

MINUTES OF THE UTILITY COMMISSION MEETING OF SEPTEMBER 16, 2025

Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

Roll Call

PRESENT: Tom Buchholz
Ken Verstegen
Jessica Schultz
Mike Vanden Berg
Kevin Coffey, Chair

ALSO PRESENT: Lisa Remiker-DeWall, Beau Bernhoft, Bob Givens, Jerry Verstegen, Laurie Decker

Public Appearance for Items Not on the Agenda

Eight individuals appeared and complained about the smell at the sewer meter station on Sanitorium, noting it is not getting better but is getting worse. It has been going on for several years but during construction it has increased over the past year. Residents want to know if this has been studied and what are the long-term impacts of inhaling the gas. Concern raised with child that has asthma living nearby. Kevin Coffey noted that there is a meter station there and that is where testing of strength is taken for what HOVMSD bills the Village of Little Chute. Ownership of the station is HOVMSD but pipes going into the station are owned by VLC. It was noted that DPW Director Bob Givens has initially talked with Brian Helminger and will be following up again. He has seen complaints raised to previous DPW Director over several years when looking through emails. Kevin Coffey also noted he will follow up with Brian Helminger then contact representative of the individuals present of what he has discovered (individual volunteered to be point of contact for the group).

Approval of Minutes from the Utility Commission Meeting of September 16, 2025

Moved by J. Schultz, seconded by T. Buchholz to Approve Minutes from the Utility Commission of September 16, 2025.

All Ayes – Motion Carried

Presentation—McMahon Draft Review Water Systems Evaluation

Tony from McMahon gave an overview of the study. He asked for feedback on the presentation. Plan is to finalize the plan and release that will include markers (modeling) of when we need to look at expansions. Priority is leaning more towards a new well vs a new tower. Would look to come back in one month with final.

Discussion/Action—2026 Sewer Rates

Moved by Kevin Coffey, seconded by Tom Buchholz to increase rates by 4%

All Ayes – Motion Carried

Discussion/Action—Approval of 2025 Purchase of Back Up VFD for Well Motors

Jerry Verstegen gave an overview. Suggested having a backup on hand due to lead time to get the motor. Will power it up biannually.

Moved by T. Buchholz, seconded by J. Schultz to approve purchase from Pieper Automation for \$19,012.

All Ayes – Motion Carried

Discussion/Action—Review and Approve 2026 Salt Bids

Jerry gave an overview.

Moved by J. Schultz, seconded by T. Buchholz to approve Midwest Salt for \$152.28 per ton.

All Ayes – Motion Carried

Progress Reports

Approval of Vouchers

Moved by T. Buchholz, seconded by K. Verstegen to Approve and Authorize payment of Vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

Flooding in storm sewers on Apple Tree Lane and Orchard. I & I Plan, clearwater near Crystal Print, odor issue until resolved.

Items for Future Agendas

None


Adjournment

Moved by K. Coffey, seconded by J. Schultz to Adjourn Utility Commission Meeting at 6:12 p.m.


All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Kevin Coffey, Chair