

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 9, 2008

### Call to Order

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: Trustee Elrick, President Fischer, Trustee Joosten, Trustee Ransbottom (6:03), Trustee Van Ooyen, Trustee Verstegen, Trustee Vanden Heuvel

ALSO PRESENT: C. Kell, D. Haug, T. Flick, R. Van Gheem, V. Schneider

Dennis Buschke and Mike Simon, McMahon Associates

### Public Appearance for Items not on the Agenda

LeAnn Wildenberg stated she had questions about the Windmill project and asked if it was a done deal. President Fischer stated that the Windmill Committee did vote unanimously to move the Windmill to Island Park and the Village Board voted 6 to 1 to make a donation to the Windmill fund. Ms. Wildenberg asked if additional taxpayer money would be needed to fund the Windmill. President Fischer and Administrator Kell explained that the \$500,000 Village donation was taken from the reserve fund and it is not intended to be added to the tax levy and the land is being leased to the Windmill. Trustee Joosten stated he believed it would show up on the tax levy. R. Van Gheem explained the utilities that are currently available to Island Park. President Fischer and Trustee Ransbottom stated the Village Board made a decision as Elected Officials with consideration given to the Village taxpayers and that the majority of the Board felt it was a wise decision that will benefit the Village in the long run. President Fischer stated that because the issue isn't an agenda item, any further discussion will need to be ended and if the Board members wish to reconsider the decision, it will be placed on a future agenda for discussion.

### Public Informational Meeting – 2008 Concrete Paving and Reconstruction Utilities

R. Van Gheem introduced himself and Dennis Buschke and Mike Simon from McMahon Associates and stated the purpose of the meeting was to provide information to the residents and take into consideration the residents comments and concerns. R. Van Gheem stated the utility projects would be starting as soon as possible in the spring and Dennis Buschke reviewed the utility projects for the following streets: Canal Street from Grand Ave to Wilson – Sanitary Sewer and Storm Sewer Reconstruction, Mini Storm Sewer - new storm sewer will have laterals stubbed to terrace.

Wilson Street from Canal Street to Main Street – Sanitary Sewer, Storm Sewer, and Water main - new storm sewer will have laterals stubbed to terrace.

Depot Street – Sanitary Sewer, Storm Sewer and Water main from Main St. to Hans Parkway – Mini Storm - new storm sewer will have laterals stubbed to terrace.

Jackson Street – from Main Street to the North – Sanitary Sewer, Water main, Mini Storm - new storm sewer will have laterals stubbed to terrace. Storm Sewer from Main Street to McKinley St.

Johnson Street – (not Cul de Sac) – Sanitary Storm, Storm Sewer, Water main –Mini Storm Sewer - new storm sewer will have laterals stubbed to terrace.

A pumping station on County OO and Lilac Street will also be eliminated and a gravity pipe will be redirected to Taylor St. and some water main relay will take place on Taylor Street and Lilac Lane.

On Madison Street from the railroad tracks to Hwy. OO only Sanitary Sewer will be relayed.

Mr. Buschke stated the bid would be awarded next week and the apparent low bidder for most of the utility work is Don Hietpas and Sons. Mr. Buschke stated that the terrace areas and aprons of properties will be restored if disturbed by the contractor and the loss of access to driveways will be very limited to when the contractor is working in front of the property laying the utilities which may be a day or one-half day but there will be dust issues until after the streets are paved. Mr. Buschke stated that relay sanitary

sewer, sewer main and water main will not be assessed. If properties are being serviced with storm sewer and basically every parcel will be serviced, there will be an assessment to the property owners for Mini Storm laterals which typically run around \$1,000. Mr. Buschke stated that on Paradise Drive the Sanitary Sewer and Water Main will be replaced but there is no storm service being planned at this time because there is no outlet for it. On Washington Street the existing Sanitary Sewers will be relined and the laterals will be relayed from Washington Street from Mobile Home Park to Main Street and on Hwy. OO from Vandenbroek to the West. R. Van Gheem stated that the properties will be having their laterals televised and in a week or so, property owners will be receiving a consent form in the mail to allow the Village to televise the laterals and the property owner will have 20 days to sign and return the form and if the property owner fails to return the form a \$50 per month fee will be added to the utility bill for the property. R. Van Gheem stated that as part of the mandated reduction in clear water flow, televising of the laterals to determine where the defective laterals are located is necessary. If it is determined that a private lateral is faulty it will need to be replaced. Mike Kons, 920 Jackson Street, stated that a fire hydrant had never been replaced when it was moved when the old water tower was taken down and asked that Public Works check the remaining hydrants for adequate spacing. R. Van Gheem stated that new hydrants will replace the old hydrants and they will double check to make sure there are adequate hydrants placed. Jamie Schwaller, 507 Johnson, asked about access to her property because she has a home based business and about responsibility for lateral construction. R. Van Gheem stated that the residents will not lose access for very long with the utility project but will be affected for a longer time such as 10 days during the paving process and also that the homeowner is responsible for finding a contractor to replace laterals from the terrace to the house and it will be the responsibility of the homeowners to hookup their sump pumps to the mini storm sewer at the property owner's cost. Brian Jacob, 1301 Freedom Road, stated his property is prone to flooding and the County has informed him that it is the Village's responsibility. R. Van Gheem stated the Village is not responsible for storm water work on the County Highway and there isn't any storm water work planned there this year but the County is planning to do rehab work on "OO" in 2009 and Mr. Jacobs was asked to contact the Public Works Department so they can follow up on the issue. Keith Verhagen, 226 Paradise Drive, asked about the work to be done on Paradise Drive. Mr. Buschke stated that the sanitary sewer and water main will be replaced but because the future use of the abutting property is unknown at the time, the loop to "OO" will not be installed at this time. Richard Williams, 214 Paradise Drive, stated he would like the Village to take care of the residents on Paradise because being on a dead end street their water is dirty. R. Van Gheem stated he understood and in the meantime the Department will try to take measures to reduce the water clarity problems and the new water main may resolve some of the issues and the goal is to loop the water main at some point and the issues will be looked at and addressed. R. Van Gheem stated that Washington St, Hwy. "OO", and Paradise Dr. will not be paved this year.

Mike Simon, McMahon Associates reviewed the 2008 Concrete Paving Program. (Copy attached to minutes) Audience members were provided a handout of the program. Property owners were asked to call the Public Works Department with their individual concerns regarding their properties. Mr. Simon stated the concrete paving construction is tentatively schedule for May or June depending on the utility companies work progress. Mr. Simon stated the street width reductions are proposed to save construction costs, provide more terrace room, and to reduce the grade of the driveways. R. Van Gheem stated a moundable curb will be put in on Jackson Street. Residents were informed that they would not have access for a period of time when paving is occurring. R. Van Gheem stated that along with the consent forms for televising, residents will be receiving temporary limited easements for re-grading driveways and sidewalk construction. Residents were informed to call with any questions they may have concerning the

temporary easements. R. Van Gheem stated that sidewalk that needs to be replaced because of reconstructing the roadways will be replaced and paid for by the Village, sidewalk that is in poor condition and needs to be replaced will be assessed to the property owner. R. Van Gheem stated that trees on the west side of Depot St. will try to be saved but they will be removed on the east side of the street and there may be an opportunity in the future for the homeowner through the Forestry Department program to plant smaller type trees that will not interfere with utility lines. Jerry Sherwood, 322 E. Main St., asked about burying the power lines and he was informed by staff that the Village would like to do that but it is very expensive and cost prohibitive. R. Van Gheem stated that trees that are directly over utilities in the terrace area will be removed and stated will likely be the case on Hwy. "OO". R. Van Gheem went on to say that the Village will be taking utility laterals to the terrace which is the area between the curb and the sidewalk and if there isn't a terrace, it will likely be taken to the back of the sidewalk. Curt Hietpas, 312 Vandenbroek Street, asked why construction was going to be in concrete instead of asphalt. R. Van Gheem responded that concrete is proven to be cost effective in the long run and it is determined that the streets need 50% or more of curb and gutter replacement and there will be a corner lot credit for residents and the residents will be informed of the assessment hearing for the projects when preliminary assessment costs will be provided to homeowners. Residents on Jackson Street asked why the street was being extended. R. Van Gheem stated that it was because of a few requests from property owners but if the majority of abutting property owners' oppose the extension, it does not have to be extended. Lori Stumpf, 417 Johnson Street, expressed concern with the width reduction because of traffic and parking on both sides of the street and having to back up recreational vehicles into driveways. Resident also expressed concern with Emergency Vehicles negotiating the narrower street and the salt truck making the turn onto Jefferson because of the width reduction. R. Van Gheem stated the traffic count on Johnson is low and the reduced width will assist with less storm water, it will slow people down, and the terraces will be wider. A resident on Jackson Street stated it didn't make sense to him why Jackson Street was being reduced to 22 feet and the sidewalk was being moved to the west side as it is a highly traveled road. R. Van Gheem stated the new road will have curb and gutter and the sidewalk on Jackson is very narrow and there isn't a lot of room and the engineers determined it is the best design for the grade fluctuations and the available right-of-way. Bill Rusch, 410 Johnson St, asked if consideration could be given to alternating parking on Johnson Street. R. Van Gheem stated that if the majority of residents on Johnson Street concur with the parking proposal the request would be considered. R. Van Gheem stated that traffic counts are observed all year around. Residents were informed that they will be sent correspondence keeping them informed of the timeline of the construction projects so they will be able to prepare for times when they do not have access to their driveways. A resident on Canal Street asked for consideration of installing speed bumps. R. Van Gheem stated the residents would have to be in agreement and he would talk to the engineers and the Board about the request. R. Van Gheem stated it is best for the Department to know what the majority of the residents abutting the roads want and they should correspond in writing, by phone or email to the Public Works Department.

Board member recessed and resumed the meeting in the Village Board Room.

#### **Budget Carryover – 2007 Fire Department Unspent Budget**

D. Haug stated the Fire Department did not complete a budgeted clothing purchase in 2007 and they are requesting to apply unspent 2007 budget dollars to purchase turnout gear specifically used for drill nights. The proposed carryover amount is \$2,600. Board members indicated agreement with the budget carryover request and the item will be placed on next week's agenda for action.

### **Discussion/Possible Action – Baseball Club Fundraising Signage**

Trustee Elrick stated the Little Chute Baseball and Softball Club have each become their own entities and they are both looking for different ways to raise funds for the Clubs. The Baseball Club has discussed the idea of selling advertising on signs that would be placed on the baseball field backstops and fences at Doyle, Legion and Van Lieshout Park. Trustee Elrick brought in samples of the signage boards that are constructed from plastic and aluminum. Trustee Elrick stated he has seen other municipalities allow this on their backstop and outfield fencing. The club is anticipating that they would only start with Doyle Park to see how the fundraising goes and the signs could be placed high on the backstop and there would be a two or three year commitment from the businesses for the advertising sign. T. Flick stated he would require that the advertising on the signs be done in a tasteful and attractive manner, that the Club maintains them for graffiti and wear and tear and hangs the signs. T. Flick also stated that he doesn't feel the Village staff should have any responsibilities with hanging or maintenance of the signs and if the idea goes forward, an agreement with the Baseball Club should be enacted. Discussion took place and areas of concern were how to handle other groups that may come forward with the same request, maintenance of the signs, areas to place the signage, possible issues with businesses that sell advertising, and the possibility of leasing the fence space. Trustee Elrick stated the Club doesn't want to have the proposal to become a big issue and if it isn't approved, the Club will find other ways to raise funds. Trustee Elrick stated that if the idea does move forward and the Softball Club wants to participate, the Clubs would need to work out a way to determine which fields each of the Clubs would be connected with for the advertising spots. Board members directed the Park and Recreation Director to draft guidelines for an agreement and bring it back to the Board for consideration at next week's meeting.

### **Unfinished Business**

V. Schneider reminded Board members that the RSVP deadline for the Recognition Dinner is Monday, January 21.

### **Items for Future Agendas**

Trustee Elrick and Trustee Verstegen asked to be excused from the Committee of the Whole meeting on January 23.

### **Adjournment**

*Moved by Trustee Van Ooyen, seconded by Trustee Elrick to adjourn the Committee of the Whole meeting at 7:52 p.m.*

All Ayes – Motion Carried Unanimously

## **VILLAGE OF LITTLE CHUTE**

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By: Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk