



## AMENDED AGENDA

### REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, October 16, 2024  
TIME: 6:00 p.m.

#### Join Zoom Meeting

<https://us06web.zoom.us/j/85909627807>

Meeting ID: 859 0962 7807

Dial by your location: • +1 312 626 6799 US (Chicago)

#### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda  
*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
  - 1. Disbursement List
  - 2. Approval of the Minutes of October 2, 2024
  - 3. Class B Liquor License Approval for “King Grill” located at 2221 Freedom Road (old Burger King Building)
  - 4. Class B Liquor License Approval for “Wiggy’s On Main” located at 136 E. Main (previously the Corner Hive)
  - 5. Special Event Permit for Steps of Gratitude Walk on November 7, 2024
  - 6. Special Event Permit for Fox Heritage Run on May 2, 2025
  - 7. Adopt Resolution No. 17, Series 2024 Approving a CSM for Lots 13 & 14 of Founders Estate
- H. Discussion/Action—Heesakker Park Project Survey Results
- I. Discussion/Action—Deer Culling

J. Department and Officers Progress Report

K. Call for Unfinished Business

L. Items for Future Agenda

M. Closed Sessions:

(a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Agreement*

(b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Fire Station Contracts*

N. Return to Open Session

O. Possible Action—Approval of Development Agreement

P. Possible Action – Approval of Contract with SEH

Q. Possible Action - Approval of Contract with Miron Construction

R. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: October 15, 2024

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



***Little Chute***

E S T A B L I S H E D 1 8 4 8

September  
2024

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – SEPTEMBER 2024

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

## September Administration Updates

- LCBA meeting in August was at the Windmill. October meeting will focus on the LCBA becoming a 501c3 and elevating the platform to be Little Chute Business oriented and less “Village Operations” focused. More exciting news to come from this group as they grow!
- Worked with HR to complete policy projects and address various items still ongoing.
- Major focus on development projects across the Village.
- Attended various meetings with stakeholders in preparation for the 2025 calendar year.

## Current Work List and Progress Update

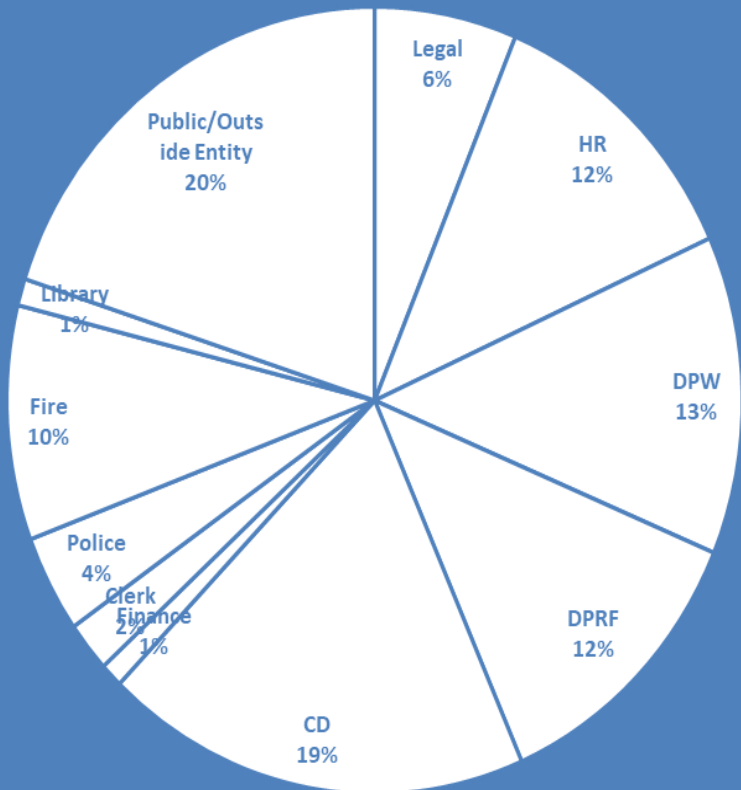
- Responding to vendors, consultants and constituents on various items. The focus has been on resident complaints and enforcement items in September. Political signs trend upwards this time of year.
- Finalizing contracts with Miron and SEH to begin the Fire Station design. Legal taking point on execution of contracts.
- Working with legal on various ongoing items in the Village.
- Assisting Human Resources in various matters.

## Items for October

- Assist Department Heads in budget preparation in order to ensure accuracy upon submission to the Finance Director.
- Continue to assist Human Resources in various personnel matters.
- Assist the Finance Director in final 2025 budget decisions and follow up with Trustees on information needed for approvals.

his chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 10/08/2024.

## 2024 TOTAL ADMIN TIME ALLOCATION



# VILLAGE CLERK

Three Elections down, one to go! After completing all tasks for the August Primary our focus shifted directly to the Big Presidential Election on November 5<sup>th</sup>. Initial Absentee Ballot requests were mailed out by the September 19 deadline. Requests are coming in daily, the month of September over 900 absentee ballots were mailed out, with 180 already returned. We are experiencing an increase in call volume and residents requesting assistance with registration, questions about absentee voting and ballot referendums. Election Day plans are well underway, poll worker schedules are being created and training scheduled.

The Department of Public Works newsletter was finalized, uploaded and printed. This was delivered to all residents in early September.


For the month of September the Clerk's office completed our goals of:


- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone support
- Operator License Renewals
- Create Fall DPW Newsletter, printed and delivered to all Residents in September
- Plan for General Election
- Organize and contact Poll workers
- Mail out Absentee Ballots by September 19 deadline
- Process absentee ballot requests and returned applications
- Order, organize Election Supplies
- Pickup equipment from County


Goals for October:

- Agendas/Minutes for meetings
- Plan for General Election
- Meet with Chief Poll Workers
- Create Poll worker schedule
- Create and schedule poll worker training
- Create Badger Book training program for new poll workers
- Mail out Absentee Ballots, 24 hour timeframe
- Conduct In-Person Absentee Voting, Oct 22 – Nov 1
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map

2024 Social Media Metrics      July      August      September 2024 Totals

	<b>Facebook Posts</b>				
	People Reached	66,894	51,203	74,223	566,225
	Content Interactions	2,014	1,756	1,795	39,994
	Link Clicks	175	114	103	3,150
	Facebook Visits	8,321	7,964	5,768	56,781
	Facebook followers	7,451	7,507	7,579	65,983
	Most popular post (reach)	Splash Pad	Doyle Bathroom	Splash Pad	0
	<b>Facebook Videos</b>				
	Minutes Viewed	3,540	3,060	2,340	18,910
	1-Minute Video Views	669	811	406	4,611
	3-Second Video Views	8,842	8,579	6,861	49,380
	Video Engagement	1,186	116	67	3,583
	Most popular Video	Splash Pad	Splash Pad	Splash Pad	

	<b>Instagram</b>				
	Instagram Reach	299	676	319	3,352
	Profile visits	28	60	13	290
	New followers	4	7	4	47
	Followers	1,013	1,016	1,018	990
	Popular Post	splash pad	baseball	splash pad	

	<b>LinkedIn</b>				
	Page Views	23	21	10	321
	Unique Visitors	12	12	5	159
	Post Impressions	14	229	0	1,054
	followers	302	304	306	276



# FINANCE DEPARTMENT

## HIGHLIGHTS

- Detailed budget development took priority. Continuous review and communication occurred to ensure accuracy and understanding of department submittals. Next, the difficult process of balancing within constraints for 2025 began keeping in mind affordability in the future to maintain services and personnel. Release of the proposed 2025 Budget to Village Trustees and the public occurred on September 27th in preparation for the budget workshop on October 2nd.
- Final in-person interviews took place for the Payroll and Benefits Specialist including a thorough background check on the final Payroll and Benefits Specialist candidate to result in an offer of employment extended to Jacqueline Hill. Her start date will be Oct 1<sup>st</sup>.
- The Sewer Rate Study was released in partnership with our consultant Trilogy Consulting, LLC. Both the Utilities Commission and Village Board approved the recommended average 4% rate increase (varied by customer class). Users can expect to see the impact on their utility bills beginning February 2025 invoice that covers meter read dates starting in January 2025).
- The open enrollment period for 2025 health insurance runs 9/30-10/25. Communications and materials were sent out to all eligible employees and annuitants on September 30<sup>th</sup>.
- Select Finance team members participated (in order to provide expected daily customer service) in the annual Civic Symposium, an in-person training opportunity to learn about new Caselle Connect initiatives (general ledger system) and efficiencies to be gained by the system in both primary roles and cross-training positions.
- The 2025 Weights and Measures proposed agreement and fee schedule was brought forward to the Village Board on September 18<sup>th</sup>, both were approved.

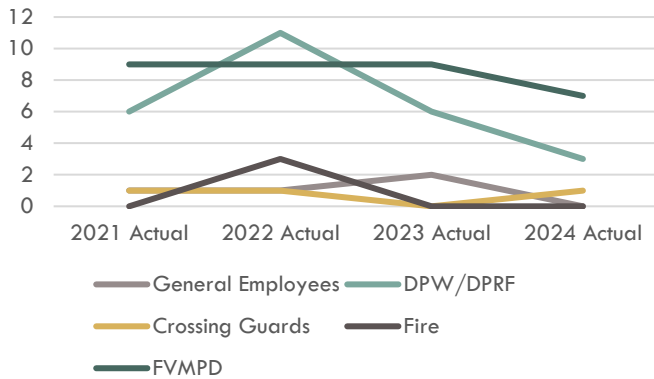
## TOP PRIORITIES FOR OCTOBER

- The budget workshop will take place on October 2<sup>nd</sup> with the Finance Director presenting the proposed 2025 budget to the Village Board for discussion and clarification with all departments represented. A focused presentation to the Utility Commission will occur on October 15<sup>th</sup> while the joint Village of Kimberly and Little Chute approval of the FVMPD budget is to occur on October 21<sup>st</sup>.
- New Payroll and Benefits Specialist, Jacqueline Hill, will start employment with us on Oct 1<sup>st</sup>. Jacqueline comes to Little Chute with an extensive background in Human Resource Management, including payroll and benefits. We're excited to welcome her on board!
- Dental and vision open enrollment will occur in the latter half of October. Employees can expect to receive communication via email.
- The deadline for residents to pay their special assessments and outstanding invoices is November 1 to avoid tax roll processing. Similarly, outstanding utility amounts are due before this date to avoid the 10% penalty. Any delinquent utility amounts existing on November 15 will roll to the tax bill.
- The Accounts Payable Clerk has reduced unclaimed property down to 8 payments totaling less than \$150. Reporting to the WI Department of Revenue is due by the end of October.

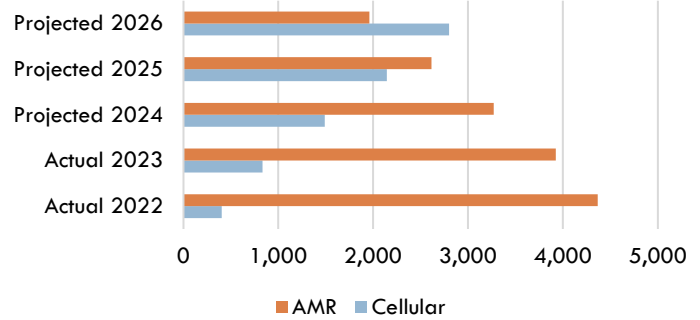
## CONTINUOUS IMPROVEMENT EFFORTS

- The Accounting Clerk and Utility Billing Clerk are collaborating in an effort to coordinate information within the utility system on outstanding Accounts Receivable invoices to streamline collection efforts and provide comprehensive communication to our residents.
- The Accounts Payable Clerk is identifying duplicate vendors in our system, merging accounts as needed to ensure vendor history is in one place, improving customer service, creating efficiencies, and reducing errors. This improvement is also laying the groundwork necessary for implementing electronic invoice approval in the future.

### Workers Compensation Claims



### CELLULAR AND DRIVE BY AMR METER READS



## PERFORMANCE MEASUREMENTS

	Actual <u>2021</u>	Actual <u>2022</u>	Actual <u>2023</u>	Target <u>2024</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	9	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	(.5)% vs (.6)%	(2.87)% vs (3.8)%	4.5% vs 3.9%	5.39% vs 4.76%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	273	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

## FINANCE LEARNING OPPORTUNITY

### 2024 Lottery and Gaming Credit

If the lottery and gaming credit is not listed on a property owners 2024 property tax bill, a property owner can apply for the lottery and gaming credit.

- Apply by January 31, 2025 and if eligible the county or municipal treasurer will adjust the property taxes and issue a refund (if appropriate).
- Apply by October 1, 2025 and if eligible the Department of Revenue will issue a check to the property owner.

There are resources located on the Wisconsin Department of Revenue website under Lottery and Gaming Credit Forms <https://www.revenue.wi.gov/Pages/Form/lottery-home.aspx>

	SEPTEMBER	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 80%
<b>GENERAL FUND</b>					
Taxes	(704.18)	974,892.46	986,870.00	(11,977.54)	98.79%
Total Licenses and Permits	6,566.50	78,061.06	109,005.00	(30,943.94)	71.61%
Intergovernmental Aid	-	1,130,134.71	2,951,976.00	(1,821,841.29)	38.28%
Public Charges for Service	10,456.35	141,062.30	152,885.00	(11,822.70)	92.27%
Fines and Forfeitures	3,800.18	71,064.15	88,500.00	(17,435.85)	80.30%
Total Interest	32,450.59	252,305.36	107,365.00	144,940.36	235.00%
Miscellaneous Revenue	14,062.38	144,876.72	150,293.00	(5,416.28)	96.40%
Other Financing Sources	24,295.83	216,726.19	226,900.00	(10,173.81)	95.52%
<b>Total General Fund Revenue</b>	<b>90,927.65</b>	<b>3,009,122.95</b>	<b>4,773,794.00</b>	<b>(1,764,671.05)</b>	<b>63.03%</b>
Village Board	5,257.08	67,207.46	104,025.00	(36,817.54)	64.61%
Administration	6,835.30	66,785.58	110,421.00	(43,635.42)	60.48%
Finance	20,239.54	203,525.27	353,995.00	(150,469.73)	57.49%
Clerk	24,730.57	189,859.27	259,078.00	(69,218.73)	73.28%
Community Development - Assessing	5,840.00	55,383.79	142,932.00	(87,548.21)	38.75%
Inspections	10,334.32	104,561.93	152,760.00	(48,198.07)	68.45%
Economic Development	3,152.25	87,391.72	107,753.00	(20,361.28)	81.10%
Village Hall	30,137.12	84,762.44	121,093.00	(36,330.56)	70.00%
Municipal Court	3,731.57	62,125.38	74,914.00	(12,788.62)	82.93%
Unallocated	(21,284.92)	43,942.48	209,980.00	(166,037.52)	20.93%
Insurance	25,850.86	181,239.00	211,147.00	(29,908.00)	85.84%
Village Promotion and Goodwill	3,206.46	26,191.33	47,276.00	(21,084.67)	55.40%
Fire Operations	14,244.62	232,337.25	341,996.00	(109,658.75)	67.94%
Fire Allocated	35,848.05	283,030.65	378,307.00	(95,276.35)	74.82%
Crossing Guards	6,267.17	47,510.59	80,706.00	(33,195.41)	58.87%
Public Works Administration	5,271.38	39,379.43	58,056.00	(18,676.57)	67.83%
Public Works Engineering & GIS	5,500.41	60,053.62	74,993.00	(14,939.38)	80.08%
Public Works Street Repair and Maintenance	35,673.92	505,414.78	846,840.00	(341,425.22)	59.68%
Public Works Support Services	2,246.85	29,256.54	57,323.00	(28,066.46)	51.04%
Public Works Vehicle Maintenance	(8,746.25)	90,623.94	170,857.00	(80,233.06)	53.04%
Public Works Snow and Ice Control	4,017.89	155,289.39	241,305.00	(86,015.61)	64.35%
Public Works Weed Control	615.24	5,656.47	23,275.00	(17,618.53)	24.30%
Public Works Recycling	10,378.56	43,231.69	56,961.00	(13,729.31)	75.90%
Park	47,138.03	453,517.05	601,216.00	(147,698.95)	75.43%
Recreation	15,781.87	166,223.96	238,885.00	(72,661.04)	69.58%
Forestry	32,067.49	200,902.71	222,198.00	(21,295.29)	90.42%
Youth Football	3,169.88	15,541.68	28,773.00	(13,231.32)	54.01%
Community Band	1,885.76	7,837.20	13,292.00	(5,454.80)	58.96%
Transfers	-	1,421,000.00	1,421,000.00	-	100.00%
<b>Total General Fund Expenses</b>	<b>329,391.02</b>	<b>4,929,782.60</b>	<b>6,751,357.00</b>	<b>(1,821,574.40)</b>	<b>73.02%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(238,463.37)</b>	<b>(1,920,659.65)</b>	<b>(1,977,563.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	52,543.44	470,388.61	600,300.00	(129,911.39)	78.36%
Sanitation Expenses	42,805.24	382,959.57	532,392.00	(149,432.43)	71.93%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>9,738.20</b>	<b>87,429.04</b>	<b>67,908.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	5,254.22	672,191.54	654,000.00	18,191.54	102.78%
Flag Pole Memorial Expenses	-	462.70	1,236,100.00	(1,235,637.30)	0.04%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>5,254.22</b>	<b>671,728.84</b>	<b>(582,100.00)</b>		
<b>HEESAKKER PARK TRUST</b>					
Heesakker Park Trust Revenues	-	-	800,000.00	(800,000.00)	0.00%
Heesakker Park Trust Expenses	-	-	800,000.00	(800,000.00)	0.00%
<b>HEESAKKER PARK TRUST NET REVENUES (EXPENSES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>AQUATICS</b>					
Aquatics Revenue	1,020.67	214,770.28	209,376.00	5,394.28	102.58%
Aquatics Expenses	8,095.76	168,007.53	209,376.00	(41,368.47)	80.24%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(7,075.09)</b>	<b>46,762.75</b>	<b>-</b>		

	SEPTEMBER	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 80%
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	4,006.97	706,785.33	692,568.00	14,217.33	102.05%
Library/Civic Center	50,108.93	486,469.62	727,468.00	(240,998.38)	66.87%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(46,101.96)</b>	<b>220,315.71</b>	<b>(34,900.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	2,551.47	3,869,853.57	4,335,344.00	(465,490.43)	89.26%
Police Services Consolidated	309,343.58	3,218,499.10	4,419,003.00	(1,200,503.90)	72.83%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(306,792.11)</b>	<b>651,354.47</b>	<b>(83,659.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	1,984.39	21,386.93	23,600.00	(2,213.07)	90.62%
Van Lieshout Rec Center Expenses	1,117.30	30,134.08	34,919.00	(4,784.92)	86.30%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>867.09</b>	<b>(8,747.15)</b>	<b>(11,319.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	5,271.71	29,737.94	47,000.00	(17,262.06)	63.27%
Promotional Fund Expenses	12,952.65	25,790.40	40,400.00	(14,609.60)	63.84%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(7,680.94)</b>	<b>3,947.54</b>	<b>6,600.00</b>		
<b>AMERICAN RESCUE FUND</b>					
American Rescue Fund Revenues	4.18	237,727.28	-	224,040.84	#DIV/0!
American Rescue Fund Expenses	6,011.43	287,959.57	296,335.00	(15,913.09)	97.17%
<b>AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(6,007.25)</b>	<b>(50,232.29)</b>	<b>(296,335.00)</b>		
<b>TRANSPORTATION SPECIAL REVENUE FUND</b>					
Transportation Special Revenue Fund Revenues	-	503.79	200.00	303.79	251.90%
Transportation Special Revenue Fund Expenses	-	-	29,818.00	(29,818.00)	0.00%
<b>TRANSPORTATION SR FUND NET REVENUES (EXPENSES)</b>	<b>-</b>	<b>503.79</b>	<b>(29,618.00)</b>		
<b>SMALL BUSINESS MICRO LOAN FUND</b>					
Small Business Micro Loan Fund Revenues	-	6,729.69	5,000.00	1,729.69	134.59%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
<b>SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)</b>	<b>-</b>	<b>6,729.69</b>	<b>4,500.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	845.60	7,705.30	5,000.00	2,705.30	154.11%
Façade Renovation Grant Fund Expenses	-	721.60	750.00	(28.40)	96.21%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>845.60</b>	<b>6,983.70</b>	<b>4,250.00</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	32.84	3,750.62	3,632.00	118.62	103.27%
Nelson Crossing Maintenance Expenses	-	-	3,505.00	(3,505.00)	0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>32.84</b>	<b>3,750.62</b>	<b>127.00</b>		

	SEPTEMBER	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 80%
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	9,360.63	825,729.53	635,000.00	190,729.53	130.04%
Equipment Revolving Expenses	-	447,282.50	861,660.00	(414,377.50)	51.91%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>9,360.63</b>	<b>378,447.03</b>	<b>(226,660.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	435.12	168,507.40	164,550.00	3,957.40	102.40%
Facility and Technology Fund Expenditures	7,932.95	98,812.89	181,550.00	(82,737.11)	54.43%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(7,497.83)</b>	<b>69,694.51</b>	<b>(17,000.00)</b>		
<b>FIRE STATION CONSTRUCTION</b>					
Fire Station Construction Revenues	2,528.59	23,281.94	-	82,737.11	#DIV/0!
Fire Station Construction Expenditures	-	17,196.50	600,000.00	(582,803.50)	2.87%
<b>FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)</b>	<b>2,528.59</b>	<b>6,085.44</b>	<b>(600,000.00)</b>	<b>665,540.61</b>	
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	4,178.75	1,880,261.11	1,766,150.00	114,111.11	106.46%
Tax Increment District 4 Expenses	170,962.00	1,390,582.69	1,348,808.00	41,774.69	103.10%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>(166,783.25)</b>	<b>489,678.42</b>	<b>417,342.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	1,715.83	459,394.21	417,698.00	41,696.21	109.98%
Tax Increment District 5 Expenses	6,344.25	291,109.39	303,511.00	(12,401.61)	95.91%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(4,628.42)</b>	<b>168,284.82</b>	<b>114,187.00</b>		
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	5,623.66	2,526,892.50	2,090,586.00	436,306.50	120.87%
Tax Increment District 6 Expenses	337,731.19	1,880,416.44	1,821,594.00	58,822.44	103.23%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>(332,107.53)</b>	<b>646,476.06</b>	<b>268,992.00</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	7,314.86	874,278.67	698,000.00	176,278.67	125.25%
Tax Increment District 7 Expenses	154,946.60	2,784,695.32	3,898,325.00	(1,113,629.68)	71.43%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(147,631.74)</b>	<b>(1,910,416.65)</b>	<b>(3,200,325.00)</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,735.42	147,550.94	105,000.00	42,550.94	140.52%
Tax Increment District 8 Expenses	8,994.43	187,948.54	1,662,194.00	(1,474,245.46)	11.31%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(5,259.01)</b>	<b>(40,397.60)</b>	<b>(1,557,194.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	2,748.67	507,218.03	480,100.00	27,118.03	105.65%
Park Improvement Expenses	237,596.13	478,631.66	794,743.00	(316,111.34)	60.22%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>(234,847.46)</b>	<b>28,586.37</b>	<b>(314,643.00)</b>		
<b>CONSTRUCTION FUND</b>					
Special Assessment Revenue	28,925.23	514,969.55	118,403.00	396,566.55	434.93%
Capital Projects Revenue	(6,674.50)	115,020.49	152,102.00	(37,081.51)	75.62%
<b>TOTAL CONSTRUCTION REVENUE</b>	<b>22,250.73</b>	<b>629,990.04</b>	<b>270,505.00</b>	<b>359,485.04</b>	<b>232.89%</b>
Special Assessment Expense	97.17	176,136.25	189,956.00	(13,819.75)	92.72%
Construction Projects	4,136.02	24,059.49	119,015.00	(94,955.51)	20.22%
Administration Capital Projects	12,069.48	123,803.41	176,190.00	(52,386.59)	70.27%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>16,302.67</b>	<b>323,999.15</b>	<b>485,161.00</b>	<b>(161,161.85)</b>	<b>66.78%</b>
<b>CONSTRUCTION FUND NET REVENUES (EXPENSES)</b>	<b>5,948.06</b>	<b>305,990.89</b>	<b>(214,656.00)</b>		

	SEPTEMBER	YTD 2024	BUDGET 2024	Over (Under) Budget VARIANCE	% OF BUDGET Highlight 80%
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>336,615.52</b>	<b>2,945,064.41</b>	<b>3,640,837.00</b>	<b>(695,772.59)</b>	<b>80.89%</b>
Sewer Capital	3,602.87	6,646.39	16,009.00	(9,362.61)	41.52%
Sewer Financing	22,000.95	197,464.95	262,318.00	(64,853.05)	75.28%
Sewer Treatment	200,946.50	1,717,646.50	2,781,803.00	(1,064,156.50)	61.75%
Sewer Collection	9,598.58	149,263.41	228,570.00	(79,306.59)	65.30%
Sewer Customer A/R	12,077.93	114,669.73	170,092.00	(55,422.27)	67.42%
Sewer Admin and General	35,426.06	165,526.91	221,209.00	(55,682.09)	74.83%
<b>TOTAL SEWER EXPENSES</b>	<b>283,652.89</b>	<b>2,351,217.89</b>	<b>3,680,001.00</b>	<b>(1,328,783.11)</b>	<b>63.89%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>52,962.63</b>	<b>593,846.52</b>	<b>(39,164.00)</b>		

<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>265,036.24</b>	<b>2,026,120.67</b>	<b>2,963,472.00</b>	<b>(937,351.33)</b>	<b>68.37%</b>
Water Capital Projects	779.87	7,304.84	16,593.00	(9,288.16)	44.02%
Water Financing	72,374.27	617,593.87	815,179.00	(197,585.13)	75.76%
Water Source	399.23	12,761.67	60,500.00	(47,738.33)	21.09%
Pumping	20,891.39	189,756.43	299,438.00	(109,681.57)	63.37%
Water Treatment	68,255.46	545,879.53	704,626.00	(158,746.47)	77.47%
Water Distribution	70,411.59	664,706.66	908,591.00	(243,884.34)	73.16%
Customer A/R	6,198.39	55,419.14	87,824.00	(32,404.86)	63.10%
Admin and General	8,785.56	124,639.19	207,294.00	(82,654.81)	60.13%
<b>TOTAL WATER EXPENSES</b>	<b>248,095.76</b>	<b>2,218,061.33</b>	<b>3,100,045.00</b>	<b>(881,983.67)</b>	<b>71.55%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>16,940.48</b>	<b>(191,940.66)</b>	<b>(136,573.00)</b>		

<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>190,698.07</b>	<b>1,245,298.17</b>	<b>2,394,785.00</b>	<b>(1,149,486.83)</b>	<b>52.00%</b>
Stormwater Capital Projects	10,177.67	51,808.01	2,496,736.00	(2,444,927.99)	2.08%
Storm Financing	40,260.45	447,063.94	599,186.00	(152,122.06)	74.61%
Storm Pond Maintenance	2,953.06	70,725.68	175,345.00	(104,619.32)	40.34%
Storm Collection	16,663.92	155,023.21	169,262.00	(14,238.79)	91.59%
Storm Customer A/R	5,133.52	47,375.43	72,000.00	(24,624.57)	65.80%
Storm Admin and General	16,202.36	190,449.09	271,790.00	(81,340.91)	70.07%
<b>TOTAL STORM EXPENSES</b>	<b>91,390.98</b>	<b>962,445.36</b>	<b>3,784,319.00</b>	<b>(2,821,873.64)</b>	<b>25.43%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>99,307.09</b>	<b>282,852.81</b>	<b>(1,389,534.00)</b>		

Tax settlement for 2023 taxes collected in 2024 is complete. Reminder majority of State aids are received in November. Building permits are down for 2024. Expenses less than 50% in general fund include the market revaluation will not be completed in 2024 but carried over to 2025, no funds spent from the contingency fund in 2024 and continuing with previous years trends, less labor spent in weed control area than budgeted (2025 Budget was updated to reflect this).

Continue to see interest and investment income impacted as result of the market. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the marketplace due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of September is a \$16,603 unrealized loss.

Annual support for TIPSS and payout for retirement of clerk (Court), Valley Transit quarterly aid that offsets local share is quarterly (third quarter not received yet), property/workers comp insurance is paid for all four quarters, GIS has more labor allocated due to work on updating the system, Economic Development paid the development incentive for 2024, Forestry completed stump grinding and transfers for funds designated for reduction of debt account for variances in expenses higher than 80% in the general fund. The Fire apparatus is still being built thus expenses lower than budget in Fire Equipment Special Revenue account. Van Lieshout expense include the lease payment on the recreation center. The American Rescue Fund projects will be complete in 2024 while the final grant settlement on the Façade loan program is expected in next weeks. The Fire Station Construction is nearing completion of contract review and expected to kick off. Several incentive payments were made per terms of the development agreements in TID Districts. The Pine Street Project (TID 8) is anticipated to move forward per recent discussions. The utility capital projects continue with a few that will not complete in 2024 but carryover to 2025.

Landfill revenue for Sewer Utility is billed on a quarterly billing; first and second quarter bills are included above. Strength invoices have not been issued to Nestle and Bel Brands (September) and Oh Snap Pickling! (July- September).

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$238,000), Water Utility (\$450,000) and Stormwater (\$1,030,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Call Type	Percentage
Alarm Response	21%
Auto Accident	16%
Miscellaneous	17%
Electric (Wire down, etc)	13%
CO Call	7%
Gas Leak	6%
Non-Structure Fire	6%
Mutual Aid	6%
Lift Assist	5%
Structure Fire	1%
Water Rescue	0%
Burning Complaint	2%

[illegible]



**LCFD Incident Report - September 2024****Number of Incidents: 22****Incidents Last Year: 16****Year-to-Date: 193**

Date	Time	Incident Number	Location	Description	Response	Vehicles
9/2/2024	13:41	24LC00172	1415 W Main St	Alarm sounding	Resident pulled alarm	3621 - Engine
9/3/2024	14:14	24LC00173	Highway 41 SB median	Grass fire	Extinguish	3621 - Engine
9/4/2024	10:08	24LC00174	Moasis & Buchanan	Multi-vehicle accident	Assist with cleanup	3621 - Engine
9/8/2024	21:40	24LC00175	1700 E Longview Dr, Appleton	Auto-aid call for structure fire in Appleton	Assist AFD with overhaul	3621 - Engine
9/9/2024	3:41	24LC00176	508 3rd Street, Hilbert	MABAS call for Hibert alfalfa mill fire	Assist Hilbert FD	3622 - Engine
9/9/2024	18:21	24LC00177	224 N Catherine St, Appleton	Auto-aid call for structure fire in Appleton	Cancelled by Appleton FD	3622 - Engine
9/10/2024	8:29	24LC00178	W North & French Rd	Vehicle accident	Clean up	3621 - Engine
9/10/2024	10:50	24LC00179	1419 Holland Rd	General alarm at landfill	Investigate - false alarm	3621 - Engine
9/10/2024	17:46	24LC00180	2001 E Main St	Accident - car hit utility pole	Fluid clean up	3621 - Engine
						3621 - Engine 3641 - Aerial
9/10/2024	19:16	24LC00181	825 E Greenfield	Smoke in building	Ventilated 2nd floor	3671 - Rescue
9/10/2024	23:47	24LC00182	French and North Ave	Truck struck pole	Accident cleanup	3621 - Engine
9/12/2024	15:48	24LC00183	441 NB ramp & W North	3 Vehicle accident	Accident cleanup	3621 - Engine 3622 - Engine
						3621 - Engine 3671 - Rescue
9/13/2024	15:39	24LC00184	French and North Ave	2 Vehicle accident	Accident cleanup	
9/16/2024	14:40	24LC00185	309 Allegiance Ct	Elevator alarm reported	Cancelled - accidentally pressed	3621 - Engine
9/17/2024	7:32	24LC00186	1402 Freedom Rd	Alarm sounding	Investigate - false alarm	3621 - Engine
9/18/2024	8:31	24LC00187	1402 Freedom Rd	Alarm sounding	Investigate - faulty alarm	3621 - Engine
9/21/2024	11:01	24LC00188	Hwy 41 & Freedom Rd	Accident	Accident cleanup	3621 - Engine
9/23/2024	11:34	24LC00189	940 W Elm Dr	Alarm pulled	Investigate	3621 - Engine
9/23/2024	11:51	24LC00190	940 W Elm Dr	Alarm sounding again	Issue with alarm reset	3621 - Engine
9/27/2024	13:48	24LC00191	309 Allegiance Ct	Alarm sounding - elevator	Cancelled - testing only	3621 - Engine
						3621 - Engine 3622 - Engine
9/27/2024	20:29	24LC00192	1419 Holland Rd	Alarm sounding	Leak in sprinkler, no fire	3641 - Aerial
9/28/2024	12:31	24LC00193	3628 Cherryvale Pl	Alarm sounding - child pulled	Investigate, no incident	3621 - Engine 3622 - Engine





# FOX VALLEY METRO POLICE DEPARTMENT

## PERSONNEL

Metro Anniversaries for October:

Police Clerk, Kaitlin Armbruster – 2 years of service.

Police Officer Tyler Marquardt – 4 years of service.

Kathryn Ecker is our newest patrol officer. She started her training with us on October 9<sup>th</sup>. She is from the Chilton area and has a farming and agricultural background. She recently completed the law enforcement academy in August. Ecker is filling the vacant position that was created when Kaylee Blader resigned in July.

## TRAINING

- Officer Steven Jacobson has completed Field Training and is assigned to solo patrol.
- Emergency Vehicle Operator's Course certification is taking place.
- Officers are participating in some refresher training with Outagamie County Health and Human Services staff regarding mental health crisis calls.

## BUDGET & FINANCE

A grant request has been submitted to the Cheesfest Board for the following:

- WRAP safety restraint system
- Ballistic Shield
- Speed / Message Trailer

A grant request has been submitted to the American Automobile Association (AAA) for the following:

- New traffic safety vests
- Light up road safety beacons

## OPERATIONS

### Special Recognition to Officer Phil Serres and Lieutenant Ed Slinde...

On Tuesday, 09/10/2024 at about 7:40PM these officers were engaged with a young female who was attempting self-harm by jumping off the Community Bridge and into the Fox River below.

Both officers worked as a team and engaged the person in dialogue based on their crisis intervention training.

The person was clinging to a light pole on the opposite side of the railing and was in imminent danger of falling / jumping.

During the encounter, both officers seized an opportunity to grab onto the person and safely and securely bring her back onto the bridge sidewalk. Officer Cole Delvoe also responded and assisted with taking this person into protective custody.

Their dedication, compassion and professionalism prevented what was sure to be a tragedy.

This is yet another outstanding example of our staff exemplifying our core values of *Compassion, Integrity, and Professionalism!*



Lt. Slinde



Officer Serres

### **Project Safe Childhood and Internet Crimes Against Children (ICAC) Operations...**

*Repeat Sex Offender Sentenced to 25 Years in Federal Prison for Attempted Sexual Exploitation of a Child*

*Tuesday, October 1, 2024*

*For Immediate Release*

*U.S. Attorney's Office, Eastern District of Wisconsin*

*...Senior United States District Judge William C. Griesbach sentenced David J. Fuchs (age: 41), formerly of Janesville, Wisconsin, to 25 years in federal prison for attempting to sexually exploit a child.*

*... Fuchs was also talking to undercover officers from the Madison Police Department, the Manitowoc County Sheriff's Office, and the **Fox Valley Metro Police Department**, who were posing online as underage girls.*



<https://www.justice.gov/usao-edwi/pr/repeat-sex-offender-sentenced-25-years-federal-prison-attempted-sexual-exploitation>

## ADMINISTRATION

Mr. Scott Schommer, Chairperson of the Metro Joint Police Commission, will be resigning from the commission. His last meeting will be this November. He has served for 28 years.

The Quad Communities Crimestoppers had their regular meeting on 9/26. I regularly attend these meetings along with our school liaison officers. In addition to providing cash rewards for certain tips, the QCCS also provide gift cards from local businesses to our school officers. The officers use these cards to reward students who exhibit exemplary behavior and reward students who provide our officers with tips.



Tip line: (920) 788-9090

## Clerical / Office Staff:

During the month of September, we were able to assist with 108 phone calls regarding info on scams/ordinances and assist in screening up 35 phone calls for dispatch. We completed 18 In Custody/Referrals and 307 Citations and Warnings. There was a total of 32 Parking Citations entered into the system and/or payment made.

The clerks completed multiple bartender license background investigation requests, crash reports, warrant returns, open records and evidence requests, inputting dispositions into our Records Management System (RMS), as well as reading reports. The Clerks have been keeping busy, on top of doing their daily tasks they are also helping with miscellaneous projects for our Investigators.

## SPECIAL EVENTS

On Friday, September 27th, Metro had the privilege of escorting the Little Chute High School Homecoming Parade.



## Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.







# FOX VALLEY METRO POLICE DEPARTMENT

## Month-to-Date CAD Call Detail

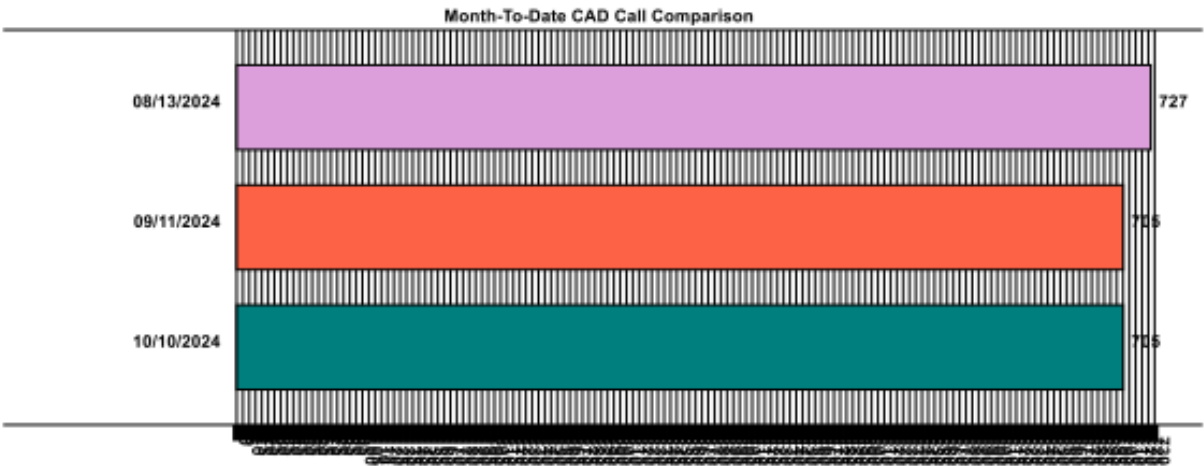
### Month-To-Date CAD Received Calls

Call Nature	09/12/2024	08/14/2024	1 mo %	07/16/2024	2 mo %
	to 10/10/2024:	to 09/11/2024:	change:	to 08/13/2024:	change:
911 Misdialed	36	56	-35.7%	46	-21.7%
Abandoned Vehicle	3	4	-25.0%	1	200.0%
Abdominal C-Charlie Response	0	0	N/A	1	-100.0%
Accident in a Parking Lot	4	3	33.3%	1	300.0%
Accident with Extrication	2	0	N/A	0	N/A
Accident with Injury	4	1	300.0%	1	300.0%
Accident with Scene Safety	2	2	0.0%	0	N/A
Accident with Spill Cleanup	0	2	-100.0%	1	-100.0%
Alcohol Violations	0	1	-100.0%	0	N/A
Allergies C-Charles Response	0	1	-100.0%	0	N/A
Animal Bite	1	4	-75.0%	3	-66.7%
Animal Call	21	14	50.0%	15	40.0%
Assist Citizen or Agency	53	49	8.2%	82	-35.4%
Back Problem A-Adam Response	2	0	N/A	2	0.0%
Bicycle Stop	1	2	-50.0%	1	0.0%
Bleeding B-Boy Response	2	1	100.0%	0	N/A
Bleeding C-Charles Response	1	0	N/A	0	N/A
Bleeding D-David Response	1	1	0.0%	0	N/A
Breathing Problem D-David	3	3	0.0%	1	200.0%
Burglary	0	0	N/A	1	-100.0%
Burns C-Charles Response	0	1	-100.0%	0	N/A
Business Check	5	1	400.0%	0	N/A
Carbon Monoxide Alarm	1	0	N/A	1	0.0%
Chest Complaint D-David	3	1	200.0%	1	200.0%
Choking A-Adam Response	0	0	N/A	1	-100.0%
Choking D-David Response	1	0	N/A	1	0.0%
Civil Matter Assist	2	0	N/A	0	N/A
Civil Process	14	11	27.3%	10	40.0%
Crime Prevention	34	25	36.0%	30	13.3%
Damage to Property	3	2	50.0%	2	50.0%
Diabetic Issue C-Charles	0	1	-100.0%	0	N/A

