

# MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JANUARY 27, 2010

## Call to Order

President Fischer called the Committee of the Whole meeting to order at 6:00 p.m.

## Roll Call

PRESENT: President Fischer, Trustee Elrick, Trustee Leicht, Trustee Ransbottom, Trustee Smith, Trustee Van Deurzen, Trustee Verstegen

ALSO PRESENT: C. Kell, J. Moes, D. Haug, E. Misselt, T. Flick, R. Van Gheem, V. Schneider

## Public Appearance for Items not on the Agenda

None

## Review/Recommendation to Plan Commission on Annexation Petition for W2910 Progrant Rd.

J. Moes stated staff is recommending that the Village Board refer the annexation request to the Plan Commission for review and recommendation.

*Moved by Trustee Ransbottom, seconded by Trustee Smith to refer the annexation petition for W2910 Progrant Rd. to the Plan Commission for review.*

Ayes 7, Nay 0 – Motion Carried Unanimously

## Budget Adjustment – Mower Equipment

	Adopted <u>Budget</u>	Amended <u>Budget</u>
<u>Revenue</u>	<u>Change</u>	
Sale of Property 101-39050	\$0	\$1,200

## Expenditure

Small Equipment 101-55200-221	\$4,000	\$1,200	\$5,200
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*Moved by Trustee Leicht, seconded by Trustee Elrick to Approve the Budget Adjustment for Sale of Underused Park Maintenance Equipment and Purchase of 72" side discharge mower deck to be used for park maintenance as presented.*

Roll Call Vote: Trustee Elrick – Yes, Trustee Leicht – Yes, Trustee Ransbottom – Yes, Trustee Smith – Yes, Trustee Van Deurzen – Yes, Trustee Verstegen – Yes, President Fischer - Yes

Ayes 7, Nay 0 – Motion Carried Unanimously

## 2009 Budget Adjustments

D. Haug provided a revised spreadsheet of proposed 2009 Budget Adjustments and stated the adjustments are to finalize the actions that occurred in 2009 that were not presented individually to the Board for action in 2009. Board members agreed to put the Budget Adjustments on next week's agenda for action.

## Action/Approval for Village Administrator to Attend the National Planning Conference in New Orleans

In response to Trustee Ransbottom's question as to what this conference offers, C. Kell stated that several hundred sessions are held on various types of planning issues and it is a major conference that 5,000 to 6,000 people attend. C. Kell stated that he was a State President of the American Planning Association for over 10 years and he has met many people and the conference is a good opportunity to network. He noted that attendees are also provided with a disk with information from all of the sessions.

*Moved by Trustee Ransbottom, seconded by Trustee Verstegen to Authorize the Village Administrator to Attend the National Planning Conference in New Orleans from April 11 through April 13<sup>th</sup> at a cost not to exceed \$1,700.*

Ayes 7, Nay 0 – Motion Carried Unanimously

### **Review/Discussion – Creating Outdoor Alcoholic Beverage Permit Ordinance**

Chief Misselt stated that the ordinance is intended for businesses that want to extend their alcohol beverage area to an outside area and it is not for businesses that just want to create an area for smoking for their customers. It is anticipated that with the upcoming smoking ban taverns and restaurants may want to expand the area of their licensed premises and this is a way to apply controls on the outside areas where beverages will be served or consumed. Chief Misselt reported that the Kimberly Village Board had reviewed the ordinance and they made recommended changes to the ordinance. One change is that the applicant not be required to go through the Planning Commission for review and approval and instead have the Building Inspector review the plans. J. Moes stated that for Little Chute he recommends that the plans be reviewed by the Zoning Administrator. It was also recommended that establishments such as restaurants where alcoholic beverage sales are less than 50% of gross receipts have fewer restrictions put on the enclosure requirements. It was also felt that the closing time on weekends should be later than 9 p.m. and the Kimberly Board was leaning toward a 10 p.m. closing time for the outdoor area on Friday and Saturday nights and they also wanted the ability for the Board to approve the fee for the outdoor area as needed. Staff is also conferring with the Attorney on the ability to grandfather in establishments that currently have outside areas that are included in the liquor license premise description. Discussion took place. Trustee Elrick and Trustee Van Deurzen expressed concern with not allowing the outdoor area to be used past the closing time for just a smoking area. Trustee Leicht commented that he supports closing the area completely at the closing time. Chief Misselt stated once the ordinance is approved a meeting will be held with the owners of the bars and restaurants to educate them on the requirements of the ordinance. Board members agreed that the ordinance will be put on next week's agenda for further review and possible action.

### **Unfinished Business**

None

### **Items for Future Agenda**

2009 Budget Adjustments

Outdoor Alcoholic Beverage Permit Ordinance

Trustee Ransbottom asked for a discussion on the policies for use of the Civic Center rooms. Board members agreed to put the issue on the next Committee of the Whole agenda for discussion.

### **Adjournment**

*Moved by Trustee Ransbottom, seconded by Trustee Smith to Adjourn the Committee of the Whole meeting at 6:31 p.m.*

Ayes 7, Nay 0 – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

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By: Charles Fischer, Village President

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Attest: Vicki Schneider, Village Clerk