

MINUTES OF THE UTILITY COMMISSION MEETING OF APRIL 22, 2025

Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

Roll Call

PRESENT: Tom Buchholz
Ken Verstegen
Jessica Schultz
Mike Vanden Berg
EXCUSED: Kevin Coffey, Chair

ALSO PRESENT: Kent Taylor, Lisa Remiker-DeWall, Beau Bernhoft, Jerry Verstegen

Public Appearance for Items Not on the Agenda

None

Approval of Minutes from the Utility Commission Meeting of March 18, 2025

Moved by T. Buchholz, seconded by J. Schultz to Approve Minutes from the Utility Commission of February 18, 2025.

All Ayes – Motion Carried

Discussion – Nestle Sewer

Director Remiker-DeWall provided an overview of updates of the meters at Nestle. No action taken.

Discussion—Riverside Drive Culvert Pipe Maintenance

Kent Taylor gave background information that the County was in doing inspection for State notifying us about issues on integrity. Photos attached. Bringing vendors in to evaluate options. Lining may be option but due to size could be some restrictions and potential that liner may have to come from Germany. Continuing to evaluate and update the Commission. Jessica Schultz asked how old it was. Road went in 2007, but Kent stated he cannot honestly tell her as likely with road but could have gone in before.

Discussion—2024 Water Utility Public Service Commission Report

Director Remiker DeWall gave an overview of the report. She gave an update on the annual audit as well that will be released at the first meeting in May (there are no findings and clean opinion). We should have a formal copy at the end of the week as Administrator and I signed the management representation letter yesterday. The suggested rate application should be considered in future. Discussed timing that if apply after August 1, 2025, we can use a 2026 test year. No questions were raised.

Discussion—Future Sewer Strength Sampling

Suggest coming back with the proposal and give notice to start January 1, 2026. No formal action taken.

Progress Reports

Approval of Vouchers

Moved by T. Buchholz, seconded by K. Verstegen, to Approve and Authorize payment of Vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agendas

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason that require a closed session. *Midwest Fiber Easement Request*

Moved by T. Buchholz, seconded by J. Schultz to enter closed session at 5:33 p.m.

All Ayes – Motion Carried

Return to Open Session

Moved by K. Coffey, seconded by J. Schultz to return to open session at 5:38 p.m.

All Ayes – Motion Carried

Action/Recommendation—Easement Request

Moved by T. Buchholz, seconded by J. Schultz to work with the Village Board to work with staff to charge for the easement.

All Ayes – Motion Carried

Adjournment

Moved by J. Schultz, seconded by K. Verstegen to Adjourn Utility Commission Meeting at 5:39 p.m.

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker, Village Clerk

By:

Michael R. Vanderberg
for Kevin Coffey, Chair