Diabetic Issue D-David	2	0	N/A	1	100.0%
Dispatch Information Only	0	0	N/A	1	-100.0%
Disturbance	14	13	7.7%	16	-12.5%
Domestic Disturbance	1	1	0.0%	2	-50.0%
Drug Complaint	5	7	-28.6%	3	66.7%
Dumpster Fire	0	0	N/A	1	-100.0%
Fainting A-Adam	0	1	-100.0%	0	N/A
Fainting C-Charles	0	0	N/A	1	-100.0%
Falls A-Adam Response	2	1	100.0%	2	0.0%
Falls B-Boy Response	2	2	0.0%	2	0.0%
Falls D-David Response	0	1	-100.0%	1	-100.0%
Fire Alarm Commercial	7	6	16.7%	3	133.3%
Fire Alarm Residential	1	0	N/A	0	N/A
Fire Service Callout	0	1	-100.0%	0	N/A
Fire Stuck Elevator Rescue	2	0	N/A	0	N/A
Fire Unauthorized Burning	1	1	0.0%	2	-50.0%
Fire Vehicle Small	0	0	N/A	2	-100.0%
Fireworks Complaint	0	0	N/A	2	-100.0%
Follow Up	18	29	-37.9%	26	-30.8%
Fraud Complaint	1	5	-80.0%	1	0.0%
Garbage or Rubbish Fire	0	1	-100.0%	0	N/A
Graffiti Complaint	0	1	-100.0%	1	-100.0%
Harassment	5	9	-44.4%	5	0.0%
Hazard in Roadway	9	16	-43.8%	9	0.0%
Heart Problem D-David	2	0	N/A	0	N/A
Industrial Incident B-Boy	0	0	N/A	1	-100.0%
Jail GPS Checks	12	5	140.0%	7	71.4%
Juvenile Complaint	10	18	-44.4%	9	11.1%
Law Alarms - Burglary Panic	9	10	-10.0%	2	350.0%
Law Enforcement Medical	1	0	N/A	0	N/A
Lost or Found Valuables	8	10	-20.0%	14	-42.9%
Medical Assistance No Injury	2	1	100.0%	5	-60.0%
Medical Pre-Alert	3	3	0.0%	5	-40.0%
Missing Person	1	1	0.0%	1	0.0%
Motorist Assist	20	34	-41.2%	26	-23.1%
Natural Gas or Propane Leak	0	1	-100.0%	4	-100.0%
Noise Complaint	2	2	0.0%	3	-33.3%
Ordinance Violation	13	12	8.3%	7	85.7%
Overdose B-Boy	0	1	-100.0%	1	-100.0%
Overdose C-Charles	1	1	0.0%	0	N/A
PNB E-Edward Response	0	0	N/A	1	-100.0%

Parking Enforcement	18	7	157.1%	17	5.9%
Reckless Driving Complaint	22	21	4.8%	15	46.7%
Restraining Order Tracking	1	2	-50.0%	0	N/A
Retail Theft	3	0	N/A	3	0.0%
Runaway Juvenile	1	1	0.0%	1	0.0%
Scam	1	2	-50.0%	1	0.0%
School Safety	24	7	242.9%	0	N/A
Seizure A-Adam Response	1	0	N/A	0	N/A
Seizure C-Charles Response	1	0	N/A	2	-50.0%
Sex Offense	1	1	0.0%	1	0.0%
Sick A-Adam	2	5	-60.0%	2	0.0%
Sick C-Charles	0	0	N/A	3	-100.0%
Sick D-David	0	0	N/A	1	-100.0%
Stroke C-Charles	3	2	50.0%	2	50.0%
Structure Fire Smoke or Flame	1	2	-50.0%	0	N/A
Suicide A-Adam	0	1	-100.0%	1	-100.0%
Suspicious Incident	13	16	-18.8%	8	62.5%
Suspicious Person	2	6	-66.7%	2	0.0%
Suspicious Vehicle	7	10	-30.0%	7	0.0%
Testing Only	0	0	N/A	2	-100.0%
Theft Complaint	4	3	33.3%	8	-50.0%
Theft of Automobile Complaint	0	1	-100.0%	0	N/A
Traffic Enforcement	28	21	33.3%	15	86.7%
Traffic Stop	140	137	2.2%	190	-26.3%
Transport	1	0	N/A	1	0.0%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	0	0	N/A	1	-100.0%
Traumatic Injuries B-Boy	1	0	N/A	0	N/A
Trespassing	1	0	N/A	3	-66.7%
Unconscious D-David	2	2	0.0%	1	100.0%
Unlocked or Standing Open Door	6	9	-33.3%	3	100.0%
Vehicle Accident	23	21	9.5%	15	53.3%
Vehicle Lockout	6	7	-14.3%	6	0.0%
Violation of Court Order	3	1	200.0%	2	50.0%
Wanted Person or Apprehension	4	3	33.3%	1	300.0%
Weapon Violation	2	0	N/A	0	N/A
Welfare Check	30	30	0.0%	43	-30.2%
Wire Down	0	6	-100.0%	1	-100.0%





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**Little Chute  
Public Library**

Gerard H. Van Hoof Memorial



## September Library Report

### HIGHLIGHTS

- Updated the emergency policy.
- Reviewed 2025 closure dates.
- Circulation continues to be up about 8% from the same period last year.
- Public computer use was up 68% in September 2024 compared to September 2023.
- Programming Statistics:
  - We offered 23 programs in August; total program participation was 227 people.
  - We have offered 184 programs through the month of August with an attendance of 4,801.
- Staff attended training led by Police Chief Meister that focused on de-escalation techniques and emergency actions.
- Megan met with the Black Creek Public Library Director.
- Megan attended the Tech Days Virtual Conference.

### UPCOMING GOALS

- Finalize periodicals order with new vendor for 2025.
- Carryout data collection for the Reference Question Survey Week.
- Review and edit performance review template.
- Continue to clean out and organize the main storage closet.
- Continue to work on cleaning up the Library of Things collection.
- Continue to clean up library records in the integrated library system.
- Schedule one-on-one meetings with part-time staff.

# Park, Rec, and Forestry & Facilities

## HIGHLIGHTS

- Start Doyle Park Restroom restoration.
- Prepare for Terrace/Park Tree Planting.
- Continue completing Splash Pad construction.
- Drained the Doyle Pool and began the winterization process.
- Continued facilities repairs and maintenance.
- Contract work for Security Camera installation at Village Hall.
- Removed plants in planters; prepare for downtown holiday lighting.
- Park staff field prep for youth soccer, youth flag football, and jets football.
- Jets Football teams had home games on 9/3 & 9/17, and away games on 9/10 & 9/24.
- Final prep for fall sports - youth soccer began 9/5, flag football began 9/7, archery classes began 9/13, and little stars dance team practices began 9/24.
- Held successful Market on Main Event 9/14 – estimated attendance of 2,500.
- Held annual Downtown Wine Walk event on 9/19 – total of 138 participants went to sixteen business sites to sample wine & cheese from 6:00pm to 9:00pm.
- Planned for jets football end of season banquet (*ticket order forms, facility setup & food*)
- Planned for family glow walk in October (*glow items, volunteers, equipment, etc.*)
- Hosted 9/26 Pints in the Park (Doyle) – estimated attendance 75.
- Completed Fire Dept. shed restoration.
- Installed fencing at Safety Center grounds.
- Held Special Parks Planning meeting for Heesakker Park Project.

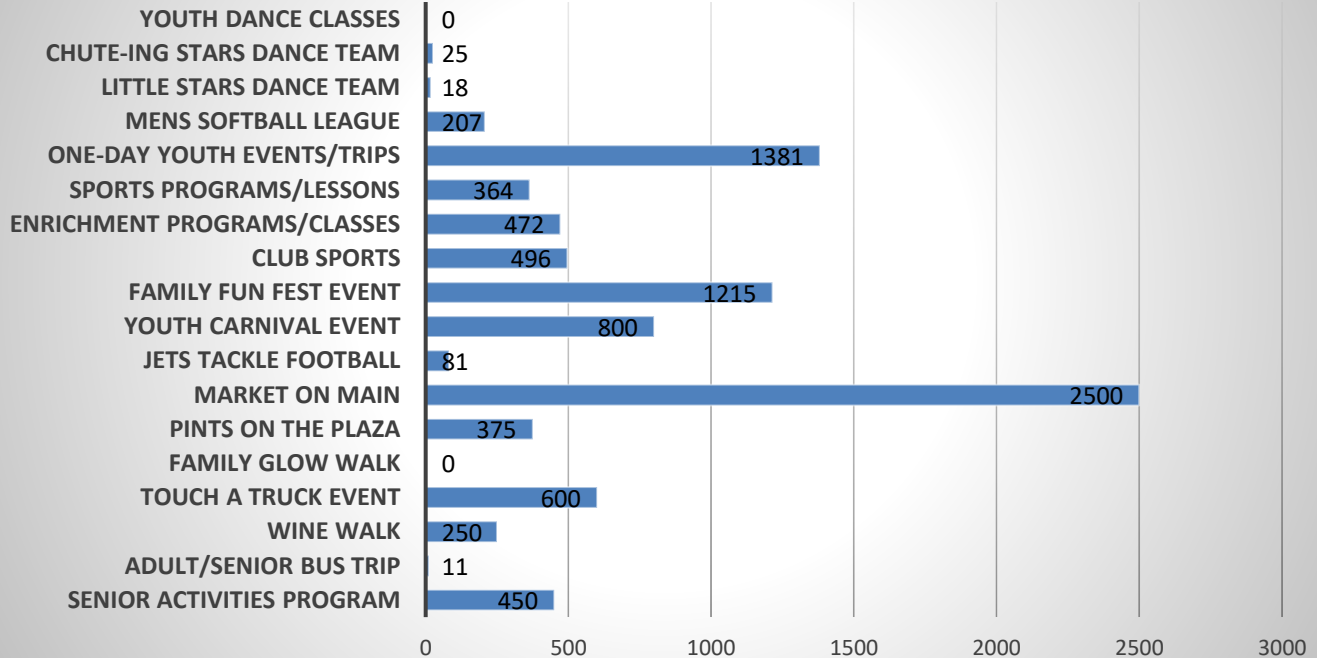


## TOP PRIORITIES FOR OCTOBER

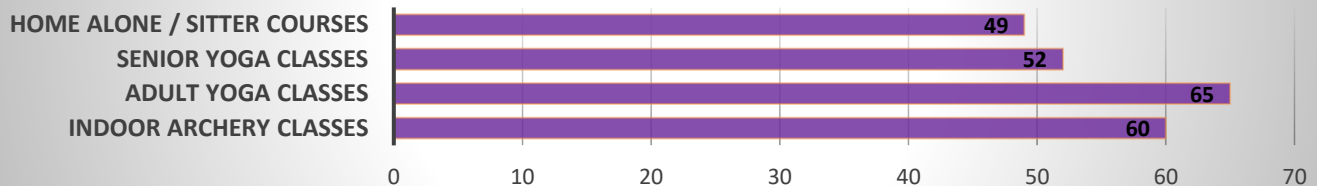
- Host Trishaw Rides through Heesakker woods and over Nelson Family Heritage Crossing boardwalk on 10/1 in partnership with “Cycling Without Age”.
- Jets Football teams to play home games on turf field 10/1 & 10/12, and away games 10/15.
- Final prep for family glow walk (*verify ordered items, volunteer stations, supplies needed from shed and basement, plan setup/check-in/cleanup*).
- Host Family Glow Walk event at Van Lieshout Park on 10/4.
- Continue final punchlist items for Splash Pad.
- Prepped planters to receive winter greens.
- Continued maintenance and upkeep efforts throughout parks system.
- Continue to update GIS Tree Inventory system.
- Install memorial bench at Ebben Trail.
- Prep for aeration and winterization of all facilities and fields.
- Terrace/Park Tree Planting from Terrace Tree Applications & for Tree City USA.
- Handout awards to participants in fall youth soccer and fall youth flag football.
- Final prep for jets football banquet and player awards handout 10/19.
- Hold equipment hand-in for jets football player gear 10/21.
- Present discussion item to board to not hold deer culling this year.
- Continue Ebben Trail Phase 4 design and development.



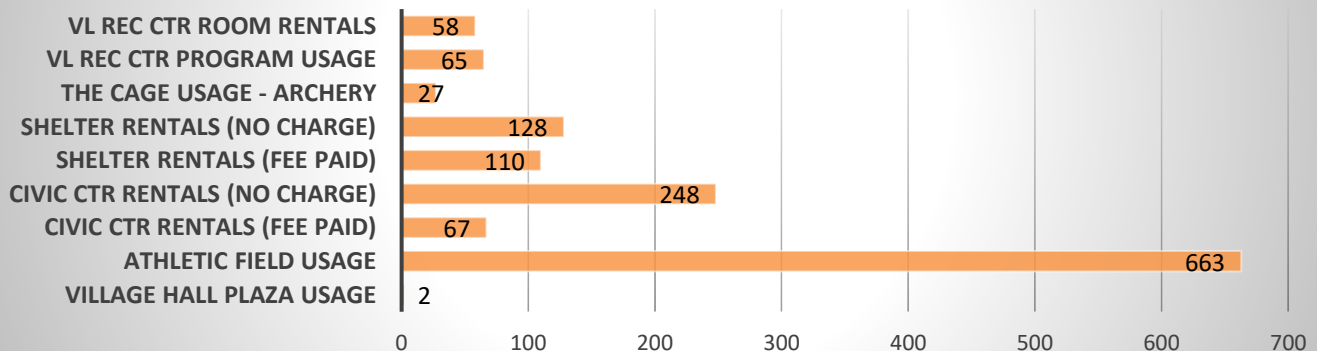
## 2024 Y-T-D PROGRAM PARTICIPATION



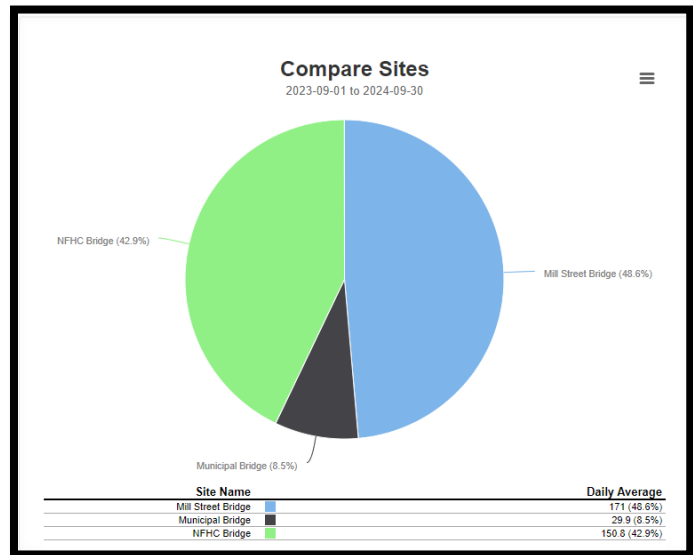
## 2024 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



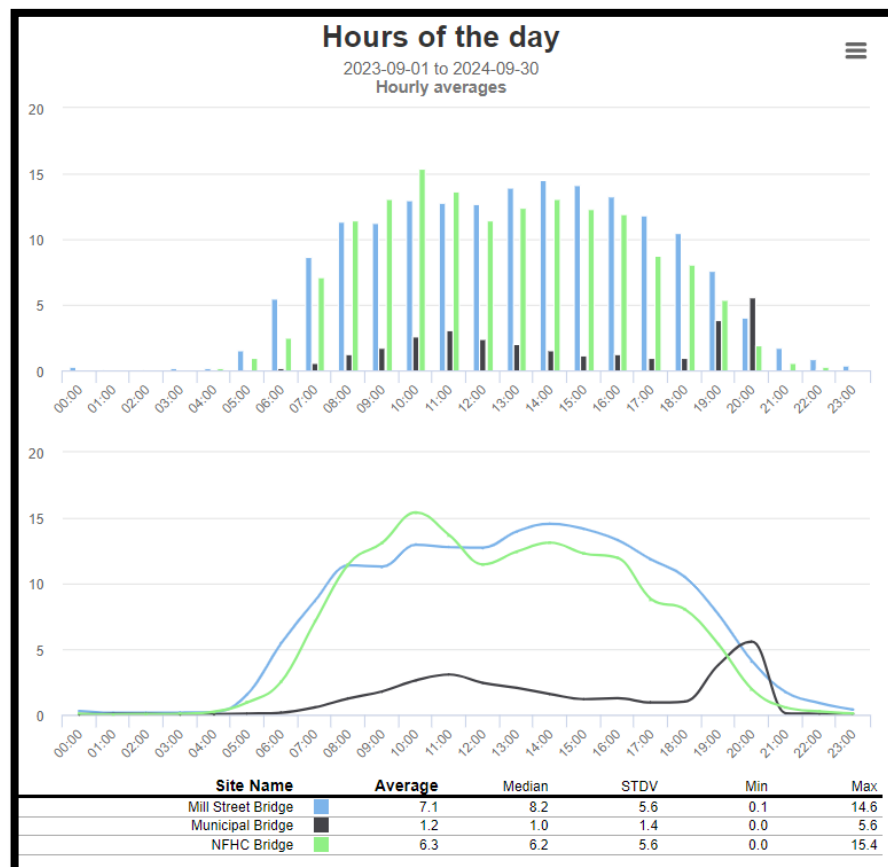
## 2024 Y-T-D SHELTER/FACILITY/FIELD USAGE



Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2024-09-01	352	118	300
2024-09-02	394	141	403
2024-09-03	235	52	213
2024-09-04	240	60	228
2024-09-05	135	32	130
2024-09-06	228	60	225
2024-09-07	344	137	279
2024-09-08	306	90	301
2024-09-09	209	45	220
2024-09-10	186	29	181
2024-09-11	218	41	
2024-09-12	197	33	
2024-09-13	169	27	
2024-09-14	206	17	
2024-09-15	178	24	
2024-09-16	149	23	
2024-09-17	154	32	
2024-09-18	220	35	
2024-09-19	119	15	
2024-09-20	150	15	
2024-09-21	141	41	
2024-09-22	156	5	
2024-09-23	236	68	
2024-09-24	217	47	
2024-09-25	234	70	
2024-09-26	225	39	
2024-09-27	217	30	
2024-09-28	256	78	
2024-09-29	350	74	
2024-09-30	235	38	
	6656	1516	2480



GRAND TOTALS		
Mill Street Bridge	Municipal Bridge	NFHC Bridge
207,915	198,705	176,328



# Department of Public Works

## Monthly Report – September

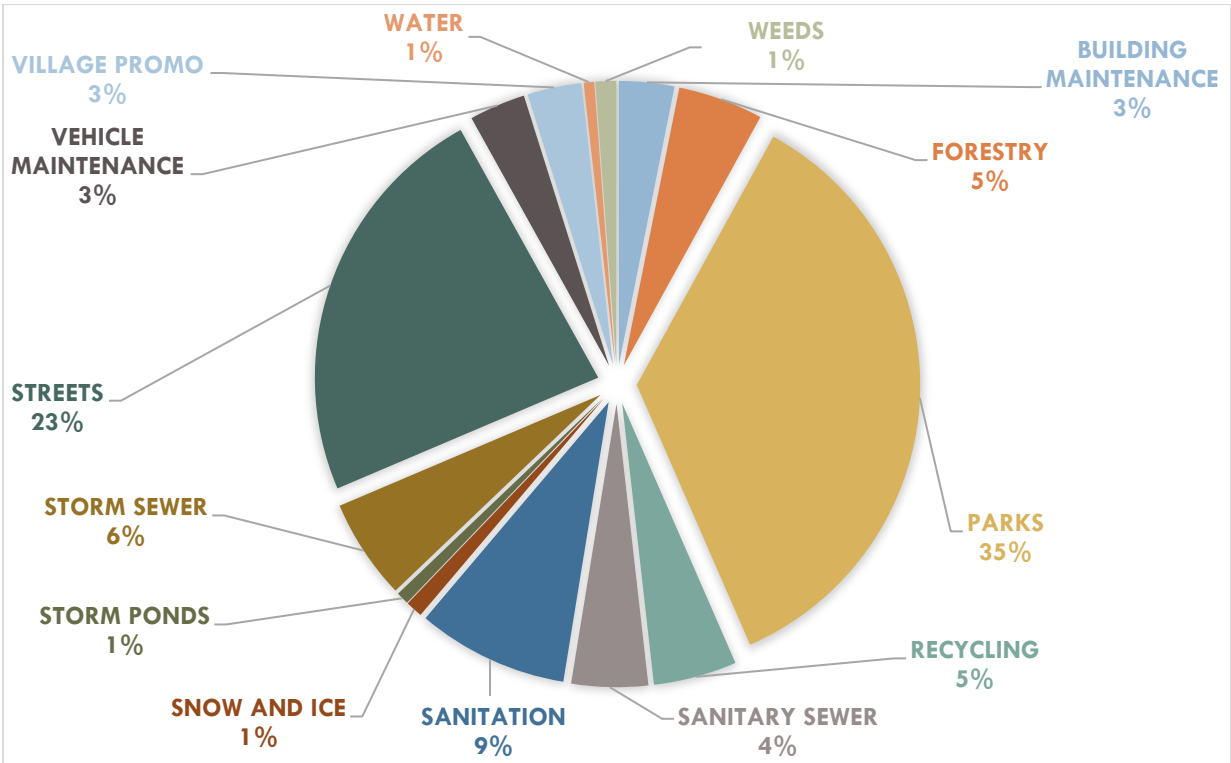
### Highlights

- Employees maintained and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Prepared equipment for leaf collection.
- Cleaned trash racks, checked outfalls, and mowed perimeter around storm ponds.
- Jetted 6,722 feet of main line in the sanitary sewer collection system.
- Repaired storm sewer inlets.
- Cracked sealed Sue St., Tina St, Lyle St, Williamsen Ct. and Fairview Ct.
- Removed and repaired ten sidewalk slabs due to terrace tree root damage.
- Mulched downtown landscape bed.
- Chipper was out daily for almost two weeks due to recent high winds.
- Completed railroad grade crossing signage and pavement markings.
- Videoed storm water mains in the Appletree Lane and Orchard Lane neighborhood.

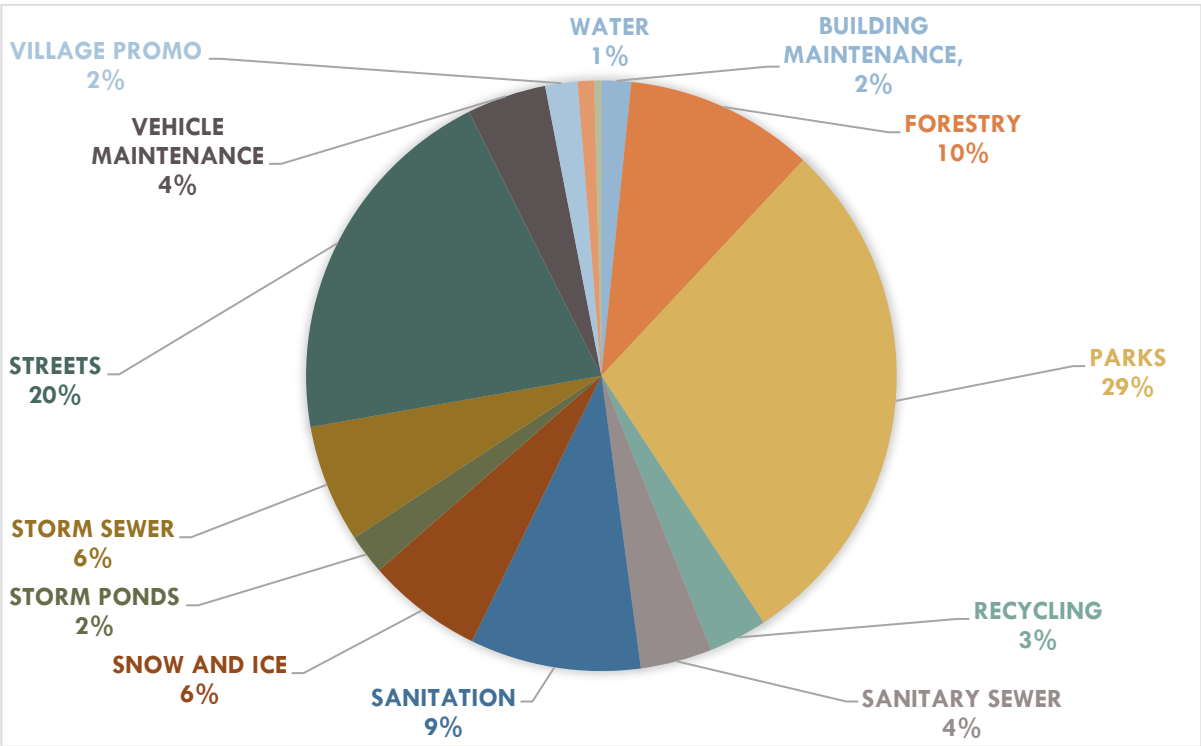
### Top Priorities for October

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Start the fall leaf collection program. The goal of this program is complete collection of the Village once weekly. Leaves must be placed on the terrace for collection and have no brush mixed in.
- Finalize the 2025 budget.

September 2024 Department of Public Works & Parks Department Hours Worked  
(Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked  
(Includes Full & Part-time Hours)



## **ENGINEERING NOTES: 2024 Utility Projects – September**

### **West Evergreen Drive - Utility Project**

Don Hietpas & Sons completed the utility construction contract in June.

### **West Evergreen Drive - Paving Project**

Vinton Construction completed the concrete street pavement, driveways, and multi-use trail. Northeast Asphalt completed the asphalt intersection tie-in's, driveways, and the road patch on Fullview Drive. Crews worked on finish grading in preparation for seeding operations.

## **Top Priorities for October 2024**

### **West Evergreen Drive - Paving Project**

Vinton Construction has completed the concrete pavement which includes the concrete multi-use trail and driveway aprons. Northeast Asphalt completed the asphalt intersection tie-in's, driveways, and the road patch on Fullview Drive. Crews completed the finish grading and topsoil placement, the seeding and hydro-mulch application is scheduled to be completed during the first week of October.

### **Founders Estates Subdivision**

Multiple residential duplex sites have broken ground, excavation for foundations and building construction is underway. Inspections have begun related to the permitting for concrete driveways, aprons, and the public sidewalks. Staff is working with each contractor/property owner to verify concrete sidewalk, and aprons are installed per the approved subdivision plans. Work to repair the asphalt pavement in Vandebroek Road is scheduled for the first week in October.

### **Railroad Quiet Zone:**

Staff have been working with the Federal Railroad Administration (FRA) to coordinate the implementation of the Village of Little Chute Railroad Quiet Zone. The Notice of Intent (NOI) to establish the 24-Hour Railroad Quiet Zone for Village crossings has been submitted. The NOI is required by the Federal Railroad Administration (FRA) as part of the process and gives notice to all effected parties/RR authorities including the FRA, CN, WisDOT, Outagamie County, Hartwig Family, and the Office of the Commissioner of Railroads. As part of this notice, the Village has developed a packet of information further describing the proposed Quiet Zone and additional information as required, recipients have reviewed the current conditions and supplementary information, and comments have been received. Staff continue working with regulating authorities and are nearing authorization to establish and implement a railroad quiet zone for the Village of Little Chute.



**Miscellaneous:**

Engineering Staff continues work on the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandebroek Road. Work to create record documents, update GIS records, as well as construction administration and management.

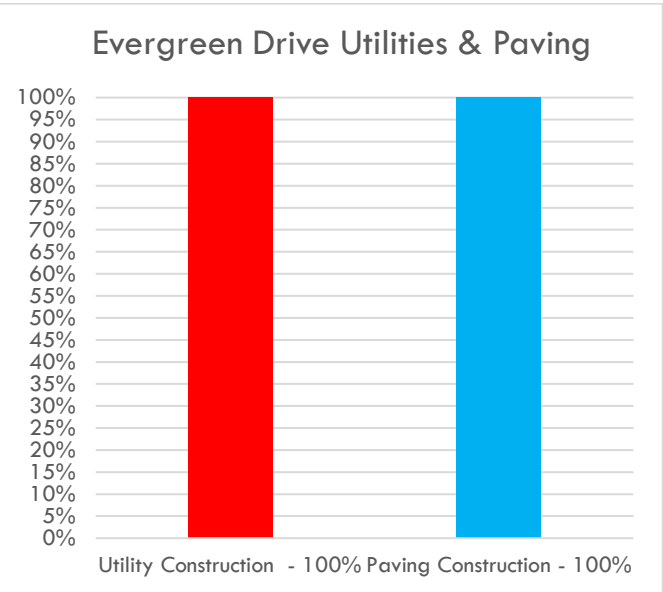
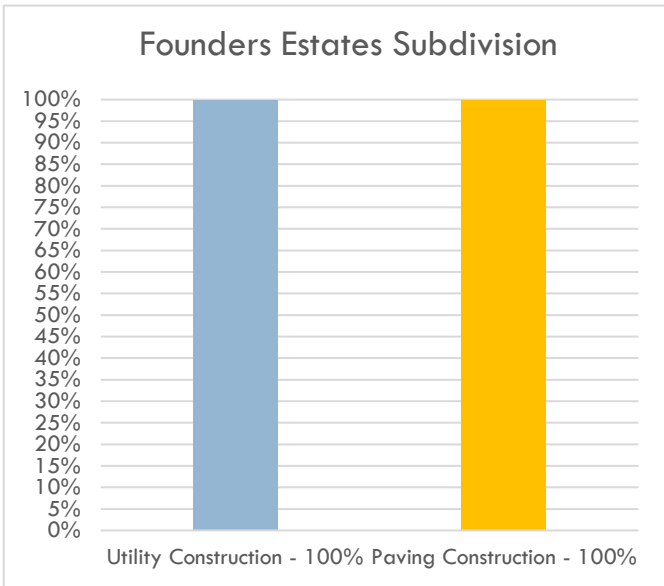
Construction of the Ebben Trail Bridges No. 1 & 2 is complete. Staff have worked with Milbach Construction to administer final quantities and pay application to complete project closeout. A final punch-list was created to address any remaining items, Milbach has completed any remaining tasks, and the Village has requested their final pay application to close-out this project.

Engineering continues reviewing, issuing, and inspecting all right of way permits for the Village. Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff are also working with Bug Tussel on permitting their proposed fiber project which will impact the Village on Rosehill Road and Holland Road.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff continue to focus on assisting the Parks Department with upcoming construction projects, including the Van Lieshout Park Splashpad, the next phase of Ebben Trail, and future parking lots and structures currently in the planning stages. Staff are utilized throughout the design, construction inspection, and contract administration of these projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY “41” Corridor construction projects.

The Engineering Division is also working with Community Development and Developers to review planned commercial development sites as well as future design and planning efforts for current and future residential subdivision developments.



## Disbursement List - October 16, 2024

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Payroll & Payroll Liabilities - October 10, 2024	<b>\$251,092.45</b>
Prepaid Invoices - September 27, 2024	<b>\$42,062.68</b>
Prepaid Invoices - October 4, 2024	<b>\$24,969.65</b>

Library Board - October 15, 2024	
Utility Commission - October 15, 2024	<b>\$11,351.48</b>
	<b>\$316,460.50</b>

### **CURRENT ITEMS**

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Bills List - October 16, 2024	<b>\$124,902.97</b>
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$770,839.73</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved: October 16, 2024

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
286223	UPS	25.19	09/24	101-52200-205
286227	VELCRO & BLK NAILON	22.74	09/24	101-52200-225
286271	MLKBONES, FASTENERS, LITTR	19.18	09/24	207-52120-218
286325	SWIVEL DUSTER	12.99	09/24	101-55200-222
286325	WRENCHES	30.98	09/24	101-55200-221
286325	LOOPED MOPHEAD	13.99	09/24	208-52900-222
286337	HEESSAKER FLAG BOLTS	29.98	10/24	101-55200-242
286342	GLOW WALK SPRAY PAINT	19.18	10/24	101-55300-218
286353	GLOW WALK LIGHT CHAINS	12.51	10/24	101-55300-218
286358	BATTERIES	18.99	10/24	101-52200-218
286369	TRUFUEL	7.99	10/24	101-52200-218
286379	PROPANE	17.16	10/24	101-53300-218
286385	BATTERIES	37.98	10/24	101-55300-218
Total ACE HARDWARE LITTLE CHUTE:		268.86		
AIRGAS USA LLC				
9153900386	OXYGEN	84.64	09/24	207-52120-213
Total AIRGAS USA LLC:		84.64		
ALERT-ALL CORPORATION				
224090888	SAFETY KITS	2,927.00	09/24	101-52200-225
Total ALERT-ALL CORPORATION:		2,927.00		
AMPLITEL TECHNOLOGIES				
24167	NEW UPS	1,982.95	09/24	404-57190-221
24209	MANAGED SERVICES PACKAGE - OCTOBER	4,725.00	10/24	207-52120-204
24251	MONTHLY BILLING	5,850.00	10/24	404-57190-204
24251	TEMPORARY USERS	116.67	10/24	404-57190-204
Total AMPLITEL TECHNOLOGIES:		12,674.62		
APPLETON TROPHY & ENGRAVING				
48230	TROPHY ENGRAVED	55.00	10/24	101-52200-219
Total APPLETON TROPHY & ENGRAVING:		55.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
420456	PRE-EMPLOYMENT PHYSICAL, DRUG SCREEN &	215.00	09/24	207-52120-225
420475	PRE-EMPLOYMENT PHYSICAL, DRUG SCREEN &	215.00	09/24	101-52350-204
420596	PRE-EMPLOYMENT PHYSICAL	158.00	09/24	101-51420-204
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		588.00		
ASSOCIATED APPRAISAL CONSULTANTS				
176613	ASSESSMENT SERVICES	93.59	10/24	101-51530-208
176613	PROFESSIONAL SERVICES	2,041.67	10/24	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		2,135.26		

Invoice	Description	Total Cost	Period	GL Account
<b>AT&amp;T LONG DISTANCE</b>				
8456268570924	AUG/SEPT CHARGES	1.04	09/24	101-51650-203
8456268570924	AUG/SEPT CHARGES	1.43	09/24	206-55110-203
8456268570924	AUG/SEPT CHARGES	8.06	09/24	207-52120-203
8456268570924	AUG/SEPT CHARGES	2.23	09/24	620-53924-203
Total AT&T LONG DISTANCE:		12.76		
<b>BATTERIES PLUS LLC</b>				
P76233259	BATTERIES - MSB	26.88	09/24	101-53310-218
Total BATTERIES PLUS LLC:		26.88		
<b>BEST STUMP GRINDING LLC</b>				
13456	STUMP GRINDING & CLEAN UP	425.00	10/24	101-55440-204
Total BEST STUMP GRINDING LLC:		425.00		
<b>BOYTE, EVELYN</b>				
54525	REFUND - FIELD RENTAL SECURITY DEPOSIT	50.00	09/24	101-34411
Total BOYTE, EVELYN:		50.00		
<b>BROOKS TRACTOR INC.</b>				
D26169	#81 REAR ENGINE FAN PARTS	300.55	09/24	101-53330-225
Total BROOKS TRACTOR INC.:		300.55		
<b>CHARTER COMMUNICATIONS</b>				
152871801100124	OCT/NOV SERVICES	262.32	10/24	101-51650-203
Total CHARTER COMMUNICATIONS:		262.32		
<b>CINTAS</b>				
4206589194	UNIFORM PREP	12.36	09/24	101-53330-213
4206589194	MATS & TOWELS	32.24	09/24	101-53330-218
4207364477	UNIFORM PREP	12.36	10/24	101-53330-213
4207364477	MATS & TOWELS	32.24	10/24	101-53330-218
Total CINTAS:		89.20		
<b>CITY OF APPLETON</b>				
15331	WEIGHTS & MEASURES - OCTOBER	651.75	10/24	101-52050-204
15450	TRANSIT/LINK SERVICE - OCTOBER	9,010.00	10/24	101-51780-233
Total CITY OF APPLETON:		9,661.75		
<b>DIETZLER, MATT</b>				
EXRPT091424	MUNICIPAL COURT CLERK TRAINING	223.48	10/24	101-51680-201
Total DIETZLER, MATT:		223.48		
<b>DISTRICT 2 INC.</b>				
4148	REPAIR - 2018 PEIRCE IMPEL-ASCENDANT	1,983.78	09/24	101-52200-205
Total DISTRICT 2 INC.:		1,983.78		

Invoice	Description	Total Cost	Period	GL Account
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC</b>				
176308	STREET / CURB PATCHING	87.97	09/24	101-53300-216
177626	STREET / CURB PATCHING	875.88	10/24	101-53300-216
Total FARRELL EQUIPMENT & SUPPLY CO INC:		963.85		
<b>FINGER PUBLISHING INC</b>				
BE240763	OPEN HOUSE	117.60	10/24	101-52200-225
BE241126	LIQUOR LICENSE	24.01	09/24	101-51440-227
Total FINGER PUBLISHING INC:		141.61		
<b>FOX VALLEY FIRE CHIEFS ASSOC</b>				
2022-2	2024 ASSOCIATION DUES - NECHODOM, BROCKM	30.00	10/24	101-52200-208
Total FOX VALLEY FIRE CHIEFS ASSOC:		30.00		
<b>FOX VALLEY HUMANE ASSOCIATION</b>				
5977	ANIMALS HANDLED FEES - JULY	552.00	10/24	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		552.00		
<b>G&amp;S CLEANING SERVICES LLC</b>				
100324	CLEAN & SANITIZE	140.00	10/24	208-52900-204
Total G&S CLEANING SERVICES LLC:		140.00		
<b>GARROW OIL</b>				
422894	FUEL	579.30	10/24	101-55200-247
422894	FUEL	3.27	10/24	101-55440-247
422894	FUEL	.82	10/24	610-53612-247
422894	FUEL	.41	10/24	620-53644-247
422894	FUEL	106.49	10/24	101-53330-217
Total GARROW OIL:		690.29		
<b>GREEN BOYZ INC</b>				
161054	FERTILIZER AND WEED CONTROL	85.00	10/24	207-52120-243
167870	FERTILIZER AND CRABGRASS PREVENTER	42.50	09/24	207-52120-243
167870	FERTILIZER AND CRABGRASS PREVENTER	42.50	09/24	101-52250-243
Total GREEN BOYZ INC:		170.00		
<b>GRIESBACH READY-MIX LLC</b>				
8383	CONCRETE-1011 ROLLING MEADOWS	756.67	09/24	101-53300-216
8383	CONCRETE-1011 ROLLING MEADOWS	39.83	09/24	630-53442-251
Total GRIESBACH READY-MIX LLC:		796.50		
<b>HORST DISTRIBUTING INC</b>				
110515	#206 SPRING	63.84	09/24	101-53330-225
Total HORST DISTRIBUTING INC:		63.84		
<b>HYLAND, RIAN</b>				
54569	REFUND SECURITY DEPOSIT	300.00	09/24	206-21235

Invoice	Description	Total Cost	Period	GL Account
Total HYLAND, RIAN:		300.00		
ICON MARKETING INC				
54361	23 - HOODED WORK JACKETS	1,831.76	10/24	101-52200-212
54362	24 - HOODED WORK JACKETS	1,830.88	10/24	101-52200-219
Total ICON MARKETING INC:		3,662.64		
JOE'S POWER CENTER				
177229	CONCRETE SAW BLADE	277.99	10/24	101-52200-205
Total JOE'S POWER CENTER:		277.99		
JP GRAPHICS INC				
1073678011	NEW HOME INSPECTION STICKERS	297.00	09/24	101-52050-218
1073680011	NEW INSPECTION STICKERS	276.00	09/24	101-52050-218
1074175011	ELECTION ENVELOPES	500.00	10/24	101-51440-207
1074175011	ELECTION ENVELOPES	779.00	10/24	101-51440-227
1074182011	FIRE PREVENTION CONTRACT	347.00	10/24	101-52200-207
Total JP GRAPHICS INC:		2,199.00		
JX ENTERPRISES INC				
14325473P	#29 DEF SENSOR & CAP	370.39	09/24	101-53330-225
14326394P	#6 LEAF SPRING & BOLTS	517.98	10/24	101-53330-225
14326401P	#43 TRUBO ACTUATOR	1,585.82	10/24	101-53330-225
14326402P	#29 DEF CONTROL	577.55	10/24	101-53330-225
Total JX ENTERPRISES INC:		3,051.74		
KERRY'S VROOM SERVICE INC				
10413	OIL CHANGE #95	55.93	10/24	207-52120-247
10414	OIL CHANGE #182	55.93	10/24	207-52120-247
Total KERRY'S VROOM SERVICE INC:		111.86		
KLINK EQUIPMENT				
927704	SERVICE FORK LIFT	374.77	09/24	101-53330-218
Total KLINK EQUIPMENT:		374.77		
KLINK HYDRAULICS LLC				
41034	#43 HOSE	25.98	10/24	101-53330-225
Total KLINK HYDRAULICS LLC:		25.98		
KOBUSSEN BUSES LTD				
82097	9/24 JETS BUS TO KIMBERLY	242.70	10/24	101-55460-204
Total KOBUSSEN BUSES LTD:		242.70		
LAPPEN SECURITY PRODUCTS INC				
LSPQ51524	PVC ULTRA CARD 30 ML	30.00	10/24	101-51650-206
Total LAPPEN SECURITY PRODUCTS INC:		30.00		

Invoice	Description	Total Cost	Period	GL Account
LAZER UTILITY LOCATING LLC				
1836	ELECTRIC LOCATES	11.00	09/24	101-53300-209
1836	SANITARY LOCATES	198.00	09/24	610-53612-209
1836	STORM LOCATES	473.00	09/24	630-53442-209
1836	WATER LOCATES	930.00	09/24	620-53644-209
Total LAZER UTILITY LOCATING LLC:		1,612.00		
LEAGUE OF WI MUNICIPALITIES				
87540	CONFERENCE FEE-TRUSTEE VAN LANKVELT	300.00	10/24	101-51110-201
87541	CONFERENCE FEE-TRUSTEE VAN DEURZEN	300.00	10/24	101-51110-201
87542	CONFERENCE REGISTRATION - BERNHOFT	300.00	10/24	101-51400-201
87543	CONFERENCE FEE-TRUSTEE PETERSON	300.00	10/24	101-51110-201
Total LEAGUE OF WI MUNICIPALITIES:		1,200.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1100022200	MONTHLY SUBSCRIPTION	200.00	10/24	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		200.00		
LITTLE CHUTE AREA SCHOOL DIST				
3RD QTR 2024	3RD QTR MOBILE HOME FEES	4,952.69	09/24	101-31140
Total LITTLE CHUTE AREA SCHOOL DIST:		4,952.69		
MARCO INC				
37552179	COPIER @ MSB BUILDING	90.61	09/24	101-53310-207
37552179	1ST FLOOR COPIER @ VH	566.44	09/24	101-51650-207
37552179	2ND FLOOR COPIER @ VH	466.43	09/24	101-51650-207
37552179	3RD FLOOR COPIER @ VH	142.71	09/24	101-51650-207
Total MARCO INC:		1,266.19		
MATTHEWS TIRE				
314972	FLAT TIRE REPAIR - #181	44.95	09/24	207-52120-247
315062	REPAIR FLAT	45.76	10/24	207-52120-247
315332	TIRES	200.00	10/24	207-52120-247
Total MATTHEWS TIRE:		290.71		
MCC INC				
358376	ASPHALT	245.76	10/24	630-53442-251
358376	ASPHALT	81.92	10/24	101-53300-216
Total MCC INC:		327.68		
MENARDS - APPLETON EAST				
64255	TREE WIRE FENCING	759.96	10/24	101-55440-215
Total MENARDS - APPLETON EAST:		759.96		
MENASHA CITY POLICE DEPT				
002926671	WARRENT REIMBURSEMENT - KRISTIN SCHUPP	211.80	09/24	207-21495
Total MENASHA CITY POLICE DEPT:		211.80		

Invoice	Description	Total Cost	Period	GL Account
MGD INDUSTRIAL CORP				
230339	#43 MIS PARTS	19.31	10/24	101-53330-225
230339	#81 MISC PARTS	14.52	10/24	101-53330-225
230339	BRAKE CLEAN	117.36	10/24	101-53330-218
Total MGD INDUSTRIAL CORP:		151.19		
NASSCO INC				
6475364	45 GAL LINER, TOWEL, BATH TISSUE	626.33	10/24	206-55110-244
6475364	45 GAL LINER, TOWEL, BATH TISSUE	432.62	10/24	101-51650-244
6475364	45 GAL LINER, TOWEL, BATH TISSUE	205.71	10/24	207-52120-244
6475364	45 GAL LINER, TOWEL, BATH TISSUE	68.52	10/24	101-52250-244
Total NASSCO INC:		1,333.18		
NEENAH POLICE DEPT				
M24010070	WARRANT- BEHLING, BLAINE	150.00	10/24	207-21495
Total NEENAH POLICE DEPT:		150.00		
NOW YOGA AND WELLNESS LLC				
100824	YOGA CLASSES -9/30/24	50.00	10/24	208-52900-204
92424	YOGA CLASSES -9/9, 9/16,/23	150.00	09/24	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		200.00		
O'REILLY AUTOMOTIVE INC				
2043-467487	#43 BULB	6.55	09/24	101-53330-225
2043-467595	#19 BATTERY	272.90	09/24	101-53330-225
2043-467624	WIPER BLADES, #52 BRAKE ROTORS	173.13	09/24	101-53330-225
2043-467649	#52 BRAKE ROTORS	179.00	09/24	101-53330-225
2043-467668	#55 BRAKE ROTORS RETURNED	110.00-	09/24	101-53330-225
2043-467829	#3631 BRAKE SHOES	50.60	09/24	101-53330-225
2043-467862	#3631 BRAKE SHOES RETURNED	50.60-	09/24	101-53330-225
2043-467961	# 27 OIL FILTER	10.79	09/24	101-53330-218
2043-467961	OIL FILTER	10.79	09/24	101-53330-225
2043-468936	#202 WIPER FLUID	3.29	10/24	101-53330-225
2043-468936	STOCK WIPER FLUID	9.87	10/24	101-53330-218
2043-469310	MINI BULB	6.56	10/24	101-52200-218
2043-469531	#43 COOLANT FILTER	10.19	10/24	101-53330-225
2043-469531	STOCK COOLANT FILTER	10.19	10/24	101-53330-218
2043-469593	#43 & #38 AIR FILTER	69.17	10/24	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		652.43		
OUTAGAMIE COUNTY TREASURER				
1021190	FUEL BILL - SEPT	13.44	10/24	630-53441-247
1021190	FUEL BILL - SEPT	262.87	10/24	630-53442-247
1021190	FUEL BILL - SEPT	2,454.34	10/24	201-53620-247
1021190	FUEL BILL - SEPT	258.95	10/24	101-55200-247
1021190	FUEL BILL - SEPT	1,049.83	10/24	101-55440-247
1021190	FUEL BILL - SEPT	97.16	10/24	101-55300-247
1021190	FUEL BILL - SEPT	319.92	10/24	101-52200-247
1021190	FUEL BILL - SEPT	241.99	10/24	610-53612-247
1021190	FUEL BILL - SEPT	301.77	10/24	620-53644-247
1021190	FUEL BILL - SEPT	903.88	10/24	101-53330-217
35235	TIRES	991.47	10/24	201-53620-204



Invoice	Description	Total Cost	Period	GL Account
35235	PINE STREE BAR DEMO	96.32	10/24	418-50232-204
35235	REFUSE - SEPT	16,054.74	10/24	201-53620-204
35235	STREET SWEEPINGS	964.60	10/24	630-53442-204
SEPTEMBER 2024	COURT FINES - SEPTEMBER	735.60	09/24	101-35101
Total OUTAGAMIE COUNTY TREASURER:		24,746.88		
PARKITECTURE + PLANNING LLC				
14	DESIGN & ENGINEERING - SPLASH PAD	905.00	10/24	420-57620-274
Total PARKITECTURE + PLANNING LLC:		905.00		
PEPSI-COLA				
95863706	BEVERAGES	358.75	10/24	101-52200-211
Total PEPSI-COLA:		358.75		
PTM DOCUMENT SYSTEMS				
89935	W2s/1099s/ENVELOPES	124.66	10/24	101-51420-207
Total PTM DOCUMENT SYSTEMS:		124.66		
PUBLIC SERVICE COMMISSION OF WISCONSIN				
RA25-I-03140	2024-2025 ADVANCE ASSESSMENT	2,976.36	09/24	620-53600-408
RA25-I-03140	2023-2024 ADVANCE ASSESSMENT REMAINDER	320.19	09/24	620-53600-408
Total PUBLIC SERVICE COMMISSION OF WISCONSIN:		3,296.55		
R.N.O.W. INC				
2024-72245	#6 ARM ASSEMBLY PARTS	1,123.79	10/24	101-53330-225
2024-72289	#81 FAN SPACER & BOLTS	275.32	10/24	101-53330-225
Total R.N.O.W. INC:		1,399.11		
REMIKER-DEWALL, LISA				
EXRPT092824	WGFOA CONFERENCE	289.86	10/24	101-51420-201
Total REMIKER-DEWALL, LISA:		289.86		
RENT-A-FLASH OF WISCONSIN INC				
92631	RAIL ROAD CROSSING - FRENCH ROAD	299.86	10/24	101-53300-218
Total RENT-A-FLASH OF WISCONSIN INC:		299.86		
RIVERSIDE BY REYNEBEAU FLORAL				
192606/1	FLORAL ARRANGEMENT- MARY KEMPEN	58.50	09/24	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL:		58.50		
ROBERT E. LEE & ASSOCIATES				
87149	2024 GIS SERVICES	5,024.25	10/24	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		5,024.25		
SCHULTZ, TAYLOR				
2100	BOUNCE HOUSE -MARKET ON MAIN	150.00	09/24	209-56900-204

Invoice	Description	Total Cost	Period	GL Account
Total SCHULTZ, TAYLOR:		150.00		
SECURITY FENCE & SUPPLY CO				
2024-47088	CHAIN LINK FENCE	600.00	09/24	207-52120-242
2024-47088	CHAIN LINK FENCE	359.00	09/24	101-52250-242
Total SECURITY FENCE & SUPPLY CO:		959.00		
SHERWIN INDUSTRIES INC				
SS104405	EAR PLUGS	8.10	10/24	101-53300-213
SS104405	EAR PLUGS	8.10	10/24	101-53310-213
SS104405	EAR PLUGS	8.10	10/24	101-53330-213
SS104405	EAR PLUGS	8.10	10/24	101-53460-218
SS104405	EAR PLUGS	8.10	10/24	201-53620-218
SS104405	EAR PLUGS	8.10	10/24	101-53350-213
SS104405	EAR PLUGS	8.11	10/24	101-55200-213
SS104405	EAR PLUGS	8.11	10/24	101-55440-218
SS104405	EAR PLUGS	8.11	10/24	610-53612-213
SS104405	EAR PLUGS	8.11	10/24	620-53644-218
SS104405	EAR PLUGS	8.11	10/24	630-53441-218
SS104405	EAR PLUGS	8.11	10/24	630-53442-213
Total SHERWIN INDUSTRIES INC:		97.26		
SPLENDID CLEANING SERVICE LLC				
14537	MONTHLY CLEANING-METRO	950.00	10/24	207-52120-243
14537	MONTHLY CLEANING-LCFD	239.00	10/24	101-52250-243
14539	MONTHLY CLEANING-MSB BUILDING	595.00	10/24	101-53310-243
14540	MONTHLY CLEANING-VILLAGE HALL	1,850.00	10/24	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		3,634.00		
STAPLES ADVANTAGE				
6013841172	COFFEE	75.59	10/24	207-52120-218
6013841173	STORAGE BOXES	19.58	10/24	207-52120-218
Total STAPLES ADVANTAGE:		95.17		
STATE OF WI COURT FINES & SEPTEMBER 2024 COURT FINES - SEPTEMBER				
		2,029.42	09/24	101-35101
Total STATE OF WI COURT FINES &:		2,029.42		
STONERIDGE LITTLE CHUTE LLC				
21032421644	FOOD	34.95	09/24	101-52200-211
21049801541	FOOD	83.57	10/24	101-52200-211
22061261713	FOOD	184.36	09/24	101-52200-211
22067051620	FOOD & BEVERAGES	301.66	10/24	101-52200-211
24010471747	FOOD	245.63	10/24	101-52200-211
24082601318	FOOD	403.46	09/24	101-52200-211
24082901457	FOOD	45.67	09/24	101-52200-211
24093141145	FOOD	73.04	09/24	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		1,372.34		

Invoice	Description	Total Cost	Period	GL Account
SWINKLES TRUCKING & EXCAVATING CORP				
63126	SCREENINGS FOR PARKS	84.50	10/24	101-55200-242
Total SWINKLES TRUCKING & EXCAVATING CORP:		84.50		
TAPCO				
I788070	TRAFFIC SIGNAL PREVENTIVE MAINTENANCE	1,500.00	09/24	101-53300-204
Total TAPCO:		1,500.00		
TEAM SPORTING GOODS				
AAG031722AC06	HELMET JAW PADS	355.56	10/24	101-55460-225
Total TEAM SPORTING GOODS:		355.56		
THEDACARE LABORATORIES				
121005550924	BLOOD DRAWS - SEPTEMBER	297.50	10/24	207-52120-204
Total THEDACARE LABORATORIES:		297.50		
T-MOBILE				
9950559580924	PHONE & MOBILE INTERNET	1,320.21	10/24	207-52120-203
Total T-MOBILE:		1,320.21		
TRIUMPH TIRES				
466979	TIRES #89 & #81	190.00	10/24	101-53330-218
467079	#23 TIRE TUBES	32.00	10/24	101-53330-225
467079	STOCK TIRE TUBES	16.00	10/24	101-53330-218
467159	#28 2 TIRES	241.56	09/24	101-53330-225
467182	#85 - 2 TIRES	246.48	10/24	101-53330-225
Total TRIUMPH TIRES:		346.04		
TRUCK COUNTRY OF WISC				
X202813044:01	#6 LUG NUTS	20.76	10/24	101-53330-225
Total TRUCK COUNTRY OF WISC:		20.76		
U.S. BANK				
49101024	AMAZON - COPY PAPER	42.17	10/24	101-51650-206
49101024	AMAZON - LEGAL EXHIBIT LABELS	6.82	10/24	101-51680-206
49101024	AMAZON - DISINFECTANT SPRAY	26.95	10/24	101-51650-206
49101024	KALAHARI RESORT - MCC - DIETZLER, M	196.00	10/24	101-51680-201
49101024	HACH CO - COPPER & AMMONIA TESTING SUPPLI	93.64	10/24	630-53442-218
49101024	AMAZON - 3" TENCEUR 1000 PCS	38.97	10/24	101-51440-206
49101024	ZOOM.US - MONTHLY FEE	15.99	10/24	101-51440-208
49101024	ADOBE - INDESIGN SVD FEE 10/8/24-10/7/25	253.07	10/24	101-51960-227
49101024	HOLLANDERS PUB & GRILL FOOD & BEVERAGE	133.36	10/24	101-51960-211
49101024	USPS - POSTAGE	30.90	10/24	101-51650-226
49101024	WALMART - WINE WALK & SENIOR PROGRAM ITE	61.97	10/24	101-53300-218
49101024	AMAZON - GLOW WALK ITEMS	758.13	10/24	101-55300-218
49101024	AMAZON - WINE WALK CUPS	180.14	10/24	101-55300-218
49101024	AMAZON - GLOW WALK ITEMS	39.99	10/24	101-55300-218
49101024	AMAZON - REC EVENT TABLE PAPER	17.71	10/24	101-55300-218
49101024	GG COSMETICS - C STARS MAKE UP	815.24	10/24	101-55300-218
49101024	DOLLAR TREE - GLOW WALK ITEMS	8.75	10/24	101-55300-218

Invoice	Description	Total Cost	Period	GL Account
49101024	AMAZON BOOKS	90.59	10/24	206-55110-206
49101024	AMAZON - GAMES, GLUE, DYI KITS, PAINT WAND	111.09	10/24	206-55110-205
49101024	AMAZON - TOTE & AUDIO PLAYER	40.98	10/24	206-55110-213
49101024	AMAZON - BOOKS	151.08	10/24	206-55110-206
49101024	AMAZON - BURLAP BAGS	13.99	10/24	206-55110-218
49101024	AMAZON - DVD	24.99	10/24	206-55110-210
49101024	AMAZON - TOYS, BATTERIES, CRAFT SUPPLIES	257.43	10/24	206-55110-205
49101024	AMAZON - MONITOR STAND	24.98	10/24	206-55110-218
49101024	AMAZON - FALL DECOR	13.98	10/24	206-55110-218
49101024	AMAZON - BOOKS	48.11	10/24	206-55110-206
49101024	AMAZON - DVD	77.66	10/24	206-55110-210
49101024	WI LIBRARY ASSOC - ANNUAL CONFERENCE	410.00	10/24	206-55110-201
49101024	AMAZON - A/V	255.01	10/24	206-55110-210
49101024	AMAZON - DVD	27.99	10/24	206-55110-210
49101024	AMAZON - TOYS, BIRTHDAY SUPPLIES, FALL DEC	53.91	10/24	206-55110-218
49101024	AMAZON - DVD	115.00	10/24	206-55110-210
49101024	CANVA - SUBSCRIPTION	119.40	10/24	206-55110-218
49101024	AMAZON - TOTE	14.99	10/24	206-55110-213
49101024	AMAZON - DVD	21.98	10/24	206-55110-210
49101024	AMAZON - BOOKS	273.23	10/24	206-55110-206
49101024	AMAZON - COFFEE	46.52	10/24	207-52120-218
49101024	TRAFFICVIOLREGPRO	3.06	10/24	207-52120-204
49101024	NATL STDNT CLEARINGHOUSE - PAYROLL/BENE	19.95	10/24	101-51420-208
49101024	GOVERNMENT FINANCE OFFICER ASSOC - RENE	150.00	10/24	101-51420-208
49101024	WALGREENS - TOWEL, USB FLASH DRIVES, TAP	93.11	10/24	101-52200-218
49101024	SUBWAY - COMM BAND CENTENNAIL	319.13	10/24	101-55480-211
49101024	AMAZON - WALL PACK LIGHTS	75.98	10/24	101-55200-218
49101024	DOLLAR TREE - WINE WALK SUPPLIES	11.25	10/24	101-55300-218
49101024	AUTOZONE - BLUBS	31.32	10/24	101-52200-218
49101024	APPLE.COM	2.99	10/24	101-52200-204
49101024	RADISSON HOTEL - WGFO CONFERENCE ROOM	196.00	10/24	101-51420-201
49101024	GOVERNMENT FINANCE - ANNUAL GAPP UPDAT	135.00	10/24	101-51420-201
49101024	NWTC CORP TRAINING - FIGHT IN & AROUND CA	149.00	10/24	207-52120-201
49101024	AMAZON - SCUBA DIVING TANK VALVE CYLINDE	38.43	10/24	207-52120-223
49101024	AMAZON - RUBBER BALLS	34.99	10/24	207-52120-223
49101024	AMAZON - SCREWDRIVER SET	12.99	10/24	207-52120-218
49101024	AMAZON - PCP SCUBA TANK ADAPTER	37.69	10/24	207-52120-223
49101024	AMAZON - 8.5" X 11 LABEL STICKERS	17.80	10/24	207-52120-213
49101024	AMAZON - BUCKETS	86.52	10/24	207-52120-213
49101024	AMAZON - GUARDIAN ANGEL SAFETY LIGHTS	49.99	10/24	101-52350-218
49101024	AMAZON - POWER STRIP W/ USB	17.99	10/24	207-52120-218
49101024	AMAZON - CIGARETT LIGHTER MALE PLUG 12V	6.99	10/24	207-52120-205
49101024	AMAZON - GAS CAN	17.50	10/24	207-52120-218
49101024	AMAZON - WANDS, DRY CAT FOOD	98.15	10/24	207-52120-218
49101024	CHEWY.COM - DOG FOOD & VITAMINS	292.56	10/24	207-52120-236
49101024	DIVERS REALM - GLASSES	150.00	10/24	207-52120-223
49101024	TLO TRANSUNION - BACKGROUND CHECKS	75.00	10/24	207-52120-204
49101024	DETECTACHEM - TRAINING	102.16	10/24	207-52120-218
49101024	FLLETPRIDE585SVC - #43 BEARINGS & SEALS RE	1,231.89	10/24	101-53330-204
49101024	KWIK TRIP - FUEL	172.14	10/24	101-53330-217
49101024	AMAZON - ANNUAL ACROBATE PRO TITEL	253.07	10/24	101-56700-208
49101024	AMAZON - ANNUAL ACROBAT PRO SEIDLER	253.07	10/24	101-52050-208
49101024	LEAGUE OF WI MUNICIPALITIES	300.00	10/24	101-56700-201
49101024	FLEETPRIDE584 - #43 PRESURE SWITCH	113.08	10/24	101-53330-225
49101024	FLEETPRIDE584 - #43 CLUTCH SHIFT	2,707.18	10/24	101-53330-225
49101024	AMAZON - PRINTER RIBBONS	118.02	10/24	620-53644-221
49101024	AMAZON - OFFICE SUPPLIES	76.16	10/24	620-53924-206

Invoice	Description	Total Cost	Period	GL Account
49101024	AMAZON - PENS	38.99	10/24	620-53924-206
49101024	GOODWILL - SUNGLASSES & ACCESSORIES	64.78	10/24	206-55110-205
49101024	ETSY - DRESSES	56.50	10/24	206-55110-205
49101024	ESTY - DRESSES SALES TAX	2.95	10/24	206-55110-205
49101024	DOLLAR TREE - WATER, SCARFS, SUNGLASSES,	13.25	10/24	206-55110-205
49101024	WI LIBRARY ASSOC - ANNUAL CONFERENCE	410.00	10/24	206-55110-201
49101024	DOLLAR TREE - STORAGE BAGS & CONSTRUCTI	13.75	10/24	206-55110-205
Total U.S. BANK:		12,927.21		
VALLEY LIQUOR				
155637	BEVERAGES	214.82	10/24	101-52200-211
157498	BEVERAGES AND SUPPLIES	188.94	09/24	101-52200-211
Total VALLEY LIQUOR:		403.76		
VALLEY PEST CONTROL				
1403399	SPRAY EXTERIOR OF VILLAGE HALL	400.00	09/24	101-51650-243
1403401	SPRAY EXTERIOR OF POLICE DEPT	150.00	09/24	207-52120-243
1403401	SPRAY EXTERIOR OF FIRE DEPT	100.00	09/24	101-52250-243
Total VALLEY PEST CONTROL:		650.00		
VANDENBOGART, JUSTIN				
1-251453-09	OVERPAYMENT - 1429 WASHINGTON	52.54	10/24	001-15000
Total VANDENBOGART, JUSTIN:		52.54		
VANVOOREN, KARA				
45047	REFUND SECURITY DEPOSIT	300.00	10/24	208-21235
Total VANVOOREN, KARA:		300.00		
VARGAS, MARIA				
45027	REFUND SECURITY DEPOSIT	300.00	10/24	208-21235
Total VARGAS, MARIA:		300.00		
WE ENERGIES				
5200958445	PLANT #1 (100 WILSON ST)	9.24	10/24	620-53624-249
5200958445	STREET LIGHTS	1,215.03	10/24	101-53300-249
5200958445	200 E MCKINLEY ST - FVMPD	19.84	10/24	207-52120-249
5200958445	200 E MCKINLEY ST - FIRE DEPT	13.22	10/24	101-52250-249
5200958445	PUMP STATION @ EVERGREEN & FRENCH	104.22	10/24	620-53624-249
5200958445	DOYLE POOL	23.80	10/24	204-55420-249
5200958445	CROSSWINDS LED STREET LIGHTS	149.49	10/24	101-53300-249
5200958445	1401 E ELM DR	31.24	10/24	101-53310-249
5200958445	920 WASHINGTON ST	12.49	10/24	620-53624-249
5200958445	CIVIC CENTER (630 MONROE ST)	108.90	10/24	206-55110-249
5200958445	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	11.68	10/24	620-53624-249
5200958445	PLANT #2 1118 JEFFERSON ST	9.24	10/24	620-53624-249
5200958445	721 W ELM DR	9.84	10/24	208-52900-249
5200958445	108 W MAIN ST	106.35	10/24	101-51650-249
Total WE ENERGIES:		1,824.58		

Invoice	Description	Total Cost	Period	GL Account
WELLS, JENNIFER				
48702	REFUND SECURITY DEPOSIT	300.00	09/24	208-21235
Total WELLS, JENNIFER:		300.00		
WEST ALLIS POLICE DEPT				
M24010067	WARRENT REIMBURSEMENT - TYSON, RICHARIA	134.00	10/24	207-21495
Total WEST ALLIS POLICE DEPT:		134.00		
WI DEPT OF JUSTICE				
202409-L4504T	BACKGROUND CHECKS-SEPTEMBER	119.00	10/24	207-52120-218
Total WI DEPT OF JUSTICE:		119.00		
YAUN, SHEILA				
52756	REFUND SECURITY DEPOSIT	300.00	09/24	206-21235
52756	FORFEIT LATE KEY RETURN	75.00-	09/24	206-38211
Total YAUN, SHEILA:		225.00		
Grand Totals:		124,902.97		

## Report GL Period Summary

Vendor number hash: 439941  
Vendor number hash - split: 1044885  
Total number of invoices: 147  
Total number of transactions: 300

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	124,902.97	124,902.97
Grand Totals:	124,902.97	124,902.97

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2024 UTILITY REFUNDS (5485)							
1-290998-00	Invoi	OVERPAYMENT - 707 MEADOW LN	67.56	Open	Non	09/24	001-15000
Total 2024 UTILITY REFUNDS (5485):			67.56				
AMERICAN FIDELITY ASSURANCE (4885)							
2463548A	Invoi	FLEX	2,215.66	Open	Non	09/24	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			2,215.66				
AT& T (409)							
92078873810924	Invoi	AUG/SEPT SERVICE	17.58	Open	Non	09/24	207-52120-203
92078873810924	Invoi	AUG/SEPT SERVICE	52.72	Open	Non	09/24	101-53310-203
92078873810924	Invoi	AUG/SEPT SERVICE	17.58	Open	Non	09/24	204-55420-203
92078873810924	Invoi	AUG/SEPT SERVICE	17.58	Open	Non	09/24	101-53310-203
92078873810924	Invoi	AUG/SEPT SERVICE	70.31	Open	Non	09/24	620-53924-203
92078873810924	Invoi	AUG/SEPT SERVICE	52.73	Open	Non	09/24	206-55110-203
92078873810924	Invoi	AUG/SEPT SERVICE	52.72	Open	Non	09/24	101-53310-203
Total AT& T (409):			281.22				
BRAUN, ANDREW W (5552)							
92624 ENTERTAIN	Invoi	ENTERTAINMENT - PINT IN THE PARK	375.00	Open	Non	09/24	101-55300-232
Total BRAUN, ANDREW W (5552):			375.00				
CELLCOM (4683)							
777109	Invoi	ENGINEERING	151.73	Open	Non	09/24	101-51415-203
777109	Invoi	DPW	180.93	Open	Non	09/24	101-53310-203
777109	Invoi	PARKS	137.63	Open	Non	09/24	101-55200-203
777109	Invoi	REC	75.72	Open	Non	09/24	101-55300-203
777109	Invoi	FACILITIES	29.71	Open	Non	09/24	101-51650-203
777109	Invoi	INSPECTOR PHONE CHARGES	29.71	Open	Non	09/24	101-52050-203
777109	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	27.19	Open	Non	09/24	101-51530-203
777109	Invoi	ADMINISTRATION PHONE CHARGES	29.71	Open	Non	09/24	101-51400-203
777109	Invoi	STORM I-PADS	23.59	Open	Non	09/24	630-53442-218
777109	Invoi	STREETS I-PADS	47.18	Open	Non	09/24	101-53300-218
777109	Invoi	VEHICLE MAINTENANCE I-PADS	23.59	Open	Non	09/24	101-53330-218
777109	Invoi	SANITARY SEWER I-PAD	23.59	Open	Non	09/24	610-53612-218
777109	Invoi	SIGNAL BOOSTER	650.97-	Open	Non	09/24	101-51650-218
Total CELLCOM (4683):			129.31				
CYRAUS II, KENNETH (5537)							
100124	Invoi	JETS OFFICIAL 10/1/24	156.00	Open	Non	09/24	101-55460-111
Total CYRAUS II, KENNETH (5537):			156.00				
HARRIS, JESSE (5545)							
100124	Invoi	JETS OFFICIAL - 10/1/24	156.00	Open	Non	09/24	101-55460-111
Total HARRIS, JESSE (5545):			156.00				
HOME DEPOT CREDIT SERVICES (1545)							
10230924	Invoi	SUPPLIES	175.22	Open	Non	09/24	101-52250-242

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total HOME DEPOT CREDIT SERVICES (1545):			175.22				
KAUKAUNA UTILITIES (234)							
SEPTEMBER 2024	Invoi	SAFETY CENTER	1,041.41	Open	Non	09/24	207-52120-249
SEPTEMBER 2024	Invoi	SAFETY CENTER	694.27	Open	Non	09/24	101-52250-249
SEPTEMBER 2024	Invoi	VILLAGE HALL PLAZA	17.52	Open	Non	09/24	101-51650-249
SEPTEMBER 2024	Invoi	VILLAGE HALL	1,886.20	Open	Non	09/24	101-51650-249
SEPTEMBER 2024	Invoi	CIVIC CENTER	1,567.31	Open	Non	09/24	206-55110-249
SEPTEMBER 2024	Invoi	MUNICIPAL POOL	2,519.98	Open	Non	09/24	204-55420-249
SEPTEMBER 2024	Invoi	BALLFIELD DPI/SHED LIGHTS	76.78	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	DOYLE PARK STAGE	150.45	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	72.30	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	HEESAKKER PARK TRAIL	32.66	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	HERITAGE PARK	24.36	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	LEGION PARK RESTROOMS	233.83	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	VAN LIESHOUT PARK	75.60	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	VAN LIESHOUT BALLFIELD	219.75	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	VAN LIESHOUT PK SECURITY LT	62.39	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	LINCOLN AVE E HEESAKKER PARK	89.56	Open	Non	09/24	101-55200-249
SEPTEMBER 2024	Invoi	PUMP STATION JEFFERSON ST	1,541.68	Open	Non	09/24	620-53624-249
SEPTEMBER 2024	Invoi	#4 WELL EVERGREEN DRIVE	7,581.64	Open	Non	09/24	620-53624-249
SEPTEMBER 2024	Invoi	#3 WELL WASHINGTON ST	3,479.52	Open	Non	09/24	620-53624-249
SEPTEMBER 2024	Invoi	STEPHEN ST TOWER/LIGHTING	135.88	Open	Non	09/24	620-53624-249
SEPTEMBER 2024	Invoi	CANAL BRIDGE - NORTHSIDE	17.01	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	CANAL BRIDGE SOUTHSIDE	30.52	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	SIGNALS/GRAND & MAIN	50.76	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	COMMUNITY BRIDGE LIGHTING	183.10	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	SIGNALS/MAIN & MADISON	46.63	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	CROSSING/MAIN & MONROE	16.48	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	STREET LIGHTING	9,309.66	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	SIGNALS/NORTH & BUCHANAN ACCT 260080-00	37.95	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	PATRIOT DR FLAG POLE ACCT 261328-00	24.93	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	SIGNALS/NE CORNER N & ELM ACCT 262812-00	72.87	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	STEPHEN ST SIGN ACCT 282181-00	16.48	Open	Non	09/24	101-53300-249
SEPTEMBER 2024	Invoi	1401 E ELM DR / NEW BUILDING ACCT 283413-00	1,115.64	Open	Non	09/24	101-53310-249
SEPTEMBER 2024	Invoi	721 W ELM-REC CENTER	101.54	Open	Non	09/24	208-52900-249
SEPTEMBER 2024	Invoi	723 DEPOT ST	13.40	Open	Non	09/24	418-51225-249
SEPTEMBER 2024	Invoi	513 GRAND AVE	20.46	Open	Non	09/24	418-51224-249
SEPTEMBER 2024	Invoi	DOYLE PARK WELL	4,758.18	Open	Non	09/24	620-53624-249
SEPTEMBER 2024	Invoi	1800 STEPHEN ST STORM	716.44	Open	Non	09/24	630-53441-249
Total KAUKAUNA UTILITIES (234):			38,035.14				
MENTING, VICTOR (3881)							
100124	Invoi	JETS REF 10/1/24	156.00	Open	Non	09/24	101-55460-111
Total MENTING, VICTOR (3881):			156.00				
REGISTRATION FEE TRUST (189)							
92624PLATES	Invoi	LICENSE PLATE - '20 PORSCHE SUV	85.00	Open	Non	09/24	207-52120-247
Total REGISTRATION FEE TRUST (189):			85.00				
STEVENS, MARCEL (5450)							
100124	Invoi	JETS OFFICIAL 10/01	156.00	Open	Non	09/24	101-55460-111



Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total STEVENS, MARCEL (5450):			156.00				
VERIZON WIRELESS (3606)							
9973832536	Invoi	AUGUST/SEPT SERVICE	74.57	Open	Non	09/24	620-53924-203
Total VERIZON WIRELESS (3606):			74.57				
Grand Totals:			42,062.68				

Report GL Period Summary

Vendor number hash: 47001  
Vendor number hash - split: 114075  
Total number of invoices: 13  
Total number of transactions: 67

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	42,062.68	42,062.68
Grand Totals:	42,062.68	42,062.68

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ51545	Invoi	CAMERA SYSTEM - DOWN PAYMENT	22,966.14	Open	Non	09/24	101-51650-306
Total LAPPEN SECURITY PRODUCTS INC (735):			22,966.14				
MARCO INC (3910)							
37486908	Invoi	MONTHLY COPIER LEASE-1493357	328.43	Open	Non	09/24	207-52120-207
Total MARCO INC (3910):			328.43				
OTIS ELEVATOR (293)							
100401682196	Invoi	CONTRACT - 10/1/24 - 9/30/25	600.00	Open	Non	10/24	207-52120-243
100401682196	Invoi	CONTRACT - 10/1/24 - 9/30/25	214.08	Open	Non	10/24	101-52250-243
100401682198	Invoi	CONTRACT - 10/1/24 - 9/30/25	861.00	Open	Non	10/24	101-51650-243
Total OTIS ELEVATOR (293):			1,675.08				
Grand Totals:			24,969.65				

Report GL Period Summary

Vendor number hash:	5231
Vendor number hash - split:	5524
Total number of invoices:	4
Total number of transactions:	5

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	24,969.65	24,969.65
Grand Totals:	24,969.65	24,969.65

## Report Criteria:

Invoice Detail.GL Account = "206000000000"- "206999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>A.P. PLUMBING LLC</b>				
9592	NEW LAV FAUCETS & NEW MAIN FLUSH TOWER	827.94	09/24	206-55110-242
Total A.P. PLUMBING LLC:		827.94		
<b>ACE HARDWARE LITTLE CHUTE</b>				
286243	BATTERIES, FLAT HR PLN	25.98	09/24	206-55110-242
Total ACE HARDWARE LITTLE CHUTE:		25.98		
<b>AUTOMATED COMFORT CONTROLS</b>				
36658	OUTDOOR LIGHTING SERVICE	742.92	09/24	206-55110-242
Total AUTOMATED COMFORT CONTROLS:		742.92		
<b>BAKER &amp; TAYLOR</b>				
2038538879	BOOKS	30.59	09/24	206-55110-206
2038538880	BOOKS	215.12	09/24	206-55110-206
2038538881	BOOKS	19.57	09/24	206-55110-206
2038538882	BOOKS	81.01	09/24	206-55110-206
2038538883	BOOKS	26.56	09/24	206-55110-206
2038566540	BOOKS	172.10	09/24	206-55110-206
2038566541	BOOKS	29.14	09/24	206-55110-206
2038566542	BOOKS	22.02	09/24	206-55110-206
2038566543	BOOKS	13.30	09/24	206-55110-206
2038566544	BOOKS	16.28	09/24	206-55110-206
2038566545	BOOKS	44.71	09/24	206-55110-206
2038566546	BOOKS	6.02	09/24	206-55110-206
2038566547	BOOKS	80.68	09/24	206-55110-206
2038570835	BOOKS	25.26	09/24	206-55110-206
2038570836	BOOKS	845.82	09/24	206-55110-206
2038570837	BOOKS	10.76	09/24	206-55110-206
2038570838	BOOKS	41.11	09/24	206-55110-206
2038590787	BOOKS	1,007.11	10/24	206-55110-206
2038590788	BOOKS	36.97	10/24	206-55110-206
2038590789	BOOKS	31.30	10/24	206-55110-206
2038590790	BOOKS	16.46	10/24	206-55110-206
2038590791	BOOKS	49.14	10/24	206-55110-206
2038590792	BOOKS	7.95	10/24	206-55110-206
2038590793	BOOKS	15.91	10/24	206-55110-206
2038590794	BOOKS	13.28	10/24	206-55110-206
3304613	BOOKS - RETURN	6.90-	09/24	206-55110-206
Total BAKER & TAYLOR:		2,851.27		
<b>CENGAGE LEARNING INC/GALE</b>				
85336302	BOOKS	61.48	09/24	206-55110-206
85338230	BOOKS	53.23	09/24	206-55110-206
85614725	BOOKS	74.22	09/24	206-55110-206
85614864	BOOKS	62.97	09/24	206-55110-206
85615019	BOOKS	54.73	09/24	206-55110-206
85632775	BOOKS	41.98	09/24	206-55110-206
85962699	BOOKS	59.23	09/24	206-55110-206

Invoice	Description	Total Cost	Period	GL Account
Total CENGAGE LEARNING INC/GALE:		407.84		
DEMCO INC				
7533563	LABEL PROTECTORS, BKSHELF DVDR, J-LAR TA	95.82	09/24	206-55110-218
7543283	BOOK SHELF DVDR	341.88	09/24	206-55110-218
Total DEMCO INC:		437.70		
GREEN BOYZ INC				
161055	FERTILIZER AND WEED CONTROL	85.00	10/24	206-55110-243
167869	FERTILIZER AND CRABGRASS PREVENTER	85.00	09/24	206-55110-243
Total GREEN BOYZ INC:		170.00		
INGRAM LIBRARY SERVICES				
83991557	BOOKS	34.18	09/24	206-55110-206
Total INGRAM LIBRARY SERVICES:		34.18		
J.F. AHERN CO				
679736	FIRE EQUIPMENT INSPECTION	547.69	09/24	206-55110-243
Total J.F. AHERN CO:		547.69		
LENZ, JAMES				
102524	ENTERTAI ENTERTAINMENT - MAGIC & SCIENCE GUY	367.00	10/24	206-55110-205
Total LENZ, JAMES:		367.00		
MIDWEST TAPE LLC				
506018460	A/V	194.96	09/24	206-55110-210
506093039	A/V	49.99	09/24	206-55110-210
506121719	A/V	307.94	09/24	206-55110-210
506126556	DIGITAL COLLECTIONS	1,165.40	09/24	206-55110-208
Total MIDWEST TAPE LLC:		1,718.29		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4463	FALL PROGRAM GUIDE	34.00	09/24	206-55110-225
4463	COPYRIGHT COMPLIANCE SITE LICENSE	254.00	09/24	206-55110-205
4463	RECEIPT PAPER	80.00	09/24	206-55110-218
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		368.00		
PLAYAWAY PRODUCTS				
475638	AUDIO BOOKS	359.94	09/24	206-55110-210
475717	A/V	164.98	09/24	206-55110-210
Total PLAYAWAY PRODUCTS:		524.92		
SPLENDID CLEANING SERVICE LLC				
14538	MONTHLY CLEANING-LIBRARY	1,425.00	10/24	206-55110-243
Total SPLENDID CLEANING SERVICE LLC:		1,425.00		

