

MINUTES OF THE REGULAR BOARD MEETING OF MARCH 19, 2008

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, President
John Elrick, Trustee
Brian Joosten, Trustee
Steven Ransbottom, Trustee
Uriah Van Ooyen, Trustee
Judd Vanden Heuvel, Trustee
Janet Verstegen, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Dave Peterson, Police Chief Fox Valley Metro
Dale Haug, Finance Director
Jim Moes, Community Development Director
Tom Flick, Director of Parks, Recreation and Forestry
Roy Van Gheem, Director of Public Works
Charles Koehler, Village Attorney
Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Regular Board Meeting Minutes – March 5, 2008

Committee of the Whole Meeting Minutes – March 12, 2008

Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of March 5 and the Committee of the Whole Minutes of March 12, 2008 as presented.

Ayes 7, Nay 0 – Motion Carried Unanimously

Report of Other Minutes – Other Informational Items

Park Planning Committee Meeting Minutes – December 3, 2007

Plan Commission Meeting Minutes – February 11, 2008

Joint Library Board Meeting Minutes – February 28, 2008

Board members noted receipt and review of the Report of Other Minutes and Informational Items.

Appearance by Carrie Schneider – Candidate for Circuit Court Judge Branch 3

Carrie Schneider addressed the Board commenting on her career experience and qualifications for the position.

Action on Parade Permit – Larry’s Markets, Inc. – Pig to Pig Walk – May 3, 2008

Moved by Trustee Verstegen, seconded Trustee Elrick to Approve the Parade Permit for Larry’s Piggly Wiggly for the Pig to Pig Walk on May 3, 2008.

Ayes 7, Nay 0 – Motion Carried Unanimously

Budget Adjustment – Fox Valley Metro Police Department Squad Car Purchase

2008 Fund Balance Request

101-29218 Designated Fund Balance – Fox Valley Metro	\$12,908.70 (reduce fund balance) (Current balance is \$49,632)
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2008 Budget Adjustment

<u>Revenue</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Net Change</u>
207-39101 Transfer to FV Metro – Little Chute	\$1,668,603	\$1,681,512	\$12,909
207-33321 Local Police Services – Kimberly	1,045,897	1,053,988	8,091

Expenditures

207-52120-303 Vehicle Replacement	\$ 21,500	\$ 42,500
\$21,000		

Moved by Trustee Elrick, seconded by Trustee Ransbottom to Approve the 2008 Little Chute fund balance request for a police squad car and the 2008 budget adjustment in the amount of \$21,000 to purchase a police squad car as presented.

Roll Call Vote: Trustee Elrick – Yes, President Fischer – Yes, Trustee Joosten – Yes, Trustee Ransbottom – Yes, Trustee Van Ooyen – Yes, Trustee Vanden Heuvel – Yes, Trustee Verstegen – Yes

Ayes, 7, Nay 0 – Motion Carried Unanimously

Approval of Assistant Director of Public Works Request to Attend APWA National Conference

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Request by the Assistant Director of Public Works to Attend the APWA National Conference.

Ayes – 7, Nay 0 – Motion Carried Unanimously

Operator’s Licenses

Jennifer A. Clemins	3128 N Ballard Rd. #22	Appleton	Country Inn & Suites
Justin A. Crawford	713 Desnoyer St.	Kaukauna	Moasis
Kimberly M. Rouse	4 Easthaven Ct. #11	Appleton	Express
Christopher D. Springhetti	2130 W. Russet Ct. #7	Appleton	Van Zeelands

Moved by Trustee Verstegen, seconded by Trustee Elrick to Approve the Operators’ Licenses as presented.

Ayes 6, Nay 0, Abstained 1(Vanden Heuvel) – Motion Carried

Department and Officers Progress Reports

Chief Peterson did not have a report. D. Haug reported that the Department is working on the utility audits and the Water Revenue Bond sale will be presented to the Board on April 2. C. Kell provided an update on the status of receiving rate proposals from health insurance companies and stated that the bidding companies have indicated they will require employees to complete a health information form prior to being able to give a firm quote for insurance. Trustee Ransbottom stated for the record that he would abstain from voting on any insurance issues that relate to Humana. J. Moes reported that he continues to work on numerous projects. T. Flick reported on a request that staff had received for placement of Geo Caching coordinates in the Village’s public buildings. T. Flick stated currently the coordinates are being placed in village parks and there has not been a problem but staff is denying the request to place the coordinates in or near the Village’s public

buildings. T. Flick informed the Board that the Department has received a \$7,500 grant from Lowes for purchase of materials for a park improvement project and that the Department is currently in the process of hiring approximately 50 seasonal employees. R. Van Gheem reported that the bid opening for the concrete street paving projects will be held on March 20 and reminded the Board that the Public Hearing for assessments for 2008 projects will be held at the beginning of next week's Committee of the Whole meeting. R. Van Gheem also reported on projects that could begin by the end of March, depending on the weather. V. Schneider stated the Spring newsletter will be delivered to residents at the end of the week. Attorney Koehler did not have a report.

Disbursement List

Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the disbursement list as presented and to authorize the Finance Director to draw from the respective funds.

Ayes 7, Nay 0 – Motion Carried Unanimously

Call for Unfinished Business

Chief Peterson stated that the Overnight Parking Ban was lifted on Monday.

Items for Future Agenda

Board members agreed to hold a discussion on employee and retirees health insurance at the Committee of the Whole meeting of April 9th and asked Administrator Kell to provide a written summary of the proposals.

Adjournment

Moved by Trustee Elrick, seconded by Trustee Ransbottom to adjourn the meeting at 6:36 p.m.

Ayes - 7, Nay 0-Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk