



## AGENDA

### REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, July 16, 2025  
TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/82722655833>

Meeting ID: 827 2265 5833

Dial by your location

1 312 626 6799 US (Chicago)

Meeting ID: 827 2265 5833

#### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

#### G. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Disbursement List
- 2. Approval of the Minutes of July 9, 2025
- 3. Adopt Resolution No. 10, Series 2025 Bayland Buildings Two-Lot CSM
- 4. Outdoor Alcohol Permit for Gentleman Jacks on July 19, 2025

#### H. Public Hearing—Chapter 6-31 to Add Regulations Pertaining to the Keeping of Chickens on Residential Properties

#### I. Discussion/Action—Adopt Ordinance No. 4, Series 2025 Amending Chapter 6, Animals of the VOLC Municipal Code Regarding the Keeping of Chickens in Residential Zoning Districts

- J. Discussion/Action—Patriot Drive Multi-Tenant Buildings Quella Site Plan
- K. Action—Appoint Andrea Zimmerman to the Library Board
- L. Department and Officer Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- O. Closed Session:  
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *FVMPD*
- P. Return to Open Session
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: July 11, 2025

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

E S T A B L I S H E D 1 8 4 8

JUNE  
2025

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2025

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

## June Administration Updates

- Finalize internal organizational survey and assist KerberRose with the survey launch.
- Completed DPW interview process and assisted in the completion of the background process.
- Assisting Public Works Department with project management/planning in preparation of the new Public Works Director start date.
- Assisting the Police Commission on the hiring process for our new Police Chief. Providing information and updating the Job Description as needed. Working with the Interim Police Chief through WPPA Negotiations and Kimberly's Public Information Session.
- Working with various department heads in preparation for the 2026 annual operating budget.
- Attended the LCASD end of year luncheon, the Champion Center Sports Advisory Committee (Chair), the Windmill, FCCVB & FCSD monthly board meetings.
- Assisting Community Development on several development opportunities, including potential residential expansion to the north, and some commercial redevelopment opportunities.

## Current Work List and Progress Update

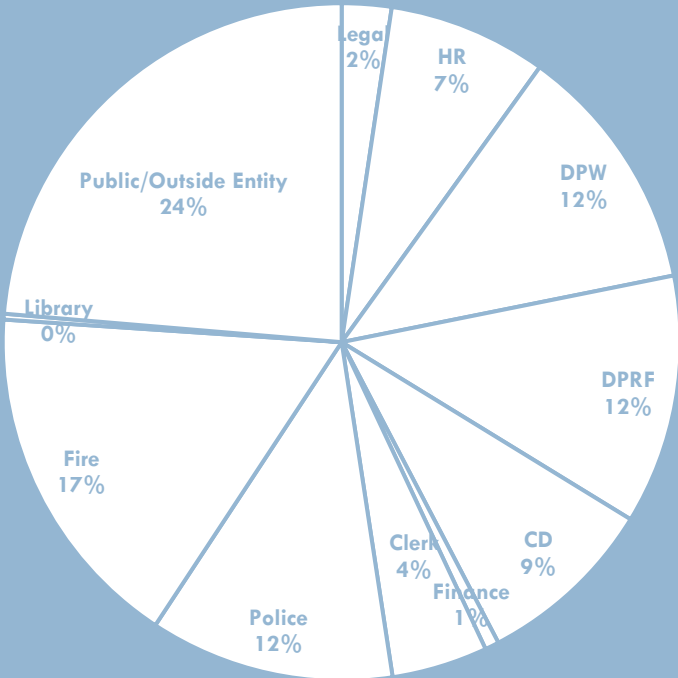
- Continued review and internal meetings for Fire Station design and budgeting at the 60% level. Working with the consultants to verify estimates and finalize drawings. Specifically looking at the utility components of the facility.
- Zoning enforcement work with Community Development and follow up to community outreach.
- DPW Director onboarding and transition planning. Assisting DPW with high-level needs.
- Continued succession planning in various departments. Reviewing the organizational structure, job descriptions and reviewing for efficiencies.
- 2026 annual budget preparation with various departments.

## Items for July

- Police Commission meetings to discuss Police Chief hiring plan.
- Preparing the Village Clerk and other positions for posting.
- Meeting with various stakeholders.
- Assisting DPRF in the Heesakker conceptual planning phase with GRAEF. Updates to Park Planning Committee soon.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 7/11/2025.

2025 TOTAL ADMINISTRATION TIME ALLOCATION



# VILLAGE CLERK


June was a very busy and productive month in the Clerk's Office; Liquor License Renewal paperwork was completed and mailed out to all current holders. We have been busy processing returned applications for the June 30<sup>th</sup> deadline. We organized Chief Meister's retirement gift and cake. All 11 pieces of voting equipment were dropped off and picked up in Grand Chute for yearly audit and maintenance.


For the month of June, the Clerk's office completed our goals of:

- Process and finalize Liquor License Renewal Paperwork and delivered to holders.
- Shared data from social media sites
- Agendas/Minutes for Regular Board, Utility, Plan Commission
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals

Goals for July:

- Agendas/Minutes for meetings
- Attend Joint Review Board meeting
- File 2025 Liquor License Report with State
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Process Operator License Renewals

2025 Social Media Metrics			
	Meta	May	June
	Views	178,211	148,444
	Reach	63,265	27,695
	Content	29	36
	Interactions	1595	674
	Link Clicks	1343	357
	Visits	5512	7108
	New Follows	76	88
	Total Followers	7938	8013
	Top Content	Utility Billing	Road Closure

	LinkedIn	May	June
	Impressions	73	60
	Reactions	0	0
	Reposts	0	0
	Page Views	27	31
	Followers	344	344

# FINANCE DEPARTMENT

## HIGHLIGHTS

- The 2026-2030 Capital Improvement Plan was adopted by the Village Board on June 18, 2025.
- The NEW Summer Sewer Credit calculation parameters were implemented on June utility bills.
- Filed the Annual Tax Incremental District Report (Form PE-300) with the State before the July 1 deadline.
- Completed the Popular Annual Finance Report (user friendly and simplified format of audit) and made it available to stakeholders. Discussion to take place at Village Board on July 9<sup>th</sup>.
- We began budget planning by preparing this year's timeline and templates.
- Volunteer firefighters were paid their semi-annual call allowances, pager expenses and officer stipends.
- The employee engagement survey launched on June 9<sup>th</sup> by KerberRose with the deadline for completion by employees on June 20<sup>th</sup>.
- Interviews took place for the Utility Billing Clerk position and an employment offer was extended and accepted with a start date of July 14<sup>th</sup>.
- 2026 health insurance rates were released by ETF and the calculation of employee/employer split was completed. The presentation of rates to the Village Board is July 9<sup>th</sup>.
- Our Payroll & Benefits Specialist ended her employment on June 6<sup>th</sup>. The position was posted and resumes gathered. Our Accounting Clerk agreed to take on portions of the interim role alongside the Deputy Finance Director to the remaining tasks as a team effort during the interim.
- The Video Service Provider Report with the State was filed prior to the July 15 deadline.
- The Accounting Clerk conducted a cost analysis review of Real Estate Inquiry fees including a market comparison of neighboring communities to fulfill 2026 budget revenue analysis.

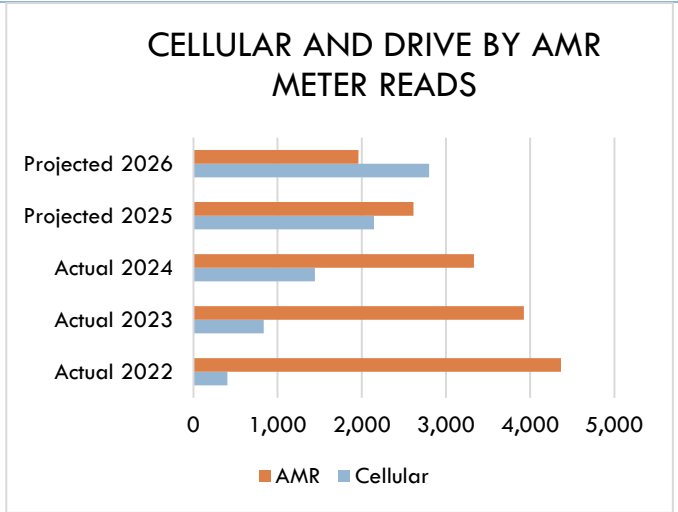
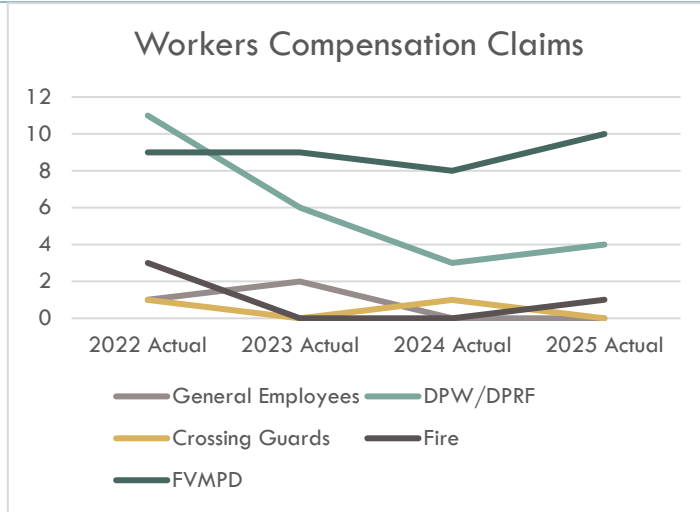
## TOP PRIORITIES FOR JULY

- Budget templates are in progress and will be released to Department Heads per the budget schedule.
- Prepare development incentive payments that will be due per terms of agreements.
- Complete our due diligence on dental insurance renewal options.
- KerberRose to analyze results from the employee engagement survey. Presentation of findings to Village Board and Leadership in August.
- Interviews will begin for the Payroll & Benefits Specialist position.

## CONTINUOUS IMPROVEMENT EFFORTS

- The Accounts Payable Clerk and Deputy Finance Director communicated to departments the Village's plan to go paperless with our accounts payable process. Departments relayed their specific needs for routing invoices and the approval process. A 6-hour set up and intro into A/P Workflow in miViewPoint was conducted with Civic Systems. Training for approvers took place on July 9<sup>th</sup>.
- Our entire department is chipping in to cover the staffing shortage felt from vacations and turnover. They are tireless in their unwavering support of resident needs while serving their fellow departments, finding ways to be efficient and cross train duties. We commend them for living out the Village's mission to promote a positive image and maintain high work performance. Well done!





## PERFORMANCE MEASUREMENTS

	Actual <u>2022</u>	Actual <u>2023</u>	Actual <u>2024</u>	Target <u>2025</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	13	9	7	7
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs Crane Taxable All Money Market Funds Average (2023 and 2024; prior Bloomberg 1-3 Year Treasury Index)	(2.87)% vs (3.8)%	5.02% vs 4.72%	5.22% vs 4.85%	5.00% vs 4.85%
% Of customers paying online	52%	55%	58%	58%
Continuous improvement initiatives	26	24	25	24
Number of special assessment billings	7	273	0	100
Average number of monthly utility bills	4,743	4,775	4,798	4,855
Annual number of utility work orders	904	661	752	820
Annual tax certification letters	647	675	534	580
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	0	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	100%	85%	100%

## FINANCE LEARNING OPPORTUNITY

**State Budgeting Law WI Statute 65.01 and 65.90 requires:**

- Actual revenues and expenditures for the preceding year, actual revenues and expenditures for not less than the first six months of the current year and estimated revenues and expenditures for the balance of the year must be included.
- A published budget summary must include percentage change between the current adopted and proposed budget.
- A public hearing must be held to allow citizen comment with a Class 1 notice published at least 15 days before the date of the hearing including a notice of the place where the proposed budget can be inspected.

	JUNE	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >50% for Expense
<b>GENERAL FUND</b>					
Taxes	(566.51)	739,335.30	975,618.00	(236,282.70)	75.78%
Total Licenses and Permits	11,370.00	51,533.66	82,690.00	(31,156.34)	62.32%
Intergovernmental Aid	-	482,949.36	2,999,461.00	(2,516,511.64)	16.10%
Public Charges for Service	23,210.02	105,635.03	161,025.00	(55,389.97)	65.60%
Fines and Forfeitures	7,992.56	50,869.75	92,300.00	(41,430.25)	55.11%
Total Interest	33,924.12	145,947.75	164,525.00	(18,577.25)	88.71%
Miscellaneous Revenue	12,978.00	133,094.00	170,280.00	(37,186.00)	78.16%
Other Financing Sources	17,986.21	112,096.58	221,000.00	(108,903.42)	50.72%
<b>Total General Fund Revenue</b>	<b>106,894.40</b>	<b>1,821,461.43</b>	<b>4,866,899.00</b>	<b>(3,045,437.57)</b>	<b>37.43%</b>
Village Board	4,074.27	39,835.48	123,507.00	(83,671.52)	32.25%
Administration	7,017.50	43,334.74	124,296.00	(80,961.26)	34.86%
Finance	22,767.85	153,925.84	356,924.00	(202,998.16)	43.13%
Clerk	8,583.23	105,641.73	237,984.00	(132,342.27)	44.39%
Community Development - Assessing	13,295.41	65,379.26	143,421.00	(78,041.74)	45.59%
Inspections	10,239.62	78,207.20	167,582.00	(89,374.80)	46.67%
Economic Development	3,886.11	24,626.75	142,539.00	(117,912.25)	17.28%
Village Hall	7,005.51	39,321.72	111,984.00	(72,662.28)	35.11%
Municipal Court	3,481.92	26,019.10	49,201.00	(23,181.90)	52.88%
Unallocated	9,121.55	52,466.25	211,936.00	(159,469.75)	24.76%
Insurance	29,821.12	141,848.88	237,832.00	(95,983.12)	59.64%
Village Promotion and Goodwill	13,844.64	21,402.81	47,048.00	(25,645.19)	45.49%
Fire Operations	46,692.27	177,701.88	315,402.00	(137,700.12)	56.34%
Fire Allocated	34,681.38	182,957.26	374,679.00	(191,721.74)	48.83%
Crossing Guards	5,417.54	42,211.93	81,535.00	(39,323.07)	51.77%
Public Works Administration	8,664.21	25,853.28	106,044.00	(80,190.72)	24.38%
Public Works Engineering & GIS	7,861.83	76,326.72	53,524.00	22,802.72	142.60%
Public Works Street Repair and Maintenance	103,531.17	337,783.66	937,789.00	(600,005.34)	36.02%
Public Works Support Services	3,980.07	22,338.72	51,356.00	(29,017.28)	43.50%
Public Works Vehicle Maintenance	(365.00)	79,803.85	137,901.00	(58,097.15)	57.87%
Public Works Snow and Ice Control	3,589.50	152,828.05	232,893.00	(80,064.95)	65.62%
Public Works Weed Control	158.74	956.54	7,132.00	(6,175.46)	13.41%
Public Works Recycling	3,859.24	32,113.55	57,158.00	(25,044.45)	56.18%
Park	58,677.04	268,905.67	591,756.00	(322,850.33)	45.44%
Recreation	15,128.86	80,986.03	233,920.00	(152,933.97)	34.62%
Forestry	9,966.02	100,581.35	222,419.00	(121,837.65)	45.22%
Youth Football	178.07	6,483.73	40,722.00	(34,238.27)	15.92%
Community Band	171.51	32,456.55	38,944.00	(6,487.45)	83.34%
Transfers	-	-	-	-	#DIV/0!
<b>Total General Fund Expenses</b>	<b>435,331.18</b>	<b>2,412,298.53</b>	<b>5,437,428.00</b>	<b>(3,025,129.47)</b>	<b>44.36%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(328,436.78)</b>	<b>(590,837.10)</b>	<b>(570,529.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	57,253.64	335,779.83	679,600.00	(343,820.17)	49.41%
Sanitation Expenses	84,862.86	316,781.30	674,790.00	(358,008.70)	46.95%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>(27,609.22)</b>	<b>18,998.53</b>	<b>4,810.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	4,709.23	105,116.69	102,160.00	2,956.69	102.89%
Flag Pole Memorial Expenses	5,618.75	67,389.78	1,321,160.00	(1,253,770.22)	5.10%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>(909.52)</b>	<b>37,726.91</b>	<b>(1,219,000.00)</b>		
<b>HEESAKKER PARK TRUST</b>					
Heesakker Park Trust Revenues	407.19	121,651.47	800,000.00	678,348.53	15.21%
Heesakker Park Trust Expenses	52.11	1,920.78	800,000.00	(798,079.22)	0.24%
<b>HEESAKKER PARK TRUST NET REVENUES (EXPENSES)</b>	<b>355.08</b>	<b>119,730.69</b>	<b>-</b>		
<b>AQUATICS</b>					
Aquatics Revenue	18,687.70	143,040.98	211,543.00	(68,502.02)	67.62%
Aquatics Expenses	30,094.64	63,940.95	211,543.00	(147,602.05)	30.23%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(11,406.94)</b>	<b>79,100.03</b>	<b>-</b>		

	JUNE	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >50% for Expense
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	3,622.26	519,813.92	720,664.00	(200,850.08)	72.13%
Library/Civic Center	57,808.01	351,116.03	764,064.00	(412,947.97)	45.95%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(54,185.75)</b>	<b>168,697.89</b>	<b>(43,400.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	53,414.33	2,988,135.13	4,584,286.00	(1,596,150.87)	65.18%
Police Services Consolidated	359,109.07	2,121,392.90	4,636,617.00	(2,515,224.10)	45.75%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(305,694.74)</b>	<b>866,742.23</b>	<b>(52,331.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	1,587.33	16,375.40	30,800.00	(14,424.60)	53.17%
Van Lieshout Rec Center Expenses	850.29	10,304.10	39,314.00	(29,200.85)	26.21%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>737.04</b>	<b>6,071.30</b>	<b>(8,514.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	1,636.27	12,983.51	47,500.00	(34,516.49)	27.33%
Promotional Fund Expenses	5,000.00	5,000.00	33,500.00	(28,500.00)	14.93%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(3,363.73)</b>	<b>7,983.51</b>	<b>14,000.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	1,071.08	6,357.15	5,000.00	1,357.15	127.14%
Façade Renovation Grant Fund Expenses	-	-	1,000.00	(1,000.00)	0.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>1,071.08</b>	<b>6,357.15</b>	<b>4,000.00</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	26.56	2,765.92	3,632.00	(866.08)	76.15%
Nelson Crossing Maintenance Expenses	-	-	3,500.00	(3,500.00)	0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>26.56</b>	<b>2,765.92</b>	<b>132.00</b>		
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	14,550.12	149,709.75	352,000.00	(202,290.25)	42.53%
Equipment Revolving Expenses	-	202,437.46	655,673.00	(453,235.54)	30.87%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>14,550.12</b>	<b>(52,727.71)</b>	<b>(303,673.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	327.52	106,150.67	141,150.00	(34,999.33)	75.20%
Facility and Technology Fund Expenditures	5,975.00	63,459.78	175,050.00	(111,590.22)	36.25%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(5,647.48)</b>	<b>42,690.89</b>	<b>(33,900.00)</b>		
<b>FIRE STATION CONSTRUCTION</b>					
Fire Station Construction Revenues	1,717.28	12,551.00	6,415,000.00	6,402,449.00	0.20%
Fire Station Construction Expenditures	26,378.26	139,513.73	6,945,476.00	(6,805,962.27)	2.01%
<b>FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)</b>	<b>(24,660.98)</b>	<b>(126,962.73)</b>	<b>(530,476.00)</b>	<b>13,208,411.27</b>	
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	8,559.83	1,470,596.40	1,858,016.00	(387,419.60)	79.15%
Tax Increment District 4 Expenses	383.90	14,030.57	928,301.00	(914,270.43)	1.51%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>8,175.93</b>	<b>1,456,565.83</b>	<b>929,715.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	2,717.55	417,607.42	558,273.00	(140,665.58)	74.80%
Tax Increment District 5 Expenses	2,700.34	46,259.16	396,298.00	(350,038.84)	11.67%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>17.21</b>	<b>371,348.26</b>	<b>161,975.00</b>		

	JUNE	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >50% for Expense
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	9,161.76	1,978,823.86	2,459,491.00	(480,667.14)	80.46%
Tax Increment District 6 Expenses	7,956.59	705,533.14	2,575,726.00	(1,870,192.86)	27.39%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>1,205.17</b>	<b>1,273,290.72</b>	<b>(116,235.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	10,471.84	1,682,843.94	3,760,318.00	(2,077,474.06)	44.75%
Tax Increment District 7 Expenses	11,692.86	159,565.05	4,118,124.00	(3,958,558.95)	3.87%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(1,221.02)</b>	<b>1,523,278.89</b>	<b>(357,806.00)</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,399.14	107,942.37	117,194.00	(9,251.63)	92.11%
Tax Increment District 8 Expenses	8,044.07	50,342.60	1,679,226.00	(1,628,883.40)	3.00%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(4,644.93)</b>	<b>57,599.77</b>	<b>(1,562,032.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	2,761.54	192,389.52	277,800.00	(85,410.48)	69.25%
Park Improvement Expenses	13,569.18	8,028.75	256,256.00	(248,227.25)	3.13%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>(10,807.64)</b>	<b>184,360.77</b>	<b>21,544.00</b>		
<b>CONSTRUCTION FUND</b>					
Special Assessment Revenue	21,548.92	95,421.80	109,300.00	(13,878.20)	87.30%
Capital Projects Revenue	(6,311.43)	12,261.79	47,000.00	(34,738.21)	26.09%
<b>TOTAL CONSTRUCTION REVENUE</b>	<b>15,237.49</b>	<b>107,683.59</b>	<b>156,300.00</b>	<b>(48,616.41)</b>	<b>68.90%</b>
Special Assessment Expense	98.67	476.72	-	476.72	#DIV/0!
Construction Projects	5,007.50	18,882.55	434,981.00	(416,098.45)	4.34%
Administration Capital Projects	15,142.61	71,760.28	117,297.00	(45,536.72)	61.18%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>20,248.78</b>	<b>91,119.55</b>	<b>552,278.00</b>	<b>(461,158.45)</b>	<b>16.50%</b>
<b>CONSTRUCTION FUND NET REVENUES (EXPENSES)</b>	<b>(5,011.29)</b>	<b>16,564.04</b>	<b>(395,978.00)</b>		
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>330,164.40</b>	<b>1,954,195.39</b>	<b>4,749,204.00</b>	<b>(2,795,008.61)</b>	<b>41.15%</b>
Sewer Capital	52.11	8,662.96	116,128.00	(107,465.04)	7.46%
Sewer Financing	21,900.00	132,600.00	266,118.00	(133,518.00)	49.83%
Sewer Treatment	175,125.97	1,051,402.91	2,377,400.00	(1,325,997.09)	44.22%
Sewer Collection	12,708.05	81,297.37	271,878.00	(190,580.63)	29.90%
Sewer Customer A/R	11,472.82	73,767.01	176,817.00	(103,049.99)	41.72%
Sewer Admin and General	26,796.65	121,563.94	233,805.00	(112,241.06)	51.99%
<b>TOTAL SEWER EXPENSES</b>	<b>248,055.60</b>	<b>1,469,294.19</b>	<b>3,442,146.00</b>	<b>(1,972,851.81)</b>	<b>42.69%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>82,108.80</b>	<b>484,901.20</b>	<b>1,307,058.00</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>250,907.68</b>	<b>1,413,594.77</b>	<b>3,523,588.00</b>	<b>(2,109,993.23)</b>	<b>40.12%</b>
Water Capital Projects	260.57	5,436.69	54,631.00	(49,194.31)	9.95%
Water Financing	61,500.00	395,181.59	793,895.00	(398,713.41)	49.78%
Water Source	903.90	12,409.82	109,861.00	(97,451.18)	11.30%
Pumping	22,348.93	154,167.14	363,994.00	(209,826.86)	42.35%
Water Treatment	76,808.07	460,827.09	767,558.00	(306,730.91)	60.04%
Water Distribution	99,684.77	520,684.82	897,649.00	(376,964.18)	58.01%
Customer A/R	6,696.10	41,968.02	92,702.00	(50,733.98)	45.27%
Admin and General	15,535.16	103,447.42	240,291.00	(136,843.58)	43.05%
<b>TOTAL WATER EXPENSES</b>	<b>283,737.50</b>	<b>1,694,122.59</b>	<b>3,320,581.00</b>	<b>(1,626,458.41)</b>	<b>51.02%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>(32,829.82)</b>	<b>(280,527.82)</b>	<b>203,007.00</b>		

	JUNE	YTD 2025	BUDGET 2025	Over (Under) Budget VARIANCE	% OF BUDGET Highlight >50% for Expense
<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>145,353.51</b>	<b>789,612.14</b>	<b>3,960,370.00</b>	<b>(3,170,757.86)</b>	<b>19.94%</b>
Stormwater Capital Projects	1,525.73	893,535.81	3,086,936.00	(2,193,400.19)	28.95%
Storm Financing	42,500.00	307,329.28	583,553.00	(276,223.72)	52.67%
Storm Pond Maintenance	2,807.33	31,849.28	205,768.00	(173,918.72)	15.48%
Storm Collection	23,380.64	91,696.25	248,765.00	(157,068.75)	36.86%
Storm Customer A/R	5,002.47	31,608.30	70,327.00	(38,718.70)	44.94%
Storm Admin and General	24,537.04	137,187.52	252,393.00	(115,205.48)	54.35%
<b>TOTAL STORM EXPENSES</b>	<b>99,753.21</b>	<b>1,493,206.44</b>	<b>4,447,742.00</b>	<b>(2,954,535.56)</b>	<b>33.57%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>45,600.30</b>	<b>(703,594.30)</b>	<b>(487,372.00)</b>		

Continue to see interest and investment income impacted as result of the market. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the marketplace due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of June is a \$23,555 unrealized loss.

Tax Settlement for the second installment does not occur until August from the County and majority of State aids not received until November.

Business insurance (various funds) for the first three quarters have been paid so nine months of expense shows in the June financials. Snow and ice higher due to weather event year to date, vehicle allocation entry not complete for June (waiting for invoice from the County) so expenses show higher on June financials. The band trailer arrived so majority of this budget has been spent while labor for construction fund is higher due to peak construction season for this fund. Stormwater Ebben Storm Phase III project progressing as construction started December 2024. Water Treatment is at higher % of budget due to salt purchases and sanitary discharge from treatment waste. Distribution is higher due to the cellular meter transition with the receipt of over 68% of planned meters for 2025.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$978,000), Water Utility (\$866,000) and Stormwater (\$2,539,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Community Development

## **JUNE/JULY HIGHLIGHTS**

- Met with Commercial Developers and architects regarding development sites in and out of TIDs in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Applications for Building Permits has picked up for the summer construction season. Building Inspection is busy fielding calls, assisting customers, issuing permits and completing inspections.
- Calls to Community Development for future development inquiries continue. There is a lot of interest all over the Village for projects large and small for both residential and commercial uses. We hope a number of these projects come to fruition and create investment in our community.
- Community Development continues to work with Legal Services to address the former Sandies Dry Cleaner. This is a contaminated site and bringing these sites to closure is a complicated and lengthy process. The Board will be kept informed as more information is available.
- Community Development Director drafted an ordinance regulating chickens in residential zoning districts. The public hearing will be held on July 16.

## **TOP PRIORITIES FOR JULY 2025**

- Revised draft Chapter 8 has been completed and will be presented to the Plan Commission at their July meeting.
- Continue to work with Legal regarding the former Sandies Dry Cleaners (see above).
- Assessments are under way by Associated Appraisal for the market revaluation. We expect that to be completed later this summer. Open book and Board of Review will occur later summer to early fall. We would anticipate a busy open book session.
- Staff is finalizing the bid request for the demolition of the three Village owned properties on Depot Street. We have fielded recent development inquiries and are looking forward to getting this site ready for investment in our downtown.
- Reconstruction of the Pine Street parking lot is a priority for 2025. Survey work to prepare a Certified Survey Map is currently underway.
- Staff is reviewing the Site Plan submittals for Evantra Phase 2 & 3, Scheske Dental expansion and a multi-tenant commercial development on Patriot Drive.
- Staff is preparing the presentation for the Joint Review Board meeting in July. The Joint Review Board is the required annual meeting where the Village presents the status of our open TIDs to the other taxing jurisdictions.

# Community Development

## **BUILDING PERMIT SUMMARY**

### **Building Permits Issued in June 2025**

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
38	2	40	\$9,225	~\$2,183,639

### **Permits Issued in 2025 as of May 15, 2025**

Total # of Permits	Total \$ Fees	Est. Construction \$
154	\$109,680	~ \$20,496,881

### **Number of New Home Permits Year To Date**

# New Single Family	# Mobile Homes	# Duplexes	Total
0	1	9	10

A 3D pie chart illustrating the distribution of 911 calls by type. The chart is divided into 13 segments, each representing a different category of emergency call. The segments are labeled with their respective categories and percentages. The largest segment is 'Auto Accident' at 24%, followed by 'Alarm Response' at 17%, 'Non-Structure Fire' at 11%, and 'Miscellaneous' at 14%. Other categories include 'Mutual Aid' (8%), 'Structure Fire' (4%), 'Gas Leak' (4%), 'Lift Assist' (5%), 'CO Call' (5%), 'Electric (Wire down, etc)' (5%), 'Barking Complaint' (3%), and 'Water Rescue' (0%).

Call Type	Percentage
Auto Accident	24%
Alarm Response	17%
Non-Structure Fire	11%
Miscellaneous	14%
Mutual Aid	8%
Structure Fire	4%
Gas Leak	4%
Lift Assist	5%
CO Call	5%
Electric (Wire down, etc)	5%
Barking Complaint	3%
Water Rescue	0%

[illegible]



**LCFD Incident Report - June****Number of Incidents: 18****Incidents Last Year: 24****Year-to-Date: 115**

Date	Time	Incident Number	Location	Description	Response	Vehicles
6/1/2025	19:35	25LC00098	W Lincoln & Madison	Odor of gasoline	Investigate - nothing found	3621 - Engine 3671 - Aerial 3682 - UTV
6/2/2025	11:27	25LC00099	Hwy 41 & Holland	Ditch on fire	Extinguish by fire personnel	3621 - Engine 3622 - Engine
6/2/2025	11:49	25LC00100	French Rd	2 vehicle accident	Accident clean-up	3621 - Engine 3622 - Engine
6/4/2025	12:26	25LC00101	W Main & Monroe St	3 vehicle accident	Accident clean-up	3621 - Engine 3622 - Engine
6/6/2025	7:38	25LC00102	Freedom Rd & E North Ave	4 vehicle accident	Accident clean-up	3621 - Engine 3622 - Engine 3671 - Aerial
6/6/2025	21:34	25LC00103	W Main & Madison St	2 vehicle accident with injury	Accident clean-up & scene safety	3621 - Engine 3671 - Aerial
6/10/2025	11:49	25LC00104	530 Pierce Ave	CO alarm sounding	Checked levels, nothing found	3621 - Engine 3641 - Aerial
6/10/2025	16:34	25LC00105	E North & Lilac La	Accident with spill	Accident clean-up	3621 - Engine 3671 - Aerial
6/17/2025	18:56	25LC00106	329 Johnson Ave	Overheat of toy batteries	Put batteries in driveway to cool	3621 - Engine
6/21/2025	12:00	25LC00107	8 Fern Ct	Branch on power line	Provide safe area until KU arrived	3621 - Engine
6/22/2025	19:02	25LC00108	1700 E Longview Drive	Mutual aid agreement - smoke alarm sounding in Appleton	Cancelled en route per AFD	3622 - Engine
6/23/2025	16:53	25LC00109	825 E Greenfield Dr	Baby ducks stuck in storm drain	remove ducks from drain	3621 - Engine
6/25/2025	8:04	25LC00110	Hwy 441 & E Northland	2 vehicle accident	Accident clean-up	3621 - Engine 3622 - Engine
6/26/2025	22:09	25LC00111	1415 W Main St	Water flow alarm sounding	Investigate - nothing found	3621 - Engine
6/27/2025	7:32	25LC00112	1106 E Main St	Alarm sounding - no smoke or flames	Investigate - nothing found	3621 - Engine 3641 - Aerial
6/28/2025	11:25	25LC00113	French Rd & W North Av	2 vehicle accident	Apparatus response cancelled	
6/29/2025	19:25	25LC00114	1500 Bohm Drive	Unattended burn	Wires on fire - extinguish	3621 - Engine 3641 - Aerial
6/29/2025	21:47	25LC00115	502 Tampa Way	CO call sounding	Investigate - nothing found	3621 - Engine



# FOX VALLEY METRO POLICE DEPARTMENT

## July Anniversaries:

Lt. Edmund Slinde- 23 years

- The department is hosting a train-the-trainer event for ALERRT active shooter rapid response training. LCASD was gracious enough to allow us to hold the training at the LC Elementary School. Approximately 30 police, fire, and EMS personnel will receive this training and be able to pass it along back at their own agencies.
- Officers are also participating in a county-wide rescue task force training event, where they will train with other agencies on how to collaboratively handle critical incidents.
- Officers completed annual firearms training at the Kaukauna Sportsman's Club.
- Cheese Fest, the LC Fireworks, and the Kimberly Fireworks all went well. We are gearing up for Paper Fest.
- The focus of traffic grant details has been altered to put a larger emphasis on problem areas, such as speeding and construction zones. Officers are being encouraged to work as a team to address problem areas.
- The Porsche SUV seized last year during a drug investigation was auctioned off for \$29,000. FVMPD gets to keep approximately \$12,000, and the rest goes to the state school fund.

## Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.





# FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

## Month-To-Date CAD Received Calls

Call Nature	06/09/2025 to 07/07/2025:	05/11/2025 to 06/08/2025:	1 mo % change:	04/12/2025 to 05/10/2025:	2 mo % change:
911 Misdiagnose	40	45	-11.1%	38	5.3%
Abandoned Vehicle	3	3	0.0%	3	0.0%
Abdominal A-Adam Response	1	0	N/A	1	0.0%
Accident in a Parking Lot	3	4	-25.0%	1	200.0%
Accident with Extrication	1	1	0.0%	0	N/A
Accident with Injury	0	7	-100.0%	2	-100.0%
Accident with Scene Safety	1	0	N/A	0	N/A
Accident with Spill Cleanup	2	0	N/A	0	N/A
Alcohol Violations	1	0	N/A	0	N/A
Animal Bite	1	3	-66.7%	2	-50.0%
Animal Call	24	28	-14.3%	27	-11.1%
Assault D-David Response	0	1	-100.0%	0	N/A
Assist Citizen or Agency	42	54	-22.2%	71	-40.8%
Back Problem A-Adam Response	0	0	N/A	1	-100.0%
Back Problem C-Charles Response	1	0	N/A	0	N/A
Bicycle Stop	3	1	200.0%	2	50.0%
Bleeding B-Boy Response	1	1	0.0%	0	N/A
Bleeding D-David Response	0	1	-100.0%	2	-100.0%
Breathing Problem C-Charles	2	2	0.0%	0	N/A
Breathing Problem D-David	1	1	0.0%	3	-66.7%
Business Check	5	5	0.0%	4	25.0%
Carbon Monoxide Alarm	2	1	100.0%	0	N/A
Chest Complaint C-Charles	4	0	N/A	0	N/A
Chest Complaint D-David	5	2	150.0%	2	150.0%
Choking A-Adam Response	0	0	N/A	1	-100.0%
Choking D-David Response	1	0	N/A	0	N/A
Choking E-Edward Response	0	1	-100.0%	0	N/A
Civil Matter Assist	2	0	N/A	1	100.0%
Civil Process	0	9	-100.0%	11	-100.0%
Crime Prevention	51	67	-23.9%	59	-13.6%
Damage to Property	3	2	50.0%	2	50.0%

## Month-to-Date CAD Call Detail

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Diabetic Issue A-Adam	0	0	N/A	1	-100.0%
Diabetic Issue C-Charles	1	1	0.0%	0	N/A
Diabetic Issue D-David	0	1	-100.0%	0	N/A
Disturbance	14	14	0.0%	6	133.3%
Disturbance with a Weapon	2	1	100.0%	0	N/A
Domestic Disturbance	1	2	-50.0%	3	-66.7%
Domestic Disturbance w/Weapon	1	0	N/A	0	N/A
Drug Complaint	1	0	N/A	5	-80.0%
Emergency Committal	1	0	N/A	0	N/A
Exposure B-Boy Response	0	1	-100.0%	0	N/A
Fainting A-Adam	0	1	-100.0%	1	-100.0%
Fainting C-Charles	0	1	-100.0%	0	N/A
Falls A-Adam Response	1	3	-66.7%	3	-66.7%
Falls B-Boy Response	4	1	300.0%	3	33.3%
Falls D-David Response	0	1	-100.0%	1	-100.0%
Fire Alarm Commercial	1	2	-50.0%	1	0.0%
Fire Alarm Residential	1	0	N/A	0	N/A
Fire Service Callout	1	1	0.0%	1	0.0%
Fire Unauthorized Burning	2	0	N/A	3	-33.3%
Fire Vegetation or Grass	0	1	-100.0%	0	N/A
Fire Vehicle Small	0	0	N/A	1	-100.0%
Fireworks Complaint	4	0	N/A	0	N/A
Follow Up	37	20	85.0%	27	37.0%
Fraud Complaint	4	2	100.0%	6	-33.3%
Gas Leak & Ambulance	1	0	N/A	0	N/A
Harassment	6	2	200.0%	4	50.0%
Hazard in Roadway	10	13	-23.1%	9	11.1%
Heart Problem C-Charles	0	1	-100.0%	0	N/A
Heart Problem D-David	1	0	N/A	0	N/A
Jail GPS Checks	2	15	-86.7%	24	-91.7%
Juvenile Complaint	5	8	-37.5%	3	66.7%
K9 Assist	0	1	-100.0%	0	N/A
Law Alarms - Burglary Panic	3	9	-66.7%	12	-75.0%
Lost or Found Valuables	9	11	-18.2%	8	12.5%
Medical Assistance No Injury	6	6	0.0%	4	50.0%
Medical Pre-Alert	3	4	-25.0%	1	200.0%
Missing Person	1	0	N/A	0	N/A
Motorist Assist	24	29	-17.2%	31	-22.6%
Natural Gas or Propane Leak	0	0	N/A	1	-100.0%
Noise Complaint	4	5	-20.0%	1	300.0%
Ordinance Violation	14	11	27.3%	13	7.7%

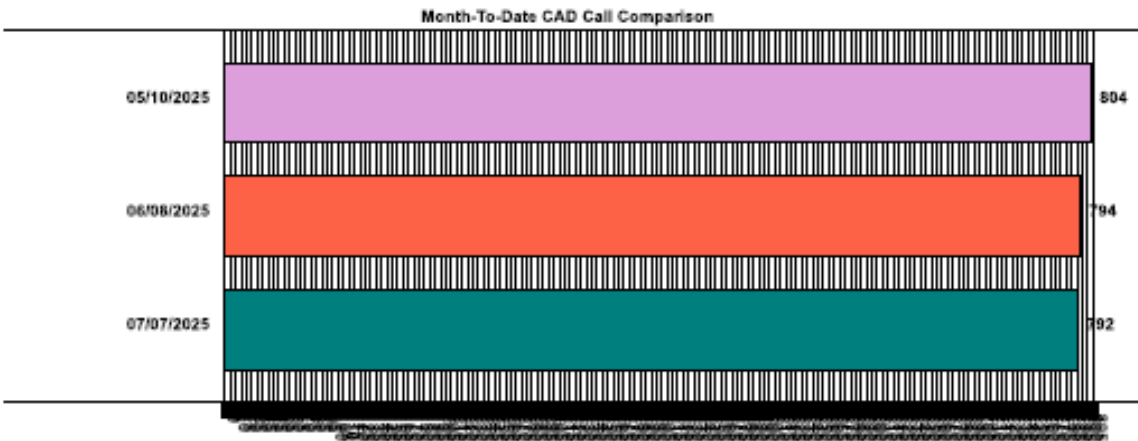
## Month-to-Date CAD Call Detail

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Overdose C-Charles	0	2	-100.0%	1	-100.0%
PNB B-Boy Response	0	0	N/A	1	-100.0%
PNB E-Edward Response	1	0	N/A	0	N/A
Parking Enforcement	15	30	-50.0%	9	66.7%
Parking Request	0	1	-100.0%	0	N/A
Reckless Driving Complaint	21	21	0.0%	26	-19.2%
Restraining Order Tracking	4	3	33.3%	0	N/A
Retail Theft	3	6	-50.0%	3	0.0%
Runaway Juvenile	2	2	0.0%	4	-50.0%
Scam	3	2	50.0%	0	N/A
School Safety	0	20	-100.0%	18	-100.0%
Seizure A-Adam Response	1	1	0.0%	3	-66.7%
Seizure B-Boy Response	0	2	-100.0%	0	N/A
Seizure C-Charles Response	1	1	0.0%	0	N/A
Seizure D-David Response	1	2	-50.0%	4	-75.0%
Sex Offense	2	1	100.0%	2	0.0%
Sick A-Adam	5	2	150.0%	3	66.7%
Sick C-Charles	2	4	-50.0%	1	100.0%
Sick D-David	0	2	-100.0%	0	N/A
Structure Fire Smoke or Flame	1	1	0.0%	1	0.0%
Suicide A-Adam	1	0	N/A	0	N/A
Suicide C-Charles	1	0	N/A	0	N/A
Suspicious Incident	10	19	-47.4%	5	100.0%
Suspicious Person	4	1	300.0%	5	-20.0%
Suspicious Vehicle	6	4	50.0%	2	200.0%
Testing Only	0	1	-100.0%	1	-100.0%
Theft Complaint	5	8	-37.5%	6	-16.7%
Theft of Automobile Complaint	1	0	N/A	0	N/A
Traffic Enforcement	51	24	112.5%	29	75.9%
Traffic Stop	198	129	53.5%	203	-2.5%
Transport	1	0	N/A	0	N/A
Transport Accident B-Boy	0	0	N/A	1	-100.0%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	0	1	-100.0%	0	N/A
Traumatic Injuries B-Boy	1	0	N/A	0	N/A
Trespassing	3	3	0.0%	3	0.0%
Truancy	0	0	N/A	1	-100.0%
Unconscious D-David	1	3	-66.7%	1	0.0%
Unknown Problem D-David	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	4	7	-42.9%	5	-20.0%
Vehicle Accident	21	35	-40.0%	24	-12.5%

Month-to-Date CAD Call Detail

Vehicle Lockout	5	2	150.0%	6	-16.7%
Violation of Court Order	5	2	150.0%	1	400.0%
Wanted Person or Apprehension	11	5	120.0%	5	120.0%
Water Rescue	0	1	-100.0%	0	N/A
Weapon Violation	0	1	-100.0%	0	N/A
Welfare Check	35	36	-2.8%	23	52.2%
Wire Down	1	0	N/A	1	0.0%





**Little Chute  
Public Library**

Gerard H. Van Hoof Memorial



## June Library Report

### HIGHLIGHTS

- Megan continues to serve on the ILS Exploration Committee for OWLSnet.
- FEH Design began work on the Space Needs Study.
- Megan attended the OWLS Director Meeting.
- Megan held one-on-one check-in meetings with library staff.
- Megan attended the Fox Cities Reads meeting.
- Megan and Taylor began work on the Inclusive Services checklist.
- Circulation is up 4.79% for the first six months of the year compared to the same period in 2024.
- Summer reading is off to a great start! Programming Statistics:
  - We offered 28 programs in June; total program participation was 675 people.
  - Over 670 people have registered for our reading program, and over 240 have already completed their first reading log.

### UPCOMING GOALS

- Continue to clean out and organize the main storage closet.
- Continue to work on cleaning up the Library of Things collection.
- Continue to clean up library records in the integrated library system.
- Continue work on the space needs study.
- Begin work on the 2026 budget.



# Park, Rec & Forestry and Facilities

## JUNE HIGHLIGHTS

- Great Wisconsin Cheese Festival at Doyle Park was held June 6, 7, & 8 – staff assisted with prep, event work, and cleanup. Post festival meeting held with staff mid-June.
- Doyle Pool Opened for season June 8.
- Held baseline testing for registered jets football players on June 8.
- Summer parks, recreation, and pool staff started work the first week of June.
- CPR/First Aide/AED training held June 10 for rec instructors in need of certification.
- Held weekly Wednesday senior activities program for card players.
- Daily prep work for weekly rec programs & themed one-day youth events.
- Continued watering planters throughout Village.
- Continued efforts to organize Market on Main.
- Continued updates to various trails within Heesakker Park.
- Planning for programs in fall/winter program book.
- Planning for Family Fun Fest & Youth Carnival special events.
- Planning and conducting pool cardboard box races, dive-in movie, egg hunt.
- Promote and advertise various department special events.
- Men's softball tournament registration form to team managers.
- Continue facilities updates and maintenance items.
- Prepare for 2026 budget: new projects, updates, and maintenance.
- Little Chute Fireworks Event at Doyle Park June 27.
- Continued efforts on design/engineering of Heesakker Shelter and Staircase.
- Completed concrete edging around Library Civic Center.
- Complete



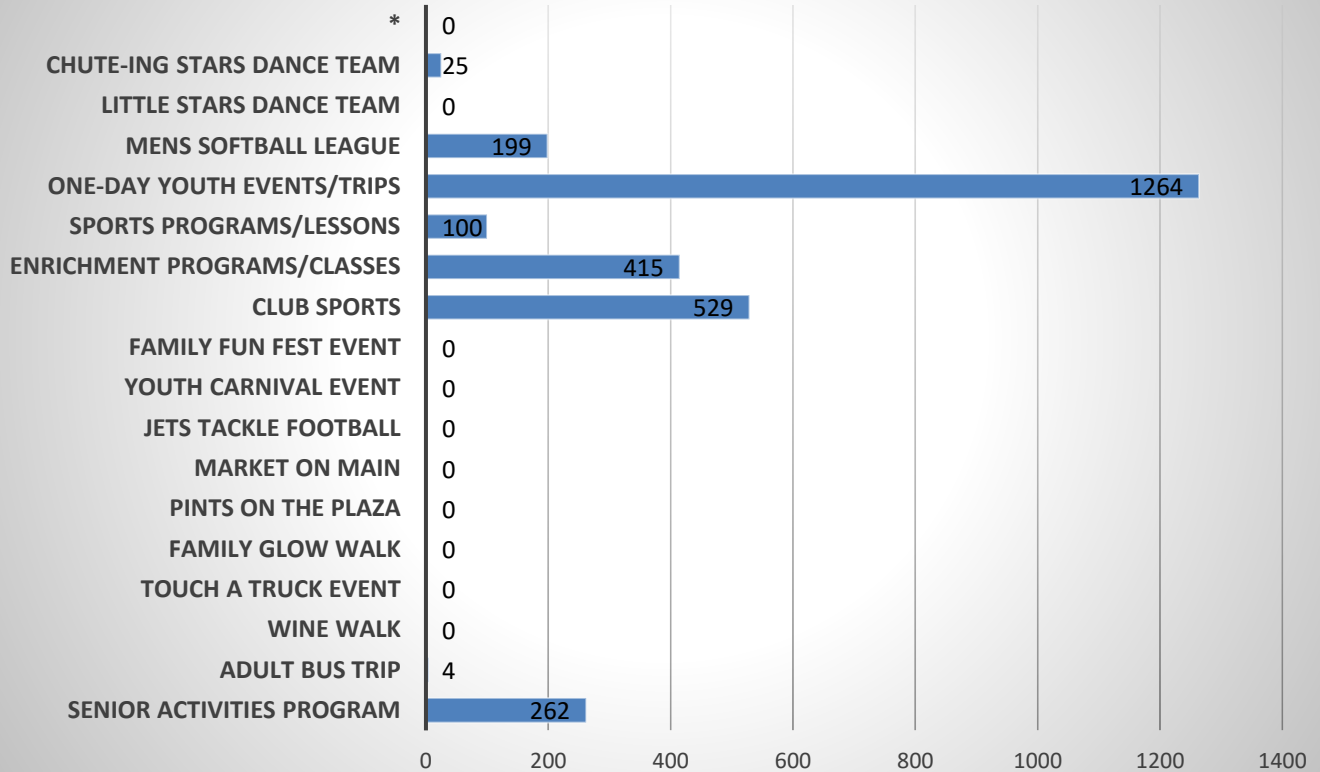
## TOP PRIORITIES FOR JULY

- Finalize Pints on Plaza events.
- Focus on maintenance of parks and trail systems.
- Continue finalization of concepts for Heesakker Shelter Project.
- Complete Stump Removals contracts.
- Receive all Terrace Tree applications.
- Research 2026 projects and financials.
- Research safety crossing near Splash Pad.
- Monitor pool water.
- Monitor Splash Pad water usage.
- Getting budget figures for 2026.
- Continue Facilities updates and maintenance projects.
- Continued efforts to finalize Fire Station design.
- Prep work for weekly programs (staff, supplies, activities, snacks for programs, etc.)
- Hold baseline testing for registered jets football players on July 13 and July 23.
- Solicit sponsors and prizes for upcoming Youth Carnival.
- Focus on trimming terrace trees for clearance and safety.
- Finalize fall/winter program book; proof the book; post to website & facebook by July 19.
- Enter upcoming programs in RecDesk to prepare for start of program registration August 1
- Prep work for Family Fun Fest July 30 (staff, volunteers, food needs, inflatables, setup, etc.)
- Prep work for Youth Carnival August 7 (staff, volunteers, prizes, food, inflatables, setup)
- Prep work for jets football (coach background checks, equipment prep, handout day, etc.)

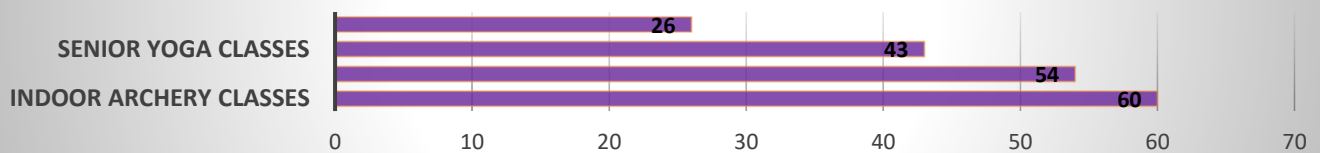




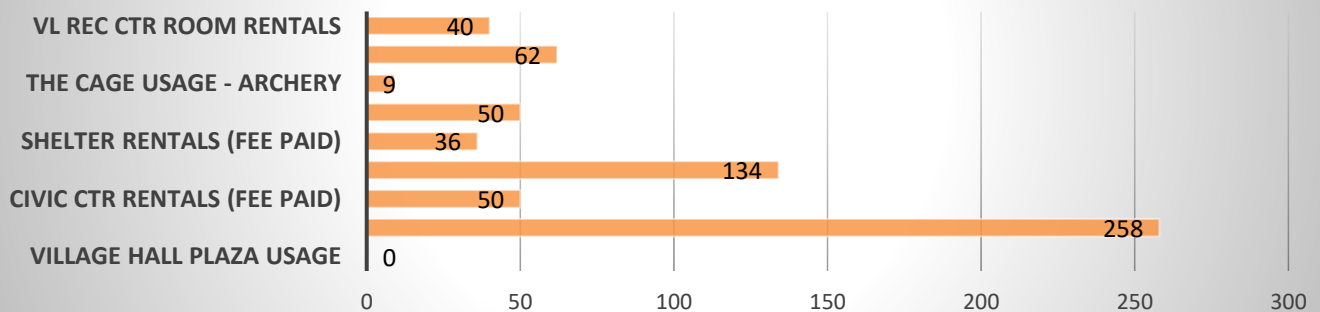
## 2025 Y-T-D PROGRAM PARTICIPATION



## 2025 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



## 2025 Y-T-D SHELTER/FACILITY/FIELD USAGE



## Doyle Pool Report – June

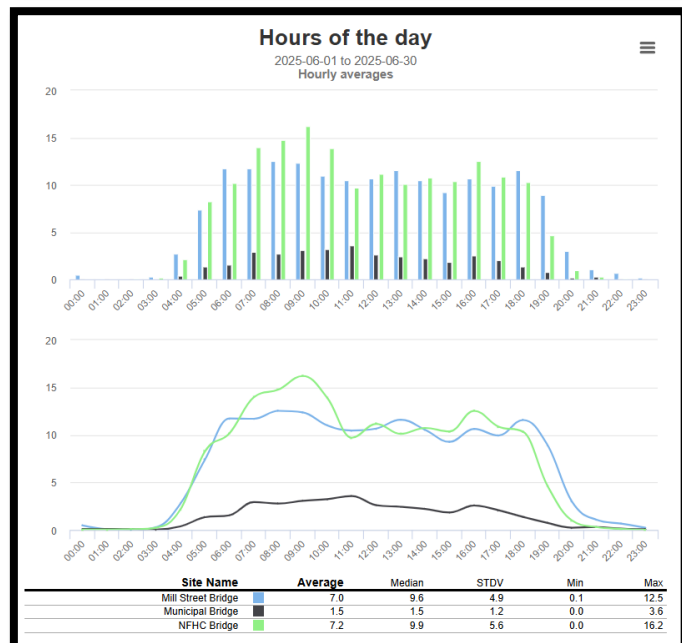
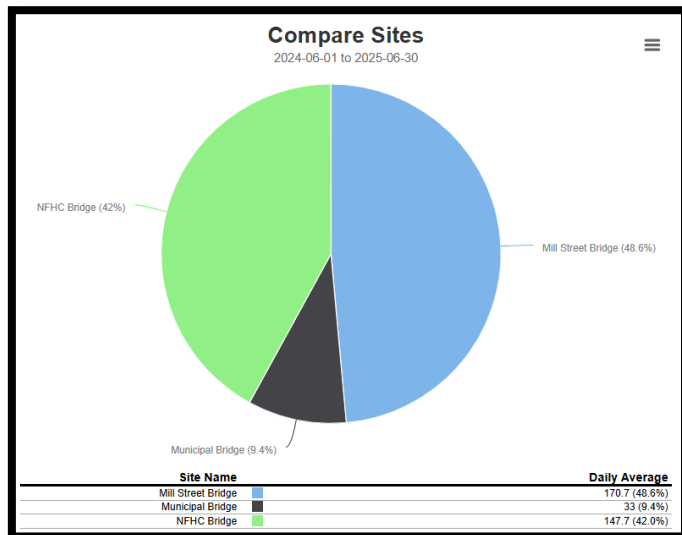
### Pool Totals 2025

Attendance	2917
Daily Fees	\$ 90.00
Season Passes Sold	\$ 3,588.75
Swim Lessons Sold	\$ 1,721.25
Concessions Afternoon	\$ 4,718.50
Concessions Evening	\$ 405.50
Other	\$ 910.00
<b>TOTAL</b>	<b>\$ 20,892.00</b>

Days Closed d/t Weather	1
Avg. Weather Temp	77/56 degrees
Avg. Pool Temp	77 degrees

Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2025-06-01	509	157	417
2025-06-02	255	39	224
2025-06-03	97	15	109
2025-06-04	322	64	196
2025-06-05	237	60	203
2025-06-06	193	47	145
2025-06-07	277	55	212
2025-06-08	202	61	197
2025-06-09	168	31	98
2025-06-10	184	33	164
2025-06-11	163	35	176
2025-06-12	189	25	192
2025-06-13	143	24	118
2025-06-14	288	56	285
2025-06-15	302	48	345
2025-06-16	158	30	206
2025-06-17	133	12	228
2025-06-18	108	11	93
2025-06-19	129	32	175
2025-06-20	90	18	139
2025-06-21	19	2	65
2025-06-22	15	3	41
2025-06-23	23	8	62
2025-06-24	86	21	128
2025-06-25	180	35	135
2025-06-26	157	32	161
2025-06-27	81	20	146
2025-06-28	189	54	241
2025-06-29	37	10	92
2025-06-30	131	31	156
	<b>5065</b>	<b>1069</b>	<b>5149</b>

Mill Street Bridge	Municipal Bridge	NFHC Bridge
<b>189667</b>	<b>195070</b>	<b>163429</b>



# Department of Public Works

## Monthly Report – June 2025

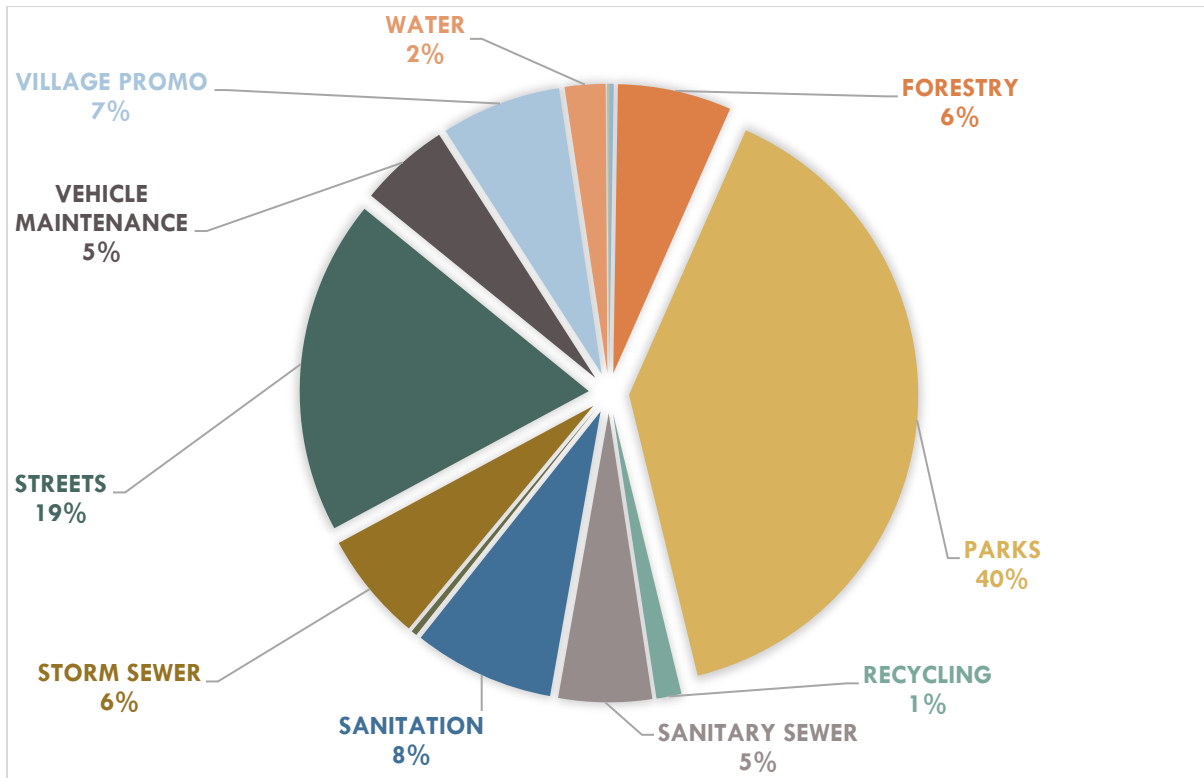
### Highlights

- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- 929 yard waste site cards were renewed by the end of June.
- Cold mixed potholes and water breaks.
- Bulky pickup occurred during the last week of the month.
- Filed the Compliance Maintenance Annual Report (CMAR), report to the Wisconsin Department of Natural Resources.
- Completed the auction sale of seven vehicles/pieces of equipment.
- Chip sealed Tina Street, Lyle Street, Michigan Lane, Meadow Lane, and Jackson Street.
- Helped with CheeseFest set up and take down.
- Street signs were fixed and replaced.
- Municipal Service Staff training for confined space, lock out tag out, and blood born pathogens.

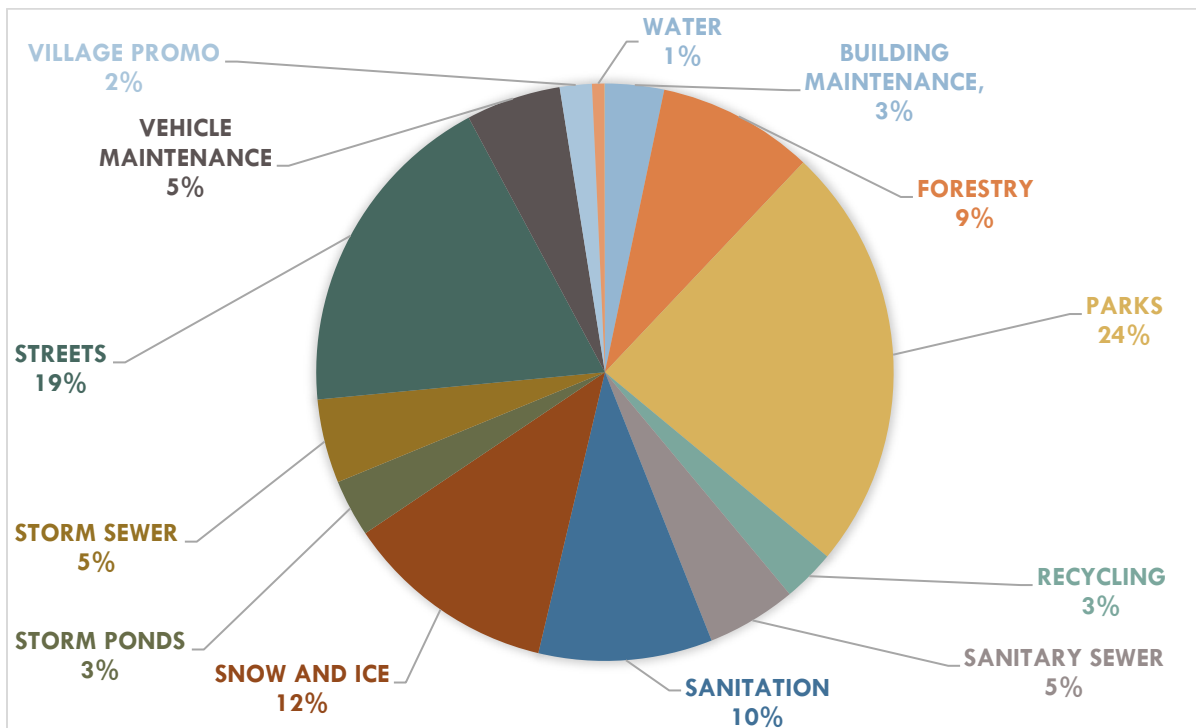
### Top Priorities for July 2025

- Employees will continue to look for I&I in the sanitary collection system.
- Continue to maintain yard waste site for the season.
- Repair storm sewer pipes at 2001 Freedom Road.
- Sidewalk replacement at various locations.
- Relocate traffic signal at CHTH “OO” and Buchanan Street that has been hit several times.
- Complete auction of seven vehicles / equipment.
- Maintenance / repairs to Village rail spur.

## June 2025 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## **ENGINEERING NOTES: June 2025 Utility Projects**

The table below identifies the installed and/or removed public utilities in the month of June.

<b>June 2025 - Utility Installation and Abandonments</b>			
<b>Golden Gate Drive - Phase 2 – Holland Road Utility Extension</b>			
<b>STORM SEWER</b>		<b>Installed</b>	<b>Abandoned/Removed</b>
12" PVC Water Main	LF	2,544.0	None
12" Water Valves	EA	5.0	None
Fire Hydrants	EA	4.0	None
6" PVC Hydrant Lead	LF (EA)	26.0 (4.0)	None
6" Hydrant Valves	EA	4.0	None

### **Golden Gate Drive – Lexington Homes Development - Phase 1**

Don Hietpas & Sons, Inc. completed the utility installation of Phase 1, in April of 2025. Vinton Const. placed the mainline concrete pavement in two phases; both were completed at the end of May.

### **Golden Gate Drive – Lexington Homes - Holland Road Utility Extension - Phase 2**

Don Hietpas & Sons began work on the next phase of utility construction which includes installation of storm, sanitary, and water utilities under Holland Road and Golden Gate Drive. Hietpas began construction of the new watermain on Holland Road, beginning near the intersection of W. Evergreen Drive, crews continue installation of water main to the north toward the new Golden Gate Drive.

## **Top Priorities for July 2025**

### **Golden Gate Drive – Lexington Homes - Holland Road Utility Extension - Phase 2**

Don Hietpas & Sons crew continues working on extending utilities to the current Lexington Homes Development which will extend Golden Gate Drive east to Holland Road. Hietpas is currently installing water main; construction began near the intersection of Evergreen Drive and continues progressing north toward the new Golden Gate Drive extended. Village staff are on-site documenting and inspecting utility installation to ensure work is completed to Village standards.

### **2025 Sanitary Sewer Lining – E. North Ave. (CTH 00)**

The project includes approximately 820 lineal feet of cured in place CIPP lining and the related sanitary sewer wye replacement, and sanitary sewer manhole repair. Visu-Sewer LLC was the low bidder; staff have completed the contract documents including the review of all bonding and insurance, contracts have been reviewed and approved by the Village Attorney. Work was tentatively

scheduled to begin during the first or second week in July, the Contractors' schedule has changed, and the work is now scheduled to be completed in October 2025.

### **2025 Holland Road Watermain Relocation**

The Project includes relocation of the existing water main and casing pipe to provide clearance for a new storm sewer box culvert to be constructed as part of the upcoming WisDOT – Holland Road Overpass construction. The Village contract includes the removal of 47 lineal feet of existing water main and casing pipe; construction of approximately 125 feet of new 12" PVC watermain, and related valves and fittings. Vinton Construction was also awarded the 2025 - WisDOT Holland Road Overpass contract, work to relocate the Village water main will be incorporated into Vinton's DOT schedule and adjusted as needed. Vinton expects to complete this work during the month of July.

### **2025 Asphalt Resurfacing Project – Holland Road**

The project extends approximately 890 linear feet on Holland Road beginning at the intersection of W. Elm Street and continuing north beyond the interstate 41 overpass bridge. The interstate 41 bridge will be under construction concurrently as a separate WisDOT project. Vinton Construction was the low bidder for the asphalt resurfacing and will coordinate the completion of the paving along with the water main relocation and the DOT overpass. Paving is expected to be completed this fall.

### **Founders Estates Subdivision**

Multiple residential duplex sites have broken ground and are completed, excavation for foundations and building construction remains steady. Inspections related to the permitting of concrete driveways, aprons, and public sidewalks continue. Staff are working with each contractor or property owner to verify concrete sidewalk, and aprons are installed per Village specifications and the approved subdivision plans.

### **Miscellaneous:**

Engineering Staff continue working on updating GIS records to include historic record documentation as well as information gathered in the field during project utility and paving inspection.

Engineering continues reviewing, issuing, and inspecting all right-of-way permits for the Village.

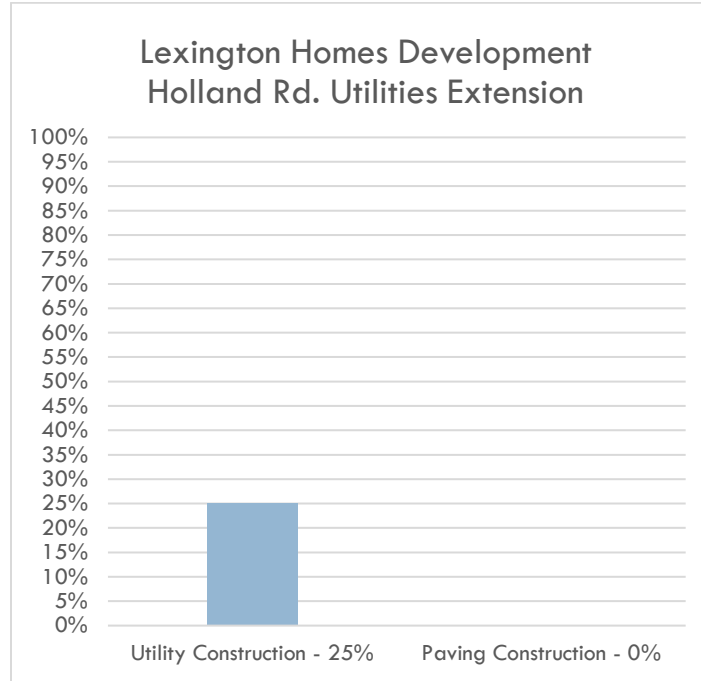
Staff are currently working to review proposed plans and permit applications for the proposed construction of a new (large scale) fiber optic communication system which will be owned and operated by Bug Tussel.

Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff are working with DPW crews to locate, document and repair damaged utilities.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff continue to focus on assisting the Parks Department with upcoming construction projects, including the Heesakker Park stair replacement and future parking lots and structures currently in the planning stages. Staff are utilized throughout the design, construction inspection, and contract administration of these projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY "41" Corridor construction projects.

The Engineering Division is also working with Community Development and Developers to review planned commercial development sites as well as future design and planning efforts for current and future residential subdivision developments.



## Disbursement List - July 16, 2025

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Payroll & Payroll Liabilities - 7/3/2025	\$271,344.93
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Prepaid Invoices - July 3,2025	\$3,953.93
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Library Board - July 15, 2025	\$10,958.25
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### **CURRENT ITEMS**

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Bills List - July 16, 2025	\$770,720.41
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$1,056,977.52</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved: July 16, 2025

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk



## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
289139	PLIERS	7.99	06/25	101-55200-218
Total ACE HARDWARE LITTLE CHUTE:		7.99		
AIRGAS USA LLC				
5517212927	RENTAL COMPRESSED AIR	43.60	06/25	101-53330-218
9162591741	OXYGEN	51.19	07/25	207-52120-213
Total AIRGAS USA LLC:		94.79		
AMPLITEL TECHNOLOGIES				
25858	MONTHLY BILLING	5,035.00	07/25	207-52120-204
25923	MONTHLY BILLING	5,983.72	07/25	404-57190-204
Total AMPLITEL TECHNOLOGIES:		11,018.72		
AT&T LONG DISTANCE				
8456268570625	MAY/JUN CHARGES	1.06	06/25	101-51650-203
8456268570625	MAY/JUN CHARGES	2.59	06/25	206-55110-203
8456268570625	MAY/JUN CHARGES	7.37	06/25	207-52120-203
8456268570625	MAY/JUN CHARGES	2.10	06/25	620-53924-203
Total AT&T LONG DISTANCE:		13.12		
AUTOMOTIVE SUPPLY CO				
246640	#40 CORE RETURN	81.00	06/25	101-53330-225
61020441	#40 FILTERS	269.99	06/25	101-53330-225
61020486	#40 AIR FILTER	33.84	06/25	101-53330-225
Total AUTOMOTIVE SUPPLY CO:		222.83		
BEHRENDT, LISA				
54852	REFUND RENTAL FEE - CANCELLED	150.00	07/25	206-38211
54852	REFUND SECURITY DEPOSIT	250.00	07/25	206-21235
Total BEHRENDT, LISA:		400.00		
BELCO VEHICLE SOLUTIONS LLC				
10615	VEHCILE CHANGEOVER	14,641.41	06/25	207-52120-303
Total BELCO VEHICLE SOLUTIONS LLC:		14,641.41		
BOGENSCHULTZ, AMANDA				
1-220692-10	OVPRYMT - 312 PIERCE	104.02	07/25	001-15000
Total BOGENSCHULTZ, AMANDA:		104.02		
BSN SPORTS LLC				
930034280	PITCHING RUBBER	131.70	06/25	101-55200-218
Total BSN SPORTS LLC:		131.70		

Invoice	Description	Total Cost	Period	GL Account
<b>CHARTER COMMUNICATIONS</b>				
152871801070125	JULY/AUGUST SERVICE	264.64	07/25	101-51650-203
Total CHARTER COMMUNICATIONS:		264.64		
<b>CINTAS CORP</b>				
4235924314	UNIFORM PREP	24.62	07/25	101-53330-213
4235924314	MATS & TOWELS	40.09	07/25	101-53330-218
Total CINTAS CORP:		64.71		
<b>CITY OF APPLETON</b>				
17735	WEIGHTS & MEASURES	814.00	07/25	101-52050-204
Total CITY OF APPLETON:		814.00		
<b>DELLA MARCUS CORP</b>				
70925	DEVELOPMENT INCENTIVE	445,079.90	07/25	416-57600-267
Total DELLA MARCUS CORP:		445,079.90		
<b>FAHRNER ASPHALT SEALERS INC</b>				
8300021188	CHIP SEALING	40,315.00	06/25	101-53300-263
Total FAHRNER ASPHALT SEALERS INC:		40,315.00		
<b>G&amp;S CLEANING SERVICES LLC</b>				
70625	CLEAN & SANITIZE	300.00	07/25	208-52900-204
70625	CLEAN & SANITIZE	75.00	07/25	206-55110-243
Total G&S CLEANING SERVICES LLC:		375.00		
<b>GARROW OIL</b>				
438111 & 438910	FUEL	5.53	06/25	630-53442-247
438111 & 438910	FUEL	1,113.44	06/25	101-55200-247
438111 & 438910	FUEL	5.21	06/25	101-55440-247
438111 & 438910	FUEL	6.84	06/25	610-53612-247
438111 & 438910	FUEL	19.10	06/25	620-53644-247
438111 & 438910	FUEL	155.94	06/25	101-53330-217
Total GARROW OIL:		1,306.06		
<b>GOLD CROSS AMBULANCE INC</b>				
8898	CPR & AED TRAINING -MAULICK (VOK STAFF)	108.00	07/25	207-52120-201
Total GOLD CROSS AMBULANCE INC:		108.00		
<b>HYDROCLEAN EQUIPMENT</b>				
31806	REPAIR MSB PRESSURE WASHER	78.91	07/25	101-53330-225
Total HYDROCLEAN EQUIPMENT:		78.91		
<b>IPROMOTEU</b>				
2407009ID2	JETS FOOTBALL PANTS	2,393.10	07/25	101-55460-225
Total IPROMOTEU:		2,393.10		

Invoice	Description	Total Cost	Period	GL Account
<b>KERRY'S VROOM SERVICE INC</b>				
10564 #191 REPAIR SOLENOID		151.60	07/25	207-52120-247
Total KERRY'S VROOM SERVICE INC:		151.60		
<b>LAZER UTILITY LOCATING LLC</b>				
2127 ELECTRIC LOCATES		22.00	06/25	101-53300-209
2127 SANITARY LOCATES		286.00	06/25	610-53612-209
2127 STORM LOCATES		451.00	06/25	630-53442-209
2127 WATER LOCATES		1,155.00	06/25	620-53644-209
Total LAZER UTILITY LOCATING LLC:		1,914.00		
<b>LC PROPERTY MANAGEMENT LLC</b>				
70725 DEVELOPMENT INCENTIVE-LC PROPERTY MNGM		46,544.86	07/25	416-57600-266
Total LC PROPERTY MANAGEMENT LLC:		46,544.86		
<b>LEXISNEXIS RISK DATA MANAGEMENT INC</b>				
1100156731 MONTHLY SUBSCRIPTION		130.00	06/25	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		130.00		
<b>MACQUEEN EQUIPMENT</b>				
P50827 NEW PICK UP SUPPLIES		1,386.35	07/25	202-51960-301
P51076 TILT MOUNT, FIRE HOOKS		1,068.10	07/25	202-51960-301
P51196 MSA SENSOR		402.35	07/25	101-52200-205
P51455 GASCO ECOSMART		769.90	07/25	101-52200-215
Total MACQUEEN EQUIPMENT:		3,626.70		
<b>MADISON NATIONAL LIFE</b>				
1705648 LIFE - AUGUST		312.93	07/25	101-21391
1705648 LTD - AUGUST		766.16	07/25	101-21385
Total MADISON NATIONAL LIFE:		1,079.09		
<b>MARCO INC</b>				
39556408 COPIER @ MSB BUILDING		156.93	06/25	101-53310-207
39556408 1ST FLOOR COPIER @ VH		507.63	06/25	101-51650-207
39556408 2ND FLOOR COPIER @ VH		610.90	06/25	101-51650-207
39556408 3RD FLOOR COPIER @ VH		182.35	06/25	101-51650-207
Total MARCO INC:		1,457.81		
<b>MARTZAHL, NICK</b>				
126-2025-LC OVERPAYMENT - PERMIT 126-2025-LC		125.00	07/25	101-32210
Total MARTZAHL, NICK:		125.00		
<b>MATTHEWS TIRE</b>				
97414 #29 DRIVE TIRE REPLACEMENT		570.34	07/25	101-53330-225
Total MATTHEWS TIRE:		570.34		
<b>MCC INC</b>				
372522 MT GRADE 5		80.24	07/25	101-53300-216

Invoice	Description	Total Cost	Period	GL Account
372522	MT GRADE 5	408.00	07/25	610-53612-251
372522	MT GRADE 5	408.00	07/25	620-53644-251
372522	MT GRADE 5	204.00	07/25	630-53442-251
Total MCC INC:		1,100.24		
MENARDS - APPLETON EAST				
78113	PARK SUPPLIES	215.72	07/25	101-55200-218
78114	WASP SPRAY	15.00	07/25	204-55420-218
78386	PARKS EQUIPMENT	159.14	07/25	101-55200-242
Total MENARDS - APPLETON EAST:		389.86		
MENASHA POLICE DEPT				
M25006873	WARRANT- MIRUHO, VALERE	174.00	07/25	207-21495
M25006876	WARRANT- MUKOME, JEAN CLAUDE A	174.00	07/25	207-21495
Total MENASHA POLICE DEPT:		348.00		
MGD INDUSTRIAL CORP				
238571	HARDWARE	51.93	07/25	101-53330-218
238571	CF HARDWAREE	81.00	07/25	101-55300-233
238571	HARDWARE	189.48	07/25	101-55200-242
238571	VEHICLE - PARKS MAINTENANCE	80.00	07/25	101-55200-247
Total MGD INDUSTRIAL CORP:		402.41		
MISSION TRUCK EQUIPMENT LLC				
64329	#89 LIFT GATE REPLACEMENT - DAMAGE FROM 3	3,958.00	07/25	101-53330-225
Total MISSION TRUCK EQUIPMENT LLC:		3,958.00		
MODERN DAIRY INC				
315485	POOL CONCESSION ITEMS	228.43	07/25	204-55420-211
Total MODERN DAIRY INC:		228.43		
O'REILLY AUTOMOTIVE INC				
2043-112235	CORE RETURNED	109.53-	07/25	101-53330-225
2043-115843	#81 HEADLIGHT	6.86	07/25	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		102.67-		
OUTAGAMIE COUNTY TREASURER				
38037	REFUSE - JUNE	18,212.49	06/25	201-53620-204
38037	STREET SWEEPINGS	888.63	06/25	630-53442-204
38037	WATER BREAKS	83.50	06/25	620-53644-251
Total OUTAGAMIE COUNTY TREASURER:		19,184.62		
PETER PICKLE PROPERTIES LLC				
70925	DEVELOPER INCENTIVE	152,613.77	07/25	417-57700-267
Total PETER PICKLE PROPERTIES LLC:		152,613.77		
PLESHEK OUTDOOR POWER				
85882	CHAIN SHARPENING	30.00	07/25	101-55200-221

Invoice	Description	Total Cost	Period	GL Account
Total PLESHEK OUTDOOR POWER:		30.00		
POMASL FIRE EQUIPMENT INC				
100525	REPAIRS - COAT & PANT	60.58	06/25	101-52200-205
Total POMASL FIRE EQUIPMENT INC:		60.58		
RED POWER DIESEL				
5953	PREVENTIVE MAINTENANCE & DOT INSPECTION	7,479.23	06/25	101-52200-247
Total RED POWER DIESEL:		7,479.23		
REINDERS INC				
2735454	REPAIR 3RD BASELINE LEAK	30.32	07/25	101-55200-242
2735537	BALLFIELD CHALK	508.40	07/25	101-55200-218
2735540	WEED KILLER	65.00	07/25	101-55200-215
Total REINDERS INC:		603.72		
SPLENDID CLEANING SERVICE LLC				
15137	MONTHLY CLEANING-METRO	950.00	07/25	207-52120-243
15137	MONTHLY CLEANING-LCFD	239.00	07/25	101-52250-243
15138	MONTHLY CLEANING-LIBRARY	1,425.00	07/25	206-55110-243
15139	MONTHLY CLEANING-MSB BUILDING	595.00	07/25	101-53310-243
15140	MONTHLY CLEANING-VILLAGE HALL	1,850.00	07/25	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STONERIDGE LITTLE CHUTE LLC #384				
21078991834	WATER	25.93	06/25	204-55420-211
22047291034	FOOD - ACCT 105	200.76	06/25	101-52200-211
22096291955	BEVERAGE - ACCT 105	214.39	06/25	101-52200-211
23083521437	FOOD - ACCT 105	17.45	06/25	101-52200-211
23085081156	FOOD - ACCT 105	89.76	06/25	101-52200-211
23095681334	FOOD - ACCT 105	377.09	07/25	101-52200-211
24048631257	POOL FOOD	123.69	07/25	204-55420-211
Total STONERIDGE LITTLE CHUTE LLC #384:		1,049.07		
UNITED RAYNOR				
26284	MSB GATE REPAIR	95.00	06/25	101-53310-204
Total UNITED RAYNOR:		95.00		
VALLEY LIQUOR				
192481	BEVERAGES AND SUPPLIES	188.94	07/25	101-52200-211
Total VALLEY LIQUOR:		188.94		
VILLALPANDO, MAURICIO				
62325	REFUND DU REFUND DUPLICATE PAYMENT BI895533-2 & BI8	222.80	06/25	101-35101
Total VILLALPANDO, MAURICIO:		222.80		
WE ENERGIES				
5538781436	PLANT #1 (100 WILSON ST)	9.57	06/25	620-53624-249

Invoice	Description	Total Cost	Period	GL Account
5538781436	STREET LIGHTS	1,243.03	06/25	101-53300-249
5538781436	200 E MCKINLEY - FVMPD	21.78	06/25	207-52120-249
5538781436	200 E MCKINLEY ST - FIRE DEPT	14.52	06/25	101-52250-249
5538781436	PUMP STATION @ EVERGREEN & FRENCH	150.51	06/25	620-53624-249
5538781436	DOYLE POOL	2,187.70	06/25	204-55420-249
5538781436	CROSSWINDS LED STREET LIGHTS	151.68	06/25	101-53300-249
5538781436	1401 E ELM DR	146.67	06/25	101-53310-249
5538781436	920 WASHINGTON ST	9.57	06/25	620-53624-249
5538781436	CIVIC CENTER (630 MONROE ST)	189.04	06/25	206-55110-249
5538781436	LC WELL #4 PUMPHOUSE 625 E EVERGREEN	12.44	06/25	620-53624-249
5538781436	PLANT #2 1118 JEFFERSON ST	9.57	06/25	620-53624-249
5538781436	721 W ELM DR	12.76	06/25	208-52900-249
5538781436	108 W MAIN ST	246.27	06/25	101-51650-249
Total WE ENERGIES:		4,405.11		
WI DEPT OF JUSTICE				
202506 LT4504T	BACKGROUND CHECKS JUNE	371.00	07/25	207-52120-218
Total WI DEPT OF JUSTICE:		371.00		
Grand Totals:		770,720.41		

## Report GL Period Summary

Vendor number hash: 204053  
Vendor number hash - split: 350297  
Total number of invoices: 70  
Total number of transactions: 110

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	770,720.41	770,720.41
Grand Totals:	770,720.41	770,720.41

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
2570488	Invoi	FLEX	1,912.99	Open	Non	07/25	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,912.99				
MARCO INC (3910)							
39490516	Invoi	AGREEMENT 022-3079177 KONICA	291.30	Open	Non	06/25	207-52120-207
Total MARCO INC (3910):			291.30				
RIESTERER & SCHNELL INC (1063)							
9050026	Invoi	#155 MOWER BLADES	144.48	Open	Non	06/25	101-53300-225
9050026	Invoi	#155 MOWER BLADES	144.48	Open	Non	06/25	101-53330-225
Total RIESTERER & SCHNELL INC (1063):			.00				
T-MOBILE (5286)							
9950559580625	Invoi	PHONE & MOBILE INTERNET	1,369.64	Open	Non	06/25	207-52120-203
Total T-MOBILE (5286):			1,369.64				
WISCONSIN CENTRAL (2798)							
9500274661	Invoi	PIPELINE-SANITARY SEWER	180.00	Open	Non	06/25	610-53612-211
9500274690	Invoi	ANNUAL RENT-SANITARY SEWER	200.00	Open	Non	06/25	610-53612-211
Total WISCONSIN CENTRAL (2798):			380.00				
Grand Totals:			3,953.93				

Report GL Period Summary

Vendor number hash:	20740
Vendor number hash - split:	21803
Total number of invoices:	6
Total number of transactions:	7

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	3,953.93	3,953.93
Grand Totals:	3,953.93	3,953.93

## Report Criteria:

Invoice Detail.GL Account = "20600000000"- "20699999999"

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AUTOMATED COMFORT CONTROLS				
38489	NEW THERMOSTAT & BOILER REPAIRS	3,461.82	06/25	206-55110-242
38490	PREVENTATIVE MAINTENANCE PERFORMED AT	363.61	06/25	206-55110-243
Total AUTOMATED COMFORT CONTROLS:		3,825.43		
BAKER & TAYLOR				
2039137905	BOOKS	372.70	06/25	206-55110-206
2039137906	BOOKS	70.79	06/25	206-55110-206
2039137907	BOOKS	24.21	06/25	206-55110-206
2039137908	BOOKS	9.93	06/25	206-55110-206
2039137909	BOOKS	240.87	06/25	206-55110-206
2039137910	BOOKS	8.40	06/25	206-55110-206
2039137911	BOOKS	57.22	06/25	206-55110-206
2039142502	BOOKS	44.85	06/25	206-55110-206
2039142503	BOOKS	849.16	06/25	206-55110-206
2039142504	BOOKS	27.08	06/25	206-55110-206
2039142505	BOOKS	26.86	06/25	206-55110-206
2039142506	BOOKS	10.39	06/25	206-55110-206
2039142507	BOOKS	20.70	06/25	206-55110-206
2039157519	BOOKS	18.80	07/25	206-55110-206
2039157520	BOOKS	484.80	07/25	206-55110-206
2039157521	BOOKS	14.07	07/25	206-55110-206
2039157522	BOOKS	26.82	07/25	206-55110-206
2039157523	BOOKS	21.52	07/25	206-55110-206
2039157524	BOOKS	20.11	07/25	206-55110-206
2039157529	BOOKS	100.66	07/25	206-55110-206
2039157564	BOOKS	422.94	07/25	206-55110-206
2039169034	BOOKS	38.20	07/25	206-55110-206
2039169035	BOOKS	154.79	07/25	206-55110-206
2039169036	BOOKS	77.02	07/25	206-55110-206
2039169037	BOOKS	18.80	07/25	206-55110-206
2039169038	BOOKS	63.64	07/25	206-55110-206
2039169039	BOOKS	19.41	07/25	206-55110-206
2039169040	BOOKS	139.04	07/25	206-55110-206
2039169041	BOOKS	18.37	07/25	206-55110-206
2039169042	BOOKS	12.67	07/25	206-55110-206
2039169043	BOOKS	13.28	07/25	206-55110-206
2039169044	BOOKS	13.28	07/25	206-55110-206
Total BAKER & TAYLOR:		3,441.38		
CENGAGE LEARNING INC/GALE				
999100537782	BOOKS	149.20	06/25	206-55110-206
999100539605	BOOKS	177.69	06/25	206-55110-206
999100557711	BOOKS	259.41	06/25	206-55110-206
999100563581	BOOKS	81.72	06/25	206-55110-206
999100620379	BOOKS	82.47	06/25	206-55110-206
999100623665	BOOKS	54.73	06/25	206-55110-206
999100623666	BOOKS	41.98	06/25	206-55110-206
999100625498	BOOKS	74.22	06/25	206-55110-206



Invoice	Description	Total Cost	Period	GL Account
Total CENGAGE LEARNING INC/GALE:		921.42		
GANNET WISCONSIN MEDIA #1014				
PC00464610725	2026 SUBSCRIPTION	480.04	07/25	206-55110-207
Total GANNET WISCONSIN MEDIA #1014:		480.04		
INGRAM LIBRARY SERVICES				
88718226	BOOKS	36.53	06/25	206-55110-206
88875577	BOOKS	42.06	06/25	206-55110-206
88908255	BOOKS	32.48	06/25	206-55110-206
Total INGRAM LIBRARY SERVICES:		111.07		
KIMBERLY PUBLIC LIBRARY				
63025 LOST ITEM	BOOK - LOST ITEM PAYMENT	15.00	06/25	206-55110-206
Total KIMBERLY PUBLIC LIBRARY:		15.00		
MIDWEST TAPE LLC				
507285008	A/V	135.97	06/25	206-55110-210
507317876	A/V	79.98	06/25	206-55110-210
507382220	A/V	190.96	06/25	206-55110-210
507398721	DIGITAL COLLECTIONS	1,227.58	06/25	206-55110-208
Total MIDWEST TAPE LLC:		1,634.49		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4641	MICROSOFT 365 LICENSES JULY- DEC	60.00	07/25	206-55110-205
4641	LIBRARY BOOKMARKS	5.80	07/25	206-55110-205
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		65.80		
PLAYAWAY PRODUCTS LLC				
503921	A/V	161.98	06/25	206-55110-210
504570	A/V	75.99	07/25	206-55110-210
504761	A/V	185.97	07/25	206-55110-210
Total PLAYAWAY PRODUCTS LLC:		423.94		
STAPLES ADVANTAGE				
6034561737	CARD STOCK	39.68	06/25	206-55110-218
Total STAPLES ADVANTAGE:		39.68		
Grand Totals:		10,958.25		

## Report GL Period Summary

Vendor number hash: 268369  
Vendor number hash - split: 272043  
Total number of invoices: 56  
Total number of transactions: 57

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	10,958.25	10,958.25
Grand Totals:	10,958.25	10,958.25

Report Criteria:  
Invoice Detail.GL Account = "20600000000"- "20699999999"  
Invoice Detail.Voided = {=} FALSE

## MINUTES OF THE SPEICAL BOARD MEETING OF JULY 9, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Joe Harlow, Trustee  
David Peterson, Trustee  
Don Van Deurzen, Trustee  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee  
Rosie Sprangers, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
Duane Nechodom, Fire Chief  
John McDonald, Director of Parks, Rec and Forestry  
Lisa Remiker-DeWall, Finance Director  
EXCUSED: Jeremy Slotke, Police Interim for Fox Valley Metro  
Jessica Titel, Community Development Director  
Laurie Decker, Clerk  
Matt Woicek, Interim Public Works Director

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Disbursement List
2. Approval of the Minutes of June 18, 2025
3. Approval of Market on Main Special Event Permit for September 13, 2025

*Moved by Trustee L. Van Lanvelt, seconded by Trustee Harlow to Approve the Consent Agenda as presented.*

Ayes 7, Nays 0 – Motion Carried

### Discussion/Action—2026 Budget Guidance

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the 2026 Budget Guidance as presented.*

Ayes 7, Nays 0 – Motion Carried

### Discussion 2024 Popular Report

Finance Director Remiker-DeWall presented the award winning 2024 Popular Report.

### Discussion—Fire Department Donation Budget Adjustment

*Moved by Trustee Sprangers, seconded by Trustee L. Van Lankvelt to approve the Fire Department budget adjustment as presented.*

Ayes 7, Nays 0 – Motion Carried

### Roll Call Vote

Mike Vanden Berg	Aye
Larry Van Lankvelt	Aye

Don Van Deurzen	Aye
Rosie Sprangers	Aye
David Peterson	Aye
Joe Harlow	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—2026 Health, Dental, Life and LT Disability**

*Moved by Trustee Harlow, seconded by Trustee B. Van Lankveldt to Approve the 2026 Health, Dental, Life and LT Disability rates as presented.*

Ayes 6, Abstain 1, (Peterson), Nays 0 – Motion Carried

**Department and Officer Progress Reports**

Department and Officer Progress Reports were presented.

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Organizational Structure Review*

*Moved by Trustee Van Deurzen, seconded by Trustee Peterson to Enter into Closed Session at 6:28 p.m.*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Van Deurzen, seconded by Trustee Peterson to Exit Closed Session at 7:03 p.m.*

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Peterson to adjourn the Regular Board Meeting at 7:03 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 10, SERIES OF 2025**

**A RESOLUTION APPROVING A TWO-LOT CSM FOR 1401 W. EVERGREEN DRIVE**

**WHEREAS**, Bayland Buildings, LLC, as owner of Parcel #260439600 has presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Troy Hewitt, a registered land surveyor, to create a two-lot CSM; and

**WHEREAS**, On July 14, 2025, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto, be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

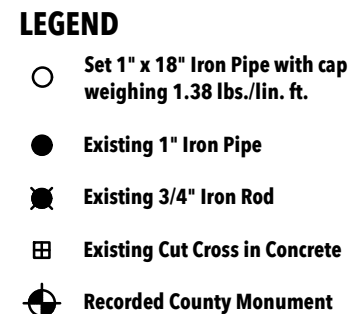
Date introduced, approved and adopted: July 16, 2025

**VILLAGE OF LITTLE CHUTE:**


By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

**PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, LOCATED IN SECTION  
16, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE,  
OUTAGAMIE COUNTY, WISCONSIN**



**SCALE: 1" = 150'**



**Bearings are based on the Outagamie County Coordinate System. The north line of the Northwest 1/4 of Section 16, T21N-R18E, bears S88°23'39"E.**

R:\2000\2035\2035571\dwg\2035571\_csm.dwg    Drafted by: Troy E. Hewitt 6/13/2025

# CERTIFIED SURVEY MAP

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, LOCATED IN SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST,  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

### SURVEYOR'S CERTIFICATE:

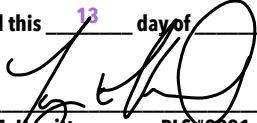
I, Troy E. Hewitt, Professional Land Surveyor, do hereby certify that by the order and under the direction of the owners listed hereon, I have surveyed, mapped and divided part of the Northwest 1/4 of the Northwest 1/4, located in Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin more fully described as follows:

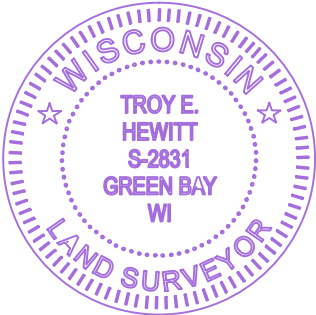
Commencing at the Northwest corner of said Section 16; thence S88°23'39"E, 208.72 feet on the north line of said Northwest ¼ to the northeast corner of lands described in Volume 121, Page 345, Document Number 154534, the POINT OF BEGINNING; thence continuing S88°23'39"E, 527.73 feet on said north line to the northeast corner of lands described in Document Number 2269297; thence S00°35'05"W, 864.06 feet on the east line of said lands to the north line of Lot 1, Volume 47, Certified Survey Maps, Page 7671, Map Number 7671, Document Number 2151327; thence N88°23'39"W, 133.15 feet on said north line to the northwest corner of said Lot 1; thence S00°35'05"W, 338.42 feet on the west line of said Lot 1 to the north right of way of Interstate Highway '41'; thence N89°41'09"W, 250.44 feet on said north right of way; thence N00°19'10"E, 39.27 feet on said north right of way; thence N68°50'31"W, 221.31 feet on said north right of way; thence N89°27'54"W, 32.96 feet on said north right of way to the east right of way of Holland Road; thence N09°58'51"W, 254.38 feet on said east right of way; thence N89°20'00"W, 13.95 feet on said east right of way; thence N04°06'16"W, 96.78 feet on said east right of way; thence N00°40'00"E, 541.34 feet on said east right of way to the south line of lands described in said Document Number 154534; thence S88°23'39"E, 163.72 feet on said south line to the southeast corner of said lands; thence N00°40'00"E, 208.72 feet on the east line of said lands to the Point of Beginning.

Said parcel contains 716,537 Square Feet (16.449 Acres) of land more or less. Subject to easements and restrictions of record.

That the within map is a true and correct representation of the exterior boundaries of the land surveyed and the division of that land and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes in the surveying, mapping and dividing of the same.

Dated this 13 day of June, 2025.

  
\_\_\_\_\_  
Troy E. Hewitt PLS #2831  
ROBERT E. LEE & ASSOCIATES, INC.



This certified survey map is contained wholly within the property described in the following recorded instrument.

<u>Owner of Record</u>	<u>Recording Information</u>	<u>Tax Parcel ID Number</u>
Bayland Buildings, Inc.	Document Number 2269297	260439600

# CERTIFIED SURVEY MAP

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, LOCATED IN SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST,  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

**OWNER'S CERTIFICATE:**

Bayland Buildings, Inc., a corporation duly organized and by virtue of the laws of the State of Wisconsin, as the property owner, does hereby certify that said corporation caused the land described on this Certified Survey Map to be surveyed, mapped, divided and dedicated as represented on this map. I also do further certify that this Certified Survey Map is required by s-236.34 to be submitted to the following for approval or objection: VILLAGE OF LITTLE CHUTE

\_\_\_\_\_  
Bayland Buildings, Inc. Date

\_\_\_\_\_  
Print name and title

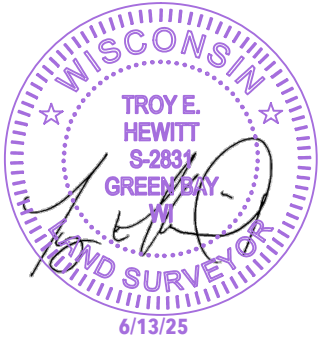
STATE OF WISCONSIN)  
\_\_\_\_\_ COUNTY) SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025, the above named to me known to be the same persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin

(print name)\_\_\_\_\_

My commission expires:\_\_\_\_\_





# CERTIFIED SURVEY MAP

PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, LOCATED IN SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST,  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

**VILLAGE OF LITTLE CHUTE BOARD APPROVAL CERTIFICATE:**

Approved by the Village of Little Chute, Outagamie County, Wisconsin, by the Village Board on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Michael Vanden Berg  
Village President

\_\_\_\_\_  
Laurie Decker  
Village Clerk

**VILLAGE FINANCE DIRECTOR CERTIFICATE:**

As duly appointed Finance Director, I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

\_\_\_\_\_  
Lisa Remiker-Dewall  
Village Finance Director

**COUNTY TREASURER CERTIFICATE:**

As duly elected Outagamie County Treasurer, I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

\_\_\_\_\_  
Rochelle Oskey  
Outagamie County Treasurer



**Breast Cancer Benefit  
Gentleman Jack's Pub & Grill  
431 Grand Ave.  
Little Chute**

**Clerk Decker,**

**My name is Kelly Wentland. I am the manager at Gentleman Jack's. I am writing this in regards to a breast cancer event we are planning. It will be held Saturday, July 19th from 11:00 a.m. to 6pm. We are not having a band or music outside this year.**

**I have attached a drawing of how I was considering setting up the fence and inner area. Along with extra seating, tables, and umbrellas, I was hoping to put a portable bar serving only cans of beer. A grill out will take place from Noon to 3pm, serving cheddarwurst, hamburgers, and potato salad.**

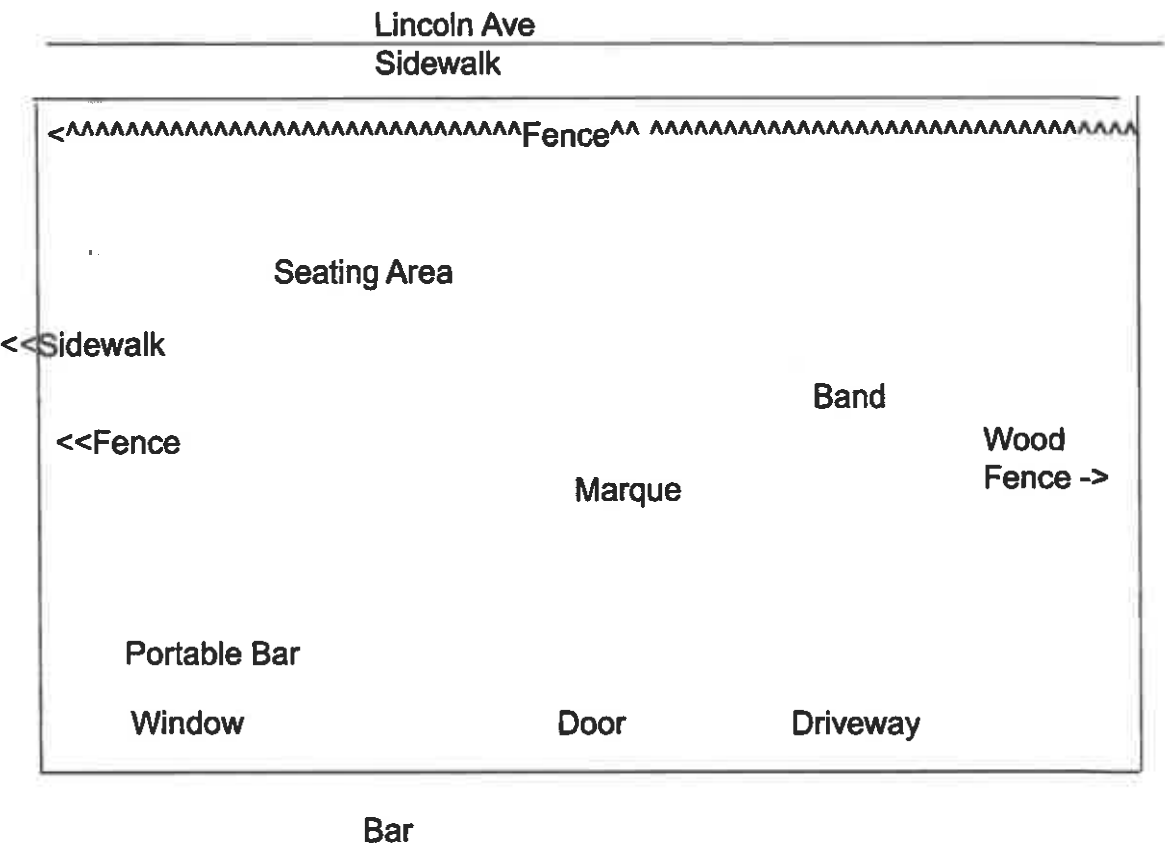
**As for staffing, there will be 2 bartenders on duty at all times, inside and outside. A back door person will be assigned to monitor the outside area and one to front door also, if needed.**

**Thank you for your time.**

**Sincerely,**

**Kelly Wentland**

Outside Area





## Item For Consideration

**Village Board Meeting Date:** 7/16/25

**Agenda Item Topic:** Residential Chicken Ordinance

**Prepared On:** 7/9/25

**Prepared By:** Jessica Titel,  
Community Development

**Report/Background:** At the direction of the Village Board, staff has prepared a draft ordinance for the regulation of chickens in residential zoning districts. The IFC from the May 7, 2025 Village Board meeting provides background information and chicken regulations from surrounding communities. The draft ordinance is attached.

**Fiscal Impact:** Staff is proposing a one-time permit fee of \$100 for the keeping of residential chickens. This fee will cover the staff time for processing and reviewing the permit along with the site inspection.

**Recommendation/Board Action:**

#1. Staff is recommending the Village Board adopt the attached ordinance to allow the keeping of chickens on residential property.

#2. Staff is recommending Village Board adopt a \$100 fee for a chicken keeping permit.

**Respectfully Submitted,**

Jessica Titel, Community Development Director

## **VILLAGE OF LITTLE CHUTE**

### **Notice of Public Hearing**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held to consider the amendment of the Little Chute Village Code of Ordinances: Chapter 6-31 to add regulations pertaining to the keeping of chickens on residential properties.

A copy of the proposed ordinance amendment is available for review in the Village Clerk's Office located at the Little Chute Village Hall, 108 West Main Street.

**DATE OF HEARING:** July 16, 2025  
**TIME OF HEARING:** 6:00 PM  
**PLACE OF HEARING:** Village Hall Board Room – 108 West Main Street, Little Chute, WI 54140

If you have any questions, please contact Community Development Director Jessica Titel at (920) 423-3870.

Publish: July 9, 2025

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 423-3852, at least 48 hours prior to the meeting so that arrangements can be made.

# VILLAGE OF LITTLE CHUTE

## ORDINANCE NO. 4, SERIES OF 2025

### AN ORDINANCE AMENDING CHAPTER 6, ANIMALS, OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE REGARDING THE KEEPING OF CHICKENS IN RESIDENTIAL ZONING DISTRICTS.

**WHEREAS**, the Village Board of Trustees considered changes to amend Chapter 6 Animals ordinance Section 6-31 of the Little Chute Municipal Code on July 16, 2025; and

**WHEREAS**, a public hearing regarding the amendments was held before the Village Board of Trustees on July 16, 2025, and;

**WHEREAS**, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

**Section 1.** That Chapter 6 Animals, Municipal Code of the Village of Little Chute, is hereby amended by adding the text as set forth below:

#### **Sec. 6-31 Keeping of chickens.**

In addition to all other regulations in this chapter, the following shall apply to the keeping of chickens within the Village of Little Chute.

(a) *Definitions.* The following terms, when used in this section, shall have the meanings set forth as follows:

**CHICKEN** means a domestic chicken of the sub-species *Gallus gallus domesticus*.

**CHICKEN COOP** means a new or existing enclosed structure designed or modified for the keeping or housing of chickens.

**CHICKEN RUN** means a fenced outdoor pen or cage attached to a coop.

**KEEP** mean either the owning, keeping, possessing or harboring of a chicken.

**ROOSTER** means a male chicken of any age, including a capon or otherwise neutered male chicken.

(b) *License required.*

- (1) Any person who keeps chickens on land in the Village shall first obtain a license issued by the Community Development Department. A license application shall be accompanied by an application, an application fee as established by the Village Board, details of the proposed coop and run and a site plan.
- (2) Licenses for keeping chickens shall be limited to land that is zoned RC Conventional Single Family or RD Dense Modern Single Family.
- (3) Chickens shall not be kept upon a vacant parcel and shall be located on the same parcel as the principal dwelling unit.
- (4) There shall be no more than one license issued to a parcel of land for the keeping of chickens.
- (5) License applications submitted by a person other than a record title owner of the property upon which chickens will be kept shall provide written consent of the property owner with the license application.
- (6) All license applications shall be accompanied by satisfactory evidence that the applicant has registered the proposed location with the Wisconsin Department of Agriculture, Trade, and Consumer

Protection pursuant to Wis. Stats. § 95.51 and Wis. Administrative Code ATPC 17.

- (7) A license shall not be issued until the Village has inspected the property and confirmed a compliant chicken coop and chicken run have been provided.

(c) *Conditions for keeping of chickens.*

- (1) Not more than six chickens are allowed to be kept on a property with a license.
- (2) No person shall keep any rooster.
- (3) Compliance with the submitted site plan and Section 6-31 at all times.
- (4) Chickens shall be kept or maintained within a fully enclosed coop and attached chicken run at all times.
- (5) All coops must be kept in a clean and sanitary condition so as to not pose a public health hazard and shall not cause any objectionable odor that would annoy or disturb a reasonable person's ordinary senses.
- (6) Deceased chickens shall be disposed of immediately in a safe manner, which may include trash disposal after placing the deceased chicken in a sealed bag.

(d) *Chicken coops and runs.*

- (1) Chicken coops and chicken runs shall be located in rear yards only.
- (2) No chicken coop or run shall be located closer than twenty-five (25) feet to any principal residential structure on an adjacent lot. All coops and runs shall be located at least three (3) feet off the side and rear property lines. Chicken coops shall be non-mobile and remain in the location shown on the approved site plan. A revised site plan may be submitted for re-location of the coop.
- (3) The chicken coop shall provide at least three (3) square feet of floor area per chicken, but shall not exceed sixty-four (64) square feet in total area. The height of the coop shall not exceed eight (8) linear feet as measured from the ground.
- (4) All coops must include an enclosed run area. Chicken runs shall be enclosed with wire netting, or equivalent material, including overhead enclosure, capable of preventing chickens from escaping and predators entering.

(e) *Enforcement.*

- (1) In addition to issuing citations for violations, the Village shall have the right to suspend or revoke any license issued pursuant to this section for violations of ordinances, laws, or requirements regulating activity and for other good cause.

**Section 2.** Effective Date. This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Date introduced: June 18, 2025

Date approved and adopted: July 16, 2025

**VILLAGE OF LITTLE CHUTE**

By \_\_\_\_\_  
Michael R. Vanden Berg, Village President

By \_\_\_\_\_  
Laurie Decker, Village Clerk





## Item For Consideration

Village Board Meeting Date: 7/16/25

Prepared On: 7/9/25

Agenda Item Topic: **Site Plan – Patriot Drive Quella Multi-Tenant**

Prepared By: Jessica Titel, Community Development Department

---

**Applicant/Owner:** Ryan Quella – QBK Properties, LLP

**Address/Parcel #:** 600 Patriot Drive / Parcel #: 260445700

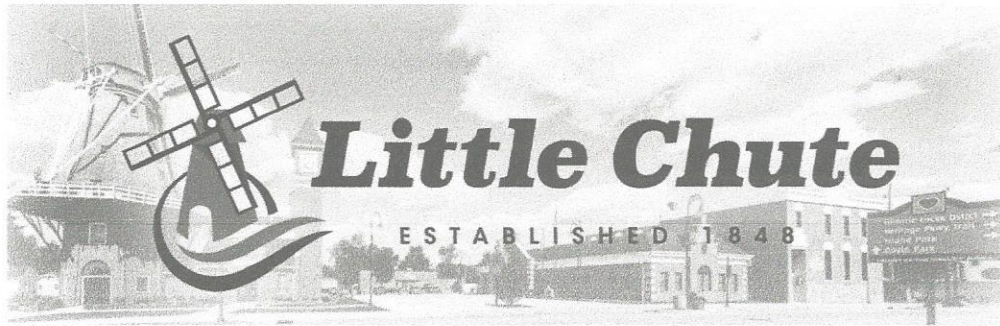
**Request:** An application for Site Plan review has been submitted for the construction of two new multi-tenant buildings.

**Zoning Classification:** CH Commercial Highway District

**Project Summary/Background:** The project includes the construction of two multi-tenant commercial buildings on a vacant 1.4 acre parcel of land. The east building will be approximately 6,380 square in area and the west building will be approximately 11,948 square feet in area. The project will include a parking lot with 56 parking spaces. Access to the site will be via Patriot Drive. Plan Commission recommended approval of the site plan at their July 14 meeting.

**Recommendation/Board Action:** Staff is recommending Village Board approval of the Site Plan, subject to the satisfaction of all staff comments.

Respectfully Submitted,  
Jessica Titel, Community Development Director



FOR OFFICE USE	
Application #	
Permit fee	\$600
Receipt #	
Account #	4-407
Date Received	

## Site Plan Review Application (new construction, additions > 10,000 square feet)

PROPERTY OWNER		APPLICANT	
Name: QBK Properties LLP		Name: Ryan Quella	
Mailing Address: N3712 Highway 55 #102		Company: QBK Properties LLP	
City/State/Zip: Freedom WI 54130		Address: N3712 Highway 55 #102	
Phone: 920-915-5567		City/State/Zip: Freedom WI 54130	
Email: ryanquella@yahoo.com		Phone: 920-915-5567	
		Email:	
PROPERTY & PROJECT INFORMATION			
Parcel Number:			
Site Address/Location: 600 patriot Dr			
Current Zoning: ch		Proposed Zoning: ch	
Current Use: vacant		Proposed Use: multi tenant buildings	
Current number of employees: 0		Proposed number of employees:	
Existing building floor area: 0		Proposed building floor area: 18328	
Existing number of parking stalls: 0		Proposed number of parking stalls: 55	
Percent of existing impervious surface: 0		Percent of proposed impervious surface: 37469	
Describe the proposed project: 2 multi tenant buildings			
Applicant Statement			
I certify that the information provided on this form is complete and accurate and hereby agree to comply with all applicable statutes of the State of Wisconsin and ordinance of the Village of Little Chute, Wisconsin. I further understand that the issuance of this permit creates no legal liability, express or implied, on the Village of Little Chute.			
Applicant/Owner Signature:		Date: 06/9/2025	

Village of Little Chute  
108 W Main St.  
Little Chute, WI 54140

Community Development Department  
PH: (920) 423-3870  
Email: jessica@littlechutewi.org



# Vicinity & Zoning Map - 600 Patriot Drive



7/9/2025, 3:50:09 PM

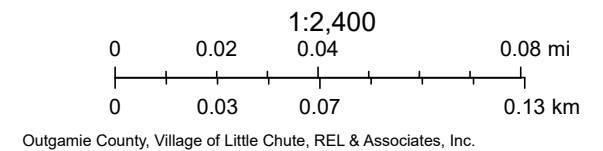
## Zoning

CH: Commercial Highway District

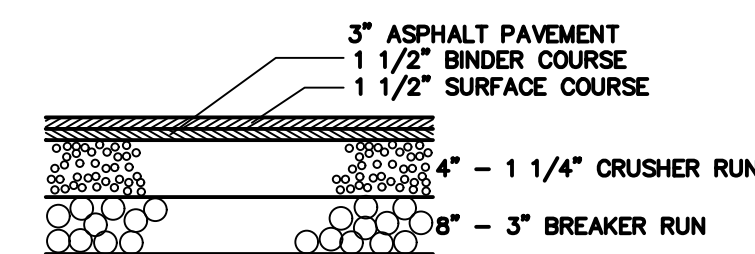
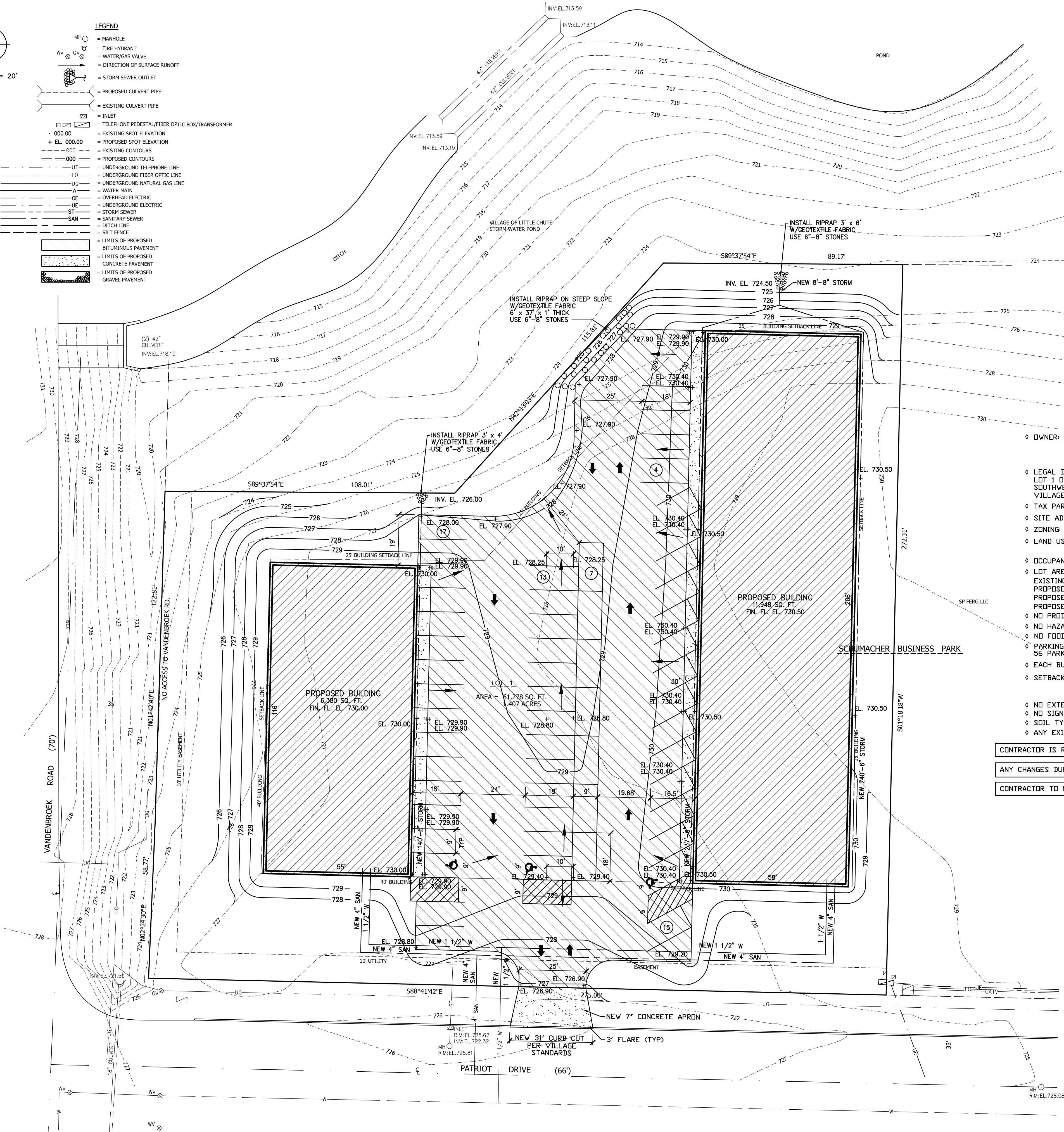
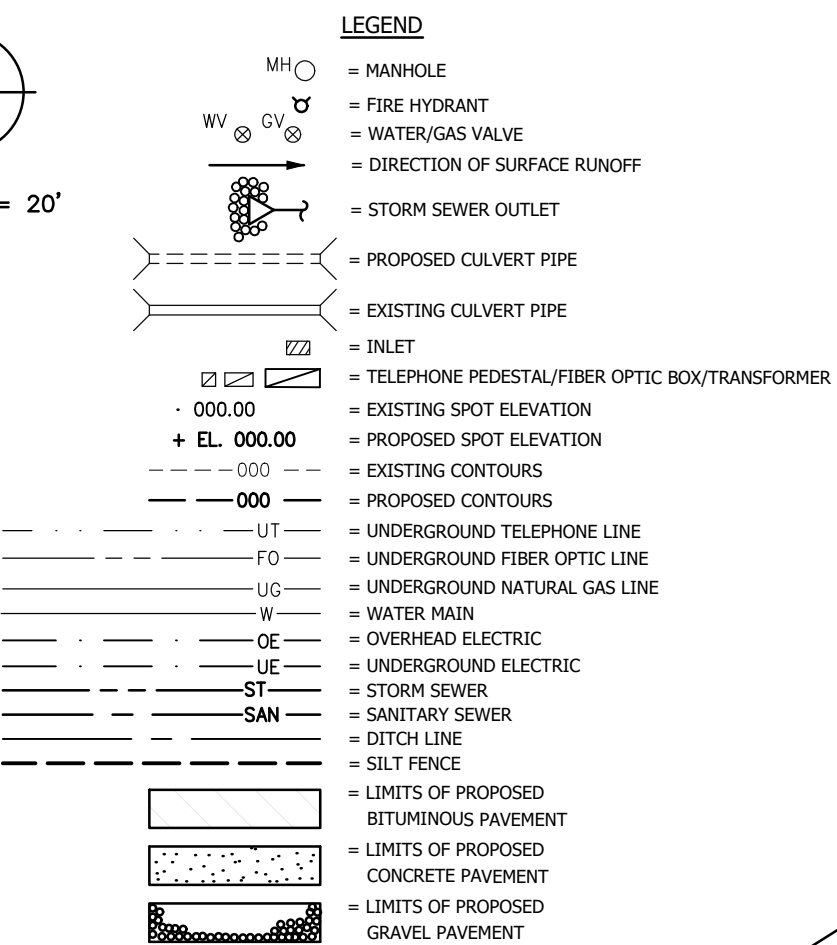
RC: Conventional Single-Family District

RT: Two-Family Residential District

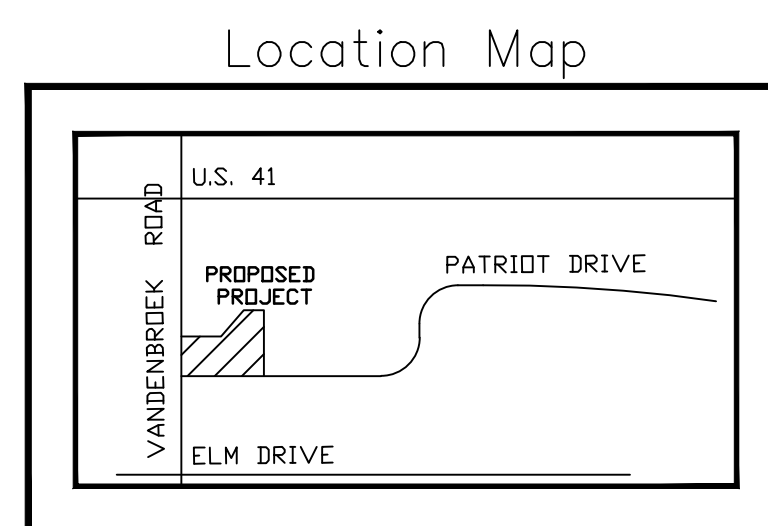
Parcels






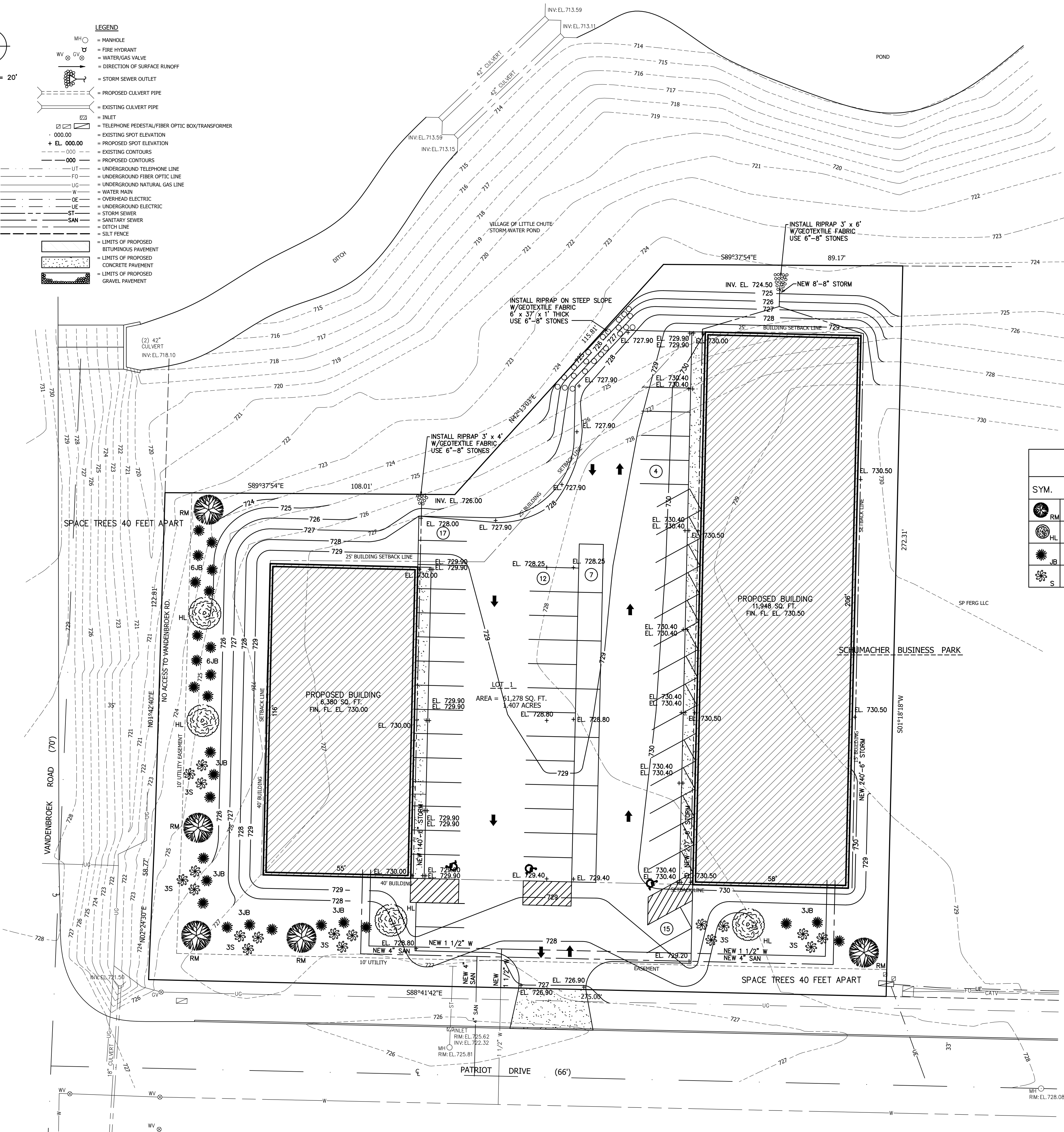
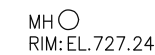


TYPICAL PAVEMENT SECTION  
N.T.S.








PROJECT: QUELLA BROTHERS		REV. NO.		DESCRIPTION		DATE		BY		DESCRIPTION		DATE		BY	
		A				00-00-00									
LOCATION: 600 PATRIOT DRIVE LITTLE CHUTE, WISCONSIN															
DESCRIPTION: SITE GRADING PLAN															
DRAWN BY: CLT															
CHECKED BY:															
DATE: 6-5-25															
SHEET															
C2.0															
PROJECT-NUMBER 7964															

	<b>HARRIS</b> & ASSOCIATES, INC. CONSULTING ENGINEERS AND LAND SURVEYORS	2718 NORTH MEADE ST. APPLETON, WI 54911 TEL: (920) 733-8377 FAX: (920) 733-4731
---	---	--



ZONING: CH, COMMERCIAL HIGHWAY  
LANDSCAPE REQUIREMENT: ONE SHADE TREE AND SIX SHRUBS PER 40 FEET OF FRONTAGE.

LANDSCAPE TREE/ SHRUB SCHEDULE						
SYM.	COMMON NAME	LATIN NAME	QTY.	COND.	SIZE	REMARKS
 RM	RED MAPLE	ACER RUBRUM	5	B&B	2 1/2"	ALL PLANT MATERIAL SHALL CONFORM TO "AMERICAN" STANDARDS FOR NURSERY STOCK"
 HL	THORNLESS HONEYLOCUST	GLEDITSIA TRICANTHOS INERMIS	4	B&B	2 1/2"	
 JB	JAPANESE BARBERRY	BERBERIS THUNBERGII "CRIMSON PYGMY"	27	2 GAL	2'-3'	
 S	SPIREA	SPIREA x BUMALDA "GOLDFLAME"	18	2 GAL	2'-3'	

DRAWN BY: CLT		PROJECT: QUELLA BROTHERS		REV. NO.	DESCRIPTION	DATE	BY	DESCRIPTION	DATE	BY
CHECKED BY:		LOCATION: 600 PATRIOT DRIVE LITTLE CHUTE, WISCONSIN				00-00-00				
DATE: 6-10-25		DESCRIPTION: LANDSCAPE PLAN								
SHEET <div style="font-size: 2em; font-weight: bold;">C4.0</div>										
PROJECT-NUMBER <div style="font-size: 1.5em; font-weight: bold;">7964</div>										

**New Facility For:**  
***QBK Properties, LLP***  
***600 Patriot Dr. Little Chute, Wisconsin 54140***  
***Building A***

ABBREVIATIONS

A/C

AMPERES

ADD'L

ADDITIONAL

AFF

ABOVE FINISH FLOOR

ASF

ABOVE SUB FLOOR

ATS

ABOVE TOP OF SLAB

ALT

ALTERNATE

ALUM

ALUMINUM

APPROX

APPROXIMATE

BD

BOARD

BLDG

BUILDING

BLK

BLOCK

BLKG

BLOCKING

BM

BEAM

BOIT

BOTTOM

BRG

BEARING

R/

BOTTOM OF

CONDUIT

CIRCUIT BREAKER

CB

CENTER TO CENTER

C/C

CONSTRUCTION JOINT

CJ

CIRCUIT

CLG

CEILING

CLR

CLEAR

CNTR

CENTER

CMU

CONCRETE MASONRY UNIT

CO

CLEAN OUT

COL

COLUMN

CONC

CONCRETE

CONSTR

CONSTRUCTION

CONTR

CONTRACTOR

CONT

CONTINUOUS

DET

DETAIL

DIA

DIAMETER

DIM

DIMENSION

DN

DOWN

DS

DOWNSPOUT

DW

DRY WALL

DWG

DRAWING

EA

EACH

EC

ELEC. CONTRACTOR

EF

EXHAUST FAN

ELEV

ELEVATION

ELEC

ELECTRIC (AL)

ELEV

ELEVATOR

EM

EMERGENCY

EPS

EXPANDED POLYSTYRENE

EQUIP

EQUIPMENT

EW

EACH WAY

EWC

ELECTRIC WATER COOLER

EWH

ELECTRIC WATER HEATER

EXIST

EXISTING

EXP

EXPANSION JOINT

EXT

EXTERIOR

FA

FIRE ALARM

FD

FLOOR DRAIN

FDN

FOUNDATION

FIN

FINISH

FLR

FLOOR

FT

FEET

FTG

FOOTING

GALV

GALVANIZED

GC

GENERAL CONTRACTOR

GFI

GROUND FAULT INTERRUPTER

GND

GROUND

GYP

GYPSUM

HDW

HARDWARE

HM

HOLLOW METAL

HORIZ

HORIZONTAL

HP

HIGH POINT OR HORSE POWER

HT

HEIGHT

HVAC

HEATING/VENTILATION/AIR CONDITIONING

ID

INSIDE DIAMETER

IN

INCH

INFO

INFORMATION

INSUL

INSULATION

INT

INTERIOR

INV

INVERT

JB

JUNCTION BOX

JOINT

JOINT

LAV

LAVATORY

LIN

LINEAR

LP

LOW POINT

LT

LIGHT

LTC

LIGHTING

LVL

LAMINATED VENEER LUMBER

LVL

LUMBER

MAX

MAXIMUM

MC

MECH. CONTRACTOR

MCB

MAIN CIRCUIT BREAKER

MECH

MECHANICAL

MFR

MANUFACTURE (R) (ING)

MIN

MINIMUM

MISC

MISCELLANEOUS

MLO

MAIN LUGS ONLY

MO

MASONRY OPENING

MOUNT

MOUNT

MTD

MOUNTED

MIGHT

MOUNTING HEIGHT

MIL

METAL

N

NORTH OR NEUTRAL

NEC

NATIONAL ELECTRIC CODE

NIC

NOT IN CONTRACT

NG

NUMBER

NOM

NOMINAL

NOM

NOT TO SCALE

NTS

NOT TO SCALE

OC

ON CENTER

OD

OUTSIDE DIAMETER

OPNG

OPENING

OPP

OPPOSITE

PC

PLUMBING CONTRACTOR

PLMB

PLUMBING

PLYWD

PLYWOOD

PNI

PANEL BOARD

PNLBD

PREFABRICATED

PROJ

PROJECT

PVC

POLYVINYL CHLORIDE

R

RADIUS

R

RISER

RD

ROOF DRAIN

RD

RECEPTACLE

REINFC

REINFORCING

REQ'D

REQUIRED

RES

RESISTANT

REV

REVISION

RM

ROOM

ROU

ROUGH OPENING

RTU

ROOF TOP UNIT

ACT

ACOUSTICAL CEILING TILE

SECT

SECTION

SHT

SHEET

SIM

SIMILAR

SPEC

SPECIFICATIONS

STL

STEEL

STRUCT

STRUCTURAL

STRUL

STRUCTURAL

TEL

TELEPHONE

T & B

TOP AND BOTTOM

T & C

TONGUE AND GROOVE

T

TREAD

T

TOP OF

TYP

TYPICAL

UON

UNLESS OTHERWISE NOTED

VOLTS

VOLTS

VCT

VINYL COMPOSITION TILE

VERT

VERTICAL

VWC

VINYL WALL COVERING

WC

WATER CLOSET

WD

WOOD

WH

WATER HEATER

WP

WATER PROOF

WR

WATER RESISTANT

W/

WITH

W/O

WITHOUT

WWF

WELDED WIRE FABRIC

XFMR

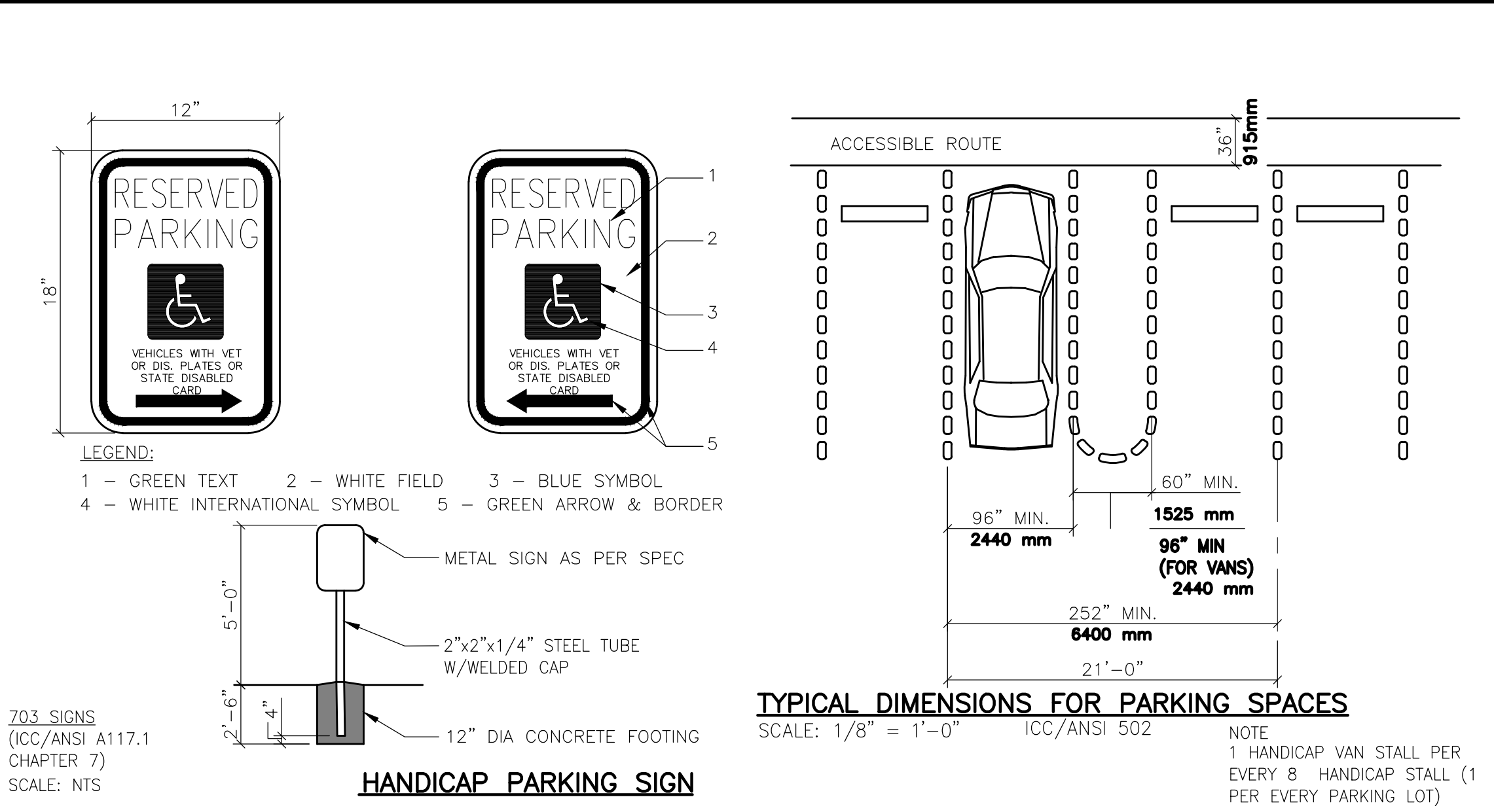
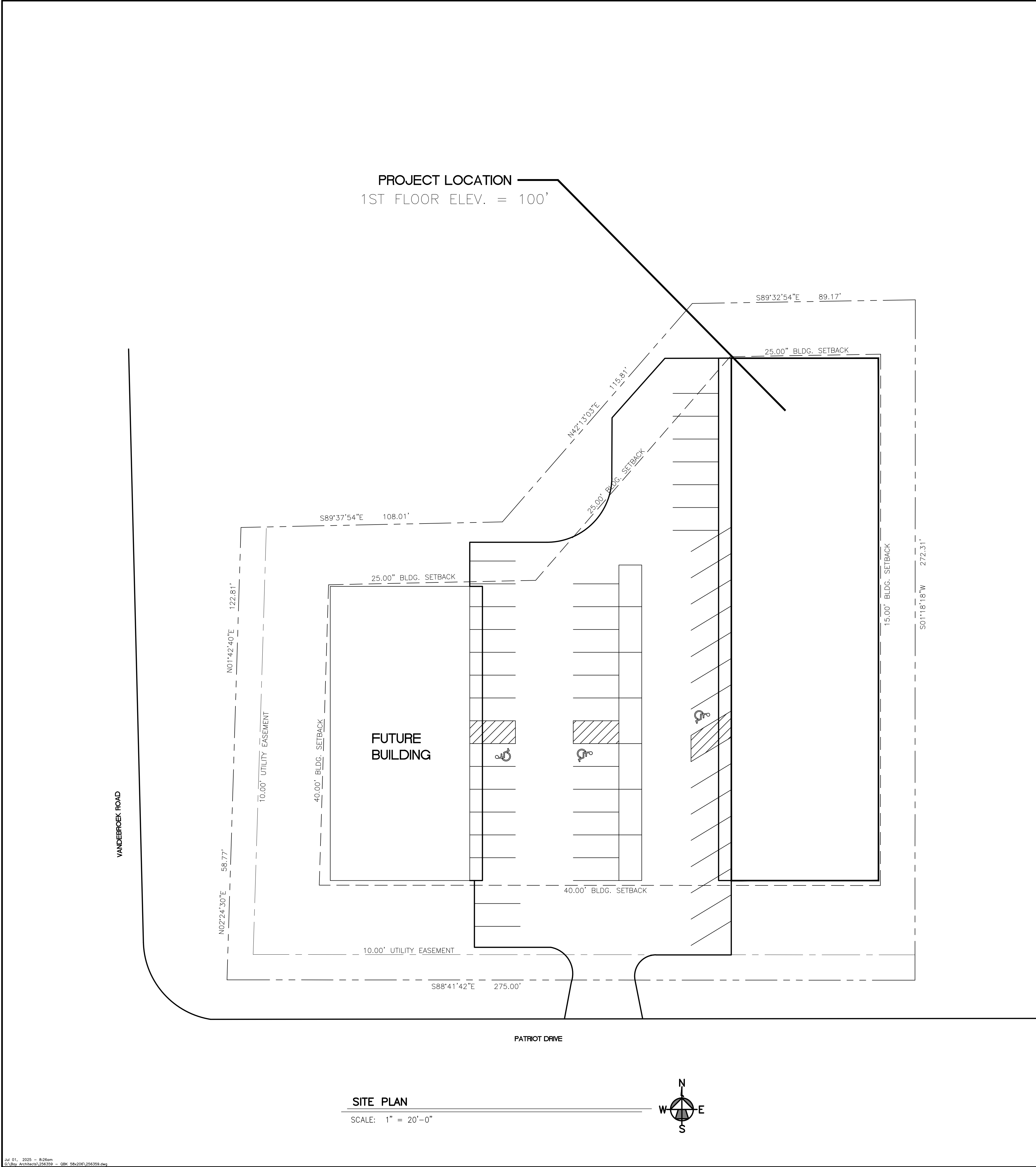
TRANSFORMER

BUILDING CODE SUMMARY

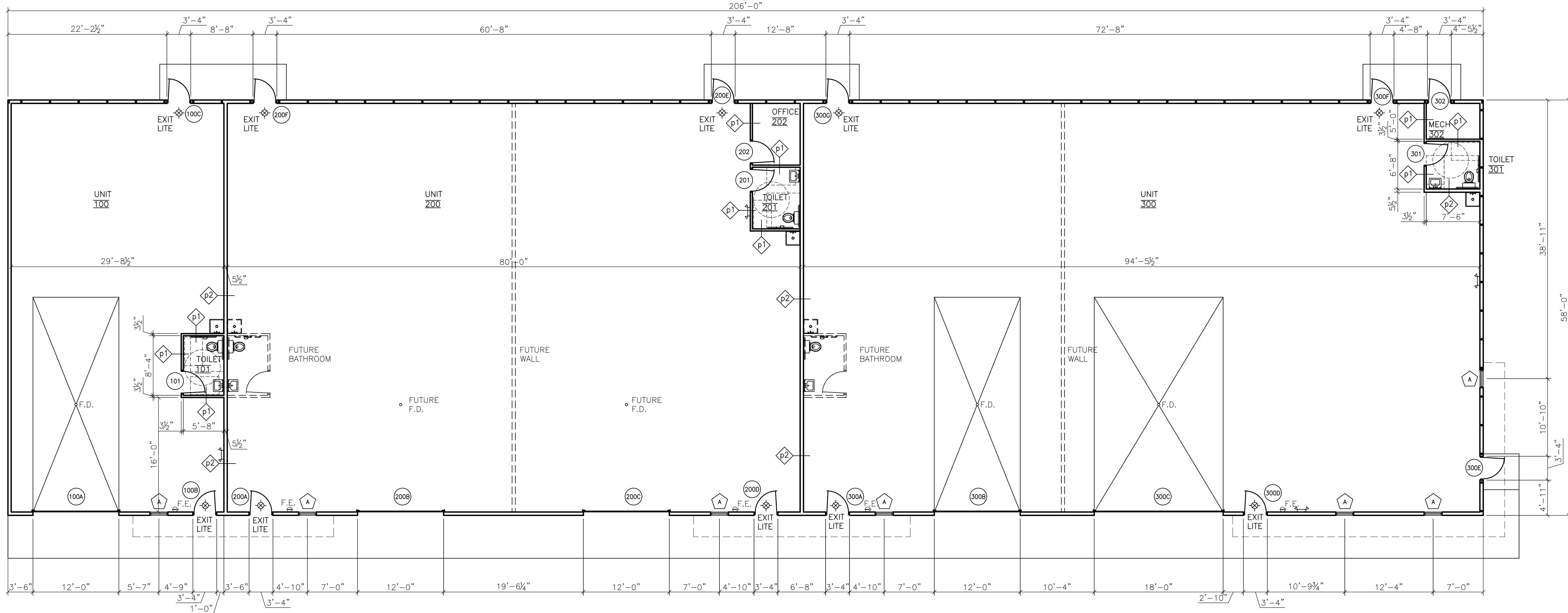
CURRENT CODES		IBC 2015 WITH WISCONSIN INSERTS	
CONSTRUCTION CLASSIFICATION		VB	
FIRE SUPPRESSION SYSTEMS		SPRINKLER SYSTEM NONE	
BUILDING HEIGHT		26'-10"	
FIREALARM DETECTION SYSTEM		PER IBC 907.2	
SMOKE DETECTORS		INSTALL PER IBC 907.2	
EXIT SIGNS		PROVIDE PER IBC 1013	
FIRE EXTINGUISHERS		INSTALL PER IFC & LOCAL CODES	
FLOOR AREA / OCCUPANCY		BUILDING AREA	
FIRST FLOOR		11,948 S.F.	
		S-2	
TOTAL BUILDING		11,948 S.F.	
ALLOWABLE S.F. PER FLOOR PER IBC 506.2.3		9,000	
ALLOWABLE S.F. PER WORKSHEET AA-1 (SEE DWG A2)		15,750	
DESIGN LOADS PER IBC 2015, CHAPTER 16			
Pg		40	
ULTIMATE WIND SPEED		115 MPH	
WIND EXPOSURE		B	
SEISMIC CATEGORY		A	
SOIL BEARING PRESSURE		2000 PSF PRESUMED	

[illegible]



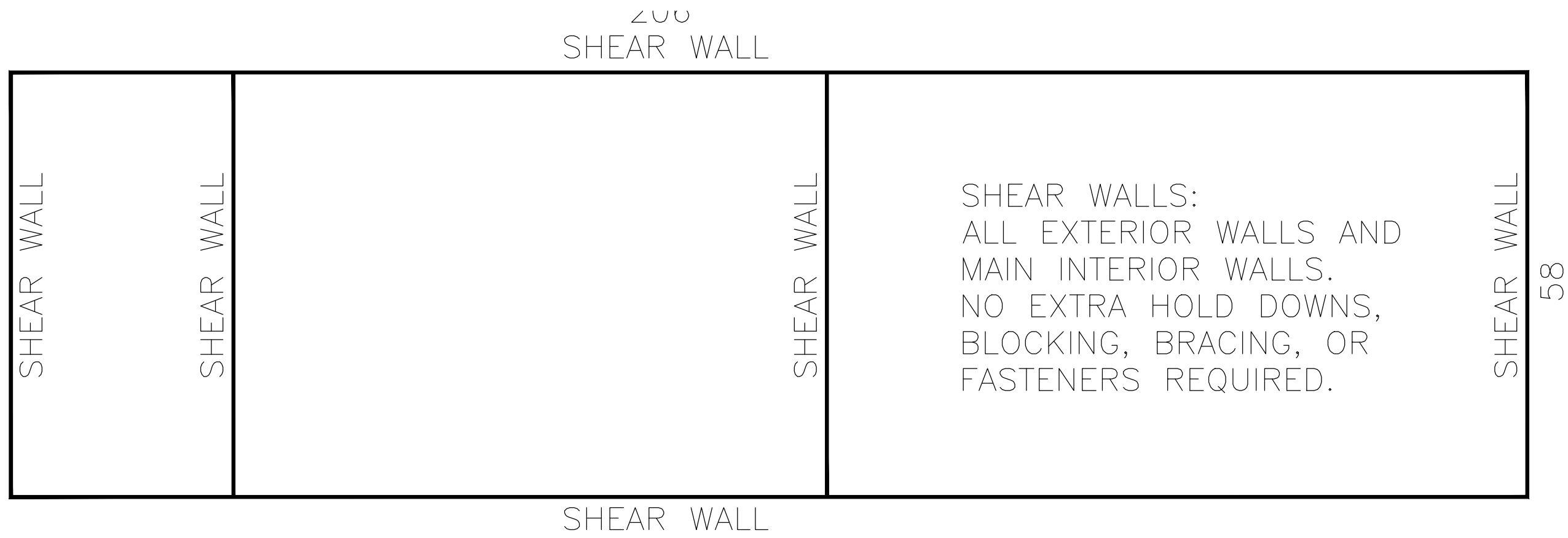
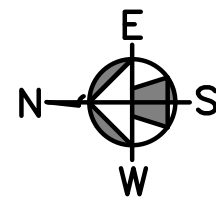


NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE TO PREPARE ACCURATE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.		REVISION	
REVISION NO.	DATE		
PROPOSED NEW FACILITY FOR:			
COMPANY NAME			
GREEN BAY, WISCONSIN			
BAY ARCHITECTS, LLC			
3049 RAMADA WAY STE. 125 GREEN BAY, WI 54304		PHONE: 920-337-9400	
DATE 88/88/8888			
JOB NO. 20000			
A1			



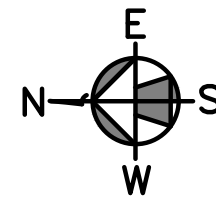
FLOOR PLAN

SCALE: 1/8" = 1'-0"



SHEAR WALL DIAGRAM

SCALE: 1/16" = 1'-0"



WALL SCHEDULE		
P1	1/2" GYP. 2x4 WOOD STUDS AT 16" O.C. 1/2" GYP.	
P2	1/2" GYP. 2x6 WOOD STUDS AT 16" O.C. 1/2" GYP.	

EMERGENCY SYMBOL KEY

F.E. FIRE EXTINGUISHER

EXIT LITE EXIT LIGHT

2 HEAD EMERGENCY LIGHT

PROPOSED NEW FACILITY FOR:

COMPANY NAME  
GREEN BAY, WISCONSIN  
BAY ARCHITECTS, LLC

DATE 88/88/8888

JOB NO. 20000

A2

NOTE:  
ALTHOUGH EVERY  
EFFORT HAS BEEN MADE  
TO PREPARE CORRECT  
PLANS AND CHECKING  
THEM FOR ACCURACY,  
THE CONTRACTOR MUST  
CHECK ALL DETAILS &  
DIMENSIONS AND BE  
RESPONSIBLE FOR THE  
SAME.

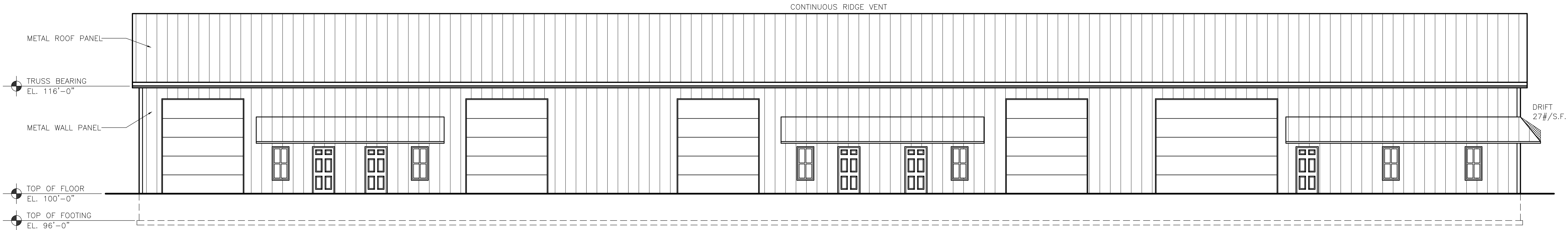
REVISION

DATE

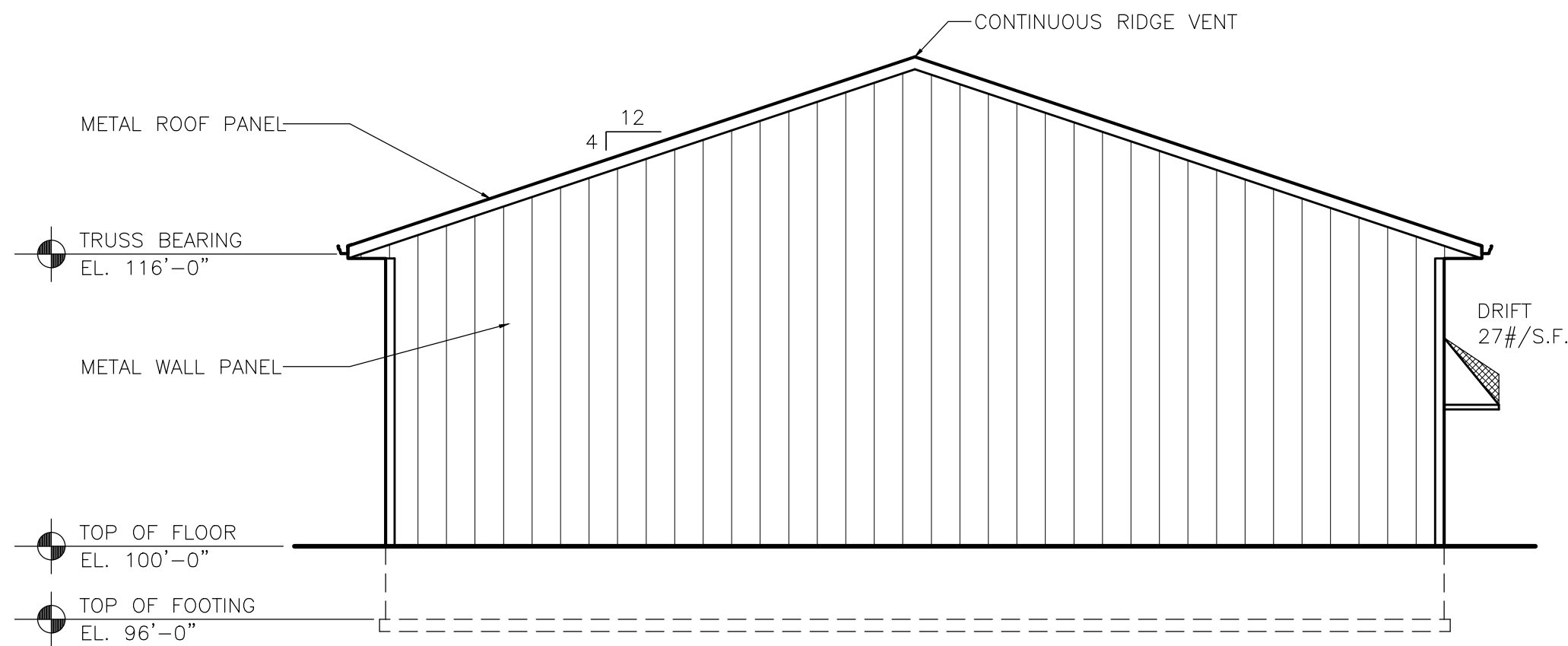
REVISION NO.

PHONE: 920-337-9400

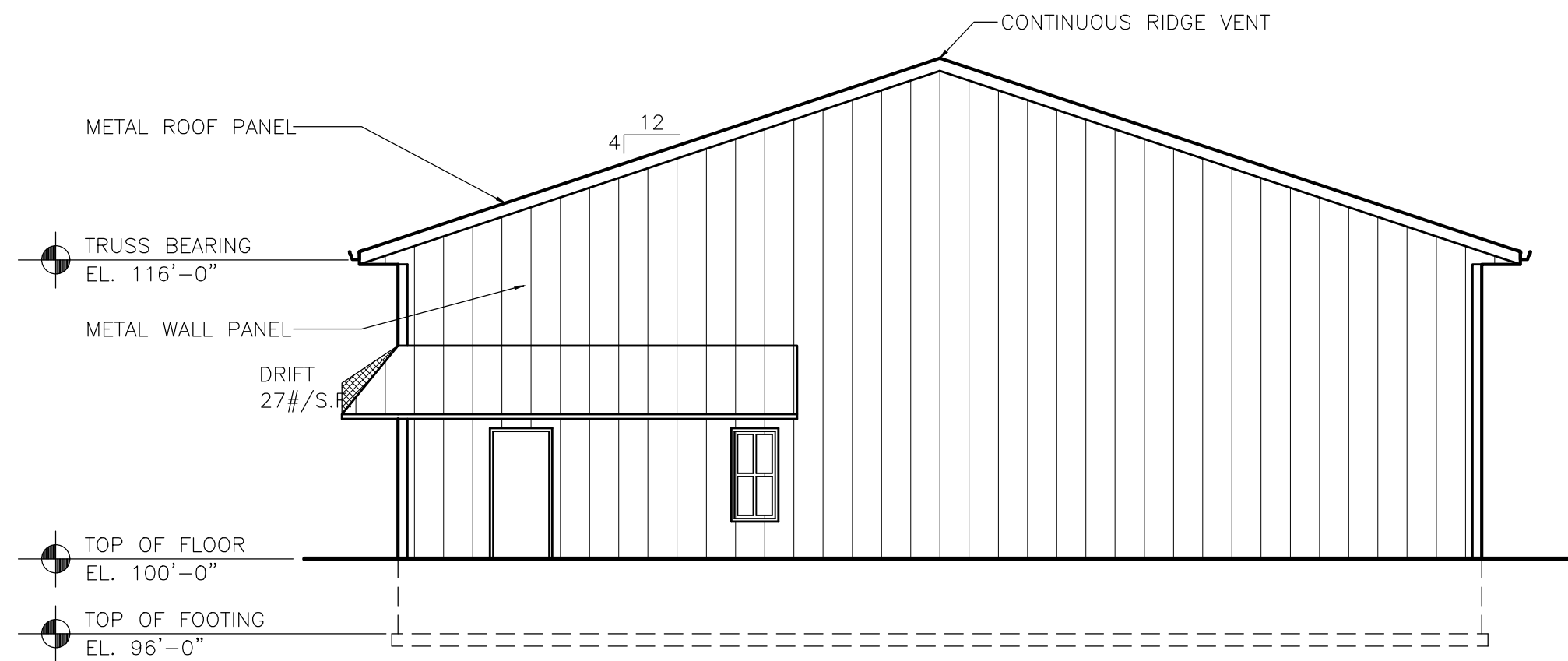




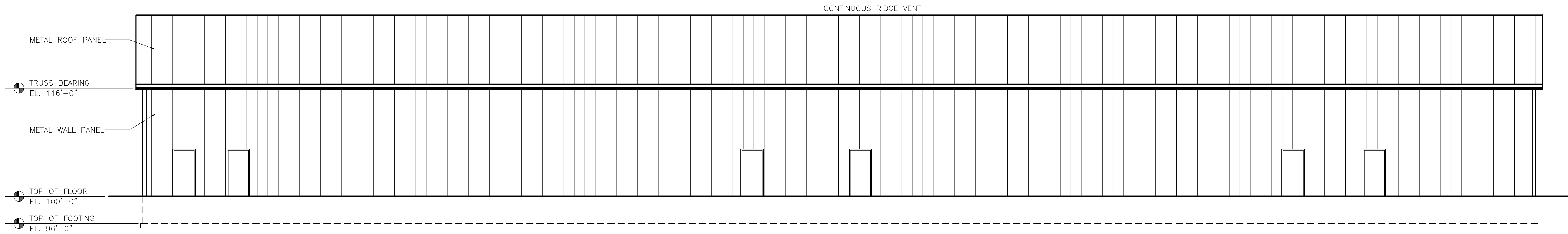
1 WEST ELEVATION  
A3 SCALE: 1/8"=1'-0"



2 NORTH ELEVATION  
A3 SCALE: 1/8"=1'-0"



3 SOUTH ELEVATION  
A3 SCALE: 1/8"=1'-0"



4 EAST ELEVATION  
A3 SCALE: 1/8"=1'-0"

NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE TO PREPARE ACCURATE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.		REVISION		DATE		REVISION NO.	
PROPOSED NEW FACILITY FOR:							
COMPANY NAME							
GREEN BAY, WISCONSIN							
BAY ARCHITECTS, LLC							
3049 RAMADA WAY STE. 125 GREEN BAY, WI 54304							
PHONE: 920-337-9400							
DATE 88/88/8888		JOB NO. 20000					
A3							

**New Facility For:**  
***QBK Properties, LLP***  
***600 Patriot Dr. Little Chute, Wisconsin 54140***  
***Building B***

ABBREVIATIONS

A/C  
ADD'L  
AFF  
ASF  
ATS  
ALT  
ALUM  
APPROX  
BD  
BLDG  
BLK  
BLKG  
BM  
BOT  
BRG  
B/  
CONDUIT  
CB  
C/C  
CJ  
CKT  
CLG  
CLR  
CNTR  
CMU  
CO  
COL  
CONCR  
CONSTR  
CONTR  
CONT  
DET  
DIA  
DIM  
DN  
DS  
DW  
DWG  
EA  
EC  
EF  
ELEC  
ELEV  
EM  
EPS  
EQUIP  
EW  
EWC  
EWH  
EXIST  
EXP  
EXT  
FA  
FD  
FDN  
FIN  
FLR  
FT  
FTG  
GALV  
GC  
GFI  
GND  
GYP  
HDW  
HM  
HORIZ  
HP  
HT  
HVAC  
ID  
INCH  
INFO  
INSUL  
INT  
INV

AMPERES  
AIR CONDITIONING  
ADDITIONAL  
ABOVE FINISH FLOOR  
ABOVE SUB FLOOR  
ABOVE TOP OF SLAB  
ALTERNATE  
ALUMINUM  
APPROXIMATE  
BOARD  
BUILDING  
BLOCK  
BLOCKING  
BEAM  
MISC  
BEARING  
BOTTOM OF  
CONDUIT  
CIRCUIT BREAKER  
CENTER TO CENTER  
CONSTRUCTION JOINT  
CIRCUIT  
CEILING  
CLEAR  
CENTER  
CONCRETE MASONRY UNIT  
CLEAN OUT  
COLUMN  
CONCRETE  
CONTRACTOR  
CONTINUOUS  
DETAIL  
DIAMETER  
DIMENSION  
DOWN  
DOWNSPOUT  
DRY WALL  
DRAWING  
EACH  
ELEC. CONTRACTOR  
EXHAUST FAN  
ELEVATION  
ELECTRIC (AL)  
ELEVATOR  
EMERGENCY  
EXPANDED POLYSTYRENE  
EQUIPMENT  
EACH WAY  
ELECTRIC WATER COOLER  
ELECTRIC WATER HEATER  
EXISTING  
EXPANSION JOINT  
EXTERIOR  
FIRE ALARM  
FLOOR DRAIN  
FOUNDATION  
FINISH  
FLOOR  
FEET  
FOOTING  
GALVANIZED  
GENERAL CONTRACTOR  
GROUND FAULT INTERRUPTER  
GROUND  
GYPSUM  
HARDWARE  
HOLLOW METAL  
HORIZONTAL  
HIGH POINT OR HORSE POWER  
HEIGHT  
HEATING/VENTILATION/AIR CONDITIONING  
INSIDE DIAMETER  
INCH  
INFORMATION  
INSULATION  
INTERIOR  
INVERT

JTB  
JT  
LAV  
LIN  
LP  
LT  
LTG  
LVL  
MAX  
MC  
MCB  
MECH  
MFR  
MIN  
MLC  
MO  
MT  
MTD  
MIGHT  
N  
NIC  
NG or #  
NOM  
NTS  
ON CENTER  
OD  
OPNG  
OPP  
PC  
PLMB  
PLYWD  
PNI  
PNIBD  
PREFAB  
PROJ  
PVC  
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RD  
RECEPT  
REINF  
REQ'D  
RES  
REV  
RM  
RTU  
ACT  
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SHJ  
SIM  
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STRUCT  
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V  
VCT  
VERT  
VWC  
WC  
WD  
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WP  
WR  
W/  
W/O  
WWF  
XFMR

JUNCTION BOX  
JOINT  
LATVATORY  
LINEAR  
LOW POINT  
LIGHT  
LIGHTING  
LAMINATED VENEER LUMBER  
MAXIMUM  
MECH. CONTRACTOR  
MAIN CIRCUIT BREAKER  
MECHANICAL  
MANUFACTURE (R) (ING)  
MINIMUM  
MISCELLANEOUS  
MAIN LGS ONLY  
MASONRY OPENING  
MOUNT  
MOUNTED  
MOUNTING HEIGHT  
METAL  
NORTH OR NEUTRAL  
NATIONAL ELECTRIC CODE  
NOT IN CONTRACT  
NUMBER  
NOMINAL  
NOT TO SCALE  
ON CENTER  
OUTSIDE DIAMETER  
OPENING  
OPPOSITE  
PLUMBING CONTRACTOR  
PLUMBING  
PLYWOOD  
PANEL BOARD  
PREFABRICATED  
PROJECT  
POLYVINYL CHLORIDE  
RADIUS  
RISER  
ROOF DRAIN  
RECEPTACLE  
REINFORCING  
REQUIRED  
RESILIENT  
REVISION  
ROOM  
ROUGH OPENING  
ROOF TOP UNIT  
ACOUSTICAL CEILING TILE  
SECTION  
SHEET  
SIMILAR  
SPECIFICATIONS  
STEEL  
STRUCTURAL  
STRUCTURAL  
TELEPHONE  
TOP AND BOTTOM  
TONGUE AND GROOVE  
TREAD  
TOP OF  
TYPICAL  
UNLESS OTHERWISE NOTED  
VOLTS  
VINYL COMPOSITION TILE  
VERTICAL  
VINYL WALL COVERING  
WATER CLOSET  
WOOD  
WATER HEATER  
WATER PROOF  
WATER RESISTANT  
WITH  
WITHOUT  
WELDED WIRE FABRIC  
TRANSFORMER

BUILDING CODE SUMMARY

CURRENT CODES

IBC 2015 WITH WISCONSIN INSERTS

CONSTRUCTION CLASSIFICATION

VB

FIRE SUPPRESSION SYSTEMS

SPRINKLER SYSTEM NONE

BUILDING HEIGHT

26'-4"

FIREALARM DETECTION SYSTEM

PER IBC 907.2

SMOKE DETECTORS

INSTALL PER IBC 907.2

EXIT SIGNS

PROVIDE PER IBC 1013

FIRE EXTINGUISHERS

INSTALL PER IFC & LOCAL CODES

FLOOR AREA / OCCUPANCY

BUILDING AREA

OCCUPANCY

FIRST FLOOR

6,380 S.F.

B

MEZZANINE

881 S.F.

B

TOTAL BUILDING

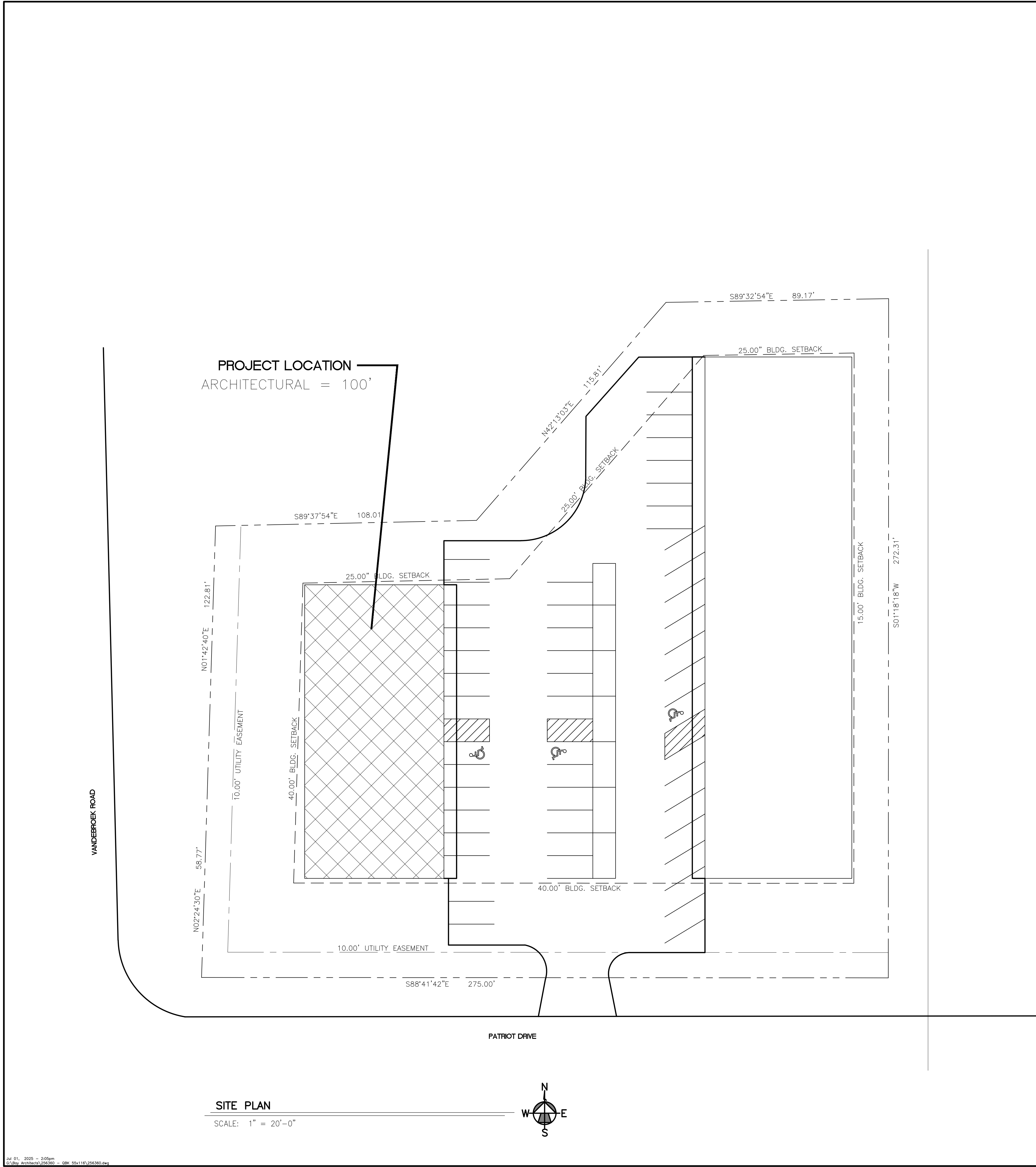
6,380 S.F.

ALLOWABLE S.F. PER FLOOR PER IBC 506.2.3

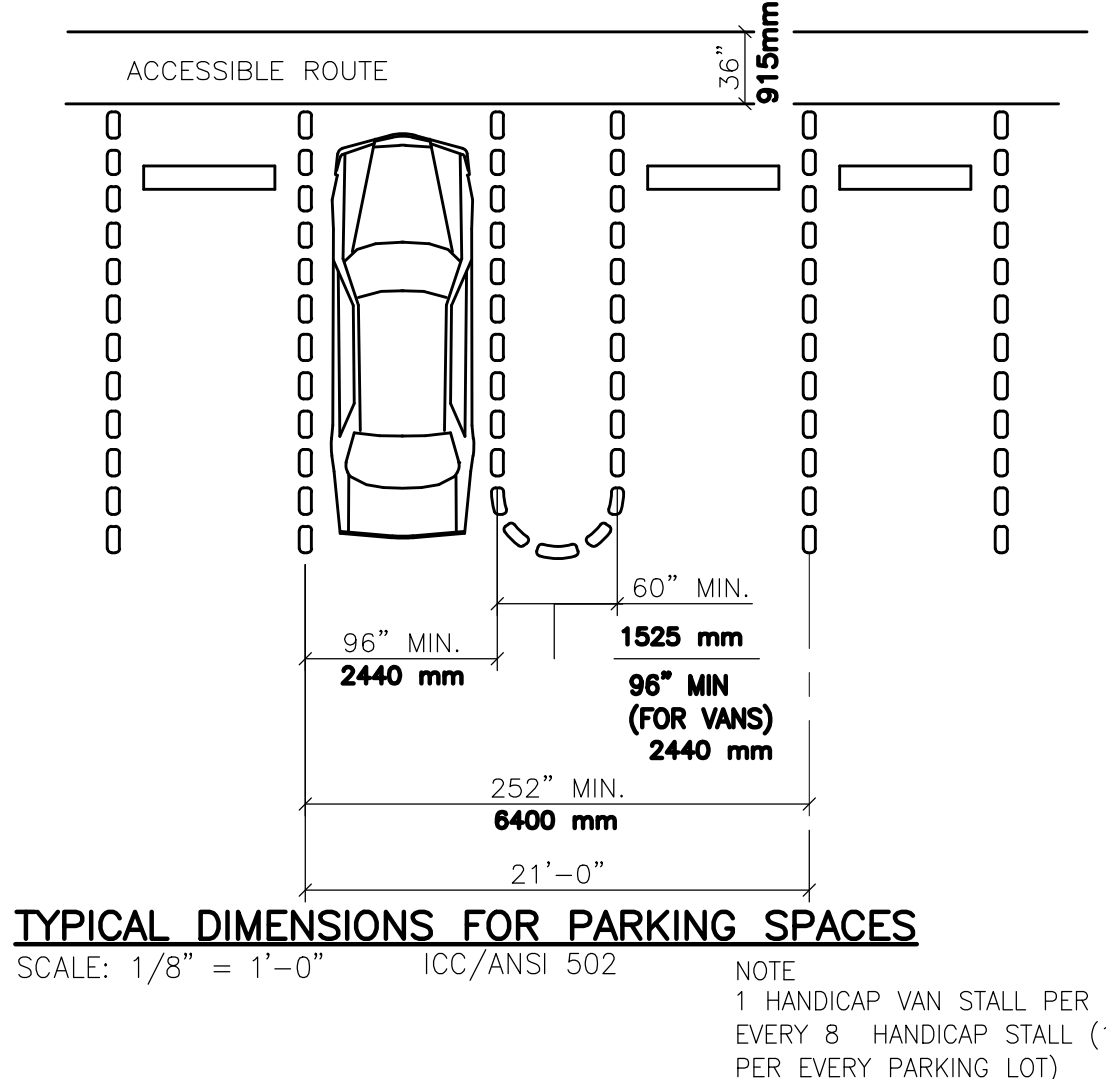
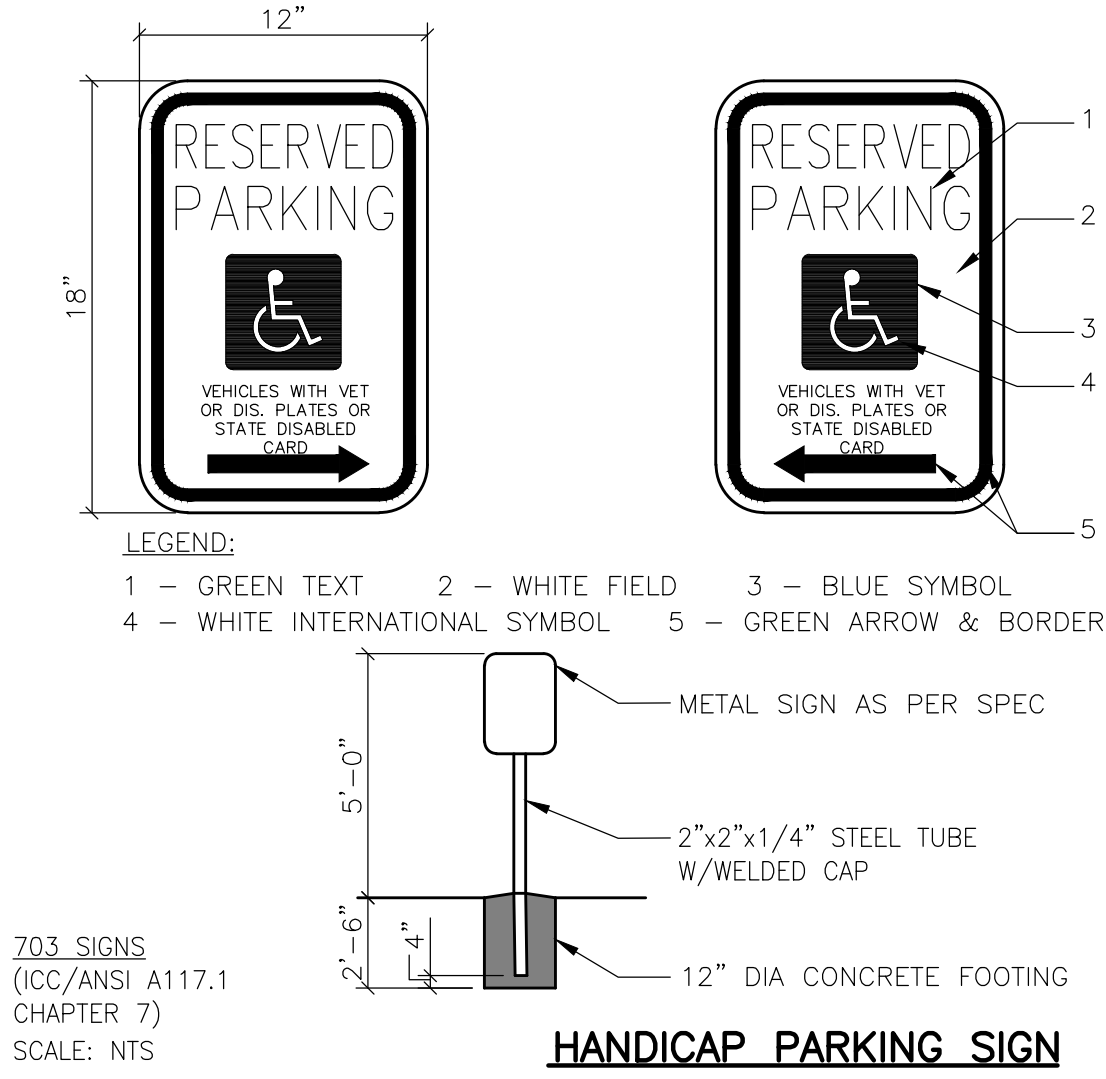
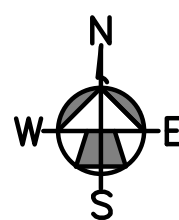
9,000

<

<b>T&amp;S</b>	<b>PROPOSED NEW FACILITY FOR:</b>						
	<b>COMPANY NAME</b>						
	<b>GREEN BAY, WISCONSIN</b>						
	<b><i>BAY ARCHITECTS, L L C</i></b>						
	3049 RAMADA WAY STE. 125 GREEN BAY, WI 54304						
	PHONE: 920-337-9400						
JOB NO.	20000	DATE	8/8/88	REVISION NO.	.	DATE	.
NOTE: CHECK EACH EVERY EFFORT HAS BEEN MADE IN PREPARING THESE PLANS AND CHECKING THE CONTRACTOR MUST CHECK ALL DETAILS & REVISIONS AND BE RESPONSIBLE FOR THE SAME							



SITE PLAN  
SCALE: 1" = 20'-0"

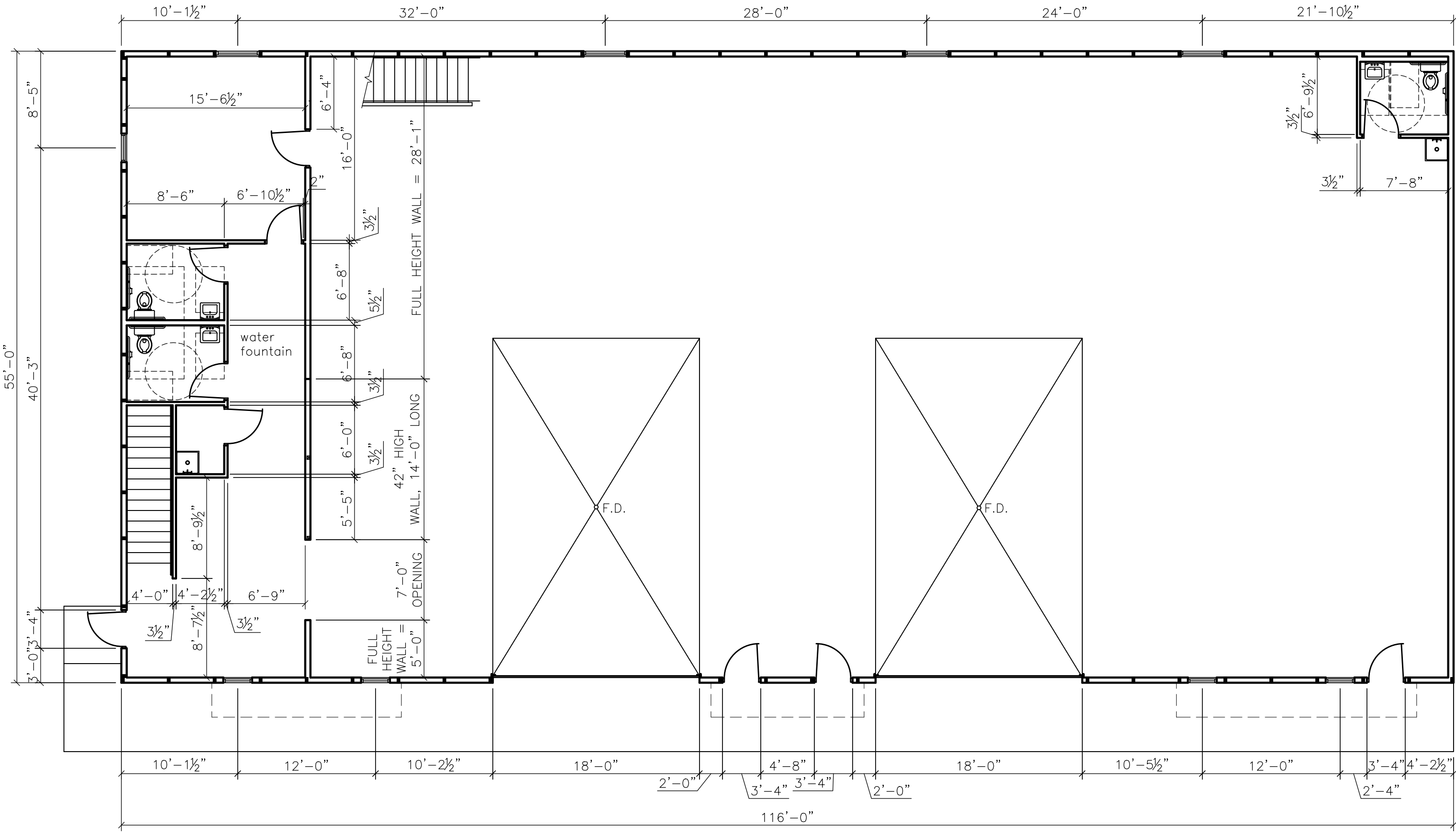


NOTES:

SLOPE GRADE AWAY FROM BUILDING AT 1:20 MIN. FOR A DISTANCE OF 10.0' FROM THE BUILDING PER IBC 1404.4

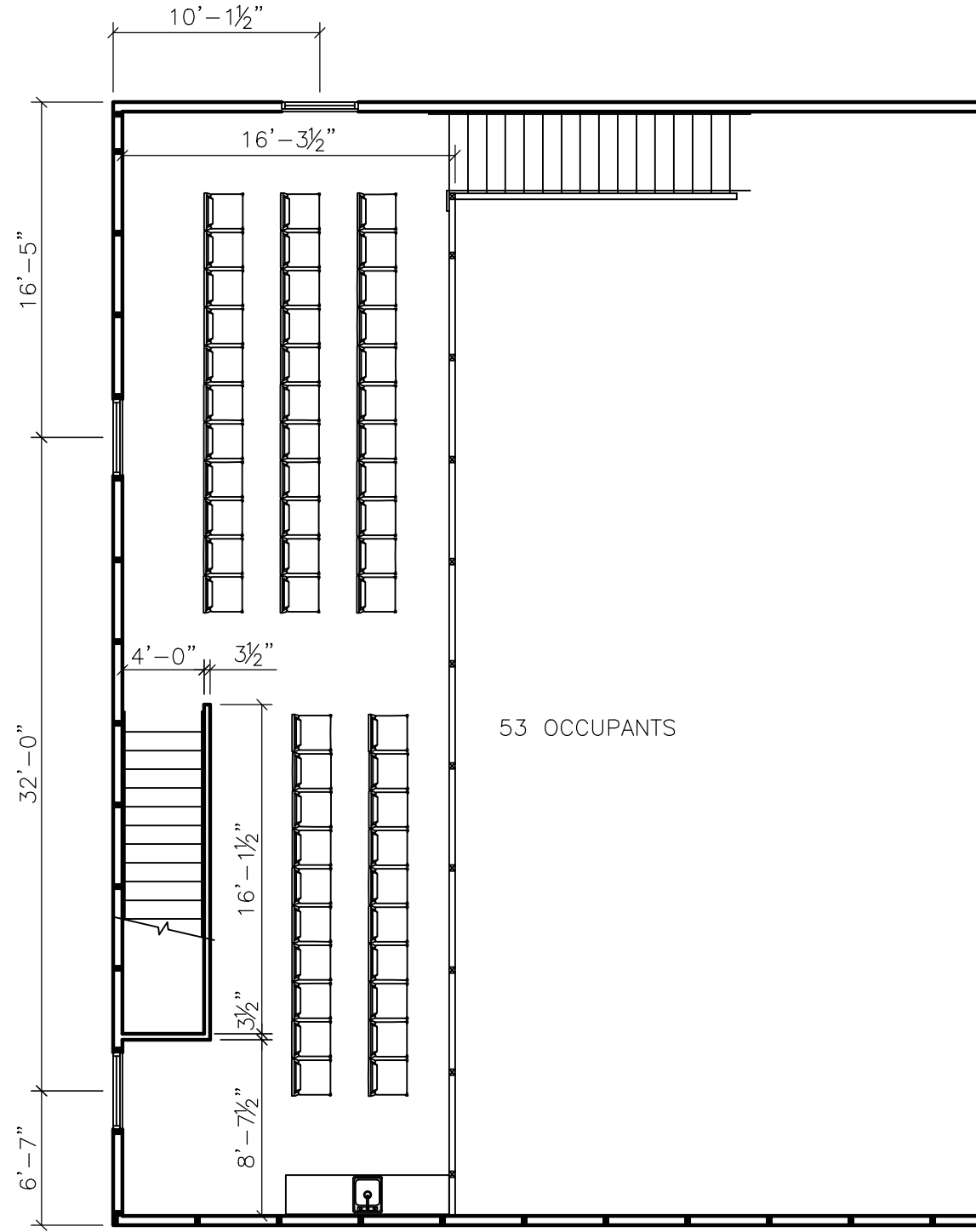
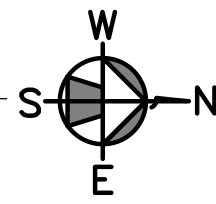
SLOPE ALL SLABS AWAY FROM BUILDING AT 1:48 MAX SLOPE PER ICC/ANSI A117.1 SEC. 305.2. PORCH SLAB ELEVATION = 100'-0"

PROPOSED NEW FACILITY FOR:			NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE TO PREPARE ACCURATE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.		
COMPANY NAME			REVISION		
GREEN BAY, WISCONSIN			REVISION NO.	DATE	
BAY ARCHITECTS, LLC					
3049 RAMADA WAY STE. 125 GREEN BAY, WI 54304					
PHONE: 920-337-9400					
DATE 88/88/8888					
JOB NO. 20000					
A1					



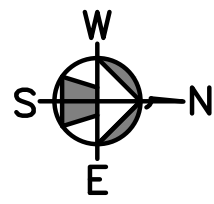
FLOOR PLAN

SCALE: 1/8" = 1'-0"



MEZZANINE PLAN

SCALE: 1/8" = 1'-0"



EMERGENCY SYMBOL KEY

F.E. FIRE EXTINGUISHER

EXIT LIGHT EXIT LIGHT

2 HEAD EMERGENCY LIGHT

PROPOSED NEW FACILITY FOR:

COMPANY NAME  
GREEN BAY, WISCONSIN  
**BAY ARCHITECTS, LLC**

3049 RAMADA WAY STE. 125  
GREEN BAY, WI 54304

PHONE: 920-337-9400

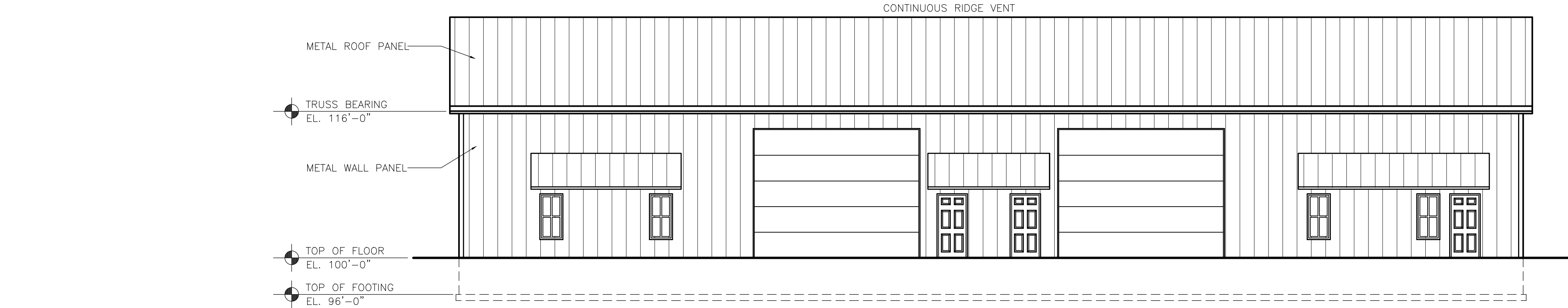
DATE 88/88/8888  
JOB NO. 20000

NOTE:  
ALTHOUGH EVERY  
EFFORT HAS BEEN MADE  
TO PREPARE THESE  
PLANS AND CHECKING  
THEM FOR ACCURACY,  
THE CONTRACTOR MUST  
CHECK ALL DETAILS &  
DIMENSIONS AND BE  
RESPONSIBLE FOR THE  
SAME.

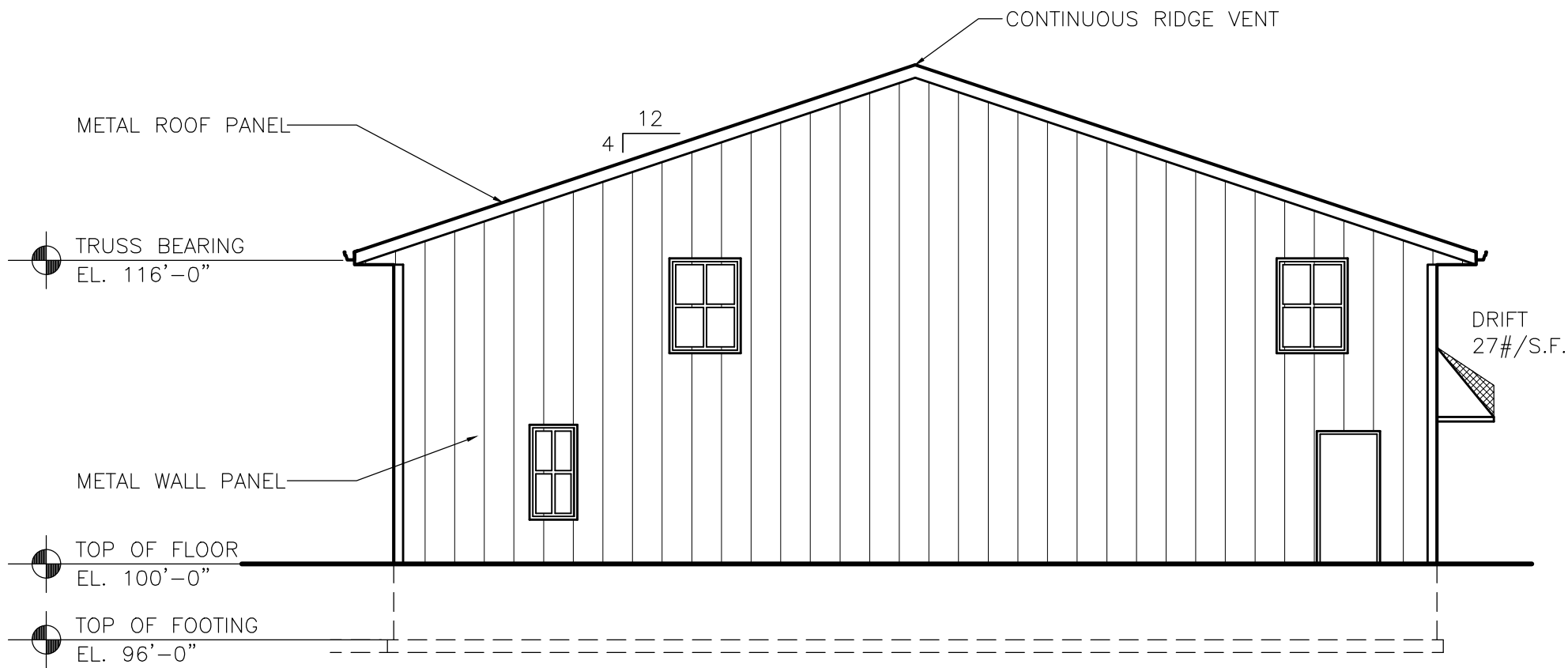
REVISION

DATE

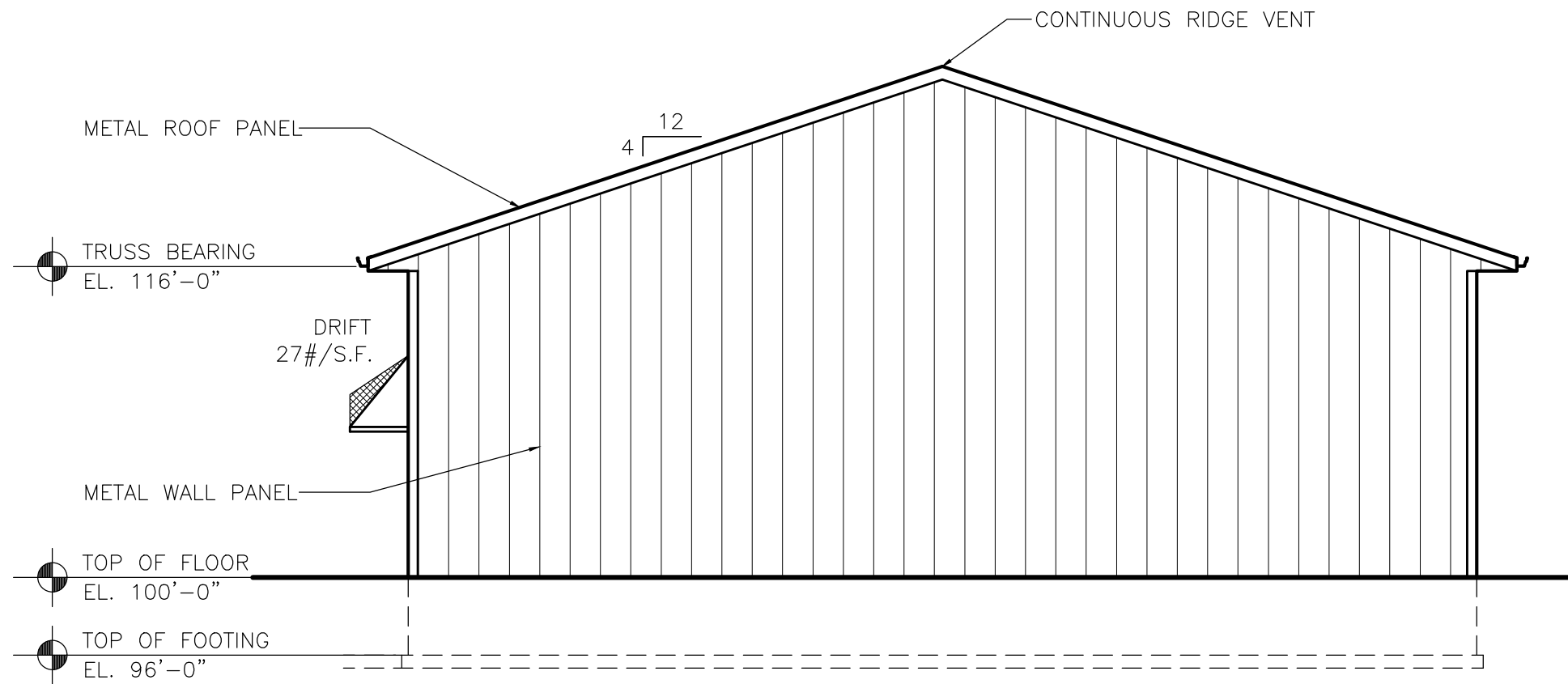
REVISION NO.



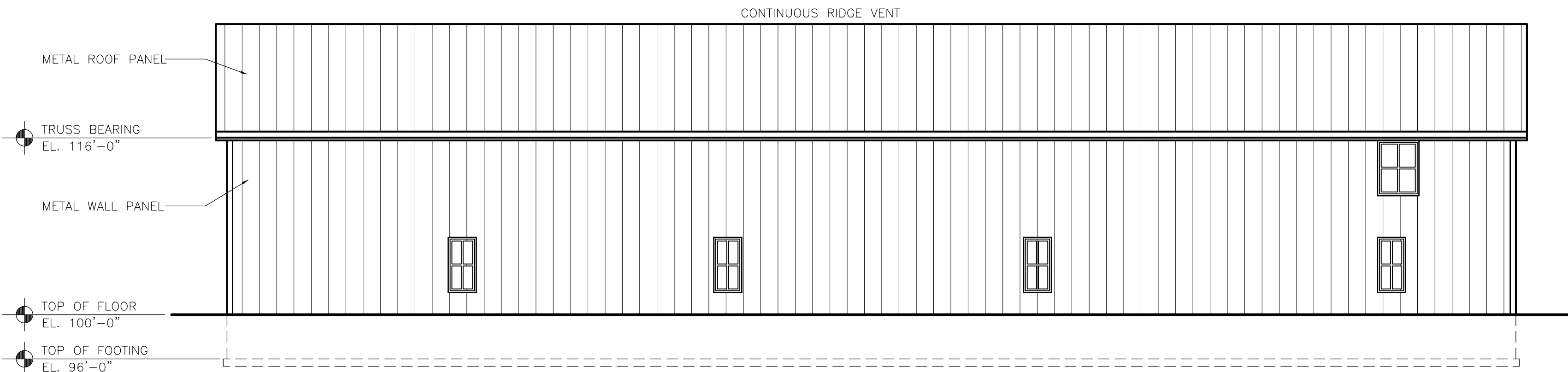
1 EAST ELEVATION  
A3 SCALE: 1/8"=1'-0"



2 SOUTH ELEVATION  
A3 SCALE: 1/8"=1'-0"



3 NORTH ELEVATION  
A3 SCALE: 1/8"=1'-0"



4 WEST ELEVATION  
A3 SCALE: 1/8"=1'-0"

NOTE: ALTHOUGH EVERY EFFORT HAS BEEN MADE TO PREPARE ACCURATE PLANS AND CHECKING THEM FOR ACCURACY, THE CONTRACTOR MUST CHECK ALL DETAILS & DIMENSIONS AND BE RESPONSIBLE FOR THE SAME.		REVISION	
PROPOSED NEW FACILITY FOR: COMPANY NAME GREEN BAY, WISCONSIN <i>BAY ARCHITECTS, LLC</i>		DATE	
3049 RAMADA WAY STE. 125 GREEN BAY, WI 54304 PHONE: 920-337-9400		REVISION NO.	
DATE 8/8/88		JOB NO. 20000	
A3			