

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF SEPTEMBER 23, 2009

Call to Order

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: President Fischer, Trustee Elrick, Trustee Leicht, Trustee Ransbottom, Trustee Smith, Trustee Van Deurzen

EXCUSED: Trustee Verstegen

ALSO PRESENT: C. Kell, D. Haug, J. Moes, J. Elrick, T. Flick, V. Schneider

Public Appearance for Items not on the Agenda

None

WE Bike Presentation – Pedestrian & Bicycle Facilities Recommendations

Peter Flucke, President of WE Bike a consulting firm in the areas of Engineering, Education and Enforcement, presented the Pedestrian & Bicycle Facilities Recommendation. Mr. Flucke stated the long range plan is a supplement to the Village's Comprehensive Park and Outdoor Recreation Plan. C. Kell stated that staff worked with Mr. Flucke and have reviewed the Plan and they are comfortable with the recommendations being made. The Pedestrian & Bicycle Facilities Recommendation plan will be included on a future agenda for adoption.

Discussion/Possible Action – Deer Herd Control

President Fischer stated the Village was presented with four options and he would like to see the Board agree upon an option and determine the process for implementation and he stated he prefers the option of a managed bow hunt. Trustee Leicht stated he agreed with the managed bow hunt and he would like the Village to move forward as soon as possible and to try to get a managed hunt in place for this fall.

Trustee Smith stated he likes the managed bow hunt option that would take place outside of the normal hunting season. Trustee Elrick stated that if the Village changes the ordinance to allow for hunting during the regular bow season, DNR permits would not be needed but proficiency tests could be given and hunting could begin this fall. C. Kell stated that staff is concerned that hunting only at Heesakker Park may not cull the herd and private landowners may need to be brought on board for the program to be effective. Discussion took place. Trustee Smith suggested that a citizen group be formed to assist staff with the program. Trustee Smith and Trustee Van Deurzen volunteered to help staff with developing the program for a managed bow hunt. T. Flick stated that it will be a lot of work to organize proficiency testing, scheduling hunts, setting up a lottery system, public notifications and reporting and suggested that to begin setting up the program the two trustees can work with staff and then it can be determined if additional citizens are needed to help run the program. T. Flick stated he supported starting off small with Heesakker Park and Electric Island. C. Kell stated that the DNR should be contacted to see if a no feeding ordinance needs to be in place before the Village can proceed with a managed hunt. Trustee Smith suggested that staff bring back a no feeding ordinance proposal.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to instructed staff to begin preparing a program for a village managed deer hunt.

Ayes 6, Nay 0 – Motion Carried

Discussion/Possible Action – LC Windmill Request to be Exempt from Parking Requirements of the Zoning Code

President Fischer confirmed with J. Moes that the current site plan for the Windmill includes four parking stalls and one stall for every three persons of maximum capacity is required per Village ordinance. The

estimated maximum capacity of the Windmill and Visitor's Center is 54 and that would require 18 stalls. President Fischer stated he would like to see the Board exempt the Windmill from the requirement of having 18 stalls as they are a non-profit organization that will be helping other businesses and the Village does have the option to set restrictions on the Windmill's use of the public parking. Trustee Ransbottom stated in the best interest of cooperating with the Windmill group that a contract be entered into as suggested by Trustee Leicht. LC Windmill President Don De Groot commented on Trustee Leicht's suggestion of entering into a contract between the Windmill and the Village to allow for the Windmill to use public parking and to assess the situation in three to five years. D. De Groot stated that the contract proposal needs to go before the Windmill Board but he agrees with it. Trustee Leicht commented on the amount of parking that is currently not being used and if in the future businesses move in and the parking is needed than the Windmill needs to step up and address their parking needs. Trustee Van Deurzen stated he has a problem with the contract recommendation and he thinks the 13 parking spaces proposed to be constructed would be a big help. D. De Groot questioned whether the Library grounds is the best place for a new parking lot and stated it seems better to look at the parking situation once the Windmill is open and operating for a time. Trustee Smith stated he is in support of the Windmill but he felt the Windmill is going into this with the cart before the horse and they will create a problem for themselves. Discussion continued. J. Moes responded to a procedural question and stated the Village Board can make a recommendation to the Plan Commission on granting the Windmill organization the use of public parking but the Plan Commission has the authority to grant or deny the use. J. Moes stated that because it is the Village's public parking it is only reasonable that the Village Board authorize a contract to use public parking. Trustee Elrick stated he liked the idea of the contract and if the idea can be expedited by the Board agreeing to a contract then the Plan Commission can act on it.

Moved by Trustee Leicht, seconded by Trustee Elrick to enter into a contract with LC Windmill, Inc. allowing them to use public parking and to reevaluate their use of public parking in two to three years and during that time the Windmill group will work to address the parking issues if problems arise.

Further Discussion: Trustee Smith stated the Village is setting a precedence that is going to put them in a very tight spot and shame on the Windmill Committee for not taking care of this when they should have and he doesn't want to give up the parking as he and other businesses have a personal stake in it. Trustee Ransbottom stated he was in concurrence with Trustees Leicht and Elrick. Trustee Van Deurzen stated he felt it was unfair that the Windmill group wasn't supportive of installing a parking lot at the library with the land the Village was donating to the Windmill. D. De Groot stated he wasn't under the impression the Village was going to donate the land to the Windmill but they expected the Windmill to use donated funds to pay for a public parking lot. D. De Groot further stated that at this time it is not known if additional parking will be needed. President Fischer stated there is a motion and a second and any further discussion has to be addressed on the motion.

Vote on the Motion:

Ayes 6, Nay 0 – Motion Carried

J. Moes stated the contract proposal will be on the Plan Commissions agenda for review and approval or denial.

Discussion/Possible Action – Windmill Pocket Park

Trustee Van Deurzen stated he did not find an organization that was able to help with installing the concrete. C. Kell stated that the material cost is covered and the Public Works staff could pour the concrete if the Board agreed.

Moved by Trustee Ransbottom, seconded by Trustee Van Deurzen to authorize the Public Works Department to pour the concrete for the Windmill Pocket Park.

Ayes 6, Nay 0 – Motion Carried

Discussion/Possible Action – Secure Employee and Licensee Identification Cards

Chief Misselt explained the proposal to use police reserve fund dollars to purchase a printer that would print official ID cards for Village employees of Kimberly and Little Chute and to be used for Bartender Licensing and Solicitor licensees in both Villages. Board members agreed to put the item on the next Regular Board meeting agenda for action.

2010 Budget Overview

D. Haug led a discussion on the primary factors that are causing the Village to have an extreme budget shortfall in 2010 and the possible areas to consider such as increasing revenue, cutting expenditures, and use of fund balance to try to maintain the same level of service. The overview showed that the Village's shared revenue dollars would decrease by approximately \$53,700, the tipping fee is increasing by approximately \$49,000, health insurance and retirement costs are going up, road aids decreased approximately \$45,000 and the percentage of property growth is decreasing. Discussion took place. Board members were reminded that they will be meeting with the Kimberly Village Board on October 5th at 6:00 p.m. in Kimberly to go over the budgets for the joint departments.

Unfinished Business

President Fischer stated that the Plan Commission has reviewed the proposed amendments to the Zoning Code Section dealing with Signs and Billboards and they are recommending the Village Board set a Public Hearing on the proposed amendments.

Moved by Trustee Elrick, seconded by Trustee Ransbottom to set a Public Hearing on amending the Zoning Code Article VII Signs and Billboards, Sec. 44-213 Definitions and Sec. 44-215 Exceptions for October 21, 2009 at 6:00 p.m.

Ayes 6, Nay 0 – Motion Carried

Trustee Smith asked when the incentive program for the Design Review manual will be brought back to the Board and he relayed an idea of incorporating the value of the property to the percentage of money that a business would be eligible to receive. C. Kell stated he is working on the financial incentive program. C. Kell stated staff is working on the Heesakker Pond issue and a meeting with the DNR is scheduled for October 8th. J. Moes stated we need to work as diligently as we can to establish a Design Review Board because the Village is still under the 90-day moratorium of the ordinance.

Items for Future Agenda

Board members agreed to put the Pedestrian & Bicycles Facility Plan on next week's agenda for action and T. Flick will provide Board members with maps that were included in the Plan.

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Elrick to adjourn the Committee of the Whole meeting at 8:48 p.m.

Ayes-6, Nay-0, Motion Carried

VILLAGE OF LITTLE CHUTE

By: Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk