

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 5, 2025

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
Joe Harlow, Trustee

EXCUSED: Rosie Sprangers, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
John McDonald, Director of Parks, Rec and Forestry
Jessica Titel, Community Development Director
Fox Valley Metro Police Chief Meister
Lisa Remiker-DeWall, Finance Director
Laurie Decker, Village Clerk
Kent Taylor, Director of Public Works
Matt Woicek, Assistant Director of Public Works

Public Appearance for Items Not on the Agenda

A resident from 1819 Maplewood Drive has concerns of vibration sounds inside his home.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Minutes of January 15, 2024

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action–Cherryvale Trail

In January 2025, the Village Board received a request by citizens to review the current policy and procedure for removing snow on the 10' (ft) sidewalk designated as a trail on the east side of Cherryvale Avenue. This portion of the trail is part of the Ebb Trail system and will serve as a connector to the Apple Creek Trail system in Appleton. Currently, the Village removes snow on approximately 7.71 miles of sidewalk and trails designated as streets (52.8%), parks/trails (38.8%), and facilities (8.4%). The existing policy is that there is no snow removal on a trail when there is a sidewalk on the opposite side of the street that property owners are required to maintain. Trail systems that currently require snow removal where there are sidewalks on the opposite side of

the street, are designated as “Safe Routes to School” pathways located in Legion and Van Lieshout Parks. There are two additional locations that are currently not included in the snow removal program. The asphalt trails on the West and East ends of Van Lieshout Park and the sidewalk that serves as portion of Ebb Trail on Evergreen Drive. The challenges are Ebb Trail property owners on Evergreen (Vandenbroek to Holland) – will experience windrows on the apron and driveway side of their property that they would be required to maintain in large or repetitive snow events - snowplow efforts around Van Lieshout Park would create windrows between

the trail and the curb, ultimately requiring more attention on the trail than just one cycle of snow removal. Trackless machine - used for sidewalk snow removal is the only machine we have specifically for snow removal on sidewalks. Taking on additional routes could shorten the lifespan of the machine that salts sidewalk and safe routes to school pathways. At this time, the Village does not own an additional trackless machine.

Moved by Trustee Harlow, seconded by Trustee B. Van Lankveldt to stay with the policy.

Ayes 5, Nays 1(Peterson) – Motion Carried

Discussion/Action—E-Bike Ordinance Introduction, Set Public Hearing

With rising popularity and usership of Electric Bikes (E-Bikes) and toy vehicles, staff have worked with the Police Chief to address proper and safe use within the Village Parks and other public areas. Currently, there is no ordinance under Chapter 32-1 (Park Regulations), that addresses the use of E-Bikes and toy vehicles within parks and on the public roadways and sidewalks. The Parks Planning Committee has reviewed and provided a recommendation to Village Board to approve this ordinance update.

Moved by Trustee L. Van Lankveldt, seconded by B. Van Lankveldt to set the E-Bike Ordinance Public Hearing for March 19, 2025.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Board Vacancy

Clerk Decker stated pursuant to State Statute Wis.Stat.s.8.35 if a vacancy occurs after nomination due to death the vacancy may be filled by the Village Board if there are other candidates on the ballot. Since we have another candidate on the ballot we provide a notice of the vacancy under Wis.Stat.s.8.35.(2)(c). If a vacancy in nomination occurs due to the death of a candidate, the officer or agency with whom nomination papers are filed for the office shall promptly notify the chairperson, committee or body, if any, that the vacancy may be filled within 4 days of the date of the notice, as shown by the postmark if the notice is mailed. The chairperson, committee or body may file a sworn certificate of nomination with the official of agency within the 4-day period. If a candidate is not appointed for this vacancy, it will become a write-in office where the position will be offered to the candidate with the most write-in votes on April 1, 2025. Staff recommends appointing a candidate for the Spring Election of 2025.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Appoint Larry Van Lankveldt.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Award Bid for Ash Tree Removal

In 2020, the Village entered a ten-year Ash Tree removal program due to the Emerald Ash Borer disease that has spread throughout much of Wisconsin. On January 31st, proposals were received for Ash & Various Tree Removal RFP. Five (5) proposals were received ranging from \$14,700 to \$24,119. A detailed bid tabulation is included below for your review. Upon staff review, Onsite Logging was selected as the contractor that appears to be a responsible bidder and qualified to perform the tree removal work.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to Award Bid to Onsite Logging in the amount of \$14,700.

Ayes 6, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Item*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Succession Planning*

Moved by Trustee Harlow, seconded by B. Van Lankveldt to enter closed session at 6:42 p.m.

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Harlow, seconded by B. Van Lankveldt to exit closed session at 7:28 p.m.

Discussion/Action—2025 Budget Amendment TID 7 Holland Road Oversizing

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to Approve the 2025 Budget Amendment TID 7 Holland Road Oversizing.

Ayes 6, Nays 0 – Motion Carried

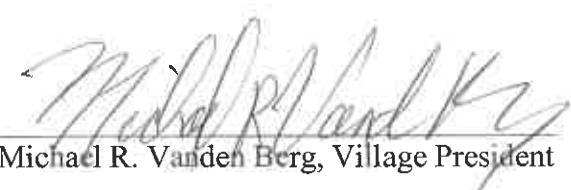
Action—Development Agreement

Moved by Trustee Harlow, seconded by Trustee Van Deurzen to Approve Development Agreement as presented.

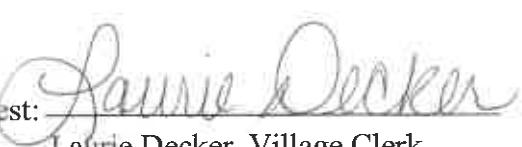
Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By:


Michael R. Vanden Berg, Village President

Attest:


Laurie Decker, Village Clerk