

## **MINUTES OF THE REGULAR BOARD MEETING OF MAY 7, 2008**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Steven Ransbottom, Trustee  
Skip Smith, Trustee  
Uriah Van Ooyen, Trustee

EXCUSED: Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
David Peterson, Police Chief Fox Valley Metro  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation and Forestry  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – April 16, 2008*

*Committee of the Whole Meeting Minutes – April 23, 2008*

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to approve the Regular Board minutes of April 16 and the Committee of the Whole Minutes of April 23, 2008 as presented.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Amend Committee of the Whole Minutes of April 9, 2008**

*Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to amend the Committee of the Whole Minutes of April 9, 2008 as recommended.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

*Police School Liaison Monthly Report – February 2008*

*Police School Liaison Monthly Report – March 2008*

*Plan Commission Meeting Minutes – March 10 2008*

Board members noted receipt of the informational items.

Regular Board Meeting Minutes – May 7, 2008

**Ordinance:**

**Amending Section 13 of the Municipal Code of the Village of Little Chute and the Official Zoning Map- Parcels of Real Estate Owned by Jack's Pizza, 401 W. North Avenue – to be zoned Industrial District**

*Moved by Trustee Ransbottom, seconded by Trustee Elrick to Adopt Ordinance No. 2, Series of 2008 Amending Section 13 of the Municipal Code of the Village of Little Chute and the Official Zoning Map- Parcels of Real Estate Owned by Jack's Pizza, 401 W. North Avenue – to be zoned Industrial District.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Resolution:**

**Resolution Proclaiming Arbor Day in the Village of Little Chute**

*Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to Adopt Resolution No. 20, Series of 2008, Proclaiming Arbor Day in the Village of Little Chute.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Action to Approve Parade Permit – American Legion Jacob Coppus Post 258 – May 26 Memorial Day**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Approve the Parade Permit for the*

*American Legion Jacob Coppus Post 258 May 26<sup>th</sup> Memorial Day Parade.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Action to Approve Parade Permit – St. John Athletic Association – Cheddar Chase – June 7**

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Parade Permit for St. John Athletic Association – Cheddar Chase – June 7, 2008.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Action to Approve Parade Permit – Great Wisconsin Cheese Festival Big Cheese Parade – June 7**

*Moved by Trustee Van Ooyen, seconded by Trustee Elrick to Approve the Parade Permit for the Big Cheese Parade on June 7, 2008.*

Ayes 6, Nay 0 - Motion Carried Unanimously

**Action to Approve Temporary Class B Liquor License – Little Chute Jaycees – June 6, 7 and 8**

*Moved by Trustee Van Ooyen, seconded by Trustee Leicht to Approve the Temporary Class B Liquor License for the Little Chute Jaycees for June 6, 7 and 8, 2008.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Action to Approve Entertainment Permit – Great WI Cheese Festival – June 6, 7 and 8, 2008**

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Entertainment Permit for the Great Wisconsin Cheese Festival on June 6, 7 and 8, 2008.*

Ayes 6, Nay 0 – Motion Carried Unanimously

**Operator's Licenses**

*Kristal R. Nechodom                      2111 Glenview Avenue                      Kaukauna                      Express  
Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Operators' License as presented.*

Ayes 6, Nay 0 - Motion Carried Unanimously

### **Department and Officers Progress Reports**

Chief Peterson reported that the Department's computer system has been down for 10 days. D. Haug reported that the Department continues work with the auditors on the 2007 audit and also on required State financial reports. C. Kell reported that the new insurance representatives for the League had stopped in the office to introduce themselves and to give the Village a dividend check. C. Kell distributed an article on sandwich board signs for businesses. C. Kell reported that he will be meeting with Van Zeeland Manufacturing representatives on concerns they are having with their project and he will keep the Board updated on the issues. C. Kell reported that Kraft Foods is moving forward with their expansion project. C. Kell stated that a proposed Development Agreement with Troy Lasecki concerning Park Fees for his apartments/condos will be on a future agenda for the Board to review. J. Moes reported that the Building Inspector is back to work and doing fine and that the Department is busy issuing sump pump and repair orders and he is working on property assessments and TID reports. T. Flick reported on the status of various projects and also stated that the Fox Locks Authority is now using the area at the bottom of Heesakker Park next to Sanitorium Road as a construction staging area for working on the locks reconstruction project. T. Flick showed a sign that will be placed throughout the Village by the DNR concerning the Emerald Ash disease. R. Van Gheem updated the Board on the status of construction projects within the Village and the televising program. V. Schneider stated that Liquor License renewals will be presented to the Board in early June for action to approve and stated she is working on Cheese Festival and Kermis Festival projects. Attorney Koehler reported that he had received the lease with Kaukauna Utilities for their land on Island Park and he will provide the lease to staff for review and signatures.

### **Disbursement List**

D. Haug distributed a corrected total amount for the bills list of May 7, 2008.

*Moved by Trustee Leicht, seconded by Trustee Van Ooyen to approve the disbursement list as presented by the Finance Director with the correction and to authorize the Finance Director to draw from the respective funds.*

Ayes 6, Nay 0 – Motion Carried Unanimously

### **Call for Unfinished Business**

President Fischer presented a Proclamation in Honor of Municipal Clerks Week to Village Clerk, Vicki Schneider.

### **Items for Future Agenda**

Chief Peterson informed the Board that a petition regarding removing the five minute parking signs around the Elementary School may be presented to the Board by concerned parents.

### **Adjournment**

*Moved by Trustee Ransbottom, seconded by Trustee Van Ooyen to adjourn the meeting at 6:32 p.m.*

Ayes - 6, Nay 0-Motion Carried Unanimously

### **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk