



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, September 3, 2025
TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/84000241411>

Meeting ID: 840 0024 1411

One tap mobile

+19294362866,,84000241411#

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: None
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Disbursement List
 - 2. Approval of the Minutes of August 20, 2025
- H. Presentation/Discussion—Employee Engagement Survey
- I. Discussion/Action—County Cost Share Agreement for Design on OO and N Improvements
- J. Discussion—Update on OO and Taylor Street Pedestrian Crossing Analysis
- K. Discussion/Action—#6 Sanitation Truck Repair and 2025 Budget Adjustment
- L. Discussion/Action—Midwest Fiber Networks, LLC Utility Easement Approval

- M. Discussion/Action—Adopt Amended Ordinance No. 5, Series 2025 Enriquez Annexation
- N. Department and Officer Progress Reports
- O. Call for Unfinished Business
- P. Items for Future Agenda
- Q. Closed Session:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *FVMPD*
- R. Return to Open Session
- S. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: August 28, 2025

Disbursement List - September 3, 2025

Payroll & Payroll Liabilities - August 28, 2025	\$208,121.03
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Prepaid Invoices - August 15, 2025	\$12,512.56
Prepaid Invoices - August 22, 2025	\$14,967.20
Prepaid Invoices - August 29, 2025	\$40,115.09

CURRENT ITEMS

Bills List - September 3, 2025	\$1,017,726.10
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Total Payroll, Prepaid & Invoices	\$1,293,441.98
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The above payments are recommended for approval:

Rejected: _____

Approved: September 3, 2025

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
289699	SIDE WALK BLOCKS ROOTS	16.99	08/25	101-53300-215
289699	SIGN LETTERING	8.59	08/25	101-53300-218
289706	WINDSHIELD WASH	8.98	08/25	101-52200-218
Total ACE HARDWARE LITTLE CHUTE:		34.56		
AGROPUR INC				
80425	DEVELOPER INCENTIVE-AGROPUR	345,056.47	09/25	416-57600-269
Total AGROPUR INC:		345,056.47		
AMBROSIUS, WILLIE				
81425	SOFTBALL UMPIRE	125.00	08/25	101-55300-111
Total AMBROSIUS, WILLIE:		125.00		
ASSOCIATED APPRAISAL CONSULTANTS				
182106	ONLINE PARCEL POSTING	93.59	09/25	101-51530-204
182106	POSTAGE - REVALUTATION PROGRAM	4,481.44	09/25	101-51530-204
182106	PROFESSIONAL SERVICES	2,058.33	09/25	101-51530-204
182106	PROFESSIONAL SERVICES	5,021.26	09/25	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		11,654.62		
AUTOMOTIVE SUPPLY CO				
61023903	#251 BEACON LIGHT SWITCH REPLACEMENT	3.73	08/25	101-53330-225
Total AUTOMOTIVE SUPPLY CO:		3.73		
BETTER WAY INVESTMENTS LLC				
80625	DEVELOPM DEVELOPEMENT INCENTIVE	173,663.10	09/25	414-57400-271
Total BETTER WAY INVESTMENTS LLC:		173,663.10		
BROOKS TRACTOR INC.				
D34153	#50 ROLLER SPAY NOZZLE	64.94	08/25	101-53330-225
Total BROOKS TRACTOR INC.:		64.94		
CENGAGE LEARNING INC/GALE				
999100783015	BOOKS	59.23	08/25	206-55110-206
999100784681	BOOKS	118.46	08/25	206-55110-206
Total CENGAGE LEARNING INC/GALE:		177.69		
CHARTER COMMUNICATIONS				
152837701081425	AUGUST/SEPTEMBER SERVICE	219.99	08/25	207-52120-203
152871901081425	AUGUST/SEPTEMBER SERVICE	140.68	08/25	207-52120-203
Total CHARTER COMMUNICATIONS:		360.67		
CHURCHILL, KRISTEN				
54573	REFUND SECURITY DEPOSIT	250.00	08/25	208-21235

Invoice	Description	Total Cost	Period	GL Account
Total CHURCHILL, KRISTEN:		250.00		
CINTAS CORP				
4240258546	UNIFORM PREP	20.60	08/25	101-53330-213
4240258546	MATS & TOWELS	44.11	08/25	101-53310-204
4240996306	UNIFORM PREP	20.60	08/25	101-53330-213
4240996306	MATS & TOWELS	44.11	08/25	101-53310-204
Total CINTAS CORP:		129.42		
DEAN ENTERPRISES LLC				
19368	PORTABLE TOILET - ISLAND TRAIL	455.00	08/25	101-55200-204
19369	PORTABLE TOILET - HEESAKKER	227.50	08/25	101-55200-204
Total DEAN ENTERPRISES LLC:		682.50		
DECKER, LAURIE				
EXPRPT082325	MILEAGE REIMBURSEMENT - TRAINING	249.20	08/25	101-51440-201
Total DECKER, LAURIE:		249.20		
ERDMANN, ZACHERY				
57546	REFUND SECURITY DEPOSIT	250.00	08/25	206-21235
Total ERDMANN, ZACHERY:		250.00		
FAITH TECHNOLOGIES INC				
80425	DEVELOPMENT INCENTIVE	412,050.13	09/25	417-57700-269
Total FAITH TECHNOLOGIES INC:		412,050.13		
FARRELL EQUIPMENT & SUPPLY CO INC				
255356	MORTAR	2,000.00	08/25	630-53442-251
255356	MORTAR	5,918.86	08/25	610-53612-256
Total FARRELL EQUIPMENT & SUPPLY CO INC:		7,918.86		
FINGER PUBLISHING INC				
BE299659	BOARD OF REVIEW	178.82	08/25	101-51110-227
BE299660	LIQUOR LICENSE	23.93	08/25	101-51440-227
Total FINGER PUBLISHING INC:		202.75		
FOX VALLEY HUMANE ASSOCIATION				
62200	ANIMALS HANDLED FEE	92.00	08/25	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		92.00		
GREEN BOYZ INC				
190120	VEGETATION CONTROL	150.00	08/25	207-52120-243
190122	VEGETATION CONTROL	150.00	08/25	101-51650-243
Total GREEN BOYZ INC:		300.00		
HAENCO LLC				
15789	DOWN TOWN CANS	14.93	08/25	101-53300-218

Invoice	Description	Total Cost	Period	GL Account
15789	PARKS JANITORIAL	191.68	08/25	101-55200-222
15866	STREET CAN LINERS	14.92	08/25	101-53300-218
15866	PARKS JANITORIAL	339.23	08/25	101-55200-222
Total HAENCO LLC:		560.76		
HIETPAS, LOGAN				
EXPRPT080925	MEALS REIMBURSEMENT FOR TRAINING	122.00	08/25	207-52120-201
Total HIETPAS, LOGAN:		122.00		
HIGAREDA, SUSANA				
61989	REFUND SECURITY DEPOSIT	250.00	08/25	208-21235
Total HIGAREDA, SUSANA:		250.00		
HOLTERMANN, KAYLA				
57607	REFUND SECURITY DEPOSIT	250.00	08/25	208-21235
Total HOLTERMANN, KAYLA:		250.00		
HOOYMAN, ELLEN				
56163	REFUND SECURITY DEPOSIT	50.00	08/25	101-21235
Total HOOYMAN, ELLEN:		50.00		
HUSAIN, JEREMY				
57575	REFUND SECURITY DEPOSIT	150.00	08/25	101-21235
Total HUSAIN, JEREMY:		150.00		
IPROMOTEU				
2438086IDM	SAFETY T-SHIRTS	173.66	08/25	101-55200-213
2438086IDM	SAFETY T-SHIRTS	520.97	08/25	101-53310-213
2453425ID5	POMS UNIFORMS	331.67	08/25	101-55300-218
2454098IDM	SAFETY T-SHIRTS	47.10	08/25	101-53310-213
2454098IDM	SAFETY T-SHIRTS	15.70	08/25	101-55200-213
Total IPROMOTEU:		1,089.10		
JX ENTERPRISES INC				
14368507P	#6 INJECTOR HARNESS	226.32	08/25	101-53330-225
Total JX ENTERPRISES INC:		226.32		
K-9 SERVICES				
M08012025	K-9 CERTIFICATION	350.00	08/25	207-52120-236
Total K-9 SERVICES:		350.00		
KAUKAUNA HIGH SCHOOL				
2026REGISTRATIO	2026 KAUKAUNA DANCE CLASSIC REGISTRATIO	509.00	08/25	101-55300-218
Total KAUKAUNA HIGH SCHOOL:		509.00		
KLOECKNER, MEGAN				
EXPRPT082325	MILEAGE REIMBURSEMENT	38.15	08/25	206-55110-201

Invoice	Description	Total Cost	Period	GL Account
Total KLOECKNER, MEGAN:		38.15		
LAPPEN SECURITY PRODUCTS INC				
LSPQ52798	LOCK REPAIR	205.00	08/25	207-52120-218
Total LAPPEN SECURITY PRODUCTS INC:		205.00		
LITTLE CHUTE AREA SCHOOL DIST				
396	LC CAN 2024-2025	5,125.51	08/25	404-57190-204
Total LITTLE CHUTE AREA SCHOOL DIST:		5,125.51		
MATTHEWS TIRE				
94934	#85 REPLACEMENT TIRES	296.00	08/25	101-53330-225
Total MATTHEWS TIRE:		296.00		
MCC INC				
375832	HOT MIX ASPHALT - VANDENBROEK NEW CURB	624.92	08/25	620-53644-251
376275	COLD MIX	1,133.75	08/25	101-53300-216
376414	HOT MIX - VAN DEN BROEK GUTTERS & MIAMI OV	419.56	08/25	101-53300-216
Total MCC INC:		2,178.23		
MCMAHON ASSOCIATES INC				
939999	PROFESSIONAL SERVICES FROM 3/30/25 TO 5/3/2	672.00	08/25	630-53441-204
Total MCMAHON ASSOCIATES INC:		672.00		
MENARDS - APPLETON EAST				
79145	INSULATION	131.88	08/25	620-53644-251
Total MENARDS - APPLETON EAST:		131.88		
MICKE, ROGER				
54832	REFUND SECURITY DEPOSIT	50.00	08/25	101-21235
Total MICKE, ROGER:		50.00		
MILLER, MARCIA				
55100	REFUND - POOL RENTAL	300.00	08/25	204-34421
Total MILLER, MARCIA:		300.00		
MILWAUKEE AREA TECHNICAL COLLEGE				
2367	TRAINING	171.81	08/25	207-52120-201
Total MILWAUKEE AREA TECHNICAL COLLEGE:		171.81		
MONROE TRUCK EQUIPMENT INC				
5509695	#1 TARP SYSTEM COMPONENTS	375.32	08/25	101-53330-225
Total MONROE TRUCK EQUIPMENT INC:		375.32		
MOUNGEY, SHAUWN				
56666	REFUND SECURITY DEPOSIT	50.00	08/25	101-21235

Invoice	Description	Total Cost	Period	GL Account
Total MOUNGEY, SHAUWN:		50.00		
NOW YOGA AND WELLNESS LLC				
LCPR001	YOGA CLASS 8/18 & 8/25/25	140.00	08/25	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		140.00		
OLSON, TRACY				
55748	REFUND SECURITY DEPOSIT	150.00	08/25	101-21235
Total OLSON, TRACY:		150.00		
O'REILLY AUTOMOTIVE INC				
2043-124358	#86 STEERING SWAY BAR LINK REPLACEMENTS	18.26	08/25	101-53330-225
2043-124362	#86 WINDSHIELD WIPER REPLACEMENTS	22.20	08/25	101-53330-225
2043-124373	SHOP PPE	25.64	08/25	101-53330-213
2043-124392	MECHANIC AUTOMOTIVE ELECTRICAL DIAGNOS	95.00	08/25	101-53100-201
2043-124451	#75 CHIPPER TRUCK STARTING BATTERY REPLA	126.57	08/25	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		287.67		
PETERS CONCRETE COMPANY				
2256126	VANDENBROEK CURB/GUTTER CONCRETE	984.50	08/25	101-53300-216
2256399	VANDENBROEK CURB/GUTTER CONCRETE	716.00	08/25	101-53300-216
Total PETERS CONCRETE COMPANY:		1,700.50		
PIERCE, BRANDON				
54891	REFUND SECURITY DEPOSIT	250.00	08/25	101-21235
Total PIERCE, BRANDON:		250.00		
PLESHEK OUTDOOR POWER				
1339	#23 TORO 7210 - BLADES	215.77	08/25	101-53330-225
1339	#46 TORO 4110 BLADES	138.02	08/25	101-53330-225
Total PLESHEK OUTDOOR POWER:		353.79		
PLYMOUTH LUBRICANTS				
6209535	SHOP COOLANT (ALL FLEET)	1,507.17	08/25	101-53330-218
Total PLYMOUTH LUBRICANTS:		1,507.17		
PRIMADATA LLC				
SEPTEMBER 2025	POSTCARD POSTAGE	375.00	09/25	201-53620-226
SEPTEMBER 2025	POSTCARD POSTAGE	375.00	09/25	610-53613-226
SEPTEMBER 2025	POSTCARD POSTAGE	375.00	09/25	620-53904-226
SEPTEMBER 2025	POSTCARD POSTAGE	375.00	09/25	630-53443-226
Total PRIMADATA LLC:		1,500.00		
R.A. SMITH INC				
2255317	HEESAKKER STAIRCASE ENGINEERING	2,425.75	08/25	203-51100-263
Total R.A. SMITH INC:		2,425.75		

Invoice	Description	Total Cost	Period	GL Account
RANDAZZO, SARINA				
56321	REFUND SECURITY DEPOSIT	50.00	08/25	101-21235
Total RANDAZZO, SARINA:		50.00		
RAY O'HERRON				
2428760	EVIDENCE SUPPLIES	56.09	08/25	207-52120-223
Total RAY O'HERRON:		56.09		
RED POWER DIESEL				
6163	RED POWER FOR 3622	1,329.75	08/25	101-52200-247
Total RED POWER DIESEL:		1,329.75		
RIESTERER & SCHNELL INC				
9143127	#36 DAMAGED CAB DOOR REPLACEMENT	1,120.00	08/25	101-53330-225
Total RIESTERER & SCHNELL INC:		1,120.00		
RODRIGUEZ RAMIREZ, SANDRO				
82125	OVERPAYM REFUND OVERPAYMENT	187.00	08/25	101-35101
Total RODRIGUEZ RAMIREZ, SANDRO:		187.00		
SHORT ELLIOTT HENDRICKSON INC				
493259	LCFD -NEW FIRE STATION FACILITY	17,436.96	08/25	405-51100-263
Total SHORT ELLIOTT HENDRICKSON INC:		17,436.96		
SPIERINGS, SUE				
55837	REFUND SECURITY DEPOSIT	250.00	08/25	101-21235
Total SPIERINGS, SUE:		250.00		
STAPLES ADVANTAGE				
6039845901	KEYBOARD & RULER	73.87	08/25	101-51420-206
6039845901	LABEL MAKER TAPES	15.71	08/25	101-51650-206
Total STAPLES ADVANTAGE:		89.58		
STONERIDGE LITTLE CHUTE LLC #384				
22046411505	FOOD & SUPPLIES ACCT 105	17.94	08/25	101-52200-211
2237602047	FOOD & SUPPLIES ACCT 105	42.98	08/25	101-52200-211
2247951254	FAMILY FUN NIGHT	341.96	08/25	101-52200-219
23057771350	POOL WATER	11.97	08/25	204-55420-211
24070731646	FOOD & SUPPLIES ACCT 105	83.94	08/25	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC #384:		498.79		
SWINKLES TRUCKING & EXCAVATING CORP				
66698	BACKFILL CURB/GUTTER	96.25	08/25	101-53300-216
Total SWINKLES TRUCKING & EXCAVATING CORP:		96.25		
TEPOLT, ANDREW				
91325	ENTERTAIN MARKET ON MAIN	1,300.00	09/25	209-56900-204

Invoice	Description	Total Cost	Period	GL Account
Total TEPOLT, ANDREW:		1,300.00		
TIM'S TOYZ				
2508	RENTALS FOR CARNIVAL	1,200.00	08/25	101-55300-218
Total TIM'S TOYZ:		1,200.00		
TRANSCENDENT TECHNOLOGIES LLC				
M7325	ANNUAL SOFTWARE MAINTENANCE	2,114.00	08/25	101-51420-204
Total TRANSCENDENT TECHNOLOGIES LLC:		2,114.00		
UNITED RAYNOR				
26377	REPLACEMENT OF OVERHEAD DOOR REMOTE F	195.00	08/25	101-53100-204
Total UNITED RAYNOR:		195.00		
VALLEY LIQUOR				
199127	BEVERAGES AND SUPPLIES	119.68	08/25	101-52200-219
199139	BEVERAGES AND SUPPLIES	359.90	08/25	101-52200-219
Total VALLEY LIQUOR:		479.58		
VANDENBURGT, BRIAN K				
81425	SOFTBALL UMPIRE	125.00	08/25	101-55300-111
Total VANDENBURGT, BRIAN K:		125.00		
VILLAGE OF COMBINED LOCKS				
202509	PROPERTY STORAGE AREA MONTHLY LEASE - S	814.39	09/25	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		814.39		
VILLAGE OF LITTLE CHUTE				
AUGUST 2025	SAFETY CENTER	428.64	09/25	207-52120-249
AUGUST 2025	SAFETY CENTER	107.16	09/25	101-52250-249
AUGUST 2025	VILLAGE HALL	170.25	09/25	101-51650-249
AUGUST 2025	2304 BUCHANAN ST	7.56	09/25	101-56700-204
AUGUST 2025	CIVIC CENTER	390.68	09/25	206-55110-249
AUGUST 2025	DOYLE PARK DPI RESTROOMS	1,004.73	09/25	101-55200-249
AUGUST 2025	HERITAGE PARK	202.46	09/25	101-55200-249
AUGUST 2025	LEGION PARK SPRINKLER	37.32	09/25	101-55200-249
AUGUST 2025	LEGION PARK RESTROOMS	724.80	09/25	101-55200-249
AUGUST 2025	VAN LEISHOUT PARK	4,911.15	09/25	101-55200-249
AUGUST 2025	VAN LIESHOUT PARK CONCESSION	11.97	09/25	101-55200-249
AUGUST 2025	1509 E LINCOLN - ICE RINK	34.48	09/25	101-55200-249
AUGUST 2025	HEESAKKER PARK - BUBBLER	125.27	09/25	101-55200-249
AUGUST 2025	HEESAKKER PARK RESTROOMS	199.48	09/25	101-55200-249
AUGUST 2025	801 MILLER LN - MILLER TOT LOT	8.42	09/25	101-55200-249
AUGUST 2025	HIETPAS ST - JAYCEE TOT LOT	9.25	09/25	101-55200-249
AUGUST 2025	1601 GRANT ST - KINLEY TOT LOT	8.42	09/25	101-55200-249
AUGUST 2025	900 HARVEST TRIAL - CREEKVIEW TOT LOT	70.75	09/25	101-55200-249
AUGUST 2025	W GREENFIELD DR - VAN ZEELAND TOT LOT	11.72	09/25	101-55200-249
AUGUST 2025	DOYLE SHELTER	15.07	09/25	101-55200-249
AUGUST 2025	DOYLE PARK POOL/RESTROOMS	259.12	09/25	101-55200-249
AUGUST 2025	DOYLE PARK POOL/RESTROOMS	259.13	09/25	204-55420-249

Invoice	Description	Total Cost	Period	GL Account
AUGUST 2025	DOYLE PARK POOL	807.82	09/25	204-55420-249
AUGUST 2025	PUMP STATION JEFFERSON ST	37.75	09/25	620-53624-249
AUGUST 2025	#3 WELL WASHINGTON ST	12.38	09/25	620-53624-249
AUGUST 2025	715 DEPOT ST	42.08	09/25	418-57800-204
AUGUST 2025	719 DEPOT ST	8.25	09/25	418-51225-249
AUGUST 2025	723 DEPOT ST	8.25	09/25	418-51225-249
AUGUST 2025	625 E EVERGREEN DR	156.94	09/25	620-53624-249
AUGUST 2025	1200 STEPHEN ST - WATER TOWER	29.70	09/25	620-53624-249
AUGUST 2025	1401 E ELM DR VILLAGE GARAGE	867.62	09/25	101-53310-249
AUGUST 2025	721 W ELM - REC CENTER	181.39	09/25	208-52900-249
AUGUST 2025	MISC PARKING LOTS OWNED BY VLC	202.95	09/25	101-53300-248
AUGUST 2025	3609 FREEDOM RD-WATER/SEWER	18.15	09/25	630-53441-249
Total VILLAGE OF LITTLE CHUTE:		11,371.11		
VON BRIESEN & ROPER S.C.				
501310	EMPLOYMENT QUESTION FOR LEGAL	146.00	08/25	207-52120-262
Total VON BRIESEN & ROPER S.C.:		146.00		
WILZ, LISA				
54936	REFUND SECURITY DEPOSIT	150.00	08/25	101-21235
Total WILZ, LISA:		150.00		
YANG, QUEN				
59405	REFUND SECURITY DEPOSIT	250.00	08/25	206-21235
Total YANG, QUEN:		250.00		
ZARNOTH BRUSH WORKS INC				
203199	#81 - SWEEPER TRUCK - GUTTER BROOM	3,735.00	08/25	101-53330-225
Total ZARNOTH BRUSH WORKS INC:		3,735.00		
Grand Totals:		1,017,726.10		

Report GL Period Summary

Vendor number hash: 324165
Vendor number hash - split: 434610
Total number of invoices: 94
Total number of transactions: 143

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,017,726.10	1,017,726.10
Grand Totals:	1,017,726.10	1,017,726.10

Terms Description	Invoice Amount	Net Invoice Amount
Report Criteria: Invoice Detail.Voided = {=} FALSE		

Report Criteria:

Vendor.Vendor number = {<>} 5271

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
CHARTER COMMUNICATIONS (89)							
16087080825	Invoi	AUGUST/SEPTEMBER SERVICE	104.98	Open	Non	08/25	101-51650-203
Total CHARTER COMMUNICATIONS (89):			104.98				
MARCO INC (3910)							
39791044	Invoi	COPIER @ MSB BUILDING	65.22	Open	Non	08/25	101-53310-207
39791044	Invoi	1ST FLOOR COPIER @ VH	122.57	Open	Non	08/25	101-51650-207
39791044	Invoi	2ND FLOOR COPIER @ VH	100.36	Open	Non	08/25	101-51650-207
39791044	Invoi	3RD FLOOR COPIER @ VH	59.76	Open	Non	08/25	101-51650-207
Total MARCO INC (3910):			347.91				
OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674)							
4641	Invoi	MICROSOFT 365 LICENSES JULY- DEC	60.00-	Open	Non	08/25	206-55110-205
4641	Invoi	MICROSOFT 365 LICENSES JULY- DEC	60.00	Open	Non	08/25	206-55110-209
4641	Invoi	LIBRARY BOOKMARKS	5.80-	Open	Non	08/25	206-55110-205
4641	Invoi	LIBRARY BOOKMARKS	5.80	Open	Non	08/25	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674):			.00				
SAM'S CLUB/SYNCHRONY BANK (1728)							
44690825	Invoi	FAMILY FUN FEST ITEMS	492.22	Open	Non	08/25	101-55300-218
44690825	Invoi	REC PROGRAM SUPPLIES	892.71	Open	Non	08/25	101-55300-218
44690825	Invoi	CARNIVAL ITEMS	372.31	Open	Non	08/25	101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			1,757.24				
U.S. BANK (5015)							
49100725	Invoi	AMAZON - BUILDING BLOCKS - FRIENDS TO REIM	56.95-	Open	Non	08/25	206-55110-206
49100725	Invoi	AMAZON - BUILDING BLOCKS - FRIENDS TO REIM	56.95	Open	Non	08/25	206-55110-205
49100725	Invoi	AMAZON - MESH BALL BAG	6.99-	Open	Non	08/25	206-55110-206
49100725	Invoi	AMAZON - MESH BALL BAG	6.99	Open	Non	08/25	206-55110-213
49100825	Invoi	GLACIER CANYON - DIETZLER	294.00	Open	Non	08/25	101-51680-201
49100825	Invoi	AMAZON - MOUSE	15.99	Open	Non	08/25	101-53100-206
49100825	Invoi	AMAZON - DESKTOP BASKET	17.09	Open	Non	08/25	101-53100-206
49100825	Invoi	CORNHOLE BAG SET	16.69	Open	Non	08/25	208-52900-221
49100825	Invoi	AWPA - CONFERENCE REGISTRATION	50.00	Open	Non	08/25	101-53350-201
49100825	Invoi	ZOOM.US - MONTHLY FEE	15.99	Open	Non	08/25	101-51440-208
49100825	Invoi	AMAZON - BOOKS	17.99	Open	Non	08/25	206-55110-206
49100825	Invoi	AMAZON - POTTERY CLAY	84.99	Open	Non	08/25	206-55110-205
49100825	Invoi	AMAZON - PROGRAM SUPPLIES	93.52	Open	Non	08/25	206-55110-205
49100825	Invoi	AMAZON - A/V	17.21	Open	Non	08/25	206-55110-210
49100825	Invoi	COSTCO - SALES TAX REFUND	9.83-	Open	Non	08/25	206-55110-218
49100825	Invoi	AMAZON - BOOKS	69.44	Open	Non	08/25	206-55110-206
49100825	Invoi	AMAZON - A/V	35.77	Open	Non	08/25	206-55110-210
49100825	Invoi	COSTCO - SNACKS, FRIENDS TO REIMBURSE	122.53	Open	Non	08/25	206-55110-218
49100825	Invoi	AMAZON - DVD CASE	24.70	Open	Non	08/25	206-55110-218
49100825	Invoi	AMAZON - CRICUT DUST COVER	14.99	Open	Non	08/25	206-55110-213
49100825	Invoi	AMAZON - STORAGE BAGS & BOXES	24.90	Open	Non	08/25	206-55110-213
49100825	Invoi	AMAZON - STORAGE BINS	29.99	Open	Non	08/25	206-55110-213
49100825	Invoi	AMAZON - BOOKS	175.45	Open	Non	08/25	206-55110-206
49100825	Invoi	AMAZON - BAGS, TOOLS, CASES	119.97	Open	Non	08/25	206-55110-213
49100825	Invoi	AMAZON - BOOKS	43.33	Open	Non	08/25	206-55110-206

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
49100825	Invoi	BOOKDEPOT - PROGRAM SUPPLIES	127.07	Open	Non	08/25	206-55110-205
49100825	Invoi	NIC TRAFFICVIOLREGPROG	9.18	Open	Non	08/25	207-52120-204
49100825	Invoi	ZOOMALATA.COM - ENTERTAINER - BALLOONS	250.00	Open	Non	08/25	207-52120-218
49100825	Invoi	AMAZON - CANOPY TENT W/SIDEWALLS	237.49	Open	Non	08/25	207-52120-218
49100825	Invoi	INSTA PRINT PLUS - DOMESTIC ABUSE/VICTIM N	478.00	Open	Non	08/25	207-52120-207
49100825	Invoi	NIC TRAFFICVIOLREGPROG	3.06	Open	Non	08/25	207-52120-204
49100825	Invoi	AMAZON - GROCERY BAGS, CANOPY WATER WEI	76.98	Open	Non	08/25	207-52120-218
49100825	Invoi	AMAZON - BATTERIES	17.49	Open	Non	08/25	207-52120-206
49100825	Invoi	AMAZON - SOFT RIFLE CASE GUN BAG	119.98	Open	Non	08/25	207-52120-213
49100825	Invoi	NIC TRAFFICVIOLREGPROG	3.06	Open	Non	08/25	207-52120-204
49100825	Invoi	AMAZON - COFFEE, DISH SOAP	83.88	Open	Non	08/25	207-52120-218
49100825	Invoi	NIC TRAFFICVIOLREGPROG	3.06	Open	Non	08/25	207-52120-204
49100825	Invoi	COMFRT SUITES - HIETPAS, L	610.70	Open	Non	08/25	207-52120-201
49100825	Invoi	AMAZON - BRACELETS, STICKERS	62.99	Open	Non	08/25	207-52120-218
49100825	Invoi	AMAZON - TRAFFIC CONES	101.64	Open	Non	08/25	101-52350-213
49100825	Invoi	EMPLOYTEST.COM - PAYROLL & BENEFITS SPEC	199.00	Open	Non	08/25	101-51420-204
49100825	Invoi	AMAZON - GIFT CARDS PW MERIT PROGRAM	413.90	Open	Non	08/25	101-53100-219
49100825	Invoi	IMS ALLIANCE - COMMAND BOARD	317.59	Open	Non	08/25	101-52200-221
49100825	Invoi	AMAZON - KEYBOARD & MOUSE	53.32	Open	Non	08/25	101-52200-206
49100825	Invoi	AMAZON - LASER RANGEFINDER & BINOCULARS	364.99	Open	Non	08/25	202-51960-301
49100825	Invoi	WALGREENS - BINDERS & FOLDERS	16.91	Open	Non	08/25	101-52200-206
49100825	Invoi	LEGACYBOX.COM - CLOUD SUBSCRIPTION	10.54	Open	Non	08/25	101-52200-207
49100825	Invoi	QRCODE - MESSAGE BOARD	150.00	Open	Non	08/25	101-55200-218
49100825	Invoi	CULVERS - STAFF DEVELOPMENT	22.35	Open	Non	08/25	101-55300-218
49100825	Invoi	KWIK TRIP - FFF BUNS	227.15	Open	Non	08/25	101-55300-218
49100825	Invoi	AMAZON - KAYAK REPAIR	55.32	Open	Non	08/25	101-55200-242
49100825	Invoi	USPS - SHIPPING CONTROLLER	10.65	Open	Non	08/25	101-55200-218
49100825	Invoi	CONSTANT CONTACT	805.13	Open	Non	08/25	101-55300-208
49100825	Invoi	AMAZON - NESCO ROASTER OVEN	85.49	Open	Non	08/25	101-55300-218
49100825	Invoi	ARBSESSION INC - FORESTRY TOOLS	938.81	Open	Non	08/25	101-55440-221
49100825	Invoi	ARBSESSION - FORESTRY TOOLS	409.89	Open	Non	08/25	101-55440-221
49100825	Invoi	DOLLAR TREE - FAMILY FUN FEST	5.00	Open	Non	08/25	101-55300-218
49100825	Invoi	DOLLAR TREE	5.00	Open	Non	08/25	101-55300-218
49100825	Invoi	AMAZON - PROGRAM SUPPLIES	225.43	Open	Non	08/25	101-55300-218
49100825	Invoi	MAPLEWOOD MEATS - HOT DOGS	1,009.91	Open	Non	08/25	101-55300-218
49100825	Invoi	VALLEY LIQUOR - FFF ICE	64.05	Open	Non	08/25	101-55300-218
49100825	Invoi	WALGREENS - POOL SUPPLIES	68.97	Open	Non	08/25	204-55420-218
49100825	Invoi	WHENTOWORK - 1 MONTH RENEWAL	97.00	Open	Non	08/25	204-55420-218
49100825	Invoi	AMAZON - JETS 1ST AID SUPPLIES	191.93	Open	Non	08/25	101-55460-213
49100825	Invoi	ECOMM - PARK FOUNTAIN REPAIRS	153.85	Open	Non	08/25	101-55200-242
49100825	Invoi	FACEBOOK - PROGRAM FACEBOOK BOOST	10.00	Open	Non	08/25	101-55300-218
49100825	Invoi	APPLE.COM	2.99	Open	Non	08/25	101-52200-204
49100825	Invoi	GOVERNMENT FINANCE - ANNUAL GOVERNMENT	150.00	Open	Non	08/25	101-51420-201
49100825	Invoi	LITTLE CAESARS - FFF STAFF LUNCH	75.15	Open	Non	08/25	101-55300-218
49100825	Invoi	CHEWY.COM - DOG FOOD	246.98	Open	Non	08/25	207-52120-236
49100825	Invoi	USPS - POSTAGE	144.35	Open	Non	08/25	207-52120-226
49100825	Invoi	TLO TRANSUNION - BACKGROUND CHECKS	75.00	Open	Non	08/25	207-52120-204
49100825	Invoi	WOMENS LEADERSHIP - CONFERENCE TITEL	199.00	Open	Non	08/25	101-56700-201
49100825	Invoi	DSPS E SVC FEE - BUILDING INSPECTOR LICENS	.56	Open	Non	08/25	101-52050-201
49100825	Invoi	WI DSPS LICENSURE - BUILDING INSPECTOR LIC	25.00	Open	Non	08/25	101-52050-201
49100825	Invoi	WALGREENS - STRONG FABRIC BND	3.49	Open	Non	08/25	206-55110-218
49100825	Invoi	LITTLE CAESARS - PIZZA	25.16	Open	Non	08/25	206-55110-205
49100825	Invoi	DOLLAR TREE - PAINT, SOAP, PANS, ETC	48.00	Open	Non	08/25	206-55110-205
49100825	Invoi	PICK N SAVE	10.99	Open	Non	08/25	206-55110-205
49100825	Invoi	WM SUPERCENTER - FOOD, PAINT, DRESSING, E	72.85	Open	Non	08/25	206-55110-205
49100825	Invoi	FESTIVAL FOOD - VINEGAR, PEPPER	7.37	Open	Non	08/25	206-55110-205
49100825	Invoi	FESTIVAL FOOD - VINEGAR RETURN	4.38	Open	Non	08/25	206-55110-205

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
49100825	Invoi	APWA REGISTRATION - PWX CASEY	50.00	Open	Non	08/25	101-53350-201
49100825	Invoi	APWA REGISTRATION - PWX JASON	50.00	Open	Non	08/25	101-53350-201
49100825A	Invoi	AMAZON - #251 TRUCK BED COVER	589.00-	Open	Non	08/25	101-53330-225
49100825A	Invoi	KWIK TRIP - FUEL	150.54	Open	Non	08/25	101-53330-218
49100825A	Invoi	LITTLE CAESARS - TRAINING	50.00	Open	Non	08/25	101-53300-211
49100825A	Invoi	LITTLE CAESARS -TRAINING	26.30	Open	Non	08/25	610-53614-211
49100825A	Invoi	KWIK TRIP - FUEL	110.61	Open	Non	08/25	101-53330-218
Total U.S. BANK (5015):			10,302.43				
Grand Totals:			12,512.56				

Report GL Period Summary

Vendor number hash: 24446
Vendor number hash - split: 481944
Total number of invoices: 7
Total number of transactions: 101

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	12,512.56	12,512.56
Grand Totals:	12,512.56	12,512.56

Report Criteria:
Vendor.Vendor number = {<>} 5271

Report Criteria:

Invoice Detail.Voided = {FALSE}

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2025 UTILITY REFUNDS (5575)							
1-162030-01	Invoi	OVPRYMT - 408 PARK AVE	248.72	Open	Non	08/25	001-15000
Total 2025 UTILITY REFUNDS (5575):			248.72				
AMERICAN FIDELITY ASSURANCE (4885)							
2570491B	Invoi	FLEX	1,912.99	Open	Non	08/25	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,912.99				
AT&T (409)							
9207887381096308	Invoi	AUG/SEPT SERVICE	72.12	Open	Non	08/25	207-52120-203
9207887381096308	Invoi	AUG/SEPT SERVICE	72.12	Open	Non	08/25	206-55110-203
9207887381096308	Invoi	AUG/SEPT SERVICE	72.12	Open	Non	08/25	204-55420-203
9207887381096308	Invoi	AUG/SEPT SERVICE	288.49	Open	Non	08/25	620-53924-203
Total AT&T (409):			504.85				
CHARTER COMMUNICATIONS (89)							
8348104220056638	Invoi	JULY/AUGUST SERVICES	14.05	Open	Non	08/25	101-52200-204
8348104220056638	Invoi	AUGUST/SEPTEMBER SERVICE	15.61	Open	Non	08/25	101-52200-204
Total CHARTER COMMUNICATIONS (89):			29.66				
CYRAUS II, KENNETH (5537)							
82525 REFEREE	Invoi	JETS OFFICIAL	156.00	Open	Non	08/25	101-55300-111
Total CYRAUS II, KENNETH (5537):			156.00				
DELTA DENTAL OF WISCONSIN (33)							
2402131	Invoi	DENTAL - SEPTEMBER	6,227.98	Open	Non	08/25	101-21345
2402131	Invoi	VISION - SEPTEMBER	505.32	Open	Non	08/25	101-21366
Total DELTA DENTAL OF WISCONSIN (33):			6,733.30				
DORSEY ENTERTAINMENT INC (5541)							
82725 MUSICIAN	Invoi	PINTS ON PLAZA MUSICIAN	400.00	Open	Non	08/25	101-55300-232
Total DORSEY ENTERTAINMENT INC (5541):			400.00				
FIELDS, QUINCEY (5623)							
82125 REFEREE	Invoi	JETS OFFICIAL	156.00	Open	Non	08/25	101-55300-111
Total FIELDS, QUINCEY (5623):			156.00				
GORDON FLESCH COMPANY INC (4989)							
i01045296	Invoi	COPIER LEASE	180.29	Open	Non	08/25	206-55110-209
Total GORDON FLESCH COMPANY INC (4989):			180.29				
LEXISNEXIS RISK DATA MANAGEMENT INC (4926)							
1100171584	Invoi	MONTHLY SUBSCRIPTION	130.00	Open	Non	07/25	101-51680-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total LEXISNEXIS RISK DATA MANAGEMENT INC (4926):			130.00				
MCO (2254)							
32053	Invoi	BILLABLE MILEAGE - JULY	687.10	Open	Non	08/25	620-53644-247
Total MCO (2254):			687.10				
MENARDS - APPLETON EAST (319)							
79696	Invoi	STREET PATCH	482.21	Open	Non	07/25	101-53300-216
79696	Invoi	POSTS FOR NEW SIGNS.	161.56	Open	Non	07/25	101-53300-218
Total MENARDS - APPLETON EAST (319):			643.77				
NATE, JASON (4929)							
82525	REFEREE	Invoi OFFICIAL FOR JETS	156.00	Open	Non	08/25	101-55300-111
Total NATE, JASON (4929):			156.00				
STEVENS, MARCEL (5450)							
82525	REFEREE	Invoi OFFICIALS FOR JETS	156.00	Open	Non	08/25	101-55300-111
Total STEVENS, MARCEL (5450):			156.00				
VERIZON WIRELESS (3606)							
6120993685	Invoi	JULY/AUGUST SERVICES	84.52	Open	Non	08/25	620-53924-203
Total VERIZON WIRELESS (3606):			84.52				
VILLAGE OF LITTLE CHUTE (1404)							
81825	PETTYCASH	Invoi PETTY CASH -JETS GATE	350.00	Open	Non	08/25	101-10150
Total VILLAGE OF LITTLE CHUTE (1404):			350.00				
WI DEPT OF NATURAL RESOURCES (76)							
WU113154	Invoi	WATER USE FEES	2,438.00	Open	Non	08/25	620-53604-257
Total WI DEPT OF NATURAL RESOURCES (76):			2,438.00				
Grand Totals:			14,967.20				

Report GL Period Summary

Vendor number hash: 55645
Vendor number hash - split: 57313
Total number of invoices: 17
Total number of transactions: 23

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	14,967.20	14,967.20
Grand Totals:	14,967.20	14,967.20

Terms Description	Invoice Amount	Net Invoice Amount
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Report Criteria:
Invoice Detail.Voided = {FALSE}

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2025 UTILITY REFUNDS (5575)							
1-291498-09	Invoi	OVRPYMT - 2105 E WISCONSIN #4	14.55	Open	Non	08/25	001-15000
Total 2025 UTILITY REFUNDS (5575):			14.55				
A.P. PLUMBING LLC (297)							
10093	Invoi	CLEAN OUT DRAIN	185.00-	Open	Non	08/25	101-53310-242
10093	Invoi	CLEAN OUT DRAIN	185.00	Open	Non	08/25	101-53310-245
Total A.P. PLUMBING LLC (297):			.00				
AUTOMATED COMFORT CONTROLS (4980)							
38146	Invoi	REPAIR IR TUBE	847.50-	Open	Non	08/25	101-53310-242
38146	Invoi	REPAIR IR TUBE	847.50	Open	Non	08/25	101-53310-245
Total AUTOMATED COMFORT CONTROLS (4980):			.00				
CELLCOM (4683)							
56550	Invoi	ENGINEERING	214.04	Open	Non	08/25	101-51415-203
56550	Invoi	DPW	187.17	Open	Non	08/25	101-53310-203
56550	Invoi	STORM I-PADS	15.77	Open	Non	08/25	630-53442-218
56550	Invoi	STREETS I-PADS	31.54	Open	Non	08/25	101-53300-218
56550	Invoi	SANITARY SEWER I-PAD	15.77	Open	Non	08/25	610-53612-218
56550	Invoi	PARKS	146.71	Open	Non	08/25	101-55200-203
56550	Invoi	REC	62.43	Open	Non	08/25	101-55300-203
56550	Invoi	FACILITIES	31.55	Open	Non	08/25	101-51650-203
56550	Invoi	INSPECTOR PHONE CHARGES	30.88	Open	Non	08/25	101-52050-203
56550	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	27.82	Open	Non	08/25	101-51530-203
56550	Invoi	ADMINISTRATION PHONE CHARGES	30.88	Open	Non	08/25	101-51400-203
56550	Invoi	VEHICLE MAINTENANCE I-PADS	15.77	Open	Non	08/25	101-53330-218
Total CELLCOM (4683):			810.33				
UNITED RAYNOR (425)							
26316	Invoi	MSB NORTH GATE REPAIR	150.00-	Open	Non	08/25	101-53100-306
26316	Invoi	MSB NORTH GATE REPAIR	150.00	Open	Non	08/25	101-53310-245
26339	Invoi	MSB EAST GARAGE DOOR	125.00-	Open	Non	08/25	101-53100-306
26339	Invoi	MSB EAST GARAGE DOOR	125.00	Open	Non	08/25	101-53310-245
Total UNITED RAYNOR (425):			.00				
US POSTMASTER (264)							
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	56.55	Open	Non	08/25	101-53300-226
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	282.84	Open	Non	08/25	101-53350-226
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	198.01	Open	Non	08/25	101-53650-226
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	84.82	Open	Non	08/25	201-53620-226
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	113.10	Open	Non	08/25	610-53614-226
82925 FALL NEWS	Invoi	FALL DPW/ENGINEERING NEWSLETTER	226.39	Open	Non	08/25	630-53444-226
Total US POSTMASTER (264):			961.71				
Y AND D CORPORATION (5625)							
2026 KIA CARNIVA	Invoi	2026 KIA CARNIVAL VAN	38,328.50	Open	Non	08/25	403-57620-303
Total Y AND D CORPORATION (5625):			38,328.50				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			40,115.09				

Report GL Period Summary

Vendor number hash: 22274
Vendor number hash - split: 81234
Total number of invoices: 8
Total number of transactions: 28

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	40,115.09	40,115.09
Grand Totals:	40,115.09	40,115.09

MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 20, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
Rosie Sprangers, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Jeremy Slotke, Police Chief Interim for Fox Valley Metro
Jessica Titel, Community Development Director
Robert Givens, Public Works Director
EXCUSED: Laurie Decker, Village Clerk
Village Attorney, Tyler Claringbole

Public Appearance for Items Not on the Agenda

Check presented for \$250 to DPRF from the Fox Heritage Run; a member from the windmill and historical society presented to talk about the fact that they are too crowded and need more space to display items and she would like to be on a future agenda to discuss.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Special Board Minutes of July 21, 2025
3. Approval of Minutes of July 16, 2025
4. Adopt Resolution No. 11, Series 2025 Adopting the Little Chute Fire Station CSM
5. Down the Hill Outdoor Alcohol Permit for Annual Employee Recognition Party on September 6, 2025
6. Approval of Temporary Class B Retailer's License for Wine Walk on September 18, 2025

Moved by Trustee Harlow, seconded by Trustee Peterson to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Award Bid for Ebben Trail Crossing

John McDonald gave overview. Trustee Van Deurzen questioned why only one bid and it was explained I-41 project having impact.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Award the Bid for Ebben Trail Crossing to Vinton Construction.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Approval of King Grill Liquor License

Administrator Bernhoft presented an overview.

Moved by Trustee Harlow, seconded by Trustee D. Van Deurzen to Approve the King Grill Liquor License as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adopt Ordinance No. 5, Series 2025 Enriquez Annexation from the Town of Vandebroek

Director Titel gave an overview.

Moved by Trustee Harlow, seconded by Trustee Sprangers to Adopt Ordinance No. 5, Series 2025 Enriquez Annexation from the Town of Vanderbroek.

Ayes 7, Nays 0 – Motion Carried

Discussion—Introduce Resolution and Set Public Hearing for October 1, 2025 to Discontinue a Portion of the Pine St. Right-of-Way

Director Titel gave an overview.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Set the Public Hearing for October 1, 2025 to Discontinue a Portion of the Pine St. Right-of-Way.

Ayes 7, Nays 0 – Motion Carried

Discussion—Proposed Updates to Chapter 8 Building Code, Review Draft and Set Public Hearing for September 17, 2025

Director Titel gave an overview. Trustee Van Deurzen asked why not a red line of changes. Director Titel explained it is a repeal and complete rewrite due to numerous changes.

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to Set the Public Hearing for September 17, 2025.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—2026 Seasonal Wage Scales

Administrator Bernhoft gave an overview. Trustee Van Deurzen asked if intern comes back or just for one season. He wanted to know why only compared to larger municipalities. It was noted that many of other communities do not have this position by Director McDonald. Last intern here was in 2019 or 2020 but have not been successful to attract one. We have held interviews but have not been able to hire. Director McDonald stated prioritized lack of applicants is also due to individuals being involved in sport programs and other activities so not interested in employment. Most want to be able to walk or bike to work so not pulling from Appleton, DePere or Kaukauna. Trustee Sprangers wanted to know the number of positions in each of the categories. Trustee Brian Van Lankveldt asked about the benefit of the intern position to Little Chute.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Harlow to Approve the 2026 Seasonal Wage Scales as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion—Municipal Court Fee Structure and Set Public Hearing Date for September 17, 2025

Administrator Bernhoft gave an overview. Trustee Peterson questioned parking citation for regular and handicap parking. Trustee L. Van Lankveldt would like to be even dollar amount, but State Statute requires by a %. Motion Trustee Harlow to set public hearing second Trustee Peterson to set hearing for September 17, 2025.

Moved by Trustee Harlow, seconded by Trustee Peterson to Set the Public Hearing for September 17, 2025.

Ayes 7, Nays 0 – Motion Carried

Discussion—Heesakker Shelter Update

Director McDonald gave overview, Graef gave an overview and many questions and discussions about layout, Director Remiker DeWall provided an overview of the current budget, CIP 2026-2030, trust balance and clarified the fact that no additional costs to cover differentials between shortfall of the trust and the costs of some of the larger structure are not included in the current or next five year projected borrowing plan.

Discussion/Action—Fire Station 60% Cost Estimate

Trustee Van Deurzen questioned overhead doors. He wanted to bring up design plans and discuss. Noted this was not for action but would be back with 90% cost estimates. No action taken.

Discussion/Action—Approval of Revised WisDOT State Municipal Financial Agreement Buchanan Street Overpass

Moved by Trustee Harlow, seconded by Trustee B. Van Lankveldt to Approve the Revised WisDOT State Municipal Financial Agreement for Buchanan Street Overpass as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—FVMPD Budget Adjustment

Moved by Trustee Harlow, seconded by Peterson to Approve the FVMPD Budget Adjustment as presented.

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Mike Vanden Berg	Aye
Larry Van Lankvelt	Aye
Don Van Deurzen	Aye
Rosie Sprangers	Aye
David Peterson	Aye
Joe Harlow	Aye
Brian Van Lankvelt	Aye

Ayes 7, Nays 0 – Motion Carried

Department and Officer Progress Reports

Department and Officer Progress Reports were presented.

Call for Unfinished Business

OO and Taylor Crosswalk Update

Items for Future Agenda

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *Two (2) Economic Development Items and FVMPD*

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to Enter into Closed Session at 7:36 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Van Deurzen, seconded by Trustee Harlow to Exit Closed Session at 9:33 p.m.

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Harlow to adjourn the Regular Board Meeting at 9:33 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk



Item For Consideration

For Board Review On: September 3rd, 2025

Prepared On: August 25th

Agenda Item Topic: CTH OO & N Cost Share Agreement

Prepared By: DPW & Admin

Report: The Outagamie County Highway Department notified the Public Works team of an awarded Carbon Reduction Program grant for traffic safety improvements for the CTH OO & CTH N intersection. The County is seeking Village approval on a cost share agreement for the signalization upgrade to this major intersection for amounts not covered by the grant. The proposed improvements are currently assumed to consist of replacement of the current traffic signal control system (2 locations), including new vehicle detection system, pedestrian push buttons/indications, railroad interconnect, and cabinets/controllers. Both entities would also look to upgrade all existing pedestrian crossings to ensure that they meet current standards. Village staff will review the recent SRTS recommendations and determine if/what could be incorporated into the project. This project was not included in the 2026-2030 Capital Improvement Plan as award of grant was made subsequent to release.

Attached are the following items:

- Project overview of the proposed recommended improvements
- Draft project agreement for your consideration
- Outagamie County administrative rule for cost sharing of highway improvements

Fiscal Impact: Little Chute total costs include:

Total Engineering - 2026 Budget	\$24,410
Total Construction - 2027 Budget	\$135,620

Recommendation/Board Action: Staff are recommending the Board approve the Village of Little Chute local share portion of the attached Cost Share Agreement for improvements to CTH N & OO traffic signals for a total of \$160,030 and to include the project in the applicable upcoming budgets.

Respectfully Submitted,

Beau Bernhoft, Village Administrator & Robert Givens, Public Works Director

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL AGREEMENT

DATE:	6/25/2025
PROJECT:	Village of Little Chute Signal Upgrades
HIGHWAY:	CTH N & CTH OO / North Ave.
LIMITS:	Madison St. & Freedom Rd. Intersection:
MUNICIPALITY:	Village of Little Chute

The signatory municipality **Village of Little Chute**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter described.

PROJECT DESCRIPTION: This agreement is for the engineering design, ~~right-of-way acquisition~~, and construction of proposed improvements at the intersections of CTH N (Madison Street / Freedom Road / Depot Street) & CTH OO (North Avenue). The existing traffic signal systems are pre-timed with no vehicle detection system. Active railroad crossings are located approximately 400-ft south of each intersection. In addition, existing pedestrian facilities are aging and no longer meet current standards. Outagamie County received federal funding under the Carbon Reduction Program (CRP) to improve both intersections. The proposed improvements consist of upgrading existing traffic signal infrastructure to allow more efficient and safer traffic operations. The new system is also anticipated to incorporate railroad preemption and programming. In addition, pedestrian crossings would be improved. Associated work items are anticipated to include replacements of traffic signal infrastructure, including cabinets and controllers, storm sewer and island improvements, improved signing and pavement markings, sidewalk and curb ramp improvements, and incidental items. Outagamie County administrative policy requires municipal participation for all County Trunk Highway improvements located on routes within or adjacent to a municipality. Refer to AR-2025-01, Local Cost Sharing Policy for County Trunk Highway Improvement Projects.

COST ESTIMATE AND PARTICIPATION							
PHASE	Total Estimated Cost	WisDOT		Outagamie County		Village of Little Chute	
		Amount	%	Amount	%	Amount	%
ENGINEERING							
Design	\$206,300	\$165,040	80%	\$20,630	10%	\$20,630	10%
State Review	\$7,800	\$6,240	80%	\$780	10%	\$780	10%
County Oversight	\$6,000	\$0	0%	\$3,000	50%	\$3,000	50%
TOTAL ENGINEERING	\$220,100	\$171,280		\$24,410		\$24,410	
RIGHT OF WAY	\$0	\$0	0%	\$0	100%	\$0	0%
CONSTRUCTION:							
Participating Construction	\$1,187,700	\$950,160	80%	\$118,770	10%	\$118,770	10%
Construction Engineering	\$115,000	\$92,000	80%	\$11,500	10%	\$11,500	10%
State Review	\$16,000	\$12,800	80%	\$1,600	10%	\$1,600	10%
County Oversight	\$7,500	\$0	0%	\$3,750	50%	\$3,750	50%
TOTAL CONSTRUCTION	\$1,326,200	\$1,054,960		\$135,620		\$135,620	
TOTAL PROJECT COST	\$1,546,300	\$1,226,240	*	\$160,030		\$160,030	

* Note: Federal funding for ID 4990-04-00/70 is capped at \$1,226,240.

This request for the programming, engineering design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such requests for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality named unless specifically modified or amended by supplemental written agreement between both parties.

TERMS & CONDITIONS

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and regulations of the Federal Highway Administration, U.S. Department of Transportation.
2. This is a joint agreement between the County and the Municipality. The Municipality will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule (AR) 2025-01.
3. If the Municipality should withdraw the project, it will pay to the County any cost that has been incurred by the County on behalf of the project.
4. **The project cost estimates shown in this agreement are an estimate.** The Municipality will be invoiced periodically, and agrees to pay based on actual costs incurred plus a fixed administrative fee. Such costs may be greater or less than the estimated amounts shown, however, the Municipality acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipality agree and understand that the Municipality is reserving its rights to assess any and all costs incurred by the Municipality for this project. The Municipality and County hereby further agree that the Municipality has the right to assess any of its costs upon terms deemed acceptable by the Municipality subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operation & Maintenance responsibilities of facilities owned, maintained, or constructed under this agreement are as follows*:

*** Note: Final operations & maintenance responsibilities will be determined based on final design.**

Typical maintenance responsibilities are shown below for informational purposes only.

Outagamie County shall maintain the following:

- a. Highway pavement surface and roadway base bounded by flangelines of curb and gutter and terminating at the end of the radius along connecting streets.*
- b. Roadway and/or mainline culverts that are independent of the storm sewer system.*
- c. Roadway signing and pavement markings necessary for safe operation & control of vehicular traffic.*
- d. Median or splitter island surfacing (when applicable).*
- e. Traffic signal system including all associated pull boxes, bases, signal poles/arms, signal heads, vehicle detection system, and traffic signal controller/cabinet.*
- f. Street lighting required for the safety & operation of an intersection.*
- g. Mowing (non-aesthetic) and brush clearing within the highway right-of-way.*
- h. Snow removal and de-icing of roadway and pavement areas.*
- i. Maintaining records of the highway and right-of-way, including utility and access permits.*

The Municipality shall maintain the following:

- a. Roadway pavement located along connecting side streets beyond termini defined in (a) above.*
- b. Curb & gutter along the County Trunk Highway and any connecting streets.*
- c. Storm sewer castings, drainage pipes, structures, & ancillary stormwater treatment features.*
- d. Street name signing.*
- e. Signing and pavement markings associated with sidewalks, bicycle lanes, and/or multi-modal facilities.*
- f. Sidewalks, multimodal facilities, and pedestrian crossings, including curb ramps.*
- g. Street lighting not attached to a traffic signal standard or defined above.*
- h. Trees, shrubs, aesthetic mowing, and/or landscaping features located within the highway right-of-way.*
- i. Snow removal and de-icing of sidewalks and multimodal facilities.*
- j. Local utility mains and/or service lines including sanitary sewers, water mains, and other utility infrastructure.*
- k. Local utility appurtenances located in the right-of-way including manholes, water valves, etc.*
- l. Additional amenities requested by the Municipality listed below:*

APPROVALS & CONCURRENCE

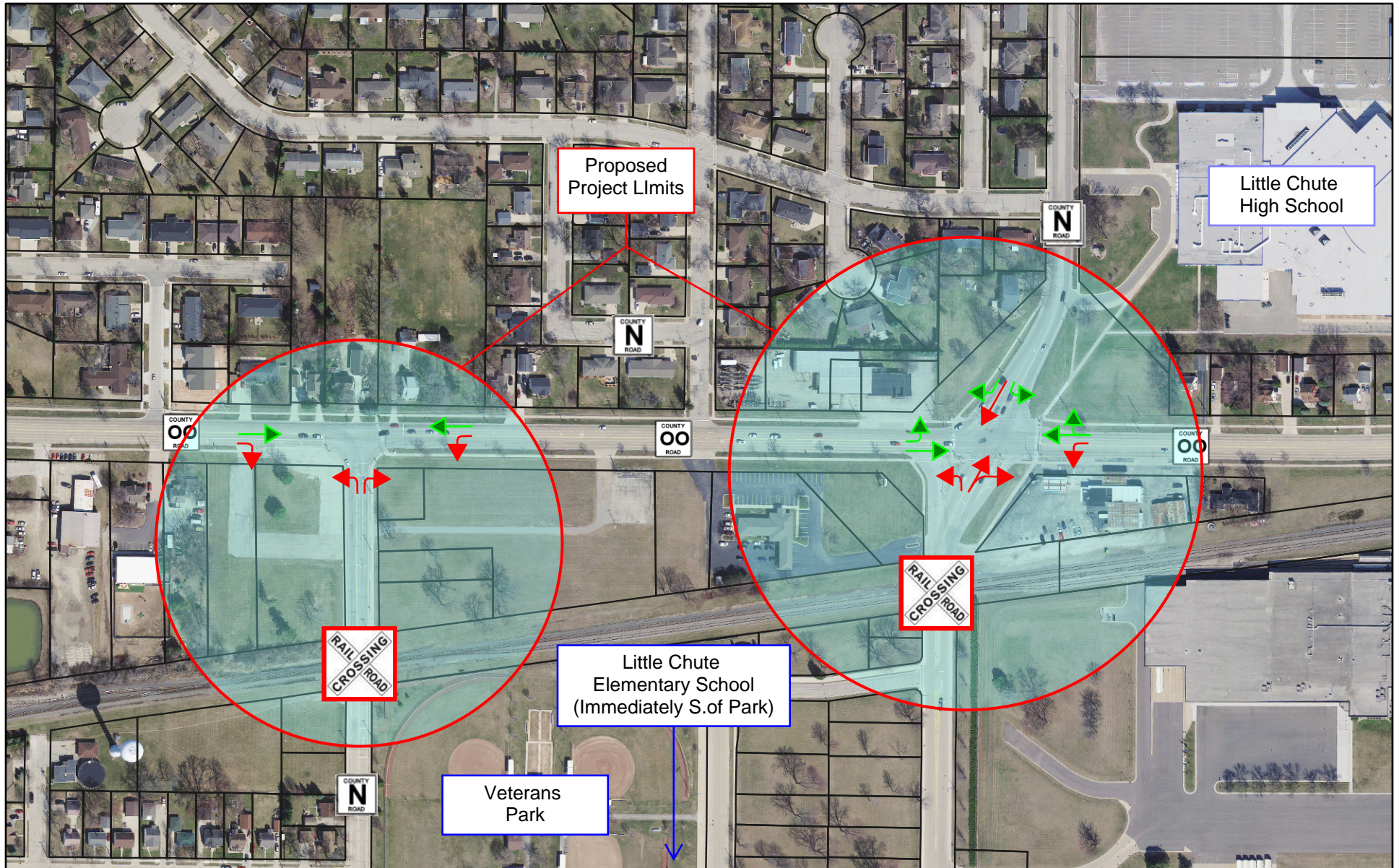
BY: _____
Dean E. Steingraber, P.E. Outagamie County Highway Commissioner Date

BY: _____
Signed for and on behalf of: Village of Little Chute Date

Name: _____

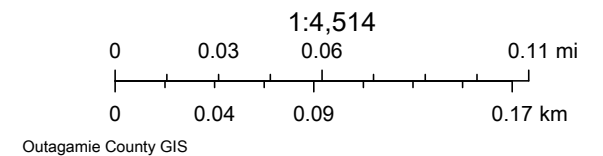
Title: _____

County N & County OO Signals



Legend

- Movement Impeded by RR Xing
- Movement Unimpeded by RR Xing



Outagamie County Local Cost Sharing Policy for County Trunk Highway Improvement Projects

Subject: County Trunk Highway Improvement Projects - Local Cost Sharing Policy

Number: AR-2025-01

Effective Date: April 16, 2025

Replaces: AR10-02

References: Ordinance J--1997-1998, Wisconsin Statutes Chapter 83, Chapter 84

Adopted: April 15, 2025

Introduction and Purpose

The purpose of this administrative rule is to define the criteria for county and local cost sharing on County Trunk Highway (CTH) improvement projects. The goal is for Outagamie County's participation to reflect the county's benefit from construction of the improvement and to better connect land use decisions to the transportation costs directly related to those decisions. Given the local or municipal benefit of these projects, Outagamie County finds it appropriate for local jurisdictions or private developers immediately benefiting from a highway project to share in its costs. The county's policy, as described within this administrative rule, is to fund or participate in funding projects identified as priorities in the county's long-term plans or that the county has identified as projects that meet regional multimodal goals.

Statutory Authorizations

Wis. Stat. § 83.03(1) allows counties to *"construct or improve or repair or aid in constructing or improving or repairing any highway or bridge in the county."*

Wis. Stat § 83.03(2) prohibits counties from imposing upon municipalities to share costs of county road and bridge repair more than *"40% of the cost of the improvement but not over \$1,000 in any year..."* State statutes authorize municipalities to enter into voluntary agreements to contribute to such improvements.

Wis. Stat. § 83.035 provides that counties may *"enter into contracts with cities, villages or towns within the county borders to enable the county to construct and maintain streets and highways in such municipalities."*

Wis. Stat. § 83.04 provides that the highway commissioner may employ and purchase the necessary labor and materials to construct or improve highways by contract or otherwise. This section also provides payment procedures for contracted projects.

Wis. Stat. § 83.05 provides for cost sharing arrangements when local units of government request improvement projects to portions of the system of county aid highways within the local jurisdiction. These projects are completed under the supervision of the respective city, village, or town, but subject to inspection of the county highway commissioner.

Definitions

Outagamie County defines a ***County Trunk Highway Improvement*** as any improvement that results in the construction of new curb and gutter to better accommodate existing or proposed development or as an improvement that provides for capacity expansion in the form of additional travel lanes necessary to better accommodate existing or design year traffic due to local development and growth. Capacity expansion includes continuous expansion in the form of through lanes, changes to the system or network that allow for expanded active transportation facilities, or expansion at intersections, including high volume intersections, that result in added or expanded lanes or additional features.

Application

This administrative rule shall apply to all County Trunk Highway Improvements through or adjacent to incorporated municipalities. The county will not undertake any improvements, including design and/or planning studies, without prior county and municipal budgetary approval. A project cost sharing agreement that specifies local and county involvement with respect to funding a project must be signed before the Outagamie County Highway Department will prepare or participate in the preparation of any detailed designs, acquisition of right-of-way, or the construction of a project under this policy. Such agreement shall contain all cost sharing categories and the financial commitments of the parties toward the County Trunk Highway Improvement. A condition of such agreement shall be that if a municipality, after signing a cost share agreement, withdraws from a project it will pay to the county any costs incurred by the county as part of the project. The County Board of Supervisors may, pursuant to Wis. Stat. § 83.03(1), authorize an County Trunk Highway Improvement without a cost sharing agreement.

If more than one municipality receives immediate benefit from a proposed County Trunk Highway Improvement, the allocation(s) of costs between units of government will be generally based on the front footage of the project within each respective jurisdiction. Outagamie County recognizes that a municipality located at a project terminus may receive immediate benefit of such project and therefore may require that municipality to be a participant in project cost sharing.

The Outagamie County Highway Commissioner shall negotiate and execute agreements under this administrative rule.

Federal, State, or Third Party Involvement

When federal, state, or third party funding applies to a project, whether allocated to a local unit of government or directly to the county, the recipient shall apply funds to the gross amount of the project with the remaining balance divided in accordance with this administrative rule. When required by federal, state, or third party award requirement(s), the county will participate in its prescribed share of each project according to federal and state statutes, administrative rules, and/or federal, state, or third party policies. Nothing in this administrative rule shall supersede or replace federal or state requirements. In the event the aforementioned policies do not describe a particular item, the guidance outlined in this administrative rule shall apply.

Local Cost Sharing Policy for Capital Costs

It is Outagamie County's policy to cost share on capital items as outlined in the table below subject to the conditions and descriptions for each item enumerated in the following pages.

Capital Item	County Share	Municipal Share
Planning and Engineering	50%	50%
Right-of-Way (Trail projects)	50%	50%
Right-of-Way (All other projects)	100%	0%
Storm Sewers	50%	50%
Sanitary Sewers and Water Mains	0%	100%
Bridges	50%	50%
Roadway Lighting	Safety Only	100%
Traffic Signals and Signing	50%	50%
Pavement Marking	50%	50%
Roadway Pavement, Grading, and Base	50%	50%
Erosion Control and Site Restoration	50%	50%
Landscaping and Aesthetics	50%	50%
Bicycle and Pedestrian Facilities: Outagamie County Bicycle and Pedestrian Plan Network	50%	50%
Bicycle and Pedestrian Facilities: Highway Safety Priority Areas or Priority Corridors	75%	25%
Bicycle and Pedestrian Facilities: Other Roadways	0% or Upon Approval	100% or Upon Approval

Cost Sharing Criteria Defined

Planning and Engineering

The County will share 50% of all planning and engineering costs. The County encourages local unit(s) of government to participate in the public involvement and design phases of the project to ensure that local needs are realized and satisfied.

Right-of-Way

The County will share 50% of all costs associated with obtaining right-of-way(s) when eminent domain cannot be utilized (i.e. trails) based upon current state statute. For all other projects, the County will fund 100% of costs related to obtaining new right-of-way(s). The County shall gain sole ownership of all roadway right-of-ways, however, if the County and municipality so desire, they may establish an agreement to share the ownership, responsibility, and maintenance of any right-of-way.

Storm Sewers

The County will share 50% of the costs of all storm water facilities necessary to drain the roadway. Any overbuild, as determined by the Highway Commissioner, will solely be the responsibility of the local unit(s) of government.

Sanitary Sewers and Water Mains

The County will not share in the costs of placing, adjusting, relocating, repairing, or replacing any sanitary sewer or water main, or associated appurtenances within or adjacent to the improvement project. Any adjustments or modification to local sanitary sewer or water mains will solely be the responsibility of the utility owner or local municipality.

Bridges

The County will share 50% of the costs of any bridge widening or construction associated with a bridge widening project. This rule shall also apply to bridge replacement projects with County responsibility based upon the guidance found in the Local Bridge Petition policy and applicable statewide policy (i.e. Trans 207).

Roadway Lighting

The County will generally not share in roadway lighting costs. The County may incur roadway lighting costs at the discretion of the Highway Commissioner for safety related improvements only.

Traffic Signals and Signing

The County will assume the costs of highway signing, with the exception of parking or restrictive parking signs, for which the County will not share costs. The County will assume 50% of all costs involved in traffic signal installations, which shall meet the warrants of the Manual on Uniform Traffic Control Devices, and applicable standards.

Pavement Marking

The County will share 50% the costs of all original centerline or lane line markings. All bicycle and pedestrian markings shall be at the expense of the municipality except for routes that are part of the Outagamie County Bicycle & Pedestrian Plan network, at which the County will share 50% of the costs.

**Roadway Pavement,
Grading, and Base**

The County will share 50% the costs associated with construction of the roadway pavement, grading, and base.

**Erosion Control and Site
Restoration**

The County will share 50% of the costs of seeding and sodding within the right-of-way. Sodding costs assumed by the County will be limited to areas where it is intended to control erosion, or it is the only viable alternative for right-of-way restoration (i.e. areas where seed & mulch will not suffice).

**Landscaping and
Aesthetics**

The County will share 50% of the costs of landscaping and aesthetics within the right-of-way for projects of County importance as determined and endorsed by the Highway, Recycling, and Solid Waste Committee. The Highway Commissioner and the Development & Land Services Director shall make a recommendation to the committee relative to the need for County contribution to landscaping and aesthetic improvements.

**Bicycle and Pedestrian
Facilities**

The County will participate in up to 50% of the initial construction costs for any bicycle/pedestrian facilities identified in the trail and bikeway recommendations contained within the Outagamie County Bicycle and Pedestrian Plan (the trail network). The County will participate in up to 75% of the initial construction costs for any bicycle/pedestrian facilities that the Outagamie County Bicycle and Pedestrian Plan identifies as Highway Safety Priority Areas or Priority Corridors. Bicycle and pedestrian facilities in other areas deemed appropriate by the Highway Commissioner and approved by the Highway, Recycling, and Solid Waste Committee may be cost shared in an amount determined at the time of approval. Any additional bicycle/pedestrian facilities requested solely by the local government will be the financial responsibility of the local unit of government.

Operation and Maintenance Duties Defined

It is Outagamie County's policy to participate in the ongoing operation and maintenance of capital assets defined in this policy and as outlined below:

Outagamie County Responsibilities

- Highway pavement surface and roadway base bounded by flangelines of curb and gutter and terminating at the end of the radius.
- Roadway and/or mainline culverts that are independent of the storm sewer system.
- Roadway signing and pavement markings necessary for safe operation & control of vehicular traffic.
- Median or splitter island surfacing (when applicable).
- Traffic signal system including all associated pull boxes, bases, signal poles/arms, signal heads, vehicle detection system and signal controller/cabinet(s).
- Street lighting required for the safety & operation of an intersection.
- Mowing (non-aesthetic) and brush clearing within the highway right-of-way.
- Snow removal and de-icing of roadway and pavement areas.
- Maintaining records of the highway and right-of-way, including utility and access permits.

Municipal Responsibilities

- Roadway pavement located along connecting side streets beyond termini defined above.
- Curb and gutter along the County Trunk Highway and any connecting streets.
- Storm sewer castings, drainage pipes, structures, & ancillary stormwater treatment features.
- Street name signing.
- Signing and pavement markings associated with sidewalks, bicycle lanes, and/or multi-modal facilities.
- Street lighting not attached to a traffic signal standard or defined above.
- Trees, shrubs, aesthetic mowing, and landscaping features located within the highway right-of-way.
- Snow removal and de-icing of sidewalks and multimodal facilities.
- Local utility mains and/or service lines including sanitary sewers, water mains, and other utility infrastructure.
- Local utility appurtenances located in the right-of-way including manholes, water valves, etc.
- Additional amenities requested and funded by the municipality.



Item For Consideration

For Village Board Review On: 9/3/2025

Agenda Item Topic: CTH 00 & Taylor Street
Pedestrian Crossing Update

Prepared On: 8/27/2025

Prepared by: Interim Chief Jeremy
Slotke, Fox Valley
Metro Police & Matt
Woicek, ADPW

Report: The Village Board received a resident concern regarding unsafe crossing conditions at the intersection of CTH 00 and Taylor Street. The concern identified witnessing near misses with crossing children and vehicles at this intersection and requested that the Village explore options to help improve the pedestrian safety at this location.

Potential Options:

1. Eliminate Crossing

At the intersection of Taylor Street/CTH 00, the traffic movements along CTH 00 are not controlled and involve motorist speeds of 35 mph and greater on this four-lane, undivided roadway. It is very likely that motorists on CTH 00 are not expecting pedestrian crossings at this location, creating safety issues.

Elimination of the pedestrian crossing at the unsignalized intersection of Taylor Street/CTH 00 would prompt pedestrians to cross safely at the two adjacent signalized intersections of Freedom Road/CTH 00 and Buchanan Street/CTH 00.

2. Intersection Infrastructure Improvements

If the current pedestrian crossing is to remain at the CTH 00/Taylor Street intersection, infrastructure improvements to this intersection would be recommended. Communication with Outagamie County Highway Department and further investigation of best management practices would be necessary prior to determining proposed infrastructure improvement options. However, preliminary options may include the addition of a median on CTH 00, changes to the overall width of the roadway, and/or the addition of signage and/or flashers.



Item For Consideration

Fiscal Impact:

Dependent on Action Taken

Recommendation/Board Action: Village Board Discussion

Respectfully Submitted,

Jeremy Slotke
Interim Police Chief-Fox Valley Metro Police

Matthew Woicek, PE
Assistant Director of Public Works



Item For Consideration

For Village Board Review On: 9/3/2025

Agenda Item Topic: Garbage Truck #6
Engine Failure

Prepared On: 8/27/2025

Prepared by: Robert Givens, DPW

Report: On August 21, 2025, Garbage Truck #6 experienced an engine failure and was towed to the MSB, where it remains loaded with refuse. The load cannot be removed without causing damage to the truck.

Initial diagnosis by our mechanic indicated a fuel injector issue, and repairs began using available parts. However, upon installing the third injector, the mechanic discovered damage to the piston dome. Further inspection with a camera revealed a broken intake valve lodged in the piston, rendering the engine inoperable.

To maintain current service levels Garbage Truck #6 must be returned to service. Two options were considered and evaluated: rebuilding the existing engine or replacing it entirely. On August 26, 2025, MSB staff conducted an analysis to compare the options, assessing pros, cons, operational impacts, and long-term implications for future CIPs. The findings are summarized in the attached matrix. The important pros and cons are as follows:

Option 1: Engine Rebuild

- **Pros:** Our mechanic believes this engine is a strong candidate for rebuilding, and the overall cost is lower than replacement.
- **Cons:** The repair will take longer, estimated at 3–4 weeks, and some original components (engine block, crankshaft, and turbocharger) would remain in use.

Option 2: Engine Replacement

- **Pros:** A replacement provides a completely new engine, reduces downtime to 1–2 weeks.
- **Cons:** The primary drawback is the significantly higher cost compared to a rebuild.



Item For Consideration

Fiscal Impact: Little Chute's estimated costs include:

Option #1 Rebuild Engine	\$40,742.32
Option #2 Replace Engine	\$68,994.27

Both options include towing the truck to the mechanic. In addition, we anticipate approximately three hours of overtime per week until Garbage Truck #6 is returned to service, due to limited availability of the remaining garbage trucks.

A budget adjustment is required to complete the repair utilizing fund balance in the Sanitation Fund including approximate 10% contingency for potential other issues encountered during rebuild.

Sanitation Fund

Vehicle Repairs (Expense)	\$+45,000
Fund Balance (Capital)	\$- 45,000

Recommendation/Board Action: The Department of Public Works recommends that the Village move forward with **Option 1: rebuilding the engine for Garbage Truck #6** and approving the applicable 2025 Budget Adjustment.

Respectfully Submitted,

Robert Givens, PE, PH, CFM
Director of Public Works

Analysis for Refuse Truck #6

Current Status

Garbage Truck #6	Garbage Truck #29	Garbage Truck #30	Future 2025 CIP Purchase
Engine failed on 8/21/2025. Full of garbage in MSB yard. Potential arm rebuild needed. Engine damage could be followed by other drivetrain issues. Planned replacement in 2027 CIP.	Currently the primary truck. Check engine light issue. Potential computer issue that causes interference with communication to braking system. Planned as long-term backup garbage truck starting in 2027, after #6 replacement.	Current backup. Planned to be replaced upon delivery of new truck in October. Overheats frequently. Engine beyond useful life. Hydraulically functional. Used every Tuesday for Village recycling and 25 additional times per year.	New garbage truck to be available in October.

Option #1 Rebuild Motor \$40,742.32, Includes Towing to Mechanic

Pros	Cons	Impact on Operations	Impact on Future CIP
Less than replacement.	Old engine block, crank shaft and turbo to remain.	Short-term splitting and staggering shifts.	Garbage Truck #6 is anticipated to be a good backup for two years.
One-year warranty.	Could discover that other parts require replacement during rebuild that are not included.	Short-term stress on operations until repaired.	Improved resale value, approximately \$12,500
Reliable truck for two years as a backup.	More labor hours, 66 hours estimated for rebuild.	3-4 Weeks from drop off to pickup for rebuild.	
Mechanic believes this engine is a good candidate for rebuilding.	Stress on drive-train due to more powerful engine.	3 hours of overtime per week until back in service.	

Option #2 Replace Motor \$68,994.27, Includes Towing to Mechanic

Pros	Cons	Impact on Operations	Impact on Future CIP
Quicker timeline.	More expensive.	Short-term splitting and staggering shifts.	Garbage Truck #6 is anticipated to be a good backup for two years.
Less likelihood of hidden costs.	Stress on drive-train due to more powerful engine.	Short-term stress on operations until repaired.	Slightly higher resale value compared to rebuild, approximately \$15,000.
Fewer labor hours, 42 hours estimated for replacement.		1-2 Weeks from drop off to pickup for replacement.	
One-year warranty.		3 hours of overtime per week until back in service.	
Reliable truck for two years as a backup.			

Note: Fuel injector replacement started on #6. These fuel injectors can be used in #29.



Item For Consideration

For Village Board Review On: 9/3/2025

Agenda Item Topic: Proposed Midwest Fiber Networks, LLC Utility Easement

Prepared On: 8/26/2025

Prepared by: Matthew Woicek,
ADPW

Report: Midwest Fiber Networks, LLC (Midwest Fiber) is seeking to obtain a utility easement from the Village of Little Chute Stormwater Utility (Village) owned parcels 260425900, 260127511, and 260426600 for the purpose of installing one underground fiber optic communication cable. The Village's Industrial Stormwater Management Pond currently occupies these parcels, however, no impacts to the current or future use of the parcels are anticipated by this proposed easement. The area of the easement being sought totals 7,941 square feet. The Utility Commission approved the proposed utility easement on 8/20/25.

Fiscal Impact:

Midwest Fiber will be invoiced a one-time easement fee of \$3,970.97 and legal fees incurred for \$700.00.

Recommendation/Board Action: It is the recommendation of the Department of Public Works that the Village approve the proposed utility easement for Midwest Fiber.

Respectfully Submitted,

Matthew Woicek, PE
Assistant Director of Public Works



Item For Consideration

For Board Review On: September 3, 2025
Item Topic: Amending the Ward of the Enriquez
Annexation Ordinance for Voting Purposes Only

Prepared On: August 28, 2025
Prepared By: Clerk Decker

Report: The Village recorded the Enriquez annexation Ordinance No. 5, Series 2025 from the August 20, 2025 Board meeting and entered into our current voter address matrix. I was informed by the Wisconsin Election Commission that our Ward 2 is County Supervisory District 14, but this annexation affects voters in County Supervisory District 32. Therefore, we will create a new Ward 12 to accommodate this.

Fiscal Impact: None

Recommendation/Committee Action: Staff and legal counsel recommends adopting the Amended Ordinance No. 5, Series 2025 which creates a new Ward 12 due to the Outagamie County Supervisor district lines.

Respectfully Submitted,

Laurie Decker, Clerk

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 5, SERIES OF 2025

AMENDED ENRIQUEZ ANNEXATION

ORDINANCE

AN AMENDED ANNEXATION ORDINANCE ADOPTED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LITTLE CHUTE BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217 (2) OF THE WISCONSIN STATUTES, ANNEXING TERRITORY FROM THE TOWN OF VANDENBROEK WHERE ELECTORS RESIDE IN THE TERRITORY. This Amended Ordinance has been created to correct the reference in paragraph 3 from WARD 2 to WARD 12, and there were no other changes.

WHEREAS, a Petition for Direct Annexation (Outagamie County) has been presented to the Village of Little Chute under statutory authority 66.0217(2), Wisconsin Statutes as amended; and,

WHEREAS, the petition was signed by all owners and electors of the property within the proposed area for annexation; and,

WHEREAS, said Petition for Annexation contains a legal description of the territory proposed to be annexed sufficiently accurate to determine its location, designates the area to be annexed to the Village of Little Chute and designates the area as being proposed to be detached from the Town of Vandebroek as located in Outagamie County; and,

WHEREAS, the Village of Little Chute Plan Commission has reviewed and recommended in favor of the proposed annexation; and,

WHEREAS, the Village of Little Chute Board of Trustees has determined that the proposed annexation is in the best interests of the Village of Little Chute and the owners of real estate in the proposed annexation area; and,

WHEREAS, the Wisconsin Department of Administration has reviewed annexation petition #14774 and,

WHEREAS, the Village Board has reviewed advice received from the Wisconsin Department of Administration; and,

WHEREAS, an Annexation Ordinance of the proposed territory by the Village of Little Chute requires a two-thirds vote of the governing body (Board of Trustees) of the Village of Little Chute;

NOW THEREFORE BE IT ORDAINED by the Village Board of Trustees of the Village of Little Chute as located in Outagamie County, State of Wisconsin as follows:

1. That the real estate described as: Two parcels of land located in the northeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$ in Section 16, Township 21 North, Range 18 East, in the Town of Vandebroek, Outagamie County, Wisconsin, more fully described as follows: Commencing at the north $\frac{1}{4}$ corner of said section 16; thence north 89 degrees 44 minutes 04 seconds west 1,107.81 feet, along the north line of the Northwest $\frac{1}{4}$ of said Section 16; thence south 00 degrees 45 minutes 25 seconds east 33.01 feet to the point of beginning; thence south 00 degrees 45 minutes 25 seconds east 256.99 feet; thence north 89 degrees 44 minutes 04 seconds west 213.00 feet; thence north 00 degrees 45 minutes 25 seconds west 256.99 feet; thence south 89 degrees 44 minutes 04 seconds east 213.00 feet to the point of beginning, including the southern 33 feet of the adjacent W. Evergreen Drive right of way, which is the same real estate as set forth in the Annexation Petition, be hereby annexed to the Village of Little Chute as located in Outagamie County, State

of Wisconsin.

2. The territory is annexed to the Village for zoning purposes as follows: RC – Conventional Single-Family District,
3. The territory is annexed to the Village for voting purposes is designated to ~~WARD-2~~, WARD 12
4. A scale map of the area, showing the boundaries of annexation territory and its relationship to the boundaries of the Village of Little Chute, is hereby adopted by reference.
5. The current population of the territory being annexed is five (5) persons, determined in accordance with the definition under Section 66.0217(5), Wisconsin Statutes.
6. This Annexation Ordinance shall be effective upon its enactment by a two-thirds vote of the Village Board of Trustees of the Village of Little Chute.
7. The Village Clerk of the Village of Little Chute shall file with the Wisconsin Secretary of Administration a certified copy of this Annexation Ordinance and with each company providing utility services in the area annexed. One original copy of this Annexation Ordinance shall be provided to the Outagamie County Register of Deeds for recording/filing purposes, and one certified copy shall be filed with the Clerk of each affected school district and township.
8. The Parcel numbers are: 200031806 and 200031801.
9. The Finance Director of the Village shall pay to the Town Clerk the amount of \$2430.90 which represents total reimbursement of town portion of the property tax of the area annexed over a five year period based upon the 2024 levy.

Date Amended, approved and adopted: September 3, 2025

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

NUMBER VOTED FOR: _____
NUMBER VOTED AGAINST: _____

STATE OF WISCONSIN)
) ss.
OUTAGAMIE COUNTY)

Personally came before me this _____ day of _____, 2025, the above named, Michael Vanden Berg, to me known to be the President of the Village of Little Chute, Wisconsin and the person who executed the foregoing instrument and acknowledged the same on behalf of the Village.

Notary Public, State of Wisconsin

My Commission Expires: