



# AGENDA

## REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, May 21, 2025  
TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/89250267787>

Meeting ID: 892 5026 7787

• +1 312 626 6799 US (Chicago)

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### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda  
*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
  - 1. Disbursement List
  - 2. Approval of the Minutes of May 7, 2025
- H. Public Hearing—Duplex Condo Plat (602/604 Founders Way, 515/517 Founders Way and 503/505 Founders Way)
- I. Discussion/Action—Adopt Resolution No. 6, Series 2025 Duplex Condo Plats within Founders Estates
- J. Discussion/Action—Audit Contract Three Year Extension
- K. Discussion/Action—Approval of New Class B Liquor License for Sweetberry's Restaurant

- L. Discussion/Action—Miami Circle & Arthur Street Reconstruction—Proposed Typical Sections
- M. Discussion/Action—Fleet Addition DPRF
- N. Discussion/Action—Fleet Existing Budget Repurpose to Replace #59 2009 Dodge Caravan
- O. Discussion/Action—Safety and Refuse Collection
- P. Discussion/Action—Jets Equipment Budget Adjustment
- Q. Discussion/Action—Special Event Permit for Fireworks on June 27, 2025
- R. Department and Officer Progress Reports
- S. Call for Unfinished Business
- T. Items for Future Agenda
- U. Closed Session:  
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *Negotiations*
- V. Return to Open Session
- W. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: May 16, 2025

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

E S T A B L I S H E D 1 8 4 8

April  
2025

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – APRIL 2025

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)



# VILLAGE ADMINISTRATOR

## **April Administration Updates**

- Working with Miron and SEH to get Fire Station plans to 60%. Finalized details and awaiting updated estimates. Preparing plans for state and local review.
- Assisted DPRF with the Graef meeting on the Heesakker shelter. Presented information to the Park Planning Committee.
- Scheduling meetings with Community Development to further progress on the Pine Street Project. Meeting with property owners to discuss the plans and coordinate updates. We need to update the Certified Survey Map to clean up property lines before we finalize plans for construction. Aiming for a construction start in 2025.
- Met with legal and the FVMPD leadership team to discuss the 3-year labor contract with WPPA (police officer union). We are working diligently behind the scenes to analyze their proposal and provide a response for discussion.

## **Current Work List and Progress Update**

- WPPA Contract negotiations.
- Fire Station design and budgeting.
- Assisting Community Development with developer meetings to discuss conceptual plans and village code requirements. Drafting a new Development Agreement for potential project.
- Sandies Dry Cleaners land acquisition.
- Depot Street property razing.
- DPW Director recruitment information.
- Internal training planning – annual meeting updates.

## **Items for May**

- DPW Director recruitment – interviews mid-May.
- Assist HR and DPRF in hiring and onboarding the new Program Supervisor.
- Internal structure analysis for succession planning.

# VILLAGE CLERK


Happy April! We kicked off the month with the Spring Election, held April 1. Total participation was 4050 which is 54% of registered voters. This is the highest turnout we have had in a Spring Election. Sadly, this was the last election for Deputy Clerk Sprangers, and we wish her the best in her new adventure. Thank you to our Chief Inspectors, Poll Workers, and Village Staff for all their hard work and assistance, we couldn't be successful without them.


For the month of April, the Clerk's office completed our goals of:

- Conduct April 1 Spring Election
- Complete Post-Election tasks, return materials to County, complete Board of Canvas
- Reconcile Poll Books – Submit voter participation, Election Day Registrations, etc.
- Mail out Liquor License Renewal Paperwork
- Shared data from social media sites
- Attended Bid Openings
- Committee and Commission Attendance for quarterly payroll
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals

Goals for May:

- Attend Bid Openings
- Continue processing liquor license and operator renewals
- Prepare for Open Book
- Prepare for the Board of Review
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Process Operator License Renewals
- Liquor License Renewals paperwork

2025 Social Media Metrics			
 Meta	Meta	March	April
	Views	149,589	125,955
	Reach	36,679	100,429
	Content	0	7
	Interactions	1466	866
	Link Clicks	445	46
	Visits	5158	5512
	New Follows	47	60
	Total Followers	7804	7846
	Top Content	Quiet Zone	Splash Pad

	LinkedIn	March	April
	Impressions	761	102
	Reactions	12	0
	Reposts	1	0
	Page Views	58	25
	Followers	330	338

# FINANCE DEPARTMENT

## HIGHLIGHTS

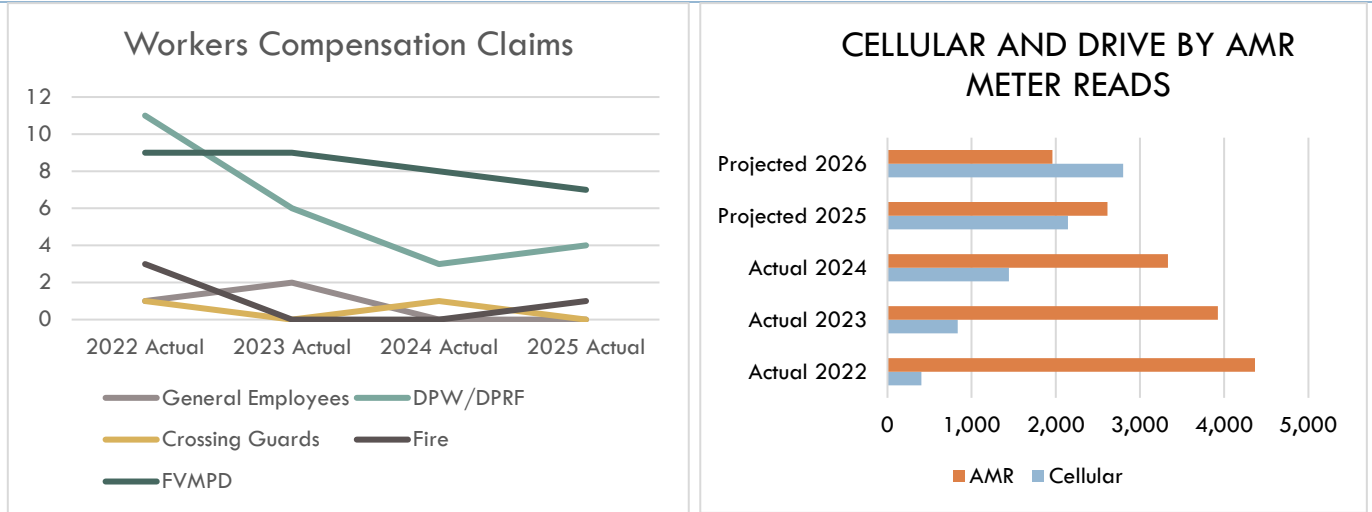
- Reviewed the 2024 Annual Comprehensive Financial Report (ACFR), prepared the Management Discussion, and Analysis and Statistical Tables approving final release dated April 21 presented at the May 7 Board meeting.
- Filed the annual mandated Public Service Commission (PSC) Report (Water Utility financial and statistical data) on April 15.
- Completed the American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) annual project and expenditure report due April 30<sup>th</sup>. A close out report still needs to be submitted but is not currently available from on the Federal portal.
- Department planning meetings for the 2026-2030 Capital Improvement Plan took place as projects were reviewed, ranked, and slotted for potential timing considerations.
- There was heavy foot traffic in Village Hall for pool rentals, summer classes, and collection of waste card issuance (\$20), replacement (\$15) and renewal (\$5) fees from residents utilizing these community benefits.
- Completed orientation for a newly hired Police Officer.
- Processed rate increases per the 2023-2025 Fox Valley Metro Professional Police Association Contract.
- Calculated benefit premium to payroll deduction true ups for five employees whose benefits were changing due to various life/employment events, accurately deducted true ups on paychecks.
- Human Resource Manager attended the annual League Mutual Insurance policyholder conference.
- Interviews for the Program Supervisor opening took place and an employment offer was extended.
- State Report Form C filed April 28 prior to May 1 deadline (report necessary to be eligible for various aids and avoid penalties).

## TOP PRIORITIES FOR MAY

- The NEW Summer Sewer Credit calculation parameters are being tested for implementation.
- Submit response to the required 2024 US Annual Census of Public Employment and Payroll (Department of Commerce).
- Formulating the 2026-2030 Capital Improvement Plan draft for presentation to the Village Board. We anticipate release for discussion June 4 and adoption June 18 Village Board meetings.
- Set up new seasonal Park, Recreation and Forestry employees in our payroll system for timely processing.
- Background check to be completed on Program Supervisor applicant.
- Assisting with review of the DPW Director applicants and interviews.
- Contract with Civic Systems to automate the accounts payable invoice approval process. Set up and training to take place in the upcoming months.
- Assist in coordinating next steps with KerberRose on the employee pulse survey.

## CONTINUOUS IMPROVEMENT EFFORTS

- Cross training of our new Payroll Specialist on service window responsibilities for additional backup of this critical function for Village residents making payments.
- As part of our ongoing efforts to improve efficiency and reduce our environmental impact, we are transitioning to electronic invoicing. We've kindly requested that all future invoices and statements be sent to the Accounts Payable Clerk via email instead of through USPS at the shared inbox [ap@littlechutewi.org](mailto:ap@littlechutewi.org)



## PERFORMANCE MEASUREMENTS

	Actual <u>2022</u>	Actual <u>2023</u>	Actual <u>2024</u>	Target <u>2025</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	13	9	7	7
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs Crane Taxable All Money Market Funds Average (2023 and 2024; prior Bloomberg 1-3 Year Treasury Index)	(2.87)% vs (3.8)%	5.02% vs 4.72%	5.22% vs 4.85%	5.00% vs 4.85%
% Of customers paying online	52%	55%	58%	58%
Continuous improvement initiatives	26	24	25	24
Number of special assessment billings	7	273	0	100
Average number of monthly utility bills	4,743	4,775	4,798	4,855
Annual number of utility work orders	904	661	752	820
Annual tax certification letters	647	675	534	580
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	0	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	100%	85%	100%

## FINANCE LEARNING OPPORTUNITY

**Act 12 Maintenance of Effort Filing Form SL-305** – The Village must certify to the Department of Revenue that the law enforcement, fire, and emergency medical services (EMS) provided for calendar year 2024 are at least equivalent to the level of service provided for calendar year 2023 (certain exceptions apply).

- To file successfully the Village must report on a full 12 months of services provided in calendar year 2023 compared to the full 12 months of services provided in calendar year 2024.
- Signed attestation certification forms must be attached by the person in charge of providing the service.
- For law enforcement, every municipality with a population over 20,000 (under exempted) must complete certification unless law enforcement are provided solely by the county sheriff on a **non-contract basis**.

Under state law (sec 79.039(1) Wis Stats, you are assessed a 15% penalty if: Form not filed by July 1, 2025 or if you are unable to certify the appropriate level of service was maintained assessed on following year payment. The Village received \$401,545.20 in 2024.

				Over (Under) Budget	% OF BUDGET Highlight
	APRIL	YTD 2025	BUDGET 2025	VARIANCE	>100%
<b>GENERAL FUND</b>					
Taxes	4,574.74	734,473.53	975,618.00	(241,144.47)	75.28%
Total Licenses and Permits	5,346.00	24,712.30	82,690.00	(57,977.70)	29.89%
Intergovernmental Aid	186,774.06	373,548.12	2,999,461.00	(2,625,912.88)	12.45%
Public Charges for Service	43,365.90	73,152.83	161,025.00	(87,872.17)	45.43%
Fines and Forfeitures	8,706.10	35,348.23	92,300.00	(56,951.77)	38.30%
Total Interest	31,016.45	96,806.82	164,525.00	(67,718.18)	58.84%
Miscellaneous Revenue	54,705.73	78,202.63	154,280.00	(76,077.37)	50.69%
Other Financing Sources	21,006.72	75,152.90	221,000.00	(145,847.10)	34.01%
<b>Total General Fund Revenue</b>	<b>355,495.70</b>	<b>1,491,397.36</b>	<b>4,850,899.00</b>	<b>(3,359,501.64)</b>	<b>30.74%</b>
Village Board	18,045.49	32,307.44	123,507.00	(91,199.56)	26.16%
Administration	7,314.53	29,299.75	124,296.00	(94,996.25)	23.57%
Finance	22,623.67	96,125.75	356,924.00	(260,798.25)	26.93%
Clerk	16,677.64	87,483.30	237,984.00	(150,500.70)	36.76%
Community Development - Assessing	16,224.10	40,576.38	143,421.00	(102,844.62)	28.29%
Inspections	10,472.53	57,906.55	167,582.00	(109,675.45)	34.55%
Economic Development	3,796.94	16,438.27	142,539.00	(126,100.73)	11.53%
Village Hall	5,237.70	27,604.59	111,984.00	(84,379.41)	24.65%
Municipal Court	4,533.18	19,388.25	49,201.00	(29,812.75)	39.41%
Unallocated	9,118.24	36,139.39	211,936.00	(175,796.61)	17.05%
Insurance	12,695.84	104,933.36	237,832.00	(132,898.64)	44.12%
Village Promotion and Goodwill	499.54	5,737.98	47,048.00	(41,310.02)	12.20%
Fire Operations	25,829.05	109,595.75	305,402.00	(195,806.25)	35.89%
Fire Allocated	24,074.06	120,810.80	374,679.00	(253,868.20)	32.24%
Crossing Guards	7,254.00	29,387.39	81,535.00	(52,147.61)	36.04%
Public Works Administration	3,687.46	14,012.31	106,044.00	(92,031.69)	13.21%
Public Works Engineering & GIS	15,281.16	52,439.18	53,524.00	(1,084.82)	97.97%
Public Works Street Repair and Maintenance	38,714.02	173,142.74	937,789.00	(764,646.26)	18.46%
Public Works Support Services	3,028.59	15,685.18	51,356.00	(35,670.82)	30.54%
Public Works Vehicle Maintenance	10,680.60	75,657.05	137,901.00	(62,243.95)	54.86%
Public Works Snow and Ice Control	16,256.25	140,142.02	232,893.00	(92,750.98)	60.17%
Public Works Weed Control	377.25	803.20	7,132.00	(6,328.80)	11.26%
Public Works Recycling	3,858.98	19,933.26	57,158.00	(37,224.74)	34.87%
Park	55,174.46	162,992.92	591,756.00	(428,763.08)	27.54%
Recreation	28,068.78	61,652.13	233,920.00	(172,267.87)	26.36%
Forestry	26,990.63	77,974.76	222,419.00	(144,444.24)	35.06%
Youth Football	1,653.59	6,138.52	34,722.00	(28,583.48)	17.68%
Community Band	1,919.59	2,972.68	38,944.00	(35,971.32)	7.63%
Transfers	-	-	-	-	#DIV/0!
<b>Total General Fund Expenses</b>	<b>390,087.87</b>	<b>1,617,280.90</b>	<b>5,421,428.00</b>	<b>(3,804,147.10)</b>	<b>29.83%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(34,592.17)</b>	<b>(125,883.54)</b>	<b>(570,529.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	57,220.43	222,186.05	679,600.00	(457,413.95)	32.69%
Sanitation Expenses	53,292.91	173,004.54	674,790.00	(501,785.46)	25.64%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>3,927.52</b>	<b>49,181.51</b>	<b>4,810.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	4,566.54	95,521.66	102,160.00	(6,638.34)	93.50%
Flag Pole Memorial Expenses	1,644.38	61,652.16	1,321,160.00	(1,259,507.84)	4.67%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>2,922.16</b>	<b>33,869.50</b>	<b>(1,219,000.00)</b>		
<b>HEESAKKER PARK TRUST</b>					
Heesakker Park Trust Revenues	398.60	120,823.90	800,000.00	679,176.10	15.10%
Heesakker Park Trust Expenses	460.70	815.67	800,000.00	(799,184.33)	0.10%
<b>HEESAKKER PARK TRUST NET REVENUES (EXPENSES)</b>	<b>(62.10)</b>	<b>120,008.23</b>	<b>-</b>		
<b>AQUATICS</b>					
Aquatics Revenue	4,053.20	112,068.91	211,543.00	(99,474.09)	52.98%
Aquatics Expenses	10,761.48	20,205.02	211,543.00	(191,337.98)	9.55%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(6,708.28)</b>	<b>91,863.89</b>	<b>-</b>		

	APRIL	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >100%
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	77,862.94	509,757.53	720,664.00	(210,906.47)	70.73%
Library/Civic Center	49,488.45	243,223.26	764,064.00	(520,840.74)	31.83%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>28,374.49</b>	<b>266,534.27</b>	<b>(43,400.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	471,168.40	2,924,138.51	4,584,286.00	(1,660,147.49)	63.79%
Police Services Consolidated	311,859.36	1,336,751.06	4,636,617.00	(3,299,865.94)	28.83%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>159,309.04</b>	<b>1,587,387.45</b>	<b>(52,331.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	5,723.33	13,119.97	30,800.00	(17,680.03)	42.60%
Van Lieshout Rec Center Expenses	1,760.97	6,859.49	39,314.00	(32,569.08)	17.45%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>3,962.36</b>	<b>6,260.48</b>	<b>(8,514.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	1,419.21	5,021.19	47,500.00	(42,478.81)	10.57%
Promotional Fund Expenses	-	-	33,500.00	(33,500.00)	0.00%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>1,419.21</b>	<b>5,021.19</b>	<b>14,000.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	1,039.82	4,174.39	5,000.00	(825.61)	83.49%
Façade Renovation Grant Fund Expenses	-	-	1,000.00	(1,000.00)	0.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>1,039.82</b>	<b>4,174.39</b>	<b>4,000.00</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	26.00	2,711.33	3,632.00	(920.67)	74.65%
Nelson Crossing Maintenance Expenses	-	-	3,500.00	(3,500.00)	0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>26.00</b>	<b>2,711.33</b>	<b>132.00</b>		
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	116,587.15	120,437.44	352,000.00	(231,562.56)	34.22%
Equipment Revolving Expenses	-	202,437.46	655,673.00	(453,235.54)	30.87%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>116,587.15</b>	<b>(82,000.02)</b>	<b>(303,673.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	441.92	105,458.82	141,150.00	(35,691.18)	74.71%
Facility and Technology Fund Expenditures	27,931.72	48,381.92	175,050.00	(126,668.08)	27.64%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(27,489.80)</b>	<b>57,076.90</b>	<b>(33,900.00)</b>		
<b>FIRE STATION CONSTRUCTION</b>					
Fire Station Construction Revenues	1,854.35	8,956.00	6,415,000.00	6,406,044.00	0.14%
Fire Station Construction Expenditures	30,445.30	86,731.56	6,945,476.00	(6,858,744.44)	1.25%
<b>FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)</b>	<b>(28,590.95)</b>	<b>(77,775.56)</b>	<b>(530,476.00)</b>	<b>13,264,788.44</b>	
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	99,560.86	1,397,167.57	1,858,016.00	(460,848.43)	75.20%
Tax Increment District 4 Expenses	477.66	13,263.01	928,301.00	(915,037.99)	1.43%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>99,083.20</b>	<b>1,383,904.56</b>	<b>929,715.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	2,486.90	364,786.14	558,273.00	(193,486.86)	65.34%
Tax Increment District 5 Expenses	5,556.83	41,802.31	396,298.00	(354,495.69)	10.55%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(3,069.93)</b>	<b>322,983.83</b>	<b>161,975.00</b>		

	APRIL	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >100%
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	8,665.17	1,881,175.07	2,459,491.00	(578,315.93)	76.49%
Tax Increment District 6 Expenses	7,134.02	690,597.51	2,575,726.00	(1,885,128.49)	26.81%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>1,531.15</b>	<b>1,190,577.56</b>	<b>(116,235.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	10,216.23	1,654,133.22	3,760,318.00	(2,106,184.78)	43.99%
Tax Increment District 7 Expenses	13,500.03	132,105.67	4,118,124.00	(3,986,018.33)	3.21%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(3,283.80)</b>	<b>1,522,027.55</b>	<b>(357,806.00)</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,336.09	96,789.77	117,194.00	(20,404.23)	82.59%
Tax Increment District 8 Expenses	6,438.71	35,137.78	1,679,226.00	(1,644,088.22)	2.09%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(3,102.62)</b>	<b>61,651.99</b>	<b>(1,562,032.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	72,715.70	186,787.63	277,800.00	(91,012.37)	67.24%
Park Improvement Expenses	660.20	(8,410.40)	256,256.00	(264,666.40)	-3.28%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>72,055.50</b>	<b>195,198.03</b>	<b>21,544.00</b>		
<b>CONSTRUCTION FUND</b>					
Special Assessment Revenue	16,560.12	62,219.41	109,300.00	(47,080.59)	56.93%
Capital Projects Revenue	(6,004.96)	25,056.48	47,000.00	(21,943.52)	53.31%
<b>TOTAL CONSTRUCTION REVENUE</b>	<b>10,555.16</b>	<b>87,275.89</b>	<b>156,300.00</b>	<b>(69,024.11)</b>	55.84%
Special Assessment Expense	97.90	282.78	-	282.78	#DIV/0!
Construction Projects	3,189.12	11,599.47	434,981.00	(423,381.53)	2.67%
Administration Capital Projects	10,630.30	45,314.44	117,297.00	(71,982.56)	38.63%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>13,917.32</b>	<b>57,196.69</b>	<b>552,278.00</b>	<b>(495,081.31)</b>	10.36%
<b>CONSTRUCTION FUND NET REVENUES (EXPENSES)</b>	<b>(3,362.16)</b>	<b>30,079.20</b>	<b>(395,978.00)</b>		
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>351,363.14</b>	<b>1,296,186.01</b>	<b>4,749,204.00</b>	<b>(3,453,017.99)</b>	27.29%
Sewer Capital	1,053.26	8,289.36	116,128.00	(107,838.64)	7.14%
Sewer Financing	21,900.00	88,800.00	266,118.00	(177,318.00)	33.37%
Sewer Treatment	168,136.19	681,388.01	2,377,400.00	(1,696,011.99)	28.66%
Sewer Collection	18,763.66	57,450.43	271,878.00	(214,427.57)	21.13%
Sewer Customer A/R	13,632.65	53,695.77	176,817.00	(123,121.23)	30.37%
Sewer Admin and General	14,880.26	82,969.77	233,805.00	(150,835.23)	35.49%
<b>TOTAL SEWER EXPENSES</b>	<b>238,366.02</b>	<b>972,593.34</b>	<b>3,442,146.00</b>	<b>(2,469,552.66)</b>	28.26%
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>112,997.12</b>	<b>323,592.67</b>	<b>1,307,058.00</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>246,607.01</b>	<b>933,444.38</b>	<b>3,523,588.00</b>	<b>(2,590,143.62)</b>	26.49%
Water Capital Projects	442.63	5,097.94	54,631.00	(49,533.06)	9.33%
Water Financing	70,529.25	272,181.59	793,895.00	(521,713.41)	34.28%
Water Source	493.04	3,081.49	109,861.00	(106,779.51)	2.80%
Pumping	43,746.52	108,455.61	363,994.00	(255,538.39)	29.80%
Water Treatment	82,500.14	314,664.20	767,558.00	(452,893.80)	41.00%
Water Distribution	43,206.59	271,155.01	897,649.00	(626,493.99)	30.21%
Customer A/R	7,219.87	28,595.16	92,702.00	(64,106.84)	30.85%
Admin and General	12,304.58	79,026.08	240,291.00	(161,264.92)	32.89%
<b>TOTAL WATER EXPENSES</b>	<b>260,442.62</b>	<b>1,082,257.08</b>	<b>3,320,581.00</b>	<b>(2,238,323.92)</b>	32.59%
<b>WATER NET REVENUES (EXPENSES)</b>	<b>(13,835.61)</b>	<b>(148,812.70)</b>	<b>203,007.00</b>		



	APRIL	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >100%
<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>142,012.73</b>	<b>524,447.89</b>	<b>3,960,370.00</b>	<b>(3,435,922.11)</b>	<b>13.24%</b>
Stormwater Capital Projects	4,829.42	904,555.47	2,841,936.00	(1,937,380.53)	31.83%
Storm Financing	59,424.71	222,329.28	583,553.00	(361,223.72)	38.10%
Storm Pond Maintenance	13,621.07	25,846.68	205,768.00	(179,921.32)	12.56%
Storm Collection	22,416.02	48,528.53	248,765.00	(200,236.47)	19.51%
Storm Customer A/R	5,533.60	21,627.86	70,327.00	(48,699.14)	30.75%
Storm Admin and General	16,862.71	95,338.65	252,393.00	(157,054.35)	37.77%
<b>TOTAL STORM EXPENSES</b>	<b>122,687.53</b>	<b>1,318,226.47</b>	<b>4,202,742.00</b>	<b>(2,884,515.53)</b>	<b>31.37%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>19,325.20</b>	<b>(793,778.58)</b>	<b>(242,372.00)</b>		

Continue to see interest and investment income impacted as result of the market. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the marketplace due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of April is a \$25,620.88 unrealized gain.

Business insurance (various funds) for the first and second quarter have been paid so six months of expense shows in the April financials. Snow and ice higher due to weather event year to date, vehicle allocation entry not complete for April (waiting for invoice from the County) so expenses show higher on April financials. unused bond proceeds previously approved and Stormwater Ebben Storm Phase III project progressing as construction started December 2024. Water Treatment is at higher % of budget due to salt purchases and sanitary discharge from treatment waste.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$978,000), Water Utility (\$866,000) and Stormwater (\$2,539,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Community Development

## APRIL/MAY HIGHLIGHTS

- Met with Commercial Developers and architects regarding development sites in and out of TIDs in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Applications for Building Permits has picked up for the spring construction season. Building Inspection is busy fielding calls, assisting customers, issuing permits and completing inspections.
- The Community Development Director attended the Business and Leadership Summit that was organized by the Heart of the Valley Chamber. The speakers were very interesting, and the presentations offered great take-aways.
- Calls to Community Development for future development inquiries continue as the weather turns to spring. There is a lot of interest all over the Village for projects large and small for both residential and commercial uses. We hope a number of these projects come to fruition and create investment in our community.
- Staff is drafting the bid request for the demolition of the three Village owned properties on Depot Street. We have fielded recent development inquiries and are looking forward to getting this site ready for investment in our downtown.
- Reconstruction of the Pine Street parking lot is a priority for 2025 and our Department is getting up to speed on past actions to help this project come to fruition.
- Staff kicked off the newly created internal Economic Development and Infrastructure Team. Community Development, Water Utilities, Engineering, Administration, DPW and Finance will meet monthly to discuss current and future construction and planning projects. This new team combined two separate meetings into one to create more efficient use of time and opens up lines of communication between departments to ensure we are all up to speed on projects happening throughout the Village.
- Community Development is working with Legal Services to determine the best approach to address the former Sandies Dry Cleaner. This is a contaminated site and bringing these sites to closure is a complicated and lengthy process. The Board will be kept informed as more information is available.
- Researched and presented information pertaining to keeping chickens in residential districts. A summary of ordinances for our neighboring communities was provided at the May 7 Village Board meeting.

## TOP PRIORITIES FOR MAY 2025

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.

# Community Development

- Continue to assist developers and homeowners with their questions surrounding permitting and approval process for their potential projects.
- Choose a surveyor to complete a Certified Survey Map of the Pine Street parking lot area. The historic property lines and minor parking encroachments will be cleaned up.
- Draft an ordinance that allows chickens in residential zoning and present to the Board for review and comment.
- Continue to work closely with the Building Inspector on the update to Municipal Code Chapter 8 – Buildings and Building Regulations.
- Continue to work with Legal regarding the former Sandies Dry Cleaners (see above).
- Offer my support on the interview and selection committee for the DPW Director.

## **BUILDING PERMIT SUMMARY**

### **Building Permits Issued in April 2025**

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
10	14	24	\$74,450	~\$14,213,015

### **Permits Issued in 2025 as of May 15, 2025**

Total # of Permits	Total \$ Fees	Est. Construction \$
93	\$94,252	~\$18,098,332

### **Number of New Home Permits Year To Date**

# New Single Family	# Duplexes	Total
0	6	6

Call Type	Percentage
Alarm Response	20%
Auto Accident	15%
Mutual Aid	10%
Non-Structure Fire	12%
Miscellaneous	12%
Gas Leak	7%
Electric (Wire down, etc)	7%
CO Call	4%
Lift Assist	5%
Structure Fire	5%
Burning Complaint	3%
Water Rescue	0%

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**LCFD Incident Report - April****Number of Incidents: 19****Incidents Last Year: 31****Year-to-Date: 75**

Date	Time	Incident Number	Location	Description	Response	Vehicles
4/2/2024	13:14	25LC00057	520 Diedrich St - Kaukauna	Structure fire - MABAS for Kaukauna	Stand-by on scene	3622 - Engine
4/3/2025	14:17	25LC00058	3030 E Goodland - Appleton	Fire in microwave, smoke	Stand-by at station	3622 - Engine
4/4/2025	12:36	25LC00059	W Lincoln Ave & Grand Ave	Two vehicle accident	Fluid cleanup	3621 - Engine
4/5/2025	12:56	25LC00060	Hwy 41 & Holland	Grass fire in median	Extinguish - very small	3621 - Engine
4/5/2025	14:27	25LC00061	2101 American Dr	Burning reported	Extinguish - funeral home burning	3622 - Engine
4/8/2025	13:00	25LC00062	225 Grand Ave	Accident - vehicle hit pole	Scene safety	3621 - Engine
4/8/2025	17:35	25LC00063	E North Ave & Rosehill Rd	Three vehicle accident	Accident cleanup	3621 - Engine
4/10/2025	15:48	25LC00064	213 Fillmore St	Burning complaint	Let resident know cannot burn	3621 - Engine
4/11/2025	13:07	25LC00065	514 Grand Ave	Electrical issues	Checked for any fire concerns	3621 - Engine
4/11/2025	15:22	25LC00066	W North Ave & Rosehill Rd	Accident reported	Wrong department - GCFD handled	3622 - Engine
4/11/2025	19:52	25LC00067	1414 Grant St	Shed burning	Extinguished by fire department	3621 - Engine 3641 - Aerial
4/13/2025	18:40	25LC00068	1301 Rosehill Rd	Alarm sounding	Checked building, reset alarm	3671 - Squad
4/19/2025	4:03	25LC00069	2007 E Wisconsin Ave	Telephone wires on fire, wires falling off	Provide safe area, contact utility	3621 - Engine
4/22/2025	13:00	25LC00070	1116 Buchanan St	Male not feeling well	WE energies on scene	3641 - Aerial
4/23/2025	23:18	25LC00071	1411 Buchanan St	CO alarm	Investigate, nothing found	3621 - Engine
4/25/2025	19:21	25LC00072	Hwy 41 & Holland Rd	Vehicle with smoke coming out	Cancelled by command	
4/26/2025	18:09	25LC00073	1724 Franklin St	Garage on fire	Kimberly response - coverage	
4/26/2025	18:34	25LC00074	1415 Grant St	Fire pit burning	Kimberly response - coverage	
4/30/2025	12:50	25LC00075	1322 E Wisconsin Ave	Dryer on fire, Appleton	AFD cancelled need for response	



# FOX VALLEY METRO POLICE DEPARTMENT

## **PERSONNEL**

May Anniversaries:

Chief Daniel Meister – seven years

Officer Sam Pynenberg – seven years

Officer Logan Hietpas – three years

Officer Jacob Mocadlo – three years

Officer Cole Delvoye – two years

CSO Jaden Head – two years

Devan McCready is graduating from the law enforcement academy this month and will start the field training program with us.

Jacob Burgess will be completing the two-year LEADS program at NWTC and will then start the field training program with us.

Officer Jake Klasinski completed the field training program on May 6<sup>th</sup> and is on solo patrol.

## **TRAINING**

Sworn staff will be participating in firearms training this month at the Kaukauna range.

## **ADMINISTRATION**

About a year ago I contacted State Representative Joy Goeben (District Five) about adding language to the state law that makes it a crime to assault a law enforcement officer.

We had an incident where one of our CSO's was issuing a parking citation and the vehicle owner became belligerent and threatened the CSO. Currently, CSO's have no special legal protections while engaged in their official duties. I drafted some language for the current state statute and Rep. Goeben ran with it.

On Wednesday, May 7<sup>th</sup>, I testified before the State Legislative Committee on Public Safety at the Capitol in Madison about this. It appears that the proposed law change, Wisconsin Assembly Bill 53, will be moving forward.



<https://docs.legis.wisconsin.gov/2025/proposals/ab53>

### **PATROL & INVESTIGATIONS**

The department has initiated several ICAC (Internet Crimes Against Children) investigations which have led to search warrants and criminal charges.

Staff are preparing for the numerous summer festivals and community events.

## Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.



# FOX VALLEY METRO POLICE DEPARTMENT

## Month-to-Date CAD Call Detail

### Month-To-Date CAD Received Calls

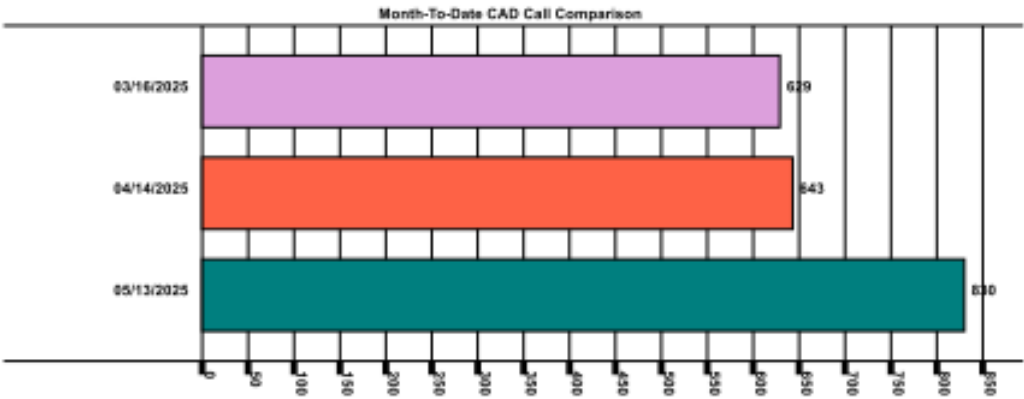
Call Nature	04/15/2025	03/17/2025	1 mo %	02/16/2025	2 mo %
	to 05/13/2025:	to 04/14/2025:	change:	to 03/16/2025:	change:
911 Misdial	41	20	105.0%	29	41.4%
Abandoned Vehicle	3	2	50.0%	4	-25.0%
Abdominal A-Adam Response	1	0	N/A	0	N/A
Abdominal C-Charlie Response	0	0	N/A	1	-100.0%
Accident in a Parking Lot	1	4	-75.0%	6	-83.3%
Accident with Injury	3	0	N/A	1	200.0%
Accident with Scene Safety	0	2	-100.0%	0	N/A
Accident with Spill Cleanup	0	1	-100.0%	0	N/A
Alcohol Violations	0	0	N/A	1	-100.0%
Allergies C-Charles Response	0	1	-100.0%	0	N/A
Allergies D-David Response	0	1	-100.0%	0	N/A
Animal Bite	3	1	200.0%	2	50.0%
Animal Call	29	20	45.0%	17	70.6%
Assist Citizen or Agency	74	47	57.4%	44	68.2%
Back Problem A-Adam Response	1	0	N/A	0	N/A
Bicycle Stop	2	1	100.0%	1	100.0%
Bleeding B-Boy Response	0	1	-100.0%	0	N/A
Bleeding D-David Response	2	0	N/A	1	100.0%
Bomb Threat	0	1	-100.0%	0	N/A
Breathing Problem D-David	2	4	-50.0%	2	0.0%
Business Check	6	5	20.0%	1	500.0%
Carbon Monoxide Alarm	1	0	N/A	1	0.0%
Chest Complaint D-David	2	2	0.0%	1	100.0%
Choking A-Adam Response	1	0	N/A	0	N/A
Choking E-Edward Response	1	0	N/A	0	N/A
Civil Matter Assist	0	2	-100.0%	0	N/A
Civil Process	10	8	25.0%	6	66.7%
Crime Prevention	64	31	106.5%	18	255.6%
Damage to Property	3	3	0.0%	4	-25.0%
Diabetic Issue A-Adam	1	0	N/A	0	N/A
Diabetic Issue C-Charles	0	2	-100.0%	1	-100.0%



Diabetic Issue D-David	0	1	-100.0%	1	-100.0%
Disturbance	8	14	-42.9%	13	-38.5%
Disturbance with a Weapon	0	0	N/A	1	-100.0%
Domestic Disturbance	3	0	N/A	2	50.0%
Drug Complaint	4	2	100.0%	1	300.0%
Emergency Committal	0	1	-100.0%	0	N/A
Exposure B-Boy Response	1	0	N/A	0	N/A
Fainting A-Adam	1	0	N/A	0	N/A
Fainting C-Charles	0	1	-100.0%	0	N/A
Falls A-Adam Response	3	4	-25.0%	0	N/A
Falls B-Boy Response	1	7	-85.7%	1	0.0%
Falls D-David Response	1	0	N/A	0	N/A
Fire Alarm Commercial	0	3	-100.0%	4	-100.0%
Fire Alarm Residential	0	0	N/A	1	-100.0%
Fire Service Callout	1	1	0.0%	1	0.0%
Fire Stuck Elevator Rescue	0	0	N/A	1	-100.0%
Fire Unauthorized Burning	3	1	200.0%	0	N/A
Fire Vegetation or Grass	0	2	-100.0%	0	N/A
Fire Vehicle Small	1	1	0.0%	0	N/A
Follow Up	27	26	3.8%	27	0.0%
Fraud Complaint	4	8	-50.0%	5	-20.0%
Harassment	4	5	-20.0%	7	-42.9%
Hazard in Roadway	7	16	-56.2%	19	-63.2%
Headache C-Charles Response	0	1	-100.0%	0	N/A
Industrial Incident D-David	0	1	-100.0%	0	N/A
Jail GPS Checks	22	31	-29.0%	29	-24.1%
Juvenile Complaint	4	2	100.0%	3	33.3%
K9 Assist	0	1	-100.0%	2	-100.0%
Law Alarms - Burglary Panic	10	2	400.0%	4	150.0%
Lost or Found Valuables	9	6	50.0%	3	200.0%
Medical Assistance No Injury	5	2	150.0%	0	N/A
Medical Pre-Alert	1	2	-50.0%	3	-66.7%
Missing Person	0	1	-100.0%	0	N/A
Motorist Assist	34	21	61.9%	20	70.0%
Natural Gas or Propane Leak	1	0	N/A	3	-66.7%
Noise Complaint	0	7	-100.0%	1	-100.0%
Ordinance Violation	12	7	71.4%	7	71.4%
Overdose C-Charles	1	2	-50.0%	0	N/A
Overdose D-David	0	1	-100.0%	0	N/A
PNB B-Boy Response	1	0	N/A	0	N/A
PNB E-Edward Response	0	1	-100.0%	1	-100.0%

Village of Little Chute Monthly Report – April 2025

Parking Enforcement	10	15	-33.3%	13	-23.1%
Parking Request	0	0	N/A	1	-100.0%
Reckless Driving Complaint	27	16	68.8%	17	58.8%
Residence Lockout	0	0	N/A	1	-100.0%
Restraining Order Tracking	0	0	N/A	3	-100.0%
Retail Theft	3	0	N/A	0	N/A
Runaway Juvenile	4	0	N/A	0	N/A
Scam	1	4	-75.0%	2	-50.0%
School Safety	19	16	18.8%	19	0.0%
Seizure A-Adam Response	3	0	N/A	1	200.0%
Seizure C-Charles Response	1	0	N/A	0	N/A
Seizure D-David Response	4	0	N/A	0	N/A
Sex Offense	1	2	-50.0%	1	0.0%
Sick A-Adam	3	0	N/A	6	-50.0%
Sick C-Charles	1	0	N/A	2	-50.0%
Sick D-David	0	1	-100.0%	1	-100.0%
Spill Cleanup	0	1	-100.0%	1	-100.0%
Stroke C-Charles	0	2	-100.0%	0	N/A
Structure Fire Smoke or Flame	1	1	0.0%	1	0.0%
Suspicious Incident	5	10	-50.0%	11	-54.5%
Suspicious Person	6	2	200.0%	3	100.0%
Suspicious Vehicle	2	9	-77.8%	2	0.0%
Testing Only	1	1	0.0%	1	0.0%
Theft Complaint	6	5	20.0%	4	50.0%
Theft of Automobile Complaint	0	2	-100.0%	0	N/A
Traffic Enforcement	31	24	29.2%	29	6.9%
Traffic Stop	210	130	61.5%	132	59.1%
Transport	0	0	N/A	1	-100.0%
Transport Accident B-Boy	1	0	N/A	0	N/A
Traumatic Injuries A-Adam	0	0	N/A	1	-100.0%
Traumatic Injuries D-David	0	1	-100.0%	0	N/A
Trespassing	3	4	-25.0%	5	-40.0%
Truancy	1	0	N/A	3	-66.7%
Unconscious D-David	1	1	0.0%	3	-66.7%
Unlocked or Standing Open Door	6	8	-25.0%	2	200.0%
Vehicle Accident	25	12	108.3%	16	56.2%
Vehicle Lockout	5	5	0.0%	7	-28.6%
Violation of Court Order	1	0	N/A	3	-66.7%
Wanted Person or Apprehension	5	0	N/A	4	25.0%
Welfare Check	22	31	-29.0%	32	-31.2%
Wire Down	1	0	N/A	0	N/A





**Little Chute  
Public Library**

Gerard H. Van Hoof Memorial



## April Library Report

### HIGHLIGHTS

- Megan continues to serve on the ILS Exploration Committee for OWLSnet.
- The Library Board approved the updated Privacy Policy.
- Proposals were received for the library's Space Needs Analysis.
- Megan attended the WPLC Steering Committee Meeting as the OWLS representative.
- Finalized school visit schedules to promote the Summer Reading program.
- Ordered a new people counter to replace faulty one currently in place.
- Megan participated in the Senior Portfolio presentation process at the Little Chute High School.
- Circulation is leveling out with the reopening of the Appleton Public Library.
- Programming Statistics:
  - We offered 34 programs in April; total program participation was 563 people.
  - We will have a programming break in May to prepare for Summer Reading programs.
- Public computer use is up 26.44% in April 2025 compared to April 2024.

### UPCOMING GOALS

- Continue to clean out and organize the main storage closet.
- Continue to work on cleaning up the Library of Things collection.
- Continue to clean up library records in the integrated library system.
- Review Committee meeting to examine the Space Needs proposals.
- Clean up board game collection.

# Park, Rec & Forestry and Facilities

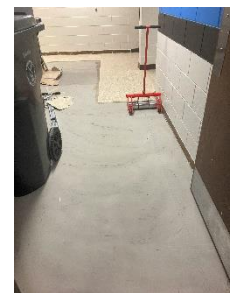
## APRIL HIGHLIGHTS

- Drained pool and prepping for start up
- Reviewed park facilities for Spring start up
- CIP review and submission
- Establish Park Planning Committee agenda items
- Prepared for Park Restrooms to open for public & daily cleaning schedule.
- Prepared for Spring sports at baseball fields.
- Continued to set up vendors for the Market on Main.
- Implement bridge in Heesakker Park.
- Registration for spring/summer rec programs began online & in office 4/1.
- Prepped for start of spring Archery – targets & equipment, room clearing by crew.
- Held Chute-ing Stars Dance Team parent/dancer meeting and team tryouts the second week of April.
- Proclamations presented to Chute-ing Stars Dance Team and LCHS Dance Team at 4/16 board meeting for their season accomplishments.
- Booked of fields for practices & games for High School Baseball, LC Diamond Club baseball/softball leagues, LC Blue Jays, HOVSA, and Ultimate Frisbee.
- Final prep for Arbor Day observance planting. Event held on 4/25 at Legion Park with LC Elementary School 4<sup>th</sup> Grade Students & teachers.
- Planning for summer staff May bloodborne training & meeting.
- Planning for Men's Softball – schedules, softballs, umpires, DP2 portable toilet
- Planning for Jets Football – team registration packet, trainer, baseline testing, equipment ordering

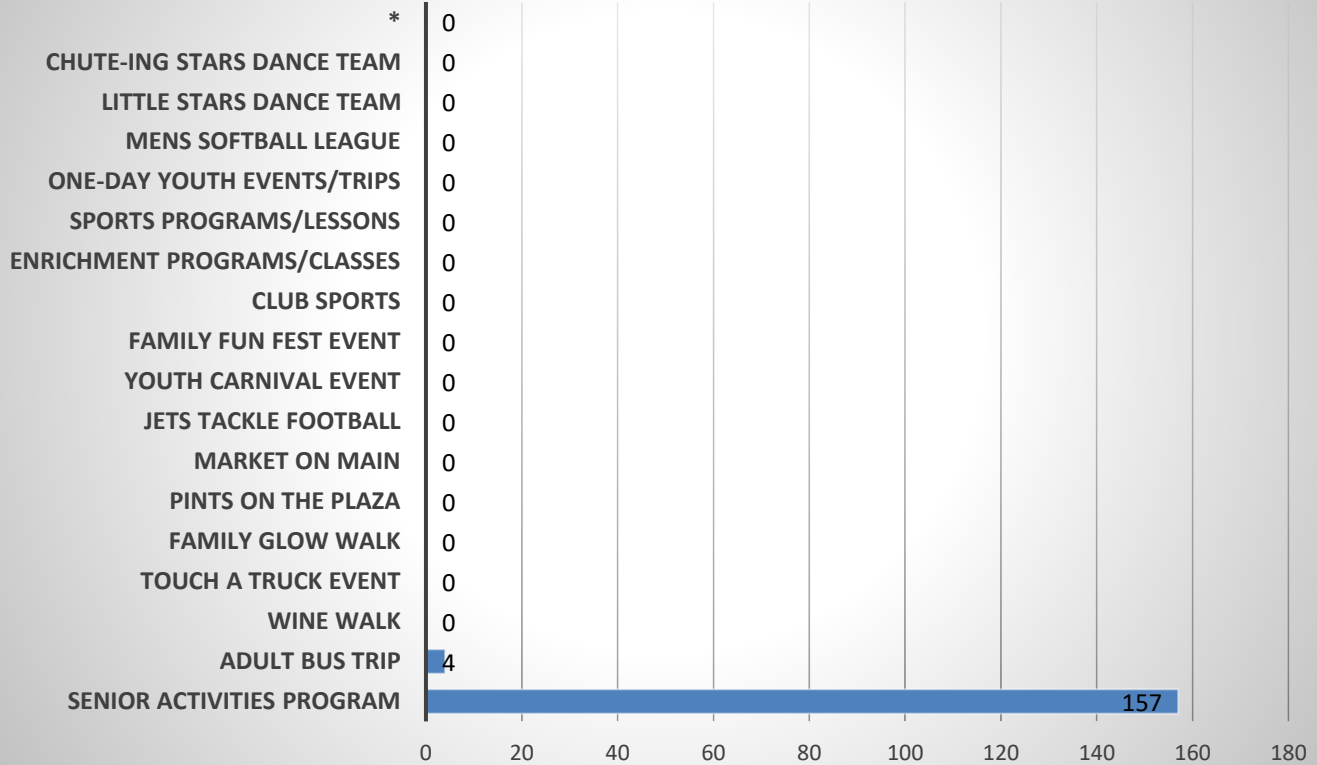


## TOP PRIORITIES FOR MAY

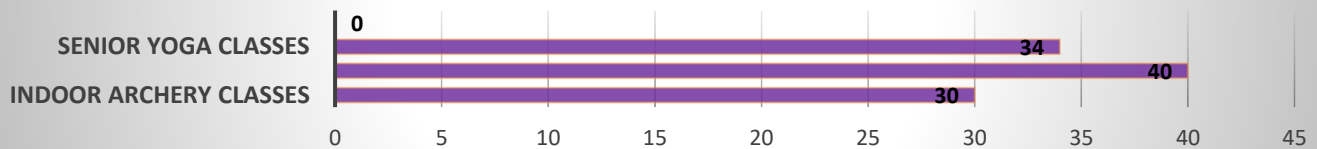
- Prep work to ball diamonds for scheduled games.
- Locate, paint, and install nets on soccer fields.
- Planning for Cheese Fest grounds setup.
- Awarded bid for Stump Removal Contract.
- Planning for swim lesson signup, concession stand items, & pool opening.
- Remove diving board.
- Prep pool for fill and operation by 5/9
- Plant Village planters with spring flowers.
- Install Kayak Launch and Renting unit (*pending HOV project*)
- Final prep for first night of Men's Thursday Night Softball League games at Doyle on 5/2.
- Final prep for Home Alone Sitter Class on 5/3.
- Complete Jets Football Registration Packets early May & plan for coach/player/parent meeting 5/18.
- Final prep for summer Staff Training & Meeting on the evening of 5/22.
- Planning for rec staff CPR/FirstAid/AED training the first week of June.
- Planning for start of summer recreation programs in June.
- Mulch Ordered



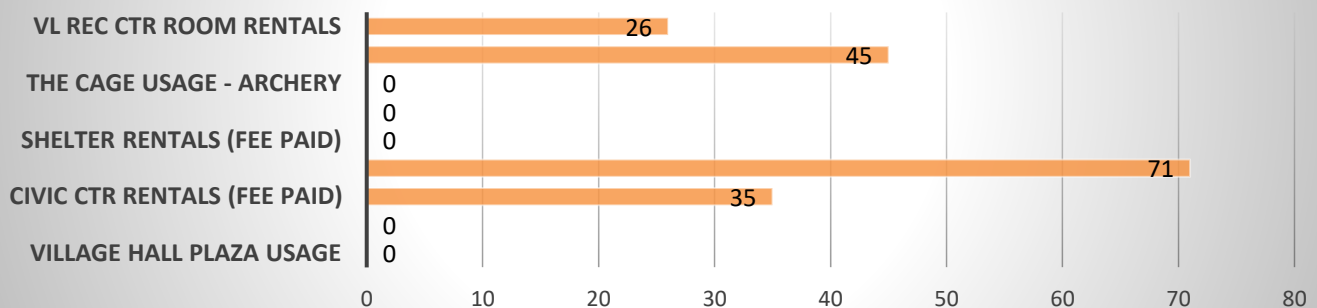
## 2025 Y-T-D PROGRAM PARTICIPATION

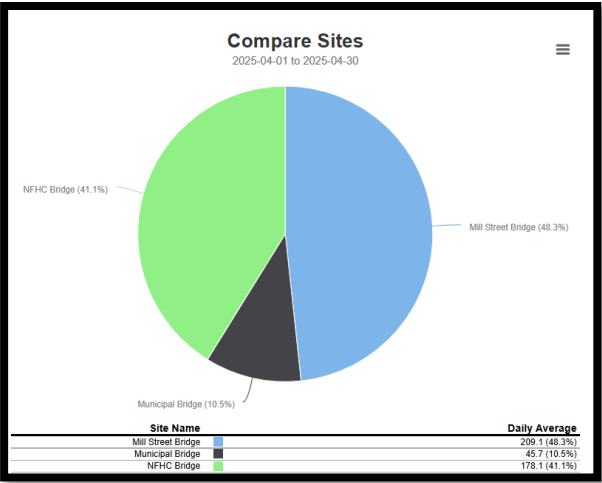
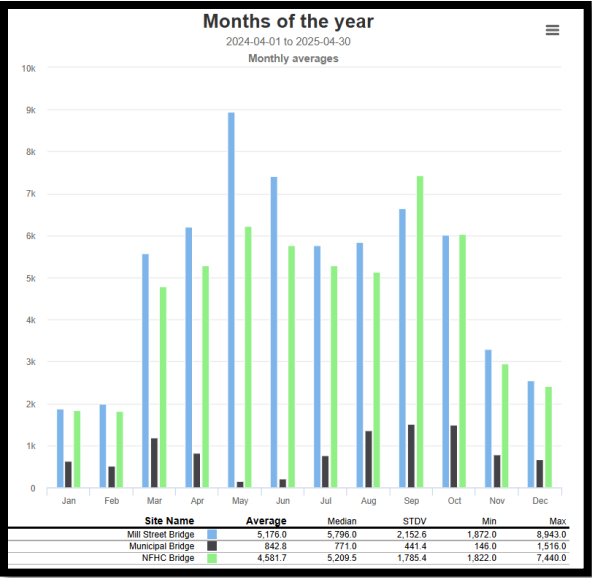


## 2025 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



## 2025 Y-T-D SHELTER/FACILITY/FIELD USAGE





Grand Total		
Mill Street Bridge	Municipal Bridge	NFHC Bridge
235,478	205,386	201,123
*6.15.12 to 4.30.25		

Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2025-04-01	161	30	110
2025-04-02	73	1	31
2025-04-03	82	18	91
2025-04-04	197	33	162
2025-04-05	243	45	265
2025-04-06	328	150	423
2025-04-07	85	17	38
2025-04-08	177	56	132
2025-04-09	164	33	93
2025-04-10	144	19	104
2025-04-11	287	68	198
2025-04-12	455	104	378
2025-04-13	248	75	294
2025-04-14	100	15	65
2025-04-15	89	15	86
2025-04-16	345	43	199
2025-04-17	140	31	131
2025-04-18	157	40	147
2025-04-19	335	109	352
2025-04-20	158	33	152
2025-04-21	80	18	70
2025-04-22	151	42	165
2025-04-23	401	118	303
2025-04-24	140	36	134
2025-04-25	57	8	48
2025-04-26	474	115	388
2025-04-27	270	0	296
2025-04-28	132	18	135
2025-04-29	278	43	166
2025-04-30	322	37	188
	6,273	1,370	5,344

# Department of Public Works

## Monthly Report – April 2025

### Highlights

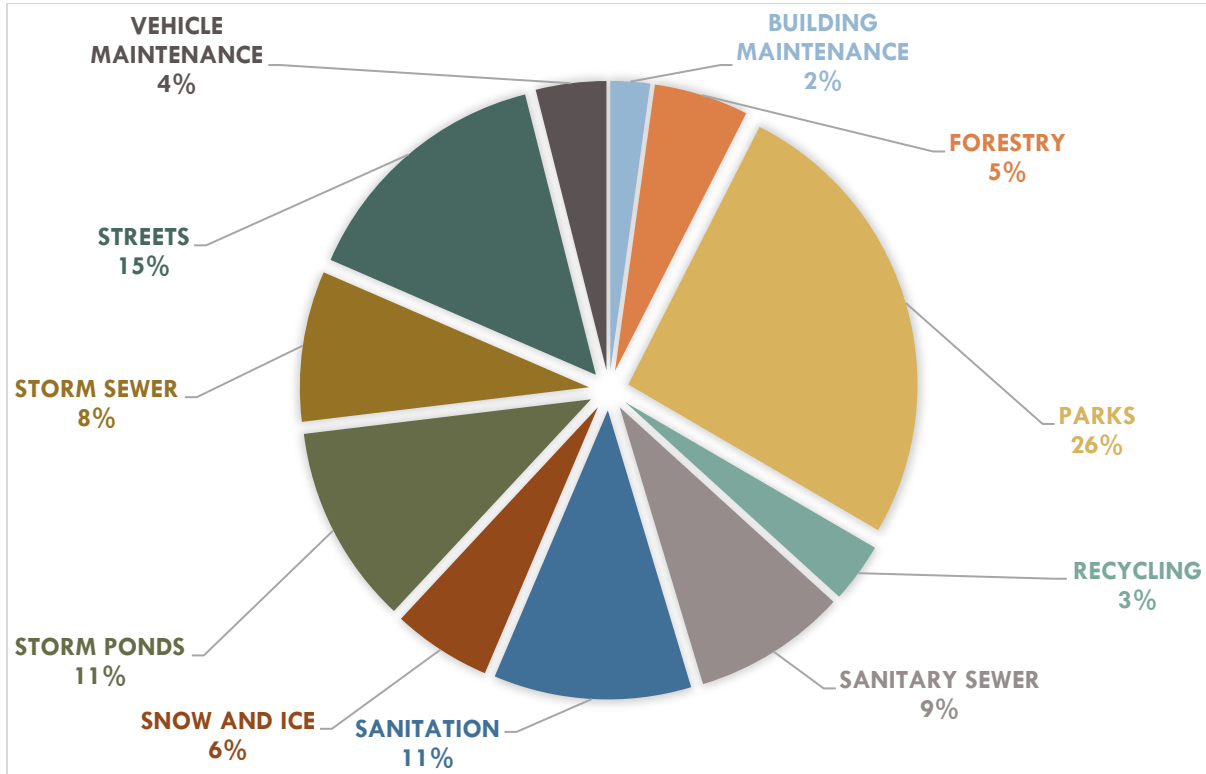
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Received and organized new refuse and recycling polycarts.
- Pre-planned for storm pond prescribed controlled prairie burns to take place in April.
- Busy first month of yard waste renewal. 605 yard waste site cards were renewed by the end of March.
- Bulky pickup, extra bags of refuse, and metal items occurred during the last week of the month.
- Completed three prescribed controlled prairie burns at storm ponds. Cut and sprayed woody vegetation afterwards.
- Cleaned up bump outs and hammer heads throughout the Village.
- Inventoried numerically graded all the Villages storm pond inlets.
- Cleared storm drain inlets during the rainstorm on 4/2.

### Top Priorities for May 2025

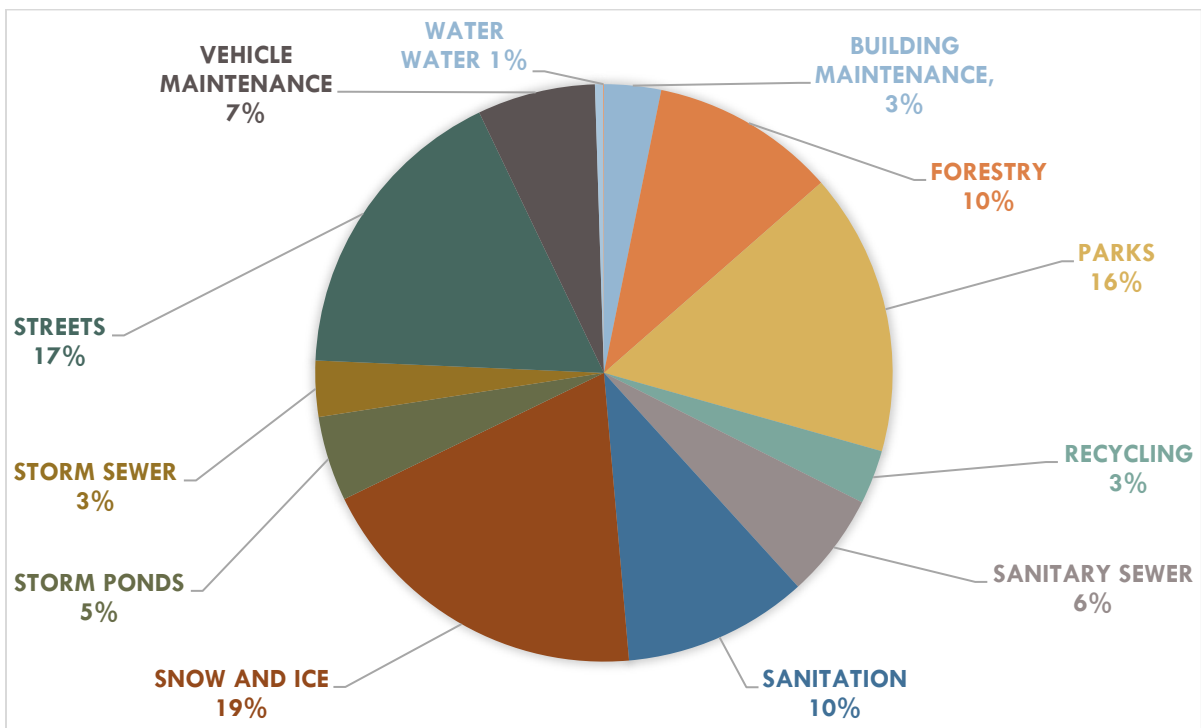
- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits throughout the winter.
- Continue to maintain yard waste site for the season.
- Gather information for the Compliance Maintenance Annual Report (CMAR), due to the Wisconsin Department of Natural Resources by June 30.



## March 2025 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



# Engineering Department

## **ENGINEERING NOTES: 2025 Utility Projects – April**

The table below identifies the installed and/or removed public utilities in the month of April.

April 2025 Utility Installation and Abandonments			
Golden Gate Drive - Phase 1 - Completed			
STORM SEWER		Installed	Abandoned/Removed
12" PVC Storm Sewer Main	LF	298.00	None
15" RCP Storm Sewer Main	LF	475.00	None
24" RCP Storm Sewer Main	LF	37.00	None
6" PVC Storm Lateral	LF (EA)	512 (9 Laterals)	None
2'x 3' Dia. Storm Inlet	VF (EA)	23.42 (5 Inlets)	None
4' Dia. Standard Storm Sewer MH	VF (EA)	19.06 (4 Manholes)	None
5' Dia. Standard Storm Sewer MH	VF (EA)	5.99 (1 Manhole)	None

### **Golden Gate Drive – Lexington Homes Development**

Don Hietpas & Sons, Inc. has been awarded the utility contract by Lexington Homes to install utilities for the extension of Golden Gate Drive in preparation for the Lexington Homes residential development. Village Staff have been on-site documenting and inspecting utility installation for the entire utility project. Hietpas completed the installation of Phase 1, in April 2025.

### **Ebben Storm Sewer Utility Project** *(Between Holland Road & Vandebroek Road)*

Feaker & Sons Co Inc (Feaker) has completed the 54" storm sewer pipe which began approximately 100 feet east of Vandebroek Road and continued west 3,100 feet, ending west of Holland Road where the next phase of construction will connect and continue west toward the Village's French Pond. Feaker crews will be on-site grading and shaping the adjacent farm fields, completing the final turf restoration, and completing installation of the permanent asphalt and concrete pavements as soon as weather allows.

## **Top Priorities for May 2025**

### **Ebben Storm Sewer Utility Project *(Between Holland Road & Vandenbroek Road)***

Feaker & Sons Co Inc has completed the utility and temporary pavement portions of the project, crews will return in the spring to complete the permanent pavements and the landscape/turf restoration. Village Staff will be on-site inspecting restoration operations and will manage and administer the construction contract for the remainder of the project, until completed. The Contractor has been monitoring the project for workability and plans to resume restoration as soon as conditions are dry enough to complete this work.

### **Golden Gate Drive – Lexington Homes Development**

Don Hietpas & Sons, Inc. has completed the sanitary sewer, storm sewer, and water main installation for the first phase of the project. Hietpas has been awarded the next phase of utility construction which includes installing utilities under Holland Road, beginning at Evergreen Drive and continuing north to Golden Gate Drive and continuing west to connect into the Phase 1 utilities.

### **2025 Sanitary Sewer Lining – E. North Ave. (CTH OO)**

The project includes approximately 820 lineal feet of cured in place CIPP lining and the related sanitary sewer wye replacement, and sanitary sewer manhole repair. Visu-Sewer LLC was the low bidder; staff has completed the contract documents including the review of all bonding and insurance, contracts have been reviewed and approved by the Village Attorney.

### **2025 Holland Road Watermain Relocation**

Village Staff opened bids at 2:00 p.m. on Thursday, January 30th. Vinton Construction was the apparent low bidder to complete this work. The Project includes relocation of the existing water main and casing pipe to provide clearance for a new storm sewer box culvert to be constructed as part of the upcoming WisDOT – Holland Road Overpass construction. The Village contract includes the removal of 47 lineal feet of existing water main and casing pipe; construction of approximately 125 feet of new 12" PVC watermain, and related valves and fittings. Vinton Construction was also awarded the 2025 - WisDOT Holland Road Overpass contract, work to relocate the Village water main will be incorporated into Vinton's DOT schedule and adjusted as needed.

### **2025 Asphalt Resurfacing Project – Holland Road**

Village Staff opened bids at 2:00 p.m. on Thursday, February 6th. The project extends approximately 890 linear feet on Holland Road beginning at the intersection of W. Elm Street and continuing north beyond the interstate 41 overpass bridge. The interstate 41 bridge will be under construction concurrently as a separate WisDOT project. Vinton Construction was the low bidder for the asphalt resurfacing and will coordinate the completion of the paving along with the water main relocation and the DOT overpass. The Village will benefit from having Vinton coordinate these projects together.

## Founders Estates Subdivision

Multiple residential duplex sites have broken ground and are completed, excavation for foundations and building construction remains steady. Inspections related to the permitting for concrete driveways, aprons, and public sidewalks continue. Staff are working with each contractor or property owner to verify concrete sidewalk, and aprons are installed per approved subdivision plans.

## Railroad Quiet Zone

The Village submitted the Notice of Establishment to all governing agencies and effected landowners, the Railroad Quiet Zone is now in-place, and took effect on Friday, March 14<sup>th</sup>, 2025.

## Miscellaneous:

Engineering Staff continue working to create record documents, update GIS records for the 2024 West Evergreen Drive (Phase 3) Reconstruction Project which is located between Holland Road and Vandenbroek Road.

Engineering continues reviewing, issuing, and inspecting all right-of-way permits for the Village.

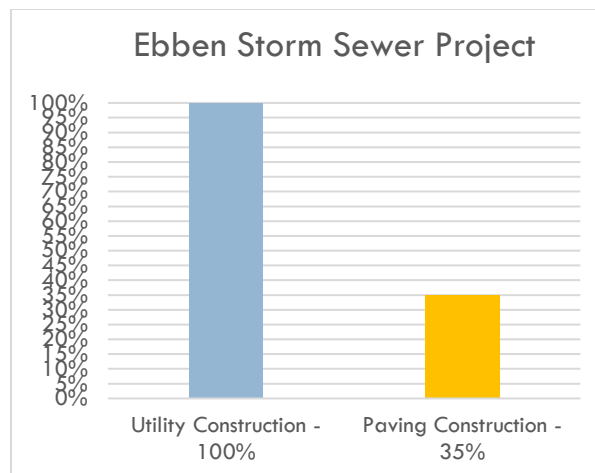
Staff are currently working to review proposed plans and permit applications for the proposed construction of a new (large scale) fiber optic communication system which will be owned and operated by Bug Tussel.

Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff is working with DPW crews to locate, document and repair of damaged utilities.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff continue to focus on assisting the Parks Department with upcoming construction projects, including the Heesakker Park stair replacement and future parking lots and structures currently in the planning stages. Staff are utilized throughout the design, construction inspection, and contract administration of these projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY “41” Corridor construction projects.

The Engineering Division is also working with Community Development and Developers to review planned commercial development sites as well as future design and planning efforts for current and future residential subdivision developments.



