

## **MINUTES OF THE REGULAR BOARD MEETING OF JUNE 4, 2008**

Corrected by Board on 6/18/08

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
Jason Leicht, Trustee  
Steven Ransbottom, Trustee  
Skip Smith, Trustee  
Uriah Van Ooyen, Trustee  
Janet Verstegen, Trustee

EXCUSED: John Elrick, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
David Peterson, Police Chief Fox Valley Metro  
Dale Haug, Finance Director  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation and Forestry  
Roy Van Gheem, Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

ALSO PRESENT: Jeff Elrick, Assistant Director of Public Works

### **Public Appearance for Items Not on the Agenda**

Lloyd Kloehn addressed the Board with questions and comments concerning the expense that Village taxpayers may incur with placing the windmill at Island Park and stated that he is not against the windmill but he is on a fixed income and he doesn't want to have to pay out of his pocket for the windmill project and he is not the only one in the Village who feels this way. Mr. Kloehn asked if the Administrator could possibly address his concerns. President Fischer stated that he was speaking for himself and informed Mr. Kloehn that the Village was faced with losing access to Island Park, a trail system, and access to the Harp Fishing Wharf as well as potentially having to pay for moving the HOV plant because the bridge had to be replaced to allow for vehicular traffic. President Fischer further stated that a pedestrian bridge would have cost approximately \$300,000 and it was very likely that the federal funding for the bridge would not have been realized if the windmill was not going to be placed at the park. President Fischer stated he attended meetings with various State and Local entities and representatives who support the project and he sees the park development as a pearl for the Village that will increase revenues to the Village and assist with development of retail shops in the downtown area. Trustee Van Ooyen stated he felt it was better to locate the windmill in the park because then the downtown lot could potentially be developed and then additional tax revenue would come to the Village. Administrator Kell commented that a detailed concept plan for the park's development is underway and it is expected to be completed by September and the plan will list estimated development costs. J. Moes commented that the Village Board has been very frugal with taxpayer dollars and property taxes have risen only by pennies. Mr. Kloehn thanked the Board for listening to him.

## **Approval of Minutes**

**Regular Board Meeting Minutes – May 21, 2008**

**Committee of the Whole Meeting Minutes – May 28, 2008**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to approve the Regular Board minutes of May 21 and the Committee of the Whole Minutes of May 28, 2008 as presented.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Report of Other Minutes – Other Informational Items**

*Police School Liaison Report – April 2008*

*Police Commission Meeting Minutes – May 13, 2008*

*Joint Library Board Meeting Minutes – May 22, 2008*

Board members noted receipt of the informational items.

## **Resolution:**

**Authorizing the Land Sale of Industrial Park Land to RRRVZ Properties, LLC**

*Moved by Trustee Verstegen, seconded by Trustee Van Ooyen to Adopt Resolution No. 25, Series of 2008 Authorizing the Land Sale of Industrial Park Land to RRRVZ Properties, LLC.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Action on Development Agreement – Tax Incremental District #4 – Steve Winter Development**

*Moved by Trustee Verstegen, seconded by Trustee Ransbottom to Approve the Development Agreement for the Steve Winter Development in Tax Incremental District #4.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Action on Liquor License Renewal Applications – 2008/2009 Licensing Year**

V. Schneider reported the premise description for Landreman's Restaurant had been changed to include a deck area and the Police Department and Inspection Department have approved the amended premise description.

V. Schneider stated that as indicated in her report, the license renewals for Avella's Gas Station, Village Lanes, and Gentlemen Jacks are being held for action until the next Regular Board meeting as those establishments have not yet complied with orders issued to them by the Building Inspector.

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to approve the Liquor License Renewal applications as listed by the Village Clerk with the exception of Gentlemen Jacks, Avella's Gas Station, and Village Lanes.*

Vote on the Motion: Ayes – 6, Nay 0 – Motion Carried Unanimously

## **Discussion/Possible Action – Policy Change – Yard Waste Curbside Service**

R. Van Gheem reviewed the possibilities for increased efficiencies in the curbside collection of yard waste in an effort to reduce fuel, equipment, and labor costs and to encourage residents to recycle their grass clippings. Discussion took place. Trustee Leicht suggested looking into paper recycling leaf bags and Trustee Ransbottom agreed with looking at taking plastic bags out of the equation. Trustee Elrick's ideas were noted. No action was taken and the issue may be brought back for further review at a future meeting.

## **Operator's Licenses**

*Lou Ann VandenBerg*

*1612 Florence St.*

*Kaukauna*

*Rosehill Bar*

*Lacey M. Micke*

*1208 Cedar St.*

*Little Chute*

*Express*

*Karen K. Brantmeier*

*6787 Benzenberg St.*

*Greenleaf*

*Rosehill Bar*

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to Approve the Operators' License as presented.*

Ayes 6, Nay 0 - Motion Carried Unanimously

## **Department and Officers Progress Reports**

Chief Peterson reported that the Department is preparing for the Cheese Festival. D. Haug – no report. C. Kell updated the Board on the Kraft project stating it looks like the funds will be secured for the turn lane and for Washington Street and informed the Board of an issue with the telephone system at the Municipal Services Building that may have resulted in staff not receiving voicemail messages for a period of years which may have resulted in individuals not receiving a return phone call from staff. Staff is working with the system provider to correct the issues and staff is also discussing the option of looking into a new system. C. Kell reported on a citizen's complaint about terrace areas being planted with flowers and a request for the Village to enforce its ordinance that prohibits plantings in terraces. Board members decided to review the current ordinance on terrace area issues at a future meeting and the Administrator was directed to inform the citizen who has filed the complaint that the Village will not be taking any action at this time to enforce the ordinance to allow the Board time to review and discuss possible amendment proposals for the current ordinance. C. Kell reported on a situation with the downtown awnings that encroach into Village right-of-way and the orders a property owner had been issued to replace or remove the building's awning. Staff informed the Board of DOT revocable permits that had been filed when the highway was reconstructed and stated that right-of-way encroachments can not be repaired if the total cost of the repair is less than 50 percent of the total value and it can not be replaced if the total cost of the replacement is more than 50% of the total value of the current structure. Staff noted the current structures have been in place for many years. Board members agreed that the Village needs to follow the State Statute on the issue and uphold the order for repair or replacement of the awning and to advise the property owner that the DOT could order the structure removed at any time. J. Moes reported that a Closed Session for real estate negotiations will be needed for next week's meeting. T. Flick reported that easements with all the parties using Heesakker Park for construction staging are being worked out, that the parking lot terrace areas have been spruced up, and the bidding process for painting the pool had begun. T. Flick reported that the Department has received a \$7,500 grant from Lowes and it will be used to construct masonry dugouts and informed the Board that a proposal for Frisbee Golf at Heesakker Park will be on next week's agenda for discussion. R. Van Gheem updated the Board on the status of the utility projects noting that the Hwy. OO project is a difficult project and Freedom Road and Madison Street may be closed for a few days during construction but not at the same time and Main Street will be one way for a couple of weeks. R. Van Gheem reported that Canal Street will not be opened during the Cheese Fest and Wilson will be open to Lincoln Avenue but parking will not be allowed. R. Van Gheem stated the Department continues to work on televising and I/I issues and the Kraft expansion issues. V. Schneider reminded Board members to contact her if they are interested in being signed up for the Foth Conference. C. Koehler stated he has been working with Department Heads on various issues.

## **Disbursement List**

*Moved by Trustee Leicht, seconded by Trustee Van Ooyen to approve the disbursement list as presented by the Finance Director and to authorize the Finance Director to draw from the respective funds.*

Ayes 6, Nay 0 – Motion Carried Unanimously

## **Call for Unfinished Business**

None

Regular Board Meeting Minutes – June 4, 2008

**Items for Future Agenda**

President Fischer stated that at next week's meeting a Resolution will be presented to Sarah Wydeven for earning the Girl Scout Gold Award. The Clerk will contact Ms. Wydeven to see if she is available to accept the Resolution at next week's meeting.

**Adjournment**

*Moved by Trustee Van Ooyen, seconded by Trustee Ransbottom to adjourn the meeting at 7:10 p.m.*

Ayes - 6, Nay 0-Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_

Charles Fischer, Village President

Attest:

\_\_\_\_\_  
Vicki Schneider, Village Clerk