

MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 3, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee
Brian Van Lankveldt, Trustee

EXCUSED: Larry Van Lankvelt, Trustee
Rosie Sprangers, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director (Zoom)
Jeremy Slotke, Police Chief Interim for Fox Valley Metro
Jessica Titel, Community Development Director
Robert Givens, Public Works Director
Matthew Woicek, Assistant Public Works Director

EXCUSED: Megan Kloeckner, Library Director

Public Appearance for Items Not on the Agenda

Kyle Sargent appeared and announce his running for Circuit Court Judge Br. 3.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Minutes of November 5th, 2025
3. Approval of the Minutes of November 12th, 2025
4. Adopt Resolution No. 24, Series 2025 – Schumacher Business Park CSM
5. Approval of the Amended Memorandum of Understanding with the Little Chute Area School District

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Approve the Consent Agenda as presented.

Ayes 5, Nays 0 – Motion Carried

Public Informational Meeting – Miami Circle & Arthur Street

Assistant Director Woicek presented the plans for reconstruction on Miami Circle and Arthur Street.
No action was taken after the presentation

Discussion/Action— Public Hearing for Concrete Paving & Utility Construction on Miami Circle & Arthur Street

Moved by Trustee Peterson, seconded by Trustee Harlow to open the public hearing at 6:30 pm.

Ayes 5, Nays 0 – Motion Carried

Moved by Trustee Peterson, seconded by Trustee Harlow to close the public hearing at 6:33 pm.

Ayes 5, Nays 0 – Motion Carried

Public Hearing – Schumacher Condominium Rezoning Request (341 & 401 Patriot Drive)

Moved by Trustee Peterson, seconded by Trustee Harlow to open the public hearing at 6:33 pm.

Ayes 5, Nays 0 – Motion Carried

Moved by Trustee Van Lankveldt, seconded by Trustee Van Deurzen to close the public hearing at 6:36 pm.

Ayes 5, Nays 0 – Motion Carried

Public Hearing – Schumacher Business Park Condominium Plat (341 & 401 Patriot Drive)

Moved by Trustee Van Lankveldt, seconded by Trustee Van Deurzen to open the public hearing at 6:36 pm.

Ayes 5, Nays 0 – Motion Carried

Moved by Trustee Van Lankveldt, seconded by Trustee Van Deurzen to close the public hearing at 6:37 pm.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action— Adopt Ordinance No. 10, Series 2025 - Schumacher Condominium Rezoning (341 & 401 Patriot Drive)

Moved by Trustee Van Lankveldt, seconded by Trustee Peterson to Adopt Ordinance No. 10, Series 2025 – Shcumacher Condominium Rezoning (341 & 401 Patriot Drive).

Ayes 5, Nays 0 – Motion Carried

Discussion/Action— Adopt Resolution No. 25, Series 2025 – Schumacher Business Park Condominium Plat

Moved by Trustee Van Lankveldt, seconded by Trustee Vam Deurzen to Adopt Resolution No. 25, Series 2025 Shcumacher Condominium Plat (341 & 401 Patriot Drive).

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – Schumacher Condominium Site Plan (341 & 401 Patriot Drive)

Moved by Trustee Van Lankveldt, seconded by Trustee Peterson to approve the Schumacher Condiminium Site plan pending staff comments and approval.

Ayes 5, Nays 0 – Motion Carried

Discussion – Outagamie County Salt Use & Snow Removal Presentation

Presentation by Curtis Riedy, Outagamie County Highway Department and Todd Verboomen, Operations Manager with LCDPW on salt use and current operations. Trustee Van Deurzen asked a question regarding the plan for salting side roads. Ops. Manager Verboomen explained the process and also recognized the comments from residents regarding leaf collection. Trustee B. Van Lankveldt asked a question regarding the increase to staff costs with less salt and more mechanical snow removal. Ops. Manager Verboomen explained the trade between salt cost savings and extra operational hours. President Vanden Berg asked a question regarding the future of state mandated salt limitations. Mr. Riedy explained that this is likely to happen in the future. No action was taken after the presentation.

Discussion/Action – Release of Easements Rights for WisDOT

Public Works Director Givens presented information from WisDOT. The request to release the easement rights has been reviewed and approved by Village legal Counsel.

Moved by Trustee Harlow, seconded by Trustee Peterson to approve the release of easement rights for WisDOT as presented.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – Heesakker Park Shelter Design Phase

Director McDonald presented an update and recommendation from the Park Planning Committee for the Heesakker Shelter project. The recommendation to proceed with the Request for Proposals (RFP) for the Design and Engineering phase of the project comes after lengthy discussion with the Park Planning Committee. The recommendation included a scope of a proposed building not to exceed \$2.2 million and up to 126 capacity facility in the park. Trustee B. Van Lankveldt asked staff about how we got to this part in the process and what the remaining steps include. Director McDonald provided insight from past committee discussions and shared insight on the design phase before we go to bid on construction. President Vanden Berg opposed the plan for multiple reasons. He explained that in previous public informational meetings, residents were not in favor of the building. He referenced a past resolution for Heesakker Park, identifying the park's intent, not referencing a building or supporting the community's youth. Lastly, he felt the concept being recommended is too big and will not fit the aesthetic look of the park with the wooded area. Trustee Van Deurzen, who sits on the Park Planning Committee, shared that he believed the Committee did listen to resident feedback, making substantial changes to the concepts. Trustee Harlow disagreed with President Vanden Berg, stating that residents were against the project because of the impact to the rugby field and other amenity impacts. Trustee Harlow did agree that the aesthetics should be a top priority and that he was concerned with the recommendation of spending \$2.2 million of the donated funds on the building itself. He shared his concern about being too close to the limitations while building costs continue to inflate, potentially causing overages down the road. Trustee B. Van Lankveldt stated he agreed and supported backing the limitations down to \$2 million and seeing what the architect would bring for a design within that scope of work. Administrator Bernhoft added that the RFP being drafted would include the donor's information, specifications, the concept planning and the Board's limitations to the scope of the project. Discussion continued about next steps, including designating a team to work alongside the architect and providing updates to the Board.

Moved by Trustee Harlow, Seconded by Trustee B. Van Lankveldt to move forward with a Request for Proposal, including the donor information and a project scope not to exceed \$2 million.

Ayes 3, Nays 2 (Vanden Berg and Peterson) – Motion Carried

Department and Officer Progress Reports

Department and Officer Progress Reports were presented.

Call for Unfinished Business

None

Items for Future Agenda

Adjournment

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to adjourn the Regular Board Meeting at 7:39 p.m.

Ayes 5, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Beau Bernhoft, Interim Village Clerk

By:


Michael R. Vanden Berg, Village President