

## **MINUTES OF THE REGULAR BOARD MEETING OF JULY 15, 2009**

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, Village President  
John Elrick, Trustee  
Jason Leicht, Trustee  
Skip Smith, Trustee  
Steve Ransbottom, Trustee  
Don Van Deurzen, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Erik Misselt, Police Chief  
Jim Moes, Community Development Director  
Tom Flick, Director of Parks, Recreation, and Forestry  
Roy Van Gheem, Director of Public Works  
Vicki Schneider, Village Clerk  
EXCUSED: Dale Haug, Finance Director  
Charles Koehler, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – July 1, 2009*

*Committee of the Whole- July 8, 2009*

*Moved by Trustee Verstegen, seconded by Trustee Leicht to approve the Regular Board Minutes of July 1 and the Committee of the Whole Minutes of July 8, 2009 as presented*

*Ayes 7, Nay 0 –Motion Carried Unanimously*

### **Report of Other Minutes-Other Informational Items**

Quarterly Budget Status

C. Kell pointed out the shortfall in interest income.

Board members noted receipt of the informational items.

### **Resolutions:**

#### ***Approving Kelly Street Condominium Plat Declarations and By-laws***

President Fischer stated the Plan Commission had reviewed the Condominium Plat, Declarations and By-laws and is recommending approval.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 26, Series of 2009 Approving the Kelly Street Condominium Plat Declarations and By-Laws.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Declaring a 90-day Moratorium on the Acceptance of Applications for Building Improvements in the Central Business District**

*Moved by Trustee Leicht, seconded by Trustee Verstegen to Adopt Resolution No. 27, Series of 2009 Declaring a 90-day Moratorium on the Acceptance of Applications for the Issuance or Renewal of Permits for New Construction or Remodeling of Exteriors of Structures located in the Central Business District.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Temporary Class B Beer License – Spierings Cancer Foundation – Rock Cancer Benefit Concert**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Approve the Temporary Class B Beer License for the Spierings Cancer Foundation for the Rock Cancer Benefit Concert on August 15, 2009.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Operator's Licenses:**

Amy S Van Roy	602 Van Buren St	Little Chute	Pop In Again
Amy M Bartels	928 E Northwood Dr	Appleton	Moasis
Kay M Huempfner	219 1/2 W North Ave	Little Chute	Little Chute Express
Robert L Linder Jr	1830 E Pershing St #2	Appleton	Super 41 Shell
Mitzie C Roffers	W4369 County Rd G	Black Creek	Super 41 Shell
Andrew S Smudde	N2682 Hwy 55	Kaukauna	Express Convenience
Noreen M Vaubel	724 Sue St	Little Chute	Pop In Again
Stefani M Trentlage	1007 Rosehill Rd	Kaukauna	Pop In Again
Cynthia A Mikulski	908 E Northwood Dr	Appleton	Pop In Again
Maxine A Smith	412 W Division St	Kaukauna	Pop In Again
Kelly J Wentland	1006 Lincoln Ave	Little Chute	Gentleman Jacks
Carra G Smith	720 Depot St	Little Chute	Gentleman Jacks
James D McGuire	203 Williams St	Combined Locks	Pine St
Jean M Zornow	1008 Miller Ln	Kaukauna	Larry's Market
Christine N Priest	110 Wallace St	Combined Locks	Moasis
Ellen M Eisenschink	W1661 Lau Rd	Freedom	Larry's Market
Lynn M Bazine	310 Tampa Way	Little Chute	Moasis
Zachary T Kickbush	501 Moasis Dr Apt C	Little Chute	Moasis
Jessica J Evers	114 S Willow St	Kimberly	Gentleman Jacks
Kayla M Rueden	1 Ash Grove PL	Kaukauna	Express Convenience
Michael L Satori	2401 Hendricks Ave	Kaukauna	Express Convenience
Travis L Koester	1601 Maplewood Dr	Little Chute	M&M Bar

*Moved by Trustee Leicht, seconded by Trustee Smith to approve the Operator Licenses as presented.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Department and Officers Progress Reports:**

Chief Misselt commented that he has been holding individual meetings with Metro staff. C. Kell reported that the grant application for the Fire Department had been submitted and the Village's Facilities Study Company assisted with the grant application. C. Kell provided Board members with the agenda for the Quad

Communities meeting being held on July 28<sup>th</sup> in Kaukauna. C. Kell reminded the Board that the First Impressions program will be presented at next week's meeting and the presentation will last approximately one-hour. J. Moes – no report. T. Flick reported that the presentation on deer herd control by the DNR will be held on September 9<sup>th</sup> prior to the Committee of the Whole meeting. T. Flick reported that even with the summer being cooler than normal the pool revenue is only down around \$700 compared to last year. T. Flick asked Board members if they had any concerns with allowing a group with an expected attendance of 100 people to have live music at Doyle Park on August 21 from 8 to 10 p.m. for a going away party. Board members indicated approval for the event. T. Flick stated the Metro is notified of the event and they will respond to any noise complaints from the event. R. Van Gheem stated the Department is working on closing out contracts and on assisting homeowners with private lateral repair questions and inspections. V. Schneider – no report.

### **Disbursement List**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to pay all vouchers as recommended by the Finance Director and they be drawn from the respective funds.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

Board members agreed to review and discuss the request from Cinder Care Little Chute, Inc. for financial assistance with his site/building plan preparation at next week's meeting.

### **Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Ransbottom to adjourn the Regular Board Meeting at 6:23 pm*

Ayes 7, Nay 0 – Motion Carried Unanimously

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk