



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, January 21, 2026
TIME: 6:00 p.m.

Join Zoom Meeting
<https://us06web.zoom.us/j/6312471039?omn=84757514601>
Meeting ID: 631 247 1039
One tap mobile
+13126266799,,6312471039# US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Monthly Reports

G. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Disbursement List
- 2. Approval of the Minutes of January 7th, 2026
- 3. Adopt Resolution No.1, Series 2026 – REO Builders Certified Survey Map (303/305 Founders Way)
- 4. Adopt Resolution No.2, Series 2026 – Wittmann Certified Survey Map (613/615 Hammen Court)

- H. Discussion/Action – Adopt a Launch – Fox Wolf Watershed Alliance
- I. Personnel Manual Amendment – Personal Appearance and Dress Code
- J. **Discussion/Action – Set Public Hearing For Water Supply Service Plan on March 4, 2026**
- K. Department and Officer Progress Reports
- L. Call for Unfinished Business

M. Items for Future Agenda

N. Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reason require a closed session. *(3) Economic Development Items*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Finance Director*

O. Return to Open Session

P. Discussion/Action – Romenesko Development Agreement

Q. Adjournment

Prepared: January 16, 2026

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 W Main St, (920) 423-3852, email: beau@littlechutewi.org

Disbursement List - January 21, 2026

Payroll & Payroll Liabilities - January 15, 2026	\$276,617.39
Prepaid Invoices - January 2, 2026	\$45,883.83
Prepaid Invoices - January 9, 2026	\$5,872,393.76
Library Board - January 20, 2026	\$14,297.79
Utility Commission - January 20, 2026	\$358,317.19

CURRENT ITEMS

Bills List - January 21, 2026	\$597,972.73
Total Payroll, Prepaid & Invoices	\$7,165,482.69

The above payments are recommended for approval:

Rejected: _____

Approved: January 21, 2026

Michael R Vanden Berg, Village President

Nicole Ryerson, Village Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ACE HARDWARE LITTLE CHUTE				
29022	HARDWARE	26.60	01/26	101-52200-218
290899	HARDWARE	57.96	12/25	101-51650-242
290904	PARKS SUPPLIES	7.88	12/25	101-55200-216
290914	HARDWARE	21.12	01/26	101-52200-218
290920	HARDWARE	4.59	01/26	101-52200-218
290923	HARDWARE	14.97	01/26	101-52200-218
290942	PAKS MAINTENANCE SUPPLIES	44.99	01/26	101-55200-242
290975	HARDWARE	10.56	01/26	101-52200-218
290976	HARDWARE	13.40	01/26	101-52200-218
Total ACE HARDWARE LITTLE CHUTE:		202.07		
AIR ONE EQUIPMENT INC				
230828	SAFETY EQUIPMENT	376.00	01/26	101-52200-213
Total AIR ONE EQUIPMENT INC:		376.00		
AIRGAS USA LLC				
5521362652	CYLINDER LEASE RENEWAL	58.49	12/25	101-53330-218
Total AIRGAS USA LLC:		58.49		
AMERICAN FIDELITY ASSURANCE				
D926169	VOLUNTARY BENEFITS	1,680.32	01/26	101-21367
Total AMERICAN FIDELITY ASSURANCE:		1,680.32		
AMERICAN FIDELITY ASSURANCE (T00890)AWD				
2756701	FLEX	1,965.61	01/26	101-21368
Total AMERICAN FIDELITY ASSURANCE (T00890)AWD:		1,965.61		
AMPLITEL TECHNOLOGIES				
26875	AMPLITEL TECHNOLOGIES	42.50	12/25	207-52120-204
26877	AMPLITEL TECHNOLOGIES	4,316.00	01/26	207-52120-204
Total AMPLITEL TECHNOLOGIES:		4,358.50		
APPLETON TROPHY & ENGRAVING				
55873	APPLETON TROPHY & ENGRAVING INC	40.00	12/25	101-52200-219
Total APPLETION TROPHY & ENGRAVING:		40.00		
ASCAP				
500636518 2026	MUSIC/ENTERTAIN LICENSE FEE 2026	458.00	01/26	101-55300-204
Total ASCAP:		458.00		
ASSOCIATED BANK				
260195700	2025 TAX REFUND - WOOD, DAVID & ALLISON	196.46	01/26	803-21215
Total ASSOCIATED BANK:		196.46		

Invoice	Description	Total Cost	Period	GL Account
AUTO VALUE KAUKAUNA 104002445 LUBE		9.94	13/25	101-53330-218
Total AUTO VALUE KAUKAUNA:		9.94		
AUTOMATED COMFORT CONTROLS 39635 EXHAUST FAN REPAIRS 39636 NEEDED OVERRIDE FOR WINTER CALL-IN 39637 REPLACE GAS PIPE		643.01 484.00 3,744.56	13/25 13/25 13/25	101-52250-242 101-53100-204 207-52120-245
Total AUTOMATED COMFORT CONTROLS:		4,871.57		
AXON ENTERPRISE INC. INUS411392 AXON		15,418.34	01/26	207-52120-204
Total AXON ENTERPRISE INC.:		15,418.34		
BAKERS OUTLET 387774 BAKERY ITEMS		26.99	01/26	101-52200-211
Total BAKERS OUTLET:		26.99		
BERGSTROM FORD 942224 OIL CHANGE # 151		79.63	12/25	207-52120-247
Total BERGSTROM FORD:		79.63		
CENLAR SERVICED BY CORELOGIC TAX SERVICE 260329300 2025 TAX REFUND - JOOSTEN, MICHAEL P		1,732.26	01/26	803-21215
Total CENLAR SERVICED BY CORELOGIC TAX SERVICE:		1,732.26		
CESA 6 12401 BOARD TRAINING		750.00	12/25	101-51110-201
Total CESA 6:		750.00		
CINTAS CORP 4255073615 MECHANIC UNIFORM 4255073615 FLOOR MATS 4255908178 MECHANIC UNIFORM 4255908178 RUGS AND SHOP RAGS		21.16 53.56 21.16 53.56	01/26 01/26 01/26 01/26	101-53300-212 101-53310-218 101-53300-212 101-53330-218
Total CINTAS CORP:		149.44		
CITY OF APPLETON 19186 WEIGHTS & MEASURES 19195 TRANSIT/LINK SERVICE		814.00 9,001.00	01/26 01/26	101-52050-204 101-51780-233
Total CITY OF APPLETON:		9,815.00		
CONTRY VISIONS COOPERATIVE 29795 DEF		497.29	12/25	101-53330-218
Total CONTRY VISIONS COOPERATIVE:		497.29		

Invoice	Description	Total Cost	Period	GL Account
CORELOGIC				
260026900	2025 TAX REFUND - NEEDHAM, JODY & REBECCA	2,587.86	01/26	803-21215
Total CORELOGIC:		2,587.86		
CWKK CRIMEDEX				
7AODAF11-0007	CRIMEDEX LAW ENFORCEMENT SUBSCRIPTION	79.00	01/26	207-52120-208
Total CWKK CRIMEDEX:		79.00		
DEAN ENTERPRISES LLC				
I14437	PORTABLE TOILET - ISLAND TRAIL	472.00	01/26	101-55200-204
I14438	PORTABLE TOILET - HEESAKKER	236.00	01/26	101-55200-204
Total DEAN ENTERPRISES LLC:		708.00		
DIGGERS HOTLINE INC				
251259201	DECEMBER LOCATES	91.80	12/25	610-53612-209
251259201	DECEMBER LOCATES	91.80	12/25	620-53644-209
251259201	DECEMBER LOCATES	91.80	12/25	630-53442-209
Total DIGGERS HOTLINE INC:		275.40		
DONALD HIETPAS & SONS INC.				
100125 HOLLAND	HOLLAND RD 24" CULVERT REPLACEMENT	2,579.18	12/25	417-51243-263
Total DONALD HIETPAS & SONS INC.:		2,579.18		
EAST CENTRAL PLUMBING - SCOTT WINTER				
2026 ANNUAL DUE	ANNUAL DUES - SEIDLER	25.00	01/26	101-52050-208
Total EAST CENTRAL PLUMBING - SCOTT WINTER:		25.00		
ENVIROTECH EQUIPMENT				
250026861	ARM ADJUSTMENT TOOL	392.66	12/25	101-53330-225
Total ENVIROTECH EQUIPMENT:		392.66		
FINGER PUBLISHING INC				
BE323674	PH ZONING	45.87	12/25	101-51650-207
Total FINGER PUBLISHING INC:		45.87		
FLOM, KYLE				
62515	REFUND SECURITY DEPOSIT	250.00	01/26	208-21235
Total FLOM, KYLE:		250.00		
FOX VALLEY HUMANE ASSOCIATION				
6352	FOX VALLEY HUMANE ASSOCIATION	184.00	12/25	207-52120-204
6381	ANIMALS HANDLED FEES - NOVEMBER	132.00	13/25	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		316.00		
FP FINANCE PROGRAM				
41011743	AGREEMENT 022-1584121 POSTBASE VISION	140.00	01/26	101-51650-226

Invoice	Description	Total Cost	Period	GL Account
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
449935 & 450999 FUEL		774.76	12/25	101-53330-217
449935 & 450999 FUEL		185.32	12/25	101-53460-247
449935 & 450999 FUEL		403.32	12/25	101-55200-247
449935 & 450999 FUEL		17.43	12/25	101-55440-247
449935 & 450999 FUEL		5.38	12/25	201-53620-247
449935 & 450999 FUEL		9.74	12/25	610-53612-247
449935 & 450999 FUEL		27.30	12/25	620-53644-247
Total GARROW OIL:		1,423.25		
GINTHUM, ADAM				
1-291506-20 OVRPYMNT - 1207 ROSEHILL RD		95.07	01/26	001-15000
Total GINTHUM, ADAM:		95.07		
HALLMAN LINDSAY				
M0145045 PARKS PICNIC TABLE PAINT		463.14	01/26	101-55200-242
Total HALLMAN LINDSAY:		463.14		
HEART OF THE VALLEY CHAMBER				
21841 SPONSORSHIP FOR SMALL BUSINESS SATURDA		1,000.00	12/25	101-56700-227
Total HEART OF THE VALLEY CHAMBER:		1,000.00		
HIGHWAY LANDSCAPERS INC				
2255317.1 HEESAKKER PARK STAIR CASE		144,119.10	12/25	203-51100-263
Total HIGHWAY LANDSCAPERS INC:		144,119.10		
HYDROCLEAN EQUIPMENT				
34368 MSB POWER WASHER PM		115.21	12/25	101-53310-204
Total HYDROCLEAN EQUIPMENT:		115.21		
IAFC				
296624 MEMBERSHIP RENEWAL 1/1/26 - 12/31/26		235.00	12/25	101-52200-208
Total IAFC:		235.00		
IDEARIA IDENTITY & SECURITY USA LLC				
185969 IDEARIA IDENTITY & SECURITY		250.00	12/25	207-52120-204
Total IDEARIA IDENTITY & SECURITY USA LLC:		250.00		
JX ENTERPRISES INC				
14383548P #6 FENDER AND FENDER FLAIR		2,108.63	12/25	101-53330-225
14384988P \$6 NEW GASKET		19.32	12/25	101-53330-225
14386003P #6 WHEEL SPEED SENSOR REPLACEMENT		64.99	01/26	101-53330-225
Total JX ENTERPRISES INC:		2,192.94		

Invoice	Description	Total Cost	Period	GL Account
KAUKAUNA UTILITIES				
162002000126	MUNICIPAL POOL	57.65	01/26	204-55420-249
162120000126	BALLFIELD DPI/SHED LIGHTS	164.44	01/26	101-55200-249
162140000126	DOYLE PARK STAGE	55.75	01/26	101-55200-249
162145000126	DOYLE PARK BALLFIELD DP2 LIGHT	63.28	01/26	101-55200-249
162231010126	HEESAKKER PARK TRAIL	32.03	01/26	101-55200-249
201096010126	SIGNALS/GRAND & MAIN	47.45	01/26	101-53300-249
201203000126	CANAL BRIDGE - SOUTH SIDE	43.72	01/26	101-53300-249
201204000126	CANAL BRIDGE - NORTH SIDE	19.60	01/26	101-53300-249
201632000126	HERITAGE PARK	25.57	01/26	101-55200-249
201741000126	COMMUNITY BRIDGE LIGHTING	186.80	01/26	101-53300-249
210700020126	513 GRAND AVE	28.91	01/26	418-51224-249
211595010126	SIGNALS/GRAND & MAIN	53.78	01/26	101-53300-249
211625000126	CROSSING/MAIN & MONROE	16.48	01/26	101-53300-249
211702000126	VILLAGE HALL PLAZA	16.48	01/26	101-51650-249
211900010126	CIVIC CENTER	987.76	01/26	206-55110-249
212051000126	STREET LIGHTING	9,117.11	01/26	101-53300-249
212052000126	VILLAGE HALL	1,671.70	01/26	101-51650-249
220140020126	SAFETY CENTER	569.14	01/26	101-52250-249
220140020126	SAFETY CENTER	853.72	01/26	207-52120-249
220401000126	PUMP STATION JEFFERSON ST	1,742.78	01/26	620-53624-249
222850000126	LEGION PARK RESTROOMS	201.59	01/26	101-55200-249
250140000126	VAN LIESHOUT PARK	277.90	01/26	101-55200-249
250142000126	VAN LIESHOUT BALLFIELD	176.87	01/26	101-55200-249
251152010126	721 W ELM-REC CENTER	178.90	01/26	208-52900-249
253081000126	VAN LIESHOUT PK SECURITY LT	46.24	01/26	101-55200-249
260080000126	SIGNALS/NORTH & BUCHANAN	33.64	01/26	101-53300-249
260902020126	#4 WELL EVERGREEN DRIVE	4,440.58	01/26	620-53624-249
261328000126	PATRIOT DR FLAG POLE	30.14	01/26	101-53300-249
262812000126	SIGNALS/NE CORNER N & ELM	97.57	01/26	101-53300-249
281570000126	LINCOLN AVE E HEESAKKER PARK	386.78	01/26	101-55200-249
282179010126	1800 STEPHEN ST STORM	504.79	01/26	630-53441-249
282181000126	STEPHEN ST SIGN	16.48	01/26	101-53300-249
282182000126	STEPHEN ST TOWER/LIGHTING	211.40	01/26	620-53624-249
282915000126	#3 WELL WASHINGTON ST	4,018.83	01/26	620-53624-249
283413000126	1401 E ELM DR/NEW BUILDING	1,303.74	01/26	101-53310-249
730255000126	FREEDOM RD & KAREN DR	19.78	01/26	101-55200-249
9012695000126	DOYLE PARK WELL	5,527.01	01/26	620-53624-249
Total KAUKAUNA UTILITIES:		33,226.39		
KERBERROSE SC				
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	1,475.00	01/26	101-51420-204
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	280.00	01/26	414-57400-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	83.00	01/26	415-57500-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	428.00	01/26	416-57600-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	279.00	01/26	417-57700-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	90.00	01/26	206-55110-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	301.00	01/26	207-52120-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	1,915.00	01/26	610-53614-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	1,733.00	01/26	620-53924-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	3,262.00	01/26	630-53444-262
1264987639	PROGRESS BILLING FOR 2025 FINANCIAL STATE	154.00	01/26	418-57800-262
Total KERBERROSE SC:		10,000.00		

Invoice	Description	Total Cost	Period	GL Account
KERRY'S VROOM SERVICE INC				
10646 OIL CHANGE #123		57.90	01/26	207-52120-247
Total KERRY'S VROOM SERVICE INC:		57.90		
KROMMENACKER, MARK D				
123125 RESTITUTI CIT M25011573 JOSE R LOPEZ GATTICA		350.00	12/25	101-35101
Total KROMMENACKER, MARK D:		350.00		
KUFAHL, AARON DANIEL				
10826 REFUND - O OVRPYMNT - CIT BK215163-4		25.20	01/26	101-35101
Total KUFAHL, AARON DANIEL:		25.20		
LAMBIE, KATIE				
62461 REFUND SECURITY DEPOSIT		250.00	01/26	206-21235
Total LAMBIE, KATIE:		250.00		
LAZER UTILITY LOCATING LLC				
2349 ELECTRIC LOCATES		11.00	12/25	101-53300-209
2349 SANITARY LOCATES		790.50	12/25	610-53612-209
2349 STORM LOCATES		743.00	12/25	630-53442-209
2349 WATER LOCATES		1,184.00	12/25	620-53644-209
Total LAZER UTILITY LOCATING LLC:		2,728.50		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1100242501 MONTHLY SUBSCRIPTION		130.00	12/25	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		130.00		
LINCOLN CONTRACTORS SUPPLY INC				
J78826 NEW TRASH PUMP HOSE		6,551.00	12/25	630-53441-253
Total LINCOLN CONTRACTORS SUPPLY INC:		6,551.00		
MACQUEEN EQUIPMENT				
P40819 VEHICLE REPAIR SUPPLIES		8,450.03	12/25	101-53330-225
P40882 VEHICLE REPAIR SUPPLIES		1,568.44	12/25	101-53330-225
P60106 SUPPIES-EQUIPMENT		750.00	12/25	101-52200-218
Total MACQUEEN EQUIPMENT:		7,631.59		
MADISON NATIONAL LIFE				
1744791 LIFE - FEB		294.00	01/26	101-21391
1744791 LTD - FEB		818.06	01/26	101-21385
Total MADISON NATIONAL LIFE:		1,112.06		
MARK WINTER HOMES				
1-800668-00 OVRPYMNT - 3717 E GLADIOLUS PL		11.91	01/26	001-15000
Total MARK WINTER HOMES:		11.91		

Invoice	Description	Total Cost	Period	GL Account
MCC INC				
384868	COLD MIX POT HOLES	2,141.25	01/26	101-53300-216
Total MCC INC:		2,141.25		
MCO				
32416	MCO SERVICES JANUARY	44,639.80	01/26	620-53644-115
Total MCO:		44,639.80		
MENARDS - APPLETON EAST				
87757	PARKS CONSTRUCTION MATERIALS	194.97	12/25	101-55200-216
88051	PARKS CONSTRUCTION MATERIALS	79.40	01/26	101-55200-216
88116	VEHCAL WASH BURSHES	88.12	01/26	101-53300-218
88116	PARKS REPAIR SUPPLIES	26.76	01/26	101-55200-242
Total MENARDS - APPLETON EAST:		389.25		
MISSION TRUCK EQUIPMENT LLC				
65747	#11 HYDROLIC BOARD	316.95	01/26	101-53330-225
Total MISSION TRUCK EQUIPMENT LLC:		316.95		
MUNICIPAL PROPERTY INS COMPANY				
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	27,100.00	01/26	101-51900-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	774.00	01/26	101-52250-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	3,871.00	01/26	207-52120-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	8,517.00	01/26	206-55110-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	3,097.00	01/26	204-55420-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	3,097.00	01/26	610-53614-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	24,003.00	01/26	620-53924-231
48-10127 2026	2026 PROPERTY & LIABILITY INSURANCE	6,968.00	01/26	630-53444-231
Total MUNICIPAL PROPERTY INS COMPANY:		77,427.00		
NORTHERN TOOL & EQUIPMENT COMPANY				
55910607	POOL PUMP	1,599.00	12/25	204-55420-242
Total NORTHERN TOOL & EQUIPMENT COMPANY:		1,599.00		
OUTAGAMIE COUNTY TREASURER				
1022326	FUEL	56.98	13/25	101-52050-247
1022326	FUEL	382.12	13/25	101-52200-247
1022326	FUEL	3,759.06	13/25	101-53330-217
1022326	FUEL	849.27	13/25	101-55200-247
1022326	FUEL	405.35	13/25	630-53442-247
1022326	FUEL	2,170.19	13/25	201-53620-247
1022326	FUEL	190.28	13/25	610-53612-247
1022326	FUEL	455.88	13/25	620-53644-247
1022326	FUEL	14.18	13/25	630-53441-247
1022326	FUEL	48.19	13/25	101-55440-247
39717	REFUSE - DECEMBER	18,366.21	12/25	201-53620-204
DECEMBER 2025	COURT FINES - DECEMBER	887.10	12/25	101-35101
Total OUTAGAMIE COUNTY TREASURER:		27,584.81		

Invoice	Description	Total Cost	Period	GL Account
PACE SYSTEMS INC				
73052 PACE SCHEDULER 2026		2,350.00	01/26	207-52120-204
Total PACE SYSTEMS INC:		2,350.00		
PETERSON, ROBERT				
EXPRPT122025 SCBA CYLINDER TESTING DROP-OFF/PICKUP		149.80	12/25	101-52200-205
Total PETERSON, ROBERT:		149.80		
PLESHEK OUTDOOR POWER				
2246 CHAINSAW REPAIR		87.05	12/25	101-55440-205
Total PLESHEK OUTDOOR POWER:		87.05		
PREMIER REAL ESTATE MGMT LLC				
1-703120-04 OVRPYMNT - 3645 CHERRYVALE PL #6		5.69	01/26	001-15000
1-703250-03 OVRPYMNT - 3633 CHERRYVALE PL #1		6.20	01/26	001-15000
Total PREMIER REAL ESTATE MGMT LLC:		11.89		
PROFESSIONAL SERVICE INDUSTRIES INC				
1009726 DEPOT STREET HOME RAZING CONSTRUCTION T		342.50	12/25	418-51225-204
Total PROFESSIONAL SERVICE INDUSTRIES INC:		342.50		
QUALITY TRUCK CARE CENTER INC				
R104027967 #242 ABS REPAIR		675.40	01/26	101-53330-225
Total QUALITY TRUCK CARE CENTER INC:		675.40		
RADKA, AARON				
EXPRPT120625 TRAINING		70.00	12/25	207-52120-201
Total RADKA, AARON:		70.00		
RAY O'HERRON				
2454153 RAY O'HERRON		86.67	01/26	207-52120-223
2454262 RAY O'HERRON		159.75	01/26	207-52120-223
2455131 RAY O'HERRON		211.64	01/26	207-52120-223
Total RAY O'HERRON:		458.06		
RENT-A-FLASH OF WISCONSIN INC				
99060 HANDICAP PARKING PINE STREET LOT		54.85	01/26	101-53300-227
Total RENT-A-FLASH OF WISCONSIN INC:		54.85		
ROBERT E. LEE & ASSOCIATES				
89987 2025 GIS SERVICES		358.31	13/25	630-53444-204
89987 2025 GIS SERVICES		358.32	13/25	101-51415-204
89987 2025 GIS SERVICES		358.31	13/25	610-53614-204
89987 2025 GIS SERVICES		358.31	13/25	620-53924-204
Total ROBERT E. LEE & ASSOCIATES:		1,433.25		

Invoice	Description	Total Cost	Period	GL Account
S.I. METALS & SUPPLY				
304656	WELDING ANGLE SUPPLY	36.00	01/26	101-53300-218
Total S.I. METALS & SUPPLY:		36.00		
SHORT ELLIOTT HENDRICKSON INC				
501575	LCFD -NEW FIRE STATION FACILITY A/E SERVICE	17,947.49	13/25	405-51100-204
Total SHORT ELLIOTT HENDRICKSON INC:		17,947.49		
SPLENDID CLEANING SERVICE LLC				
15552	MONTHLY CLEANING F.D.	239.00	01/26	101-52250-243
15552	MONTHLY CLEANING P.D	950.00	01/26	207-52120-243
15554	MONTHLY CLEANING-MSB BUILDING	595.00	01/26	101-53310-243
15555	MONTHLY CLEANING-VILLAGE HALL	1,850.00	01/26	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		3,634.00		
STAPLES ADVANTAGE				
6052258081	STAPLES	279.28	12/25	207-52120-206
Total STAPLES ADVANTAGE:		279.28		
STATE OF WI COURT FINES &				
DECEMBER 2025	COURT FINES - DECEMBER	2,526.14	12/25	101-35101
Total STATE OF WI COURT FINES &:		2,526.14		
STONERIDGE LITTLE CHUTE LLC #384				
21081831652	FOOD & BEVERAGES - ACCT 105	57.10	12/25	101-52200-211
21089831731	FOOD & SUPPLIES ACCT 105	118.10	12/25	101-52200-211
22071451656	FOOD & SUPPLIES ACCT 105	11.97	01/26	101-52200-211
22075880848	FOOD - ACCT 105	67.42	01/26	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC #384:		254.59		
TLC SIGN INC				
36979	NAME TAG LABELS	13.20	12/25	101-52200-213
Total TLC SIGN INC:		13.20		
U.S. BANK				
49100126	WMCA - MBRSHIP - NICOLE	65.00	13/25	101-51440-208
49100126	ZOOM.COM - MONTHLY FEE	15.99	13/25	101-51440-208
49100126	ADOBE INC	13.19-	13/25	101-53100-208
49100126	WWW.APWA.NET	306.00	13/25	101-53300-208
49100126	SQ* PVA LLC	435.00	13/25	101-51415-208
49100126	TEAMUP CALENDAR	120.00	13/25	206-55110-218
49100126	AMAZON RETA* BOOKS	212.62	13/25	206-55110-206
49100126	AMAZON CASES, CHAIR, ETC	240.46	13/25	206-55110-218
49100126	AMAZON RETA* AR6WH8KL3	255.69	13/25	206-55110-210
49100126	TARGET GIFT CARDS - FRIENDS PURCHASED	300.00	13/25	206-55110-218
49100126	SQ SETHS COFFEE LITTLE GIFT CARDS	300.00	13/25	206-55110-218
49100126	AMAZON MARK COAT RACK	173.20	13/25	206-55110-218
49100126	AMAZON MARK TOYS	59.84	13/25	206-55110-213
49100126	AMAZON RETA A/V	246.85	13/25	206-55110-210
49100126	AMAOZN MARK CHAIR, SHOWER HEAD, ETC	431.87	13/25	206-55110-218

Invoice	Description	Total Cost	Period	GL Account
49100126	AMAZON MKTPL ALBUM	14.86	13/25	206-55110-210
49100126	AMAZON RETA* W90V296K3	17.95	13/25	206-55110-210
49100126	AMAZON RETA* MH8O171S3	17.95	13/25	206-55110-210
49100126	AMAZON RETA A/V	21.35	13/25	206-55110-210
49100126	AMAZON MARK RETURNED ITEMS	13.49-	13/25	206-55110-205
49100126	AMAZON MARK A/V	280.98	13/25	206-55110-210
49100126	AMAZON MKTPL ICE PACK	18.51	13/25	206-55110-218
49100126	AMAZON MARK XRAY SET	17.99	13/25	206-55110-218
49100126	AMAZON RETA A/V	70.83	13/25	206-55110-210
49100126	AMAZON MARK CARDSTOCK	12.99	13/25	206-55110-205
49100126	WWW.COSTCO.COM TAX REFUND	6.14-	13/25	206-55110-218
49100126	SQ SILLY TOAST DESIGNS - CLOTHING	210.75	13/25	207-52120-212
49100126	ULINE SHIP SUPPLIES	1,682.96	13/25	207-52120-218
49100126	NIC*TRAFFICVOLREGPROG	3.06	13/25	207-52120-204
49100126	AMAZON MKTPL SUPER GLUE	6.85	13/25	207-52120-206
49100126	AMAZON MKTPL SALT & PEPPER, COFFEE	82.25	13/25	207-52120-218
49100126	AMAZON MKTPL PAINTBALL LOADER	10.95	13/25	207-52120-223
49100126	NIC*TRAFFICVOLREGPROG	6.12	13/25	207-52120-204
49100126	NIC*TRAFFICVOLREGPROG	15.30	13/25	207-52120-204
49100126	NIC*TRAFFICVOLREGPROG	48.96	13/25	207-52120-204
49100126	AMAZON.COM CLASS BOOKS	285.09	13/25	101-52200-201
49100126	AMAZON.COM SPOT LIGHTS	281.70	13/25	101-52200-221
49100126	USPS	7.83	13/25	101-52200-218
49100126	WWW.TRAFX.NET EBBEN TRAIL COUNTER	1,461.00	13/25	101-55200-216
49100126	AMERICAN RED CROSS - FIRST AID SUPPLIES	318.91	13/25	204-55420-218
49100126	CANVA CONTENT CREATION	15.00	13/25	101-55300-218
49100126	PAYPAL TEMU WINE WALK	108.36	13/25	101-55300-218
49100126	SP FIREHOUSE PRIDE	829.45	13/25	101-52200-221
49100126	APPLE.COM/BILL	2.99	13/25	101-52200-204
49100126	AMAZON MARK SENIOR XMAS GIFT	72.92	13/25	101-53300-218
49100126	AMAZON MARK OFFICE XMAS GIFTS	16.81	13/25	101-51960-211
49100126	PAYPAY TEMU WINE WALK RETURN	161.64-	13/25	101-55300-218
49100126	JETS PIZZA - LITTLE CH BAND XMAS PARTY	209.45	13/25	101-55480-211
49100126	LITTLE CAESARS - SENIOR XMAS PARTY	12.58	13/25	101-55300-218
49100126	AMAZON MARK SOCCER & BB NETS	132.76	13/25	101-55300-218
49100126	DOLLARTREE	4.00	13/25	101-55300-218
49100126	AMAZON MKTPL BATTERIES	169.99	13/25	101-55440-218
49100126	AMAZON MARK LAMINATING SHEETS	69.08	13/25	101-55300-206
49100126	AMAZON MARK POOL OFFICE INK	100.14	13/25	204-55420-206
49100126	PAYPAL TEMU GAMES, FOOD COLOR, LIGHT PO	335.97	13/25	101-55300-218
49100126	AMAZON MARK GRIDDLE, GLUE, FOOD COLOR, L	224.61	13/25	101-55300-218
49100126	PAYPAL TEMU TUG OF WAR ROPE & SLIPPERY S	95.37	13/25	101-55300-218
49100126	PAYPAL *ALIPAYUSINC GLOW WALK RETURNS	220.47-	13/25	101-55300-218
49100126	PAYPAL *ALIPAYUSINC PROCESSING FEE	2.50	13/25	101-55300-218
49100126	AMAZON MKTPL SHAVING CREAM	53.68	13/25	101-55300-218
49100126	AMAZON MKTPL TOILET BRUSHES	30.00	13/25	101-55300-218
49100126	AMAZON MARK BALLS & WALKIE TALKIES	252.89	13/25	101-55300-218
49100126	PAYPAL TEMU CRAFT SUPPLIES	232.63	13/25	101-55300-218
49100126	AMAZON RETA SLIM ACTIVATOR	33.96	13/25	101-55300-218
49100126	AMAZON MARK BEADS, CANVAS, WAX & PARCH	139.55	13/25	101-55300-218
49100126	AMAZON MARK BEADS, IRON, KEYCHAINS	58.32	13/25	101-55300-218
49100126	PRIME MEDIA ACQUISTION	165.60	13/25	207-52120-207
49100126	AMAZON MKTPL SHADES	321.67	13/25	207-52120-218
49100126	SIRCHIE ACQUISITION COMPANY	106.50	13/25	207-52120-218
49100126	AMAZON RETA PENS & BATTERY CHARGER	44.66	13/25	207-52120-221
49100126	BEST BUY TV	759.98	13/25	207-52120-221
49100126	AMAZON MKTPL TV MOUNT	21.98	13/25	207-52120-221

Invoice	Description	Total Cost	Period	GL Account
49100126	AMAZON MKTPL COFFEE	299.01	13/25	207-52120-218
49100126	AMAZON RETA SPACE HEATER	109.98	13/25	207-52120-218
49100126	AMAZON RETA BATTERY CHARGER RETURNED	31.96-	13/25	207-52120-221
49100126	TLO TRANSUNION - BACKGROUND CHECKS	100.00	13/25	207-52120-204
49100126	AMAZON.COM APPOINTMENT BOOK	16.56	13/25	620-53924-206
49100126	AMAZON MKTPL WALL CALENDAR	26.99	13/25	620-53924-206
49100126	TARGET - GROCERY, CLEANING, ETC	96.01	13/25	206-55110-205
49100126	LITTLE CEASARS - PIZZA	12.58	13/25	206-55110-205
49100126	TARGET RETURN MDSE	15.98-	13/25	206-55110-205
49100126	HOBBY-LOBBY CRAFT SUPPLIES	6.28	13/25	206-55110-205
49100126	DOLLARTREE	40.75	13/25	206-55110-205
49100126	DNR WS2 WT3 EPAY SERVFE	8.00	13/25	620-51234-263
49100126	DNR WS2 WT3 EPAY SERVFE	.75	13/25	620-51109-263
49100126	DNR WS2 WT3 EPAY SALE	50.00	13/25	620-51234-263
49100126	DNR WS2 WT3 EPAY SALES	300.00	13/25	620-51109-263
49100126	AMAZON MKTPL*U902V9PX3	122.72	13/25	101-53100-206
49100126	AMAZON MKTPL*U902N9PX3	155.39	13/25	101-51415-221
49100126	AMAZON MKTPL*U902N9PX3	230.85	13/25	101-51415-218
49100126	AMAZON MKTPL*N40N32RF0 BULLETIN BOARD &	72.73	13/25	101-51415-218
49100126	AMAZON MARK* L45HB2SV3	108.00	13/25	101-55300-218
49100126	AMAZON MARK*LX9P76B53	35.47	13/25	101-53330-206
49100126A	AMAZON MARK* M64S74L23	75.98	01/26	101-55300-218
49100126A	AMAZON MARK*O28534FF3	124.58	01/26	101-55300-218
49100126A	AMAZON RETA*OP39F6OZ3	31.91	01/26	101-55300-218
49100126A	AMAZON MARK*L45HB2SV3	64.47	01/26	101-55300-218
49100126A	AMAZON MARK*KK6MN0SP3	48.49	01/26	101-55300-218
49100126A	LIBRARYWORKS/MODLIBAWD - 1/26 CLASS	49.00	01/26	206-55110-201
49100126A	AMAZON MKTPL PHOTOBOOTH	40.95	01/26	206-55110-205
49100126A	AMAZON MARK CARDSTOCK	26.74	01/26	206-55110-205
49100126A	AMAZON RETA*1H0E153M3	20.99	01/26	206-55110-210
49100126A	AMAZON RET* KR8Q03GX3	47.64	01/26	206-55110-210
49100126A	AMAZON MARK MISC PROGRAM SUPPLIES	86.88	01/26	206-55110-205
49100126A	AMAZON MARK SUITCASES	160.46	01/26	206-55110-213
49100126A	AMAZON MARK SUITCASE	43.99	01/26	206-55110-213
49100126A	AMAZON MARK BANDAIDS	6.74	01/26	206-55110-218
49100126A	AMAZON MARK 2C5FE6GE3	164.50	01/26	206-55110-205
49100126A	AMAZON RETA BOOKS	190.86	01/26	206-55110-206
49100126A	NIC*TRAFFICVOLREGPROG	33.66	01/26	207-52120-204
49100126A	AMAZON.COM ADDRESS LABELS	56.64	01/26	207-52120-206
49100126A	NIC*TRAFFICVOLREGPROG	12.24	01/26	207-52120-204
49100126A	AMAZON MKTP HELMET LIGHTS	279.98	01/26	101-52200-213
49100126A	AMAZON MKTPL HELMET STRIPS	19.15	01/26	101-52200-213
49100126A	PAYPAL*TEMU CRAFT & OFFICE SUPPLIES	118.13	01/26	101-55300-218
49100126A	AMAZON MARK CLAY	57.98	01/26	101-55300-218
49100126A	PAYPAL TEMU POOL WHISTLES	142.61	01/26	204-55420-218
49100126A	KALAHARI RESORT - WIS MCDONALD J	204.99	01/26	101-55200-201
49100126A	KALAHARI RESORT-WI SCHUH, K	204.99	01/26	101-55300-201
49100126A	KALAHARI RESORT - WI HARLOW, J	125.00	01/26	101-55200-201
49100126A	PAYPAL ALIPAYEU WHISTLES	67.31	01/26	204-55420-218
49100126A	AMAZON MARK GLITTER PENS FOOD COLORING	66.07	01/26	101-55300-218
49100126A	AMAZON MARK BATTERIES	175.20	01/26	101-55300-218
49100126A	AMAZON MARK POOL TIME CLOCK	145.00	01/26	204-55420-242
49100126A	ADOBE ACROBAT PRO SUBSCRIPTION	253.07	01/26	101-53100-208
49100126A	WISCONSIN CHIEFS OF POLIC	100.00	01/26	207-52120-208
49100126A	AMAZON MKTPL RC2Y89X63	83.78	01/26	207-52120-218
49100126A	CHEWY.COM K9 FOOD	248.88	01/26	207-52120-236
49100126A	BUILDINGINS 2026 MEMBERSHIP	50.00	01/26	101-52050-208

Invoice	Description	Total Cost	Period	GL Account
49100126A	EHLERS SEMINAR 2026	250.00	01/26	101-56700-201
49100126A	UW CON ED REG CENTER COMMUNICATION SKIL	150.00	01/26	101-53300-201
49100126A	UW CONT ED REG CENTER EQUIPMENT & SAFET	150.00	01/26	101-53300-201
49100126A	UW CONT ED REG CENTER PUBLIC WORKS	335.00	01/26	101-53300-201
49100126A	UW CONT ED REG CENTER	150.00	01/26	101-53300-201
49100126A	UW CONT ED REG CENTER	150.00	01/26	101-53300-201
49100126A	UW CE REGISTRATION CENTER	375.00	01/26	101-53300-201
49100126A	AMAZON MKTPL LYSOL SPRAY	129.74	01/26	101-55300-218
49100126A	AMAZON MKTPL* BOWLS	66.00	01/26	101-55300-218
49100126A	AMAZON MKTPL TOYS	31.99	01/26	206-55110-213
Total U.S. BANK:		19,426.85		
VALLEY LIQUOR				
215460	BEVERAGES AND SUPPLIES	188.94	01/26	101-52200-211
Total VALLEY LIQUOR:		188.94		
VINTON CONSTRUCTION COMPANY				
2025001 FINAL	2025 HOLLAND ROAD RESURFACING	124,166.48	13/25	452-51238-263
Total VINTON CONSTRUCTION COMPANY:		124,166.48		
VORPAHL FIRE AND SAFETY				
215414626	GLOVES	141.60	01/26	101-53300-213
Total VORPAHL FIRE AND SAFETY:		141.60		
WALGREENS				
123125 RESTITUTI	CIT M25010519 LIAM V SWEERE	6.99	12/25	101-35101
Total WALGREENS:		6.99		
WALKOWIAK, LAUREN AND PETER				
260178300	2025 TAX REFUND - WALKOWIAK	1,185.17	01/26	803-21215
Total WALKOWIAK, LAUREN AND PETER:		1,185.17		
WI DEPT OF JUSTICE-TIME				
455TIME-00000190	TIME SYSTEM & OFFICER SUPPORT FEE	1,842.00	01/26	207-52120-204
Total WI DEPT OF JUSTICE-TIME:		1,842.00		
WI MUNICIPAL COURT CLERKS ASSOCIATION				
2026 DUES - DIETZ	MEMBERSHIP DUES - DIETZLER, M	55.00	01/26	101-51680-208
Total WI MUNICIPAL COURT CLERKS ASSOCIATION:		55.00		
WI MUNICIPAL JUDGES ASSOC				
2026 DUES - MOES	2026 MEMBERSHIP - MOES	150.00	01/26	101-51680-208
Total WI MUNICIPAL JUDGES ASSOC:		150.00		
WINNEBAGO CTY CLERK OF COURTS				
M26000091	WARRANT - THOMAS, D	285.00	01/26	207-21495

Invoice	Description	Total Cost	Period	GL Account
	Total WINNEBAGO CTY CLERK OF COURTS:	285.00		
WISCNET				
	24223 WISCNET FEE FOR NETWORK ACCESS SERVICE	1,650.00	01/26	404-57190-204
	24223 WISCNET FEE FOR NETWORK ACCESS SERVICE	1,650.00	01/26	207-52120-204
	Total WISCNET:	3,300.00		
WPRA				
	10926 WPRA CONFERENCE - MCDONALD	300.00	01/26	101-55200-201
	10927 WPRA CONFERENCE SCHUH	300.00	01/26	101-55300-201
	10934 WPRA MEMBERSHIP SCHUH	150.00	01/26	101-55300-208
	Total WPRA:	750.00		
	Grand Totals:	597,972.73		

Report GL Period Summary

Vendor number hash: 429254
 Vendor number hash - split: 1260618
 Total number of invoices: 156
 Total number of transactions: 340

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	597,972.73	597,972.73
Grand Totals:	597,972.73	597,972.73

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2025 TAX REFUNDS (5659)							
260317800-25	Invoi	2025 TAX REFUND-PARCEL 260317800	182.33	Open	Non	12/25	803-21215
260423000	Invoi	2025 TAX REFUND -VERKUILEN, ERIC & AMY	37.99	Open	Non	12/25	803-21215
Total 2025 TAX REFUNDS (5659):			220.32				
EHLERS INVESTMENT PARTNERS LLC (1425)							
101548PA	Invoi	PROMISSORY NOTES, SERIES 2017B	314.00	Open	Non	01/26	101-51420-204
101548PA	Invoi	PROMISSORY NOTES, SERIES 2017B	15.00	Open	Non	01/26	416-57600-204
101548PA	Invoi	PROMISSORY NOTES, SERIES 2017B	70.00	Open	Non	01/26	418-57800-204
101548PA	Invoi	PROMISSORY NOTES, SERIES 2017B	1.00	Open	Non	01/26	620-53924-204
Total EHLERS INVESTMENT PARTNERS LLC (1425):			400.00				
GORDON FLESCH COMPANY INC (4989)							
I01078837	Invoi	COPIER LEASE	180.29	Open	Non	12/25	206-55110-209
Total GORDON FLESCH COMPANY INC (4989):			180.29				
MARCO TECHNOLOGIES LLC (3100)							
14678332	Invoi	MITEL SOFTWARE ASSURANCE	555.00	Open	Non	12/25	404-57190-208
Total MARCO TECHNOLOGIES LLC (3100):			555.00				
PRIMADATA LLC (4671)							
JANUARY 2026	Invoi	POSTCARD POSTAGE	350.00	Open	Non	01/26	620-53904-226
JANUARY 2026	Invoi	POSTCARD POSTAGE	350.00	Open	Non	01/26	201-53620-226
JANUARY 2026	Invoi	POSTCARD POSTAGE	350.00	Open	Non	01/26	610-53613-226
JANUARY 2026	Invoi	POSTCARD POSTAGE	350.00	Open	Non	01/26	630-53443-226
Total PRIMADATA LLC (4671):			1,400.00				
SESAC LLC (5479)							
184389-26	Invoi	MUSIC PERFORMANCE LICENSE 2026	641.00	Open	Non	12/25	101-55300-204
Total SESAC LLC (5479):			641.00				
TITAN PUBLIC SAFETY SOLUTIONS, LLC (3107)							
6113	Invoi	TIPPS COURT-ANNUAL SUPPORT	6,185.00	Open	Non	01/26	101-51680-204
Total TITAN PUBLIC SAFETY SOLUTIONS, LLC (3107):			6,185.00				
VFIS (2923)							
254441133	Invoi	LOSAP ADMINISTRATIVE SERVICES 2026	2,605.00	Open	Non	01/26	101-52200-104
993100902 2026	Invoi	SERVICE AWARD AND PROGRAM FEES LOSA	27,278.00	Open	Non	01/26	101-52200-104
Total VFIS (2923):			29,883.00				
VILLAGE OF LITTLE CHUTE (1404)							
1231740011225	Invoi	723 DEPOT ST	8.25	Open	Non	12/25	418-51225-249
1231750021225	Invoi	719 DEPOT ST	8.25	Open	Non	12/25	418-51225-249
1261004011225	Invoi	2304 BUCHANAN ST	8.25	Open	Non	12/25	101-56700-204
3160090061225	Invoi	517 PINE ST	17.33	Open	Non	12/25	101-55200-249
5162129011225	Invoi	DOYLE PARK POOL/RESTROOMS	193.01	Open	Non	12/25	101-55200-249
5162129011225	Invoi	DOYLE PARK POOL/RESTROOMS	193.00	Open	Non	12/25	204-55420-249
5162130031225	Invoi	DOYLE PARK DPI RESTROOMS(SEASONAL)	1,298.51	Open	Non	12/25	101-55200-249
5201632001225	Invoi	HERITAGE PARK	2.48	Open	Non	12/25	101-55200-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
5211900011225	Invoi	CIVIC CENTER	351.72	Open	Non	12/25	206-55110-249
5212052001225	Invoi	VILLAGE HALL	161.19	Open	Non	12/25	101-51650-249
5220103001225	Invoi	LEGION PARK SPRINKLER (SEASONAL)	34.48	Open	Non	12/25	101-55200-249
5220140021225	Invoi	SAFETY CENTER	316.78	Open	Non	12/25	207-52120-249
5220140021225	Invoi	SAFETY CENTER	79.20	Open	Non	12/25	101-52250-249
5220401001225	Invoi	PUMP STATION JEFFERSON ST	37.75	Open	Non	12/25	620-53624-249
5222850001225	Invoi	LEGION PARK RESTROOMS	594.21	Open	Non	12/25	101-55200-249
5250140001225	Invoi	VAN LIESHOUT PARK	680.60	Open	Non	12/25	101-55200-249
5250141001225	Invoi	VAN LIESHOUT PARK CONCESSION (SEASONAL)	11.97	Open	Non	12/25	101-55200-249
5262080081225	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non	12/25	630-53441-249
5282005011225	Invoi	HEESAKKER PARK RESTROOM	158.71	Open	Non	12/25	101-55200-249
5282915001225	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	12/25	620-53624-249
5290000001225	Invoi	DOYLE PARK POOL	422.51	Open	Non	12/25	204-55420-249
5290001001225	Invoi	DOYLE SHELTER (SEASONAL)	11.97	Open	Non	12/25	101-55200-249
5290002001225	Invoi	HEESAKKER PARK-BUBBLER (SEASONAL)	106.64	Open	Non	12/25	101-55200-249
5290004001225	Invoi	1401 E ELM DR - VILLAGE GARAGE	880.94	Open	Non	12/25	101-53310-249
5290005001225	Invoi	721 W ELM-REC CENTER	90.19	Open	Non	12/25	208-52900-249
5290007001225	Invoi	715 DEPOT ST	42.08	Open	Non	12/25	418-57800-204
5290008001225	Invoi	1509 E LINCOLN-ICE RINK	180.52	Open	Non	12/25	101-55200-249
5290009001225	Invoi	625 E EVERGREEN DR	156.94	Open	Non	12/25	620-53624-249
5290010001225	Invoi	1200 STEPHEN ST	29.70	Open	Non	12/25	620-53624-249
5290133001225	Invoi	801 MILLER LN-MILLER TOT LOT	8.42	Open	Non	12/25	101-55200-249
5290134001225	Invoi	HIETPAS ST-JAYCEE TOT LOT	9.25	Open	Non	12/25	101-55200-249
5290135001225	Invoi	1601 GRANT ST-KINLEY TOT LOT	8.42	Open	Non	12/25	101-55200-249
5290136001225	Invoi	W GREENFIELD DR-VAN ZEELAND TOT LOT	11.72	Open	Non	12/25	101-55200-249
5290137001225	Invoi	MISC PARKING LOTS OWNED BY VLC	202.95	Open	Non	12/25	101-53300-248
5290237001225	Invoi	900 HARVEST TRAIL-CREEKVIEW TOT LOT	70.75	Open	Non	12/25	101-55200-249
Total VILLAGE OF LITTLE CHUTE (1404):			6,419.22				
Grand Totals:			45,883.83				

Report GL Period Summary

Vendor number hash: 86267
 Vendor number hash - split: 107363
 Total number of invoices: 43
 Total number of transactions: 51

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	45,883.83	45,883.83
Grand Totals:	45,883.83	45,883.83

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 7, 2026

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Joe Harlow, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee
Larry Van Lankvelt, Trustee
Rosie Sprangers, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

DEPARTMENT HEADS PRESENT:

Beau Bernhoft, Administrator
John McDonald, Director of Parks, Rec and Forestry (remote)
Lisa Remiker-DeWall, Finance Director
Jeremy Slotke, Police Chief Interim for Fox Valley Metro

OTHERS PRESENT: None.

EXCUSED: Jessica Titel, Community Development Director
Robert Givens, Public Works Director
Matthew Woicek, Assistant Public Works Director
Megan Kloeckner, Library Director
Nicole Ryerson, Clerk

Public Appearance for Items Not on the Agenda: None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Disbursement List
2. Approval of the Minutes of December 17, 2025
3. Approval of the Amended Minutes of December 29, 2025

Moved by Trustee L. Van Lankvelt, seconded by Trustee Brian Van Lankveldt to Approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action— Heesakker Park Pavillion Design and Engineering Services RFP Draft Review
Administrator Bernhoft gave an overview. Moved by Trustee Harlow, seconded by Trustee Sprangers to approve RFP as presented.

Ayes 5, Nays 2 (Vanden Berg & Peterson opposed) – Motion Carried

Department and Officer Progress Reports

Department and Officer Progress Reports were presented.

Call for Unfinished Business

None

Items for Future Agenda

None.

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining require a closed session. *Fox Valley Metro Dissolution Update.*

Moved by Trustee Peterson, Seconded by Trustee Van Deurzen to enter closed session at 6:07 p.m. President Vanden Berg invited to the closed session with the Village Board: Administrator Bernhoft, Finance Director Remiker-DeWall, and Interim Police Chief Jeremy Slotke.

Ayes 6, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Performance Evaluation.*

Moved by Trustee Peterson, Seconded by Trustee Van Deurzen to enter closed session. President Vanden Berg invited to the closed session with the Village Board: Administrator Bernhoft.

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Van Deurzen, Seconded by Peterson to return into open session at 8:44 p.m.

Ayes 6, Nays 0 – Motion Carried

Discussion/ Action – Village Administrator Performance Evaluation

Moved by Peterson, Seconded by Peterson to approve the administrator step increase and COLA for 1/1/2026.

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Don Van Deurzen, seconded by Trustee Peterson to adjourn the Regular Board Meeting at 8:44 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By:

Michael R. Vanden Berg, Village President

Attest: _____

Nicole Ryerson, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 1, SERIES OF 2026

A RESOLUTION APPROVING A CSM FOR 303/305 FOUNDERS WAY

WHEREAS, Greg Evers - REO Builders, LLC, owner of Parcel #260446403 has presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Scott Anderson, a registered land surveyor; and

WHEREAS, On January 12, 2026, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the attached Certified Survey Map is approved, subject to satisfaction of all Plan Commission conditions; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 21, 2026

VILLAGE OF LITTLE CHUTE:

By:

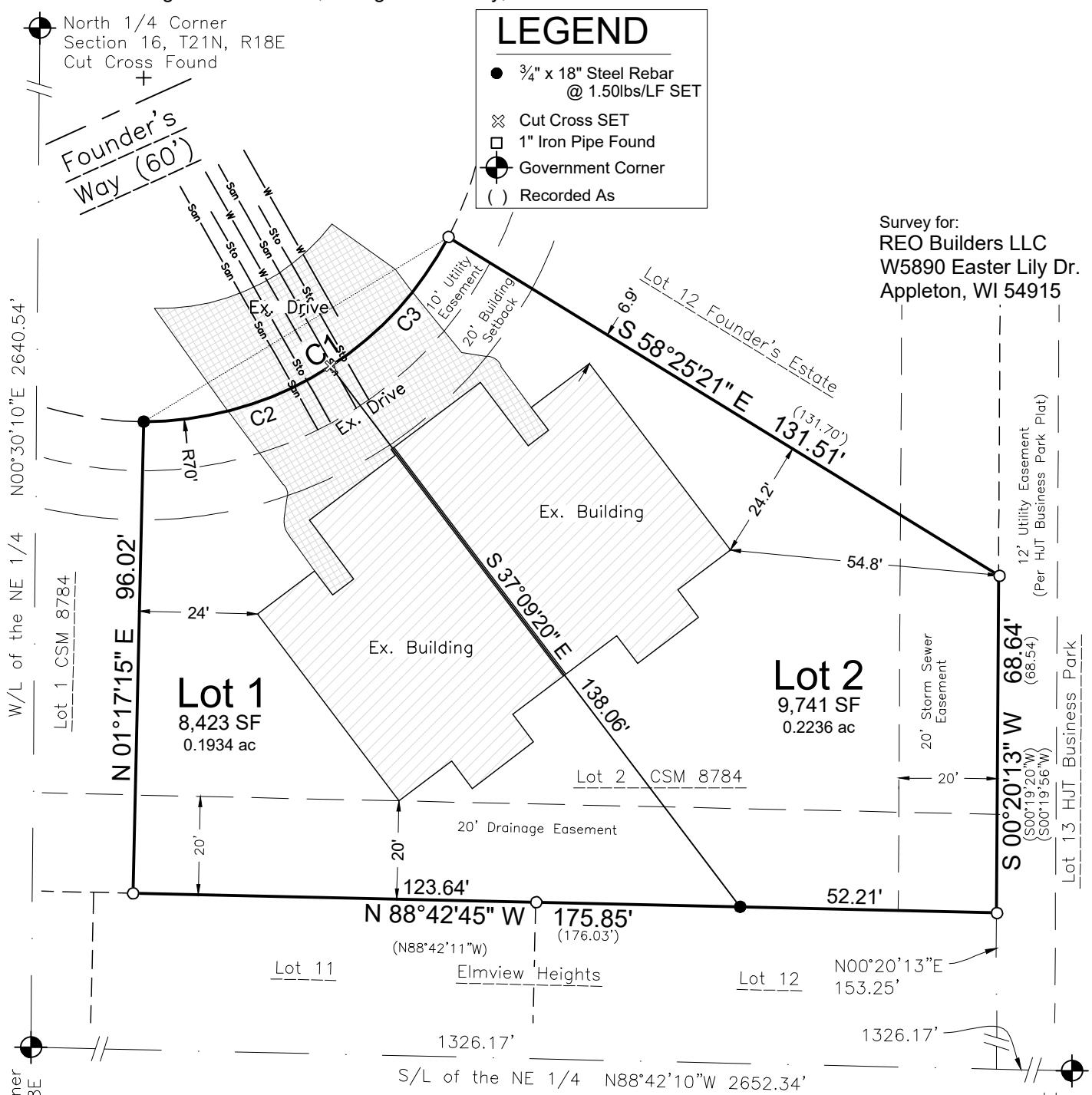
Michael R. Vanden Berg, Village President

Attest:

Nicole Ryerson, Village Clerk

Certified Survey Map No. _____

All of Lot 2 of Certified Survey Map 8784 (Document 2326943),
 Located in Part of the Southwest 1/4 of the Northeast 1/4 of
 Section 16, Township 21 North, Range 18 East,
 Village of Little Chute, Outagamie County, Wisconsin.



Certified Survey Map No. _____

All of Lot 2 of Certified Survey Map 8784 (Document 2326943), Located in Part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute and Outagamie County, and under the direction of REO Builders LLC the property owners of said land, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of Lot 2 of Certified Survey Map 8784 (Document 2326943), being located in part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin, containing 18,164 Square Feet (0.4170 Acres) of land, subject to all easements, and restrictions of record.

Given under my hand this _____ day of _____, _____;

Scott R. Andersen, Wisconsin Professional Land Surveyor No. S-3169

Owner's Certificate

REO Builders LLC, a limited liability company duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that we caused the land above described to be surveyed, divided and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

In the presence of: REO Builders LLC

Patrick Orioles
Managing Member

Date

State of Wisconsin)
)SS
 _____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Certified Survey Map No. _____

All of Lot 2 of Certified Survey Map 8784 (Document 2326943), Located in Part of the Southwest 1/4 of the Northeast 1/4 of Section 16, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Village Board Approval Certificate

Approved by the Village of Little Chute, Outagamie County, Wisconsin, by the Village Board on the _____ day of _____ 2025.

Village President

Print Name

Date

Village Clerk

Print Name

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer

Print Name

Date

\

County Treasurer

Print Name

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owner of record:
REO Builders LLC

Recording Information:
Doc. 2314723 (part of)
Doc. 2326943 (Lot 2 CSM)

Parcel Number(s):
260446413

CURVE TABLE						
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in/out
C1	70.00'	N 58°48'11" E	72.50'	76.21'	62°22'46"	N 89°59'34" E / N27°36'48"E
C2	70.00'	N 73°31'17" E	39.70'	40.25'	32°56'35"	N 89°59'34" E / N57°03'00"E
C3	70.00'	N 42°19'54" E	35.57'	35.96'	29°26'11"	N 57°03'00" E / N27°36'48"E

Scott R. Andersen
Professional Land Surveyor
No. S-3169

Date

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 2, SERIES OF 2026
A RESOLUTION APPROVING A CSM FOR 613/615 Hammen Court

WHEREAS, Bill Wittmann, owner of Parcel #260451921 has presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Rodolfo Ayvar, a registered land surveyor; and

WHEREAS, On January 12, 2026, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the attached Certified Survey Map is approved, subject to satisfaction of all Plan Commission conditions; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 21, 2026

VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

Attest:

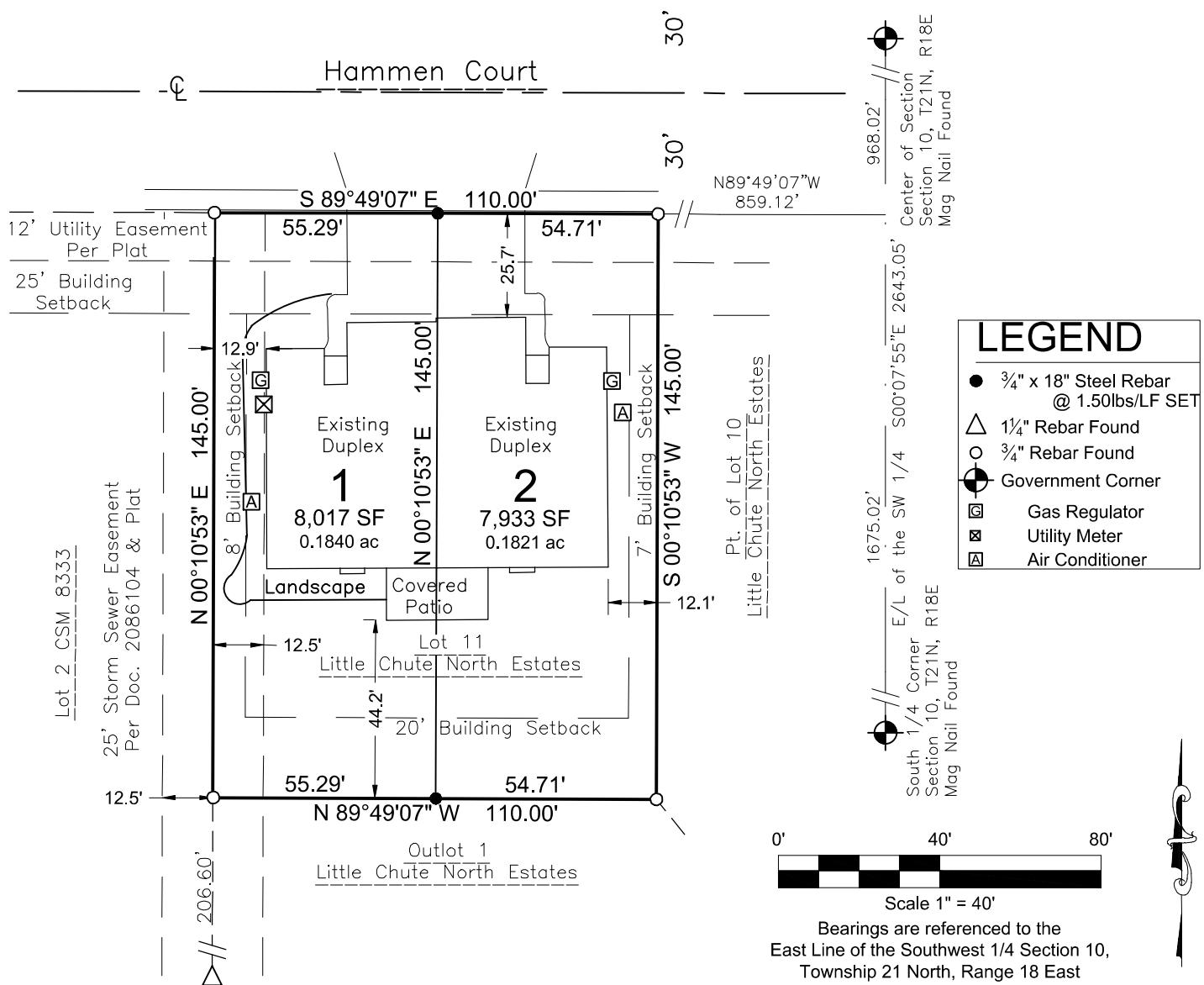
Nicole Ryerson, Village Clerk

Certified Survey Map No. _____

All of Lot 11 of Little Chute North Estates, Being Part of the Northeast 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Caveat: Additional action is required. This map does NOT transfer ownership of the property or properties shown. Sale or transfer of ownership requires a separate document to be recorded at the Register of Deeds office.

Zoning: RT: Two-Family Residential District.



Note:

1. Restrictive covenants shall be recorded at the Outagamie County Register of Deeds, providing declarations and/or by-laws similar to those typically recorded on a declaration of condominium. Said covenants shall provide for mediation of any and all disputes between owners of each unit and any third party with regard to construction, use, and maintenance of the real property. Furthermore, said covenants shall specifically state that the village of Little Chute and all approving authorities shall not be held responsible for the same, and that said covenants shall inure to all heirs and assigns.

Bearings are referenced to the East Line of the Southwest 1/4 Section 10, Township 21 North, Range 18 East assumed to bear S00°07'55"E, based on the Outagamie County Coordinate System



**DAVEL ENGINEERING &
ENVIRONMENTAL, INC.**

Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952

Ph: 920-991-1866

www.davel.pro

Rodolfo A. Ayvar
Professional Land Surveyor
No. S-4074

Date

Survey for:
Bill Wittmann
613 Hammen Ct.
Kaukauna, WI 54130

File: 7352CSM.dwg
Date: 12/17/2025
Drafted By: rodolfo
Sheet: 1 of 3 - CSM

Certified Survey Map No. _____

All of Lot 11 of Little Chute North Estates, Being Part of the Northeast 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Surveyor's Certificate

I, Rodolfo A. Ayvar, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute and Outagamie County, and under the direction of Bill Wittmann Builders, the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of Lot 11 of Little Chute North Estates, being Part of the Northeast 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin., containing 15,950 Square Feet (0.3662 Acres) of land, subject to all easements, and restrictions of record.

Given under my hand this _____ day of _____, _____.

Rodolfo A. Ayvar, Wisconsin Professional Land Surveyor No. S-4074

Owners' Certificate

Bill Wittmann, as the property owner, do hereby certify that we caused the land described on this certified survey map to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

Dated this _____ day of _____, 20____

Bill Wittmann, Owner

State of Wisconsin)
)
)SS
 _____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

My Commission Expires _____
Notary Public, Wisconsin

Certified Survey Map No. _____

All of Lot 11 of Little Chute North Estates, Being Part of the Northeast 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Little Chute, Outagamie County, Bill Wittmann, the property owner, is hereby approved by the Village Board of the Village of Little Chute.

Chairman _____ Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Little Chute.

Clerk _____ Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer _____ Date

County Treasurer _____ Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record: **Bill Wittmann** Recording Information: **Doc.2177801** Parcel Number(s): **260451921**

Rodolfo A. Ayvar _____ Date
Professional Land Surveyor
No. S-4074



Item For Consideration

For Board Review On: January 21, 2026

Agenda Item Topic: Adopt-a-Launch

Fox-Wolf Watershed Alliance

Prepared On: January 14, 2026

Prepared By: DPRF

Report: Village staff have been approached by Fox-Wolf Watershed Alliance on a request to partner in their Adopt-A-Launch program. From Fond du Lac to Green Bay, we have over 23 adopted launches. Municipalities like the Village of Fox Crossing, City of Kaukauna, Village of Bellevue, and many others are partnering with us on this Program.

The Adopt-a-Launch Program works to engage community members in taking ownership of their lakes by helping to search for aquatic invasive species and improving local boat launch areas. Adopt-a-Launch works to:

- Look for aquatic invasive species
- Remove plants and debris from boat launch area
- Remove litter around boat launches
- Record and report any maintenance issues, and
- Help create community member ownership of the local waterways.

Park Planning Committee has reviewed and is providing recommendation for board to move forward with the Adopt-a-Launch Program, which would aim to adopt the Kayak/Canoe Launch at Heesakker Park.

Agreement and additional literature is provided for reference.

Fiscal Impact: There is no financial impact on the Village as the Fox-Wolf Watershed Alliance takes on all fiscal impacts.

Recommendation/Board Action: Staff request Village Board to approve the partnership to partner with Fox-Wolf Watershed Alliance for Adopt-A-Launch program in 2026 as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry

Fox-Wolf Watershed Alliance's Adopt-a-Launch Program

The Fox-Wolf Watershed Alliance's Adopt-a-Launch Program works to engage community members in taking ownership of their lakes by helping to search for aquatic invasive species and improving boat launches through generous volunteer efforts.

Adopt-a-Launch works to:

- Look for aquatic invasive species
- Remove plants and debris from boat launch area
- Remove litter around boat launches
- Record and report any maintenance issues
- Help create community member ownership of local waterways



Why is this needed?

Aquatic invasive species can harm our economy, environment, or human health. By looking for aquatic invasive species at boat launches, volunteers can help protect our lakes. If an invasive species is found before widespread establishment, there is a higher likelihood of being able to remove that species from the lake. In addition, keeping the boat launches clean from plants and other debris will reduce the chance that boats will spread aquatic invasive species to other lakes accidentally. Removing litter around boat launches also helps keep our lakes clean!

What do Adopt-a-Launch volunteers do?

Each volunteer or group of volunteers adopts a boat landing within a 5-county region (Brown, Calumet, Fond du Lac, Outagamie, Winnebago). Volunteers provide their preferred boat launch to adopt on their application. The Fox-Wolf Watershed Alliance then works to partner with the boat launch owner to include the boat launch in the Adopt-a-Launch Program. Volunteers visit their boat launch at least three times a year between April 1 and November 1. Safety is emphasized for all volunteers.

Each time volunteers visit their boat launch, they will:

- Look for aquatic invasive species at boat launches
- Remove plants from boat launch area
- Remove litter around boat launches.
- Report any issues with the boat launch or surrounding areas

All volunteers will be trained on all expected tasks and how to report and document aquatic invasive species, launch issues, etc.



Who can Adopt-a-Launch?

Any individual or group can adopt-a-launch. This includes but is not limited to; individuals, families, boy/girl scout groups, conservation clubs, angling clubs, boating clubs, yacht clubs, Boys and Girls Club groups, etc. Each group must provide one adult supervisor for every five or six volunteers and volunteers under the age of 18 must be accompanied by a parent/guardian.

What does the Fox-Wolf Watershed Alliance provide?

Fox-Wolf will give volunteer groups trash bags, safety vests, materials to search for aquatic invasive species, and an acknowledgment sign at the boat launch. The Fox-Wolf Watershed Alliance will install the Adopt-a-Launch sponsorship sign at the designated boat launch with owner permission. There is no charge for groups to participate in the Adopt-a-Launch Program. Training will be provided by the Fox-Wolf Watershed Alliance.

What does the Fox-Wolf Watershed Alliance do for you as a boat launch owner?

In addition to training of volunteers and supplying materials, Fox-Wolf will promote the work of volunteers on social media, press releases, and our website. This can include promotion of your group/organization. The Adopt-a-Launch Coordinator will also check in with volunteers periodically to help determine if more materials are needed and address any issues/concerns.

How can my group apply?

Interested groups can contact Chris Acy, the Fox-Wolf Watershed Alliance's Aquatic Invasive Species Coordinator at chris@fwwa.org. Chris can help volunteers choose a boat launch as they fill out the Adopt-a-Launch application form. Boat launches are assigned on a first-come, first-served basis. Once the application is signed and approved (by the volunteers, Fox-Wolf Watershed Alliance, and the launch owner), all volunteers will need to review the safety rules included with the completed application. Chris will work with volunteers to deliver all required safety gear, trash bags, etc. and provide training. Launches are considered adopted by the assigned volunteer/group until the Fox-Wolf Watershed Alliance receives a "Notice of Abandonment" (written notice that the volunteer group has decided to cease its involvement in the Adopt-A-Launch Program). That boat launch will then be available to others wishing to joining the Adopt-a-Launch Program.

Adopt-a-Launch is a project of the Fox-Wolf Watershed Alliance. Interested in contributing and helping maintain the Adopt-a-Launch Program? Donations are accepted and appreciated!



ADOPT-A-LAUNCH



Helping to protect
and clean up our
lakes and rivers!

To learn more, visit
www.fwwa.org

Launch Adopted By:
**JEANE DROVER
AND FRIENDS**



ADOPT-A-LAUNCH APPLICATION



Please complete this form and submit it to Chris Acy at the Fox-Wolf Watershed Alliance.
Send your completed form via email or via U.S Postal Service.

Email: chris@fwwa.org

Mailing Address: P.O. Box 1861 Appleton WI, 54912

Phone: 920-460-3674

Group Name Nutritional Healing LLC	
Mailing Address 639 W. Ridgenview Drive	(Area Code) Phone Number - Daytime (920) 358-5704
City, State, Zip Code Appleton, WI 54911	(Area Code) Phone Number - Evening (920) 973-3512
Group Contact Name (First, MI, Last) Brooke L. Knowles	
Contact Email Address brookeknowles@nutritionalhealingllc.com	
Mailing Address 639 W. Ridgenview Drive	Estimated Number of People Participating in Each Cleanup at the boat launch 8
City, State, Zip Code Appleton, WI 54911	
Number of Times Your Group Plans to Visit the boat launch (Min. 3 times between April 1 st and November 1 st) 3 times (at least)	

Does your group wish to have a sponsorship sign installed at your selected boat launch? Yes No

If so, please write the group name as it should appear on the sign:

Enter the name/location of the boat launch you wish to adopt. Then list alternate boat launches in order of preference. List time period that you will check the launch if it differs from the Program's April-November timeframe. Contact Chris Acy to confirm that the boat launch is available prior to submitting this application.

Preference	Boat Launch	From	To
1	Heesakker Park	May	Nov
2	?	May	Nov
3	?	May	Nov

By electronic signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the page attached to this form. The Group understands there are no fees for participating in the program. Upon approval, this application is valid until such time the Group notifies Chris Acy at the Fox-Wolf Watershed Alliance of abandonment of their boat launch.

X Brooke Knowles

Signature of Authorized Group Representative - Must be 18 years or older

5/1/2025

Date (m/d/yyyy)

Office Manager

Title

*If you do not receive confirmation that Chris Acy received your application within 14 days of submitting, please email Chris at chris@fwwa.org or call (920) 460-3674.

DO NOT WRITE BELOW THIS LINE

APPROVAL: The Fox Wolf Watershed Alliance and the Heesakker Park Kayak Launch (name of launch) boat launch owner Village of Little Chute (name of boat launch owner) approve this application for the Group to participate in Adopt-A-Launch Program for the boat launch identified above. The Group accepts the responsibility of looking for aquatic invasive species, removing plants and litter, and reporting any issues. The Fox-Wolf Watershed Alliance reserves the right to modify or cancel this application at any time. Please notify the Fox-Wolf Watershed Alliance with any group information change.

X Christopher Acy

Signature of Fox Wolf Watershed Alliance Authorized Representative

X

Signature of Boat Launch Owner Authorized Representative

AIS Coordinator

Title

Title (if Applicable)

5/7/2025

Date (m/d/yyyy)

Date (m/d/yyyy)

The Fox Wolf Watershed Alliance (the "Fox-Wolf") and the volunteer group (the "Group") named on this application, recognize the value of litter-free boat launches and protecting our lakes from invasive species.

ADOPT-A-LAUNCH PROGRAM TERMS AND CONDITIONS

1. Members of the Group shall set a good example for the other boat launch users that reflects well upon the Fox Wolf Watershed Alliance and the Group.
2. The Group and its members are to be considered as volunteers and not as officers, employees, or agents to the Fox Wolf Watershed Alliance or the boat launch owner. Any injuries, claims, liabilities, suits or costs arising from the Group members' activities relating to this Adopt-a-Launch program shall be the sole responsibility of the Group or its individual members.
3. The Group agrees to indemnify and hold harmless the Fox Wolf Watershed Alliance and the boat launch owner from any injury, cost, suit, liability or award arising from the issuance or exercise of this program, or because of any adverse effect upon any person or property attributed to the works of the Group.
4. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Fox Wolf Watershed Alliance and/or the boat launch owner for special conditions that may exist on an adopted launch.
5. The Group agrees to submit a completed Application before approval to begin.
6. The Group agrees to have every participant trained by an approved member of the Fox-Wolf Watershed Alliance before participation in the Adopt-a-Launch program. Trainings will be scheduled once the application is approved.
7. The Group shall pick up litter and look for aquatic invasive species a minimum of three times a year between April 1st and November 1st. The Group shall not work beyond at another boat launch unless a separate application is submitted and approved.
8. The Group shall not pick up litter on or around structures that would pose a danger.
9. The Group shall supply one adult supervisor for every 5 to 6 workers.
10. The Group leader shall review the safety procedures and proper boat launch etiquette with all participants at the boat launch during each boat launch visit before proceeding with Adopt-a-Launch activities including picking up litter and monitoring for aquatic invasive species.
11. All participants shall be at least 18 years of age or accompanied by a parent or guardian if under age 18.
12. The Group shall work only during daylight hours and in good weather.
13. All participants shall wear safety vests.
14. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group's cleanup report.
15. The Group shall place filled trash bags at the designated pickup site identified in the Adopt-a-Launch Site Plan.
16. The Group may keep any recyclable materials.
17. Unused materials and supplies furnished by the Fox Wolf Watershed Alliance may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Fox Wolf Watershed Alliance. If the Group drops from the program, all materials must be returned to the Fox Wolf Watershed Alliance.
18. Within 24 hours of a collection, the Group shall email or mail the completed **Adopt-a-Launch Report Form**, to Chris Acy at the Fox Wolf Watershed Alliance.
19. All vehicles shall be parked in designated parking lots or areas and not in the parking lots of businesses in the area. Parking along designated streets is permitted.

20. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
21. The Group shall notify the Fox Wolf Watershed Alliance of abandonment of their boat launch. This permit is valid until such a time the Group notifies the Fox Wolf Watershed Alliance of abandonment.

The Fox-Wolf Watershed Alliance agrees to as follows:

1. Provide safety vests, trash bags, disposable gloves, and a safety training.
2. Work with boat launch owner/responsible party to remove the filled trash bags as soon as possible after the pickup.
3. The Fox-Wolf Watershed Alliance reserves the right to refuse or revise acronyms of the Group names when preparing signs.

Thank you for keeping Wisconsin's boat launches beautiful!



Item For Consideration

For Board Review On: January 21, 2026

Agenda Item Topic: Personal Appearance & Dress Code

Prepared On: January 14, 2026

Prepared By: Administration/HR

Report:

We heard in the recent Employee Engagement Survey, an expressed interest from employees in having a “Dress for Your Day” option incorporated into our workplace. This feedback reflects a desire for flexibility in attire based on daily responsibilities while maintaining professionalism.

To address this, we are proposing a change to the current **Personal Appearance Policy** to include a “Dress for Your Day” type of provision. This adjustment would allow employees to dress appropriately for their schedule—business attire for professional meetings and more casual, neat attire for office-based workdays. (Note that WPPA contracted and Public Works employees are subject to their respective department policies as primary and the Village of Little Chute Employee Policy Manual as secondary.)

The draft policy language has been reviewed and approved by legal counsel to ensure compliance and clarity. It has also been relayed to the Employee Engagement Committee, Department Heads and employees for input. Based on feedback received, we’re confident this update will enhance employee satisfaction and align with modern workplace practices while preserving the Village’s professional image.

The revised Personal Appearance & Dress Code policy is below with recommended edits struck through and new language in red.

Fiscal Impact: No change

Recommendation/Board Action:

Staff recommends the board approve changes to the Employee Personnel Manual - Policy 807 as presented.

Respectfully Submitted,

Beau Bernhoft, Administrator

Penney Mack, Deputy Finance Director and Human Resources Manager

POLICY 807 PERSONAL APPEARANCE & DRESS CODE

1. Purpose. Village employees are in the forefront of providing service to the general public. Personal appearance is an essential element of good public relations. The Village of Little Chute expects its employees to be well groomed and neatly dressed. Employees should dress in a manner consistent with a professional business atmosphere and should practice good personal hygiene. Jewelry, perfume and other accessories should not interfere with an employee's or co-workers' ability to perform their jobs and should not pose a safety or health hazard.

2. Scope.

2.1 ~~This policy applies to all regular full time, regular part time, limited term employees, seasonal employees, and temporary employees of the Village of Little Chute. Employees working in municipal building offices should dress in business-casual clothing. Employees working in the field or in strenuous labor positions are permitted to wear clothing as set forth by their department rules or guidelines.~~

2. Dress Code

Appropriate attire depends upon the degree of public contact, nature of work, and safety issues that an employee may expect on a daily basis within their position. While the decision on what is appropriate attire is the responsibility of each employee, the Village Administrator, Department Head and Human Resources Manager collectively reserve the right to determine the appropriateness of disputed attire and send an employee home (without pay) until they dress in accordance with the policy.

2.1 Administrative/Office Employees:

The Village expects that Administrative/Office Employees will select attire that is appropriate for the business of each workday. If an administrative/office employee knows that he or she will be attending official scheduled meetings with external stakeholders and/or the public, then business casual dress is appropriate and expected. If an administrative/office employee does not expect to attend any such meetings or events, appropriate casual dress is allowed. Business casual includes, by way of example and not limitation, dress pants, slacks, dresses or skirts no shorter than knee length, dress shirts, casual dress shirts, golf-style shirts, vests, turtlenecks, suits and sport jackets. Casual dress includes, by way of example and not limitation, jeans/denim skirts in good condition (i.e., not ripped or tattered), t-shirts and sweatshirts, casual dresses and skirts.

2.2 Non-Administrative/Non-Office Employees:

Employees working in the field or who are performing manual duties may wear attire

POLICY 807 PERSONAL APPEARANCE

Effective Date: January 20th, 2016

Revised Date:

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such as jeans or similar attire that is appropriate for the type of work being performed by the employee. When uniforms are issued by the Village, they must be worn only during work hours, or for conducting official Village business. Employees are responsible for keeping the uniforms neat, clean and in good repair. All clothing and safety equipment must be worn as necessary for the type of work being conducted. Failure to wear protective gear and safety clothing may result in discipline. All employees who perform physical manual labor are also required to wear protective gear and safety clothing and remove any loose or dangling jewelry that may present a safety hazard.

2.3 Summer Recreation Program Employees and Volunteers:

Summer Recreation Program and, when applicable, other seasonal employees should wear shirts, shorts, athletic pants and sweatshirts that are appropriate in length to provide coverage when sitting or bending. Summer employees may be provided staff shirts. Employees may not alter and are expected to wear these items for certain program events.

3. Policy.

3.1 Employees are expected to dress in an appropriate and professional manner while at work. These established general guidelines will be used when considering appropriate dress unless department needs require alternative guidelines as approved by the department head.

3. Unacceptable attire for all Village staff, by way of example and not limitation, includes:

- 3.1 Clothing that is tight, sheer or otherwise reveals the midriff, buttocks or cleavage.
- 3.2 Clothing that contains offensive words, cartoons or images.
- 3.3 Clothing that contains political statements, slogans or campaign-related information.
- 3.4 Ripped denim jeans, bib overalls, sweatpants, exercise pants, and warm-up suits.
- 3.5 Tight shirts, mini-skirts, strapless dresses, midriff tops, and tube tops. Spaghetti strap shirts/dresses and halter tops must be covered with a blouse, shirt, sweater or jacket.
- 3.6 Footwear considered slippers.
- 3.7 Employees with visible body piercings other than ear unless prior approved.
- 3.8 Any tattoos that are or may be interpreted as offensive (profanity, weapons, violence, nudity, blood, etc.) are to be covered by clothing or a bandage.
- 3.9 Hats (allowed while working in the field.)

4. Inappropriate Attire.

4.1 Hats unless prior approved by the department head.

4.2 Tops showing bare shoulders, tank tops/halter tops unless covered with a blouse, shirt, or jacket.

4.3 Midriff bearing tops or tops portraying any offensive words, terms, logos,

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Effective Date: January 20th, 2016

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~~pictures, cartoons, or slogans.~~

~~4.4 Hooded sweatshirts and t-shirts.~~

~~4.5 Jeans, sweatpants, exercise pants, shorts, and spandex pants.~~

~~4.6 Tight skirts, miniskirts, skirts, sundresses, beach dresses, and spaghetti strap dresses.~~

POLICY 807 PERSONAL APPEARANCE

Effective Date: January 20th, 2016

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~~4.7 Footwear resembling what is considered a bedroom slipper or beach flip flops.~~

~~5. Appropriate Attire.~~

~~5.1 T shirts/sweatshirts portraying the village seal are considered acceptable clothing assuming the work schedule permits.~~

~~5.2 Dress pants will be worn to work Monday through Thursday unless otherwise approved by the department head. Acceptable dress pants include: Slacks similar to Dockers, khakis, wool pants, dressy capris, or black dress pants.~~

~~5.2.1 Jeans with no holes or tears will be permitted on Fridays assuming the work schedule permits.~~

~~5.3 Dresses and skirts worn at a length in which an individual is able to sit comfortably in a public setting.~~

~~5.4 Footwear must fit securely enough to ensure safe movement, be appropriate for the work environment, and must have a hard or rubber sole.~~

~~6. Additional Information.~~

~~6.1 If there are any questions or concerns regarding appropriate village attire, employees should address their supervisor or department head on what clothing is acceptable personal appearance.~~

~~7. Consequences of Policy Violation.~~

~~7.1 In addition to corrective or disciplinary action, depending on the severity of the dress violation the supervisor reserves the right to send the employee home (without pay) until they dress in accordance with the Village of Little Chute Personal Appearance Policy. Employees are responsible for complying with the above expectations and guidelines. Employees should contact their supervisor if they have a question as to whether a certain item is considered acceptable attire. Department heads and supervisors are responsible for monitoring compliance with this policy within their departments.~~

POLICY 807 PERSONAL APPEARANCE

Effective Date: January 20th, 2016

Revised Date:

*Village of Little Chute
Employee Policy Manual*



Item For Consideration

For Board Review On: 01/21/2026

Prepared On: 01/14/2026
Prepared By: Jerry Verstegen

Agenda Item Topic: Water Supply Service Area Plan Review

Report: Water Supply Service Area Plan

Fiscal Impact:

Adoption of the Plan is primarily a planning/compliance action and does not by itself authorize construction. Future capital projects, if any, would be evaluated and brought forward through normal budgeting and approval processes.

Recommendation/Commission Action:

Approve adoption of the **Water Supply Service Area Plan** for the Village of Little Chute municipal water system and authorize staff to complete the public participation items and submit/maintain the Plan per NR 854 requirements.

1) Service area and growth

- The Plan delineates the **current service area** and **projected growth area** consistent with the Village comprehensive plan and future land use map (Figure 2). Growth is anticipated across residential, commercial (notably along **I-41**), and industrial (industrial park and North Avenue/CTH OO) land uses.



Item For Consideration

- Existing distribution, wells, tanks, and system interconnections are mapped in **Figure 1 (page 5)**.

2) Existing system assets (supply, treatment, storage, distribution)

- Core components include **three wells (Wells #1, #3, #4)**, **three ion exchange softening plants**, **three ground reservoirs (200k/300k/500k gal)**, **six booster pumps**, and **two elevated towers (250k/300k gal)**.
- Well #1 facility improvements (2017) included well/booster rehabilitation, new softeners to improve efficiency and reduce salt/chloride discharges, routing regeneration waste to sanitary sewer, and a new **diesel generator**.
- Storage facilities summary (Table 4) confirms elevated and ground storage capacities and construction years.
- Distribution system is approximately **61 miles** of main (4"-16") with age/diameter breakdown in Table 5.

3) Population and demand trends

- Updated **2024 DOA projections** (based on the 2020 Census) project population increasing to **~14,559 by 2045** (interpolated).
- Recent water demand increased sharply from 2022–2024; **2024** is reported as the highest recent year with **ADD 1.666 mgd** and **MDD 2.610 mgd**.
- Industrial demand increased substantially post-2021; Figure 4 shows industrial average-day demand reaching **~694,000 gpd** by 2024.
- Major users are documented in Table 7 (e.g., Agropur, Crystal Print, Nestle) and are used to inform demand uncertainty.

4) Demand projections and planning assumptions

- Plan uses **135 gpcd** total pumpage and a **1.62** max-day-to-average-day ratio (highest observed 2020–2024) for projections.
- The Plan includes a **0.5 mgd (500,000 gpd)** additional demand scenario to represent a potential new/expanded large industrial user.
- Projected demands for 2045 are summarized as:
 - **Population growth only: ADD 1,965,500 gpd, MDD 3,184,100 gpd**
 - **Population growth + 0.5 mgd: ADD 2,465,500 gpd, MDD 3,994,100 gpd**

5) Water supply adequacy and alternatives

- Using a “water balance” approach, when all wells are available the system can produce approximately **3,150 gpm (~4.54 mgd)**, which the Plan indicates is adequate to meet current and projected maximum-day conditions **when all three wells are in service**.



Item For Consideration

- An **emergency interconnection** with the City of Appleton exists at **Evergreen Drive & French Road** (manual valves; no meter). Appleton's higher hydraulic grade line can supply Little Chute without pumping, but use must be monitored to prevent tower overflow.

Next Steps / Implementation

- Plan is to be adopted and maintained in the utility planning record; it is to be **updated every five years**, with the next update due **December 31, 2030**.
- Public participation section currently contains **placeholders** for notice/hearing/comment dates; staff will finalize these items consistent with NR 854.08 prior to final Plan completion.

Proposed Motion

Review/Comment, this needs to go to Village Board for review and adoption.

Respectfully Submitted,
Jerry Verstegen

ENGINEERING REPORT

WATER SUPPLY SERVICE AREA PLAN

FOR THE



VILLAGE OF LITTLE CHUTE | OUTAGAMIE COUNTY, WISCONSIN

DECEMBER 2025

McMAHON
ENGINEERS \ ARCHITECTS

McMAHON ASSOCIATES, INC.

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WATER SUPPLY SERVICE AREA PLAN

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ENGINEERING REPORT

WATER SUPPLY SERVICE AREA PLAN



VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN

DECEMBER 2025
McM No. L0001-09-25-00305

I. INTRODUCTION

A. Background

The Village of Little Chute is located in the Heart of the Valley area within the Fox Cities region of northeastern Wisconsin. It is situated in eastern Outagamie County along the Fox River, directly adjacent to the City of Kaukauna and just east of the City of Appleton. The Village is part of the Appleton metropolitan area and is accessible via Interstate 41 (I-41) and State Highway 96, making it well connected within the region.

The Village of Little Chute operates a municipal water system that provides service to residential, commercial, industrial, and public authority customers. The water utility is regulated by both the Public Service Commission of Wisconsin (PSCW) and the Wisconsin Department of Natural Resources (DNR). Historically, Little Chute was primarily a residential community made up of single-family homes. In recent years, the Village has experienced steady growth, including new industrial development on both sides of I-41 and increased multi-family residential development north of I-41.

B. Plan Requirements & Purpose

Public water supply systems serving 10,000 or more people and utilize their own surface water or groundwater intakes must complete a Water Supply Service Area Plan by December 31, 2025. This Water Supply Service Area Plan has been developed in accordance with Wis. Stat. 281.348 and NR 854, which require municipalities to plan for the efficient development of water supply systems, ensure long-term capacity, promote water conservation, and align with local and regional planning efforts. The Water Supply Service Area Plan encompasses the following:

- Delineation of the area for which the plan is being prepared.
- An inventory of the sources and quantities of the current water supplies in the area.

- Assessment of the current population and population density of the area covered by the plan, along with projections of the expected population during the plan period, based on regional growth trends and municipally designated population densities.
- A forecast of the demand for water in the area over the period covered by the plan.
- Identification of options for supplying water in the area for the period covered by the plan.
- An assessment of the environmental and economic impacts of implementing the proposed diversion.
- Identification of the procedures for implementing and enforcing the plan and a commitment to using those procedures.

C. Establishment of Planning Period

As specified in NR 854.05(1), the Water Supply Service Area Plan must identify the planning period it covers. Wisconsin Administrative Code NR 854 requires that this planning period be no less than 10 years and no more than 20 years. For this plan, a 20-year planning period has been selected, extending through 2045. The full 20-year period was chosen to provide a long-term outlook on water demands, ensuring that the Village can be proactive in addressing future water supply infrastructure needs.

D. Delineation of Water Supply Area(s)

Per requirements listed in NR 854.05(02)(a), the Water Supply Service Area Plan shall delineate the area for which the plan is being prepared, including all areas to which the public water supply currently serves and the projected growth area for the system within the planning period.

The Village of Little Chute Water Utility provides service to the incorporated Village and selected adjacent areas, including established residential neighborhoods, the industrial park, and institutional customers. A map of the existing water distribution system is provided in Figure #1.

The Village's 2016-2036 Comprehensive Plan outlines projected growth and future land use. A map of future land use is shown in Figure #2. This service area delineation defines the area in which the Village plans to provide water service now, and in the future, ensuring that existing and projected development can be adequately served. The Comprehensive Plan anticipates growth across residential, commercial, and industrial land uses, with the greatest commercial opportunities along I-41 and industrial growth concentrated in the Little Chute Industrial Park and along North Avenue (CTH OO).



Water Distribution System (By Diameter)

- 4 inch
- 6 inch
- 8 inch
- 10 inch
- 12 inch
- 16 inch

Other Mapped Features

- Connection Point
- Elevated Tank
- ⊕ Well
- Municipal Boundary
- Parcel or Right-of-Way Line
- Railroad Centerline
- Stream
- Surface Water

Source: Outagamie County, 2023-25.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete.

The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses.

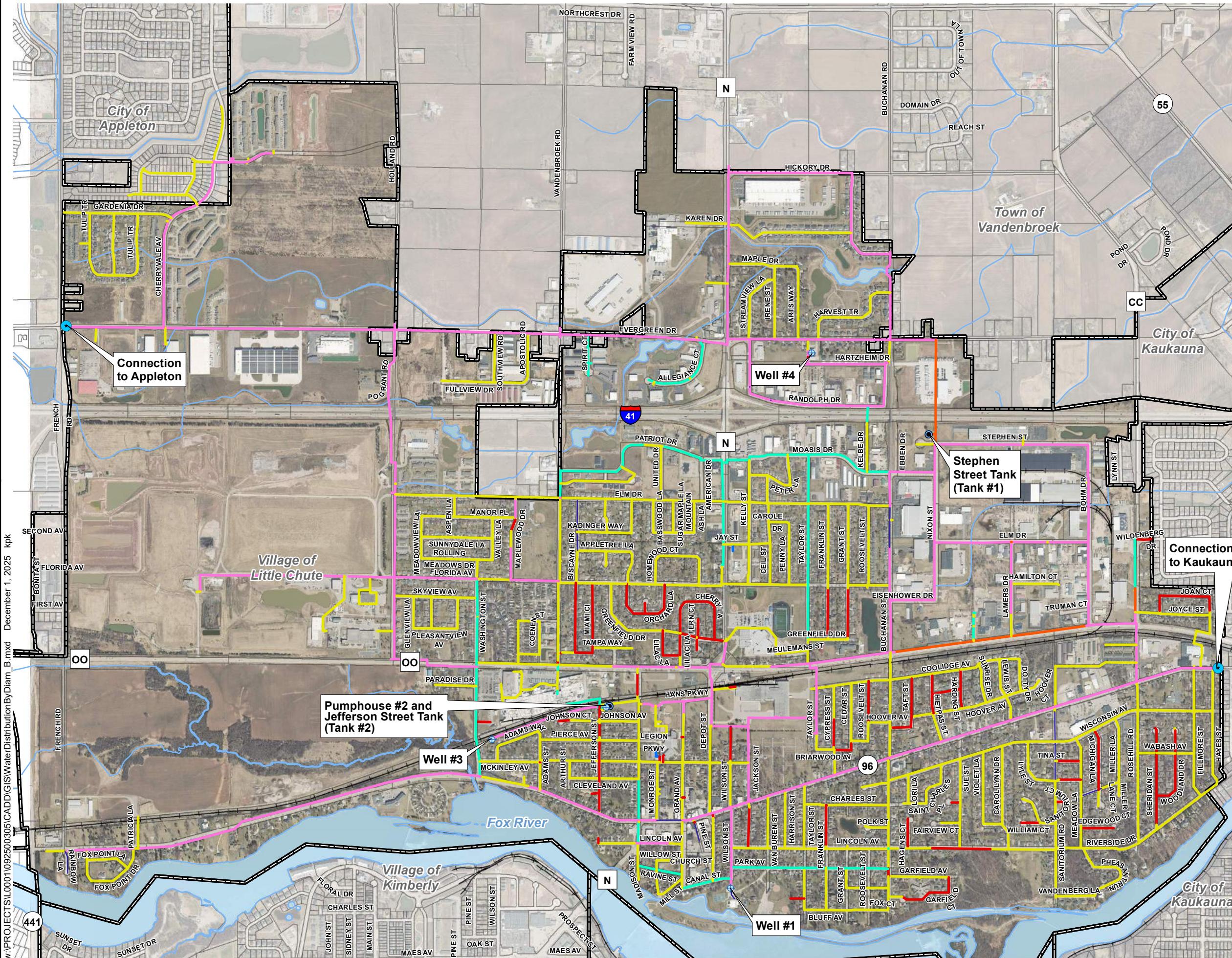
Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

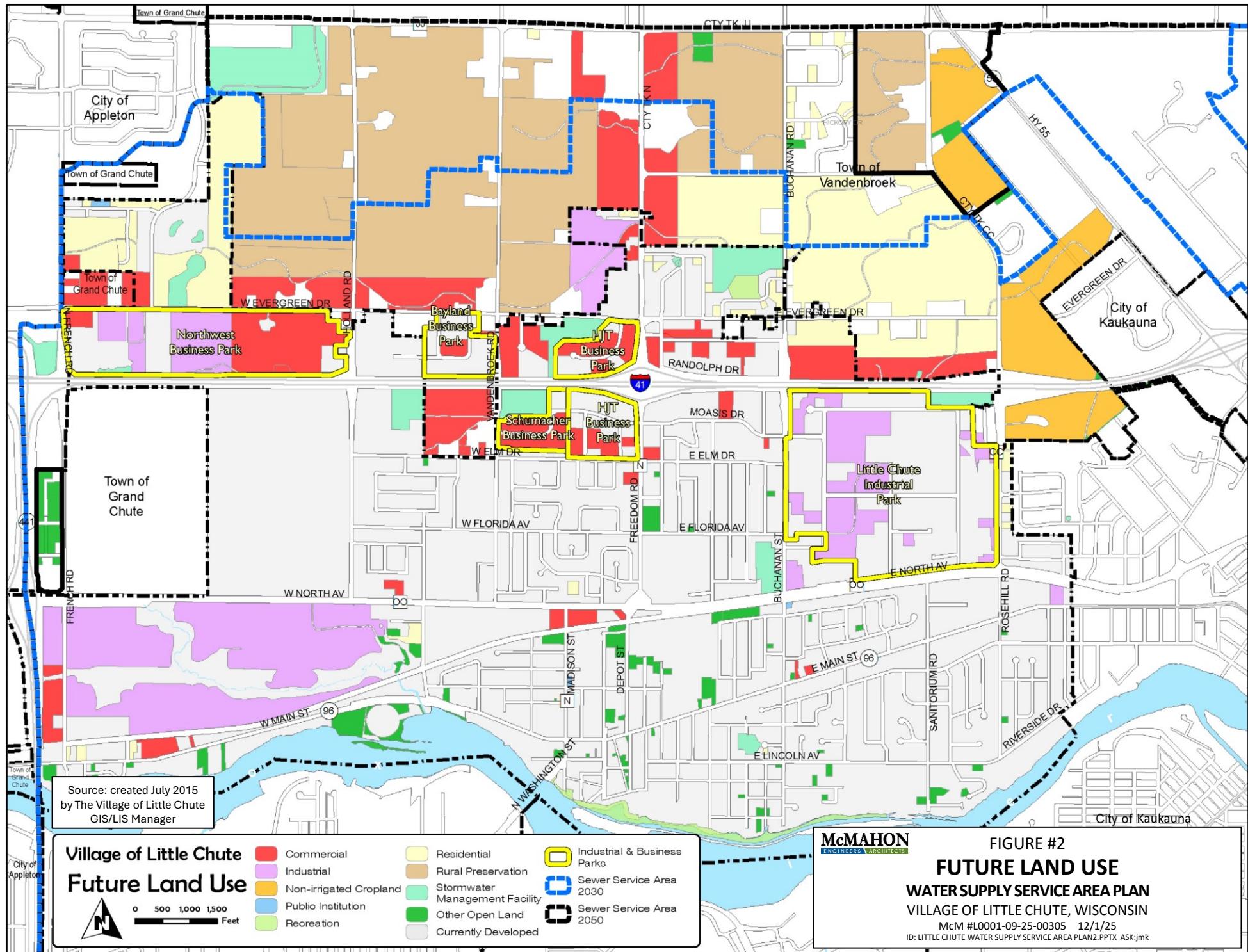


0 1,500 3,000
Feet

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
2025 WATER DISTRIBUTION SYSTEM BY DIAMETER
WATER SUPPLY SERVICE AREA PLAN
VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN





II. EXISTING WATER SUPPLIES & FACILITIES

A. General

The Village of Little Chute water system primarily consists of the following components:

- Three Wells – Well #1, Well #3 and Well #4
- Three Ion Exchange Softening Treatment Plants
- Three Ground Level Water Storage Reservoirs – 200,000, 300,000 and 500,000-gallon
- Six Booster Pumps
- Two Elevated Water Towers – 250,000 and 300,000-gallon
- Water Distribution System

A schematic of the water system operation is provided on Figure #3.

B. Existing Water Sources

Well construction information is summarized in Table #1 and the well construction logs are provided in Appendix #1. The capacity of the booster pumping equipment is presented in Table #2. Softener facility data is provided in Table #3. A summary table of the storage facilities is provided in Table #4. A general description of the facilities is provided in the following sections.

1. Well #1 Pumphouse (Doyle Park)

The Well #1 Pumphouse is located at Doyle Park in the southern area of the Village. The facility houses Well #1, the ion exchange softening system, a 300,000-gallon ground level water storage reservoir and two booster pumps. Well #1 is a 12-inch diameter well, originally constructed in 1923 and later deepened to 724-feet in 1950. Raw water from Well #1 is treated using the on-site ion exchange softening shells. Treated water is stored in the 300,000-gallon ground reservoir prior to distribution by the two booster pumps (Booster Pumps #1 and #2).

An extensive improvement project was completed at the Well #1 Pumphouse in 2017, including:

- Rehabilitation of the well pumping equipment and replacement of the booster pump motors.
- Replacement of the softeners to increase the efficiencies and decrease salt use/chloride discharges.
- Redirection of softener regeneration brine cycle, slow rinse and fast rinse wastewater to the sanitary sewer.

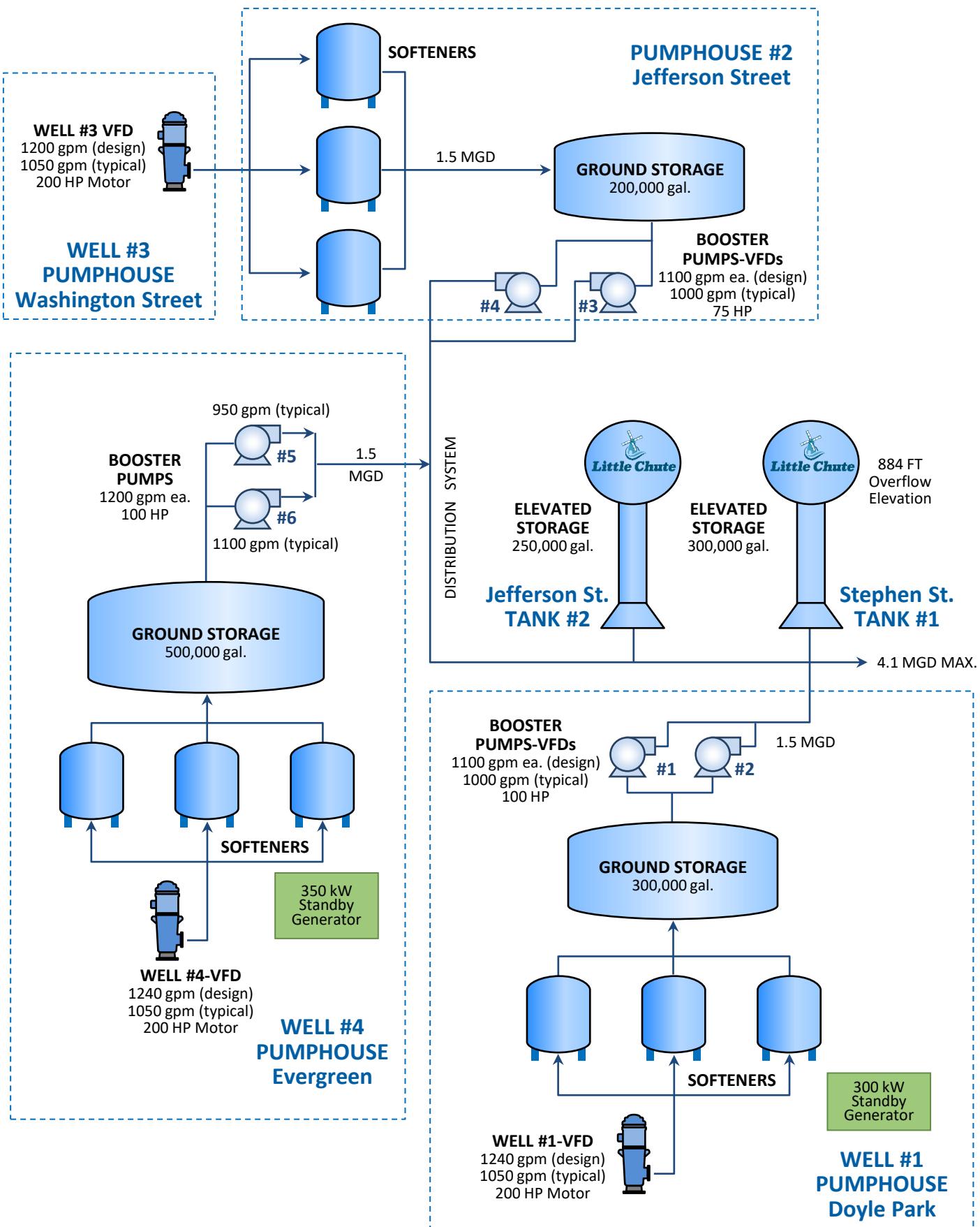


FIGURE #3
WATER SYSTEM SCHEMATIC
WATER SUPPLY SERVICE AREA PLAN

VILLAGE OF LITTLE CHUTE, WISCONSIN
McM #L0001-09-25-00305 12/1/25
ID: LITTLE CHUTE WATER SUPPLY SERVICE AREA PLAN3.PPTX ASK:jmk

Table #1

WELL CONSTRUCTION & WELL PUMP DATA
WATER SUPPLY SERVICE AREA PLAN
Village of Little Chute | Outagamie County, Wisconsin

	Well Depth	Casing Data	Pump Install Data	Design Capacity	Pump Setting	Motor Install Data	Auxiliary Power
WELL #1 BG 582 Constructed	734-feet 1950	12-inch: 0 - 102-feet	2017 - Goulds 12 CHC 6-Stage	1,400 gpm Typical Operating Capacity: 1,050 gpm	280-feet	200-HP 1997 - Aurora	Diesel Generator
WELL #3 BG 584 Constructed	805-feet 1974	18-inch: 0 - 48-feet 12-inch: 2 - 320-feet	2021- Goulds 12 CHC 7-Stage	1,300 gpm Typical Operating Capacity: 1,050 gpm	430-feet	200-HP 1992	None
WELL #4 NG 591 Constructed	750-feet 1999	20-inch: 0 - 47-feet 16-inch: 0 - 449-feet	2018 - Goulds 12 CHC 6-Stage	1,100 gpm Typical Operating Capacity: 1,050 gpm	430-feet	200-HP 2009 - GE	Diesel Generator

Table #2

BOOSTER PUMPING EQUIPMENT
WATER SUPPLY SERVICE AREA PLAN
Village of Little Chute | Outagamie County, Wisconsin

Location	Motor	Motor Mfg.	VFD/Soft	Installed/Built	Design Capacity	Typical Capacity	TDH	Auxiliary Power	
Booster #1	Well House #1 - 100 VanBuren Street	100-HP	US Motor	VFD	2017	1,100 gpm	1,050 gpm	196	Diesel Generator
Booster #2	Well House #1 - 100 VanBuren Street	100-HP	US Motor	VFD	2017	1,100 gpm	1,050 gpm	196	Diesel Generator
Booster #3	Pumphouse #2 - 1118 Jefferson Street	75-HP	US Motor	VFD	1992	1,100 gpm	1,000 gpm	154	None
Booster #4	Pumphouse #2 - 1118 Jefferson Street	75-HP	US Motor	VFD	2014	1,100 gpm	1,000 gpm	154	None
Booster #5	Well House #4 - 625 E Evergreen	100-HP	US Motor	Soft	2001	1,200 gpm	950 gpm	174	Diesel Generator
Booster #6	Well House #4 - 625 E Evergreen	100-HP	US Motor	Soft	2001	1,200 gpm	1,100 gpm	174	Diesel Generator

Table #3

SOFTENER FACILITIES
WATER SUPPLY SERVICE AREA PLAN
Village of Little Chute | Outagamie County, Wisconsin

ID Tag	Location	Year Installed / Built	Design Resin (cu.ft.)	Actual Resin (cu.ft.)	Resin Removal	Hardness	Design Regeneration Setpoint	Actual Regeneration Setpoint
Well #1 - Shell #1	Well House #1	2017	230	230	19,000	24	182,083	154,000
Well #1 - Shell #2	Well House #1	2017	230	230	19,000	24	182,083	154,000
Well #1 - Shell #3	Well House #1	2017	230	230	19,000	24	182,083	154,000
Pump #2 - Shell #1	Pumphouse #2	1992	260	260	20,000	22	236,364	180,000
Pump #2 - Shell #2	Pumphouse #2	1992	260	260	20,000	22	236,364	180,000
Pump #2 - Shell #3	Pumphouse #2	1950 / Rehab 2002	260	260	20,000	22	236,364	180,000
Well #4 - Shell #1	Well House #4	2001	320	320	20,000	34	188,235	150,000
Well #4 - Shell #2	Well House #4	2001	320	320	20,000	34	188,235	150,000
Well #4 - Shell #3	Well House #4	2001	320	320	20,000	34	188,235	150,000

Table #4

SUMMARY OF WATER STORAGE FACILITIES
WATER SUPPLY SERVICE AREA PLAN
Village of Little Chute | Outagamie County, Wisconsin

Location	Capacity	Year Constructed
Elevated Tanks		
Tank #1 - Stephen Street	300,000-gal	2002
Tank #2 - Jefferson Street	250,000-gal	1967
Ground Reservoirs		
Reservoir #1 - Well #1	300,000-gal	1979
Reservoir #2 - Pumphouse #2	200,000-gal	1952
Reservoir #3 - Well #4	500,000-gal	2001

- Installation of a new 300 kW diesel generator with an automatic transfer switch.

2. Pumphouse #2 (Jefferson Street) & Well #3 (Washington Street)

Pumphouse #2 is located at the north end of Jefferson Street at the railroad tracks. Well #2 was previously abandoned, but the ion exchange softeners and booster pumping equipment is still housed in the pumphouse. Well #3 is located on Washington Street, approximately 2,000-feet west of Pumphouse #2. This 12-inch well was originally constructed in 1973. Raw water from Well #3 is pumped to Pumphouse #2 for treatment and distribution to the system. Treated water is stored in the 200,000-gallon ground reservoir prior to distribution by the two booster pumps (Booster Pumps #3 and #4).

3. Well #4 Pumphouse (Evergreen Drive)

Located on the north side of I-41, the Well #4 Pumphouse was constructed in 2000. The pumphouse houses Well #4, three softener shells and two booster pumps (Booster Pumps #5 and #6). There is also a 500,000-gallon ground storage tank at this location.

C. Existing Water Storage

The storage facilities in the Little Chute system include both elevated storage and ground storage reservoirs. The ground storage reservoirs are located at each pump station, as previously mentioned. Treated water is discharged to each reservoir and then pumped into the system via the booster pumps.

Elevated storage serves two purposes in a water system: 1) Maintains system pressure; and 2) Provides reserve capacity for fire protection supply and for peak demands.

There are two elevated water towers in the system:

- Stephen Street - Elevated Tower #1 300,000-gallon
- Pumphouse #2 - Jefferson Street - Elevated Tower #2 250,000-gallon

D. Distribution System

The Village of Little Chute water distribution system (See Figure #1) consists of approximately 61-miles of water main, ranging in size from 4-inch to 16-inch. A summary of the pipe diameters and lengths is summarized in Table #5.

Table #5

WATER MAIN DATA
FEET OF MAIN / AGE OF MAIN
WATER SUPPLY SERVICE AREA PLAN
Village of Little Chute | Outagamie County, Wisconsin

Pipe Size	1920-1940 (feet)	1941-1960 (feet)	1961-1970 (feet)	1971-1980 (feet)	1981-1990 (feet)	1991-2000 (feet)	2001-2010 (feet)	2011-2020 (feet)	2021-2030 (feet)	Total (feet)
4-inch	290	306				68				664
6-inch	3,071	5,680	7,247	13,130	1,267	1,560	1,108	2,262	372	35,697
8-inch	3,057	8,570	10,543	31,760	16,731	18,060	42,085	29,247	6,831	166,884
10-inch	1,621	4,522		1,105	1,517	1,526	7,474	2,898		20,663
12-inch	70		2,653	10,295	13,276	12,480	26,824	20,061	6,100	91,759
16-inch				3,520	677	1,663	331		2	6,193
Total	8,109	19,078	20,443	59,810	33,468	35,357	77,822	54,468	13,305	321,860
										61-miles

III. HISTORIC AND PROJECTED POPULATION AND WATER DEMANDS

A. Population

Population projections for the years 2020 through 2030 were previously developed in 2013 for the State of Wisconsin by the Department of Administration (DOA) and reported in the Village's Comprehensive Plan.

- 2000 Census.....10,476
- 2010 Census.....10,449
- 202010,740
- 202510,950
- 203011,100
- 203511,107
- 204010,900

Updated population projections through year 2050 were recently produced by the DOA in 2024 based on the 2020 Census data.

- 2020 Census.....11,619
- 203012,896
- 204014,109
- 2045.....14,559**
- 205014,859

**Obtained by interpolation.

With a 2020 Census population of 11,619, the Village's population has well exceeded the previous projections used in the Comprehensive Plan and the 2017 Water System Evaluation and Plan for the Village of Little Chute. These most recent projections indicate that the Village's population is expected to increase to almost 12,900 people by year 2030 compared to the projected 2030 population of 11,100 from 2013. With an estimated population of 12,178 in 2023, the Village is well on its way to meeting the current year 2030 projection and may still be exceeding projections.

As previously discussed in Section I.C, Wisconsin Administrative Code NR 854 requires that this planning period be no less than 10 years and no more than 20 years. For this Plan, a 20-year planning period has been selected, extending through 2045. The full 20-year period was chosen to provide a long-term outlook on water demands, ensuring that the Village can be proactive in addressing future water supply infrastructure needs.

B. Historical Demands

1. Water Demand Trends

Table #6 summarizes water system demands from 2015 through 2024. Between 2015 and 2019, the Average Day Demand (ADD) and Maximum Day Demand (MDD) slightly decreased, even though the number of customers increased from 4,335 to 4,543.

- 2015: ADD = 1.22 mgd, MDD = 1.845 mgd
- 2019: ADD = 1.141 mgd, MDD = 1.505 mgd

This reduction was likely due to water-saving fixtures, industrial efficiency improvements, and impacts from the COVID-19 pandemic.

In 2020, the ADD and MDD increased to levels slightly above those observed in 2015 before the observed decrease in demands to the 2019 low. Demands remained stable from 2020 through 2022 despite an increase of 131 total customers. This was followed by sharp increases in both ADD and MDD from 2022 to 2024. 2024 saw the highest overall water system demand over the 5-year period between 2020 and 2024, with an ADD of 1.666 mgd and an MDD of 2.610 mgd. The total number of customers increased by 213 over this period, with the biggest observed increase in the residential customer category followed by commercial, while the number of industrial customers decreased by two.

In terms of water use, residential use decreased by 10% over the 5-year period despite the increase in customers. Industrial water use increased by 85% even with the loss of two customers over the same period.

2. Major Water Users

As per the requirements in NR 854.05(5)(D), listed in Table #7 are the Village of Little Chute's overall 10 largest retail water customers over the 10-year period between 2015 and 2024. The list of top customers includes a mix of industrial, commercial, public authority, and multi-family residential users.

3. Water Use By Customer Sector

A graph of Village's average daily demands by customer category from 2015 through 2024 is provided in Figure # 4. Residential water demand has remained relatively stable, fluctuating slightly around 400,000 gpd throughout the period. Commercial usage shows more variability, peaking at around 110,627 gpd in 2022 before decreasing slightly in recent years. Industrial water demand experienced substantial growth following 2021, increasing from approximately 424,044 gpd in 2022 to nearly 694,000 gpd by 2024. Public authority usage remains steady,

Table #6

HISTORICAL & PROJECTED WATER USAGE
 WATER SUPPLY SERVICE AREA PLAN
 Village of Little Chute | Outagamie County, Wisconsin

Customer Classification	2015		2016		2017		2018		2019		2020		2021		2022		2023		2024		Overall Change in Water Sales (gallons)	% Change in Water Sales (gallons)	2045	
	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	No. of Customers	Annual Water Sales (gallons)	Change in No. of Customers	Projection Parameters				
Residential	3,947	147,804,000	3,982	150,235,000	4,003	145,879,000	4,032	146,156,000	4,063	142,220,000	4,069	164,375,000	4,128	148,796,000	4,173	146,526,000	4,213	152,098,000	4,234	147,296,000	287	-508,000	0%	
Commercial	309	31,882,000	341	31,092,000	323	29,060,000	355	28,879,000	363	30,287,000	363	26,384,000	374	34,928,000	391	40,379,000	399	35,505,000	404	30,926,000	95	-956,000	-3%	
Industrial	29	146,672,000	33	152,197,000	39	147,820,000	40	150,412,000	40	144,916,000	32	137,038,000	29	148,001,000	32	154,776,000	32	220,776,000	30	253,307,000	1	106,635,000	73%	
Public Authority	24	8,428,000	24	9,298,000	25	14,308,000	33	9,358,000	25	9,206,000	27	9,194,000	27	8,146,000	28	10,229,000	22	13,604,000	33	10,617,000	9	2,189,000	26%	
Multi-family Residential	26	20,333,000	27	20,008,000	42	20,625,000	50	19,685,000	52	23,413,000	52	27,873,000	51	30,660,000	50	32,755,000	52	30,647,000	55	32,121,000	29	11,788,000	58%	
Totals	4,335	355,119,000	4,407	362,830,000	4,432	357,692,000	4,510	354,490,000	4,543	350,042,000	4,543	364,864,000	4,609	370,531,000	4,674	384,665,000	4,718	452,630,000	4,756	474,267,000	421	119,148,000	34%	
Average																								
Population Estimate	10,641	10,815	11,006	11,225	11,484	11,619	12,170	12,160	12,178	12,364	11,566												14,559	
Annual Pumpage, gallons	445,275,000	450,187,000	443,282,000	437,021,000	416,556,000	463,173,000	455,439,000	463,208,000	557,840,000	608,099,000	608,099,000	474,008,000												
Average Day, gpd	1,220,000	1,233,000	1,214,000	1,197,000	1,141,000	1,269,000	1,248,000	1,269,000	1,528,000	1,666,000	1,666,000	1,299,000												
Total GPCD	115	114	110	107	99	109	103	104	125	135	135	112											135	
Residential GPCD	38	38	36	36	34	39	33	33	34	33	33	35												
Maximum Day, gpd	1,845,000	1,813,000	1,895,000	1,782,000	1,505,000	1,883,000	2,021,000	1,897,000	2,284,000	2,610,000	2,610,000	1,953,500												
Max Day Ratio	1.51	1.47	1.56	1.49	1.32	1.48	1.62	1.49	1.49	1.57	1.57	1.50											1.62	
Minimum Day, gpd	773,000	819,000	846,000	854,000	754,000	720,000	824,000	892,000	1,034,000	1,181,000	1,181,000	869,700												
Non-Revenue Water	20%	19%	19%	19%	19%	16%	21%	19%	17%	19%	19%	22%												

Projected Water Use Parameter	Avg Day (gpd)	Max Day Demand (gpd)
2050 Population = 14,859	1,965,500	3,184,100
	(14,8559 x 135 gpcd)	(1.965 mgd x 1.62)
Add 0.5 mgd (Avg. Day Demand)	500,000	810,000
	(0.50 mgd x 1.62)	

Projected Water Demand With
Population Growth + 0.5 mgd

2,465,500 3,994,100

Table #7

HISTORICAL WATER DEMANDS FOR TOP 10 CUSTOMERS

WATER SUPPLY SERVICE AREA PLAN

Village of Little Chute | Outagamie County, Wisconsin

Industrial Customer	2024 Annual Total (gal)
Agropur, Inc	114,632,777
Crystal Print Water	68,908,078
Nestle Pizza Division	46,894,866
Lexington Homes, Inc.	15,255,771
Oh Snap! Pickling, LLC	9,809,446
Outagamie County	5,181,890
Bel Brands USA	5,601,821
Village of Little Chute	3,212,821
REDJ, LLC	3,106,463
Hickory Lane MHC WI	3,383,738
Total Top 10	275,987,671

Industrial Customer	2023 Annual Total (gal)
Agropur, Inc	109,253,005
Nestle Pizza Division	53,924,476
Crystal Print	35,605,202
Lexington Homes, Inc.	14,823,384
Outagamie County	6,493,001
Bel Brands USA	7,492,571
Hickory / Dutch Harbor MHC WI	5,913,055
Village of Little Chute	4,802,620
Absolute Supply, LLC	6,418,450
Oh Snap! Pickling	5,889,107
	250,614,871

Industrial Customer	2022 Annual Total (gal)
Nestle	58,143,021
Agropur, Inc	52,513,420
Crystal Print	25,465,034
Lexington Homes, Inc.	14,974,860
Absolute Welding, LLC	10,034,050
Outagamie County	4,133,343
Bel Brands USA	6,635,000
Oh Snap!	5,956,950
Hickory Lane MHC WI	5,186,380
KWIK Trip	3,525,540
	186,567,598

Industrial Customer	2021 Annual Total (gal)
Nestle	62,410,430
Agropur, Inc	53,222,010
Crystal Print	21,091,000
Lexington Homes, Inc.	10,635,330
Bel Brands USA	6,290,000
Outagamie County	3,616,000
Absolute Welding, LLC	5,794,360
GCK Foods, LLC	3,366,600
Appleton Hospitality, LLC	3,213,700
KWIK Trip	3,294,340
	172,933,770

Industrial Customer	2020 Annual Total (gal)
Nestle DSD	67,018,570
Agropur, Inc	48,916,700
Crystal Print Water	22,194,000
Lexington Homes, Inc.	6,141,890
Bel Brands USA	6,144,000
Outagamie County Hwy Dept	3,348,000
HPII Properties, LLC	2,865,000
KWIK Trip	3,124,480
Litton Portfolio, LLC	2,540,000
Hickory Lane MHC WI	2,370,000
	164,662,640

Industrial Customer	2019 Annual Total (gal)
Nestle	61,151,960
Agropur, Inc	46,998,830
Crystal Print Water	27,839,000
Lexington Management	7,427,320
Bel Brands USA	6,622,000
Outagamie County	4,364,640
Appleton Hospitality, LLC	3,088,700
KWIK Trip	2,806,670
HP II Properties	2,759,000
Badger Portfolio	2,400,000
Total Top 10	165,458,120

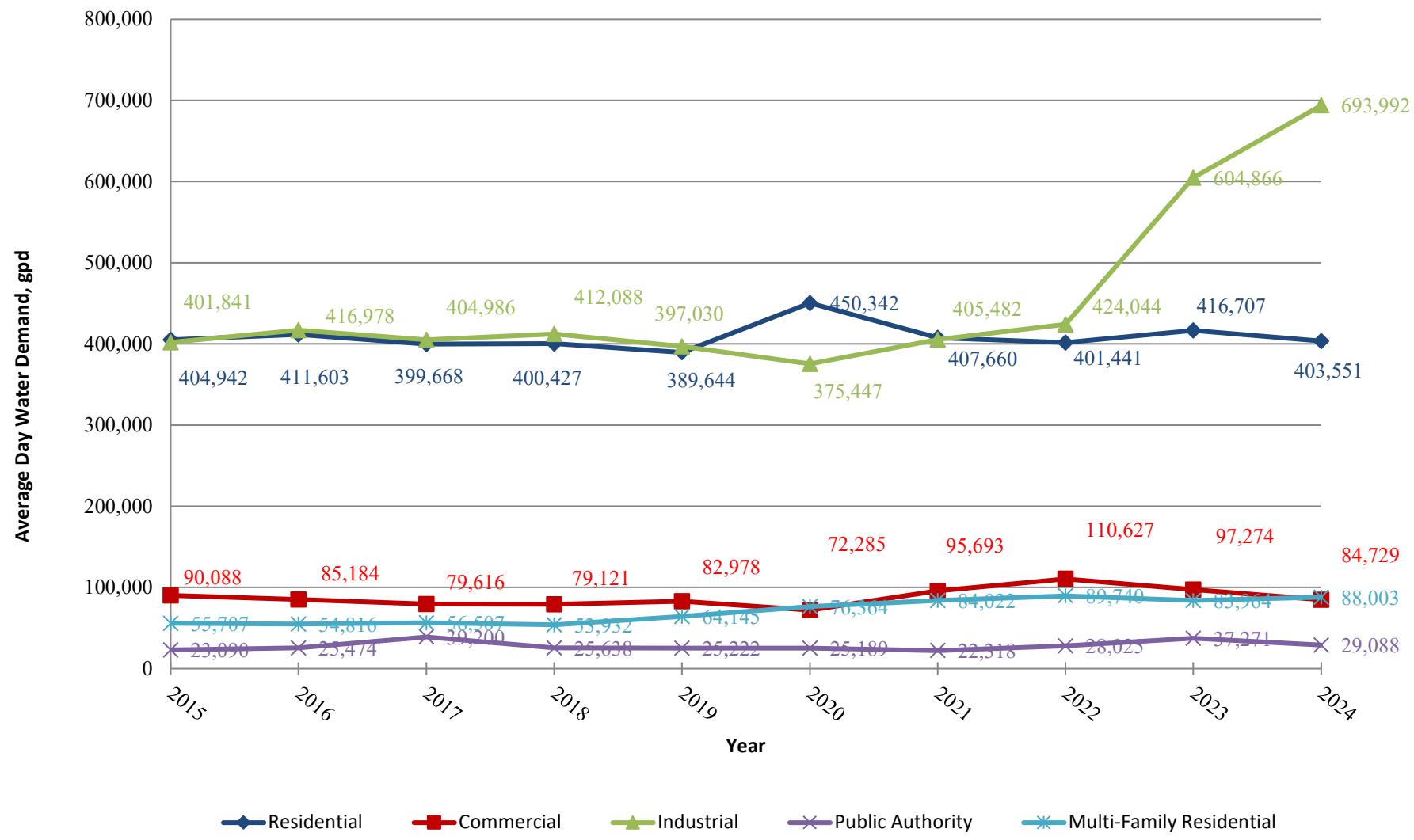
Industrial Customer	2018 Annual Total (gal)
Nestle Pizza Division	64,458,183
Agropur, Inc	45,267,000
Crystal Print	29,257,000
Bel Brands USA	7,057,000
Badger Portfolio, LLC	3,044,000
Outagamie County	2,862,993
Little Chute Schools	2,806,000
Victor Allen Coffee	2,577,031
HP II Properties, LLC	2,345,500
Litton Portfolio, LLC	2,241,000
	161,915,707

Industrial Customer	2017 Annual Total (gal)
Nestle Pizza Division	64,664,224
Agropur, Inc	40,984,000
Crystal Print Water	30,668,000
Outagamie County	8,580,300
Bel Brands USA	7,273,000
Badger Portfolio, LLC	4,256,000
Lexington Homes, Inc.	3,302,640
Appleton Hospitality, LLC	3,904,100
HP II Properties	2,515,000
Litton Portfolio, LLC	2,250,000
	168,397,264

Industrial Customer	2016 Annual Total (gal)
Nestle Pizza Division	105,192,202
Agropur, Inc	43,106,000
Outagamie County Hwy Dept	15,088,135
Crystal Print	29,002,000
Bel Brands USA	11,900,610
Appleton Hospitality, LLC	3,966,800
Little Chute Schools	3,032,000
Badger Portfolio	3,148,000
Litton Portfolio, LLC	2,496,000
Little Chute Village	2,167,630
	219,099,377

Industrial Customer	2015 % of Total
Nestle Pizza Division	10.43
Agropur, Inc	5.82
Crystal Print	4.32
Bel Brands USA	1.62
Premier Little Chute, LLC	1.28
HPII Properties, LLC	0.93
Little Chute Schools	0.78
Appleton Hospitality, LLC	0.78
REDJ, LLC	0.71
Outagamie County	0.63
	27.30

Figure #4
HISTORICAL WATER DEMAND BY CUSTOMER CATEGORY
 WATER SUPPLY SERVICE AREA PLAN
 Village of Little Chute | Outagamie County, Wisconsin



generally at around 20,000 to 30,000 gpd, while multi-family residential demand has increased moderately, reaching around 88,000 gpd in 2024.

C. Projected Demands

Water demand parameters based on the historical averages and common engineering standards are typically used for projecting future water demands. However, in cases where non-residential customers make up a significant portion of the total water demand, projected commercial and industrial growth needs to be considered.

The Village of Little Chute's top water users were recently surveyed in an effort to gain a better understanding of their projected future water use. Agropur responded indicating that their Little Chute facility is currently operating at 60% of its capacity and if product demand increases, production would increase accordingly. However, they did not know how an increase in production would correlate with their water demand. Crystal Print initially indicated that they were looking into improving their chiller system, which would result in a significant reduction in their water demand; however, they recently indicated that their water use could double in conjunction with the facility expansion they are considering. Nestle projected a slight increase in water demand, annually, in response to rising consumer demand.

Historical water use data from 2015 to 2024, as provided in Table #6, was used to develop parameters for projecting future demands. The following demand parameters are proposed for projecting future demands, and to analyze the capacity of the water supply and storage facilities.

- Total Pumpage Gallon Per Capita Per Day (gpcd)..... 135 gpcd
- Maximum Day Demand to Average Day Demand Ratio..... 1.62

The 135 gpcd of total pumpage accounts for the current industrial water demand within the "per capita" value and projects an increased demand from current industrial customers proportional to population growth. This can be used in the absence of actual water demand projections from the Village's top water users and may be considered conservative based on the survey of the top water users discussed previously. The 1.62 MDD to ADD ratio is the highest observed ratio over the 5-year period between 2020 and 2024, whereas the average ratio over that period is 1.53.

New industrial development should also be considered when projecting future demands as a new wet industry could present a significant demand on the water system. The current ADD for the Village's top water user, Agropur, is about 315,000 gpd, assuming production is 365 days per year. The ADD for the next two top water users are about 189,000 gpd and 128,500 gpd, respectively. An additional 500,000 gpd demand was previously used in the 2017 Water System Evaluation and Plan to account for a new large customer and/or expansion by an existing customer. Use of the addition 500,000 gpd demand appears to be appropriate as evidenced by a recent inquiry by a company

looking to move into the area that was projecting a similar water demand for their proposed facility at full buildout.

Year 2045 water demand projections based on projected population growth are summarized in Table #6. An additional future demand of 500,000 gpd was also added to the projections to evaluate conditions associated with a large customer moving into the Village and/or existing industrial customers expanding their production.

The projected future demands are as follows:

	Average Day Demand (gpd)	Maximum Day Demand (gpd)
Population Growth (14,559 people)	1,965,500	3,184,100
Population Growth + 0.5 mgd	2,465,500	3,994,100

IV. WATER SUPPLY ALTERNATIVES

The Water Service Area was evaluated per Wisconsin Administrative Code NR 854 using a "water balance" approach, which assesses whether the total available water supply is sufficient to meet current and future demands. This method is suitable for long-range planning and sustainability; however, it does not account for the system's firm capacity, which is defined as the reliable pumping capacity available when the largest or highest-producing well is out of service.

The adequacy of the Village's water supply system was evaluated based on its ability to meet Maximum Day Demand (MDD) conditions. When all sources of supply are available, the system can produce approximately 3,150 gpm or 4.54 mgd. This analysis indicates that the existing wells and supply facilities are adequate to meet current and projected future operational requirements and maximum day conditions when all three wells are in service.

Alternative water supply sources are currently available in the region, including an existing emergency backup supply from the City of Appleton. The Village of Little Chute's distribution system is connected to the City of Appleton's system at the intersection of Evergreen Drive and French Road. The connection consists of two gate valves, which are operated manually in the event of an emergency. There are no metering facilities on the connection. The hydraulic grade line of the Appleton system is elevation 914 while the hydraulic grade line of the Little Chute system is elevation 883. Therefore, the Appleton system can supply water to the Little Chute system without pumping; however, use of the connection needs to be closely monitored to prevent overflowing the Little Chute towers.

V. PROCEDURES FOR IMPLEMENTING & UPDATING THE PLAN

This Plan shall be adopted by the Village and maintained as part of the Utility's planning record. The Village shall monitor changes in water use and population and update the Plan once every five years to reflect changes. The next update to this Plan shall be completed by December 31, 2030.

The updates shall include:

- Re-delineation of service areas (if necessary)
- Update to water supply sources and their respective capacities (if necessary)
- Population and population projections
- Recalculation of future water demands

VI. PUBLIC PARTICIPATION

The Water Supply Service Area Plan requires a public participation process in accordance with NR 854.08. Public notice of the proposed Plan was published on February 3, 2026, and a public hearing was held on February 17, 2026 to present the Plan and gather public comment. A period for written public comments was provided from February 3 to February 10, 2026, during which all submitted comments were reviewed and considered. The final Plan, along with a summary of public comments, was adopted by the Village Board on February 17, 2026, and made available for public inspection.

APPENDIX #1

Well Construction Logs

WISCONSIN UNIQUE WELL NUMBER
Source: SWAP PROJECT KEYED

BG582

State of Wi-Private Water Systems-DG/2
Department Of Natural Resources, Box 7921
Madison, WI 53707

Form 3300-77A
(Rev 02/02)bw

Property Owner		Telephone Number	
LITTLE CHUTE, VILLAGE OF		414-788-7398	
Mailing Address			
108 W MAIN ST			
City LITTLE CHUTE		State WI	Zip Code 54140
County of Well Location 45 OUTAGAMIE		Co Well Permit No W	Well Completion Date January 1, 1950

Well Constructor LAYNE CHRISTENSEN COMPANY		License # 582	Facility ID (Public) 445033820
Address W229 N5005 DUPLAINVI		Public Well Plan Approval#	
City PEWAUKEE		State WI	Zip Code 53072
Hicap Permanent Well # 83482		Common Well # 001	Specific Capacity 56.5 gpm/ft

3. Well Serves M	# of homes and or (eg: barn, restaurant, church, school, industry, etc.)	High Capacity: Well?
M=Munic O=OTM N=NonCom P=Private Z=Other X=NonPot A=Anode L=Loop H=Drillhole		Property?

4. Is the well located upslope or sideslope and not downslope from any contamination sources, including those on neighboring properties?

Well located in floodplain?
Distance in feet from well to nearest: (including proposed)

1. Landfill
2. Building Overhang
3. 1=Septic 2= Holding Tank
4. Sewage Absorption Unit
5. Nonconforming Pit
6. Buried Home Heating Oil Tank
7. Buried Petroleum Tank
8. 1=Shoreline 2= Swimming Pool

9. Downspout/ Yard Hydrant

10. Privy

11. Foundation Drain to Clearwater

12. Foundation Drain to Sewer

13. Building Drain

1=Cast Iron or Plastic 2=Other

14. Building Sewer 1=Gravity 2=Pressure

1=Cast Iron or Plastic 2=Other

15. Collector Sewer: ___ units ___ in. diam.

16. Clearwater Sump

17. Wastewater Sump

18. Paved Animal Barn Pen

19. Animal Yard or Shelter

20. Silo

21. Barn Gutter

22. Manure Pipe 1=Gravity 2=Pressure

1=Cast iron or Plastic 2=Other

23. Other manure Storage

24. Ditch

25. Other NR 812 Waste Source

5. Drillhole Dimensions and Construction Method		
From Dia.(in.)	To (ft)	Upper Enlarged Drillhole
-- 1. Rotary - Mud Circulation _____		
-- 2. Rotary - Air _____		
-- 3. Rotary - Air and Foam _____		
-- 4. Drill-Through Casing Hammer _____		
-- 5. Reverse Rotary _____		
-- 6. Cable-tool Bit ___ in. dia. _____		
-- 7. Temp. Outer Casing ___ in. dia. ___ depth ft. Removed ? Other		

6. Casing Liner Screen		Material, Weight, Specification Manufacturer & Method of Assembly	From (ft.)	To (ft.)
Dia. (in.)				
12.0		surface	102	
Dia.(in.)	Screen type, material & slot size	From	To	

7. Grout or Other Sealing Material		#		
Method	From (ft.)	To (ft.)	Sacks Cement	
Kind of Sealing Material				
GROUT		surface	102.0	

Geology Codes	8. Geology Type, Caving/Noncaving, Color, Hardness, etc	From (ft.)	To (ft.)
C_ CLAY		0	5
L_ DOLOMITE GALENA PLATTEVILLE		5	151
NL SANDSTONE LOWER MAGNESIUM		151	189
G_LR DOLOMITE LOWER MAGNESIUM		189	229
NNL SANDSTONE LOWER MAGNESIUM		229	237
G_L_ DOLOMITE LOWER MAGNESIUM		237	329
NNL SANDSTONE LOWER MAGNESIUM		329	335
LS DOLOMITE		335	345
NL SANDSTONE TREMPEALEAU		345	382
NL SANDSTONE FRANCONIAN		382	490
N_ SANDSTONE DRESBACH		490	730
P_Q_ GRANITE PRECAMBRIAN		730	734

9. Static Water Level 38.0 feet B ground surface A=Above B=Below	11. Well Is: 0 in. Grade
	A=Above B=Below
10. Pump Test Pumping level 44.0 ft. below surface Pumping at 339.0 GP M 8.0 Hrs	Developed? Disinfected? Capped?

12. Did you notify the owner of the need to permanently abandon and fill all unused wells on this property? If no, explain	Date Signed
13. Initials of Well Constructor or Supervisory Driller	Date Signed

Initials of Drill Rig Operator (Mandatory unless same as above) Date Signed

Additional Comments? Y Variance Issued?
Owner Sent Label? Y More Geology?

Batch 548

WISCONSIN UNIQUE WELL NUMBER
SOURCE: SWAP PROJECT KEYED

BG584

State of Wi-Private Water Systems-DG/2
Department Of Natural Resources, Box 7921
Madison, WI 53707

Form 3300-77A
(Rev 12/00)

Property LITTLE CHUTE, VILLAGE OF		Telephone Number	414 - 788 - 7398
Owner			
Mailing Address	108 W MAIN ST		
City	LITTLE CHUTE	State	WI
County of Well Location	NE 45	Co Well Permit No W	Well Completion Date February 1, 1974

Depth 805 FT

1. Well Location		
V	T=Town C=City V=Village of LITTLE CHUTE	
Street Address or Road Name and Number 920 WASHINGTON ST #3		
Subdivision Name	Lot#	Block #

Well Constructor LAYNE CHRISTENSEN	License # 582	Facility ID (Public) 445033820
Address W229 N5005 DUPLAINV1	Public Well Plan Approval# 730121	
City PEWAUKEE	State WI	Zip Code 53072
Hicap Permanent Well # 83484	Common Well # 003	Date Of Approval 02/26/1973
		4.2 gpm/ft

Gov't Lot Section 21	or T 21 N	1/4 of R 18 E	NW 1/4 of
Latitude Longitude	Deg. 44 Deg 88	Min. 17.0071 Min. 19.6573	
2. Well Type		1 2=Replacement 3=Reconstruction of previous unique well # _____	1=New (See item 12 below) constructed in 0
Reason for replaced or reconstructed Well?			

3. Well Serves # of homes and or
(eg: barn, restaurant, church, school, industry, etc.)
M Munic O=OTM N=NonCom P=Private Z=Other
X=NonPot A=Anode L=Loop H=Drillhole

High Capacity:
Well?
Property?

1 1=Drilled 2=Driven Point 3=Jetted 4=Other

4. Is the well located upslope or sideslope and not downslope from any contamination sources, including those on neighboring properties?
Well located in floodplain?

Distance in feet from well to nearest: (including proposed)

1. Landfill
2. Building Overhang
3. 1=Septic 2= Holding Tank
4. Sewage Absorption Unit
5. Nonconforming Pit
6. Buried Home Heating Oil Tank
7. Buried Petroleum Tank
8. 1=Shoreline 2= Swimming Pool

9. Downspout/ Yard Hydrant
10. Privy
11. Foundation Drain to Clearwater
12. Foundation Drain to Sewer
13. Building Drain
1=Cast Iron or Plastic 2=Other
14. Building Sewer 1=Gravity 2=Pressure
1=Cast Iron or Plastic 2=Other
15. Collector Sewer: _____ units _____ in. diam.
16. Clearwater Sump
17. Wastewater Sump
18. Paved Animal Barn Pen
19. Animal Yard or Shelter
20. Silo
21. Barn Gutter
22. Manure Pipe 1=Gravity 2=Pressure
1=Cast iron or Plastic 2=Other
23. Other manure Storage
24. Ditch
25. Other NR 812 Waste Source

5. Drillhole Dimensions and Construction Method

From Dia.(in.)	To (ft.)	Upper Enlarged Drillhole	Lower Open Bedrock
		-- 1. Rotary - Mud Circulation	
18.0	surface	48	-- 2. Rotary - Air
			-- 3. Rotary - Air and Foam
17.0	47	795	-- 4. Drill-Through Casing Hammer
			-- 5. Reverse Rotary
12.0	795	805	-- 6. Cable-tool Bit _____ in. dia
			-- 7. Temp. Outer Casing _____ in. dia. _____ depth ft. Removed?
			Other

Geology Codes	8. Geology Type, Caving/Noncaving, Color, Hardness, etc	From (ft.)	To (ft.)
R_C	CLAY	0	45
LL	DOLOMITE SINNIPEE	45	175
NL	DOLOMITE @ SANDSTONE STP	175	185
E_HS	SHALE STP	185	195
L	DOLOMITE PDC	195	250
G_N	SANDSTONE PDC	250	270
LR	DOLOMITE PDC	270	365
P_L	DOLOMITE COON VALLEY	365	375
R_NL	SANDSTONE COON VALLEY	375	380
O_N	SANDSTONE VAN OSER	380	395
P_N	SANDSTONE NORWALK	395	405
N	SANDSTONE TUN CITY	405	525

6. Casing Liner Screen Material, Weight, Specification
Dia. (in.) Manufacturer & Method of Assembly

From Dia. (in.)	To (ft.)	Material, Weight, Specification	From (ft.)	To (ft.)
18.0		A53B WELDED 0375 WALL	surface	48
12.0		A53B 0375 WALL WELDED	2	320

7. Grout or Other Sealing Material
Dia.(in.) Screen type, material & slot size

From (ft.)	To (ft.)	# Sacks Cement
surface	320.0	

9. Static Water Level 129.0 feet B ground surface A=Above B=Below	11. Well Is: Grade 0 in. A=Above B=Below Developed?
Pumping level 319.0ft. below surface	Disinfected?
Pumping at 790.0GPM 9.00Irs	Capped?

7. Grout or Other Sealing Material

Method	From (ft.)	To (ft.)	# Sacks Cement
Kind of Sealing Material			

12. Did you notify the owner of the need to permanently abandon and fill all unused wells on this property?
If no, explain

NEAT CEMENT	surface	320.0	

13. Initials of Well Constructor or Supervisory Driller Date Signed
Initials of Drill Rig Operator (Mandatory unless same as above) Date Signed

BG584

WISCONSIN UNIQUE WELL NUMBER
SOURCE: WELL CONSTRUCTION

NG591

State of Wi-Private Water Systems-DG/2
Department Of Natural Resources, Box 7921
Madison, WI 53707

Form 3300-77A
(Rev 12/00)

Property Owner **LITTLE CHUTE, VILLAGE OF** Telephone Number **920 - 788 - 7380**
Mailing Address **108 W MAIN ST**

City **LITTLE CHUTE** State **WI** Zip Code **54140**

County of Well Location **45** NE Co Well Permit No **W** Well Completion Date **January 18, 1999**

Well Constructor **SAMS ROTARY** License # **370** Facility ID (Public) **445033820**

Address **PO BOX 150** Public Well Plan Approval# **98-1023**

City **RANDOLPH** State **WI** Zip Code **53956** Date Of Approval **08/04/1998**

Hicap Well # **004** Common Well # **25.6** gpm/ft

3. Well Serves # of homes and or **MUNICIPALITY WELL #4**
(eg: barn, restaurant, church, school, industry, etc.)
M M=Munic **O**=OTM **N**=NonCom **P**=Private **Z**=Other
X=NonPot **A**=Anode **L**=Loop **H**=Drillhole

High Capacity:
Well? **Y**
Property? **Y**

Depth **750** FT

1. Well Location **T** T=Town C=City V=Village of **LITTLE CHUTE** Fire#

Street Address or Road Name and Number **EVER GREEN DR**

Subdivision Name Lot# Block #

Gov't Lot **15** or **NW** 1/4 of **NW** 1/4 of
Section **21** N **R** **18** **E**

Latitude **44** Min. **18.0329**
Longitude **88** Min. **18.4465**

2. Well Type **1** 1=New
2=Replacement (See item 12 below)
3=Reconstruction of previous unique well # constructed in

Reason for replaced or reconstructed Well? **NQ265**

HICAP # 2877. FILE # 45-9-5.

4. Is the well located upslope or sideslope and not downslope from any contamination sources, including those on neighboring properties? **Y**
Well located in floodplain? **N**
Distance in feet from well to nearest: (including proposed)

1. Landfill
2. Building Overhang
3. 1=Septic 2= Holding Tank
4. Sewage Absorption Unit
5. Nonconforming Pit
6. Buried Home Heating Oil Tank
7. Buried Petroleum Tank
8. 1=Shoreline 2= Swimming Pool
9. Downspout/ Yard Hydrant
10. Privy
11. Foundation Drain to Clearwater
12. Foundation Drain to Sewer
13. Building Drain
1=Cast Iron or Plastic 2=Other
14. Building Sewer 1=Gravity 2=Pressure
1=Cast Iron or Plastic 2=Other
15. Collector Sewer: units in. diam.
16. Clearwater Sump
17. Wastewater Sump
18. Paved Animal Barn Pen
19. Animal Yard or Shelter
20. Silo
21. Barn Gutter
22. Manure Pipe 1=Gravity 2=Pressure
1=Cast iron or Plastic 2=Other
23. Other manure Storage
24. Ditch
25. Other NR 812 Waste Source

5. Drillhole Dimensions and Construction Method			Geology Codes	8. Geology	From (ft.)	To (ft.)
From Dia. (in.)	To (ft.)	Upper Enlarged Drillhole - 1. Rotary - Mud Circulation X - 2. Rotary - Air - 3. Rotary - Air and Foam - 4. Drill-Through Casing Hammer - 5. Reverse Rotary - 6. Cable-tool Bit in. dia - 7. Temp. Outer Casing in. dia. depth ft. Removed? Other	Lower Open Bedrock	Type, Caving/Noncaving, Color, Hardness, etc		
19.0	surface	449		<u>C</u> CLAY	0	6
				<u>Z</u> CLAY W/GRAVEL	6	45
				<u>BL</u> BROKEN LIMEROCK	45	50
				<u>L</u> LIMEROCK	50	380
				<u>LH</u> SHALEY LIMEROCK	380	395
				<u>L</u> LIMEROCK	395	405
				<u>LH</u> SHALEY LIMEROCK	405	435
				<u>L</u> LIMEROCK	435	490
				<u>N</u> SANDROCK	490	530
				<u>N</u> SANDROCK	490	530
				<u>NH</u> SHALEY SANDROCK	530	540
				<u>N</u> SANDROCK	540	640

6. Casing Liner Screen Dia. (in.)	Material, Weight, Specification Manufacturer & Method of Assembly	From (ft.)	To (ft.)	9. Static Water Level 155.0 feet B ground surface ..=Above B=Below	11. Well Is: A Grade 24 in. A=Above B=Below Developed? Y
16.0	STD BLK PIPE .375 WALL WELD JTS GENEVA	surface	449		
20.0	STD BLK PIPE .375 WELL WELD JTS A53 SAWHILL - BARBER RIG	0	47		
Dia.(in.)	Screen type, material & slot size	From	To	10. Pump Test Pumping level 205.8ft. below surface Pumping at 1300GPM 12.0Hrs	Disinfected? Y Capped? Y

7. Grout or Other Sealing Material # 12. Did you notify the owner of the need to permanently abandon and fill all

Method	BRADENHEAD/TREMIE Kind of Sealing Material	from (ft.)	To (ft.)	Sacks Cement	unused wells on this property? If no, explain	
CEMENT (TREMIE)		surface	50.0	75 S	13. Initials of Well Constructor or Supervisory Driller SVJ	Date Signed 8/13/99
(BRAEDONHEAD)		50.0	449.0	325 S	Initials of Drill Rig Operator (Mandatory unless same as above) RH	Date Signed 8/13/99

Additional Comments? Variance Issued?
 Owner Sent Label? More Geology?

Batch 714

NG591

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

ESTABLISHED 1848

December
2025

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2025

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

December Administration Updates

- Meet with Kimberly to finalize and approve the MOU with FVMPD for supplemental services in 2026.
- Onboarding our new Village Clerk.
- Assisting Department Heads on several ongoing projects. Prioritizing completion of year end projects. Recently acquiring signatures for the final phase of the Ebb Trail/Storm project and coordinating the raze of the Depot Street Properties. Continued progress on Pine Street and Sandies.
- Complete annual performance review with Department Heads and meeting following the Board review.
- Employee Engagement Meeting and policy work. Progress on the first policy amendment to the Handbook for January review/approval.
- Review of candidates for the Finance Director position. Scheduling interviews in January.
- Finalize construction bids for the fire station and schedule planning updates for 2026.

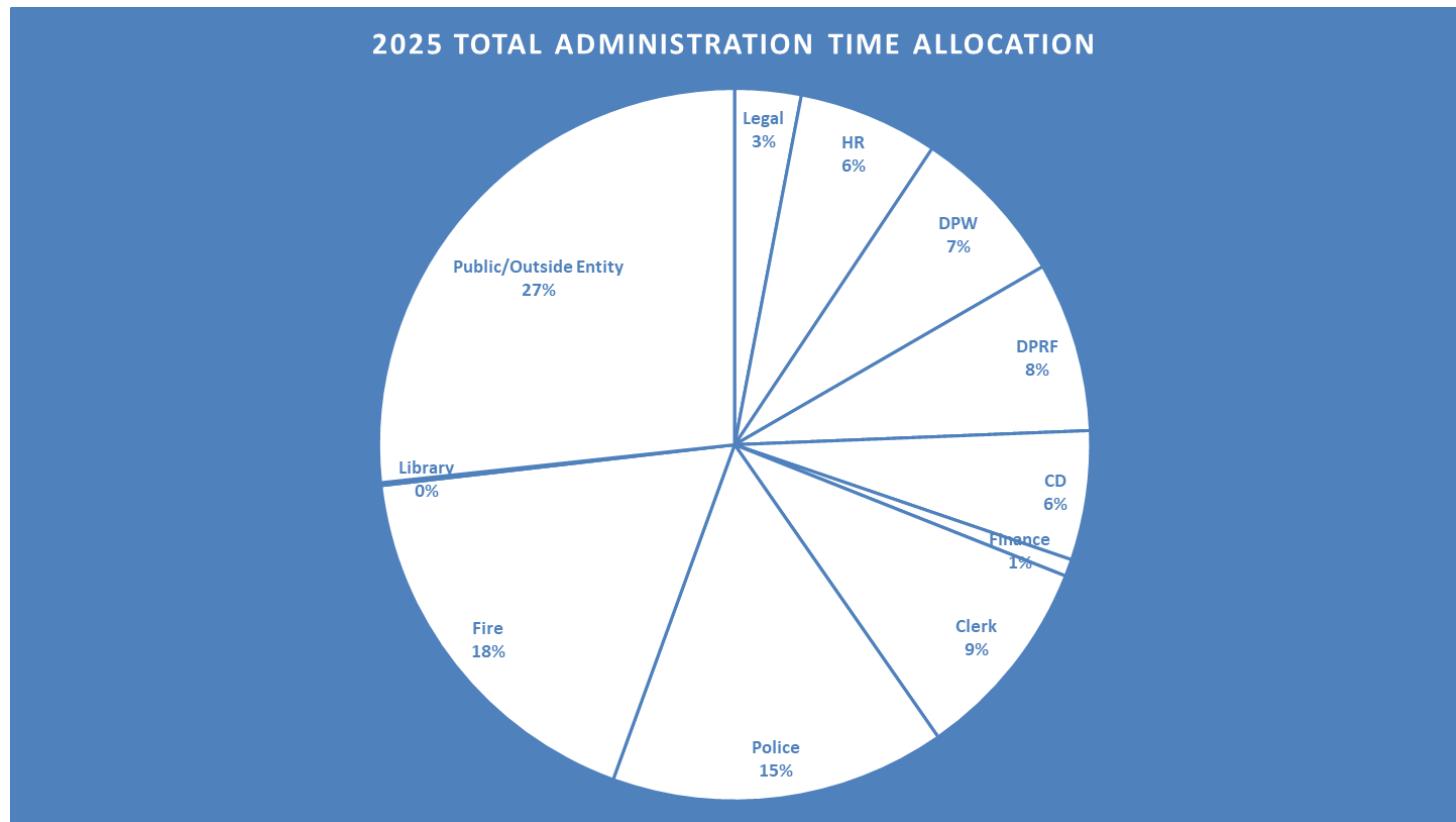
Current Work List and Progress Update

- Zoning enforcement work with Community Development and follow up to community outreach.
- Various committee/commission assistance.
- WPPA contract.
- Heesakker Park Pavilion RFP and review in January.
- Fire Station prep work. Meeting with various stakeholders on the project.
- Performance Reviews.

Items for January

- Continued policy research and handbook amendments.
- Meeting with various stakeholders on projects and potential partnerships with the Village.
- Fire Station construction preparation and progress meetings.
- FVMPD review and analysis per Board's direction.
- WPPA Contract for FVMPD.
- Interview for Finance Director position.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 1/11/2026.



VILLAGE CLERK

December has been busy in the Clerk's Office. We are planning for the 2026 Election Year (3 elections in 2026). We have hired our new Clerk, Nicole Ryerson, and she is kicking off with some reorganizing and 2026 preparation in Village Hall, with review of existing documents and destruction of unnecessary paperwork. We will continue to cross-train team members on assisting in the election process and daily Clerical operations (bar-tending licenses, etc.).

For the month of December, the Clerk's office completed our goals of:

- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Document review and reorganize the Clerk's office area.
- Paperwork preparation for Trustee candidates for April election.

Goals for January:

- Agendas/Minutes for meetings
- Plan for 2026 Elections
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Finalize 2026 meeting calendar
- Process Operator License Renewals
- Update public records request forms and process
- Complete Inspector list for 2-year renewal

2025 Social Media Metrics		
Meta	November	December
Views	192,607	142,835
Reach	42,856	72,903
Content	37	41
Interactions	1,525	850
Link Clicks	190	509
Visits	6,264	4,559
New Follows	73	58
Total Followers	8,208	8,254
Top Content	USPS Change	DPW Position

LinkedIn	November	December
Impressions	41	931
Reactions	0	14
Reposts	0	0
Page Views	29	35
Followers	355	372

FINANCE DEPARTMENT

HIGHLIGHTS

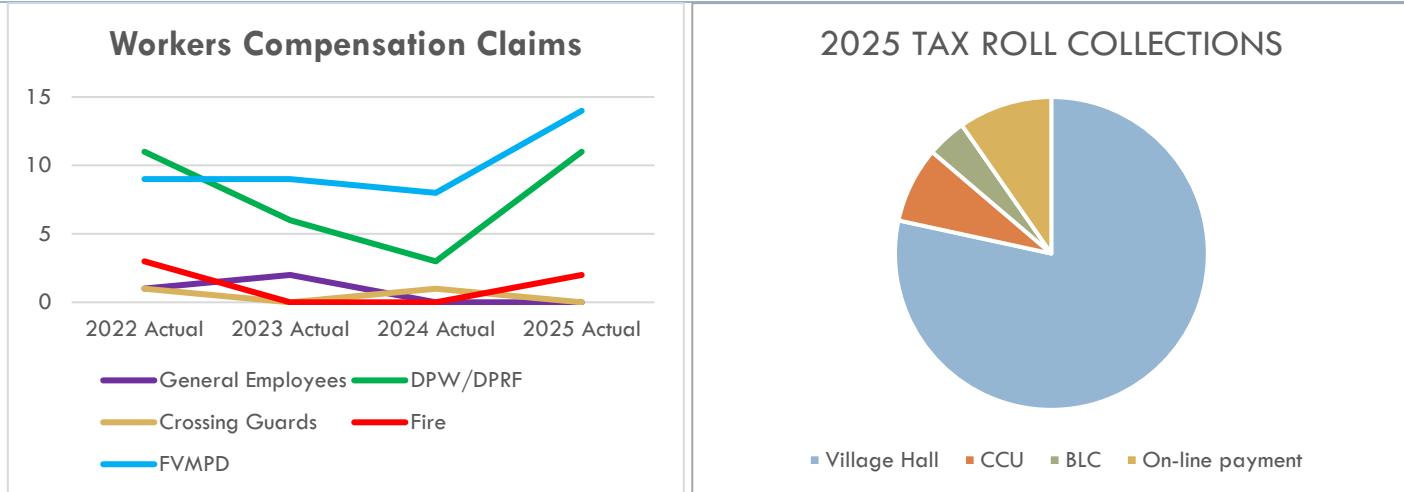
- Timely filed the required Tax Levy Limit Worksheet and the Statement of Taxes reports with the State.
- Completed 2025 preliminary audit fieldwork on December 10th & 11th.
- Presented a recap of the 2026 Budget and the overtime exemption within the One Big Beautiful Bill Act (OBBA) at the All Hands meeting on December 9th.
- Over \$11.6 million of property taxes were collected in December: In person payments at Village Hall the most popular venue (\$9.1 million), Capital Credit Union and Bank of Little Chute that offer collection services at no cost (\$1.4 million) and on-line payments via the Outagamie County portal (\$1.1 million via electronic check at no charge [~87%] and credit card collections with a 2.2% convenience fee [~13%]).
- 2026 dog tag licenses are available for citizen application and distribution. Many residents are already coming in to fulfill requirements.
- The majority of 2025 Accounts Receivable invoices were issued prior to year end by the Accounting Clerk avoiding manual entry process to accrue back to 2025 if issued in 2026.
- All remaining compensatory time for non-Wisconsin Professional Police Association (WPPA) employees was paid out on the first payroll in December.
- Actively participated in the Wisconsin Professional Police Association contract negotiations for 2026.
- Reviewed RFP requests for the Water Rate Study and made recommendations to approve firm to assist.
- Provided analysis, recommendations and review of FVMPD MOU agreement with the Village of Kimberly.
- Virtual enrollment for all voluntary employee benefits occurred on December 4th.
- Onboarded the new Village Clerk and received application submissions for the Finance Director opening.
- 2026 health insurance rates began deducting from employee paychecks on the December 18th pay date as premiums are due one month in advance.

TOP PRIORITIES FOR JANUARY

- Accurate processing and reporting of tax collection, including the January tax settlement with other taxing jurisdictions.
- Preparing for the 2025 audit to take place the week of March 9th-13th.
- Post the Public Works, Park, and Forestry open Laborer position and schedule interviews for the Finance Director opening.
- Payroll & Benefits Specialist will update the payroll system with 2026 dental, vision, life, disability, Wisconsin Retirement System (WRS) and voluntary benefit election changes and premium rates.
- The Payroll & Benefits Specialist will update pay rates effective 1/1/26 and replenish leave banks for time earned for the new year.
- 2025 W-2's and 1099's will be issued within the deadlines. 2025 qualified overtime amounts per OBBBA will be distributed with 2025 W2s.
- Compensatory time for WPPA employees per contract will be paid out on the first pay date in January.
- Annual WRS reporting and reconciliation will be completed to regulatory requirements filing timely.

CONTINUOUS IMPROVEMENT EFFORTS

- The Finance Director attended the WGFOA winter conference for required CPE to maintain her license.
- Our Accounting Clerk has successfully completed an excel class at Fox Valley Technical College with high marks. This achievement will not only strengthen her technical skills but also enhance her ability to streamline processes and contribute to efficiency in our department.



PERFORMANCE MEASUREMENTS

	Actual 2022	Actual 2023	Actual 2024	Actual 2025
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	13	9	7	2
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs Crane Taxable All Money Market Funds Average (2023 and 2024; prior Bloomberg 1-3 Year Treasury Index)	(2.87)% vs (3.8)%	5.38% vs 5.08%	4.61% vs 4.25%	3.82% vs 3.52%
% Of customers paying online	52%	55%	58%	58%
Continuous improvement initiatives	26	24	25	26
Number of special assessment billings	7	273	0	0
Average number of monthly utility bills	4,743	4,775	4,798	4,940
Annual tax certification letters	647	675	534	692
General obligation bond rating	Aa3	Aa3	Aa3	Aa2
# Of auditor's compliance issues	0	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	100%	85%	90%

FINANCE LEARNING OPPORTUNITY

- Wisconsin Retirement System Annual Reporting:** Process by which employers provide the Department of Employee Trust Funds with calendar year hours, earnings, employee and employer paid required contributions for all active employees. Required monthly deposits do not provide this detail.
- Wisconsin Retirement System Annual Reconciliation:** Process by which employers reconcile total annual earnings by employment category reported periodically throughout the year to the total earnings by employment category reported monthly via WRS Contribution Remittance Entry for all covered employees.

This information is critical to produce the WRS Annual Statements that details to participants updated earnings, creditable years of service, contributions, and benefit projections. Errors in this process would impact employee future pensions and overall stability of the pension system serving the State of Wisconsin government employees.

			Over (Under) Budget	% OF BUDGET Highlight	
	December	YTD 2025	BUDGET 2025	>100 % for Expense	
GENERAL FUND					
Taxes	4,320.27	1,005,217.42	975,618.00	29,599.42	103.03%
Total Licenses and Permits	(8,318.30)	108,705.36	82,690.00	26,015.36	131.46%
Intergovernmental Aid	-	3,007,626.08	2,999,461.00	8,165.08	100.27%
Public Charges for Service	15,954.18	176,998.69	161,025.00	15,973.69	109.92%
Fines and Forfeitures	7,998.82	101,696.23	92,300.00	9,396.23	110.18%
Total Interest	37,801.34	297,803.77	164,525.00	133,278.77	181.01%
Miscellaneous Revenue	13,410.00	255,839.68	225,882.00	29,957.68	113.26%
Other Financing Sources	18,371.98	221,920.94	221,000.00	920.94	100.42%
Total General Fund Revenue	89,538.29	5,175,808.17	4,922,501.00	253,307.17	105.15%
Village Board	7,690.23	90,414.24	123,507.00	(33,092.76)	73.21%
Administration	11,392.47	94,844.42	124,296.00	(29,451.58)	76.31%
Finance	32,607.08	314,302.95	356,924.00	(42,621.05)	88.06%
Clerk	7,302.10	164,718.94	237,984.00	(73,265.06)	69.21%
Community Development - Assessing	12,234.08	125,768.11	143,421.00	(17,652.89)	87.69%
Inspections	14,812.82	148,724.75	167,582.00	(18,857.25)	88.75%
Economic Development	6,850.56	114,752.35	142,539.00	(27,786.65)	80.51%
Village Hall	8,418.97	77,831.11	111,984.00	(34,152.89)	69.50%
Municipal Court	4,480.75	48,062.87	49,201.00	(1,138.13)	97.69%
Unallocated	9,123.94	87,044.50	211,936.00	(124,891.50)	41.07%
Insurance	8,668.44	206,599.44	237,832.00	(31,232.56)	86.87%
Village Promotion and Goodwill	7,545.31	48,325.39	47,048.00	1,277.39	102.72%
Fire Operations	31,269.72	326,904.92	333,916.00	(7,011.08)	97.90%
Fire Allocated	28,376.75	356,341.27	374,679.00	(18,337.73)	95.11%
Crossing Guards	10,837.83	75,327.39	81,535.00	(6,207.61)	92.39%
Public Works Administration	15,923.35	155,906.05	106,044.00	49,862.05	147.02%
Public Works Engineering & GIS	4,189.41	58,831.33	53,524.00	5,307.33	109.92%
Public Works Street Repair and Maintenance	90,321.48	825,155.49	968,877.00	(143,721.51)	85.17%
Public Works Support Services	5,584.78	38,349.83	51,356.00	(13,006.17)	74.67%
Public Works Vehicle Maintenance	40,063.38	157,871.37	137,901.00	19,970.37	114.48%
Public Works Snow and Ice Control	77,942.28	280,888.14	232,893.00	47,995.14	120.61%
Public Works Weed Control	268.40	2,378.33	7,132.00	(4,753.67)	33.35%
Public Works Recycling	4,571.71	61,341.70	57,158.00	4,183.70	107.32%
Park	56,256.78	584,898.41	591,756.00	(6,857.59)	98.84%
Recreation	17,890.66	203,270.12	233,920.00	(30,649.88)	86.90%
Forestry	12,996.03	227,903.61	222,419.00	5,484.61	102.47%
Youth Football	890.01	28,015.41	46,722.00	(18,706.59)	59.96%
Community Band	1,801.31	38,515.91	38,944.00	(428.09)	98.90%
Transfers	-	-	-	-	#DIV/0!
Total General Fund Expenses	530,310.63	4,943,288.35	5,493,030.00	(549,741.65)	89.99%
GENERAL FUND NET REVENUES (EXPENSES)	(440,772.34)	232,519.82	(570,529.00)		
SANITATION					
Sanitation Revenues	59,330.95	683,265.07	679,600.00	3,665.07	100.54%
Sanitation Expenses	73,407.09	683,257.85	736,790.00	(53,532.15)	92.73%
SANITATION NET REVENUES (EXPENSES)	(14,076.14)	7.22	(57,190.00)		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	4,496.44	156,980.24	102,160.00	54,820.24	153.66%
Flag Pole Memorial Expenses	4,822.23	87,956.22	1,321,160.00	(1,233,203.78)	6.66%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	(325.79)	69,024.02	(1,219,000.00)		
HEESAKKER PARK TRUST					
Heesakker Park Trust Revenues	426.10	185,611.21	800,000.00	614,388.79	23.20%
Heesakker Park Trust Expenses	149,727.06	196,310.09	800,000.00	(603,689.91)	24.54%
HEESAKKER PARK TRUST NET REVENUES (EXPENSES)	(149,300.96)	(10,698.88)	-		
AQUATICS					
Aquatics Revenue	436.19	208,622.09	211,543.00	(2,920.91)	98.62%
Aquatics Expenses	7,149.56	165,082.79	211,543.00	(46,460.21)	78.04%
AQUATICS NET REVENUES (EXPENSES)	(6,713.37)	43,539.30	-		

			Over (Under) Budget	% OF BUDGET Highlight
	December	YTD 2025	BUDGET 2025	>100 % for Expense
LIBRARY/CIVIC CENTER				
Library/Civic Center Revenues	2,559.41	733,118.45	720,664.00	12,454.45
Library/Civic Center	71,813.17	720,989.68	764,064.00	(43,074.32)
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(69,253.76)	12,128.77	(43,400.00)	
CONSOLIDATED POLICE SERVICES				
Consolidated Police Services Revenue	69,369.93	4,651,699.79	4,595,521.00	56,178.79
Police Services Consolidated	456,790.35	4,225,861.93	4,647,852.00	(421,990.07)
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(387,420.42)	425,837.86	(52,331.00)	
VAN LIESHOUT RECREATION CENTER				
Van Lieshout Rec Center Revenues	1,675.88	27,806.45	30,800.00	(2,993.55)
Van Lieshout Rec Center Expenses	3,189.69	37,256.93	39,314.00	(2,400.78)
VAN LIESHOUT NET REVENUES (EXPENSES)	(1,513.81)	(9,450.48)	(8,514.00)	
PROMOTIONAL FUND				
Promotional Fund Revenues	728.85	36,984.37	47,500.00	(10,515.63)
Promotional Fund Expenses	-	18,130.00	33,500.00	(15,370.00)
PROMOTIONAL NET REVENUES (EXPENSES)	728.85	18,854.37	14,000.00	
FAÇADE RENOVATION GRANT FUND				
Façade Renovation Grant Fund Revenues	1,300.72	12,853.70	5,000.00	7,853.70
Façade Renovation Grant Fund Expenses	-	-	1,000.00	(1,000.00)
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	1,300.72	12,853.70	4,000.00	
NELSON CROSSING MAINTENANCE				
Nelson Crossing Maintenance Revenues	22.43	3,823.93	3,632.00	191.93
Nelson Crossing Maintenance Expenses	1,538.34	1,538.34	3,500.00	(1,961.66)
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	(1,515.91)	2,285.59	132.00	
EQUIPMENT REVOLVING FUND				
Equipment Revolving Revenue	14,748.82	334,878.81	352,000.00	(17,121.19)
Equipment Revolving Expenses	-	597,468.96	655,673.00	(58,204.04)
EQUIPMENT NET REVENUES (EXPENSES)	14,748.82	(262,590.15)	(303,673.00)	
FACILITY AND TECHNOLOGY FUND				
Facility and Technology Fund Revenues	224.26	143,146.07	141,150.00	1,996.07
Facility and Technology Fund Expenditures	7,298.72	129,246.49	175,050.00	(45,803.51)
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(7,074.46)	13,899.58	(33,900.00)	
FIRE STATION CONSTRUCTION				
Fire Station Construction Revenues	(239,949.45)	7,675,640.18	6,424,500.00	(1,251,140.18)
Fire Station Construction Expenditures	35,546.24	402,438.67	6,954,976.00	(6,552,537.33)
FIRE STATION CONSTRUCTION NET REVENUES (EXPENSES)	(275,495.69)	7,273,201.51	(530,476.00)	5,301,397.15
TAX INCREMENT DISTRICT 4				
Tax Increment District 4 Revenues	6,615.71	1,948,421.10	1,873,016.00	75,405.10
Tax Increment District 4 Expenses	577.37	932,806.86	943,301.00	(10,494.14)
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	6,038.34	1,015,614.24	929,715.00	
TAX INCREMENT DISTRICT 5				
Tax Increment District 5 Revenues	2,287.47	599,595.31	558,273.00	41,322.31
Tax Increment District 5 Expenses	2,582.00	307,647.99	396,298.00	(88,650.01)
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(294.53)	291,947.32	161,975.00	

	December	YTD 2025	BUDGET 2025	Over (Under) Budget	% OF BUDGET Highlight
				VARIANCE	>100 % for Expense
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	1,681.96	2,703,335.39	2,559,491.00	143,844.39	105.62%
Tax Increment District 6 Expenses	5,627.46	2,623,615.69	2,675,726.00	(52,110.31)	98.05%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(3,945.50)	79,719.70	(116,235.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	10,517.85	3,418,608.93	3,760,318.00	(341,709.07)	90.91%
Tax Increment District 7 Expenses	22,831.88	1,672,159.24	4,118,124.00	(2,445,964.76)	40.60%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(12,314.03)	1,746,449.69	(357,806.00)		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	2,388.38	150,220.78	117,194.00	33,026.78	128.18%
Tax Increment District 8 Expenses	7,986.40	341,767.85	1,787,999.00	(1,446,231.15)	19.11%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(5,598.02)	(191,547.07)	(1,670,805.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	2,883.79	270,768.78	277,800.00	(7,031.22)	97.47%
Park Improvement Expenses	1,150.88	18,527.01	256,256.00	(237,728.99)	7.23%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	1,732.91	252,241.77	21,544.00		
CONSTRUCTION FUND					
Special Assessment Revenue	16,213.79	290,412.95	109,300.00	181,112.95	265.70%
Capital Projects Revenue	(38,407.88)	1,013,417.28	47,000.00	966,417.28	2156.21%
TOTAL CONSTRUCTION REVENUE	(22,194.09)	1,303,830.23	156,300.00	1,147,530.23	834.18%
Special Assessment Expense	98.06	1,068.71	-	1,068.71	#DIV/0!
Construction Projects	4,771.98	65,488.74	434,981.00	(369,492.26)	15.06%
Administration Capital Projects	15,297.01	133,628.04	117,297.00	16,331.04	113.92%
TOTAL CONSTRUCTION EXPENSES	20,167.05	200,185.49	552,278.00	(352,092.51)	36.25%
CONSTRUCTION FUND NET REVENUES (EXPENSES)	(42,361.14)	1,103,644.74	(395,978.00)		
SEWER					
Sewer Revenues	336,316.71	4,050,533.50	4,749,204.00	(698,670.50)	85.29%
Sewer Capital	4,455.77	27,890.14	116,128.00	(88,237.86)	24.02%
Sewer Financing	21,900.00	265,742.95	266,118.00	(375.05)	99.86%
Sewer Treatment	182,187.85	2,135,398.77	2,377,400.00	(242,001.23)	89.82%
Sewer Collection	16,577.87	220,883.06	271,878.00	(50,994.94)	81.24%
Sewer Customer A/R	12,969.77	140,655.89	176,817.00	(36,161.11)	79.55%
Sewer Admin and General	18,820.76	222,753.94	233,805.00	(11,051.06)	95.27%
TOTAL SEWER EXPENSES	256,912.02	3,013,324.75	3,442,146.00	(428,821.25)	87.54%
SEWER NET REVENUES (EXPENSES)	79,404.69	1,037,208.75	1,307,058.00		
WATER UTILITY					
Water Utility Revenues	242,028.89	2,925,664.85	3,523,588.00	(597,923.15)	83.03%
Water Capital Projects	2,561.24	18,113.48	54,631.00	(36,517.52)	33.16%
Water Financing	61,500.00	825,935.56	793,895.00	32,040.56	104.04%
Water Source	6,192.59	44,366.48	109,861.00	(65,494.52)	40.38%
Pumping	22,575.70	326,100.22	363,994.00	(37,893.78)	89.59%
Water Treatment	77,877.31	956,727.21	767,558.00	189,169.21	124.65%
Water Distribution	4,769.36	830,020.93	897,649.00	(67,628.07)	92.47%
Customer A/R	9,560.87	88,078.52	92,702.00	(4,623.48)	95.01%
Admin and General	16,087.00	184,825.05	240,291.00	(55,465.95)	76.92%
TOTAL WATER EXPENSES	201,124.07	3,274,167.45	3,320,581.00	(46,413.55)	98.60%
WATER NET REVENUES (EXPENSES)	40,904.82	(348,502.60)	203,007.00		

			Over (Under) Budget	% OF BUDGET Highlight	
	December	YTD 2025	BUDGET 2025	VARIANCE	>100 % for Expense
STORMWATER UTILITY					
Stormwater Revenue	155,272.31	1,628,383.91	3,960,370.00	(2,331,986.09)	41.12%
Stormwater Capital Projects	5,900.72	971,728.88	3,086,936.00	(2,115,207.12)	31.48%
Storm Financing	42,500.00	607,684.69	583,553.00	24,131.69	104.14%
Storm Pond Maintenance	81,957.77	127,437.89	205,768.00	(78,330.11)	61.93%
Storm Collection	27,924.93	246,705.25	248,765.00	(2,059.75)	99.17%
Storm Customer A/R	7,013.68	66,009.18	70,327.00	(4,317.82)	93.86%
Storm Admin and General	23,029.92	252,898.72	252,393.00	505.72	100.20%
TOTAL STORM EXPENSES	188,327.02	2,272,464.61	4,447,742.00	(2,175,277.39)	51.09%
STORMWATER NET REVENUES (EXPENSES)	(33,054.71)	(644,080.70)	(487,372.00)		

Accrued payroll has not been processed for 12/28/25 to 12/31/25! Soft close for December only as many audit entries to process and invoices still being received that relate to 12/31/25 year end.

Continue to see interest and investment income impacted as result of the market. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the marketplace due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of December is a \$90,923 unrealized gain.

Vehicle allocation entry not complete for December (waiting for invoice from the County) so expenses show higher on December financials. DPW had higher salary costs in 2025 due to payout for retirement of DPW Director. Water Treatment is at higher % of budget due to salt purchases and sanitary discharge from treatment waste with increased industrial consumption. Capital project funds proceeding slower than anticipated (Heesakker, Fire apparatus on order, Fire Station, utility projects) or waiting on finalizing quantities to process contract payments. Multiple projects will be accrued in Period 13 when data is available.

Capital Contributions (revenue) are not recorded until Period 13 as part of audit work (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$978,000), Water Utility (\$866,000) and Stormwater (\$2,539,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Community Development

DECEMBER/JANUARY HIGHLIGHTS

- Met with Commercial Developers and architects regarding development sites in and out of TIDs in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Building Inspection is busy fielding calls, assisting customers, issuing permits and completing inspections.
- Calls to Community Development for future development inquiries continue. A lot of the focus is north of I-41.
- Community Development continues to work with Legal Services to address the former Sandies Dry Cleaner. This is a contaminated site and bringing these sites to closure is a complicated and lengthy process. The Phase 1 Environmental Assessment is underway.
- Development plans for a new duplex condominium development along Patriot Drive are currently under review. This will bring 18 new residential units to the Village.
- Depot Street demolition is underway. Community Development and Administration will begin marketing this site for development soon! We hope to see some higher density housing on this vacant land.
- The January Plan Commission meeting included the approval of two zero lot line CSMs and a Conditional Use Permit for automobile sales.
- We are working with the new Village Clerk to help on board and provide a resource for her. We are also working together on few projects for 2026.
- Building Inspector updated all the informational handouts to reflect the newly adopted Chapter 8, Building Code.
- Fee schedule for Building Permits was updated and posted to the website.
- Building Inspector and Director had a meeting with CloudPermit to review challenges and revisions that can improve the user and customer experience.

TOP PRIORITIES FOR JANUARY 2026

- Continue to work with Legal regarding the former Sandies Dry Cleaners (see above).
- Reconstruction of the Pine Street parking lot is a priority for 2025. Survey work to prepare a Certified Survey Map is completed. The CSM has been approved. Quit Claim Deeds for small land areas to be transferred to the Village have been prepared and Staff is trying to obtain signatures from property owners.
- Our department will prioritize Zoning Code updates to work on during the winter months. We continue to review our codes to ensure they reflect current and best practices, along with improving the clarity and administration.
- Begin to draft the RFP for the update to the Village's Comprehensive Plan.
- Update the zoning map to reflect recent rezonings and annexations.
- Finalize a new application for Zero Lot Line CSMs.

Community Development

BUILDING PERMIT SUMMARY

Building Permits Issued in December 2025

# Residential	# Commercial	Total	Total Fees	Est. Construction
12	8	20	\$2,290	~\$10,258,854

Permits Issued in 2025

Total # of Permits	Total \$ Fees	Est. Construction \$
269	\$46,235*	~ \$41,660,880

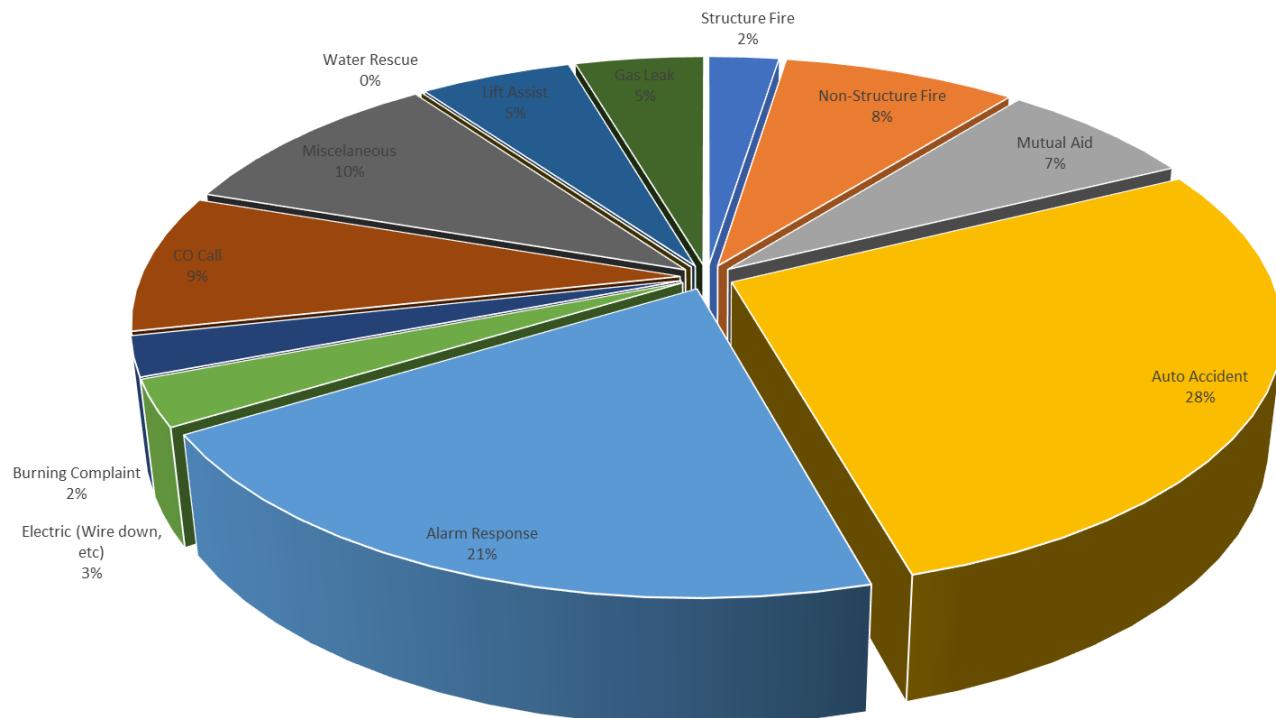
**Park fees collected have been removed from the total building permit fees. Park fees are placed in a separate account.*

Number of New Residential Units in 2025

# New Single Family	# Mobile Homes	# Duplexes	# MF Units	Total
1	1	9	280	291

Little Chute Fire Department

2025 Summary - Calls by Type



Call Type	Structure Fire	Non-Structure Fire	Mutual Aid	Auto Accident	Alarm Response	Electric (Wire down, etc)	Burning Complaint	CO Call	Miscellaneous	Water Rescue	Lift Assist	Gas Leak
2025 Summary	6	20	17	68	50	7	6	21	24	0	13	11
Jan	1	4		3	7	2		1	1		2	1
Feb		2	1	2	1	2			2		1	
Mar	1	1	3	2	6			1	4		1	4
Apr	2	2	4	4	1	1	2	1	2			
May		3		9	2		1	1	4		2	
June		1	1	7	2	1	1	2	3			
July	1	1		7	7	1	2	4	1		2	1
Aug		1	3	5	3			7	1			
Sept		1	1	4	8				3			1
Oct		3	1	9	1			3	1		1	1
Nov	1		1	10	5			1	1		3	
Dec		1	2	6	7				1		1	3

LCFD Incident Report - December**Number of Incidents: 21****Incidents Last Year: 24****Year-to-Date: 243**

Date	Time	Incident Number	Location	Description	Response	Vehicles
12/1/2025	7:58	25LC00224	Hwy 441 & E Northland	Accident	Cleanup	3621 - Engine
12/1/2025	9:14	25LC00225	2204 Golden Gate Dr	Water flow alarm	False alarm	
12/1/2025	11:59	25LC00226	4100 Vandenbroek Rd	Commerical alarm	False alarm	3621 - Engine
					Provide safe area until WE Energies arrival	3621 - Engine
12/2/2025	13:39	25LC00227	3450 N French Rd	Gas leak		3622 - Eninge
12/2/2025	16:22	25LC00228	1420 Washington St	Gas spill	Apply oil-dry	3621 - Engine
12/4/2025	15:06	25LC00229	201 Patriot Dr	Fire alarm	Investigate, nothing found	
12/4/2025	23:39	25LC00230	1026 Taylor St	Smoke detector sounding	Investigate, nothing found	3621 - Engine
12/8/2025	23:39	25LC00231	327 Randolph St	Alarm sounding	Investigate, nothing found	3621 - Engine
12/9/2025	15:49	25LC00232	719 Grand Ave	Gas leak in furnance	Shut off gas	3621 - Engine
						3621 - Engine
						3622 - Eninge
12/9/2025	17:15	25LC00233	3633 Cherryvalue Pl	Oven fire	Ventilate	3671 - Squad
12/10/2025	4:52	25LC00234	1922 Mountain Ash	Person down	Lift assist	3621 - Engine
12/10/2025	12:00	25LC00235	Buchanaan Rd & Don Degroot Dr	Vehicle vs tree	Cancelled en route	
						3621 - Engine
12/14/2025	12:14	25LC00236	Grand Ave & W Main St	Car accident	cleanup	3671 - Squad
12/17/2025	5:24	25LC00237	1100 E Randall Ave	Chimney fire - AFD	Cancelled en route	3622 - Engine
12/18/2025	18:52	25LC00238	Washington St & W Main	Reported fire	Nothing found	3621 - Engine
						3621 - Engine
12/20/2025	19:19	25LC00239	401 Madison St	CO alarm sounding	Faulty alarm	3641 - Aerial
21-Dec	13:39	25LC00240	625 Grand Ave	Alarm sounding	Nothing Found - Reset	3621 - Engine
22-Dec	8:23	25LC00241	Moasis Dr & Buchanan St	Vehicle accident	Cleanup	3621 - Engine
25-Dec	21:38	25LC00242	2332 E Tuscany Way	Microwave fire out - AFD	LCFD response unnecessary	
						3621 - Engine
27-Dec	0:05	25LC00243	1650 Freedom Rd	Gas leak	Found and isolated leak	3641 - Aerial
						3621 - Engine
30-Dec	18:24	25LC00244	E North Ave & Bohm Dr	Vehicle hit train	Scene safety	3671 - Squad



FOX VALLEY METRO POLICE DEPARTMENT

HIGHLIGHTS

- Officer Lefever celebrated his 25 year anniversary this month.
- Officer Uebelher was named Officer of the Year.
- Collaboration with Outagamie County is Kimberly is going well.

TOP PRIORITIES

- Continue to support patrol staff and combat burnout during this transition period

December Library Report

HIGHLIGHTS

- Megan attended the OWLS Directors Meeting. Topics discussed:
 - WiLS Cooperative Purchasing
 - County budget
 - OWLS-NFLS merger feasibility
 - Annual reports
- Megan is participating on the Advantage Funding Committee to examine Overdrive usage and funding across OWLSnet libraries.
- Staff meeting was held with a focus on training staff on how to best interact with teenagers in the library.
- Library staff attended the All Hands meeting at Village Hall.
- Taylor is working on a grant to fund STEM kits at the library.
- Circulation was 2.5% higher in 2025 than 2024.
 - January - December 2025: 177,295
 - January - December 2024: 172,989
- Continuing to see higher numbers of library visits in 2025.
 - December 2024: 3,938
 - December 2025: 4,253 (8.02% increase)
- Programming Statistics:
 - We offered 21 programs in December; total program participation was 241 people.
 - In 2025, we offered 361 programs with an attendance of 7,321.

UPCOMING GOALS

- Continue to work with OWLS on updating our website.
- Continue reorganization of the nonfiction collection.
- Review the Inclusive Services Checklist results and create plan for improvements.
- Assist OWLS in ILS migration process.
- Schedule check-in meetings with staff.
- Work on DPI's annual report.

Parks, Recreation, Forestry & Facilities

2025 MEASURES AND COMPARISONS

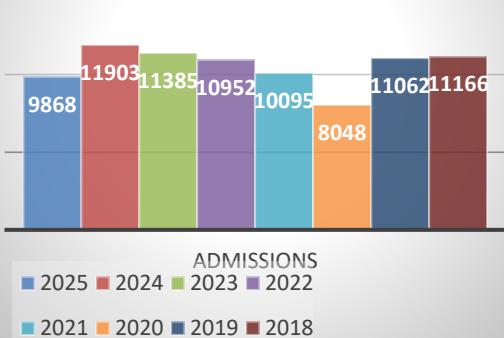
Program Participation



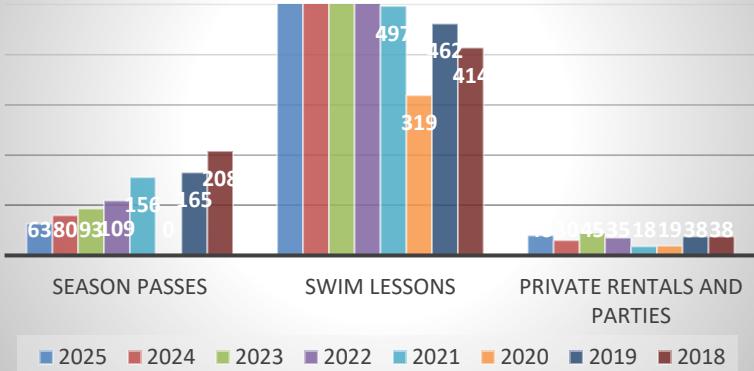
Shelter and Athletic Field Usage



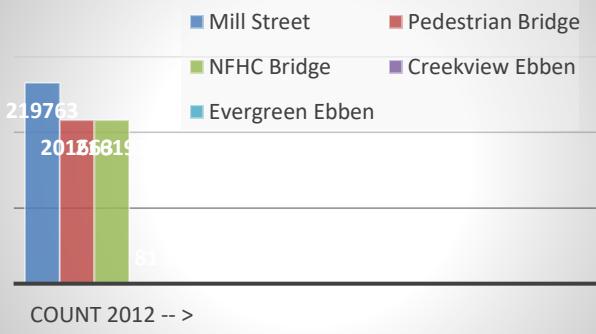
Doyle Pool Daily Attendance



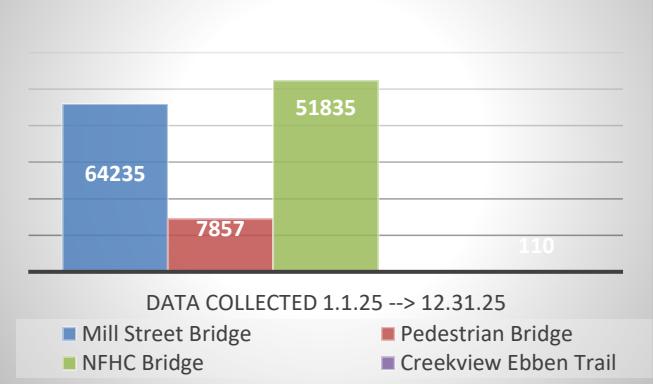
Doyle Pool Season Passes, Swim Lessons, and Parties



Lifespan Trail Use



2025 Yearly Trail Use

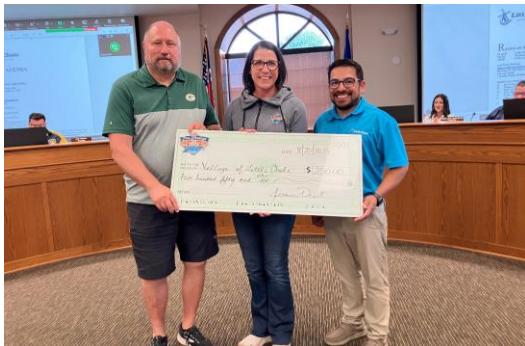


MEASURES AND COMPARISON NOTES

- In 2025, we experienced a slight decrease in program participation and continued decline in adult softball.
- The department worked to combat general inflation, material shortages, wages, shipping delays, and staffing shortages in Parks.
- Pool daily attendance numbers continued to work their way back to pre-pandemic numbers.
- In 2025, Heritage Parkway Trail System and the Nelson Crossing maintained increased bike and pedestrian traffic from a combination of local, state, and out of state users.
- In 2025, the Cty. N Crossing of Ebben Trail completed the installation of RFB's and crosswalk for safe crossing.
- In 2025, Ebben Trail received two (2) trail counters. (Creekview and Evergreen Bridge locations)
- Staff will continue to focus time and efforts on the maintenance and upkeep of current amenities.
- In 2025, Doyle Pool experienced normal water use based on historic trends.
- In 2025, the Splash Pad opened to the public and extended hours of operation from 10am to 7pm.
- Continued use of Pickleball Courts was experienced in 2025.
- Successfully hosted two beer garden events. One in the Plaza and one at Van Lieshout Park.
- Worked with Park Planning, Village Board, and Trust to establish concepts and go out to design for a \$2 million shelter and parking lot at Heesakker Park.
- In 2024, VH and Safety Center saw continued updates to flooring, HVAC, lighting, cabinetry, and cosmetic updates.
- Heart of the Valley Sewer District started work in Heesakker Park and in canal for lining project.

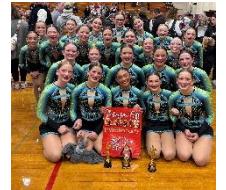
2025 LEAN INITIATIVES

- Continued to consolidate folders and files in the shared drive with our personal drives so we can better share documents within the department.
- Continued efforts to increase use of Rec Desk registration software program. (Flex Forms/Forms/Instructors)
- Continued documentation of tree trimming in the field utilizing a tablet.
- Continued cross training labor staff in Parks & Forestry operations.
- Continued to update GIS Tree Inventory on tablet.
- Adjust Forestry Manual to better reflect in field operations.
- Continue to in-house certify staff in First Aid, CPR, & AED.



DECEMBER 2025 HIGHLIGHTS

- Continued maintenance efforts at Doyle Pool.
- Updated Tree inventory in GIS
- Began work on RFPs for Heesakker Park Shelter & Parking Lot
- Chute-ing Stars Dance Team (5th through 8th graders) competed at two competitions in December. At 12/5 Ashwaubenon Invite they took 1st Kick and 1st Pom for the Middle School Level. At 12/13 Little Chute Holiday Invite they took 1st Kick, 1st Pom, and their pom routine won highest score of the day for the Middle School Level.
- Little Stars Dance Team (3rd thru 5th graders) competed at the 12/13 Little Chute Holiday Invite.
- Tree City USA application was submitted online – detailed 2025 expenses, work plan, signed proclamation, arbor day event pictures, paid invoices & budget.
- Held Senior Activities Program holiday party on 12/17 – meal & giftbag for everyone in attendance.
- Beginning work on planning for 2026 spring & summer programs.
- Held our Home Alone & Sitter Course on 12/29 at Van Lieshout Rec Center – all participants received completion certificate and student manual.
- Ordered final year end purchases.

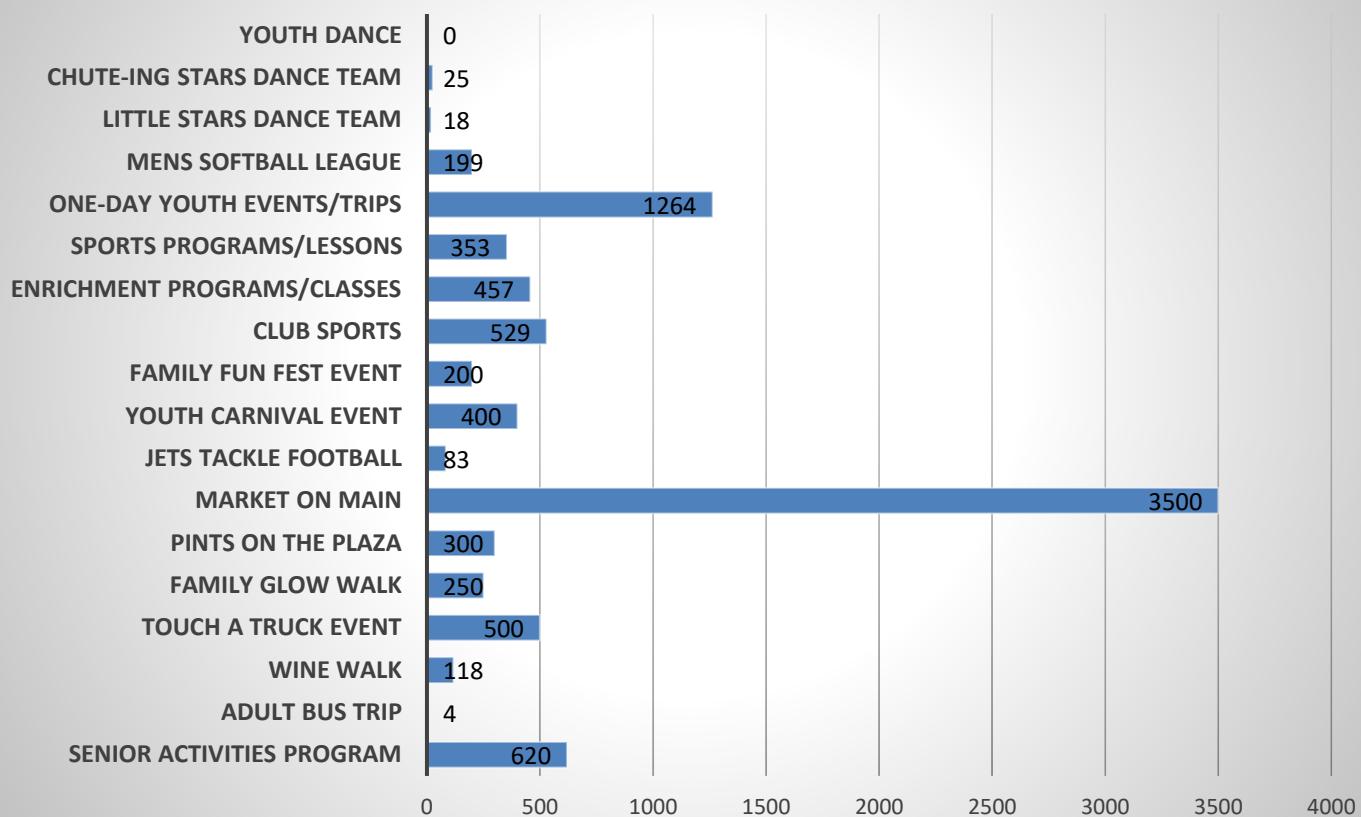


TOP PRIORITIES FOR JANUARY

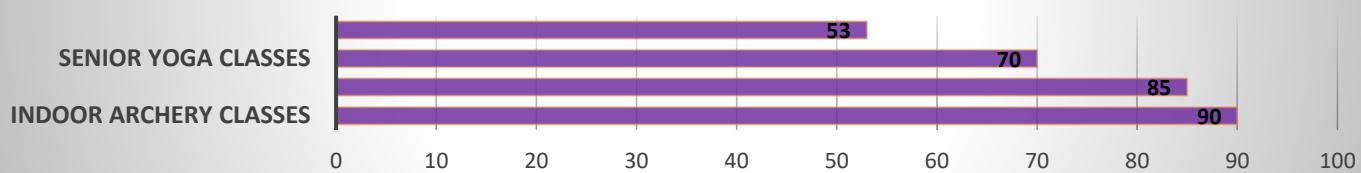
- Continued to train new Program Supervisor.
- Relocate Municipal Clerk to new office in Clerks Office.
- Prepare for Market on Main.
- Prepare RFPs for 2026 projects.
- Continue updating GIS Tree Inventory.
- Crew to maintain ice rinks under Legion Park Shelter and Heesakkers Park once conditions permit flooding area.
- Research and prepare for Capital Improvement Project submissions.
- Continue with Ash Tree Removal throughout Zone D and other zones for various trees in need of removal.
- Applications for summer part-time jobs available starting 1/2 (application deadline 3/30 for Rec. and Parks. positions & 5/1 for Pool positions) – promoting by social media, department e-newsletter, announcement at LCHS, and copies in lobby.
- Final prep for Jan/Feb session of Adult Yoga.
- Start work to hire mowers for 2026.
- Work on 2026 Spring & Summer Program Book offerings, fees, descriptions, and facility bookings; send information for book layout updates.
- Chute-ing Stars Competitive Dance Team (5th through 8th graders) to compete at Freedom Dance Invite 1/10, Kaukauna Dance Invite 1/17, and at State JEM Competition 1/31.
- Little Stars Competitive Dance Team (3rd thru 5th graders) to compete at Freedom 1/10 and Kaukauna Dance Invite 1/17.
- Assist with hiring process for new labor staff member.
- Work to install bike/trail signage throughout park system.



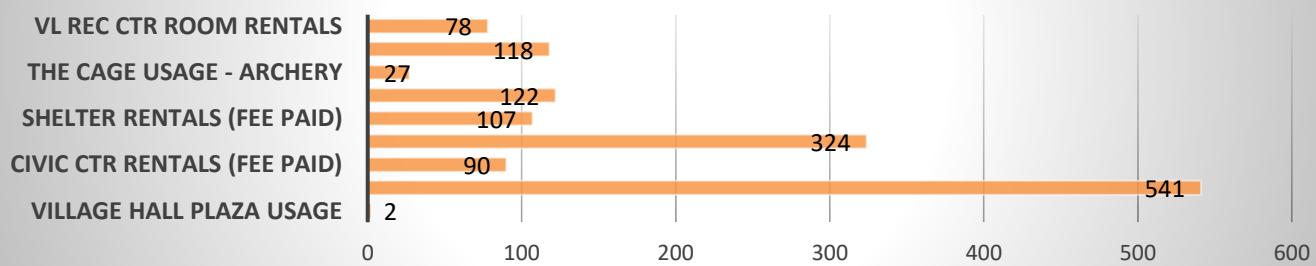
2025 Y-T-D PROGRAM PARTICIPATION



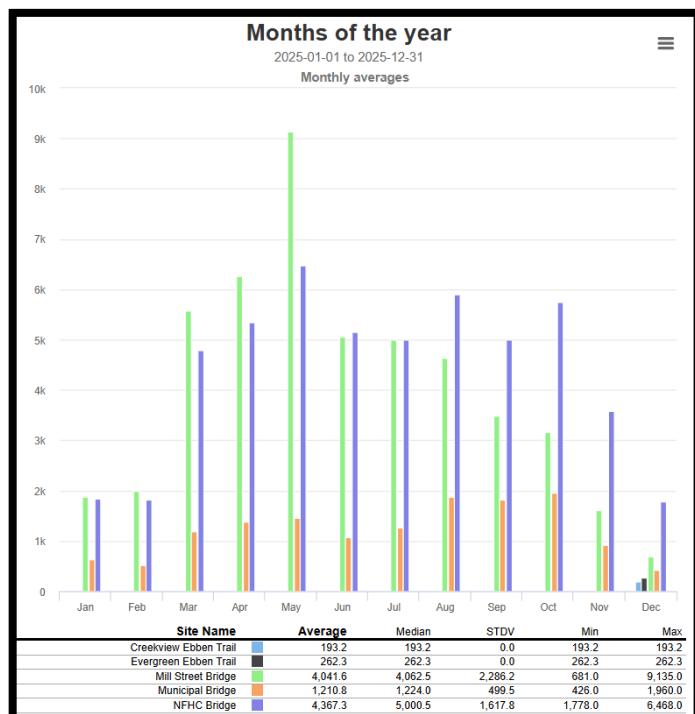
2025 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



2025 Y-T-D SHELTER/FACILITY/FIELD USAGE



	Creekview Ebb Trail	Evergreen Ebb Trail	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2025-12-01			29	16	62
2025-12-02			19	11	40
2025-12-03			19	10	42
2025-12-04			19	12	17
2025-12-05			26	16	35
2025-12-06			22	23	71
2025-12-07			15	12	63
2025-12-08			25	1	32
2025-12-09			18	2	27
2025-12-10			8	16	13
2025-12-11			16	2	17
2025-12-12			23	0	16
2025-12-13			11	9	2
2025-12-14			7	0	10
2025-12-15			12	21	56
2025-12-16			25	11	53
2025-12-17			56	37	110
2025-12-18			18	2	34
2025-12-19	69	46	10	7	37
2025-12-20	0	10	14	25	91
2025-12-21	0	5	14	16	46
2025-12-22	3	5	28	16	60
2025-12-23	3	11	43	46	177
2025-12-24	0	0	40	33	125
2025-12-25	0	6	15	12	78
2025-12-26	2	3	32	20	119
2025-12-27	3	4	48	25	180
2025-12-28	0	5	7	4	42
2025-12-29	0	10	21	3	27
2025-12-30	1	2	23	4	47
2025-12-31	0	3	18	14	49
	81	110	681	426	1778



Year	Site	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	ADT [†]	ADT [†] x365	Days with data
2012	Municipal Bridge					0*	1,976*	3,709	3,284	3,037	1,862	500	72.418	26,505	194	
2013	Municipal Bridge	610	442	795	2,195	2,297	4,319	3,497	3,450	2,652	2,983	1,397*	365	68.558	25,024	364
2014	Municipal Bridge	367	348	889	2,318	2,675	4,325	3,510	3,642	3,284	3,110	1,136	917	72.660	26,521	365
2015	Municipal Bridge	784	518	2,499	3,194	2,232	2,258	1,762	1,929*	1,469	1,672	1,134	769	55.379	20,213	364
2016	Municipal Bridge	789	869	1,684	1,500	1,307	2,358*	3,422*	3,259	3,099	3,910	3,302*		73.733	26,986	307
2017	Municipal Bridge							1,540*	2,087	4,253*				72.000	26,280	41
2018	Municipal Bridge								2,501*	3,380	2,969	1,471	293*	74.823	27,310	113
2019	Municipal Bridge					1,072*	1,051	1,057	1,848	1,569*				43.041	15,710	146
2020	Municipal Bridge								865*	1,140	1,282	1,394	511	34.447	12,608	141
2021	Mill Street Bridge						10,470*	10,014	9,502	6,187	3,629	2,504	214.522	78,300	161	
	Municipal Bridge	713	892	2,112	568	0*		0*	0	4,913	6,447	3,099	1,807	67.602	24,675	304
	NFHC Bridge						9,862*	8,564	8,456	7,013	3,829	1,986	201.199	73,438	161	
2022	Mill Street Bridge	1,790	2,305	4,785	5,289	8,641	8,829	11,639	10,731	8,174	6,890	3,465	2,065	204.392	74,603	365
	Municipal Bridge	1,493	1,955	3,437	4,216	2,283	2,427	2,727	2,723	2,502	3,217	1,611	753	80.395	29,344	365
	NFHC Bridge	1,418	2,037	3,619	4,760	6,064	7,182	6,345	4,741	4,871	6,720	3,496	1,624	144.868	52,877	365
2023	Mill Street Bridge	2,607	3,067	4,430	4,270*	7,175	4,675	3,312	4,089	3,975	3,894*	3,639*	3,326	132.914	48,514	349
	Municipal Bridge	971	1,388	1,576	1,199	903	908	492	650	4,458*	620*	645	454	37.375	13,642	349
	NFHC Bridge	2,113	2,776	3,541	4,998	4,871	3,829	5,781	6,447	5,122	4,426	3,516	2,815	137.630	50,235	365
2024	Mill Street Bridge	2,078	4,247	5,300	6,152	8,943	7,419	5,758	5,834	6,656	6,009	3,291	2,548	175.505	64,235	366
	Municipal Bridge	426*	606*	434*	272	146	204	763	1,356	1,516	1,501	779	678	24.864	9,100	316
	NFHC Bridge	1,989	3,964	4,741	5,243	6,218	5,769	5,287	5,132	7,440*	6,038*	2,946	2,418	150.683	55,150	344
2025	Creekview Ebb Trail													193*	6,231	13
	Evergreen Ebb Trail													262*	8,462	13
	Mill Street Bridge	1,872	1,995	5,575	6,273	9,135	5,065	4,995	4,637	3,488	3,166*	1,618*	681	135.661	49,516	339
	Municipal Bridge	641	526	1,183	1,370	1,452	1,069	1,265	1,884	1,828	1,960	926	426	39.808	14,530	365
	NFHC Bridge	1,833	1,822	4,784	5,344	6,468	5,149	5,006	5,891	4,995	5,752	3,586	1,778	143.584	52,408	365

ADT[†] = Average Daily Traffic

* = based upon that month's ADT [Learn more](#) Indicates months with less than 6 days of data

Department of Public Works

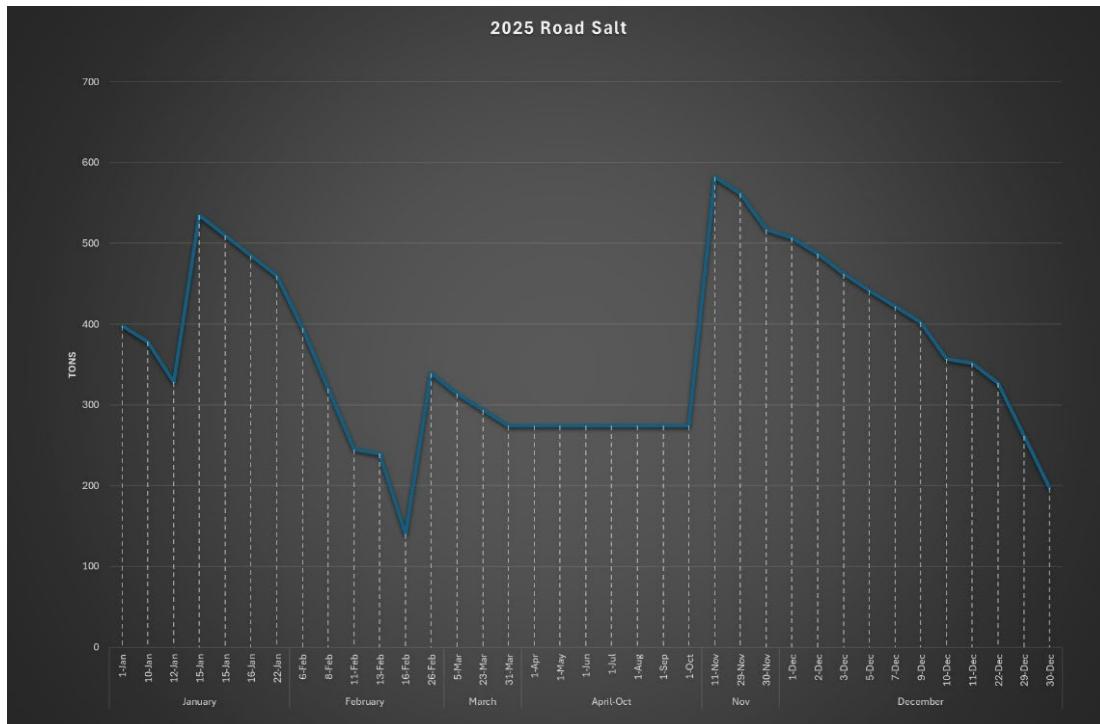
Monthly Report – December 2025

Highlights

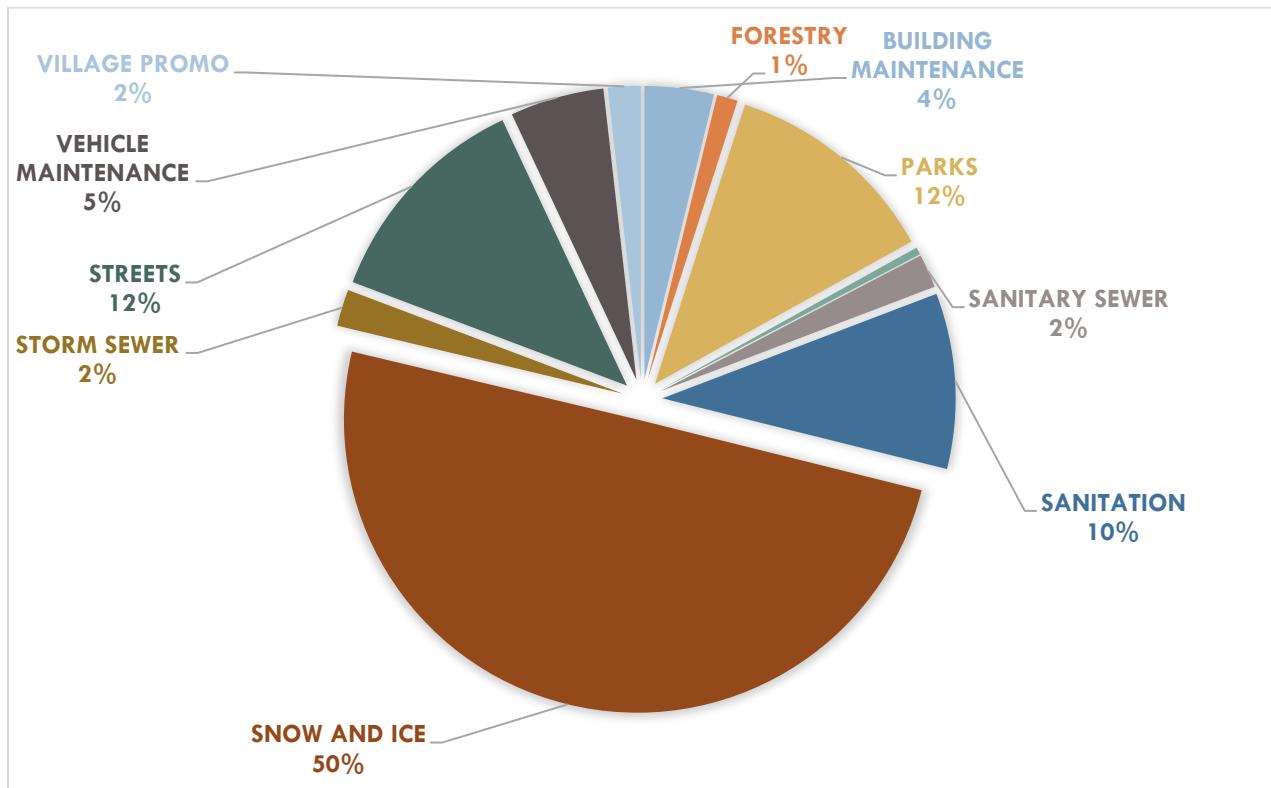
- Replaced batteries, performed maintenance, and conducted readings on laser meters within the sanitary sewer system.
- Monitored erosion control measures and stormwater permit compliance.
- Conducted bulky, extra bagged refuse and metal bulky collection item pickup during the final week of the month.
- Started to remove trees for Riverside Drive culvert pipe repair.
- This snow season we started with 274.1 tons, purchased 307.9 tons and used 382 tons of salt as of 12/31/2025.
- Finalized collecting PASER (Pavement Surface Evaluation and Rating) data for submission to the Wisconsin Department of Transportation.
- Placed cold mix in potholes throughout the Village to improve road safety and drivability
- Snow removal, clean up, salting – full plows 7 times and salted only 3 times.

Top Priorities – January 2026

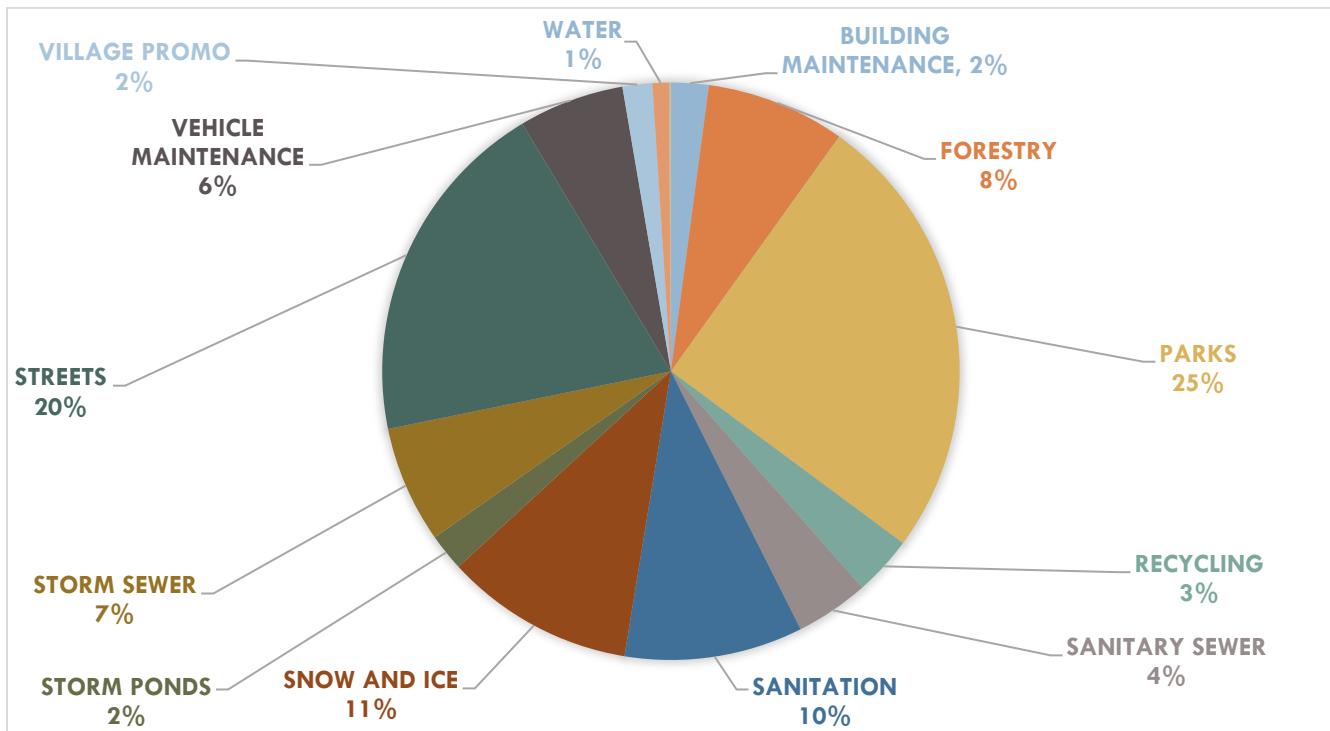
- Keep the Village street safe for travel for our residents from snow and ice. See 2025 salt usage below.



December 2025 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



ENGINEERING NOTES: 2025 Utility Projects – December

Lexington Homes - Holland Road / Golden Gate Drive - Utility Construction

All utilities, concrete street pavement, and concrete sidewalks have been completed.

The lower layer of asphalt pavement on Holland Road is also complete. MCC will remove wedging and remove and replace any defective areas in the spring of 2026 prior to placing the final surface layer of asphalt pavement.

Contractors have completed all grading, gravel shouldering, seed, fertilizer, and straw stabilization for grass areas located within the Village right of way.

2026 CIP Projects – Arthur Street / Miami Circle

Engineering staff continue working on the project design plans, quantities, assessment numbers, and related contract documents for the upcoming 2026 CIP projects. Staff held the Public informational Meeting as well as the Public Hearing in conjunction with the December 3rd Board Meeting. A general presentation was given to the Board and to residents, property owners/residents were also given the opportunity to ask one on one questions with Engineering Staff specific to their property.

Top Priorities for January 2026

2026 CIP Projects – Miami Circle - Arthur Street

Engineering staff are finalizing design plans and quantities for the 2026 CIP projects on Miami Circle and Arthur Street. The first advertisement for bid will be published on Wednesday January 14th; project plans and specifications will also be made available that same day, enclosed bids will be opened and read aloud at Village Hall on January 29th, 2026, at 2:00 p.m.

Lexington Homes - Holland Road / Golden Gate Drive - Paving & Restoration

Village staff inspected the site and prepared a preliminary punch list, list was provided to Lexington Homes and Robert E. Lee, items for repair and/or completion will be completed in the spring of 2026.

Depot Street Site Demolition Project

Bidding for the Depot Street Site Demolition Project has been completed, the Village Board has awarded this work to BEST Enterprises LLC., Engineering staff is working with the contractor to facilitate contract documents prior to construction commencing. BEST Enterprises is tentatively scheduled to begin demolition on Monday January 19th, weather permitting.

Founders Estates Subdivision

Multiple residential duplex sites have been completed, excavation for foundations and building construction remains steady. Inspections related to the permitting of concrete driveways, aprons, and public sidewalks continue. Staff are working with each contractor or property owner to verify concrete sidewalk, and aprons are installed per Village specifications and the approved subdivision plans.

Miscellaneous:

Engineering Staff continue working on updating GIS records to include historical record documentation as well as information gathered in the field during project utility and paving inspection.

Engineering continues reviewing, issuing, and inspecting all right-of-way permits for the Village.

Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process. Staff are working with DPW crews to locate, document and repair damaged utilities.

Efforts continue to assist other departments with daily tasks as well as any special projects or requests. Staff continue to focus on assisting the Parks Department with upcoming construction projects, including the Heesakker Park stair replacement and future parking lots and structures currently in the planning stages. Staff are utilized throughout the design, construction inspection, and contract administration of these projects.

Engineering staff continues to coordinate with WisDOT and private utilities with work related to the HWY “41” Corridor construction projects.

The Engineering Division is also working with Community Development and Developers to review planned commercial development sites as well as future design and planning efforts for current and future residential subdivision developments. Staff are also working on a bid package for the demolition of three Village properties on Depot Street to be bid and demolished later this fall.

Staff have begun working on collection of information for the 2027 CIP Projects.

