

MINUTES OF THE UTILITY COMMISSION MEETING OF OCTOBER 21, 2025

Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

Roll Call

PRESENT: Tom Buchholz
Ken Verstegen
Jessica Schultz
Mike Vanden Berg
Kevin Coffey, Chair

ALSO PRESENT: Lisa Remiker-DeWall, Beau Bernhoft, Bob Givens, Jerry Verstegen

Approval of Minutes from the Utility Commission Meeting of September 16, 2025

Moved by J. Schultz, seconded by T. Buchholz to Approve Minutes from the Utility Commission of September 16, 2025.

All Ayes – Motion Carried

Discussion/Action—2026 Proposed Utility Budget

The water rate study went out for RFP.

Moved by J. Schultz, seconded by Tom Buchholz to approve the 2026 Proposed Utility Budget

All Ayes – Motion Carried

Discussion—Odor Research Meter Station 3

Givens gave an overview of the procedures thus far and Chair Coffey has reached out to the residents with the update.

Discussion/Action—Sampling Protocols and Billing Procedures

Jerry gave an overview.

Moved by K. Verstegen, seconded by T. Buchholz to approve the sampling protocols and billing procedures.

All Ayes – Motion Carried

Progress Reports

Approval of Vouchers

Moved by T. Buchholz, seconded by K. Verstegen to Approve and Authorize payment of Vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agendas

Odor Issue Update

Adjournment

Moved by K. Coffey, seconded by J. Schultz to Adjourn Utility Commission Meeting at 5:25 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Beau Bernhoft
Beau Bernhoft, Interim Village Clerk

By: Kevin Coffey
Kevin Coffey, Chair