

MINUTES OF THE UTILITY COMMISSION MEETING OF December 16, 2025

Call to Order

The Utility Commission meeting was called to order virtually at 5:00 PM by Kevin Coffey, Chair

Roll Call

PRESENT: Tom Buchholz
Ken Verstegen
Jessica Schultz
Mike Vanden Berg
Kevin Coffey, Chair

ALSO PRESENT: Lisa Remiker-DeWall, Beau Bernhoft, Bob Givens, Jerry Verstegen

Approval of Minutes from the Utility Commission Meeting of November 18th, 2025

Moved by Commissioner Buchholz, seconded by Commissioner Schultz to Approve Minutes from the Utility Commission of November 18th, 2025.

All Ayes – Motion Carried

Discussion/Recommendation — Election of Officers – Coffey (Chair) and Vanden Berg (Village Board Representative/President)

The appointments are 5-year terms.

Moved by Commissioner Verstegen, seconded by Commissioner Schultz to recommend Kevin Coffey as the Utility Commission Chair and Michael Vanden Berg as the Village Board Representative for the Utility Commission to the Village Board for appointment.

Commissioners Coffey and Vanden Berg Abstained All Ayes – Motion Carried

Discussion—Odor Research Meter Station 3

Givens gave an overview of the procedures thus far and Chair Coffey has reached out to the residents with the update.

Discussion/Recommendation — Water Rate Study Proposal Selection

Director Remiker-DeWall gave an overview of the RFP scoring and provided the review team's breakdown for recommendation of Trilogy.

Moved by Commissioner Buchholz, seconded by Commissioner Verstegen to recommend approval to the Village Board for Trilogy to complete the Village's Water Rate Study.

All Ayes – Motion Carried

Progress Reports

Approval of Vouchers

Moved by Commissioner Buchholz, seconded by Commissioner Schultz to Approve and Authorize payment of Vouchers and draw from the respective funds.

All Ayes – Motion Carried

Unfinished Business

None

Items for Future Agendas

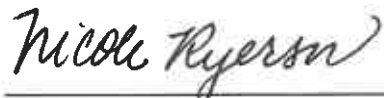
Odor Issue Update

Adjournment

Moved by Commissioner Coffey, seconded by Commissioner Schultz to Adjourn Utility Commission Meeting at 5:22 p.m.

All Ayes – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Nicole Ryerson, Village Clerk

By: 
Kevin Coffey, Chair