

## **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF FEBRUARY 10, 2010**

### **Call to Order**

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

### **Roll Call**

**PRESENT:** President Fischer, Trustee Elrick, Trustee Leicht, Trustee Ransbottom, Trustee Smith, Trustee Van Deurzen, Trustee Verstegen

**ALSO PRESENT:** C. Kell, J. Moes, D. Haug, T. Flick, R. Van Gheem, J. Elrick, V. Schneider

### **Public Appearance for Items not on the Agenda**

None

### **Update on Windmill Project by Robin Dekker, Executive Director, Little Chute Windmill, Inc.**

Robin Dekker thanked the Board for inviting her to provide an update on the project. R. Dekker stated that she recently received an email from the Windmill Builder in the Netherlands and the news is that the windmill construction is behind schedule due to problems with suppliers going out of business and he hasn't received the needed supplies and now it is expected that the materials for constructing the windmill will not be delivered to Little Chute until this summer. R. Dekker stated that the project had been bid out to four contractors and Miron Construction was awarded the contract to build the Visitor's Center and Windmill base and the hope is that the contract will be signed very soon and construction will begin this spring. R. Dekker stated it really boils down to money and two million dollars has been raised so far but another \$800,000 is needed to complete the project and the fundraising committee is working hard but it is a tough economy for fund raising for all non-profit groups. R. Dekker answered questions and the Board thanked her for providing the update.

### **Review/Possible Action – CSM – Rom Virg Development – French Road**

J. Moes stated the Plan Commission had reviewed the CSM and they are recommending approval.

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 4, Series of 2010 Approving the CSM for Rom-Virg Development, Inc.*

Further Discussion: Trustee Verstegen inquired as to the zoning classification of these lots. J. Moes stated the lots are classified as Commercial Highway.

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Review/Possible Action – CSM – Daniel Locy/Zero Lot Line – Meadow View Lane**

*Moved by Trustee Elrick, seconded by Trustee Ransbottom to Adopt Resolution No. 5, Series of 2010 Approving the CSM for Daniel Locy.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Discussion – Amending Village of Little Chute Municipal Code Section 2-156 Design Review Board (a) Composition**

J. Moes stated that the amendment is to allow for alternate members to serve on the Board and outlines the procedures for calling up the alternates. Board members agreed to put the ordinance amendment on next week's agenda for action.

### **Review/Possible Action to Create a Sanitation Service Fee Fund and Adopt 2010 Fees for Sanitation Program**

D. Haug led a discussion on the proposal reminding the Board that the concept for the fees was adopted at the time the 2010 budget was approved because of challenges with the budget and the need to look at alternative revenues. Staff has completed an internal verification of cart sizes, quantities, and number of stops and a method to collect the fee on the monthly utility bill has been tested. The proposed fee will

cover the cost of tipping fees, operations, and maintenance costs and the second phase will also include the cost of equipment replacement and vehicle cost and it will phase out using fund balance as is being used this year. Staff is recommending a tiered rate based on cart size and the average residential customer will pay a proposed \$4.55 per month for 10 months of 2010 and possibly an estimated \$9.57 a month in 2011. D. Haug stated the fees also cover the cost for some recycling fees incurred by the Village. Staff explained the commercial fees that are currently in place and they will be coming up with a formula for fees for commercial businesses in 2011. Jeff Elrick also informed the Board of a fee that the landfill is going to be charging for electronics recycling beginning in September 2010. Trustee Smith commented on hard decisions that are going to have to be made in the future concerning taxes, fees, services, and staffing. Trustee Ransbottom commented on businesses that will take used electronics and getting the word out to the residents. Discussion took place and Board members agreed to put the item on next week's agenda for possible action. R. Van Gheem requested that the Board members review the information on E-Waste recycling because the Board will need to make a decision in the future on whether the Village will continue to collect electronic waste as the Village will be charged fees to take the electronics to the landfill.

#### **Discussion/Terms of Rental for Civic Center Meeting Rooms**

Trustee Ransbottom stated he asked for this discussion item because he was contacted by a candidate for congressional office that was denied use of a room in the Civic Center. Trustee Ransbottom stated he would like to see the room rental policy refined. C. Kell stated the reason the request was denied was that the individual that was going to use the room was not a village resident and the individual was going to use the room for a political campaign. The room rental policy does not allow solicitation type events and the Board had set the policy for room rentals. D. Haug commended his staff for raising a cautionary flag on this request and explained that candidate forums have been allowed because all candidates were invited to participate. Trustee Ransbottom stated that the individual informed him that the room was going to be used for a round-table discussion. C. Kell stated that listening sessions from current elected officials are allowed because that is considered a service for the public. Discussion took place. Trustee Ransbottom challenged the Board to give some thought to the policy and what language can be added to the policy to better define the rental terms. The item will be placed on a future agenda for further discussion and possible policy revisions.

#### **Unfinished Business**

None

#### **Items for Future Agenda**

Design Review Board Composition Ordinance Amendment  
Sanitation Service Fee

C. Kell stated that the Outdoor Beverage Permit ordinance will not be on next week's agenda but it should be ready for review at the Committee of the Whole meeting on February 24.

*Moved by Trustee Ransbottom, seconded by Trustee Smith to enter into Closed Session.*

*(7:00 p.m.)*

*Ayes 7, Nay 0 – Motion Carried Unanimously*

Staff members and the Clerk were excused from the meeting at this time.

#### **Closed Session:**

(c) Consideration of employment, promotion, compensation or performance evaluation data of any public employee of the Village of Little Chute. 19.85(1)(c), Wis. Stats. - Fox Valley Metro Police Association Bargaining Agreement

(e) Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. 19.85(1)(e), Wis. Stats. - Baseball Club Lease Agreement

*Moved by Trustee Ransbottom, seconded by Trustee Smith to Exit Closed Session and Return to Open Session.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Return to Open Session/Possible Action on Closed Session Items**

*Moved by Trustee Leicht, seconded by Trustee Ransbottom to place the Baseball Club Lease Agreement on the Agenda for the February 17, 2010 Board meeting for action.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**Adjournment**

*Moved by Trustee Ransbottom, seconded by Trustee Van Deurzen to Adjourn the Committee of the Whole meeting at 9:20 p.m.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk