

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 20, 2008

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, President
Brian Joosten, Trustee
John Elrick, Trustee
Steven Ransbottom, Trustee
Uriah Van Ooyen, Trustee
Judd Vanden Heuvel, Trustee

EXCUSED: Janet Verstegen, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Dave Peterson, Police Chief Fox Valley Metro
Dale Haug, Finance Director
Jim Moes, Community Development Director
Tom Flick, Director of Parks, Recreation and Forestry
Roy Van Gheem, Director of Public Works
Charles Koehler, Village Attorney
Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Regular Board Meeting Minutes – February 6, 2008

Committee of the Whole Meeting Minutes – February 13, 2008

Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to approve the Regular Board minutes of February 6 and the Committee of the Whole Minutes of February 13, 2008 as presented,

Ayes 6, Nay 0 – Motion Carried Unanimously

Report of Other Minutes – Other Informational Items

Fourth Quarter Weights and Measures Report

Minutes of the Plan Commission Meeting – December 10, 2007

Board members noted receipt and review of the Report of Other Minutes and Informational Items.

Resolution Providing for the Sale of \$4,900,000 in General Obligation Promissory Notes

– Presentation by Phil Cossen, Ehlers & Associates

Phil Cossen provided an overview of the proposed 2008 Capital Financing Plan. Mr. Cossen stated that if the Board approves the resolution that authorizes moving forward with the financing, the bids will be taken by Ehlers the morning of March 5th and the Final Resolution approving the borrowing will be brought to the Board for action at the Board meeting on March 5th.

Regular Board Meeting Minutes – February 20, 2008

Resolution providing for the Sale of \$4,900,000 in General Obligation Promissory Notes

Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adopt Resolution No. 6, Series of 2008 Providing for the Sale of \$4,900,000 General Obligation Promissory Notes as presented.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Discussion/Possible Action on Sewer Lateral Issues – Dick Salm Property – Main Street

Mr. Salm addressed the Board with concerns he has with the sewer backup into his properties at 114/116 E. Main Street and a property he recently sold at 112 E. Main Street. Mr. Salm stated he has owned the building for 35 years and never had a problem with sewer backup and believes the backup is a result of defects in the new laterals that were installed in 2001. Mr. Salm stated he had Hietpas & Sons televise the laterals and the pictures show a bad joint connection with the lateral connected to 112 E. Main and a sag in the lateral connected to 114/116 E. Main Street. Mr. Salm indicated that he was informed that the Village policy states the property owner is responsible for the laterals to the main lateral and he feels the problem is from a defect that the Village or its contractor is responsible for and he believes the Village should fix the problem and he would also like to be reimbursed for the cleanup on three different occasions at 116 E. Main and once at 112 E. Main and the cost for televising the lines. R. Van Gheem disputed that there was a joint connection problem and stated there is a sag in the lateral to 116 E. Main but the Village has not warranted this work beyond what the contractor warrants which is normally a year and felt that if the Village is going to warrant such lateral lines then the property owners should be assessed for the laterals. R. Van Gheem also pointed out that the property owner did not receive an assessment for the laterals as the Village pays for this reconstruction and also that the Village did televise the lines and the tape shows that the lines are not clean. Tim Maurer, who recently purchased 112 E. Main from Mr. Salm, was in attendance and commented that the laterals were televised by Hietpas & Sons. Discussion took place and Board members indicated they would like to view both tapes at next week's.

Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to table further discussion/possible action on the issue until next week's meeting.

Ayes 6 – Motion Carried Unanimously

Appoint Citizen Member to the Sexual Offender Residency Board

President Fischer stated a member has withdrawn from their recent appointment and he is now recommending that James Schmidt be appointed as the fifth member of the Board.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the appointment of James Schmidt to the Sexual Offender Residency Board as recommended by the President.

Ayes 6, Nay 0 – Motion Carried Unanimously

Appoint Citizen Member to the Little Chute Fire Commission

President Fischer stated he is recommending the appointment of Pat Nikolay to the Fire Commission.

Moved by Trustee Ransbottom, seconded by Trustee Elrick to approve the appointment of Pat Nikolay to the Fire Commission as recommended by the President.

Ayes – 6, Nay 0 – Motion Carried Unanimously

Action on Parade Permit – Fox Cities Marathon – Sunday, September 21, 2008

Moved by Trustee Elrick, seconded by Trustee Van Ooyen to approve the Parade Permit for the Fox Cities Marathon on Sunday, September 21, 2008

Ayes – 6, Nay 0 – Motion Carried Unanimously

Operator's Licenses

Brian R. Heiting	3504 E. Glory Lane	Appleton	Heiting Place
Diane M. Jansen	1600 N. Leona St.	Appleton	M&M Bar
Ruth A. Metor	340 W. Wilson Ave. Apt. 6	Appleton	Express

Operator's License Continued

<i>Jerry L. Paulson</i>	<i>1700 Kelly Rd. #11</i>	<i>Little Chute</i>	<i>Moasis</i>
<i>Angelica Kay Rickert</i>	<i>4500 N. French Rd.</i>	<i>Appleton</i>	<i>Country Inn & Suites</i>
<i>Kayla M. Rueden</i>	<i>133 S. Lincoln St.</i>	<i>Kimberly</i>	<i>Express</i>
<i>Penny L. Scot</i>	<i>W1707 Cty. Rd. J</i>	<i>De Pere</i>	<i>Rosehill Bar</i>
<i>Stephanie M. Trentlage</i>	<i>45 Woodmere Ct. #3</i>	<i>Appleton</i>	<i>Pop In Again</i>
<i>Kevin J. Vander Zanden</i>	<i>606 Violet Lane</i>	<i>Little Chute</i>	<i>Van Zeelands</i>

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the operator's licenses for the individuals listed above as presented.

Ayes 5, Nay 0, Abstained 1 (Vanden Heuvel) – Motion Carried

Department and Officers Progress Reports

Chief Peterson reported that Mark Wery has been hired as a patrol officer and he began work this week. Chief Peterson asked for the Board's direction on moving a part-time office staff person to fulltime to take the place of a current fulltime telecommunications office staff person who will be out until May on Family and Medical Leave. Chief Peterson stated the current handbook allows for the Village Administrator to approve the staff change but the drafted new handbook states the Village Board must approve the staffing change. Board members agreed that the Village Administrator can approve the change as the new handbook has not yet been completed and approved. Administrator Kell indicated he was in support of the staffing change request. D. Haug reported that the statutory requirements for tax collection have been completed and the Department is doing preliminary work for the audit which will begin in March. Administrator Kell commented on a handout of an updated concept plan for the Windmill location at Island Park and informed the Board that he had met with Kaukauna Utilities on their land ownership of the far west section of Island Park. The Utility is proposing to lease the land to the Village for 99 years at the cost of \$1 and the proposal needs to go before the city's Plan Commission and Common Council to be approved. Administrator Kell commented on a handout that compared health insurance costs across the state and in the Fox Valley and stated the report indicates Little Chute's health insurance costs are below the average. Administrator Kell also updated the Board on the status of working with a private insurance company for rate quotes for insurance. Administrator Kell provided Board members with an invitation to the Advance Little Chute Guest Speaker and Design & Planning Tour event on March 11. Administrator Kell reported that the Town of Vandenbroek has voted against giving the Village permission to replace the Buchanan Street Bridge. He further stated that the Town's permission is needed as ½ of the bridge is located in the town and the bridge reconstruction is needed for the Village's storm water management plan and there would be no cost allocated to the Town for the reconstruction of the bridge. Administrator Kell reported that he would be meeting with a property owner to discuss the option on annexing his land into the Village which would result in the Village being able to move ahead with the project. J. Moes reported on an increase of inquiries from Developers interested in the Village's development opportunities and available land. Flick commented on the handout he provided to the Board that showed the increase in attendance for the Senior Activities program and thanked the Board for their support of the program. R. Van Gheem stated the Department is working on obtaining numerous easements, storm water and pond construction plans, I & I issues and grant applications as well as preparing for the upcoming construction season and dealing with snow removal. V. Schneider informed Board members that the Presidential Primary Election had a 36% turnout compared to a 19% in 2000 and 21% in 2004. V. Schneider also reminded Board members of the February 27th newsletter article submission deadline. Attorney Koehler reported that the closing for the land swap with WOW would be taking place on Thursday.

Disbursement List

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the disbursement list as presented and to authorize the Finance Director to draw from the respective funds.

Ayes 6, Nay 0 – Motion Carried Unanimously

Call for Unfinished Business

President Fischer read a thank you note from Lori Stumpf concerning the Johnson Street width reconstruction decision.

Items for Future Agenda

None

Adjournment

Moved by Trustee Ransbottom, seconded by Trustee Elrick to adjourn the meeting at 7:02 p.m.

Ayes - 6, Nay 0-Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk