

## MINUTES OF THE UTILITY COMMISSION MEETING OF NOVEMBER 18, 2025

### Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

### Roll Call

PRESENT: Tom Buchholz  
Ken Verstegen  
Jessica Schultz (Zoom)  
Mike Vanden Berg  
Kevin Coffey, Chair

ALSO PRESENT: Lisa Remiker-DeWall, Robert Givens, Jerry Verstegen

EXCUSED: Beau Bernhoft

### Approval of Minutes from the Utility Commission Meeting of October 21, 2025

*Moved by T. Buchholz, seconded K. Verstegen by to Approve Minutes from the Utility Commission of October 21, 2025.*

All Ayes – Motion Carried

### Discussion— Declaration of Emergency for Riverside Drive Culvert

Director Givens presented information to the Utility Commission regarding the need for the Declaration of Emergency going to Village Board for approval.

*No action was taken on this item.*

### Discussion—Odor Research Meter Station 3

Givens gave an update on the Heart of The Valley Metropolitan Sewerage District research progress and mentioned a future update on the way.

*No action was taken on this item.*

### Progress Reports

#### Approval of Vouchers

*Moved by K. Verstegen, seconded by T. Buchholz to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agendas

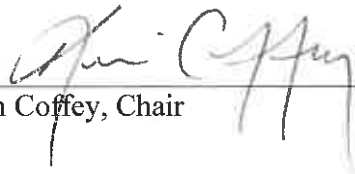
Odor Issue Update

### Adjournment

*Moved by K. Coffey, seconded by T. Buchholz to Adjourn Utility Commission Meeting at 5:20 p.m.*

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

By:   
Kevin Coffey, Chair