

MINUTES OF THE REGULAR BOARD MEETING OF MAY 20, 2009

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, Village President
John Elrick, Trustee
Jason Leicht, Trustee
Janet Verstegen, Trustee
Skip Smith, Trustee
Don Van Deurzen Trustee

EXCUSED: Steve Ransbottom, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Mark Recker, Assistant Police Chief
Dale Haug, Finance Director
Jim Moes, Community Development Director
Tom Flick, Director of Parks, Recreation, and Forestry
Roy Van Gheem, Director of Public Works
Charles Koehler, Village Attorney
Cindy Dillinger, Deputy Treasurer

EXCUSED: Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

Michael Stouffer, 714 Bluff Avenue, handed out a summary of the status of his roofing reconstruction project. Mr. Stouffer stated that to build a special roof with unique requirements takes time. All the materials need to be tested for health effects prior to construction. Mr. Stouffer indicated the outside temperature has to be above freezing to install his roof and he stated that he believes the Village's ordinance has some technical problems. Trustee Smith and Jim Moes informed Mr. Stouffer that as long as he has provided the Village with information that he has the materials ordered and that he is exhibiting reasonable progress with the project he would not be fined.

Approval of Minutes

Regular Board Meeting Minutes – May 6, 2009

Committee of the Whole Minutes – May 13, 2009

Trustee Verstegen pointed out a spelling correction that is needed on page 2 of the May 13 minutes.

Moved by Trustee Verstegen, seconded by Trustee Leicht to approve the Regular Board Minutes of May 6, 2009 and the Committee of the Whole Minutes of May 13, 2009 as corrected.

Ayes 6, Nay 0-Motion Carried

Regular Board Meeting Minutes-May 20, 2009

Report of Other Minutes-Other Informational Items

Minutes of the Fire Commission Meeting-May 11, 2009

Board members noted receipt of the informational items.

Resolutions:

Designating Public Depository and Authorizing Withdrawal of Village Funds

Moved by Trustee Leicht, seconded by Trustee Elrick to adopt Resolution No. 18, Series of 2009 approving the Designation of Public Depository and Authorizing Withdrawal of Village Funds-TSB Bank.

Ayes 6, Nay 0-Motion Carried

WDNR NR208-Compliance Maintenance Report

Moved by Trustee Verstegen, seconded by Trustee Smith to adopt Resolution No. 19, Series of 2009 approving the WDNR NR208-Compliance Maintenance Report.

Ayes 6, Nay 0-Motion Carried

Discussion/Possible Action-Paradise Drive Maintenance/Pavement Options

President Fischer stated that after viewing the road and giving it considerable thought he likes option #2 and would also like to see the width of the street extended. Trustee Elrick stated that Paradise Drive is a case where varying from the Village's policy for concrete streets makes sense and an asphalt overlay should be the pavement option. Trustee Verstegen agreed that that a concrete street is not needed at this time on Paradise Drive and she noted the estimated cost for the homeowner being \$13.00 per linear foot for option #2 and \$26.00 per linear foot for option #3. Roy Van Gheem reviewed the differences in the options and noted that with options #2 and #3 curb and gutter will not be installed. Addition discussion on the options took place. Trustee Leicht stated he could go along with option #2 as long as residents are aware that they may face paying another assessment when the road deteriorates in the future. Joyce Tiedt, 221 Paradise Drive, said the width of the street on the east end is different from the west end and she also said she would be fine with option #2. Paradise Drive resident Richard Williamson commented that the Village is not cooperating with the residents. Trustee Elrick stated he prefers option #3 but if residents are happy with option #2, knowing they may be assessed again in a few years, then he will support option #2.

Moved by Trustee Verstegen, seconded by President Fischer to direct staff to relay asphalt as indicated in Option# 2 with the goal of increasing the width of the road to 25 feet.

Further Discussion: Trustee Smith asked if the underlayment could be further compacted. Trustee Elrick stated he did not want the cost of \$13 per linear foot included in the motion as the cost is a preliminary estimate and the project has to be bid out. Trustee Verstegen stated that she wants it noted that the concrete policy was not followed for Paradise Drive because it is a special situation and that in seven (7) to ten (10) years the road may deteriorate and may need adjustment. Trustee Leicht asked to have staff directed to research the feasibility and cost of adding a turnaround and water main loop.

Vote on the Motion:

Ayes 6, Nay 0-Motion Carried

Discussion/Possible Action-Washington Street Maintenance/Pavement Options

Discussion on the various options took place. Chuck Kell stated that if option #4 is selected the Village qualifies for a TEA grant for 50% of the cost. Trustee Verstegen and Trustee Van Deurzen stated they support option #4. Jim Moes indicated a turning lane into Kraft's parking lot should alleviate some of the traffic issues and sidewalk should be on the west side of the road from Paradise Drive to County "OO". C. Kell stated the grant request includes signalization and turning lanes and the signal lights would have to be a joint agreement with Outagamie County. Chuck Kell said the grant application has been filed and is basically approved and the State is waiting for the Village to finalize the project plans.

Moved by Trustee Verstegen, seconded by Trustee Elrick to approve option #4 for Washington Street reconstruction and direct staff to proceed with concrete street paving and to include sidewalk installation from Paradise Drive to County Highway "OO" and possible signalization at Washington St. and Hwy. "OO".

Further Discussion: Lisa VanDeLeygraaf, 220 Paradise Drive, commented on the traffic congestion she experiences going to and from work because of people going to work at the Kraft facility. Trustee Van Deurzen asked to have the motion include sidewalk construction on the west end of Washington from Paradise Drive to County "OO".

Vote on the Motion:

Ayes 6, Nay 0-Motion Carried

Action-Parade Permit-American Legion Memorial Day Parade-May 25, 2009

Moved by Trustee Elrick, seconded by Trustee Smith to approve the parade permit for the American Legion Memorial Day Parade-May 25, 2009.

Ayes 6, Nay 0-Motion Carried

Action-Parade Permits-St. John Athletic Association Cheddar Chase and Great Wisconsin Cheese Festival Big Cheese Parade-June 6, 2009

Moved by Trustee Elrick, seconded by Trustee Leicht to approve the parade permits for St. John Athletic Association Cheddar Chase and Great Wisconsin Cheese Festival Big Cheese Parade on June 6, 2009.

Ayes 6, Nay 0-Motion Carried

Entertainment Permit-Great Wisconsin Cheese Festival-June 5, 6 and 7, 2009

Moved by Trustee Smith, seconded by Trustee Van Deurzen to approve the entertainment permit for the Great Wisconsin Cheese Festival-June 5, 6 and 7, 2009.

Ayes 6, Nay 0-Motion Carried

Temporary Class B Beer/Wine License

Little Chute Jaycees-Great Wisconsin Cheese Festival-June 5, 6 and 7, 2009

Moved by Trustee Leicht, seconded by Trustee Van Deurzen to approve the Temporary Class B Beer/Wine license for the Little Chute Jaycees.

Ayes 6, Nay 0-Motion Carried

Operator's Licenses:

Jessica M. Huss	309 E 15 th Street	Kaukauna	Express
Katie Van Dyn Hoven	1820 Homestead Ct	Little Chute	The Pump House

Moved by Trustee Leicht, seconded by Trustee Elrick to approve the operator's licenses as presented

Ayes 6, Nay 0-Motion Carried

Department and Officers Progress Reports

Assistant Chief Mark Recker reported that FVMPD received a grant for a safe ride program for Cheese Fest and Paper Fest which will allow for free taxi and shuttle services to take people home with the goal to prevent attendees from driving under the influence. Tom Flick said a portion of Park Avenue will be blocked off for the taxis and shuttles. Dale Haug reported that his Department continues to work with the auditors on reports and that staff is also monitoring and working on budgets in relation to legislative actions. D. Haug stated he, C. Kell, and C. Dillinger met with a broker who has an insurance plan for Medicare eligible annuitants and it may be a possible option for the Village, which will help to lower premiums. Chuck Kell stated he and Community Development

Director Jim Moes had met with Evergreen Land representative to discuss the land use for their development located in the northwest portion of the Village. Chuck Kell reported he has talked with a party that is seriously interested in purchasing 20 acres of land by the Ebben Ponds and Village land sale prices need to be determined. Chuck Kell stated he has had two discussions with people interested in the Island Park development and that they are very interested in that project but they have concerns with the May deadline and the Board agreed that Administrator should keep working with potential developers and extend the deadline. C. Kell mentioned Board Members and Department Heads are invited to the Gezillig event on May 28th at the Pump House and also to a farewell party for Barbara Wentzel and a welcome party for the new Library Director on Tuesday, June 16, 2009 at the Kimberly Municipal Complex from 6:30-8:30. C. Kell distributed a letter from HOVMSD in regards to assisting with the funding of the temporary bridge being used for access to Island Park and stated he will put the issue on a future agenda for discussion. Jim Moes reported that the tire shop on Main Street has not paid their rent which is part of the lease agreement and he requested that the Finance Director bill the tenant for the rent. Tom Flick received notification from the DNR that the Village has received a grant for paving the levy trail from Island Park to Heesakker Park and for the construction of a scenic overlook and the Village will have until June 2011 to use this grant. T. Flick also stated the Legion Park project is well under way and also noted that the Parks Department, by request of the DNR, placed informational signs throughout the Village concerning the Emerald Ash trees. Roy Van Gheem reported the Village participates in the NEWSCL program and they were recently presented an award for their educational efforts. R. Van Gheem said that 80 feet of the Pine Street grouting project collapsed and was replaced this past week. C. Dillinger provided a reminder that newsletter articles are due by June 1. Attorney Koehler – no report.

Disbursement List

Motion by Trustee Van Deurzen, seconded by Trustee Leicht to approve the disbursement list as presented.
Ayes 6, Nay 0-Motion Carried

Call for Unfinished Business

Trustee Verstegen asked about the status of the polycarts and single stream recycling program.

Items for Future Agenda

President Fischer stated that staff is looking into the costs associated with polycarts to be used for the recycling program and their report will be put on a future agenda.

Trustee Smith asked about the condition of the W. Lincoln Avenue alley behind Bakers Outlet and staff stated the issue will be put on a future agenda for discussion. R. Van Gheem asked to have a review of the sidewalk carriage issue at 726 Jackson Street put on a future agenda for discussion.

Adjournment

Moved by Trustee Leicht, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 7:15 p.m.

Ayes - 6, Nay 0-Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Charles Fischer, Village President

Attest: _____
Cindy Dillinger, Deputy Treasurer-Acctg