

MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 17, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Rosie Sprangers, Trustee

EXCUSED: Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

DEPARTMENT HEADS PRESENT:

Beau Bernhoft, Administrator
John McDonald, Director of Parks, Rec and Forestry
Lisa Remiker-DeWall, Finance Director
Jeremy Slotke, Police Chief Interim for Fox Valley Metro
Jessica Titel, Community Development Director
Robert Givens, Public Works Director
Matthew Woicek, Assistant Public Works Director (via Zoom)
Megan Kloeckner, Library Director
Nicole Ryerson, Clerk

OTHERS PRESENT:

Representatives of Fire Department, Dave Neumann, representatives from SEH and Miron Construction, and Attorney Koehler

EXCUSED: None.

Public Appearance for Items Not on the Agenda: None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Minutes of December 3rd, 2025
3. Approval of the Amended Minutes of September 3rd, 2025
4. Heesakker Park Staircase Project Closeout
5. 2026 Annual Meeting Calendar
6. Election Inspector Appointments for 2026-2027
7. Monthly Reports

Moved by Trustee L. Van Lankveldt, seconded by Trustee Peterson to Approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Moved by Trustee L. Van Lankveldt, seconded by Trustee Peterson to amend Agenda items G. & H. to refer to Hartzheim Condominiums (not Schumacker).

Ayes 6, Nays 0 – Motion Carried

Public Hearing – Hartzheim Condominiums (925 Hartzheim Drive)

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to open the public hearing at 6:33 pm.

Ayes 6, Nays 0 – Motion Carried

Titel gave an overview and stated Plan Commission and staff are recommending to the Board the Addendum to Hartzheim Drive Storage Condominium Plat. Moved by Trustee Peterson, seconded by Trustee Van Deurzen to close the public hearing at 6:36 pm.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action— Adopt Resolution No. 26, Series 2025 – Hartzheim Condominiums

Moved by Trustee Harlow, seconded by Trustee Peterson to Adopt Resolution No. 26, Series 2025 – Hartzheim Condominiums.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Appointments

Moved by Harlow, seconded by Trustee Sprangers to appoint:

Nicole Ryerson – Village Clerk

Timothy Bruce – Police Commission (LC Resident Seat)

Kevin Coffey – Utility Commission (Chair) 5-year appointment

Michael Vanden Berg – Utility Commission 5-year appointment

Ayes 5, Nays 0, 1 abstention (Vanden Berg) – Motion Carried

Discussion/Action – WisDOT State-Municipal Maintenance Agreements (Buchanan, Holland and Vandenbroek overpasses)

Woicek gave an interview and made himself available for questions. Moved by Harlow, seconded by Trustee Peterson to approve State-Municipal Maintenance Agreements as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Fixed Asset Policy, Amended Capital Improvement and Long-Term Planning Policy and Amended Procurement Policy. Director Remiker-DeWall presented information on the proposed policies.

Moved by Trustee Larry Van Lankvelt, seconded by Trustee Sprangers to approve policies as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Budget Adjustment for Fire Department Donation Administrator Bernhoft presented a request to accept \$7,200 from Greenfield Manor, Inc for the purchase of water rescue equipment for Fire Dept. *Moved by Trustee Harlow, seconded by Trustee Peterson to approve the Budget Adjustment to purchase water rescue equipment.*

Roll Call Vote

Mike Vanden Berg Aye

Larry Van Lankvelt Aye

Don Van Deurzen Aye

Dave Peterson Aye

Rosie Sprangers Aye

Joe Harlow Aye

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Budget Adjustment for Fox Valley Metro Police Department Donations. Interim Chief Slotke presented a budget amendment to purchase firearms. Trustee Van Lankvelt asked for explanation of suppressed rifle.

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to approve Budget Adjustment for Police Dept.

Roll Call Vote

Mike Vanden Berg Aye

Larry Van Lankvelt Aye

Don Van Deurzen Aye

Dave Peterson Aye

Rosie Sprangers Aye

Joe Harlow Aye

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – 2025 Finance Budget Adjustments

Director Remiker-DeWall presented TID Budget Adjustments. Remiker-DeWall explained this occurs because at the time the budget is adopted information on taxes levied are not available from all jurisdictions.

Moved by Trustee Harlow, seconded by Trustee Peterson to approve for TID Budget Adjustments

Roll Call Vote

| | |
|--------------------|-----|
| Mike Vanden Berg | Aye |
| Larry Van Lankvelt | Aye |
| Don Van Deurzen | Aye |
| Dave Peterson | Aye |
| Rosie Sprangers | Aye |
| Joe Harlow | Aye |

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Water Rate Study Proposal Selection

Director Remiker-DeWall presented scoring matrix used in evaluating the vendors that proposed to conduct the water rate study and gave staff recommendation of awarding contract to Trilogy Consultants, LLC. Remiker-DeWall stated Trilogy also conducted the sewer rate study.

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to award Trilogy Water Rate Study contract.

Ayes 6, Nays 0 – Motion Carried

Department and Officer Progress Reports

Department and Officer Progress Reports were presented.

Call for Unfinished Business

None

Items for Future Agenda

None.

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining require a closed session. (2) *Economic Development Items, Fire Station Construction Bid Awards, FVMMPD & Kimberly MOU, WPPA Contract*

Moved by Trustee Peterson, Seconded by Trustee Van Deurzen to enter closed session at 6:22 p.m. President Vanden Berg invited to the closed session with the Village Board: Administrator Bernhoft, Director Remiker-DeWall, Fire Development team, representatives from SEH and Miron Construction, and Attorney Koehler.

Ayes 6, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *2025 Department Head Evaluations Update*

Moved by Trustee Van Deurzen, Seconded by Sprangers to enter closed session at 6:23 p.m. President Vanden Berg invited to the closed session with the Village Board: Administrator Bernhoft.

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Peterson, Seconded by Harlow to return into open session at 8:49 p.m.

Ayes 6, Nays 0 – Motion Carried

Discussion/ Action – Little Chute Fire Station Bid Awards

Moved by Trustee Harlow, Seconded by Peterson to award contracts in the total amount of \$6,446,277 to the contractors detailed at this [link](#): as well as two alternative packages for a stormwater detention system and alternate exterior materials for the building for an additional \$257,626.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Amendment No. 2 – Evantra Development Agreement

Moved by Trustee Harlow, Seconded by Peterson to approved Evantra Development Agreement with associated budget adjustment.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Adopt Resolution No. 27 Series 2025 Adopting Golden Gate Drive

Moved by Trustee Larry Van Lankvelt, Seconded by Sprangers to Adopt Resolution No. 27, Series 2025 as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Fox Valley Metro Police Department Memorandum of Understanding with the Village of Kimberly. *No action was taken, item tabled.*

Discussion/Action – Fox Valley Metro Police Department one-year contract with the Wisconsin Professional Police Association. *No action was taken, item tabled.*

Adjournment

Moved by Trustee Harlow, seconded by Trustee Peterson to adjourn the Regular Board Meeting at 8:54 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Nicole Ryerson
Nicole Ryerson, Village Clerk

By: Michael R. Vanden Berg
Michael R. Vanden Berg, Village President