

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF FEBRUARY 13, 2008

### Call to Order

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: President Fischer, Trustee Elrick, Trustee Joosten, Trustee Ransbottom, Trustee Van Ooyen, Trustee Vanden Heuvel, Trustee Verstegen

ALSO PRESENT: C. Kell, J. Moes, T. Flick, J. Elrick, V. Schneider,

### Public Appearance for Items not on the Agenda

None

### Virchow Krause Presentation – Park Impact Fees – Creating Public Facilities Impact Fees

T. Flick stated that this is the final phase of enacting the Comprehensive Parks and Outdoor Recreation Plan and introduced Vicki Hellenbrand of Virchow Krause & Co., who presented a Parks Impact Fees Executive Summary. Ms. Hellenbrand stated that the Comprehensive Parks and Outdoor Plan conducted by Rettler Corporation and the historic data of the Village was incorporated into the impact fee report. Discussion took place and no action was taken. Board members agreed that staff can move forward with making recommendations for ordinance language and suggested impact fees for development and improvement cost and land cost and report their recommendations to the Board at the next Committee of the Whole meeting.

### Action on Resolution – Approving Certified Survey Map – V.A. Properties, LLC

J. Moes stated that staff and the Plan Commission are recommending approval of the CSM that combines the current parcel owned by Victor Allen with the parcel they recently purchased from the Village.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 4, Series of 2008 Approving the CSM for V.A. Properties, LLC as presented.*

Ayes – 7, Nay 0 – Motion Carried Unanimously

### Action on Resolution – Approving Eight Unit Condo Plat for Kelly St. Condominiums

J. Moes stated that staff and the Plan Commission are recommending approval of the Condo Plat and the resolution states that fees will be collected from the developer in lieu of park land dedication.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 5, Series of 2008 Approving the Condo Plat for the Kelly Street Condominiums as presented.*

Ayes – 7, Nay 0 – Motion Carried Unanimously

### Discussion/Possible Action – East Main Street Design – Parking Options

C. Kell distributed an aerial map of East Main Street between Buchanan Street and Sanitorium Road and the aerial showed a total of 11 cars on the entire length of the road with 2 cars parked on the south side and none on the north side from Buchanan Street to Sanitorium Road. C. Kell stated that in his observation of the businesses located on E. Main Street, it appears that the Crafty Corner Business is the only business on the north side that may need off street parking on a regular basis. Tony Vosters, owner of Fox River Prop and the Crafty Corner building, stated that because of the Prop business parking isn't always available in the parking lot and he has a concern with elderly citizens having to cross the street to the business if parking is only placed on the south side of the street. J. Moes agreed with Mr. Vosters that the parking lot is not expandable. Mr. Vosters asked if a turn lane on to north Buchanan Street was going to be installed and Mike Simon from McMahon Associates stated that the DOT had conducted a traffic

study at this intersection and the results of the study should be completed within two months. Mr. Simon also distributed cost estimates for parking lanes on one or both sides of Main Street and the estimated additional cost for 8 ft. of concrete. Board members noted that Mr. Vosters would be paying a higher assessment for the wider street width in front of his business if it is decided to go with a parking lane in that area as well as a slightly higher cost to all taxpayers. Mr. Vosters was informed that future public meeting will be scheduled with the businesses on E. Main Street. Board members agreed to proceed with the design of placing parking on the south side and to take a look at adding a few parking lanes east of Buchanan Street if it is determined that a north turn lane is required at this intersection.

#### **Discussion – Pyramid Creative Group – Issues with Lot #7 of Ebbin Industrial Park**

J. Moes stated that Mr. Jim Edmondson, owner of Pyramid Creative Group, had purchased Lot #7 in the Ebbin Industrial Park in June 2005 and the agreements for the Industrial Park parcels requires construction within two years of purchase and Mr. Edmonson has asked to appear before the Board to make them aware of his current situation that may not allow him to make the construction timeline. Mr. Edmondson explained the situation and asked for clarification from the Board on the issue of what is meant by construction deadline and if the deadline could be extended and if the Village would be interested in purchasing the property. Discussion took place. Board members and staff explained that they would be willing to extend the construction deadline six months if Mr. Edmonson works out the issues and plans to start construction within six months and that the Village would also be interested in buying back the property if Mr. Edmonson decides to not build on the site. Mr. Edmonson stated he is currently waiting for information from a couple of builders and he expects to know what his plans will be within 45 days. Board members indicated that they are willing to work with Mr. Edmonson and the he should keep staff informed of his intentions. J. Moes informed Mr. Edmondson that there would not be any penalties or fees with the exception of outstanding taxes or assessments.

#### **Discussion on Imagine! Little Chute Revitalization and Development Plan with the Design Manual and Business Improvement Fund**

Trustee Verstegen led a discussion on the Imagine Little Chute Revitalization and Development Plan with the Design Manual and proposed Business Improvement Fund. She stated that she would like the Board to review the materials and look for areas to update and if it is decided to move ahead with the Plan, she would like to see a timetable implemented before the Windmill is built. She informed Board members that Advance Little Chute has schedule a speaker from Pella, Iowa on March 11<sup>th</sup> to come to Little Chute to make a presentation on how Pella implemented a similar design plan and informed Board members they will be receiving invitations to the program. Board members discussed and agreed to continue with a future discussion of the agenda item at the March 12 meeting as information gained from Pella can then be discussed in relation to Little Chute proposed plan. Trustee Verstegen asked Board members to keep their materials for discussion at the March 12<sup>th</sup> meeting.

#### **Appoint Citizen Member to the Little Chute Fire Commission**

President Fischer stated he was not ready to make an appointment and asked for the appointment to be included on next week's agenda.

**Set Public Hearing – Zoning Change Request – Kraft – Jacks Pizza – 401 W. North Avenue**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to set a Public Hearing for the Zoning Change Request for Kraft/Jacks Pizza – 401 W. North Avenue for March 12, 2008 at 6 p.m.*

Ayes, 7 – Nay 0 – Motion Carried Unanimously

**Unfinished Business**

C. Kell commented on a letter that Senator Lasee had sent to the County Executive in regards to his concerns with the County spending money on the lift bridge at Island Park and the response letter that was sent to Senator Lasee by the Outagamie County Highway Commissioner that explained the project and funding to Senator Lasee.

**Items for Future Agendas**

C. Kell informed the Board that at next week's meeting an issue with sewer laterals for a property on Main Street owed by Dick Salm will be on the agenda for discussion.

*Moved by Trustee Verstegen, seconded by Trustee Elrick to enter into Closed Session. (7:45 p.m.)*  
Ayes, 7 – Nay 0 – Motion Carried Unanimously

**Closed Session: Under Wis. Stats. 19.85 (1) (c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the Village of Little Chute Village Board has jurisdiction or exercises responsibility.**

- *Review and Discussion of Bargaining Agreement with local 130-C, AFSCME, AFL-CIO*
- *Discussion of 2008 Wage Increases for Village non-represented employees*

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Exit Closed Session and Return to Open Session. (8:00 p.m.)*

Ayes, 7 – Nay 0 – Motion Carried Unanimously

**Open Session**

**Possible Action on Bargaining Agreement with local 130-C, AFSCME, AFL-CIO**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Approve the Bargaining Agreement with local 130-C, AFSCME, AFL-CIO as presented.*

Ayes, 7 – Nay 0 – Motion Carried Unanimously

**Possible Action on 2008 Wage Increases for Village Non-represented Employees**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Approve a 2008 3% Wage Increases for Village Non-represented Employees as presented.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Possible Action on Approval of Budget Transfers to Various Department Budgets to Reflect Wage Increases of Approved Bargaining Agreements and Non-represented Wage Increases**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Approve the Budget Transfers to Various Department Budgets to Reflect Wage Increase of Approved Bargaining Agreements and Non-represented Wage Increases as presented.*

Roll Call Vote: Trustee Elrick – Yes, President Fischer – Yes, Trustee Joosten – Yes, Trustee Ransbottom – Yes, Trustee Van Ooyen – Yes, Trustee Vanden Heuvel – Yes, Trustee Verstegen – Yes.  
Ayes 7, Nay 0 – Motion Carried Unanimously

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to adjourn the Committee of the Whole meeting at 8:04 p.m.*

All Ayes – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk