

## MINUTES OF THE UTILITY COMMISSION MEETING OF OCTOBER 21, 2025

### Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

### Roll Call

PRESENT: Tom Buchholz  
Ken Verstegen  
Jessica Schultz  
Mike Vanden Berg  
Kevin Coffey, Chair

ALSO PRESENT: Lisa Remiker-DeWall, Beau Bernhoft, Bob Givens, Jerry Verstegen

### Approval of Minutes from the Utility Commission Meeting of September 16, 2025

*Moved by J. Schultz, seconded by T. Buchholz to Approve Minutes from the Utility Commission of September 16, 2025.*

All Ayes – Motion Carried

### Discussion/Action—2026 Proposed Utility Budget

The water rate study went out for RFP.

*Moved by J. Schultz, seconded by Tom Buchholz to approve the 2026 Proposed Utility Budget*

All Ayes – Motion Carried

### Discussion—Odor Research Meter Station 3

Givens gave an overview of the procedures thus far and Chair Coffey has reached out to the residents with the update.

### Discussion/Action—Sampling Protocols and Billing Procedures

Jerry gave an overview.

*Moved by K. Verstegen, seconded by T. Buchholz to approve the sampling protocols and billing procedures.*

All Ayes – Motion Carried

### Progress Reports

### Approval of Vouchers

*Moved by T. Buchholz, seconded by K. Verstegen to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agendas

Odor Issue Update


### Adjournment

*Moved by K. Coffey, seconded by J. Schultz to Adjourn Utility Commission Meeting at 5:25 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:

  
Beau Bernhoft, Interim Village Clerk

By:

  
Kevin Coffey, Chair