

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 18, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
Rosie Sprangers, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Matt Woicek, Interim Public Works Director
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Daniel Meister, Fox Valley Metro Police Chief
Jessica Titel, Community Development Director

EXCUSED: Laurie Decker, Clerk

Public Appearance for Items Not on the Agenda

A resident spoke about large intersection at Hoover and Lewis controlled with a two way stop only and for safety reasons would like a four way stop citing many small children. She submitted a petition with many signatures.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Minutes of June 4, 2025
3. Adopt Resolution No. 8, Series 2025 CSM for Lot 33 of Mazzanti Estates Subdivision
4. Adopt Resolution No. 9. Series 2025 CSM for 607 Wilson St. & 201 E. Main St.
5. Approval of 2025-2026 Liquor License Renewals

Moved by Trustee L. Van Lankvelt, seconded by Trustee Harlow to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Public Hearing—Solid Waste Code Chapter 38-26 Approved Waste and Refuse Containers Commercial Section 38-27

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Enter into Public Hearing at 6:05 p.m.

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Peterson, seconded by Trustee Harlow to Exit Public Hearing at 6:07 p.m.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adopt Ordinance No.3, Series 2025 Amending Chapter 38-26 Solid Waste Section 38-27 of the VOLC Municipal Code

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Adopt Ordinance No. 3, Series 2025 Amending Chapter 38-26 Solid Waste Section 38-27 of the VOLC Municipal Code.

Ayes 7, Nays 0 – Motion Carried

Discussion— Proposed Ordinance Section 6-31 Keeping of Chickens Draft Review and Schedule Hearing

Trustee Harlow spoke about the cost of inspecting and was not in favor. Trustee Van Deurzen stated that we inspect for other permits (example fence) and wants to know why this would be different. Trustee Peterson would like the coops to be non-mobile. President Vanden Berg wants to increase from 20 to 30 feet setback so there is enough space.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Schedule the Public Hearing for July 16, 2025.

Discussion/Action—Jets Equipment Budget Adjustment

Moved by Trustee Harlow, seconded by Trustee Peterson to approve the Jets Equipment Donation budget adjustment as presented.

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Mike Vanden Berg	Aye
Larry Van Lankvelt	Aye
Don Van Deurzen	Aye
Rosie Sprangers	Aye
David Peterson	Aye
Joe Harlow	Aye
Brian Van Lankveldt	Aye

Discussion/Action—Site Plan, Evantra Apartments Phase 2 & 3

An application for Site Plan review has been submitted for the construction of 280 multi-family residential units, which will include the following building types: Phase 2: (7) 14-unit buildings and (3) 10-unit buildings Phase 3: (7) 14-unit buildings and (5) 10-unit buildings. Phase 2 & 3 of the proposed Evantra multi-family development will occur on Lot 33 within the recently approved Mazzanti Estates Subdivision and is currently 26.361 acres in size. The two-story 10-unit buildings will be approximately 17,330 square feet in area and the two story, 14-unit buildings will be approximately 23,770 square feet in area. The development includes attached garages and surface parking which exceeds minimum zoning code requirements. This was approved by the Plan Commission and staff recommends approval.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to approve the Evantra Site Plan as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Site Plan, Scheske Family Dental Expansion

The project includes the demolition of the existing bank building and parking lot at 201 E. Main Street to accommodate a 3,696 square foot expansion to Scheske Family Dental. This project also includes the addition of 17 parking stalls. The new building will be approximately 7,140 square feet in area and the site will provide 34 parking spaces. Access to the site will be via Vandenbroek Street and Wilson Street. The Design Review Board has reviewed and approved the proposed renderings and architecture. The applicant has also applied for a one-lot Certified Survey Map to combine the two existing parcels. Recommendation for approval from Staff and the Plan Commission.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the Site Plan for Scheske Family Dental Expansion.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Adopt 2026-2030 Capital Improvement Plan (CIP)

Administrator Bernhoft noted that Park Planning Committee may discuss timing of some of the projects in the out years to discuss priorities. President Vanden Berg noted that Doyle Pool may need to be an addition in the future. Trustee Harlow brought up the Cheesefest Shelter maintenance noting if not in the operations budget in 2026 it will become a large capital expenditure in the future. The Administrator reminded \$50K to be capital project. Trustee Sprangers asked a question about CIP vs Budget and Director Remiker reminded about the process of CIP is only a plan, gives no spending authority nor guarantee it will be in the 2026 Budget.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Adopt the 2026-2030 Capital Improvement Plan as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officer Progress Reports

Department and Officer Progress Reports were presented

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *Negotiations*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

Moved by Trustee Van Deurzen, seconded by Trustee Sprangers to Enter into Closed Session at 6:50 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to Exit Closed Session at 8:08 p.m.

Ayes 7, Nays 0 – Motion Carried


Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to adjourn the Regular Board Meeting at 7:15 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President