

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 2, 2009

The Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President.

Invocation

President Fischer called for a moment of silence.

Pledge Allegiance to the Flag

President Fischer led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Charles Fischer, Village President
John Elrick, Trustee
Jason Leicht, Trustee
Skip Smith, Trustee
Steve Ransbottom, Trustee
Don Van Deurzen, Trustee
Janet Verstegen, Trustee

Roll Call of Officers and Department Heads

PRESENT: Charles Kell, Village Administrator
Erik Misselt, Police Chief
Dale Haug, Finance Director
Jim Moes, Community Development Director
Tom Flick, Director of Parks, Recreation, and Forestry
Roy Van Gheem, Director of Public Works
Charles Koehler, Village Attorney
Vicki Schneider, Village Clerk

Public Appearance for Items Not on the Agenda

Liz Spaeth presented a letter to the Board and addressed the Board on the issue of sewer lateral replacements and coordinating the replacement schedule to coincide with street construction projects. Mrs. Spaeth asked the Board to reconsider the process for future utility work and lateral replacements. No action was taken and the Clerk was instructed to make copies of the letter and distribute them to the Board members.

Approval of Minutes

Regular Board Meeting Minutes – August 19, 2009

Committee of the Whole Meeting Minutes – August 26, 2009

Moved by Trustee Verstegen, seconded by Trustee Leicht to approve the Regular Board Minutes of August 19 and Committee of the Whole Minutes of August 26, 2009 as presented.

Ayes 7, Nay 0-Motion Carried Unanimously

Report of Other Minutes-Other Informational Items

Fox Valley Metro Activity Report – June 2009

Minutes of the Joint Library Board meeting (unofficial) – August 11, 2009

Minutes of the CDA Meeting – August 12, 2009

Board Members noted receipt of the informational items.

Regular Board Meeting Minutes – September 2, 2009

Ordinances:

Creating Section 2-156 Design Review Board and Amending Section 44-50 CB Central Business District
Trustee Ransbottom commented that the ordinance can be adjusted in the future if needed and he believes that the ordinance protects the downtown business owners.

Moved by Trustee Ransbottom, seconded by Trustee Verstegen to adopt Ordinance No. 10, Series 2009, Creating Section 2-156 Design Review Board and Amending Section 44-50 CB Central Business District of the Village of Little Chute Municipal Code.

Further Discussion: Trustee Smith stated that he doesn't like to go back and amend things and some businesses are going to struggle with this but he supports the ordinance for the good of the community. Trustee Ransbottom stated that the Design Review Committee needs to have members that have an open mind. In response to Trustee Van Deurzen's question regarding a business that was just redone with vinyl siding and would this material be allowed with the new ordinance, staff responded that vinyl siding will not be allowed in the CB District if the ordinance is passed.

Vote on the Motion:

Aye-6, Nay 1- (Van Deurzen) Motion

Carried

Action – Award Contract for Evergreen Pond Construction

Discussion took place on the bid amount difference of approximately 1.2% and the positive experiences and good working relationship the Village has with the second lowest bidder that is also a local contractor compared to the low bidder.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to table action on this item until next week so staff has more time to investigate the reliability of the low bidder.

Ayes 7, Nay 0 – Motion Carried Unanimously

Action – Award Contract for Heesakker Pond Construction

Moved by Trustee Leicht, seconded by Trustee Smith to Award the Contract for the Construction of the Heesakker Pond to Dorner, Inc. of Luxemburg, Wisconsin for \$377,129.03.

Ayes 7, Nay 0 – Motion Carried Unanimously

Discussion/Possible Action – Proposal to Construct a Parking Lot on the Library/Civic Center Property for Use by the Library, Village Hall, and Windmill Staff

C. Kell led a discussion on the proposal to create a parking lot on the library land for use by the Village, Library, and Windmill Staff. J. Moes stated that the site plan for the Windmill and Visitor's Center cannot be approved until the parking issues are worked out. The parking lot would assist LC Windmill, Inc. with the Village's off-street parking requirements for the Windmill and Visitor's Center. Board members indicated to staff that they should move forward with the proposal and they want to see some cost participation in the project from LC Windmill, Inc. C. Kell and President Fischer indicated they will meet with the LC Windmill, Inc. President to discuss the project and the proposal for the parking lot will be presented to the Windmill Board.

Action - Temporary Class B Beer License – Little Chute Jaycees – Kermis Dutch Festival – Oct. 10, 2009

Moved by Trustee Verstegen, seconded by Trustee Leicht to Approve the Temporary Class B Beer License – Little Chute Jaycees – Kermis Dutch Festival – October 10, 2009.

Ayes 7, Nay 0 – Motion Carried Unanimously

Operator's Licenses:

None

Department and Officers Progress Reports

Chief Misselt announced that the Department is planning to hold a Police Academy this fall. D. Haug reported that the deadline was the end of August for the first round of orders to residents to replace private sewer laterals and a minimal number of residents have requested financial assistance from the Village and a number of residents are planning to comply but are waiting on contractors. C. Kell informed the Board that the joint budget meeting with Kimberly will be held on Monday, October 5th in Kimberly. C. Kell asked the Board how they wanted to handle the October 14th Committee of the Whole meeting as the meeting conflicts with the League Conference. Board members indicated the meeting should be cancelled. J. Moes – no report. T. Flick informed the Board that a presentation of the Bike Path plan will be presented on September 23 and the Plan will be provided to the Board prior to the presentation. T. Flick reminded Board members that the DNR will be at next week's meeting to present information on deer herd control options. T. Flick stated that staff cannot begin winterizing the pool as they have to wait until the Locks Authority lowers water levels in the canal and the water in the pool may turn green and murky before it is drained. R. Van Gheem reported the Department is working on Fall maintenance projects and the single stream recycling carts are currently being assembled by non-profit groups and these groups will be distributing the carts to residents the weekend of September 12th. R. Van Gheem also reported that he will be attending a Drainage District meeting with the Town of Vandenbroek. V. Schneider asked Board members to notify her if they plan to attend the League Conference. Attorney Koehler – no report.

Disbursement List

Trustee Elrick requested to abstain from voting on the disbursement list.

Moved by Trustee Van Deurzen, seconded by Trustee Leicht to approve the disbursement list as presented and authorize the Finance Director to draw from the respective funds.

Ayes 6, Nay 0, Abstained 1 (Elrick) – Motion Carried

Call for Unfinished Business

Trustee Elrick stated that the Heesakker Pond decision has been the toughest decision he has had to make since being elected to the Village Board and he wants to make sure that everything possible is being done to keep the disruption to the park as minimal as possible and the Board needs to be kept in the loop on all aspects of this project. Trustee Verstegen agreed stating that she would like to see any problems with algae addressed. Trustee Ransbottom agreed stating that as many trees as possible need to be saved.

Items for Future Agenda

None

Adjournment

Moved by Trustee Ransbottom, seconded by Trustee Smith to Adjourn the Regular Board meeting at 7:22 p.m.

Ayes 7, Nay 0 – Motion Carried Unanimously

VILLAGE OF LITTLE CHUTE

By: _____
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk