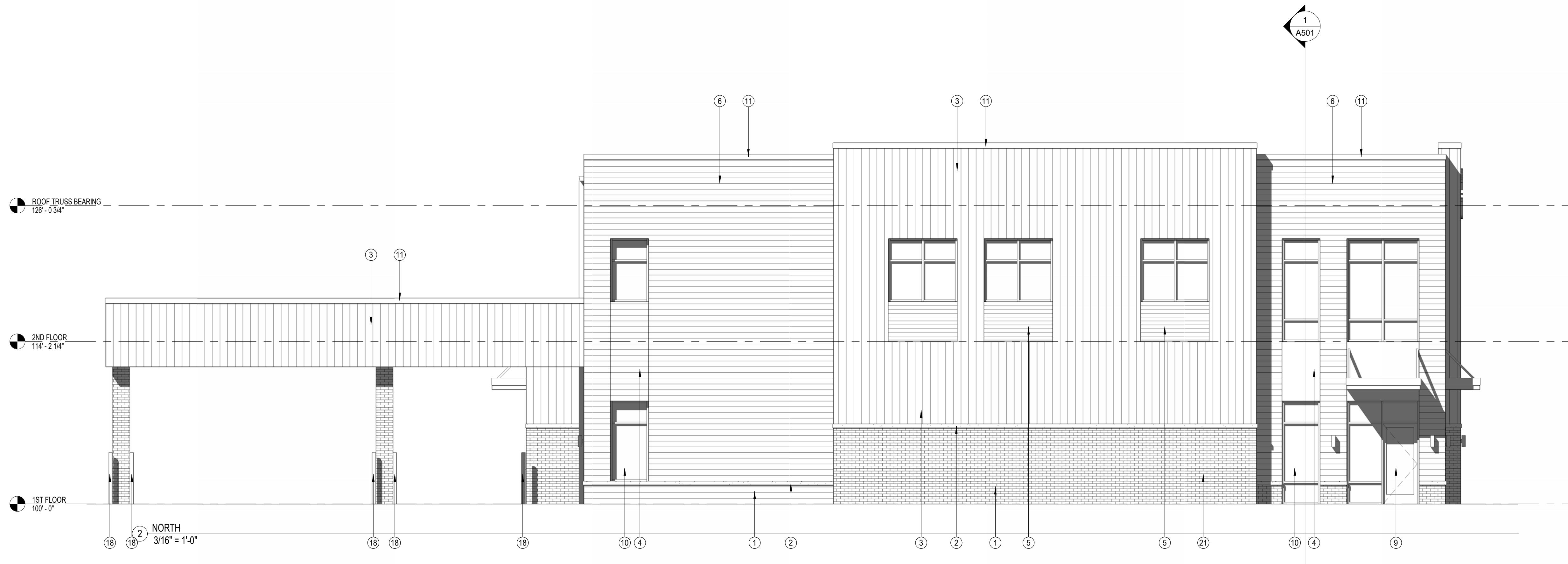


KEYNOTES - ELEVATION

- ① BRICK VENEER, COLOR TBD
- ② PRE-CAST CONCRETE SILL
- ③ PREFINISHED VERTICAL METAL WALL PANELS (MTL1)
- ④ PREFINISHED HORIZONTAL METAL WALL PANELS (MTL2) ACCENT COLOR, SEE A001
- ⑤ PREFINISHED HORIZONTAL METAL WALL PANELS (MTL3) ACCENT COLOR, SEE A001
- ⑥ HORIZONTAL PREFINISHED COMPOSITE LAP SIDING (CM1)
- ⑦ 5/4x4 PREFINISHED COMPOSITE TRIM BOARD (CM2)
- ⑧ 5/4x6 PREFINISHED WATERPROOF STARTER BOARD (CM3)
- ⑨ ALUMINUM STOREFRONT / ENTRY DOOR SYSTEM (WIN1)
- ⑩ ALUMINUM STOREFRONT WINDOW SYSTEM (WIN1)
- ⑪ PREFINISHED METAL WALL COPING (MTL4)
- ⑫ WALL-MOUNT BUILDING SIGNAGE (BY SIGNAGE VENDOR)
- ⑬ BOLT-ON PREFINISHED ALUMINUM CANOPY SYSTEM
- ⑭ PREFINISHED METAL INSULATED OVERHEAD DOOR (OD1)
- ⑮ INSULATED/PAINTED/GALVANIZED HOLLOW METAL DOOR/FRAME
- ⑯ POSSIBLE OUTDOOR METER LOCATION (VERIFY W/ DESIGN/BUILD ELECTRICAL/MECHANICAL CONTRACTORS)
- ⑰ WALL-MOUNT UP/DOWN LED CAN LIGHT FIXTURES (BY DESIGN/BUILD ELECTRICAL CONTRACTOR)
- ⑱ 4" CONCRETE FILLED GALVANIZED BOLLARD W/ YELLOW PLASTIC COVER
- ⑲ 6" CONCRETE FILLED GALVANIZED BOLLARD W/ YELLOW PLASTIC COVER
- ⑳ QUICKSERV INC. SIDE SLIDING TRANSACTION WINDOW MODEL: IFSC 4040, BLACK (OR EQUAL)
- ㉑ PREFINISHED ALUMINUM GUTTER & DOWNSPOUT, CONNECTED TO PERIMETER DRAIN. SEE CIVIL
- ㉒ REMOVEABLE SECTION OF WALL (BOLTED ON) FOR FUTURE EQUIPMENT INSTALLATION

SMITH PHARMACY
1914 FREEDOM ROAD
LITTLE CHUTE, WI 54140

LITTLE CHUTE, WI 54140



CLIENT

REVISIONS

NO	DESCRIPTION	DATE
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INFORMATION

This drawing, its design concept, and its detail are the sole property of PURE architecture studio, llc and shall not be copied in any form or manner, or used on any other projects, without written authorization of its designer/creator.

PROJECT #: 23106

DATE: 06.17.2024

ISSUED:

SITE REVIEW SET

SITE REVIEW SET

BUILDING ELEVATIONS

11. *What is the best way to increase the number of people who use a particular service?*

ΔΙΟΙ

ATO I

11. **What is the primary purpose of the following statement?**

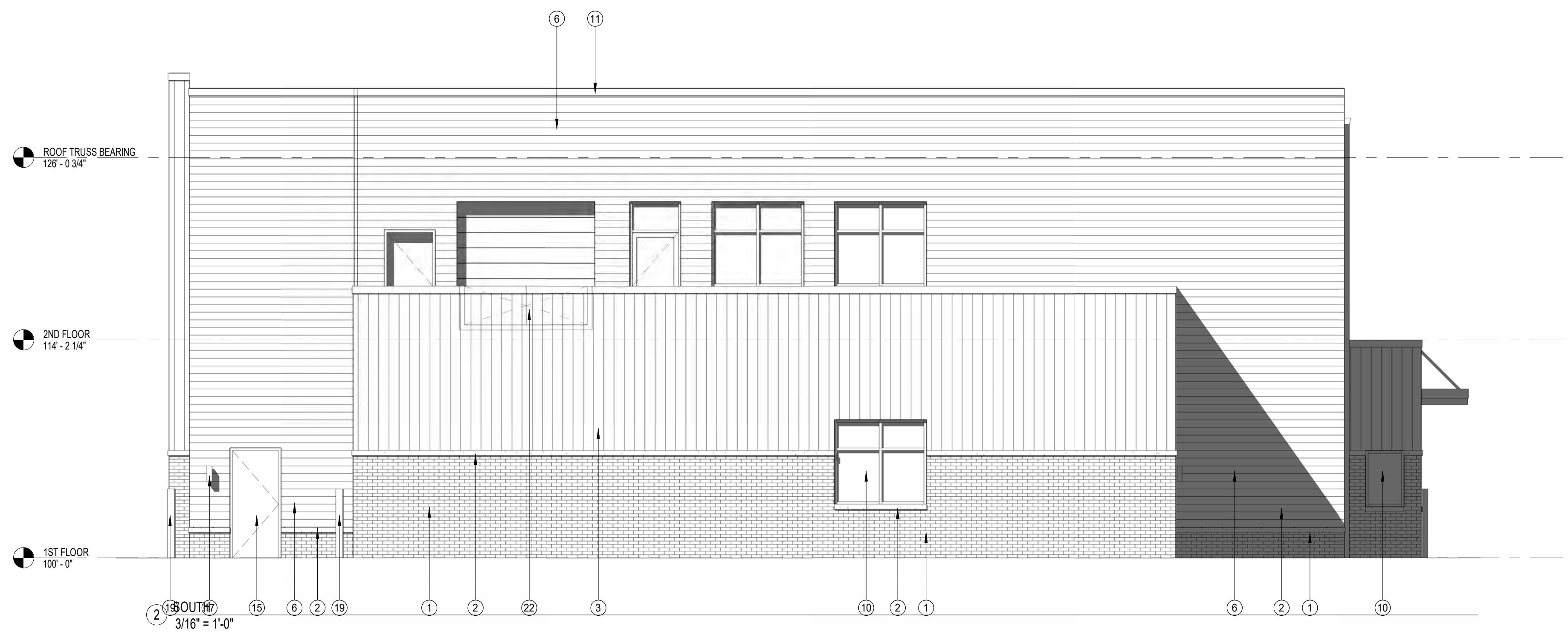


A401

KEYNOTES - ELEVATION

- ① BRICK VENEER, COLOR TBD
- ② PRE-CAST CONCRETE SILL
- ③ PREFINISHED VERTICAL METAL WALL PANELS (MTL1)
- ④ PREFINISHED HORIZONTAL METAL WALL PANELS (MTL2) ACCENT COLOR, SEE A001
- ⑤ PREFINISHED HORIZONTAL METAL WALL PANELS (MTL3) ACCENT COLOR, SEE A001
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SMITH PHARMACY
1914 FREEDOM ROAD
LITTLE CHUTE, WI 54140



CLIENT



REVISIONS

NO. DESCRIPTION DATE

INFORMATION

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PROJECT #: 23106

DATE: 06.17.2024

ISSUED:

SITE REVIEW SET

BUILDING ELEVATIONS

A402



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west perspective
06.06.2024

Smith Pharmacy





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northwest perspective
06.06.2024

Smith Pharmacy





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north perspective
06.06.2024

Smith Pharmacy





© 2024 PURE architecture studio, llc

southwest perspective
06.06.2024

Smith Pharmacy





east perspective
06.06.2024

Smith Pharmacy





Item For Consideration

For Village Board Review On: 7/17/2024
Agenda Item Topic: Oversize/Overweight Single Trip Permit to Transport

Prepared On: 6/25/2024
Prepared by: Matthew Woicek,
ADPW

Report: The Department of Public Works has developed an Oversize/Overweight Single Trip Permit to Transport, for traffic carrying large loads on *Village roadways*. The permit was developed due to the increase in manufacturing and industrial facilities and the oversized loads associated with equipment being hauled in and out of these facilities. This permit will cover loads that are identified as overlength, overwidth, overheight, and/or overweight. Upon approval, the permit will be posted on the Villages website for use. The Fox Valley Metro Police Department will be the enforcing agency of this permit.

Fiscal Impact: The Village of Little Chute will collect permit fees for this permit according to the Fee Chart listed on the permit application. The proposed Village permit fees for the various load types match the fees that the Wisconsin Department of Transportation charges for their permit and are very similar to the fees that the Outagamie County Highway Department charges for their permit.

Recommendation/Board Action: The Department of Public Works recommends approval for implementation of this permit.

Respectfully Submitted,

Matthew Woicek, PE, Assistant Director of Public Works

A handwritten signature in blue ink, appearing to read "Brian Bunting". It is located at the bottom right of the page, below a blue decorative graphic.



Permit No. _____

Village Of Little Chute

OVERSIZE/OVERWEIGHT SINGLE TRIP PERMIT APPLICATION TO TRANSPORT

NON-DIVISIBLE LOAD EXCEEDING STATUTORY SIZE and/or WEIGHT

Permittee must comply with the conditions of Wisconsin State Statutes section 348.25 and 348.26 and with the conditions of the Wisconsin Administrative Code Chapters Trans 251, 252, 254, and 255.

Permits are issued by the Village of Little Chute for movements on Village Roads Only

PERMIT REQUESTED FOR	<input type="checkbox"/> Overlength	<input type="checkbox"/> Overwidth	<input type="checkbox"/> Overheight	<input type="checkbox"/> Overweight
Name of Applicant – Owner or Lessee of Vehicles		Owner of Load		
Street or Route		Street or Route		
City	State	Zip	City	State
Area Code/Telephone Number		Area Code/Telephone Number		

LOAD Article(s) Transported:							
Towing Vehicle: Truck-Trailer		Truck-Tractor	Make	License #	State	# Axles	Tire Size
Other							Mfg. Rated Gross Wt.
Towed Vehicle: Semi-Trailer		Full Trailer	Undercarriage	Dollies	Make	License/Serial #	State
Other							# Axles
Size	EMPTY WEIGHT	LOADED WEIGHT	LENGTH		WIDTH		HEIGHT
			Feet	Inches	Feet	Inches	Feet
Load							
Towing Vehicle							
Towed Vehicle							
Overall							

WEIGHT DISTRIBUTION by Axle, Front to Rear									
AXLE NUMBER	1	2	3	4	5	6	7	8	9
# of Pneumatic Tires									
Requested Gross Axle Weight When Loaded (lbs)									
Spacing Between Axles (Ft-in)									

TRIP INFORMATION									
Route Loaded Trip	From (Describe exactly)			To (Describe exactly)				Total Miles	
	Roads							Date of Move	Hours on Road
Return Or Empty Trip	From (Describe exactly)			To (Describe exactly)				Total Miles	
	Roads							Date of Move	Hours on Road

 Private escort(s) will be provided. If yes, indicate how many _____.

INSURANCE (Provide Certificate of Insurance)		ACCEPTANCE OF CONDITIONS	
Company		I, the applicant, hereby certify that the statements contained in the application are true and correct, that I have read and understood the General Conditions which are a part of and attached to this form, and, if granted a permit, I will comply with all terms and conditions set forth in this permit.	
Address			
Policy Number	Expiration	Signature:	Date:

PERMIT APPROVAL

Permission is hereby granted to the applicant to transport on the described vehicle or vehicles the load described in this application (including any approved amendments thereto), subject to the conditions which are part of and attached to this form, with the following special conditions required:

<input type="checkbox"/> Police escort(s) required	<input type="checkbox"/> Private escort(s) required
<input type="checkbox"/> Must have radio communications between all units involved in move	<input type="checkbox"/> Restricted Hours of Transport

Special Requirements. This permit is good for Village of Little Chute Roads only. Applicant is responsible for verifying adequate bridge clearance/capacity and maintaining legal axle weight distribution. Must contact Village of Little Chute Public Works Dept. prior to move with route to be taken.									
<u>Notes / Conditions of Approval:</u>									
Issuing Agent:							Expiration Date:		
Title:				Date:		Permit and Review Fee:			

OVERSIZE/OVERWEIGHT SINGLE TRIP PERMIT GENERAL CONDITIONS
To Transport Non-Divisible Loads Exceeding Statutory Size and/or Weight Limits
Village of Little Chute

The following conditions apply to operations under all single trip permits issued under s. 348.26(2) Wisconsin Statutes and Ch. 254 Wisconsin Administrative Code, unless an exemption is specifically stated.

1. **SUFFICIENCY.** The issuance of a permit is not a guarantee of the sufficiency of any road or structure for the transporting of the vehicle, load, or vehicle and load.
2. **VEHICLE COMBINATIONS.** A permit may not authorize the operation of more than two (2) vehicles in combinations. This does not prohibit the use of dollies to support or assist in supporting on or both ends of a trailer.
3. **PERMIT VALIDITY.** (1) A permit is valid only for the vehicle described in the application and permit. (2) A permit is valid only on the route specified in the permit. (3) A permit may not be used in combination with a multiple trip permit to authorize the movement of an oversize or overweight vehicle, load, or vehicle and load. (4) An oversize or overweight vehicle may not be operated on a road, whether loaded or empty, at any time that the permit is not valid.
4. **PERMIT EXTENSION.** A request for an extension may be made to the Village at any time until the third day after the permit's expiration date. Permittee is allowed up to two extensions.
5. **RETURN TRIP.** A permit is valid only for the movement specified in the permit, which may include the return trip on the reverse route if requested and approved, and which includes the movement of the empty vehicle, whether or not oversize or overweight, to and from the place of pickup or delivery of the permitted load.
6. **ROADWAY LIMITATIONS.** (1) An issuing authority may suspend a permit, or any of its conditions, because of seasonal road conditions. Examples of seasonal road conditions include spring thaw, flooding, traffic congestion, or incident. (2) A permit is not valid during periods when adverse weather or road conditions, such as fog, smoke, heavy rain, snow or ice, or wind velocity, impair the safety of a movement under the permit.
7. **POSTED ROADS AND BRIDGES.** No conditions of a permit may modify any law or regulation limited loads because of local conditions, including load limits on bridges and roads, seasonal weight restrictions, or load limits imposed because of construction.
8. **OVERHEIGHT – WIRES AND CABLES.** When a vehicle operating under a permit is overheight, the permittee shall give prior notice to the owners of overhead wires, cables or other facilities which may be affected.
9. **OBSTRUCTIONS.** Permittee must evaluate the route prior to the move to ensure the load will legally clear all vertical and horizontal obstructions along the route. Permittee must ensure the load is capable of making necessary maneuvers without damaging any private or government property, violating the rules of the road, or causing traffic delays. If any obstructions are identified and require temporary removal or adjustment, permittee must promptly notify the Village. If any moving violations are expected to occur, permittee must notify relevant law enforcement. Permittee is responsible for making necessary arrangements prior to the move. Permittee must pay all costs associated with removal, adjustment, replacement and any other accommodation required for any obstruction.
10. **VEHICLE REGISTRATION.** (1) A vehicle operating under a permit shall be registered as required by Wisconsin Statutes, and shall be registered at not less than the permit weight or at the maximum available registration weight, whichever is less.
11. **CARRY PERMIT.** The driver of a vehicle operating under a permit shall carry the permit in the vehicle to which it applies and shall have the permit available for inspection by any police officer, representative of the issuing authority, or person in charge of the maintenance of the highway being used.
12. **OPERATING REQUIREMENTS.** (1) The driver of a vehicle operating under a permit shall, whenever reasonable and practicable, maintain a distance of not less than 1,000 feet between the permitted vehicle and any vehicle the driver is following, unless actually engaged in overtaking and passing another vehicle. (2) The driver of a vehicle operating under a permit shall allow traffic approaching or overtaking the permitted vehicle to pass, where it is safe to do so. (3) The right wheels of the towed unit may not leave the roadway, except to allow traffic to pass. A "roadway" does not include paved or unpaved shoulders.
13. **SPEED.** The vehicle operating under this permit shall at all times be operated at a safe and prudent speed, in any event not exceeding the lower of (a) posted speed limit; (b) the speed limit set forth in Section 12 below, if applicable; or (c) the speed limit, if any, specified on the face of this permit.
14. **SPEED RESTRICTION FOR LOADS 16 FEET OR WIDER.** The maximum speed of any vehicle with a load 16 feet or wider operating on roadways without paved shoulders shall be 35 mph.
15. **DIMENSIONS.** (1) The maximum size, axle, axle combination, and total weight limitations authorized by a permit may not be exceeded. (2) Property transported under a permit shall be loaded to minimize its size and weight. (3) An oversize vehicle used for transporting loads under a permit shall be reduced to legal size whenever possible when being operated without a load. (4) A load transported under a permit may not extend beyond the front of the power unit, beyond the left fender line of the transporting vehicle, or more than six inches beyond the right fender of the transporting vehicle, unless the overhang is minimized by suitable positioning of the vehicle.
16. **LOAD LIMITATIONS.** (1) Vehicles and loads which, when reasonably divided would not be oversize or overweight, may not be transported under this permit. (2) Loads which, when reasonably positioned on the transporting vehicle would not be oversize or overweight, may not be transported under the permit. (3) Loads consisting of more than one article, none of which are oversize, may not be transported under this permit. (4) Loads consisting of more than one article, one or more of which are oversize, may be transported under this permit only if (a) the vehicle and load is not overweight, and (b) the other articles transported do not cause the vehicle and load to be oversize in any manner different from the largest single article. (5) The load shall be properly secured and fastened to the transporting vehicle. (6) Wheels on one side of a transporting vehicle may not carry more than 60% of the total gross load.
17. **WARNING LAMPS.** When required by a permit, warning lamps shall be operated as required by Ch. Trans. 254.10(2) Wis. Admin. Code.
18. **LIGHTING.** (1) All required lamps shall be illuminated whenever the vehicle is operated during the hours of darkness. (2) All lamps shall be visible at a distance of 500 feet. (3) An oversize vehicle, or a vehicle with an oversize load operating during the hours of darkness, shall be equipped with the following additional lamps:

OVERWIDTH vehicle or vehicle/load: (a) At the outermost extremity of the foremost edge of the projecting load, an amber lamp visible from the front and side; (b) At the outermost extremity at the rearmost edge of the projecting load, a red lamp visible from the rear and side; (c) Any portion of an oversize load extending beyond the width of the foremost or rearmost edge of the vehicle or load, shall be marked with an amber lamp visible from the front, both sides, and rear; (d) The oversize portion of a load measuring 3 feet or less from front to rear, shall be marked by a amber lamp visible from front, both sides, and rear, except that if the overweight projection is located at or near it shall be marked by a red lamp visible from front, side, and rear.

OVERLENGTH vehicle or oversize load which extends more than 4 feet beyond the rear of the vehicle: (a) On each side of the projecting load, one red lamp, visible from the side, located so as to indicate maximum overhang; (b) On the rear of the projecting load, two red lamps, visible from the rear, one at each side and two red reflectors visible from the rear, one at each side, located so as to indicate maximum width.
19. **WARNING FLAGS.** (1) When a vehicle, load, or vehicle and load is overlength, a single flag shall be fastened at the extreme rear of the load if the overlength or projecting portion is 2 feet wide or less. (2) When a vehicle, load, or vehicle and load is overlength, 2 flags shall be fastened at the rear of the load to indicate maximum width if the overlength or projecting portion is wider than 2 feet. (3) When a vehicle, load, or vehicle and load is over width, a flag shall be fastened at each front and rear corner of the load. In addition, if any part of the load is more than 4 inches wider than the width of the load or vehicle at the front or rear, a flag shall be placed at the widest point of the load. (4) Each flag shall be solid red or orange in color, and not less than 18 inches square. (5) In order to wave freely, flags shall be securely fastened by at least one corner or securely mounted on a staff.
20. **WARNING SIGNS.** (1) When a vehicle, load, or vehicle and load, is more than 10 feet wide or is overlength, two warning signs shall be displayed. One sign shall be fastened at the front of the power unit and the other at either the rear of the towed unit or at the rear of the load. (2) Each sign shall state, in black letters on a yellow background "OVERSIZE LOAD", and may not be less than 7 feet long and 18 inches high. The letter of the sign may not be less than 10 inches high with a brush stroke of not less than 1.4 inches. (3) The sign message may not be displayed when the vehicle is not operating under the permit.

A vehicle escorting an oversize vehicle shall have an "OVERSIZE LOAD" sign mounted above the roof of the escort vehicle and above any equipment mounted on the vehicle which would obscure an approaching driver's clear view of the sign. The lettering on the sign shall be 10 inches high in black on a solid yellow amber background and may not have a stroke width of less than 1.5 inches. The visible surface of the sign may not be less than 5 feet wide and 12 inches high. The sign shall be visible to traffic approaching from the front of an escort vehicle preceding a load. In the case of an escort vehicle operating to the rear of the load being transported, the sign shall be visible to traffic approaching from the rear. No sign message may be displayed to traffic when the escort vehicle is not escorting an oversize load.
21. **TIMES OF OPERATION – OVERWEIGHT.** Except as otherwise specified in a permit, a vehicle, load, or vehicle and load that is overweight, but not oversize, may operate 24 hours a day, including weekends and holidays.
22. **TIMES OF OPERATION – OVERWIDTH/GREATER THAN 12 FEET.** Except as otherwise specified in a permit, no oversize vehicle combination operating under a permit and that exceeds 12 feet width, 13.5 feet in height, or 150 feet in length, may operate during hours of darkness, during the period beginning at 12:00 noon on Saturday and continuing until sunrise on Sunday, between 4:00 pm and 8:00 pm on Sunday, or during the period beginning at 12:00 noon on the day preceding and continuing until sunrises on the day following every restricted-travel holiday.
23. **DISCRETIONARY AUTHORITY.** An issuing authority may issue a permit for times other than those specified in Conditions (20), or (21), under extraordinary circumstances when, in the opinion of the issuing authority, public health and welfare is better served, and may impose additional conditions to promote the safe operation of the vehicle and load.
24. **INDEMNIFICATION/HOLD HARMLESS.** Permit holder shall indemnify, hold harmless and defend the Village, its boards, commissions, agencies, officers, trustees, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs, reasonable attorney's fees, and expenses which Village, its officers, trustees, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay as a result of the permit or activities associated with the permit, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of the Village, its agencies, boards, commissions, officers, trustees, employees or representatives. The obligations of the permit holder under this paragraph shall survive the expiration or termination of the permit.



Item For Consideration

For Board Review On: July 17, 2024
Agenda Item Topic: Transfer per CIP Adoption

Prepared On: July 11, 2024
Prepared By: Finance Department

Report:

As follow up from the adoption of the Capital Improvement Plan (CIP), transfer of funds is required for larger vehicle replacements to avoid issuing debt for vehicles per Moody's best practice advice.

Fiscal Impact:

The following 2024 Budget Adjustment be approved:

General Fund

Transfer to Capital Projects – Equipment Revolving Fund (Expense) + \$400,000

Equipment Revolving Fund - Capital Projects Fund

Transfer In General Fund (Revenue) + \$400,000

Recommendation/Board Action:

Request to approve the budget adjustment as outlined with the approval of the 2025-2029 CIP to transfer funds that were set aside for debt retirement to help fund larger vehicle replacements versus future debt issuance.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director

A handwritten signature in blue ink, likely belonging to Lisa Remiker-DeWall, is located in the bottom right corner of the slide.



Item For Consideration

For Board Review On: Wednesday, July 17, 2024

Agenda Item Topic: Private Party - Sec. 30-27
Variance Permit Application

Prepared On: July 8, 2024

Prepared By: DPRF

Report: Staff has been approached by a private renter using the Windmill and Plaza for a wedding on September 21, 2024. A request has been made to extend the ordinance to play music by one additional hour until 11:00pm.

The variance permit application and rental forms are provided for reference.

Historically, the Board has not approved a variance request for amplified noise in the Plaza.

Fiscal Impact: N/A

Recommendation/Board Action: The Village Board discuss and provide a direction to staff regarding the variance request as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry

A handwritten signature in blue ink, appearing to read "John McDonald".



The applicant shall produce this permit for any law enforcement officer upon request.



Park & Rec Dept., 108 W. Main St., Little Chute, WI 54140 (920) 423-3869

Sec. 30-27 Variance Permit Application

I, (print name) David Kittel, am requesting a variance subject to

Village of Little Chute ordinance Section 30-27; Loud and unnecessary noise prohibited;

located at (property address) Plaza/130 w main st

Please list all event dates and times requested for variance. Use additional sheet if necessary.

Property Owner Signature: John McDonald Phone: 9202842978

Email: Dave.j.kittel@gmail.com Onsite Additional Contact Information:

DATE: 4/5/2024

Variance request subject to Village Board approval at next Village Board meeting.

* * * * * VILLAGE TO COMPLETE THE FOLLOWING SECTION * * * * *

Amplified Device Form Received On:

Permit Status: APPROVED

DENIED

Reason for denial:

Village Board President Signature: _____ **Date Signed:** _____



Park & Rec Department, 108 W. Main Street, Little Chute, WI 54140 (920) 423-3868

VILLAGE PLAZA RENTAL AGREEMENT FORM

Renters Name: David Kittel

Address: 1505 Hillcrest Dr

City, State, Zip: Kaukauna WI, 54130

Telephone: 920-284-2978

Rental Date: 9/21/2024

Rental Fee: \$160 Resident - \$140/day Non-Resident - \$160/day

Security Deposit: \$200 \$200 Refundable security deposit

Group Name (if applicable): _____

Is group a non-profit: _____ Is group requesting waiver of rental fees: _____

I, the undersigned, am 18 years of age or older, and certify that I have read, understand, and agree to abide by the Village of Little Chute policies and procedures for rental of the village plaza. I am also aware that in renting the village plaza for myself and/or other participants whom I invite for involvement in the above rental, I will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, death, damages or loss in which myself and/or my invited participants might sustain as a result of rental or use. I also agree to hold the Village of Little Chute, and all of its officers, agents and employees, free and harmless from any loss, damage, cost of expense that may arise during or caused in any way by such use or occupancy of the village plaza. I will instruct my group of the policies and procedures, and ensure that they abide by them as well. I understand that non-compliance with policies and procedures will forfeit the security deposit paid and I will be subject for billing of any additional costs.

Signed: David Kittel

Date: 2/19/2024

→ Please return this completed agreement form with full payment (rental fee and security deposit) to the Little Chute Park & Rec Department, 108 W. Main Street, Little Chute, WI 54140.

Received: 3/11/24 Payment: * \$360 due Request Reviewed: 3/11/24 Notes: Ok'd by John

Event Request: Approved Denied

Completed By: DH

Date: 3/11/24

VILLAGE PLAZA RENTAL POLICIES AND PROCEDURES

1. The fee required to rent the Village Plaza is \$140/day for residents and \$160/day for non-residents. Non-profit groups or groups working with the Village to put on an event can submit a request to have their fee waived. There is also a \$200 security deposit required to protect against damages. The \$200 is mailed to the renter following the event after inspection of the Village Plaza is made by village staff.
2. A Little Chute resident/taxpayer is defined as persons living or owning property in the Village of Little Chute, and are therefore contributing to the tax base through which the department is subsidized.
3. Reservations for use of the Village Plaza must be made with the Park & Rec Dept. Current policy allows reservations to be made up to 1 year in advance, on a first-come, first-serve basis. The Village Plaza may be reserved year round. The renter of the Village Plaza must be at least 18 years old. Renter understands and accepts that they will be held fully responsible for any damage caused by anyone in or attending their event.
4. Gas grills are allowed. There must be some form of protective material such as a tarp underneath the grill to prevent grease from dripping and staining the concrete
5. **The established park hours are from 7:00am to 11:00pm, per village ordinance 32-4(a).**
6. Alcoholic beverages are **NOT** permitted on the Village Plaza.
7. All noise must be kept at a controlled situation. The use of loudspeakers or amplifying devices on the Plaza is prohibited unless a permit is obtained in advance from the Park & Rec Director, per village ordinance 30-27(g). Renter must submit letter to Park & Rec Director that contains the event date, type of event, type of device requesting permit for, and specific start/end times for device. Upon approval, the renter will be mailed/mailed an amplified device permit. *Note: No permit shall be issued before 9:00am or after 10:00pm unless special permission is granted by the village board.*
8. Individuals, groups and organizations are responsible for any set up, clean up, and orderly condition of the facility upon their departure. Renter agrees to have area cleaned up prior to the 11:00pm park closing time. Any damages to facilities deemed to be in excess of normal wear and tear will be charged to the individual signing the rental agreement form. Report any damages or repairs needed to Park & Rec Dept. Inadequate cleaning of facility shall result in renter being billed for any cleanup cost, per village ordinance 32-5(l). All garbage on the plaza will be required to be placed in the garbage cans behind village hall or carried out.
9. No tables or equipment are supplied with the rental of the Village Plaza.
10. A limited number of electrical outlets are supplied. Caution is advised when using electrical service. There are outlets by the pine tree and two outside the doors of Village Hall.
11. No person shall park any motor vehicle in any park in the village except in designated parking area, per village ordinance 32-1(c)(14). Do not drive or park cars on the plaza.
12. All decorations used must be taped in place and must be removed after event. No staples, tacks, or nails are permitted.
13. Glass bottles/containers of any kind are prohibited on the plaza, per ordinance 32-1(c)(12).
14. The Village of Little Chute is not responsible for any articles left, lost, or stolen on the rented premises.
15. No person shall bring animals onto park property, with the exception of leashed dogs on roads, paved trails, and chipped or gravel paths. Dogs are not allowed on playgrounds, athletic fields, picnic areas, lawns, or in park shelters, per village ordinance 32-1(c)(20). This shall not apply to certified guide dogs that are under control by the use of a harness or other restraints.
16. There are no restrooms available on the Village Plaza.
17. Dependent upon the nature of the activity, rental groups may be required to submit a certificate of insurance naming the Village of Little Chute as additionally insured.
18. **Please notify the Park & Rec Dept if cancellation of this rental is necessary. A refund of the rental fee is only issued when notification is received at least 2 weeks (14 days) prior to the rental date, unless the plaza can be rebooked.**
19. If problems occur the day of your rental that require village parks staff assistance or assistance from the police dept., please call 920-788-7505 for non-emergencies. If an emergency situation occurs, please call 911.
20. Security deposit is refunded if park rules are followed, no damage to park grounds is noted after event. Village will mail check to renter approx. 3 weeks after rental date.
21. If the party wishes to utilize a portable restroom for an event they are hosting on the plaza they must have it approved by the Parks, Recreation, & Forestry Director.
22. Certain events on the plaza that require police presence, closing parking lots/roads, and other items may require a separate \$25 special events permit.
23. Liability insurance in the amount of \$_____ may be required if a special event permit is required to be taken out or when the general public is being invited.
24. Specific policies and procedures can only be waived by the permission of the Parks, Recreation, & Forestry Director.

Updated 2022



John McDonald
Parks, Recreation, & Forestry Director
108 W. Main Street
Little Chute, WI 54140
920-423-3868
john@littlechutewi.org

REQUEST TO RENT THE VILLAGE PLAZA

First Name: David

Last Name: Kittel

Organization Name: _____

Address: 1505 Hillcrest Dr

City: Kaukauna

State: WI Zip: 54130

Home Phone: _____

Cell Phone: 920 284-2978

Email: Dave.j.Kittel@gmail.com

Date of Event: 9/21/2024

Time of Event (including set up/take down): 10am ~ 1pm

Purpose/Type of Event:

Wedding Reception

Will you be selling food or merchandise (please circle one): YES NO

If you circled yes what types of food or merchandise will you be selling:

Any other special needs or requests (electrical, water, etc):
