

MINUTES OF THE WATER COMMISSION MEETING – MARCH 16, 2010

Call to Order

Water Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

Roll Call

PRESENT: Kevin Coffey, Chair
Mike Bevers
Larry Van Lankvelt
Roy Van Gheem
Tim Wegand
Leon Vanden Heuvel
Charles Fischer, Village President
Leon Vanden Heuvel

ALSO PRESENT: Village Administrator – Charles Kell, Director of Finance Dale Haug
MCO Representatives – Jerry Verstegen and Chris Kang
Village Clerk – Vicki Schneider

Public Appearance for Items Not on the Agenda

None

Approval of Minutes

Water Commission Minutes of February 16, 2010

Moved by Commissioner Bevers, seconded by Commissioner Wegand to approve the minutes of February 16, 2010 as presented.

All Ayes – Motion Carried

Action on Well Permit Application – 1125 W. Main Street - Altergott

Staff stated the water from this well is used to water flowers and for hosing down the gravel road and it is not potable water.

Moved by Commissioner Wegand, seconded by Commissioner Bevers to approve the well permit application for 1125 W. Main Street contingent upon the well meeting all the requirements for obtaining such permit.

All Ayes – Motion Carried

Review/Possible Action on Budget Adjustment – Leak Detection & Meter Software Purchase

J. Verstegen reviewed the request to remove \$17,500 that was budgeted in the CIP for a Leak Correlator and instead approve purchasing a new listening device for \$3,500 and the purchase of a meter software upgrade for \$3,300. J. Verstegen stated that listening device works just as well if not better in locating leaks. J. Verstegen also commented on sharing the purchases and cost with the Kimberly water utility. D. Haug reviewed the budget adjustment that would be needed if the Commission approves the purchases. Commissioners indicated they did not have an issue with sharing the equipment with Kimberly or with their contributing to the cost of the items.

Moved by Commissioner Van Lankvelt, seconded by Commissioner Wegand to approve removing \$17,500 from the CIP budget for the Leak Correlator and adding \$3,500 to the Distribution Tools Budget for a new listening device and adding \$3,300 to the Distribution Meter budget for a meter software upgrade.

All Ayes – Motion Carried

Review – Well #4 VFD Fail Project Log

J. Verstegen summarized the project log for the VFD failure at Well # 4 and noted the replacement VFD has been operating without any issues. Discussion took place. J. Verstegen noted that he will be using this type of log to track all contractor projects.

Review/Recommendation to the Village Board on Jefferson Street Water Tower Lease

C. Kell reviewed the lease agreement and handed out pages that were revised after being reviewed by the Village Attorney. The revisions to remove language concerning indemnification were based on the recommendations of the Village Attorney. C. Kell stated the revenue is not as much as the revenue received from the Industrial Park tower but it is still a good revenue source and staff is comfortable with the revenue amount. C. Kell reported that R. Van Gheem has to work out a few minor issues that may still be incorporated into the contract that have to do with location of the antennas and requiring they be moved when the paint ring needs repainting and he further stated that he is recommending the Commission approve the lease and allow staff the authority to work out the outstanding minor issues.

Moved by Commissioner Vanden Heuvel, seconded by Commissioner Bevers to Approve the Jefferson Street Water Tower Lease.

All Ayes – Motion Carried

Progress Reports

MCO Operations Update

J. Verstegen reported on the operations at the wells and plants. J. Verstegen reported that all of the private well tests that have been conducted so far have come back negative and he also reported that anticipating no other problems, Well #3 should be back online next week. J. Verstegen reported on the usage of the fill station.

Director of Public Works

R. Van Gheem informed the Commission that as part of this year's Washington Street project the driveway to Well #3 will be fixed and he also commented that many projects that were planned for this year are still in limbo.

Finance Director

D. Haug reviewed the February 2010 Budget Status Report and pointed out that the industrial revenue numbers are currently much higher than shown last year and that is because industrial customers are now being billed monthly instead of quarterly and it is not due to higher sales. D. Haug provided the Commission with a copy of the article that will be an insert in the spring newsletter. The article presents a comparison of Little Chute's utility rates, tax rates, and fees and those of surrounding municipalities.

Approval of Vouchers

Moved by Commissioner Van Lankvelt, seconded by Commissioner Wegand to approve and authorize payment of the vouchers from their respective funds as presented.

All Ayes – Motion Carried

Unfinished Business

J. Verstegen informed the Commission that the issues with the salt delivery company are improving and the salt they are providing is a good clean salt compared to previous suppliers.

Items for Future Agenda

D. Haug noted he will recap the 2009 operating year at next month's meeting.

Adjournment

Moved by Commissioner Van Lankvelt, seconded by Commissioner Bevers to adjourn the meeting at 6:58 p.m.

All Ayes - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Vicki Schneider, Village Clerk

By: Kevin Coffey, Chair