Invoice	Description	Total Cost	Period	GL Account
STAPLES ADVANTAGE				
6012321331	PAPER VELLUM BRISTOL 67# CARDS	43.32	09/24	206-55110-205
Total STAPLES ADVANTAGE:		43.32		
STONERIDGE LITTLE CHUTE LLC				
22028981212	FOOD	13.57	09/24	206-55110-218
Total STONERIDGE LITTLE CHUTE LLC:		13.57		
THE PENWORTHY COMPANY LLC				
602355	BOOKS	445.86	09/24	206-55110-206
Total THE PENWORTHY COMPANY LLC:		445.86		
VALLEY PEST CONTROL				
1403400	SPRAY EXTERIOR OF CIVIC CENTER/LIBRARY	400.00	09/24	206-55110-243
Total VALLEY PEST CONTROL:		400.00		
Grand Totals:		11,351.48		

## Report GL Period Summary

Vendor number hash: 259415  
Vendor number hash - split: 266763  
Total number of invoices: 55  
Total number of transactions: 57

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	11,351.48	11,351.48
Grand Totals:	11,351.48	11,351.48

## Report Criteria:

Invoice Detail.GL Account = "206000000000"- "206999999999"

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.GL Account = "620000000000"- "620999999999", "610000000000"- "610999999999", "630000000000"- "630999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
286085	FOAM WASP & HORNET, SNAPBLADE KNIFE	13.57	09/24	620-53644-218
286192	LUBE OIL	6.59	09/24	620-53634-255
286351	BUG SPRAY	8.99	10/24	620-53644-218
286375	SEALANT & SHOVEL	35.98	10/24	620-53634-255
Total ACE HARDWARE LITTLE CHUTE:		65.13		
BADGER METER INC				
80173709	ORION CELLULAR LTE SERV UNIT	1,116.00	10/24	620-53904-214
Total BADGER METER INC:		1,116.00		
BATTERIES PLUS LLC				
P76233381	SANITARY SEWER METER BATTERIES	118.80	09/24	610-53612-251
Total BATTERIES PLUS LLC:		118.80		
DONALD HIETPAS & SONS INC.				
90424 VALVE	DUG UP VALVE - MOAIS & CTY N	2,597.69	09/24	620-53644-251
91924 HYDRANT M	REPLACE HYDRANT-MILLER & MICHIGAN	6,905.96	09/24	620-53644-254
92824 VALVES&R	VALVES & REDUCERS - NORTH AVE	21,700.00	09/24	620-53644-251
Total DONALD HIETPAS & SONS INC.:		31,203.65		
FERGUSON WATERWORKS LLC #1476				
427550	HYDRANT GREASE	124.00	09/24	620-53644-254
428359	TRFC REP KIT	400.00	10/24	620-53644-254
429021	CLARION FOOD MACH GRSE #2	40.46	10/24	620-53644-254
Total FERGUSON WATERWORKS LLC #1476:		564.46		
GRAINGER				
9242553007	LABE, VINYL CLEAR	210.25	09/24	620-53644-221
Total GRAINGER:		210.25		
HAWKINS INC				
6866016	AZONE	976.31	09/24	620-53634-214
6866016	SODIUM SILICATE	4,231.25	09/24	620-53634-220
6878807	AZONE	933.14	09/24	620-53634-214
6878807	SODIUM SILICATE	3,911.63	09/24	620-53634-220
Total HAWKINS INC:		10,052.33		
HEART OF THE VALLEY				
100724	WASTEWATER	200,831.00	09/24	610-53611-225
100724	FOG CONTROL	115.50	09/24	610-53611-204
Total HEART OF THE VALLEY:		200,946.50		
MCO				
31057	BILLABLE MILEAGE - AUGUST	597.67	09/24	620-53644-247

Invoice	Description	Total Cost	Period	GL Account
31103	HEALTH & LIABILITY INS - NOV	39,922.96	10/24	620-53644-115
Total MCO:		40,520.63		
MIDWEST SALT LLC				
P474249	INDUSTRIAL COARSE SALT	3,576.29	09/24	620-53634-224
P476197	INDUSTRIAL COARSE SALT	3,531.00	09/24	620-53634-224
P476233	INDUSTRIAL COARSE SALT	3,438.81	09/24	620-53634-224
P476252	INDUSTRIAL COARSE SALT	3,684.67	09/24	620-53634-224
P476395	INDUSTRIAL COARSE SALT	3,597.32	09/24	620-53634-224
P476439	INDUSTRIAL COARSE SALT	3,650.70	09/24	620-53634-224
P476462	INDUSTRIAL COARSE SALT	3,708.93	09/24	620-53634-224
P476487	INDUSTRIAL COARSE SALT	3,616.73	10/24	620-53634-224
Total MIDWEST SALT LLC:		28,804.45		
NORTHERN LAKE SERVICE INC				
2412965	LEAD & COPPER SAMPLES	400.00	09/24	620-53644-204
Total NORTHERN LAKE SERVICE INC:		400.00		
POSTAL EXPRESS & MORE LLC				
258388	POSTAGE-WATER TESTS	19.24	09/24	620-53644-204
259102	POSTAGE-WATER TESTS	19.13	10/24	620-53644-204
259944	POSTAGE-WATER TESTS	19.93	10/24	620-53644-204
Total POSTAL EXPRESS & MORE LLC:		58.30		
SECURITY LUEBKE ROOFING INC				
72407141	ROOF INSPECTIONS	127.50	09/24	620-53624-255
72407141	ROOF INSPECTIONS	127.50	09/24	620-53634-255
72407221	ROOF INSPECTIONS	112.50	09/24	620-53624-255
72407221	ROOF INSPECTIONS	112.50	09/24	620-53634-255
Total SECURITY LUEBKE ROOFING INC:		480.00		
TRILOGY CONSULTING LLC				
1785	WASTEWATER RATE STUDY	1,920.00	09/24	610-53614-204
Total TRILOGY CONSULTING LLC:		1,920.00		
Grand Totals:		316,460.50		

## Report GL Period Summary

Vendor number hash: 102878  
Vendor number hash - split: 115322  
Total number of invoices: 33  
Total number of transactions: 38

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	316,460.50	316,460.50

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	316,460.50	316,460.50

Report Criteria:

Invoice Detail.GL Account = "620000000000"-"620999999999","610000000000"-"610999999999","630000000000"-"630999999999"  
Invoice Detail.Voided = {} FALSE



## **MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 2, 2024**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 4:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Joe Harlow, Trustee  
David Peterson, Trustee  
Rosie Sprangers, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
John McDonald, Director of Parks, Rec and Forestry  
Kent Taylor, Director of Public Works  
Jessica Titel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Laurie Decker, Village Clerk  
Megan Kloeckner, Library Director  
Fox Valley Metro Police Chief Meister  
Fire Chief Nechodom  
EXCUSED: Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

Tim Vanden Heuvel, 31 Adams Way Little Chute. Concerns with ADA accessibilities in older buildings within the Village and safety.

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Proclamation for Jessica (Maltbey) Stickel of the 1999 LCHS Graduating Class
2. Disbursement List
3. Approval of Minutes of Meeting of September 18, 2024
4. Approval of Change of Liquor License Owner for Moasis Gas and Food, LLC
5. Adopt Resolution No. 16, Series 2024 Authorizing Sale of Real Estate to the Department of Transportation

*Moved by Trustee Harlow, seconded by Trustee Peterson to Approve the Consent Agenda as presented.*

Ayes 7, Nays 0 – Motion Carried

### **Presentation – 2025 Budget Workshop**

Director Remiker-DeWall presented the 2025 budget workshop. Department Heads spoke on their respective budgets and were available for questions from the Board. Final Budget will be approved on November 6<sup>th</sup> following a public hearing for comments.

### **Discussion/Action – Fire Department Adjustment**

Fire Chief Nechodom presented a request to accept \$5,000 donation from Little Chute Jaycees to purchase protective gear for Rescue Task Force.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to approve the Budget Adjustment to purchase protective gear.*

### **Roll Call Vote**

Mike Vanden Berg	Aye
Larry Van Lankvelt	Aye
Don Van Deurzen	Aye
Dave Peterson	Aye
Rosie Sprangers	Aye
Joe Harlow	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action – Set Public Hearing for October 16<sup>th</sup> Crossing Guard Ordinance**

*Moved by Trustee Harlow, seconded by Trustee Sprangers to set Public Hearing for October 16<sup>th</sup>*

Ayes 7, Nays 0 – Motion Carried

### **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

None

### **Closed Sessions:**

(a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development Item*

(b)19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

*Moved by Trustee Peterson, Seconded by Trustee Van Deurzen to enter closed session at 6:48 p.m.*

Ayes 7, Nays 0 – Motion Carried

### **Return to Open Session**

*Moved by Trustee Harlow, seconded by B. Van Lankveldt to return to open session at 7:28 p.m.*

Ayes 7, Nays 0 – Motion Carried

### **Adjournment**

*Moved by Trustee Harlow, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board meeting at 7:28 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

Background check completed  
and approved on 9/26/2024

Form  
**AB-200**

**Alcohol Beverage License  
Application**

For Municipal Use Only	
Municipality	<u>Little Chute</u>
License Period	<u>10-17-24-6-30-25</u>

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer ..... \$ \_\_\_\_\_ ☒ Class "B" Beer ..... \$ pro
- ☐ "Class A" Liquor ..... \$ \_\_\_\_\_ ☒ "Class B" Liquor ..... \$ Rated
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_ ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☐ "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees <u>prorated</u> ↓	
License Fees	\$ <u>165.00</u>
Background Check Fee	\$ <u>25</u>
Publication Fee	\$ <u>25</u>
Total Fees	\$ <u>215.00</u>

paid  
LD

**Part A: Premises/Business Information**

1. Legal Business Name (individual name if sole proprietorship)

LITTLE CHUTE GAS INC

2. Business Trade Name or DBA

KING GRILL

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

05/05/2024

8. Wisconsin DFI Registration Number

9. Premises Address

2221 FREEDOM AVE

10. City

LITTLE CHUTE

11. State

WI

12. Zip Code

54140

13. County

Outagamie

14. Governing Municipality: ☐ City ☐ Town ☒ Village

of: LITTLE CHUTE

15. Aldermanic District

16. Premises Phone

(920) 687-8618

17. Premises Email

GUROIL@YAHOO.COM

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

IN STORE, BEHIND THE COUNTER AND IN BACK OFFICE.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

**Part B: Questions**

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No  
If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ..... ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ..... ☐ Yes ☐ No

Background check completed  
and approved on 9/17/2024

Form  
**AB-200**

**Alcohol Beverage License  
Application**

For Municipal Use Only	
Municipality	LITTLE CHUTE
License Period	10/17/2024

**License(s) Requested:** (up to two boxes may be checked)

- ☐ Class "A" Beer ..... \$ \_\_\_\_\_ ☒ Class "B" Beer ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor ..... \$ \_\_\_\_\_ ☒ "Class B" Liquor ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_ ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☐ "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees <i>prorated</i>	
License Fees	\$ 165
Background Check Fee	\$ 25
Publication Fee	\$ 25
<b>Total Fees</b>	<b>\$ 215<sup>00</sup> paid</b>

**Part A: Premises/Business Information**

1. Legal Business Name (individual name if sole proprietorship)

WIGGY'S LLC

2. Business Trade Name or DBA

WIGGY'S ON MAIN

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (*check one*)

☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

WI

7. Date of Organization

09/11/2024

8. Wisconsin DFI Registration Number

9. Premises Address

136 E MAIN ST

10. City

LITTLE CHUTE

11. State

WI

12. Zip Code

54140

13. County

Outagamie

14. Governing Municipality: ☐ City ☐ Town ☒ Village  
of: LITTLE CHUTE

15. Aldermanic District

16. Premises Phone

(920) 764-2606

17. Premises Email

GREGWEIGMAN@GMAIL.COM

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

OLD M'S BUILDING. THERE IS A WALK IN FRIDGE IN THE BASEMENT WITH DRY STORAGE. 2 DOORS ON THE MAIN FLOOR. ONE ON DEPOT STREET. THERE IS A MAIN BAR TOP AND BAR BACK WILL HAVE THE LIQUOR CONTAINED. OUTSIDE PATIO.

20. Mailing Address (if different from premises address)

136 E MAIN ST

21. City

LITTLE CHUTE

22. State

WI

23. Zip Code

54140

**Part B: Questions**

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? . . . .	<input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? . . . .	<input type="checkbox"/> Yes <input type="checkbox"/> No



**Office Use Only**  
Date Submitted \_\_\_\_\_  
Permit Fee Paid waived  
\$25 permit fee is non-refundable

## SPECIAL EVENT PERMIT APPLICATION

**Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. **Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.**

### APPLICANT INFORMATION

First Name	Megan	Last Name	Schommer
Phone	(920) 470-8276	Email	mschommer@kimberly.k12.wi.us
Address (individual or business)	901 Grand Ave		
City	Little Chute	State	WI
		ZIP Code	54140

### ORGANIZATION INFORMATION

Organization's Name	Little Chute Elementary School Parent Teacher Organization		
Organization's Phone	( )	Organization's Email littlechutePTO@gmail.com	
Organization's Address (individual or business)	901 Grand Ave		
City	Little Chute	State	WI
		ZIP Code	54140
Applicant's Relationship to Organization	President		

### EVENT INFORMATION

Name of Event	Steps of Gratitude Walk		
Event Location	LC Elementary School grounds		
Event Date (list each date if it's a multi-day event)	November 7, 2024		
Event Set Up Time	5:00	Event End Time	7:00
Total Anticipated Attendance	50-80 K-4 grades and families are invited		

Event Information (purpose, activity, who can participate, do you charge, etc.)

Steps of Gratitude Walk

We are walking for those who provide care, help, and safety for us and others. The LCES community is grateful for your service. Meet at the pavilion near the LCES playground to walk around LCES School.

We will walk around the baseball diamond area and school sidewalks with 2 stops where you will get various glow items. Donations will be given to Friends of CERT (FOCERT-Community Emergency Response Team). It would be helpful to turn on the baseball diamond lights if possible.

Are you Requesting Funding or Staff Assistance from the Village?

YES



NO



If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. (Please list specific request)

Streets	Parks	Police	Fire/EMS	Other
	Shelter (No charge)			
	Lights (No charge)			

(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Street Access, Street Sweeping)

### INDEMNIFICATION AGREEMENT (please read carefully before signing)

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name Megan Schommer

Applicant - Signature

Date

*Megan Schommer*  
9/26/2024

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fire/EMS		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry	\$	\$		\$	\$ Lights only (waived)
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$ (waived per agreement) (Shelter Free during week)				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry	✓		<i>[Signature]</i>	
Public Works				

Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE





**Office Use Only**  
Date Submitted \_\_\_\_\_  
Permit Fee Paid \_\_\_\_\_  
\$25 permit fee is non-refundable

## SPECIAL EVENT PERMIT APPLICATION

**Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility please be very specific. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.

### APPLICANT INFORMATION

First Name	Jessica	Last Name	Decet
Phone	(920 ) 268-8809	Email	jltamulion@gmail.com
Address (individual or business)	3307 Eiler Rd		
City	De Pere	State	WI
		ZIP Code	54115

### ORGANIZATION INFORMATION

Organization's Name	Fox Family Endurance Events Inc		
Organization's Phone	(920) 268-8809	Organization's Email	
Organization's Address (individual or business)	3307 Eiler Rd		
City	De Pere	State	WI
		ZIP Code	54115
Applicant's Relationship to Organization	President		

### EVENT INFORMATION

Name of Event	Fox Heritage Run		
Event Location	Kaukauna/Little Chute - See race course map attached		
Event Date (list each date if it's a multi-day event)	5/2/2025 (2pm-7pm) 5/3/2025 (6am-11am)		
Event Set Up Time	2pm on 5/2/2025	Event End Time	11am on 5/3/2025
Total Anticipated Attendance	300		

Event Information (purpose, activity, who can participate, do you charge, etc.)  
Fox Heritage Run is a unique and rewarding 8K running race that winds along the Fox River and over the beautiful Nelson Family Heritage Crossing. This race is a great way to challenge yourself, enjoy a beautiful trail system, AND see some of the best views in two amazing communities!  
The race course starts in the heart of Kaukauna, winds along the Fox River, and then crosses the Nelson Family Heritage Crossing into Little Chute. Participants will then enjoy a portion of Heesakker Park trails, a few road miles in Little Chute and Kaukauna, and finally loop back into downtown Kaukauna. We will also offer a 0.5K and 1K for kids 8 years old or younger. We will be charging each participant a registration fee.



Are you Requesting Funding or Staff Assistance from the Village?

YES



NO



If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. (Please list specific request)

Streets	Parks	Police	Fire/EMS	Other
	Bathrooms open at			
	Heesakker Park			

(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Steet Access, Street Sweeping)

### INDEMNIFICATION AGREEMENT (please ready carefully before signing)

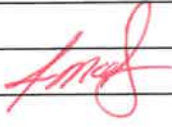
The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name Jessica Decet

Applicant - Signature

Date 9/18/2024

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fire/EMS		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry	4	\$ 4		\$	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry	✓			
Public Works				

Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE



**Road Running Technical Council  
USA Track & Field**

**Measurement Certificate**



Name of the course Fox Heritage Run Distance 8 km  
Location (state) WI (city) Kaukauna  
Type of course: Road Race  
Measuring Methods: Bicycle  
Measured By David Moore - 3112 E Edgemere Dr - Appleton, WI 54915 - (920) 840-4582 - dave.moor@yahoo.com  
Race Contact Jessica Decet - 3307 Eiler Rd., De Pere, WI 54115 - 920-268-8809 - jtamulion@gmail.com  
Date(s) when course measured: 08/31/2023  
Number of measurements of entire course: 2 Course Configuration: partial loop  
Elevation (meters above sea level) Start 200.00 Finish 200.00 Lowest 197 Highest 221  
Straight line distance between start and finish 144 m Drop 0.00 m/km Separation 1.80 %  
Type of surface: Paved 100 % Dirt 0 % Gravel 0 % Grass 0 % Track 0 %  
Effective date of certification: September 26, 2023 Certification code: WI23032DM

Note to Race Director: Use this Certification Code  
in all public announcements relating to your race.

***Be It Officially Noted That***

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

**Verification of Course** --- In the event a National Open Record is set on the course, or at the discretion of USA Track & Field, a verification measurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

***This certification expires on December 31 of the year:*** **2033**

*David Moore*

**AS NATIONALLY CERTIFIED BY:**

Date: September 26, 2023

David Moore - USATF/RRTC Certifier - 3112 E Edgemere Dr, Appleton WI 54915  
(920) 840-4582 - dave.moor@yahoo.com

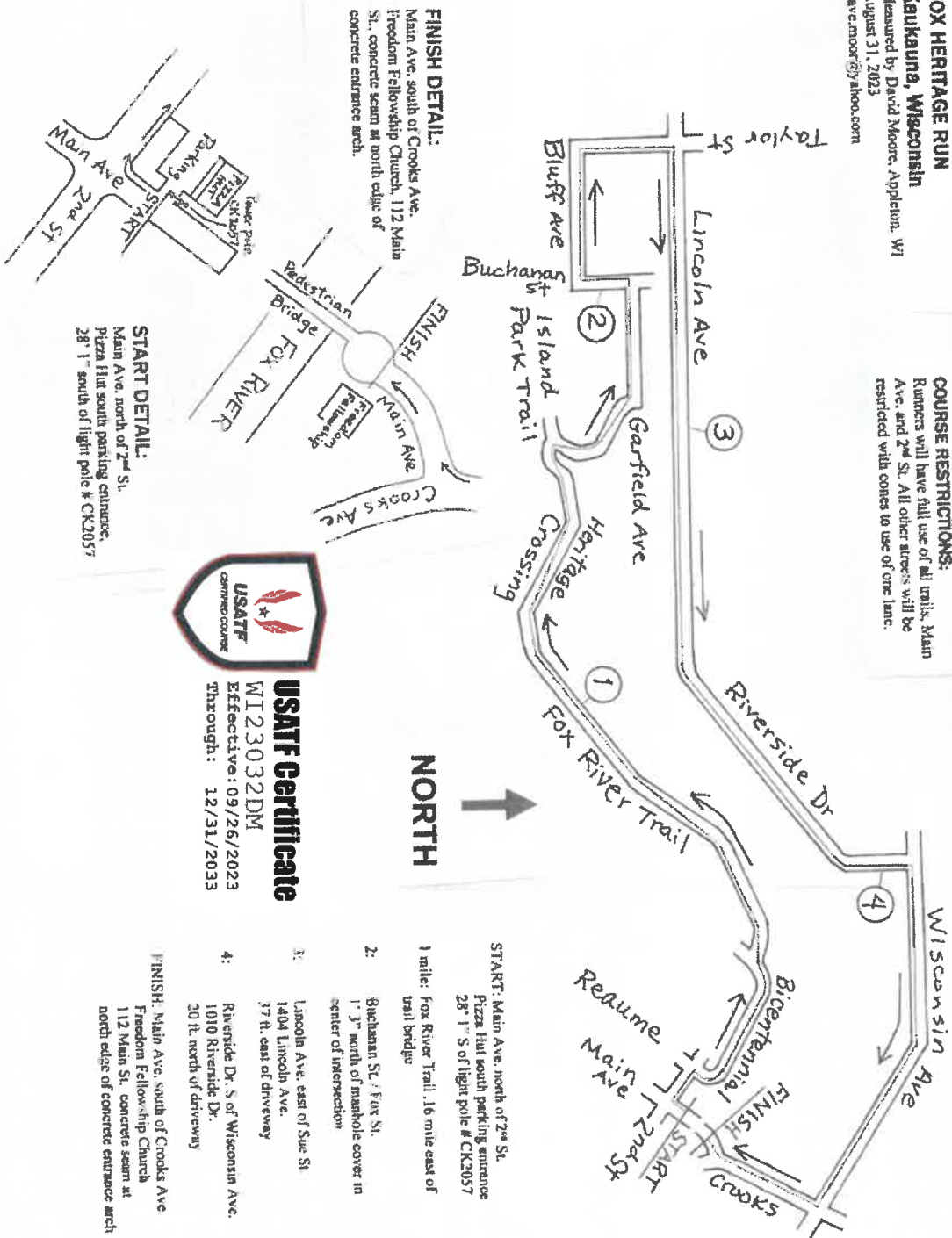
**FOX HERITAGE RUN**

**Kaukauna, Wisconsin**

Measured by David Moore, Appleton, WI  
August 31, 2023  
dave.moore@aho.com

**COURSE RESTRICTIONS:**

Runners will have full use of all trails, Main Ave. and 2nd St. All other streets will be restricted with cones to use of one lane.



**FINISH DETAIL:**

Main Ave. south of Crooks Ave.  
Freedom Fellowship Church, 112 Main St., concrete seam at north edge of concrete entrance arch.

**START DETAIL:**

Main Ave. north of 2nd St.  
Pizza Hut south parking entrance,  
28' 1" south of light pole # CK2057



**USATF Certificate**

**WI23032DM**

Effective: 09/26/2023  
Through: 12/31/2023

**NORTH**

START: Main Ave. north of 2nd St.  
Pizza Hut south parking entrance  
28' 1" S of light pole # CK2057

1 mile: Fox River Trail .16 mile east of trail bridge

2: Buchanan St. / Fox St.  
1' 3" north of manhole cover in center of intersection

3: Lincoln Ave. east of Sue St  
1404 Lincoln Ave.  
37 ft. east of driveway

4: Riverside Dr. S of Wisconsin Ave.  
1010 Riverside Dr.  
20 ft. north of driveway

FINISH: Main Ave. south of Crooks Ave  
Freedom Fellowship Church  
112 Main St. concrete seam at north edge of concrete entrance arch





Fox Heritage Run coming soon... with your help!

Dear Community Business Owner,

My name is Jessica Decet and I work with Fox Family Endurance Events, Inc, a local 501(c)3 organization. Our team here is working hard this year to bring Fox Heritage Run to the running/walking community, the neighborhoods of Little Chute and Kaukauna, to businesses like you and to the entire Fox Valley area on May 3, 2025.

The Fox Heritage Run is in its second year, but it is organized by the same group of individuals that bring the well-established Fox Firecracker 5K and Kids Run to the Fox Valley area. Bridging two communities together, the Fox Heritage Run is a rewarding 8K run winding along the Fox River and over the beautiful Nelson Family Heritage Crossing, utilizing the trail system and community streets.

We're making the Fox Heritage Run unique when compared with other events. We're expecting over 300 participants to attend this inaugural event, and we're so excited to have a different distance for participants to challenge themselves or incorporate into a training plan, a finisher medal and exceptional swag.

But events like this can be expensive, and to make sure our operations run smoothly, and our participants receive the best experience possible, we need your help. With venue and equipment rental, post-race food, water, event timing, permits, and more, a sponsorship from your organization will bring us closer to having the perfect event.

Please see the attached sponsorship matrix and the perks you will receive in exchange for your contribution. Please contact us at 920-268-8809 or foxheritagerun@gmail.com to discuss our event. I look forward to hearing from you.

Sincerely,

Jessica Decet

President - Fox Family Endurance Events, Inc

Race Director – Fox Heritage Run & Fox Firecracker 5K and Kids Run

920-268-8809

foxheritagerun@gmail.com





## Fox Heritage Run Sponsorship Levels

Thank you for being a part of this community! We are a local non-profit organization hosting running events such as the Fox Heritage Run in the Kaukauna & Little Chute area. Your business is essential to this area and want to partner with you to promote your business in this beautiful area!

### PLATINUM Sponsor – \$3000+

- Logo on registration page
- Logo on banner prominently displayed at Event
- Prominent recognition on all Event advertisements (including social media and all printed material)
- 2 Free Race registrations for your company

### GOLD Sponsor – \$1000

- Logo on registration page
- Logo on banner prominently displayed at Event
- Major recognition on Event's social media page, all printed materials
- 2 Free Race registrations for your company

### SILVER Sponsor – \$700 (or cash equivalent)

- Logo on registration page
- Special recognition on Event's social media page, all printed materials

### BRONZE Sponsor – \$500 (or cash equivalent)

- Logo on registration page
- Recognition on Event's social media page, all printed materials

Sponsorships can be directed to particular race items such as

1. Finisher Medals
2. Age Group/Overall awards
3. Race Swag
4. Entertainment – band, DJ, radio station
5. Marketing

### IN-KIND Donations

If your company would like to make a donation of a product or services, please contact Jessica Decet at 920-268-8809 or email [foxheritagerun@gmail.com](mailto:foxheritagerun@gmail.com). You/your company will receive recognition on race day. We gratefully accept any merchandise or gift certificates!

Ideas for In-Kind Donations	Amount Requested
Donation of Time or Resources(Awards, Photography, Massage, Etc)	To be determined
Post Race Food – breakfast burritos, walking tacos, bananas, etc	To be determined based on participation levels
Ice	To be determined based on participation levels
Water cups/ bottles of water	To be determined based on participation levels

Deadline for sponsorship is **March 31, 2025**. Please provide a company logo in vector, .eps, or jpg format via email to [foxheritagerun@gmail.com](mailto:foxheritagerun@gmail.com)

Deadline: The logo and donation check must be received by **March 31, 2025** to be included on the marketing material. If there is a problem with providing your logo in this format, please contact Jessica Decet at 920-268-8809

## Fox Heritage Run 2025 Sponsorship/Donation Form



**Business/ Sponsor Name:**

\_\_\_\_\_

**Business/ Sponsor Address:**

\_\_\_\_\_

**Contact Person's Name:**

\_\_\_\_\_

**Contact's Phone:**

\_\_\_\_\_

**Contact's Email:**

\_\_\_\_\_

**Sponsorship/Donation Type:**

☐ **Platinum (\$3000+)**

☐ **Gold (\$1000)**

☐ **Silver (\$700)**

☐ **Bronze (\$500)**

**In-kind Donation:**

\_\_\_\_\_

**Please Make Checks payable to Fox Family Endurance Events, Inc  
Sponsorship/Donations can be mailed to:**

**Fox Heritage Run  
3307 Eiler Rd, De Pere, WI 54115**





**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 17, SERIES OF 2024**

**A RESOLUTION APPROVING A CSM FOR LOTS 13 & 14 OF FOUNDER'S ESTATES**

**WHEREAS**, REO Builder, LLC, as owner of Parcel #260446413 and #260446414 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Scott Anderson, a registered land surveyor, to adjust the shared lot line; and

**WHEREAS**, On October 14, 2024, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto, be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: October 16, 2024

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

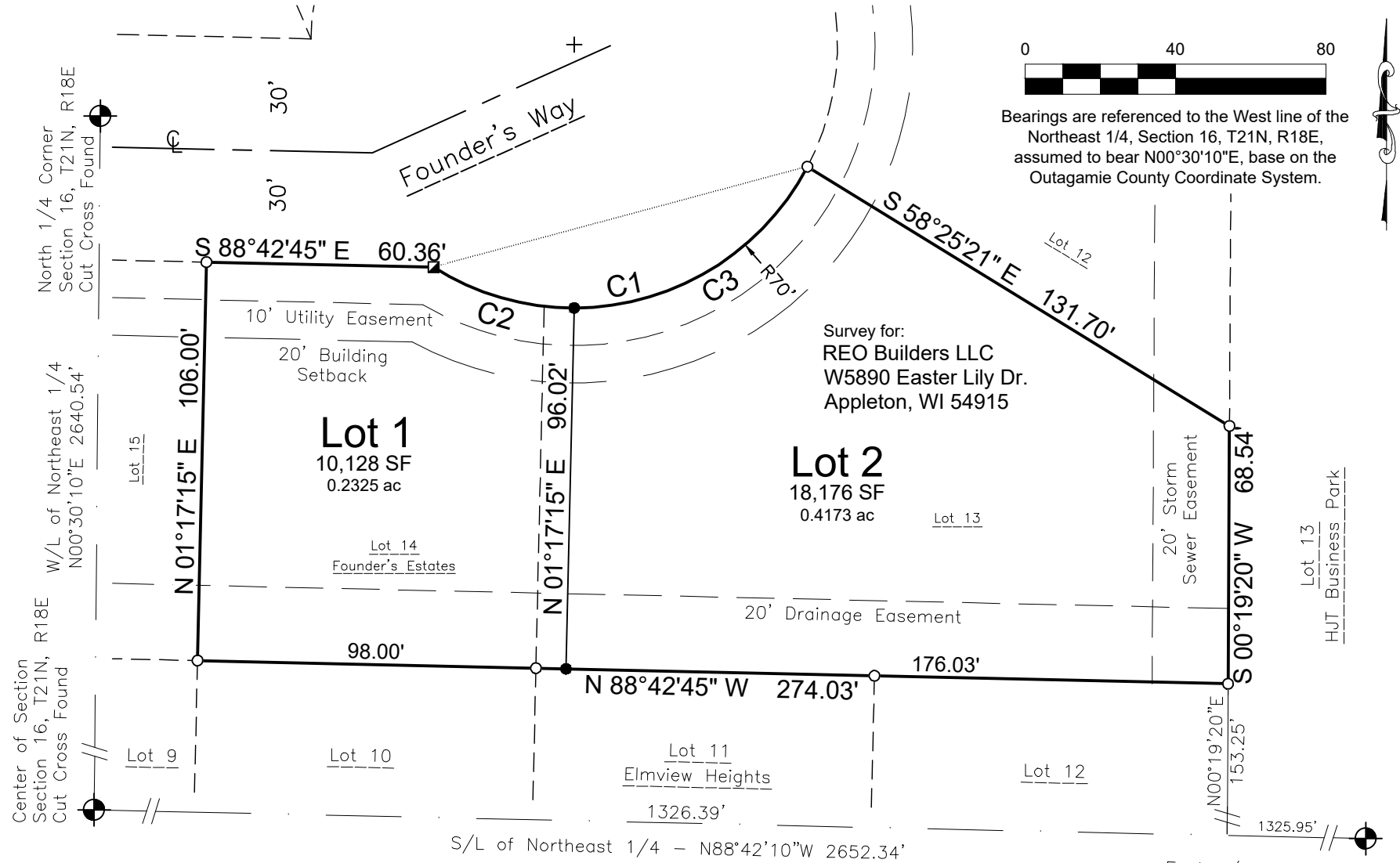
# Certified Survey Map No. \_\_\_\_\_

Lots 13 and 14 of Founder's Estates, Being Part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

*Caveat: Building zones depicted are based on building setbacks in effect at the time of the survey and should not be relied upon without first obtaining written verification thereof from the Village of Little Chute and any other local agencies.*

Scott R. Andersen  
Professional Land Surveyor  
No. S-3169

Date \_\_\_\_\_



## LEGEND

- 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
- 2" Iron Pipe Found
- 3/4" Rebar Found
- ⊙ Government Corner

File: 8452CSM.dwg  
Date: 08/24/2024  
Drafted By: scott  
Sheet: 1 of 3



**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1866 Fax: 920-441-0804  
www.davel.pro

Certified Survey Map No. \_\_\_\_\_

Lots 13 and 14 of Founder's Estates, Being Part of the Southwest 1/4 of  
the Northeast 1/4 of Section 16, Township 21 North, Range 18 East,  
Village of Little Chute, Outagamie County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute and Outagamie County, and under the direction of REO Builders LLC, the property owners of said land, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of lots 13 and 14 of Founder's Estates, being part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin, containing 28,304 Square Feet (0.6498 Acres) of land. Described parcels are subject to all easements, and restrictions of record.

\_\_\_\_\_  
Scott R. Andersen, Wisconsin Professional Land Surveyor No. S-3169

Owner's Certificate

REO Builders LLC, a limited liability company duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that we caused the land above described to be surveyed, divided, and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

In the presence of: REO Builders LLC

Managing Member	Print Name	Date
State of Wisconsin ) )SS _____ County)		

Personally came before me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

\_\_\_\_\_ My Commission Expires \_\_\_\_\_  
Notary Public, Wisconsin

Lots 13 and 14 of Founder's Estates, Being Part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Resolved, that this Certified Survey Map in the Village of Little Chute, Outagamie County, REO Builders LLC, the property owners, is hereby approved by the Village Board of the Village of Little Chute.

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Little Chute.

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

County Treasurer \_\_\_\_\_ Date \_\_\_\_\_

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owner of record:	Recording Information:	Parcel Number(s):
REO Builders LLC	Doc. No. 2314723	260446413
	Doc. No. 2314751	260446414

CURVE TABLE					
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle
C1	70.00'	N 58°48'11" E	72.50'	76.21'	62°22'46"
C2	70.00'	S 73°51'30" E	38.94'	39.46'	32°17'51"
C3	70.00'	N 58°48'11" E	72.50'	76.21'	62°22'46"

Aug 24, 2024 - 02:26 PM J:\Projects\8452reo\dwg\Civil 3D\8452CSM.dwg Printed by: scott

File: 8452CSM.dwg  
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Sheet: 3 of 3



## Item For Consideration

**For Board Review On:** Wednesday, October 16, 2024

**Agenda Item Topic:** Heesakker Park Project  
Survey Results

**Prepared On:** October 3, 2024

**Prepared By:** DPRF

**Report:** On Wednesday, August 28, 2024 the Village hosted a Public Information Joint Board meeting with Village Board representatives and Park Planning Committee members. The intent of the meeting was to share information, gain insight from community on likeability of building a rentable shelter, and provide an updated timeline. In addition, staff promoted an online survey for participants to take. Surveys were distributed on social media, at library, village hall, police department, and pool. Surveys were also distributed on election night.

Key takeaways from the survey results:

- Rugby organizers look to keep field.
- Keep green space as is.
- Concern in too many rentable facilities throughout village.
- Maintain & improve what currently exists in playground, open air shelter, and wooded area.
- Concern in type of events booked.
- Support for Combined Locks building in Van Zeeland Park.

Park Planning Committee has reviewed and provided a recommendation. The survey results report is attached for reference.

**Fiscal Impact:** In total, \$800,000 is budgeted per the 2025 budget. \$800,000 is the sum for the Heesakker Shelter Design & Engineering phase (\$700,000) as well as the Heesakker Park Staircases (\$100,000). Both are on a reimbursement basis approved by Trust executors.

**Recommendation/Board Action:** Staff is requesting Village Board approve funding for design and engineering for a building in Heesakker Park based as presented.

**Respectfully Submitted,**

John McDonald - Parks, Recreation, & Forestry

## **Heesakker Park Project Survey – Results**

### **Are you a resident of the Village of Little Chute**

437 of 481 Answered (90.9%)

Drop-Down

No (134 responses, 27.9%)

Yes (303 responses, 63.0%)

### **Choose the most important direction for the future of Heesakker Park**

466 of 481 Answered (96.9%)

Checkbox

Connecting sidewalks to sledding hill (41 responses, 8.5%)

New, fully enclosed shelter (100 responses, 20.8%)

Open Air Shelter (Keep existing) (189 responses, 39.3%)

Parking lot (31 responses, 6.4%)

Preservation and enhancement of Heesakker Park woods (288 responses, 59.9%)

### **Are you in support of a rentable shelter in Heesakker Park**

465 of 481 Answered (96.7%)

Drop-Down

No (260 responses, 54.1%)

Yes (205 responses, 42.6%)

### **If a shelter is built, what type would you prefer?**

429 of 481 Answered (89.2%)

Drop-Down

Fully enclosed year-round shelter (147 responses, 30.6%)

No preference (90 responses, 18.7%)

Outdoor open air, seasonal shelter (192 responses, 39.9%)

**How many people would you like the shelter to accommodate?**

409 of 481 Answered (85.0%)

Drop-Down

0 - 50 (138 responses, 28.7%)

101 - 150 (40 responses, 8.3%)

51 - 100 (109 responses, 22.7%)

No preference (122 responses, 25.4%)

**If you would like a new, fully enclosed shelter, what type of events would you like to see occur? (select all that apply)**

272 of 481 Answered (56.5%)

Checkbox

Corporate Meetings / Retreats (60 responses, 12.5%)

Family Gatherings (birthday parties, showers, graduation parties etc) (226 responses, 47.0%)

Recreation Programs (205 responses, 42.6%)

Weddings (77 responses, 16.0%)

**What is your age range?**

467 of 481 Answered (97.1%)

Drop-Down

18 - 29 (80 responses, 16.6%)

30 - 39 (146 responses, 30.4%)

40 - 49 (103 responses, 21.4%)

50 - 59 (47 responses, 9.8%)

60+ (77 responses, 16.0%)

Other (3 responses, 0.6%)

prefer not to answer (11 responses, 2.3%)

**Additional Comments**

Long Answer

226 of 481 Answered (47.0%)

226 of 481 Answered (47.0%)



## Item For Consideration

**For Board Review On:** Wednesday, October 16, 2024

**Agenda Item Topic:** Deer Culling – Heesakker Park

**Prepared On:** October 9, 2024

**Prepared By:** John McDonald  
Parks, Recreation, & Forestry

**Report:** The Village of Little Chute has offered a Deer Culling through Heesakker Park in December for over 10 years. In December 2024 and into May 2025 the Heart of the Valley Sewer District will be conducting work in Heesakker Park completing their interceptor lining project. Due to work being performed and for the safety of personnel completing the work, staff recommend that the Deer Culling program not be offered in 2024. Efforts were reviewed with Heart of the Valley District representatives were taken to find alternative scheduling dates, but implications of project personnel and scheduling of added staff overtime prevent the ability to offer a safe hunt.

**Fiscal Impact:** n/a

**Recommendation/Board Action:** Staff recommend that the Village Board approve not holding a Deer Culling program in 2024.

**Respectfully Submitted,**

**John McDonald - Parks, Recreation, & Forestry**