## Disbursement List - May 21, 2025

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Payroll & Payroll Liabilities - May 8, 2025	<b>\$206,005.88</b>
Prepaid Invoices - May 2, 2025	<b>\$2,611.52</b>
Prepaid Invoices - May 9, 2025	<b>\$10,272.35</b>
Library Board - May 20, 2025	<b>\$8,743.76</b>
Utility Commission - May 20, 2025	<b>\$272,301.54</b>

### **CURRENT ITEMS**

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Bills List - May 21, 2025	<b>\$274,582.74</b>
<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$774,517.79</b>

The above payments are recommended for approval:

Rejected: \_\_\_\_\_  
\_\_\_\_\_

Approved: May 21, 2025

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>ACE HARDWARE LITTLE CHUTE</b>				
288453	ABSORBENT OIL	3.99	04/25	101-53300-218
288502	WATER NOZZLE	15.99	05/25	101-55200-242
288511	STREETS PAINT	5.59	05/25	101-53300-218
288534	WD-40	14.99	05/25	101-53300-218
288576	FASTENERS	29.13	05/25	101-53300-218
288600	CONTRACTOR BAGS	38.98	05/25	101-52200-218
288623	ELECTRICAL TAPE	4.59	05/25	204-55420-218
288640	CF LOCKS	95.85	05/25	101-55300-233
288640	NUMBERS	5.99	05/25	101-55200-218
Total ACE HARDWARE LITTLE CHUTE:		215.10		
<b>AIRGAS USA LLC</b>				
5515799415	CYLINDER RENTALS	42.20	05/25	101-53330-218
9160531863	OXYGEN	99.02	04/25	207-52120-213
Total AIRGAS USA LLC:		141.22		
<b>AMPLITEL TECHNOLOGIES</b>				
25533	MONTHLY BILLING	5,050.00	05/25	207-52120-204
25573	MANAGED SERVICES PACKAGE - MAY	5,975.00	05/25	404-57190-204
25594	REPLACEMENT FIREWALL/UPGRADE	3,127.86	05/25	404-57190-204
Total AMPLITEL TECHNOLOGIES:		14,152.86		
<b>APPLETON AWNING SHOP INC.</b>				
85249	REPAIR FLAG	118.87	05/25	202-51960-221
Total APPLETON AWNING SHOP INC.:		118.87		
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI</b>				
423889	DRUG SCREEN	71.00	04/25	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		71.00		
<b>ASTRO HYDRAULICS INC</b>				
520493201	#77 HYDRAULIC TUBE REPLACEMENT	2,323.74	04/25	101-53330-225
Total ASTRO HYDRAULICS INC:		2,323.74		
<b>AUTOMATED COMFORT CONTROLS</b>				
38298	SERVICE CALL TO METRO	107.00	05/25	207-52120-245
38298	SERVICE CALL TO FD	100.00	05/25	101-52250-245
Total AUTOMATED COMFORT CONTROLS:		207.00		
<b>AUTOMOTIVE SUPPLY CO</b>				
61016520	#49 FUEL FILTERS	38.92	05/25	101-53330-225
61016592	STOCK FILTERS	40.61	05/25	101-53330-218
61016663	#75 AIR FILTER	9.30	05/25	101-53330-225
61016735	#98 AIR & FUEL FILTER & STOCK FILTERS	171.72	05/25	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total AUTOMOTIVE SUPPLY CO:		260.55		
AXON ENTERPRISE INC.				
320008	FLEET 2 W/O TAP	2,260.79	04/25	207-52120-204
320008	FLEET 2 W/O TAP	2,260.79-	04/25	207-52120-204
320008A	FLEET 2 W/O TAP	2,260.79	04/25	207-52120-204
Total AXON ENTERPRISE INC.:		2,260.79		
BAKERS OUTLET				
387766	BAKERY ITEMS	26.99	04/25	101-52200-211
Total BAKERS OUTLET:		26.99		
BERGSTROM FORD OF FOX VALLEY				
N25348	2025 FORD POLICE INTERCEPTOR VIN 1425 #152	46,952.50	05/25	207-52120-303
N25348	TRADE IN - '18 FORD EXPLORE #182	4,000.00-	05/25	207-39050
N25349	2024 FORD POLICE INTERCEPTOR UTILITY VIN 11	46,952.50	05/25	207-52120-303
N25349	TRADE IN - PONTIAC GRAND PRIX	510.00-	05/25	207-21205
Total BERGSTROM FORD OF FOX VALLEY:		89,395.00		
BSN SPORTS LLC				
929701250	ALUMAGOAL, EQUIPMENT WAGON	1,710.83	04/25	101-55300-221
929701250	ALUMAGOAL, EQUIPMENT WAGON	1,330.83	04/25	101-55200-221
929701250	SCORE BOOK - BASEBALL/SOFTBALL	117.33	04/25	101-55300-218
929795397	SOCCER GOAL NETS	102.50	05/25	101-55200-218
Total BSN SPORTS LLC:		3,261.49		
CARRICO AQUATIC RESOURCES INC				
20252740	SUMMER WATER MGMT AGREEMENT 2025-PYMT	4,000.00	04/25	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		4,000.00		
CINTAS				
4229271680	UNIFORM PREP	12.91	05/25	101-53330-213
4229271680	MATS & TOWELS	40.09	05/25	101-53330-218
4230025474	UNIFORM PREP	12.91	05/25	101-53330-213
4230025474	MATS & TOWELS	40.09	05/25	101-53330-218
Total CINTAS:		106.00		
CITY OF APPLETON				
17214	WEIGHTS & MEASURES	814.00	05/25	101-52050-204
17233	VALLEY TRANSIT	8,694.00	05/25	101-51780-233
Total CITY OF APPLETON:		9,508.00		
CIVIC SYSTEMS LLC				
6564	AP WORKFLOW & MIEXCEL AP LICENSE FEE, SE	7,900.00	05/25	101-51420-204
Total CIVIC SYSTEMS LLC:		7,900.00		
CJ & DD PROPERTIES				
3-260515-12	STORM WATER SET UP ISSUE	182.49	05/25	001-15000

Invoice	Description	Total Cost	Period	GL Account
Total CJ & DD PROPERTIES:		182.49		
CLEVELAND, JOSEPH				
54912	REFUND SECURITY DEPOSIT	250.00	05/25	208-21235
Total CLEVELAND, JOSEPH:		250.00		
COFFEY, LAURIE				
55519	REFUND SECURITY DEPOSIT	250.00	05/25	208-21235
Total COFFEY, LAURIE:		250.00		
DASHNER, MARY				
55410	REFUND SECURITY DEPOSIT	250.00	05/25	206-21235
Total DASHNER, MARY:		250.00		
DEAN ENTERPRISES LLC				
I4780	DPI MENS SOFTBALL - PORTABLES	614.44	04/25	101-55300-204
I4839	PORTABLE TOILET - ISLAND TRAIL	455.00	04/25	101-55200-204
I4840	PORTABLE TOILET - HEESAKKER	227.50	04/25	101-55200-204
Total DEAN ENTERPRISES LLC:		1,296.94		
ELMSTAR ELECTRICAL CORP				
1550501	TRAFFIC SIGNAL REPLACEMENT - DAMAGED	3,125.14	05/25	101-53300-218
Total ELMSTAR ELECTRICAL CORP:		3,125.14		
EMERGENCY SVCS MARKETING CORP				
INV3809	IAMRESPONDING SUBSCRIPTION	61.25	04/25	101-52200-204
Total EMERGENCY SVCS MARKETING CORP:		61.25		
FERGUSON ENTERPRISES LLC #448 #1020				
19466	URINAL REPAIR	65.98	04/25	101-55200-242
19466-1	PARK RESTROOM - REPLACEMENT PIECES	263.92	05/25	101-55200-242
Total FERGUSON ENTERPRISES LLC #448 #1020:		329.90		
FINGER PUBLISHING INC				
BE277357	PH 1819 MAIN	37.23	04/25	101-51650-207
BE280699	PH LCES	70.15	04/25	101-51650-207
BE282411	PH LCES	56.41	05/25	101-51440-227
BE282412	LIQUOR LICENSE	23.93	05/25	101-51440-227
Total FINGER PUBLISHING INC:		187.72		
FOX VALLEY TECHNICAL COLLEGE				
CI014816	FIRE - DRIVER/OPERATOR - PUMPER	80.00	05/25	101-52200-201
CI015148	FIRE INVESTIGATION	171.60	05/25	101-52200-201
Total FOX VALLEY TECHNICAL COLLEGE:		251.60		
FP FINANCE PROGRAM				
39200387	AGREEMENT 022-1584121 POSTBASE VISION	140.00	05/25	101-51650-226



Invoice	Description	Total Cost	Period	GL Account
Total FP FINANCE PROGRAM:		140.00		
GERHARTZ, KATIE				
1-291504-03	OVPRYMT - 1201 ROSEHILL	7.80	05/25	001-15000
Total GERHARTZ, KATIE:		7.80		
GRAINGER				
9495159783	PALLET JACK	481.85	05/25	101-53330-221
Total GRAINGER:		481.85		
GREENE, NANCY				
54962	REFUND SECURITY DEPOSIT	150.00	05/25	101-21235
Total GREENE, NANCY:		150.00		
HEART OF THE VALLEY CHAMBER				
21400	50 ON THE FOX	500.00	05/25	101-56700-227
Total HEART OF THE VALLEY CHAMBER:		500.00		
HEARTLAND BUSINESS SYSTEMS LLC				
792223H	UTILITY POSTCARDS	118.55	05/25	201-53620-206
792223H	UTILITY POSTCARDS	118.55	05/25	610-53614-206
792223H	UTILITY POSTCARDS	118.55	05/25	620-53904-206
792223H	UTILITY POSTCARDS	118.53	05/25	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS LLC:		474.18		
HEID MUSIC				
3889462	BAND SUPPLIES	175.37	04/25	101-55480-218
Total HEID MUSIC:		175.37		
ICON MARKETING INC				
62871	T-SHIRTS, CAPS, JACKETS, SWEATSHIRTS	1,995.50	04/25	101-52200-212
Total ICON MARKETING INC:		1,995.50		
K-9 SERVICES				
B04212025	K-9 CERTIFICATION	350.00	04/25	207-52120-236
Total K-9 SERVICES:		350.00		
KERBERROSE SC				
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	586.00	04/25	101-51420-204
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	94.00	04/25	414-57400-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	24.00	04/25	415-57500-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	155.00	04/25	416-57600-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	160.00	04/25	417-57700-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	61.00	04/25	418-57800-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	31.00	04/25	206-55110-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	112.00	04/25	207-52120-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	698.00	04/25	610-53614-262
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	661.00	04/25	620-53924-262

Invoice	Description	Total Cost	Period	GL Account
1264972732	FINAL BILLING FOR 2024 FINANCIAL STATEMENT	1,218.00	04/25	630-53444-262
Total KERBERROSE SC:		3,800.00		
KERRY'S VROOM SERVICE INC				
10535	OIL CHANGE #122	55.93	04/25	207-52120-247
Total KERRY'S VROOM SERVICE INC:		55.93		
KIMBERLY PARK & RECREATION DEPT				
20250507	SENIOR TRIP EXPENSES	441.21	05/25	101-55300-218
Total KIMBERLY PARK & RECREATION DEPT:		441.21		
LAPPEN SECURITY PRODUCTS INC				
LSPQ52445	PVC ULTRA CARD 30 ML	30.00	04/25	101-51440-206
LSPQ52482	YARD WASTE SITE ACCESS CARD	154.44	05/25	101-53650-204
Total LAPPEN SECURITY PRODUCTS INC:		184.44		
LAZER UTILITY LOCATING LLC				
2051	ELECTRIC LOCATES	33.00	04/25	101-53300-209
2051	SANITARY LOCATES	352.00	04/25	610-53612-209
2051	STORM LOCATES	682.00	04/25	630-53442-209
2051	WATER LOCATES	1,247.75	04/25	620-53644-209
Total LAZER UTILITY LOCATING LLC:		2,314.75		
LE NOBLE, TRASK				
279	AWARDS & GIFT BAGS	662.00	04/25	101-52200-219
Total LE NOBLE, TRASK:		662.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1100127634	MONTHLY SUBSCRIPTION	130.00	04/25	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		130.00		
MACK, PENNEY				
EXPRPT050325	LWMMI CONFERENCE MILEAGE REIMBURSEMEN	163.80	04/25	101-51420-201
Total MACK, PENNEY:		163.80		
MACQUEEN EQUIPMENT				
P48288	ANNUAL HURST SERVICE	635.00	05/25	101-52200-204
P48480	SL FIRE VALCUAN LED	208.48	05/25	101-52200-205
Total MACQUEEN EQUIPMENT:		843.48		
MADISON NATIONAL LIFE				
1694565	LIFE - MAY	338.31	05/25	101-21391
1694565	LTD - MAY	866.15	05/25	101-21385
Total MADISON NATIONAL LIFE:		1,204.46		
MATTHEWS TIRE				
321995	4 TIRES - UNIT #122	862.95	05/25	207-52120-247

Invoice	Description	Total Cost	Period	GL Account
96506 #23 TIRES		35.95	04/25	101-53330-225
Total MATTHEWS TIRE:		898.90		
MCMAHON ASSOCIATES INC				
938936 PROFESSIONAL SVC 3/2-3/29/25 STORM SEWER H		3,250.50	05/25	417-51237-204
938936 PROFESSIONAL SVC 3/2-3/29/25 STORM SEWER H		1,083.50	05/25	630-51237-204
Total MCMAHON ASSOCIATES INC:		4,334.00		
MENARDS - APPLETON EAST				
72388A POLEBARN SCREWS		21.94	04/25	101-55200-242
Total MENARDS - APPLETON EAST:		21.94		
MGD INDUSTRIAL CORP				
236655 MISC SHOP SUPPLIES		40.29	04/25	101-53330-218
236655 MISC PARTS		176.26	04/25	101-53330-225
Total MGD INDUSTRIAL CORP:		216.55		
MILLER, JULIE				
54904 REFUND SECURITY DEPOSIT		250.00	05/25	206-21235
Total MILLER, JULIE:		250.00		
MIRSBERGER SALES & SERVICE INC				
51225 TRAILER COMMUNITY BAND TRAILER		27,419.50	05/25	101-55480-302
Total MIRSBERGER SALES & SERVICE INC:		27,419.50		
MOES, JAMES E				
EXRPT031525 MUNICIPAL JUDGE SEMINAR		387.80	04/25	101-51680-201
Total MOES, JAMES E:		387.80		
NEENAH POLICE DEPARTMENT				
M25004239 WARRANT- MODERSON, CHEYENNE		474.00	05/25	207-21495
Total NEENAH POLICE DEPARTMENT:		474.00		
NIETO, YADELY				
54829 REFUND SECURITY DEPOSIT		250.00	05/25	206-21235
54829 FORFEIT - LATE KEY RETURN		50.00	05/25	206-38211
Total NIETO, YADELY:		200.00		
O'REILLY AUTOMOTIVE INC				
2043-104230 GLOVES		25.64	05/25	101-53330-218
2043-104327 #49 FILTER		8.09	05/25	101-53330-225
2043-105376 WIPER FLUID		184.99	05/25	101-53330-218
2043-105384 #125 ENGINE AIR FILTERS		39.98	05/25	101-53330-225
2043-105427 #160 BATTERY		110.40	05/25	101-53330-225
2043-105824 #155 SEAT SWITCH		6.99	05/25	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		376.09		

Invoice	Description	Total Cost	Period	GL Account
OUTAGAMIE COUNTY TREASURER				
130665	2025 ELECTION EXPENSES	1,133.20	05/25	101-51440-227
APRIL 2025	COURT FINES - APRIL	1,602.44	04/25	101-35101
Total OUTAGAMIE COUNTY TREASURER:		2,735.64		
OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION				
2025 DUES	ASSOCIATION DUES	50.00	04/25	101-52200-208
Total OUTAGAMIE CTY FIRE CHIEFS ASSOCIATION:		50.00		
PORTER LEE CORPORATION				
31816	ANNUAL SOFTWARE SUPPORT 06/25-05/26	1,235.00	05/25	207-52120-204
Total PORTER LEE CORPORATION:		1,235.00		
PUBLIC ADMINISTRATION ASSOCIATES				
C3725	DPW DIRECTOR HIRE SEARCH	2,768.92	05/25	101-53300-204
C3725	DPW DIRECTOR HIRE SEARCH	669.90	05/25	610-53614-204
C3725	DPW DIRECTOR HIRE SEARCH	133.98	05/25	620-53924-204
C3725	DPW DIRECTOR HIRE SEARCH	893.20	05/25	630-53444-204
Total PUBLIC ADMINISTRATION ASSOCIATES:		4,466.00		
R.N.O.W. INC				
2025-74952	#43 HYDRAULIC TUBE	278.96	05/25	101-53330-225
Total R.N.O.W. INC:		278.96		
RELIANT FIRE APPARATUS INC				
WI1891	WIPER SEAL	33.64	04/25	101-52200-205
Total RELIANT FIRE APPARATUS INC:		33.64		
RIESTERER & SCHNELL INC				
9068430	#155 SEAT COMPRESSOR KIT	442.40	05/25	101-53330-225
Total RIESTERER & SCHNELL INC:		442.40		
SEAVEY, JASON				
EXPRPT032225	TRAINING MEAL REIMBURSEMENT	87.00	05/25	207-52120-201
Total SEAVEY, JASON:		87.00		
SHORT ELLIOTT HENDRICKSON INC				
486023	LCFD -NEW FIRE STATION FACILITY	29,091.03	04/25	405-51100-263
Total SHORT ELLIOTT HENDRICKSON INC:		29,091.03		
SIGNCOUNTRY				
21795	VEHICLE GRAPHICS - UTV	656.00	04/25	101-52200-204
21856	TRAILER SIGNS	1,602.00	05/25	101-55480-302
Total SIGNCOUNTRY:		2,258.00		
SPLENDID CLEANING SERVICE LLC				
14962	MONTHLY CLEANING-VILLAGE HALL	1,850.00	05/25	101-51650-243

Invoice	Description	Total Cost	Period	GL Account
14964	MONTHLY CLEANING-MSB BUILDING	595.00	05/25	101-53310-243
14965	MONTHLY CLEANING-LIBRARY	1,425.00	05/25	206-55110-243
14966	MONTHLY CLEANING-METRO	950.00	05/25	207-52120-243
14966	MONTHLY CLEANING-LCFD	239.00	05/25	101-52250-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STAPLES ADVANTAGE				
6030365001	COPY PAPER	39.49	04/25	101-52200-206
6031741659	INK CARTRIDGE	173.90	05/25	101-53100-206
6031741660	PENS	6.58	05/25	101-51420-206
Total STAPLES ADVANTAGE:		219.97		
STATE OF WI COURT FINES &				
APRIL 2025	COURT FINES - APRIL	4,115.65	04/25	101-35101
Total STATE OF WI COURT FINES &:		4,115.65		
STEWARD, ERIKA				
51325 REFUND	OVERPAYMENT - CITITATION	64.47	05/25	101-35101
Total STEWARD, ERIKA:		64.47		
STONERIDGE LITTLE CHUTE LLC #384				
21040961709	FOOD	29.91	04/25	101-52200-211
21046791244	FOOD	49.79	04/25	101-52200-211
21047961557	FOOD	69.75	04/25	101-52200-211
21052991804	FOOD - ACCT 105	66.83	05/25	101-52200-211
22031421105	FOOD	97.85	04/25	101-52200-211
22035852012	FOOD	18.06	04/25	101-52200-211
22047201552	FOOD - ACCT 105	13.00	05/25	101-52200-211
22048771600	FOOD & BEVERAGES - ACCT 105	49.97	05/25	101-52200-211
23007601706	FOOD	88.83	05/25	101-52200-211
23093681510	FOOD & BEVERAGES - ACCT 105	53.64	05/25	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC #384:		537.63		
TANNER'S GRILL AND BAR				
401	FAMILY SYSTEL DINNER & DESSERTS	6,930.29	04/25	101-52200-211
Total TANNER'S GRILL AND BAR:		6,930.29		
TANYA R CPR LLC				
625	YOUTH BABYSITTING CPR/AED COURSE	1,560.00	05/25	208-52900-204
Total TANYA R CPR LLC:		1,560.00		
THEDACARE LABORATORIES				
121005550425	BLOOD DRAWS - APRIL	255.00	04/25	207-52120-204
Total THEDACARE LABORATORIES:		255.00		
U.S. BANK				
49100525	AMAZON - DISINFECTANT SPRAY	75.95	05/25	101-51650-206
49100525	NETWORK SOLUTIONS - DOMAIN FEES	86.34	05/25	207-52120-204
49100525	ZOOM.US - MONTHLY FEE	15.99	05/25	101-51440-208

Invoice	Description	Total Cost	Period	GL Account
49100525	GANNETT WI - FOUND PUBLICATION	15.55	05/25	101-51650-207
49100525	AMAZON - BOOKS	14.98	05/25	206-55110-206
49100525	COSTCO - SNACKS, FRIENDS TO REIMBURSE	232.68	05/25	206-55110-218
49100525	AMAZON - BOOKS	18.29	05/25	206-55110-206
49100525	AMAZON - A/V	45.28	05/25	206-55110-210
49100525	AMAZON - A/V	441.82	05/25	206-55110-210
49100525	LABEL VALUE - DYMO CD/DVD CORE LABELS	10.16	05/25	206-55110-218
49100525	AMAZON - BOOKS	13.80	05/25	206-55110-206
49100525	AMAZON - BOOKS	27.80	05/25	206-55110-206
49100525	AMAZON - GAME CONTROLLER CASE & DRUM B	106.29	05/25	206-55110-213
49100525	AMAZON - NINTENDO SWITCH	24.99	05/25	206-55110-210
49100525	AMAZON - STACKABLE STORAGE BINS	39.99	05/25	206-55110-213
49100525	AMAZON - BOOKS	39.66	05/25	206-55110-206
49100525	AMAZON - CASES & BINS	86.72	05/25	206-55110-213
49100525	AMAZON - A/V	60.42	05/25	206-55110-210
49100525	FESTIVAL FOOD - WATER STEAM	2.78	05/25	206-55110-218
49100525	AMAZON - A/V	109.41	05/25	206-55110-210
49100525	AMAZON - STACKABLE STORAGE BINS	27.99	05/25	206-55110-213
49100525	AMAZON - BOOKS	212.66	05/25	206-55110-206
49100525	WALMART - PUZZLE	27.47	05/25	206-55110-213
49100525	AMAZON - SHIPPING LABELS	56.68	05/25	206-55110-218
49100525	AMAZON - PROGRAM SUPPLIES	363.53	05/25	206-55110-205
49100525	NIC TRAFFICVIOLREGPROG	39.78	05/25	207-52120-204
49100525	NIC TRAFFICVIOLREGPROG	3.06	05/25	207-52120-204
49100525	INSTA PRINT PLUS - "CRASH" PADS	62.53	05/25	207-52120-207
49100525	DOLLAR TREE - CARROT PATCH PETE	16.25	05/25	101-52350-218
49100525	KWIK TRIP - WATER	9.58	05/25	207-52120-218
49100525	VISTA PRINT - BUSINESS CARDS	246.29	05/25	207-52120-207
49100525	NIC TRAFFICVIOLREGPROG	3.06	05/25	207-52120-204
49100525	KAUKAUNA TIMES VILLAGER - SUBSCRIPTION	86.00	05/25	207-52120-208
49100525	AMAZON - COFFEE CREAMER, SUGAR, THUMB &	86.96	05/25	207-52120-218
49100525	NIC TRAFFICVIOLREGPROG	3.06	05/25	207-52120-204
49100525	AMAZON - EMS FIRST RESPONDER II BAG	14.99	05/25	207-52120-213
49100525	AMAZON - RED SAFETY FLARE CONTAINER	39.99	05/25	207-52120-213
49100525	AMAZON - COFFEE	136.14	05/25	207-52120-218
49100525	AMAZON - DESK TOP CALCULATOR	9.69	05/25	207-52120-206
49100525	USPS - CERTIFIED MAILING - THOA	11.16	05/25	101-52200-218
49100525	WI STATE FIRE - 2025 MEMBERSHIP DUES	380.00	05/25	101-52200-201
49100525	WI STATE FIRE - 2025 WSFCA ANNUAL CONFERE	640.00	05/25	101-52200-201
49100525	AMAZON - FURMAN PLUGLOCK OUTLET STRIP	189.68	05/25	101-52200-218
49100525	AMAZON - FUNDAMENTALS OF FIREFIGHTER SKI	419.00	05/25	101-52200-208
49100525	AMAZON - I PHONE SCREEN PROTECTOR	15.05	05/25	101-52200-205
49100525	STARBUCKS STORE - COFFEE TRAVELER	39.88	05/25	204-55420-218
49100525	WHEN TO WORK INC - POOL SCHEDULING SOFT	195.00	05/25	204-55420-218
49100525	KIEFER AQUATICS - POOL SUITS/START-UP	1,639.00	05/25	204-55420-213
49100525	AMERICAN RED CROSS - CPR MASK REPLACEME	54.36	05/25	204-55420-218
49100525	GOTOMEETING - ANNUAL GO TO MEETING-PROF	151.92	05/25	207-52120-204
49100525	KALAHARI RESORT - 2025 CONF HOTEL - NECHO	186.00	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - VANDE	186.00	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - JANSE	186.00	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - VANDE	186.00	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - NECHO	440.37	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - VANDE	440.37	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - JANSE	440.37	05/25	101-52200-201
49100525	KALAHARI RESORT - 2025 CONF HOTEL - VANDE	440.37	05/25	101-52200-201
49100525	APPLE.COM	2.99	05/25	101-52200-204
49100525	DSPS E SVC FEE	2.25	05/25	101-51650-243

Invoice	Description	Total Cost	Period	GL Account
49100525	DSPS EPAY ISE	50.00	05/25	207-52120-243
49100525	DSPS EPAY ISE	50.00	05/25	101-51650-243
49100525	HI STEVENS POINT - WI GOV FINANCE OFFICER A	196.00	05/25	101-51420-201
49100525	COUNTRYSIDE VET - DEWORMER	120.80	05/25	207-52120-236
49100525	SIRCHIE ACQUISITIONS COMPANY - TEST KITS	149.00	05/25	207-52120-218
49100525	DJI TECHNOLOGY - AVATA FLY MORE KIT	179.20	05/25	207-52120-213
49100525	SIRCHIE ACQUISITIONS COMPANY - EVIDENCE TU	54.52	05/25	207-52120-218
49100525	CHEWY.COM - DOG FOOD & VITAMINS	300.16	05/25	207-52120-236
49100525	COUNTRYSIDE VET - RECHECK O&P PLUS GIARD	53.00	05/25	207-52120-236
49100525	TLO TRANSUNION - BACKGROUND CHECKS	75.00	05/25	207-52120-204
49100525	PRECISION EXPLOSIVE - TRAINING AID DELIVER	312.00	05/25	207-52120-236
49100525	TRACTOR SUPPLY - VEGETATION KILLER - STOR	80.00	05/25	630-53441-253
49100525	TRACTOR SUPPLY - VEGETATION KILLER - RAILR	239.98	05/25	101-53300-246
49100525	KWIK TRIP - FUEL	128.13	05/25	101-53330-217
49100525	AMAZON - TRAILER HITCH	312.92	05/25	620-53644-247
49100525	AMAZON - IPAD CASE	27.89	05/25	620-53644-221
49100525	AMAZON - SOCKET ORGANIZER SET	29.99	05/25	620-53644-221
49100525	TARGET - MONDO LLAMA	10.00	05/25	206-55110-205
49100525	HOME DEPOT - POTS, POTTING SOIL & PLANTS	31.88	05/25	206-55110-205
49100525	LITTLE CAESARS - PIZZA	27.75	05/25	206-55110-205
49100525	DOLLAR TREE - SWIM NOODLES, FILTERS, CLOT	6.25	05/25	206-55110-205
49100525	DOLLAR TREE - TABLE COVERS	7.50	05/25	206-55110-205
49100525	COSTCO - FOOD	44.87	05/25	206-55110-205
49100525	HALF PRICE BOOKS - GIFT CARDS	50.00	05/25	206-55110-205
49100525	FOX WOLF WATERSHED - NEWSC '25 EROSION C	90.00	05/25	630-53442-201
Total U.S. BANK:		11,723.46		
VALLEY LIQUOR				
182530	BEVERAGES AND SUPPLIES	188.94	04/25	101-52200-211
Total VALLEY LIQUOR:		188.94		
VANDERLOOP SHOES INC				
104-10088956	CODE RED STRUCTURE NFPA	810.00	04/25	101-52200-212
Total VANDERLOOP SHOES INC:		810.00		
VARUS INVESTMENTS INC				
3-883576-00	CORRECTION TO STORMWATER SET-UP	247.50	05/25	001-15000
Total VARUS INVESTMENTS INC:		247.50		
VILLAGE OF LITTLE CHUTE				
MAY 2025	SAFETY CENTER	342.98	05/25	207-52120-249
MAY 2025	SAFETY CENTER	85.75	05/25	101-52250-249
MAY 2025	VILLAGE HALL	168.01	05/25	101-51650-249
MAY 2025	CIVIC CENTER	385.99	05/25	206-55110-249
MAY 2025	DOYLE PARK DPI RESTROOMS	986.92	05/25	101-55200-249
MAY 2025	HERITAGE PARK	50.49	05/25	101-55200-249
MAY 2025	LEGION PARK SPRINKLER	36.00	05/25	101-55200-249
MAY 2025	LEGION PARK RESTROOMS	656.76	05/25	101-55200-249
MAY 2025	VAN LEISHOUT PARK	663.57	05/25	101-55200-249
MAY 2025	VAN LIESHOUT PARK CONCESSION	12.49	05/25	101-55200-249
MAY 2025	1509 E LINCOLN - ICE RINK	34.82	05/25	101-55200-249
MAY 2025	HEESAKKER PARK - BUBBLER	159.97	05/25	101-55200-249
MAY 2025	HEESAKKER PARK RESTROOMS	164.64	05/25	101-55200-249

Invoice	Description	Total Cost	Period	GL Account
MAY 2025	801 MILLER LN - MILLER TOT LOT	8.50	05/25	101-55200-249
MAY 2025	HIETPAS ST - JAYCEE TOT LOT	9.33	05/25	101-55200-249
MAY 2025	1601 GRANT ST - KINLEY TOT LOT	8.42	05/25	101-55200-249
MAY 2025	900 HARVEST TRIAL - CREEKVIEW TOT LOT	71.46	05/25	101-55200-249
MAY 2025	W GREENFIELD DR - VAN ZEELAND TOT LOT	11.83	05/25	101-55200-249
MAY 2025	DOYLE SHELTER	12.72	05/25	101-55200-249
MAY 2025	DOYLE PARK POOL/RESTROOMS	197.08	05/25	101-55200-249
MAY 2025	DOYLE PARK POOL/RESTROOMS	197.09	05/25	204-55420-249
MAY 2025	DOYLE PARK POOL	7,192.84	05/25	204-55420-249
MAY 2025	PUMP STATION JEFFERSON ST	38.13	05/25	620-53624-249
MAY 2025	#3 WELL WASHINGTON ST	12.50	05/25	620-53624-249
MAY 2025	715 DEPOT ST	42.50	05/25	418-57800-204
MAY 2025	719 DEPOT ST	8.33	05/25	418-51225-249
MAY 2025	723 DEPOT ST	8.33	05/25	418-51225-249
MAY 2025	625 E EVERGREEN DR	158.51	05/25	620-53624-249
MAY 2025	1200 STEPHEN ST - WATER TOWER	30.00	05/25	620-53624-249
MAY 2025	1401 E ELM DR VILLAGE GARAGE	900.35	05/25	101-53310-249
MAY 2025	721 W ELM - REC CENTER	59.34	05/25	208-52900-249
MAY 2025	MISC PARKING LOTS OWNED BY VLC	204.98	05/25	101-53300-248
MAY 2025	3609 FREEDOM RD-WATER/SEWER	18.33	05/25	630-53441-249
Total VILLAGE OF LITTLE CHUTE:		12,938.96		
WI DEPT OF JUSTICE				
202504 L4504T	BACKGROUND CHECKS APRIL	217.00	04/25	207-52120-218
Total WI DEPT OF JUSTICE:		217.00		
ZURFLUH, LINDSAY				
54968	REFUND SECURITY DEPOSIT	250.00	05/25	206-21235
Total ZURFLUH, LINDSAY:		250.00		
Grand Totals:		274,582.74		

## Report GL Period Summary

Vendor number hash: 409298  
Vendor number hash - split: 990256  
Total number of invoices: 129  
Total number of transactions: 278

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	274,582.74	274,582.74
Grand Totals:	274,582.74	274,582.74



Terms Description	Invoice Amount	Net Invoice Amount
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Report Criteria:

Invoice Detail.Voided = {=} FALSE

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Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
D843538	Invoi	VOLUNTARY BENEFITS	2,000.76	Open	Non	05/25	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			2,000.76				
HOME DEPOT CREDIT SERVICES (1545)							
10230425	Invoi	SUPPLIES	314.43	Open	Non	04/25	101-52200-218
Total HOME DEPOT CREDIT SERVICES (1545):			314.43				
MARCO INC (3910)							
39040433	Invoi	AGREEMENT 022-3079177 KONICA	296.33	Open	Non	04/25	207-52120-207
Total MARCO INC (3910):			296.33				
Grand Totals:			2,611.52				

Report GL Period Summary

Vendor number hash:	10340
Vendor number hash - split:	10340
Total number of invoices:	3
Total number of transactions:	3

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,611.52	2,611.52
Grand Totals:	2,611.52	2,611.52

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
2570484	Invoi	FLEX	2,154.49	Open	Non	05/25	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			2,154.49				
AT&T (409)							
287294953059X050	Invoi	MAR/APR SERVICE	238.46	Open	Non	04/25	101-52200-203
Total AT&T (409):			238.46				
AT&T LONG DISTANCE (2751)							
8456268570425	Invoi	MAR/APR CHARGES	.85	Open	Non	04/25	101-51650-203
8456268570425	Invoi	MAR/APR CHARGES	1.49	Open	Non	04/25	206-55110-203
8456268570425	Invoi	MAR/APR CHARGES	.69	Open	Non	04/25	207-52120-203
8456268570425	Invoi	MAR/APR CHARGES	.29	Open	Non	04/25	620-53924-203
8456268570425	Invoi	MAR/APR CHARGES	1.68	Open	Non	04/25	620-53924-203
Total AT&T LONG DISTANCE (2751):			5.00				
CHARTER COMMUNICATIONS (89)							
152871801051025	Invoi	MAY/JUNE SERVICE	265.20	Open	Non	05/25	207-52120-203
Total CHARTER COMMUNICATIONS (89):			265.20				
GORDON FLESCH COMPANY INC (4989)							
15149509	Invoi	GFC LEASING CANON	111.11	Open	Non	05/25	206-55110-225
Total GORDON FLESCH COMPANY INC (4989):			111.11				
LEAGUE OF WI MUNICIPALITIES MUTUAL INS (5605)							
WM000441460193	Invoi	OVER PYMT - REFUND	165.00	Open	Non	05/25	207-38612
Total LEAGUE OF WI MUNICIPALITIES MUTUAL INS (5605):			165.00				
MARCO INC (3910)							
39117329	Invoi	MSB COPIER	58.62	Open	Non	04/25	101-53310-207
39117329	Invoi	1ST FLOOR COPIER @ VH	110.27	Open	Non	04/25	101-51650-207
39117329	Invoi	2ND FLOOR COPIER @ VH	90.26	Open	Non	04/25	101-51650-207
39117329	Invoi	3RD FLOOR COPIER @ VH	53.76	Open	Non	04/25	101-51650-207
Total MARCO INC (3910):			312.91				
MISSION TRUCK EQUIPMENT LLC (497)							
QUOTE 2017 CHEV	Invoi	DOWN PYMT CHEV SILVERADO 3.7.25 CLAIM	1,320.00	Open	Non	05/25	101-53330-225
Total MISSION TRUCK EQUIPMENT LLC (497):			1,320.00				
WE ENERGIES (2788)							
5463263191	Invoi	PLANT #1 (100 WILSON ST)	233.51	Open	Non	04/25	620-53624-249
5463263191	Invoi	STREET LIGHTS	1,242.77	Open	Non	04/25	101-53300-249
5463263191	Invoi	200 E MCKINLEY - FVMPD	219.21	Open	Non	04/25	207-52120-249
5463263191	Invoi	200 E MCKINLEY - FIRE DEPT	146.14	Open	Non	04/25	101-52250-249
5463263191	Invoi	PUMP STATION @ EVERGREEN & FRENCH	553.71	Open	Non	04/25	620-53624-249
5463263191	Invoi	DOYLE POOL	9.90	Open	Non	04/25	204-55420-249
5463263191	Invoi	CROSSWINDS LED STREET LIGHTS	151.68	Open	Non	04/25	101-53300-249
5463263191	Invoi	1401 E ELM DR	1,351.65	Open	Non	04/25	101-53310-249
5463263191	Invoi	920 WASHINGTON ST	33.80	Open	Non	04/25	620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
5463263191	Invoi	CIVIC CENTER (630 MONROE ST)	776.65	Open	Non	04/25	206-55110-249
5463263191	Invoi	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	194.77	Open	Non	04/25	620-53624-249
5463263191	Invoi	PLANT #2 1118 JEFFERSON ST	97.36	Open	Non	04/25	620-53624-249
5463263191	Invoi	721 W ELM DR	173.60	Open	Non	04/25	208-52900-249
5463263191	Invoi	108 W MAIN ST	515.43	Open	Non	04/25	101-51650-249
Total WE ENERGIES (2788):			5,700.18				
Grand Totals:			10,272.35				

Report GL Period Summary

Vendor number hash:	25923
Vendor number hash - split:	84901
Total number of invoices:	9
Total number of transactions:	29

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	10,272.35	10,272.35
Grand Totals:	10,272.35	10,272.35

## Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
288493	SEAFOAM, GREASE & BATTERY	43.96	04/25	206-55110-242
288579	TAPE & BATTERIES	16.58	05/25	206-55110-242
Total ACE HARDWARE LITTLE CHUTE:		60.54		
BAKER & TAYLOR				
2039008316	BOOKS	236.64	04/25	206-55110-206
2039008317	BOOKS	15.40	04/25	206-55110-206
2039008318	BOOKS	14.08	04/25	206-55110-206
2039008319	BOOKS	75.79	04/25	206-55110-206
2039008320	BOOKS	23.08	04/25	206-55110-206
2039008321	BOOKS	26.24	04/25	206-55110-206
2039008322	BOOKS	132.36	04/25	206-55110-206
2039008323	BOOKS	27.35	04/25	206-55110-206
2039008324	BOOKS	13.29	04/25	206-55110-206
2039014280	BOOKS	82.34	04/25	206-55110-206
2039014281	BOOKS	18.79	04/25	206-55110-206
2039014282	BOOKS	14.07	04/25	206-55110-206
2039014283	BOOKS	18.80	04/25	206-55110-206
2039014284	BOOKS	691.82	04/25	206-55110-206
2039014285	BOOKS	25.34	04/25	206-55110-206
2039026997	BOOKS	173.26	04/25	206-55110-206
2039026998	BOOKS	18.80	04/25	206-55110-206
2039026999	BOOKS	75.69	04/25	206-55110-206
2039027000	BOOKS	60.16	04/25	206-55110-206
2039027001	BOOKS	22.52	04/25	206-55110-206
2039027002	BOOKS	56.19	04/25	206-55110-206
2039027003	BOOKS	11.46	04/25	206-55110-206
2039046834	BOOKS	52.45	05/25	206-55110-206
2039046835	BOOKS	33.53	05/25	206-55110-206
2039046836	BOOKS	98.86	05/25	206-55110-206
2039046837	BOOKS	19.41	05/25	206-55110-206
2039046838	BOOKS	48.76	05/25	206-55110-206
2039046839	BOOKS	33.11	05/25	206-55110-206
2039046840	BOOKS	25.99	05/25	206-55110-206
2039046841	BOOKS	13.28	05/25	206-55110-206
2039050507	BOOKS	429.98	05/25	206-55110-206
2039050508	BOOKS	32.93	05/25	206-55110-206
2039050509	BOOKS	20.42	05/25	206-55110-206
2039050549	BOOKS	155.29	05/25	206-55110-206
2039050622	BOOKS	591.78	05/25	206-55110-206
Total BAKER & TAYLOR:		3,389.26		
CENGAGE LEARNING INC/GALE				
999100366875	BOOKS	27.74	05/25	206-55110-206
999100378521	BOOKS	203.93	05/25	206-55110-206
999100381388	BOOKS	30.74	05/25	206-55110-206
999100395866	BOOKS	74.22	05/25	206-55110-206
999100395877	BOOKS	53.98	05/25	206-55110-206

Invoice	Description	Total Cost	Period	GL Account
Total CENGAGE LEARNING INC/GALE:		390.61		
COLLABORATIVE SUMMER LIBRARY PROGRAM				
314387	T-SHIRTS	161.38	05/25	206-55110-205
Total COLLABORATIVE SUMMER LIBRARY PROGRAM:		161.38		
COMPUTYPE INC - 139154				
706708	LABELS	126.03	04/25	206-55110-218
Total COMPUTYPE INC - 139154:		126.03		
ENVISIONWARE INC				
INVUS75349	ONE YEAR MAINTENANCE ON SOFTWARE BUNDL	697.34	05/25	206-55110-209
Total ENVISIONWARE INC:		697.34		
GORDON FLESCH CO INC				
I01011401	GFC LEASING CANON	180.29	05/25	206-55110-225
I01011401	GFC LEASING CANON	180.29	05/25	206-55110-209
Total GORDON FLESCH CO INC:		.00		
INGRAM LIBRARY SERVICES				
87789476	BOOKS	101.62	04/25	206-55110-206
Total INGRAM LIBRARY SERVICES:		101.62		
LAPPEN SECURITY PRODUCTS INC				
LSPQ52440	REPLACE DOOR SOLENOID	552.17	04/25	206-55110-242
LSPQ52464	M KEYS - SCH PRIMUS KEYS	95.00	05/25	206-55110-242
Total LAPPEN SECURITY PRODUCTS INC:		647.17		
MIDWEST TAPE LLC				
506995584	A/V	39.99	04/25	206-55110-210
507017296	A/V	45.99	04/25	206-55110-210
507068428	A/V	227.95	04/25	206-55110-210
507080657	A/V	141.97	04/25	206-55110-210
507112055	DIGITAL COLLECTIONS	1,224.34	04/25	206-55110-208
Total MIDWEST TAPE LLC:		1,680.24		
NOW YOGA AND WELLNESS LLC				
LCPL005	YOGA CLASS 5/4/25	30.00	05/25	206-55110-205
Total NOW YOGA AND WELLNESS LLC:		30.00		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4596	ESPON RECEIPT PRINTER & CABLE	373.89	04/25	206-55110-218
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		373.89		
PLAYAWAY PRODUCTS LLC				
497276	A/V	77.99	04/25	206-55110-210
497824	A/V	64.99	04/25	206-55110-210

Invoice	Description	Total Cost	Period	GL Account
497825 A/V		243.96	04/25	206-55110-210
Total PLAYAWAY PRODUCTS LLC:		386.94		
STAPLES ADVANTAGE				
6031741661 LABEL MAKER TAPES		41.99	05/25	206-55110-218
Total STAPLES ADVANTAGE:		41.99		
THE PENWORTHY COMPANY LLC				
608202 BOOKS		156.75	05/25	206-55110-206
Total THE PENWORTHY COMPANY LLC:		156.75		
VALLEY PEST CONTROL				
1415081 SPRAY EXTERIOR OF CIVIC CENTER/LIBRARY		500.00	04/25	206-55110-243
Total VALLEY PEST CONTROL:		500.00		
Grand Totals:		8,743.76		

## Report GL Period Summary

Vendor number hash: 292911  
Vendor number hash - split: 297900  
Total number of invoices: 62  
Total number of transactions: 63

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	8,743.76	8,743.76
Grand Totals:	8,743.76	8,743.76

## Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

## Report Criteria:

Invoice Detail.GL Account = "620000000000"- "620999999999", "610000000000"- "610999999999", "630000000000"- "630999999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ABCON ELECTRIC LLC				
7602	INSTALL JUNCTION BOX - LIGHTS & SECURITY C	256.00	04/25	620-53644-250
Total ABCON ELECTRIC LLC:		256.00		
ACE HARDWARE LITTLE CHUTE				
288333	BATTERY & GARDEN KNEELWER	23.98	05/25	620-53644-253
288527	TDS REPAIR SUPPLIES	62.98	05/25	630-53442-218
288554	DRAIN CAP	4.99	05/25	630-53442-218
Total ACE HARDWARE LITTLE CHUTE:		91.95		
BADGER METER INC				
80194857	ORION CELLULAR LTE SERV UNIT	1,686.23	04/25	620-53904-214
Total BADGER METER INC:		1,686.23		
BATTERIES PLUS LLC				
P81848458	SANITARY SEWER METER BATTERIES	193.06	04/25	610-53612-251
Total BATTERIES PLUS LLC:		193.06		
CLEAN WATER TESTING				
9010258606	COLIFORM BACTERIA TEST	32.00	05/25	620-53634-204
Total CLEAN WATER TESTING:		32.00		
COMPASS MINERALS AMERICA INC				
1491834	BULK XCS W/S	3,855.95	04/25	620-53634-224
1491835	BULK XCS W/S	4,007.29	04/25	620-53634-224
1493542	BULK XCS W/S	4,131.26	04/25	620-53634-224
1494055	BULK XCS W/S	4,129.65	04/25	620-53634-224
1494538	BULK XCS W/S	4,116.77	04/25	620-53634-224
1495442	BULK XCS W/S	4,050.76	04/25	620-53634-224
1498398	BULK XCS W/S	3,936.45	05/25	620-53634-224
1499533	COARSE SOLAR SALT	3,925.18	05/25	620-53634-224
Total COMPASS MINERALS AMERICA INC:		32,153.31		
DONALD HIETPAS & SONS INC.				
41625 GRANT ST	REPAIR WATER BREAK GRANT ST	3,049.51	04/25	620-53644-251
41825 NORTH AVE	REPAIR WATER BREAK NORTH AVE & LAMERS R	4,534.66	04/25	620-53644-251
Total DONALD HIETPAS & SONS INC.:		7,584.17		
FERGUSON WATERWORKS LLC #1476				
442528	STORM SEWER & TDS REPAIRS	276.03	04/25	630-53442-251
442865	SUPPLIES	668.31	04/25	620-53644-251
442865	SUPPLIES	2,172.31	04/25	620-53644-252
442865	SUPPLIES	2,172.31	04/25	620-53644-252
442865	SUPPLIES	1,504.00	04/25	620-53644-252
442901	SUPPLIES	1,069.79	04/25	620-53644-252
442905	SUPPLIES	374.00	04/25	620-53644-252



Invoice	Description	Total Cost	Period	GL Account
444001	1 LB HYD GREASE	248.00	05/25	620-53644-254
445350	1X6 CURB BX THRD REP COUP	100.00	05/25	620-53644-252
Total FERGUSON WATERWORKS LLC #1476:		4,240.13		
GRAINGER				
9476653119	EARTH AUGERS	151.35	04/25	620-53644-252
9497710351	IMPACT WRENCH, CAM & GROOVE ADAPTER	472.18	05/25	620-53644-221
9499146893	PIPELINE FLOWMETER & FILTER	1,028.88	05/25	620-53604-257
Total GRAINGER:		1,652.41		
HAWKINS INC				
7050955	AZONE	929.81	04/25	620-53634-214
7050955	SODIUM SILICATE	4,231.25	04/25	620-53634-220
7064392	AZONE	964.08	05/25	620-53634-214
7064392	SODIUM SILICATE	4,241.25	05/25	620-53634-220
Total HAWKINS INC:		10,366.39		
HEART OF THE VALLEY				
43025MP	HOV METER PAYABLE	1,552.00	04/25	610-21110
50225	WASTEWATER	168,030.69	04/25	610-53611-225
50225	FOG CONTROL	105.50	04/25	610-53611-204
Total HEART OF THE VALLEY:		169,688.19		
MCMAHON ASSOCIATES INC				
938639	PROFESSIONAL SERVICES 2/2-3/1/25 INTERSTAT	336.00	04/25	630-53441-204
Total MCMAHON ASSOCIATES INC:		336.00		
MCO				
31736	HEALTH & LIABILITY INS	41,086.40	05/25	620-53644-115
Total MCO:		41,086.40		
MENARDS - APPLETON EAST				
73870	STORM SEWER REPAIR	159.62	04/25	630-53442-251
Total MENARDS - APPLETON EAST:		159.62		
NORTHERN LAKE SERVICE INC				
2506344	VOC SAMPLES	165.68	04/25	620-53644-204
Total NORTHERN LAKE SERVICE INC:		165.68		
TRILOGY CONSULTING LLC				
1904	WASTEWATER RATE STUDY/SEWER ORDINANCE	60.00	04/25	610-53614-204
Total TRILOGY CONSULTING LLC:		60.00		
WATER TOWER CLEAN & COAT INC				
5675	5 YR DNR-ROV INSPECTION GROUND RESERVOIR	2,550.00	05/25	620-53644-250
Total WATER TOWER CLEAN & COAT INC:		2,550.00		

Invoice	Description	Total Cost	Period	GL Account
Grand Totals:		272,301.54		

## Report GL Period Summary

Vendor number hash: 83896  
Vendor number hash - split: 88675  
Total number of invoices: 36  
Total number of transactions: 42

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	272,301.54	272,301.54
Grand Totals:	272,301.54	272,301.54

## Report Criteria:

Invoice Detail.GL Account = "620000000000"- "620999999999", "610000000000"- "610999999999", "630000000000"- "630999999999"  
Invoice Detail.Voided = {=} FALSE

## **MINUTES OF THE REGULAR BOARD MEETING OF MAY 7, 2025**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Joe Harlow, Trustee  
David Peterson, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee  
Rosie Sprangers, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
John McDonald, Director of Parks, Rec and Forestry  
Lisa Remiker-DeWall, Finance Director  
Penny Mack, Human Resources  
Kent Taylor, Director of Public Works  
Jessica Titel, Community Development Director  
Fox Valley Metro Police Captain Slotke  
Laurie Decker, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Disbursement List
2. Approval of the Minutes of April 16, 2025
3. Approval of the Minutes of the Special Board meeting of April 30, 2025
4. Special Event Permit for Memorial Day Parade on May 26, 2025

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Sprangers to approve the Consent Agenda as presented.*

Ayes 7, Nays 0 – Motion Carried

### **Presentation—KerberRose Annual Comprehensive Financial Report**

David Minch, Partner gave a presentation and thanked the Finance team for being prepared and everything tied out and reconciled. No questions were asked.

### **Discussion—Residential Chickens**

Director Titel gave an overview. Several questions and comments about surrounding communities, costs of permits and if those permits will cover costs of enforcement, who would be enforcing; several trustees gave comments about their viewpoint, several members of the community spoke on all the positive aspects that chickens can bring and it's not only for the eggs but also a great hobby. No one in attendance was against chickens in the community. The next steps will be to draft an ordinance and hold a public hearing.

**Discussion/Action—Community Band Trailer Budget Adjustment**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the Budget Amendment as presented.*

Ayes 6, Abstain 1, (Harlow) Nays 0 – Motion Carried

**Roll Call Vote**

Mike Vanden Berg	Aye
Larry Van Lankvelt	Aye
Don Van Deurzen	Aye
Rosie Sprangers	Aye
Brian Van Lankveldt	Aye
Joe Harlow	Aye
Brian Peterson	Aye

**Action—Appoint Melanie Skalmoski to the Library Board**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Appoint Melanie Skalmoski to the Library Board.*

**Discussion—2024 Water Utility Public Service Commission Report**

Director Remiker DeWall gave an overview and discussed year to year comparisons. Trustee Larry Van Lankvelt asked a question about rate increase and Remiker DeWall explained she would recommend we would wait and look to apply later this fall as if you apply prior to August it is a 2025 test year and if August or after uses 2026 Test Year which would be in our best interest to use 2026 as costs continue to rise. It is a lengthy process and once the Village applies, the final decision of what increase is approved is the final PSC decision not a Village Board decision. The Village Board decision is whether to apply or not. No further questions.

**Discussion/Action—Employee Engagement Survey**

Administrator Bernhoft gave an overview. Discussion about types of questions that would be asked and if any input. Trustees would like the vendor to come and speak with Village Board prior to the survey going out and we want to make sure it is anonymous. Questions were also raised of how the results will be delivered.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Sprangers to Award the Survey to KerberRose.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Possible Action—Cedars Project Event Update**

Director McDonald gave an overview requesting to host food trucks and non-food vendors. No alcohol is being sold on Village property. A question was asked about what he raises money for. No money is being raised, he is just looking for harmonious living to bring people together.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Harlow to approve the Cedars Project Event.*

Ayes 7, Nays 0 – Motion Carried

**Department and Officer Progress Reports**

Department and Officer Progress Reports were presented

**Call for Unfinished Business**

None

**Items for Future Agenda**

Ordinance and Public Hearing for chickens

**Closed Sessions:**

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Clerk and DPW Director Retirement Notice*

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *Negotiations*

*Moved by Trustee Harlow, seconded by Trustee Van Deurzen to Enter into Closed Session at 7:50 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to adjourn the Regular Board Meeting at 8:25 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## **VILLAGE OF LITTLE CHUTE**

### **Notice of Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Village Board will hold a Public Hearing at Little Chute Village Hall on May 21, 2025 at 6:00 p.m. to hear comments from the public about proposed condo plats in the Founders Estates Subdivision.

This hearing is to collect public input and answer questions for a condo plat being proposed for three existing duplexes. The condo plat does not create any new lots or units. The subject parcels are located within the Founders Estates Subdivision at 602/604 Founders Way (Parcel 260446402), 515/517 Founders Way (Parcel 260446421) and 503/505 Founders Way (Parcel 260556419). A copy of the Condo Plat is available in the Clerks Office at Village Hall.

DATE OF HEARING: May 21, 2025

TIME OF HEARING: 6:00 PM

PLACE OF HEARING: Village Hall Board Room – 108 West Main Street, Little Chute, WI 54140

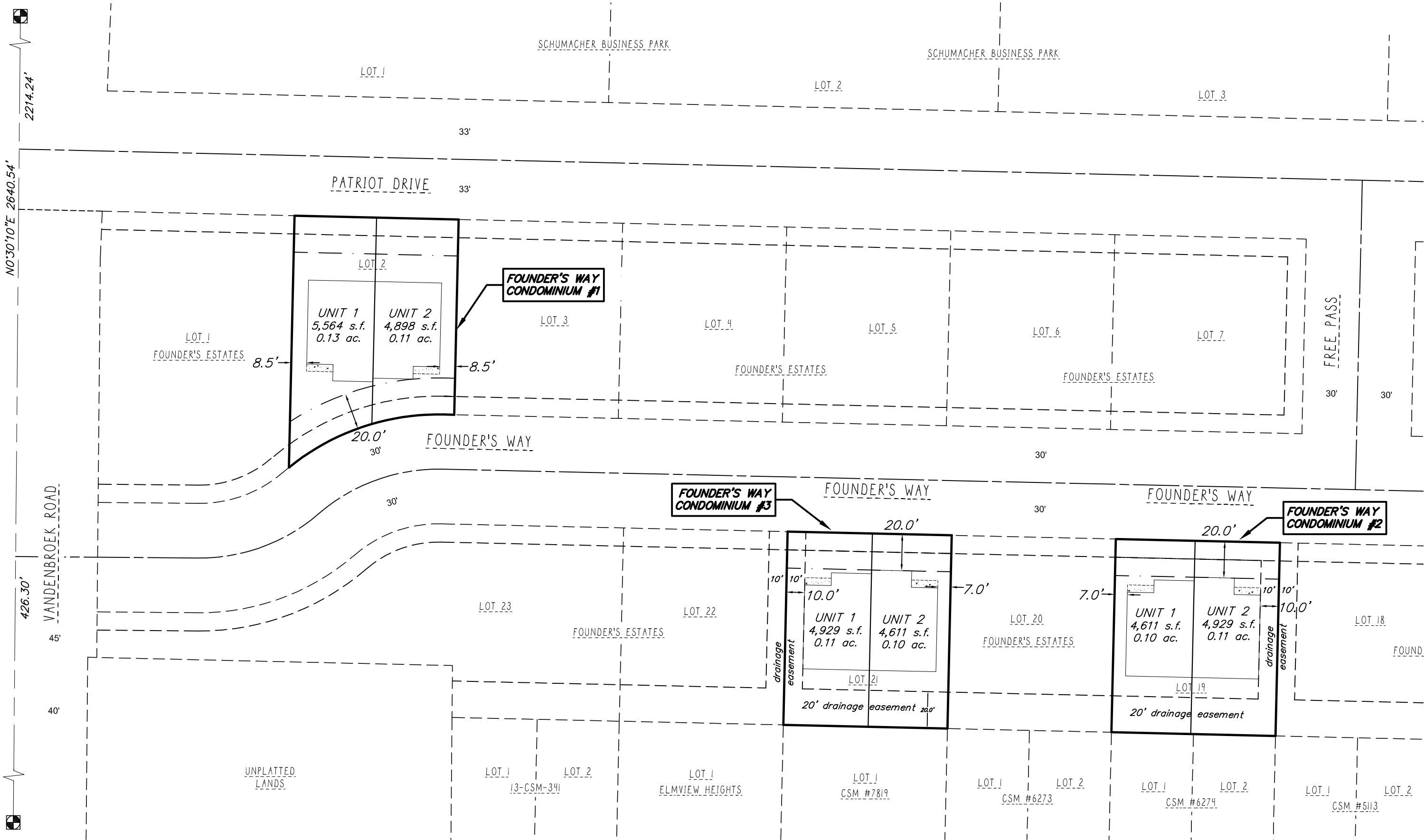
If you have any questions, please contact Community Development Director Jessica Titel at (920) 423-3870.

Publish: May 14

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

-OVERALL EXHIBIT-  
**FOUNDER'S WAY CONDOMINIUM #1, 2 & 3**  
A LAND ONLY CONDOMINIUM

ALL OF LOTS 2, 19 & 21 OF THE PLAT OF FOUNDER'S ESTATES, RECORDED IN CABINET N, PAGES 193-194 (DOCUMENT #2300715), BEING  
PART OF LOT 11 OF THE PLAT OF SCHUMACHER BUSINESS PARK, RECORDED IN CABINET J, PAGES 71-72 (DOCUMENT #1661814),  
OUTAGAMIE COUNTY RECORDS, LOCATED IN THE SOUTHWEST ¼ OF THE NORTHEAST ¼ OF SECTION 16, T21N-R18E, VILLAGE OF LITTLE CHUTE,  
OUTAGAMIE COUNTY, WISCONSIN



**SURVEYED FOR:**  
ARLY BAUMANN  
FOUNDER'S WAY  
VILLAGE OF LITTLE CHUTE  
OUTAGAMIE COUNTY

**SURVEYED BY:**  
Vierbicher Associates, Inc.  
400 Security Blvd, Ste 1  
Green Bay, WI 54313  
(920) 434-9670

Job #: 250453  
Date: 05/01/2025  
Rev:  
Drafted By: ROET  
Checked By: MAND  
Sheet 1 of 1



### A CONDOMINIUM PLAT

GRAPHIC SCALE, FEET

0 10 20 40



LOCATION MAP  
(Not to Scale)  
SW-NE Section 16, T21N-R18E

1. *All areas and improvements not shown or defined as part of Units or Limited Common Elements are Common Elements. See the Condominium Declaration for additional information regarding Common Elements and Limited Common Elements.*
2. *This Plat is subject to any and all easements, both recorded and unrecorded.*
3. *Bearings are referenced the West line of the Northeast  $\frac{1}{4}$  of Section 16, T21N-R18E, which bears N00°30'10"E, and are based on the Outagamie County Coordinate System.*
4. *The building footprint shown is shown for reference only and is not intended to delineate unit boundaries.*

*I, Randall J. Oettinger, Professional Land Surveyor No. S-2349, hereby certify that in full compliance with the provisions of Section 703 of the Wisconsin Statutes regarding condominium plats, I have surveyed and mapped the following described lands:*

*Said description contains 10,462 square feet or 0.24 acres, more or less.*

*I further certify that this condominium plat correctly represents the condominium described; that the floor plans are reproduced from plans furnished by the client; and the location and identification of each unit and the common elements can be determined from the plat.*

Vierbicher Associates, Inc.  
By: Randall J. Oettinger

Dated this \_\_\_\_\_ day of May, 2025.

Randall J. Oettinger, P.L.S. No. S-2349



- ☐ PUBLIC LAND CORNER AS NOTED
- ◎ FOUND 1" DIA. IRON PIPE W/ CAP
- SET 1.32" x 18" DIA. IRON PIPE W/CAP, WEIGHING 1.18# PER L.F.
- FOUND 3/4" DIAMETER IRON ROD
- ⊗ FOUND 2" DIAMETER IRON PIPE

TAX PARCEL: 260446402, 260446419 & 260446421  
FIELDWORK COMPLETED: XX/XX/XX  
Drawing X-2120

*There are no objections to this condominium instrument with respect to Section 703 Wis. Stats. and it is hereby approved for recording.*

Date: \_\_\_\_\_, 20\_\_\_\_,

Village of Little Chute

SURVEYED FOR:  
ARLY BAUMANN  
FOUNDERS WAY  
VILLAGE OF LITTLE CHUTE  
OUTAGAMIE COUNTY

SURVEYED BY:  
Verbicher Associates, Inc.  
400 Security Blvd, Ste 1  
Green Bay, WI 54313  
(920) 434-9670

Job #: 250453  
Date: 05/01/2025

Rev:

*Drafted By: ROET*

Checked By: MAND

Sheet 1 of 1

**vierbicher**  
planners | engineers | advisors





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02 May 2025 - 8:50a G:\Baumann, Arlen\250443 - Founders Way, Little Chute, Outagamie Co\CADD\250453\_Condo\_Lot21.dwg by: roel

N 1/4 Corner  
Section 16,  
T21N-R18E  
(Fd. cut cross)  
30'

N0°30'10"E 2640.54'

????'

S88°40'25"E

LOT 20  
FOUNDER'S ESTATES

N01°17'15"E 106.00'

UNIT 1  
4,611 s.f.  
0.10 ac.

LOT 19

UNIT 2  
4,929 s.f.  
0.11 ac.

FOUNDER'S ESTATES

20' drainage easement

N88°42'45"W 90.00'

LOT 2  
CSM. #6273

LOT 1

CSM. #6274

LOT 2

LOT 1

CSM. #5113

Center Corner  
Section 16,  
T21N-R18E  
(Fd. cut cross)

S88°42'11"E 2652.34'

E 1/4 Corner  
Section 16,  
T21N-R18E  
(Fd. masonry nail)

\*PRELIMINARY\*

## FOUNDER'S WAY CONDOMINIUM #2

### A CONDOMINIUM PLAT

ALL OF LOT 19 OF THE PLAT OF FOUNDER'S ESTATES, RECORDED IN CABINET N, PAGES 193-194 (DOCUMENT #2300715), BEING PART OF LOT 10 OF THE PLAT OF SCHUMACHER BUSINES PARK, RECORDED IN CABINET J, PAGES 71-72 (DOCUMENT #1661814), OUTAGAMIE COUNTY RECORDS, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN



#### GENERAL CONDOMINIUM NOTES:

- All areas and improvements not shown or defined as part of Units or Limited Common Elements are Common Elements. See the Condominium Declaration for additional information regarding Common Elements and Limited Common Elements.
- This Plat is subject to any and all easements, both recorded and unrecorded.
- Bearings are referenced the West line of the Northeast 1/4 of Section 16, T21N-R18E, which bears N00°30'10"E, and are based upon the Outagamie County Coordinate System.
- The building footprint shown is shown for reference only and is not intended to delineate unit boundaries.

#### SURVEYOR'S CERTIFICATE

I, Randall J. Oettinger, Professional Land Surveyor No. S-2349, hereby certify that in full compliance with the provisions of Section 703 of the Wisconsin Statutes regarding condominium plats, I have surveyed and mapped the following described lands:

ALL OF LOT 21 OF THE PLAT OF FOUNDER'S ESTATES, RECORDED IN CABINET N, PAGES 193-194 (DOCUMENT #2300715), OUTAGAMIE COUNTY RECORDS, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

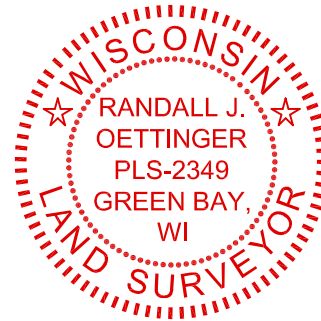
Said description contains 10,462 square feet or 0.24 acres, more or less.

I further certify that this condominium plat correctly represents the condominium described; that the floor plans are reproduced from plans furnished by the client; and the location and identification of each unit and the common elements can be determined from the plat.

Vierbicher Associates, Inc.  
By: Randall J. Oettinger

Dated this \_\_\_\_\_ day of May, 2025.

Randall J. Oettinger, P.L.S. No. S-2349



#### SURVEY LEGEND

- PUBLIC LAND CORNER AS NOTED
- FOUND 1" DIA. IRON PIPE W/ CAP
- SET 1.32" x 18" DIA. IRON PIPE W/CAP, WEIGHING 1.18# PER L.F.
- FOUND 3/4" DIAMETER IRON ROD



LOCATION MAP  
(Not to Scale)  
SW-NE Section 16, T21N-R18E

#### VILLAGE OF LITTLE CHUTE APPROVAL CERTIFICATE

There are no objections to this condominium instrument with respect to Section 703 Wis. Stats. and it is hereby approved for recording.

Date: \_\_\_\_\_, 20\_\_\_\_

Village of Little Chute

SURVEYED FOR:  
ARLY BAUMANN  
FOUNDER'S WAY  
VILLAGE OF LITTLE CHUTE  
OUTAGAMIE COUNTY

SURVEYED BY:  
Vierbicher Associates, Inc.  
400 Security Blvd, Ste 1  
Green Bay, WI 54313  
(920) 434-9670

Job #: 250453  
Date: 05/01/2025

Rev:

Drafted By: ROET

Checked By: MAND

Sheet 1 of 4

TAX PARCEL: 260446402, 260446419 & 260446421  
FIELDWORK COMPLETED: XX/XX/XX  
Drawing X-2120

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N 1/4 Corner  
Section 16,  
T21N-R18E  
(Fd. cut cross)

N0°30'10"E 2640.54'

???'

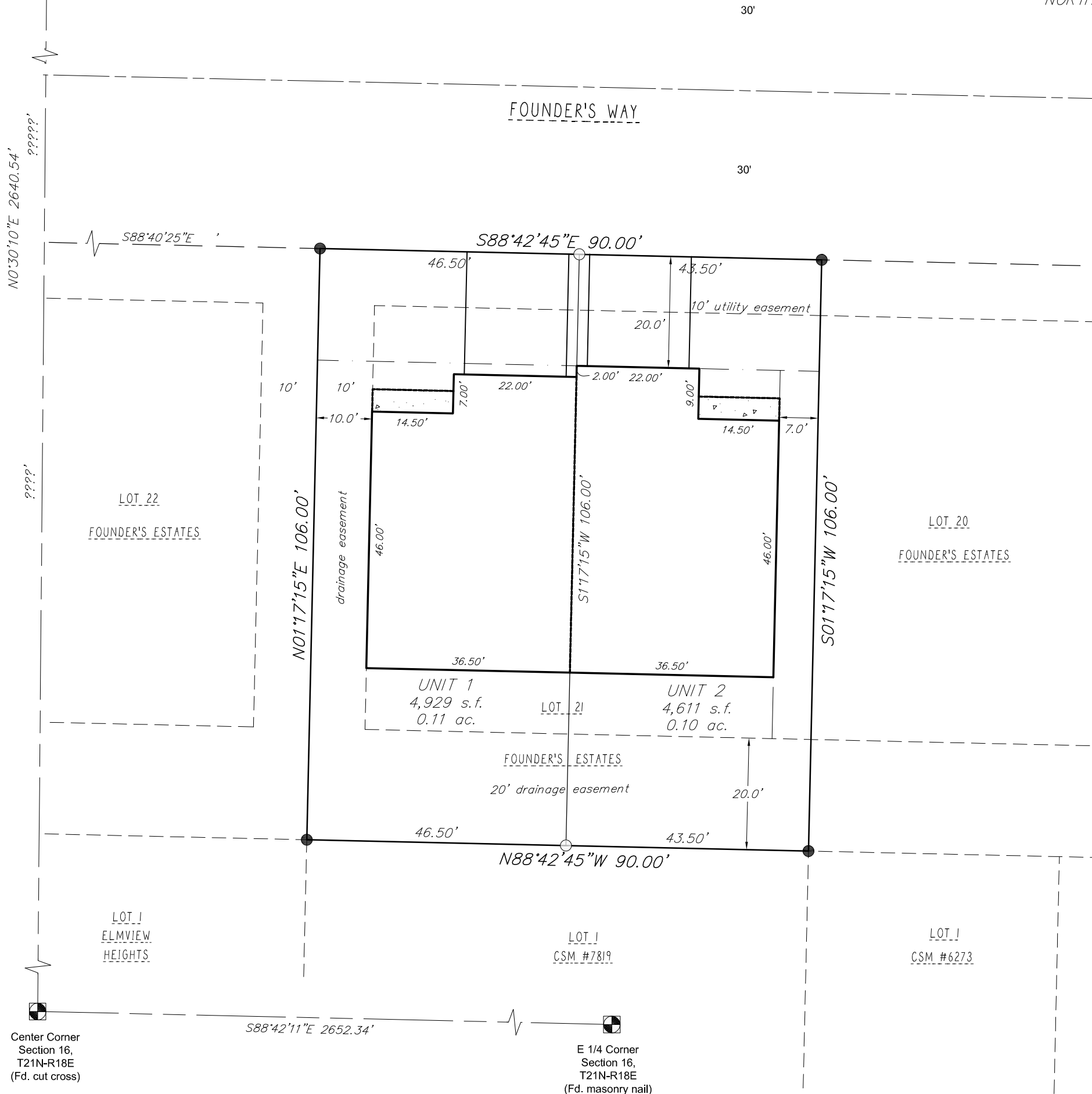
???'

LOT 1  
ELMVIEW  
HEIGHTS

Center Corner  
Section 16,  
T21N-R18E  
(Fd. cut cross)

TAX PARCEL: 260446421  
FIELDWORK COMPLETED: XX/XX/XX  
Drawing #X-2120

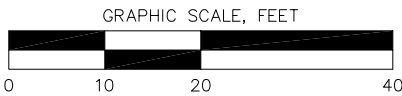
## \*PRELIMINARY\*



## FOUNDER'S WAY CONDOMINIUM #3

### A CONDOMINIUM PLAT

ALL OF LOT 21 OF THE PLAT OF FOUNDER'S ESTATES, RECORDED IN CABINET N, PAGES 193-194 (DOCUMENT #2300715), BEING PART OF LOT 11 OF THE PLAT OF SCHUMACHER BUSINES PARK, RECORDED IN CABINET J, PAGES 71-72 (DOCUMENT #1661814), OUTAGAMIE COUNTY RECORDS, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN



#### GENERAL CONDOMINIUM NOTES:

- All areas and improvements not shown or defined as part of Units or Limited Common Elements are Common Elements. See the Condominium Declaration for additional information regarding Common Elements and Limited Common Elements.
- This Plat is subject to any and all easements, both recorded and unrecorded.
- Bearings are referenced the West line of the Northeast 1/4 of Section 16, T21N-R18E, which bears N00°30'10"E, and are based on the Outagamie County Coordinate System.
- The building footprint shown is shown for reference only and is not intended to delineate unit boundaries.

#### SURVEYOR'S CERTIFICATE

I, Randall J. Oettinger, Professional Land Surveyor No. S-2349, hereby certify that in full compliance with the provisions of Section 703 of the Wisconsin Statutes regarding condominium plats, I have surveyed and mapped the following described lands:

ALL OF LOT 21 OF THE PLAT OF FOUNDER'S ESTATES, RECORDED IN CABINET N, PAGES 193-194 (DOCUMENT #2300715), OUTAGAMIE COUNTY RECORDS, LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

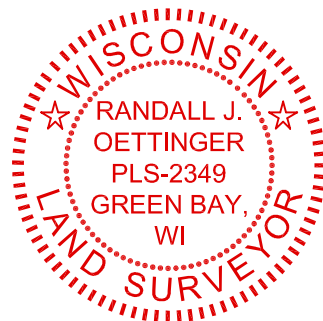
Said description contains 10,462 square feet or 0.24 acres, more or less.

I further certify that this condominium plat correctly represents the condominium described; that the buildings depicted are reproduced from plans furnished by the client; and the location and identification of each unit and the common elements can be determined from the plat.

Vierbicher Associates, Inc.  
By: Randall J. Oettinger

Dated this \_\_\_\_\_ day of May, 2025.

Randall J. Oettinger, P.L.S. No. S-2349



#### SURVEY LEGEND

- PUBLIC LAND CORNER AS NOTED
- FOUND 1" DIA. IRON PIPE W/ CAP
- SET 1.32" x 18" DIA. IRON PIPE W/CAP, WEIGHING 1.18# PER L.F.
- FOUND 3/4" DIAMETER IRON ROD



LOCATION MAP  
(Not to Scale)  
SW-NE Section 16, T21N-R18E

#### VILLAGE OF LITTLE CHUTE APPROVAL CERTIFICATE

There are no objections to this condominium instrument with respect to Section 703.01 Wis. Stats. and it is hereby approved for recording.

Date: \_\_\_\_\_, 20\_\_\_\_

Village of Little Chute

SURVEYED FOR:  
ARLY BAUMANN  
FOUNDERS WAY  
VILLAGE OF LITTLE CHUTE  
OUTAGAMIE COUNTY

SURVEYED BY:  
Vierbicher Associates, Inc.  
400 Security Blvd, Ste 1  
Green Bay, WI 54313  
(920) 434-9670

Job #: 250453  
Date: 05/01/2025

Rev:

Drafted By: ROET

Checked By: MAND

Sheet 1 of 4

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**VILLAGE OF LITTLE CHUTE  
RESOLUTION NO. 6, SERIES OF 2025**

**RESOLUTION APPROVING  
DUPLEX CONDO PLATS WITHIN FOUNDERS ESTATES SUBDIVISION**

WHEREAS, Arlen Bauman, owner, has presented a condo plat to the Village of Little Chute Board of Trustees as prepared by Randall Oettinger, a registered land surveyor with Vierbicher; and

**WHEREAS**, the Village of Little Chute Plan Commission has recommended in favor of adoption of said condo plat; and

**WHEREAS**, the Village of Little Chute Board of Trustees finds the condo plat substantially complies with the adopted Comprehensive Plan; and

**WHEREAS**, the Village of Little Chute Board of Trustees finds the condo plat conforms to the adopted Official Map.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of Trustees as follows:

1. That the three duplex condo plats within Founders Estates subdivision, a copy of which is attached, is hereby approved.

Date introduced, approved and adopted: May 21, 2025

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk



## Item For Consideration

**For Board Review On:** May 21, 2025

**Agenda Item Topic:** Audit Contract Extension

**Prepared On:** May 13, 2025

**Prepared By:** Finance Department

**Report:** The current KerberRose audit contract has expired after being awarded a five-year contract with locked in prices that they honored despite dramatic changes in the economy and market impacts in the accounting sector during that time. When the RFP was originally completed in early 2020, Finance discussed an option for an extension as part of that process. KerberRose provided the attached option for extension.

**Fiscal Impact:** The extension is competitive and allows Finance professional staff time to be focused on higher priority Village needs that currently exceed the number of staff hours available. Most recently a Sewer Rate study was completed with implementation of a rate increase and ordinance update. As discussed, when presenting the Public Service Commission Report for 2024, the rate of return for the Water Utility needs attention (last rate increase was September 29, 2015). Rate cases demand significant accounting effort despite collaborating with a consultant.

**Recommendation/Board Action:** The Finance Department requests approval of the three-year audit contract extension as presented by KerberRose.

**Respectfully Submitted,**

Lisa Remiker-DeWall, CPA CPFO



## Investment

### Audit Fees

I certify that I am entitled to represent KerberRose SC (the firm), empowered to submit this proposal, and authorized to sign a contract with the Village of Little Chute.

David Minch, CPA  
Shareholder  
KerberRose SC

We understand that the Village's resources are best spent on services provided to its citizens. Our lower overhead costs, small office spaces, and frugality means a lower investment for our services.

	2025	2026	2027
Financial Statement Audit and ACFR	\$ 43,000	\$ 44,750	\$ 46,550
Public Service Commission Report	2,500	2,600	2,700
Department of Revenue Form C	1,500	1,560	1,625
Total Investment	\$ 47,000	\$ 48,910	\$ 50,875

Single Audit (if required)	\$ 5,000	\$ 5,350	\$ 5,725
----------------------------	----------	----------	----------

Any additional assistance outside the scope of the financial statements audit will mutually agreed upon and will be billed at our standard hourly rates note below.

	2025
Partner and Quality Control	\$ 375
Manager	280
Senior	245
Staff	200





## Item For Consideration

For Board Review On: May 21, 2025  
Agenda Item Topic: New Liquor License

Prepared On: May 15, 2025  
Prepared By: Clerk Decker

Report: New Liquor License for Sweetberry's Family Restaurant, 2300 E. Main St., Kaukauna

Fiscal Impact: None

Recommendation/Committee Action: All requirements for this "Class B" license has been met; including the background check, prorated fees have been collected, and the required notice was published in the Times Villager. Staff is requesting approval of the liquor license for Sweetberry's Family Restaurant.

Respectfully Submitted,

Laurie Decker



Alcohol Beverage License  
Application

## For Municipal Use Only

Municipality

License Period

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer ..... \$ \_\_\_\_\_ ☐ Class "B" Beer ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor ..... \$ \_\_\_\_\_ ☐ "Class B" Liquor ..... \$ \_\_\_\_\_
- ☐ "Class A" Liquor (cider only) \$ \_\_\_\_\_ ☐ Reserve "Class B" Liquor \$ \_\_\_\_\_
- ☐ "Class C" Liquor (wine only) \$ \_\_\_\_\_

## Fees

License Fees	\$
Background Check Fee	\$
Publication Fee	\$
<b>Total Fees</b>	\$

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship)

2. Business Trade Name or DBA

3. FEIN

4. Wisconsin Seller's Permit Number

5. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

6. State of Organization

7. Date of Organization

8. Wisconsin DFI Registration Number

9. Premises Address

10. City

11. State

12. Zip Code

13. County

14. Governing Municipality: ☐ City ☐ Town ☐ Village  
of: \_\_\_\_\_

15. Aldermanic District

16. Premises Phone

17. Premises Email

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

## Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☐ No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? . . . . . ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

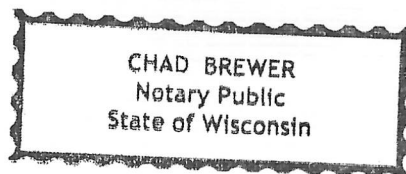
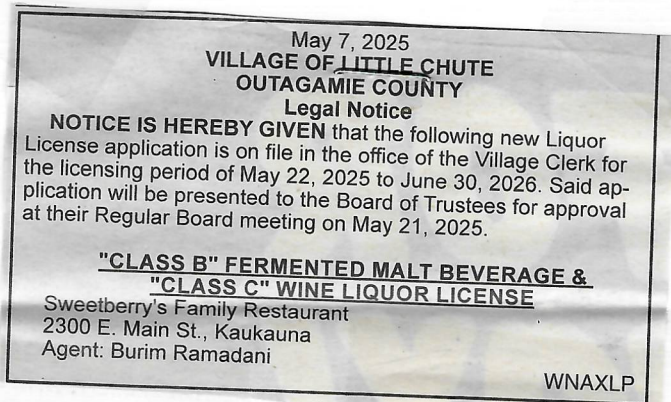
Penalty Imposed

Was sentence completed? . . . . . ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . <input type="checkbox"/> Yes <input type="checkbox"/> No beverages. If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.			
3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the name of the restricted investor and describe the nature of the interest.			
4. Is the applicant business owned by another business entity? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.			
4a. Name of Business Entity		4b. Business Entity FEIN	
5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No			
6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No			
7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>Part C: Individual Information</b>			
List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.  Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.			
Last Name	First Name	Title	Phone
<b>Part D: Attestation</b>			
One of the following must sign and attest to this application: • sole proprietor      • one general partner of a partnership      • one corporate officer      • one member of an LLC			
<b>READ CAREFULLY BEFORE SIGNING:</b> Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.			
Last Name		First Name	M.I.
Title	Email		Phone
Signature		Date	
<b>Part E: For Clerk Use Only</b>			
Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



# STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION



Laurie Hammen

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

05/07/2025

SIGNED

Laurie A. Hammen

DATED

05/08/2025

[Signature]

Notary Public, State of Wisconsin

My Commission Expires

4/27/2027

# of Lines 17

# of Weeks Published 1

Publication Fee \$ 22.93

Proof of Publication \$ 1.00

Total \$ 23.93



## Item For Consideration

**For Village Board Review On:** 5/21/2025

**Agenda Item Topic:** Miami Circle & Arthur Street  
Reconstruction-Typical Sections

**Prepared On:** 5/9/2025

**Prepared by:** Matthew Woicek,  
ADPW

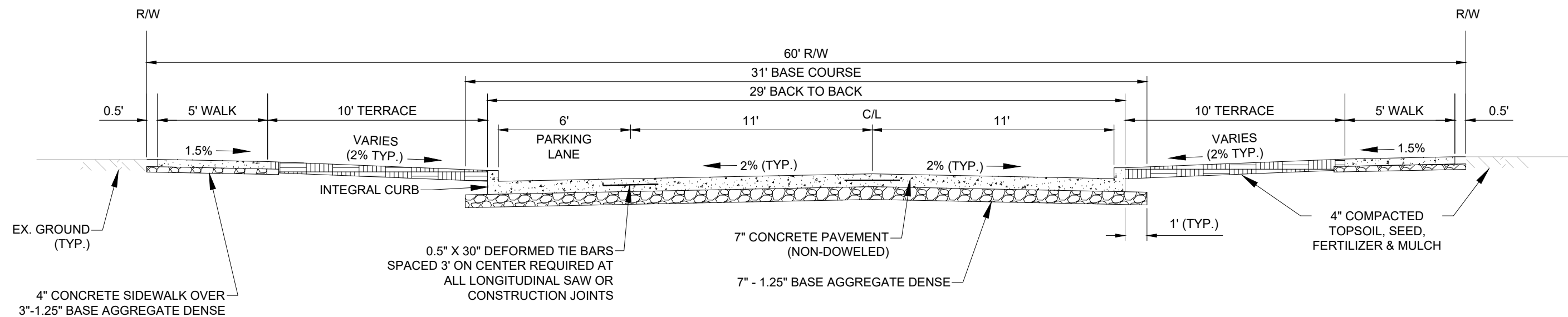
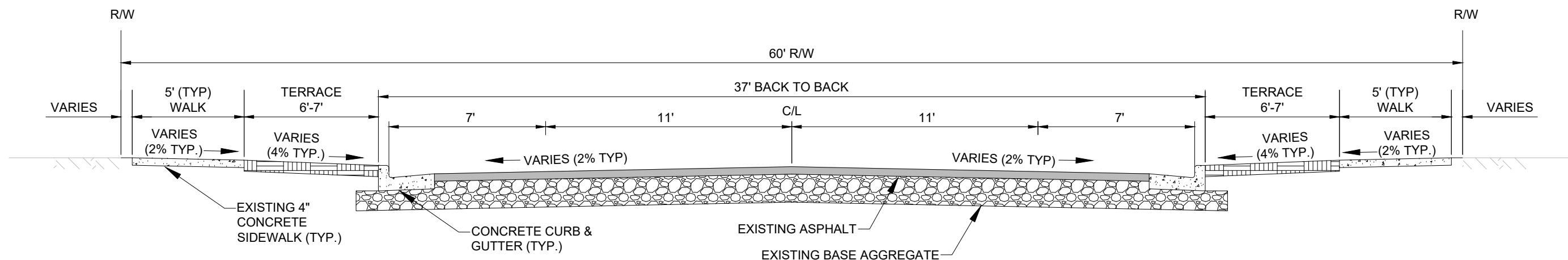
**Report:** Attached is the preliminary proposed typical section for Miami Circle between Vandenbroek Road and W. Florida Avenue and the preliminary proposed typical section for Arthur Street between W. McKinley Avenue and the south termini. The proposed concrete pavement on each of the two roadways will include integral curb and gutter with two 11-foot travel lanes and one 6-foot parking lane. The proposed total street width will be 28-feet from face of curb to face of curb on each roadway to comply with the Villages “road diet” policy. The proposed reconstruction project will also include the replacement of all concrete sidewalks and driveway aprons along each side of the two roadways. These proposed typical sections will reduce the current roadway widths and will eliminate parking on one side of each of the roadways.

**Fiscal Impact:** N/A

**Recommendation/Board Action:** It is the recommendation of the Assistant Director of Public Works to approve and to proceed with the proposed typical section as presented for the purpose of completing the final roadway design of Miami Circle and Arthur Street for construction in 2026.

Respectfully Submitted,

Matthew Woicek, PE  
Assistant Director of Public Works



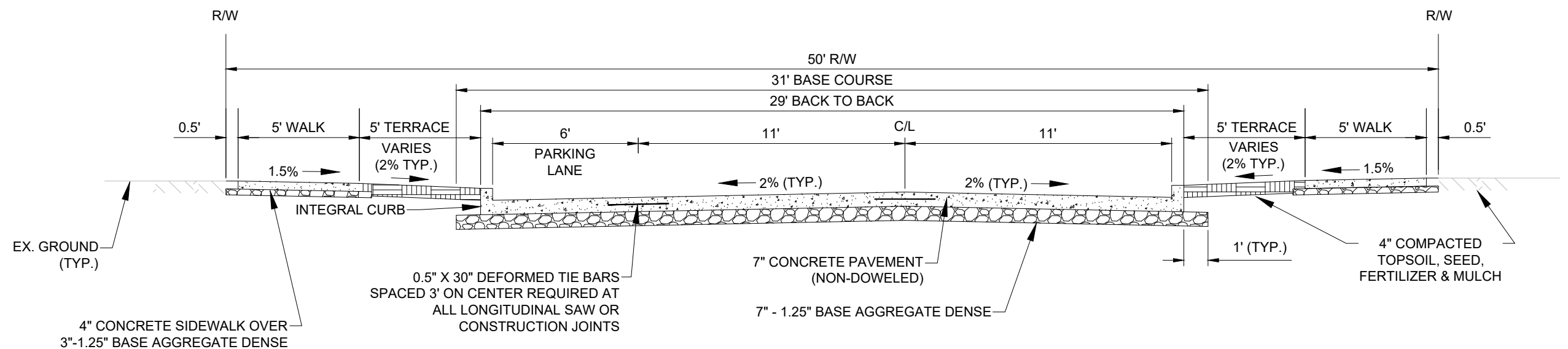
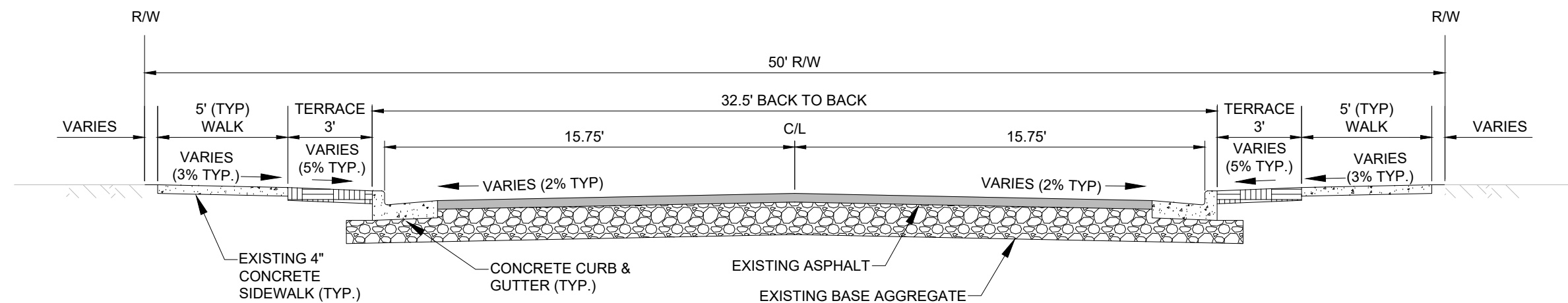
REV	DATE	BY	DESCRIPTION
	XX/XX/20XX		ISSUED FOR BID

DESIGNED: KAL

DRAWN: KAL

CHECKED: MJW

APPROVED: MJW



REV	DATE	BY	DESCRIPTION
	XX/XX/20XX		ISSUED FOR BID

DESIGNED: KAL  
DRAWN: KAL  
CHECKED: MJW  
APPROVED: MJW



## Item For Consideration

**For Board Review On:** May 21, 2025  
**Agenda Item Topic:** Fleet Reinstatement Request

**Prepared On:** April 26, 2025  
**Prepared By:** DPRF

**Report:** The Parks, Recreation & Forestry Department is requesting the Village Board approval to retain the 2013 Chevrolet Silverado 2500 Truck #31 in the Village fleet. The new Program Supervisor that may not elect to use their personal vehicle for operational demands. During the department's busiest season, there are not enough vehicles in the fleet to accommodate all staff that will need for efficient operations. An individual operating their personal vehicle for Village business only coverage by the League Insurance is reimbursement of up to \$500 deductible costs if an accident occurs while operating their personal vehicle for business purposes. The operations manager and Village mechanic selected truck #31 as the optimum vehicle to retain in the fleet of those vehicles that are being prepared for sale at auction.

**Fiscal Impact:** Costs of repair, gas, and insurance (~\$2,000 operational cost in 2024 but repairs and amount of gas used will vary by year plus the vehicle would be used less in 2025 than capacity used in 2024).

**Recommendation/Board Action:** Please approve the request to retain Vehicle 31 in the Village fleet.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director





## Item For Consideration

**For Board Review On:** May 21, 2025  
**Agenda Item Topic:** Minivan Fleet Purchase

**Prepared On:** April 26, 2025  
**Prepared By:** DPRF

**Report:** The 2025 Capital Improvement Plan (CIP) Fleet Schedule planning included \$49,000 for the purchase of a replacement #56 2009 Dodge Caravan, although the 2025 Budget held off including this item focusing only on the refuse truck large purchase of \$400,000 and ongoing discussions with Outagamie County on local sales tax settlement considering cash flow.

The 2024-2025 Budget carryover included the following items for fleet:

403-57324-303	Vehicle Replacement -Pick Up Truck # 251 (Replace # 31) received 1-7-25	45,987	Expense	
403-57620-303	Vehicle Replacement -Pick Up Truck # 253 (Replace # 28) received 1-24-25	37,008	Expense	
403-57620-303	Vehicle Replacement - Pick Up Truck (Replace # 87)	35,000	Expense	
403-57620-303	Lawn Mower 11 Foot Deck - ordered but not received	120,000	Expense	
403-57620-303	Utility Vehicle (#36 revaluating as budget was \$30,000 but used to cover other overages)	17,678	Expense	
<b>Vehicles delayed due to availability and pricing</b>				<b>255,673</b>

Truck # 87 was sold in 2023 and not replaced instead reprogramming existing vehicles to meet staff needs. The Utility vehicle dates back to a request from previous Park and Recreation Director that has been carried over year after year but purchase never completed and instead some of the funding was used for shortfalls on increased prices on critical need vehicles. Supervisory and mechanical staff reevaluated, and the UTV is not slated for replacement until 2032 in the upcoming 2026-2030 Capital Improvement Plan.

The Village completed a request for quotation soliciting Les Stump Four, Russ Darrow, Dorsh-Ford Kia, Ewald Auto and SL Motors on the aged minivan. We received one proposal from Dorsch-Ford Kia of Green Bay for a 2025 Kia Carnival in the amount of \$38,329 which includes tax, title, license, and fees that will meet our needs coming in \$10,671 under the proposed CIP amount.

**Fiscal Impact:** By repurposing existing budget funds, we can purchase the minivan that was slotted in the CIP for 2025 but held out last minute in the 2025 Budget. Any other funds remaining from positive variance of the refuse vehicle and above transactions will stay in the fleet program to address the 2026-2030 CIP Plan and clean up carryovers that have occurred the last several years.

**Recommendation/Board Action:** Village staff requests to repurpose available funding to purchase the planned #59 minivan replacement and keep all other positive variances available in the fund for the upcoming CIP requests.

Respectfully Submitted,  
John McDonald – Parks, Recreation, & Forestry Director



## Item For Consideration

For Board Review On: May 21, 2025,

Agenda Item Topic: Safety and Refuse Collection; Commercial Refuse Collection.

Prepared On: May 14, 2025

Prepared By: Kent Taylor DPW

Report: Staff have discussed safety concerns regarding commercial refuse pick-up. Historically there has been damage to private and public property during commercial refuse collection on private property. We desire to discuss updating and making minor changes to the Village of Little Chute Ordinance Chapter 38.

Little Chute, WI Code of Ordinances, Chapter 38, Sec. 38 – 3 Definitions, – ... Commercial unit means all property other than residential units and shall include boardinghouses, motels and resorts.

Sec. 38-26, ... (f) Commercial. It shall be the duty of the village to have 95 ~~and/or 300~~-gallon polycarts for all commercial units that can be leased on a yearly basis.

- The Village retired all 300-gallon refuse containers in 2017.

Sec. 38-27, Collection of refuse. (a) Placement for collection ... (1) Residential ~~and commercial~~ solid waste shall be accessible to collection crews. Residential ~~and commercial~~ solid waste in approved containers shall be placed immediately behind the curb of the public street or driveway apron for collection. ... Collection crews will not collect residential ~~and commercial~~ solid waste until it is replaced at the curb of a public street. ... .

- Village crews have been driving refuse vehicles on private property to collect commercial polycarts. This practice is a safety concern for refuse vehicle operators and a risk regarding potential damage to private and public property. Operators desire to collect at the curb per the residential requirements of the ordinance.

Recommendation/Board Discuss/Action: Staff requests the Board consider updating the Little Chute, WI. Code of Ordinances Chapter 38 – Solid Waste, to take effect in 2026.



## **Item For Consideration**

Respectfully Submitted,

Kent Taylor, Department of Public Works



## Chapter 38 SOLID WASTE<sup>1</sup>

### ARTICLE I. IN GENERAL

#### Sec. 38-1. Title.

This chapter shall also be known as the solid waste management ordinance of the village.

(Code 2006, § 8-3-1)

#### Sec. 38-2. Purpose.

It is hereby declared to be the purpose and intent of this chapter to enhance and improve the environment and promote the health, safety and welfare of the village by establishing minimum standards for the storage, collection, transport, processing, separation, recovery and disposal of solid waste.

(Code 2006, § 8-3-2)

#### Sec. 38-3. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Agricultural establishment* means an establishment engaged in the rearing and slaughtering of animals and the processing of animal products or orchard and field crops.

*Bulky waste* means an item whose large size precludes or complicates their handling by normal collection, processing or disposal methods. In general, bulky wastes are those wastes too large to be placed in a polycart. The term "bulky waste" does not include white goods.

*Collector* means the person specifically authorized by the village board to collect garbage, rubbish and yard waste materials, and dispose of the same.

*Commercial unit* means all property other than residential units and shall include boardinghouses, motels and resorts.

*Compost material* means and includes the following:

- (1) Grass clippings and lawn wastes and shall include the foliage removed by normal lawn mowing operations and other vegetative material produced by the normal lawn and garden operations including weeds and other herbaceous plant material but shall exclude stone, concrete, metals or other

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<sup>1</sup>State law reference(s)—Municipal authority to remove garbage and rubbish, contract with one or more service providers for removal service, and fund the costs of removal by general tax or special assessment, Wis. Stats. § 66.0405; solid waste reduction, recovery and recycling generally, Wis. Stats. § 287.01 et seq.; littering, Wis. Stats. § 287.81; solid waste facilities generally, Wis. Stats. § 289.01 et seq.

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manmade materials as well as plant materials described as brush under existing ordinances or wood, that is boards, lumber or fragments of same.

- (2) All material in this classification shall be ready to compost. Leaves are acceptable material within the scope of this definition. Clippings from shrubs consisting of the current year's growth are acceptable as lawn waste; however, trimming of one year old growth (previous growing season) or older shall be considered brush and handled as such.

*Curb* means the back edge or curb and gutter along a paved street or where one would be if the street was paved and had curb and gutter.

*Demolition wastes* means that portion of solid wastes consisting of wastes from the repair, remodeling or reconstruction of buildings, such as lumber, roofing and sheathing scraps, rubble, broken concrete, asphalt and plaster, conduit, pipe, wire, insulation and any other materials resulting from the demolition of buildings and improvements.

*Disposal* means the orderly process of discarding useless or unwanted material.

*DNR* means the Wisconsin Department of Natural Resources.

*Dwelling unit* means a place of habitation occupied by a normal single-family unit or a combination of persons who may be considered as equivalent to a single-family unit for the purposes of this chapter.

*Garbage* means and includes every refuse accumulation of animals, fruit or vegetable matter, liquid or otherwise that attends the preparation, use, cooking, dealing in, or storing of meat, fish, fowl, fruit or vegetables originally used for foodstuffs.

*Hazardous waste* means that waste such as toxic, radioactive or pathogenic substances that require special handling to avoid illness or injury to persons or damage to property and the environment.

*Industrial waste* means waste material, except garbage, rubbish and refuse, directly or indirectly resulting from an industrial processing or manufacturing operation.

*Landfill* means a land site where solid waste is disposed of in a manner that protects the environment.

*Litter* means solid waste scattered about in a careless manner, usually rubbish.

*Noncompost material* means and includes stumps, roots, evergreens or shrubs with intact root balls.

*Nonresidential solid waste* means solid waste from agricultural, commercial, industrial institutional activities or a building or group of buildings consisting of five or more dwelling units.

*Polycart* means a container issued by the village for the storage and collection of solid waste.

*Private collection services* means collection services provided by a person licensed to do same by the DNR.

*Recyclable waste* means waste material that can be remanufactured into usable products and shall include, but is not limited to, glass, plastics, newspapers, cardboard, metals, aluminum, steel, tin, and brass.

*Refuse* means and includes all waste material, including garbage, rubbish and industrial waste and shall include boards, furniture and household appliances.

*Residential solid waste* means all solid waste that normally originates in a residential environment from residential dwelling units.

*Residential unit* means an individual household capable of independent habitation by a family unit. A single-family dwelling shall be considered to be one residential unit; for the purposes of this chapter, any housing building with four or less residential units shall fall in this category. Multifamily dwelling shall be considered to be five or more residential units, the number of residential units to equal the number of family units to be housed therein. The term "residential unit" shall not include boardinghouses, motels or resorts.

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*Rubbish* means and includes combustible and noncombustible waste material, except rocks, concrete, bricks and similar solid materials, plaster or dirt, that is incidental to the operation of a building.

*Scavenging* means the uncontrolled removal of materials at any point in solid waste management.

*Solid waste* means garbage, rubbish and other useless, unwanted or discarded material from agricultural, residential, commercial, industrial or institutional activities. The term "solid waste" does not include solid or dissolved material in domestic sewerage.

*Storage* means the interim containment of solid waste in an approved manner after generation and prior to collection and ultimate disposal.

*Storage areas* means areas where persons place containers during noncollection days as well as areas where containers are set out on collection day.

*White goods* means and includes metal items but not limited to stoves, washers, dryers, swing sets, dehumidifiers, refrigerators, humidifiers, freezers, water heaters and air conditioners.

*White goods sticker* means a sticker needed for a white good that uses a refrigerant.

(Code 2006, § 8-3-3)

## **Secs. 38-4—38-24. Reserved.**

# **ARTICLE II. DISPOSAL AND COLLECTION**

## **Sec. 38-25. Refuse storage areas.**

Storage areas shall be kept in a nuisance-free and odor-free condition. Litter shall not be allowed to accumulate. Collection crews will not be responsible for cleaning up loose materials from any containers that have become ruptured or broken due to wet conditions, animals, vandalism or other cause. The occupant and/or owner shall be responsible for cleaning up this litter. Litter not collected shall not be allowed to accumulate. Violation will result in the occupant and/or owner being notified to clean up their area with continued violation resulting in the owner being prosecuted under the provisions of this and other village ordinances.

(Code 2006, § 8-3-4)

## **Sec. 38-26. Approved waste and refuse containers.**

- (a) *General standards.* The village shall provide owners of residential unit premises one polycart up to 65 gallons for each premises. If additional carts are needed, they will be supplied at an additional cost set by the village board. These polycarts are the property of the village. They are intended to stay with the property; not the property owners to whom they were initially distributed. Only polycarts are permitted containers for solid waste collections for single-family residences. They shall be maintained in a nuisance-free and odor-free condition and shall be sufficient to prevent the scattering of contents by weather conditions or animals.
- (b) *Approved.* All garbage created, accumulated or produced shall be deposited in containers of a type approved by the department of public works. All garbage containers shall be kept in a neat, clean and sanitary condition at all times. Larger polycarts will be available at an additional cost per year set by the village board for multifamily residential units.

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- (c) *Village to provide.* It shall be the duty of the village to provide one polycart to each residential unit. The owner of any multiple dwelling may lease per year larger polycarts from the village to store a normal one-week accumulation or collection of garbage and refuse of all units.
  - (d) *Sawdust; ashes.* Sawdust and cold, completely extinguished ashes must be sealed in plastic bags before being placed in the polycart.
  - (e) *Unapproved.* Containers not approved consist of metal, pasteboard or plastic barrels and drums, wooden or cardboard barrels, wheelbarrow and other such containers not approved by this article. These containers will not be emptied regardless of contents or weight.
  - (f) *Commercial.* It shall be the duty of the village to have available 95 ~~and/or 300~~ gallon polycarts for all commercial units that can be leased on a yearly basis.

(Code 2006, § 8-3-5; Ord. No. 3(Ser. of 2005), 2-2-2005)

### **Sec. 38-27. Collection of refuse.**

- (a) *Placement for collection.* The placement of refuse for collection is as follows:
  - (1) Residential **and commercial** solid waste shall be accessible to collection crews. Residential **and commercial** solid waste in approved containers shall be placed immediately behind the curb of the public street or driveway apron for collection. Polycarts shall be placed immediately adjacent to the alley if premises abut on an alley. Yard and bulky wastes from residential units shall likewise be placed in neat, orderly fashion behind the curb. During winter months, solid waste shall not be placed on top of the snow bank, nor shall it be placed in the roadway. The owner shall either shovel out an area behind the curb in which to place their wastes or shall place it in their driveway. Collection crews will not collect residential **and commercial** solid waste until it is placed at the curb of a public street. Residential units shall bring their solid waste to the terrace adjacent to the street curb for collection. Should collection crews be unable to grasp the polycart or cannot discharge contents of the polycart into collection vehicles using normal handling procedures, the polycart including contents, will be left at curbside. The owner shall make provisions to ensure that the solid waste therein can be collected on the next collection day. Collection crews will not empty polycarts by means other than dumping.
  - (2) No garbage containers or other containers for refuse other than those of the village shall be placed, kept, stored or located within the right-of-way of a street or alley; provided, however, that the department of public works may authorize the location of such containers within the public right-of-way at specified places and times when such location is necessary for the expeditious collection and disposition of refuse.
- (b) *Time and placement.* The restrictions on time and placement of refuse is as follows:
  - (1) Receptacles and containers for refuse and rubbish shall be placed in collection locations as designated in subsection (a) of this section prior to 6:00 a.m. of the scheduled collection day, but not more than 24 hours prior to such time.
  - (2) All receptacles, bags and containers for refuse and garbage disposal shall be removed from the curbside collection point within 24 hours after the regular collection time.
  - (3) Village employees or employees of licensed collectors will not enter any structures to remove garbage or refuse, except by written agreement with the property owner.
  - (4) If the scheduled collection day falls on a holiday, a collection schedule will be published.
- (c) *Dumpster rentals.*

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- (1) Polycart rental rates for commercial properties will be set by the village board. The rates shall be reviewed periodically and shall be such that they produce sufficient revenue.
  - (2) Those businesses without a polycart wanting a pickup and/or additional pickups will be billed a minimum charge equal to the type and number of polycarts they would need per weekly pickup. There will be no prorating of annual fees.
- (d) *County-based recycling program.* The county administers a comprehensive refuse disposal and collection countywide recycling program, with the requirements of which residents and businesses of the village shall comply.
- (e) *Compost material.* Collection of compost material is as follows:
- (1) Compost materials will only be collected once a week per residence.
  - (2) Disposal of compost material shall only be in bags marked with composting stickers. Composting bags shall not exceed 50 pounds. The bags shall be of sufficient strength to endure the required handling.
  - (3) Special stickers will be required on all compost bags for collection. The cost of the sticker shall be set and reviewed by the village board periodically and shall be such that they produce sufficient revenue. Stickers will be available at the village hall or the municipal service building (1940 Buchanan Street). Bags without a sticker will not be collected.
  - (4) There will be a dropoff site during the fall months for compost material within the village. It shall be opened during regular working hours of the public works department.
  - (5) Leaves may be placed along the back of the curb during the fall months. A date will be published annually when leaves can no longer be placed along the back of the curb and must be in open bags; composting stickers are not required for these bags during this time period.
  - (6) The department of public works crews shall not collect composting containers that are improper, which are improperly tagged or containing nonconforming materials. Co-blending of material covered in this subsection with other household refuse shall result in a penalty as follows:
    - a. First offense: a warning;
    - b. Second offense: A forfeiture will be set and reviewed by the village board periodically and shall be such that they produce sufficient revenue;
    - c. Repeat offenders: Repeat offenders shall be penalized at a rate equal to two times the amount of the previous offense.No material covered under this subsection shall be acceptable if mixed with regular household refuse.
  - (7) Noncompost material (includes stumps, roots, evergreens or shrubs with intact root balls) shall be placed on the terrace for collection. Noncompost materials will be collected separately from wood or compost material.
- (f) *Bulky waste collection.* Bulky waste collection will be collected on a monthly basis. The director of public works or his designee will decide the collection day. Collection crews will not collect bulky waste until it is placed at the curb of a public street. Bulky wastes shall be placed in neat, orderly fashion behind the curb.
- (g) *White goods collection.* White goods collection will be collected quarterly. The director of public works or his designee will decide the collection day. Collection crews will not collect white goods until it is placed at the curb of a public street. White goods shall be placed in neat, orderly fashion behind the curb. Any white good that uses a refrigerant will need a white goods sticker placed on it. The stickers will be available in the finance department and municipal services office. The cost of the sticker shall be set and reviewed by the village board periodically and shall be such that they produce sufficient revenue.

**Secs. 38-28—38-57. Reserved.**

### ***ARTICLE III. PROHIBITED CONDUCT***

#### **Sec. 38-58. Prohibited activities and noncollectible materials.**

- (a) *Animals.* It shall be unlawful to place any dead animal, or parts thereof, in a container for collection provided, however, this section shall not apply to animal parts from food preparation for human consumption.
- (b) *Undrained food wastes.* It shall be unlawful to place any garbage or other food wastes in a container for collection unless it is first drained and wrapped.
- (c) *Ashes.* It shall be unlawful to place hot ashes for collection.
- (d) *Improper placement.* It shall be unlawful to place, or allow to be placed, any solid waste upon the roads, streets, public or private property within the village contrary to the provisions of this chapter.
- (e) *Compliance with article.* It shall be unlawful to store, collect, transport, transfer, recover, incinerate or dispose of any solid waste within the boundaries of the village contrary to the provisions of this article.
- (f) *Improper transportation.* It shall be unlawful to transport any solid waste in any vehicle that permits the contents to blow, sift, leak or fall therefrom. If spillage does occur, the collection crew shall immediately return spilled materials to the collection vehicle and shall properly clean, or have cleaned, the area. All vehicles used for the collection and transportation of solid waste shall be durable, easily cleanable and leakproof, if necessary, considering the type of waste and its moisture content. Collection vehicles shall be cleaned frequently to prevent nuisances and insect breeding and shall be maintained in good repair.
- (g) *Interference with authorized collector.* No person other than an authorized collector shall collect or interfere with any garbage after it has been put into a garbage receptacle and deposited in the proper place for the collector, nor shall any unauthorized person molest, hinder, delay or in any manner interfere with an authorized garbage collector in the discharge of their duties.
- (h) *Scavenging.* It shall be unlawful for any person to scavenge any solid waste, refuse, or recyclable waste placed for collection on the terrace without the permission of the owner.
- (i) *Private dumps.* It shall be unlawful for any person to use or operate a dump.
- (j) *Burning of waste.* It shall be unlawful for any person to burn solid waste in any manner, except as provided elsewhere in this Code.
- (k) *Noncollectible materials.* It shall be unlawful for any person to place for collection any of the following wastes:
  - (1) Hazardous waste;
  - (2) Toxic waste;
  - (3) Chemicals;
  - (4) Explosives or ammunition;
  - (5) Drain or waste oil or flammable liquids;

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- (6) Large quantities of paint;
  - (7) Tires;
  - (8) Yard waste.
- (l) *Hospital wastes.* It shall be unlawful for any person to place for collection any pathogenic hospital wastes. Such items as needles and syringes may be disposed of as long as they are contained to eliminate injury to collection crews.
- (m) *Building waste.* All waste resulting from remodeling, construction or removal of a building, roadway or sidewalk shall be disposed of by the owner, builder or contractor. Building materials of any kind will not be collected. Building materials shall not be burned at the construction site.
- (n) *Tires.* The village public works department will no longer pick up tires from any household, unless the county has a tire pickup for residential only. During these times the village will pick up tires at curbside. The county will determine the number and size of tires that will be picked up at each dwelling unit. At any other time it will be the property owner's responsibility to dispose of them properly or be subject to penalties under section 1-12.

(Code 2006, § 8-3-7; Ord. No. 2(Ser. of 1998), 1-21-1998; Ord. No. 3(Ser. of 2005), 2-2-2005)

### **Sec. 38-59. Garbage accumulation; when a nuisance.**

The accumulation or deposit of garbage, trash or putrefying animal or vegetable matter in or upon any lot or land or any public or private place within the village which causes the air or environment to become noxious or offensive or to be in such a condition as to promote the breeding of flies, mosquitoes or other insects, or to provide a habitat or breeding place for rodents or other animals, or which otherwise becomes injurious to the public health is prohibited and declared to constitute a nuisance.

(Code 2006, § 8-3-8)

### **Sec. 38-60. Refuse from outside the village.**

It is unlawful for any person, firm or corporation to place, deposit or cause to be deposited, for collection, any waste or refuse not generated within the corporate limits of the village.

(Code 2006, § 8-3-9)

### **Sec. 38-61. Improper use of trash receptacles.**

No person shall place in or on any garbage can, dumpster or other trash receptacle not belonging to or assigned by the owner of such receptacle to such person any garbage, refuse or trash without the permission of the owner or designated assignee of such receptacle, unless such receptacle is designated expressly or implicitly for use by the general public.

(Code 2006, § 8-3-10)

### **Sec. 38-62. Penalties.**

The department of public works shall not collect containers that are improper, improperly tagged, or contain nonconforming materials under the requirements of this chapter. The penalty for violations of any provision in this chapter shall be as prescribed in section 1-12, together with the costs of prosecution.

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(Code 2006, § 8-3-11; Ord. No. 20(Ser. of 2001), 12-5-2001)





## Item For Consideration

**For Board Review On:** May 21, 2025

**Agenda Item Topic:** Jets Equipment

Budget Adjustment - Donation

**Prepared On:** May 14, 2025

**Prepared By:** DPRF

**Report:** The Parks, Recreation, & Forestry Department received a donation in the amount of \$6,000 from Tom Myers Sports Banquet. The funding donation helps offset the purchase of helmets for the Youth Jet's Football program.

### **Fiscal Impact:**

#### **2025 BUDGET ADJUSTMENT**

##### **Equipment -General Fund**

Donations (Revenue)	+ \$6,000
Equipment (Expense)	+ \$6,000

Increase spending authority for the donation received to assist in the purchase of helmets.

**Recommendation/Board Action:** Please approve the 2025 Budget Adjustment as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director



## Item For Consideration

**For Board Review On:** Wednesday, May 21, 2025  
**Agenda Item Topic:** Special Event - Fireworks

**Prepared On:** Thursday, May 15, 2025  
**Prepared By:** DPRF

**Report:** Staff have been approached by Diamond Club to host fireworks in Doyle Park on Friday, June 27, 2025. This will be the third year the event is hosted in the Village on the Friday before the 4<sup>th</sup> of July. In addition, the Diamond Club is requesting to host several vendors at the fireworks in Doyle Park. Anticipated vendors would offer attendees additional concession choices and personalized apparel options/sales. Vendors will be required to submit a percentage of sales of which will be used for youth baseball and softball programs.

Pursuant to Village Ordinance Sec. 32-1, the village board may grant permission for the sale of goods to any commercial organization if the sale would be in the best interest of those served.

**Fiscal:** Diamond Club is requesting that all staff wages be waived.

**Recommendation/Committee Action:** Staff are requesting that Village Board approve Diamond Club 2025 Fireworks special event permit with the approval of vendor sales as presented.

**Respectfully Submitted,**

**John McDonald**  
**Parks, Recreation, & Forestry Director**

**Office Use Only**

Date Submitted \_\_\_\_\_

Permit Fee Paid \_\_\_\_\_

\$25 permit fee is non-refundable

## SPECIAL EVENT PERMIT APPLICATION

**Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. **Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.**

### APPLICANT INFORMATION

First Name		Last Name	
Phone	( )	Email	
Address (individual or business)			
City		State	ZIP Code

### ORGANIZATION INFORMATION

Organization's Name			
Organization's Phone	( )	Organization's Email	
Organization's Address (individual or business)			
City		State	ZIP Code
Applicant's Relationship to Organization			

### EVENT INFORMATION

Name of Event			
Event Location			
Event Date (list each date if it's a multi-day event)			
Event Set Up Time		Event End Time	
Total Anticipated Attendance			

Event Information (purpose, activity, who can participate, do you charge, etc.)

**Are you Requesting Funding or Staff Assistance from the Village?**

**YES**

**NO**

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. **(Please list specific request)**

Streets	Parks	Police	Fire/EMS	Other

*(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Steet Access, Street Sweeping)*

**INDEMNIFICATION AGREEMENT** *(please read carefully before signing)*

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name	
Applicant - Signature	
Date	

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fire/EMS		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry		\$		\$	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry				
Public Works				

**Approved By Village Board**

\_\_\_\_\_  
VILLAGE PRESIDENT – PRINT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE