



FOX VALLEY METRO  
POLICE DEPARTMENT



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Little Chute, WI 54140

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# 2010 ANNUAL REPORT

**Mission:** Partnerships in Policing

**Guiding Principles:** Compassion, Integrity,  
Professionalism





## *Mission*

*Partnerships in Policing*

## *Guiding Principles*

### *Compassion*

*Respect and empathy for each individual's dignity through listening and understanding.*

### *Integrity*

*Bound by the Law Enforcement Code of Ethics serving with courage and fairness. We are dedicated to our oath to uphold the public trust.*

### *Professionalism*

*Committed to providing the highest quality of police service and leadership to the community with dedication and objectivity.*

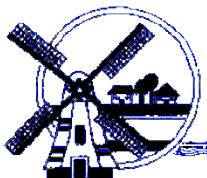


## 2010 VILLAGE OFFICIALS

### **Little Chute Village President:**

Charles Fischer

### **Little Chute Village Trustees:**



John Elrick  
Janet Verstegen  
Don Van Duerzen  
Jim Hietpas  
Tammy Frassetto  
Dan Mahlik

### **Little Chute Village Administrator:**

Chuck Kell



### **Kimberly Village President:**

Charles Kuen

### **Kimberly Village Trustees:**



Lee Hammen  
David Opsteen  
Mike Hruzek  
Peggy Weber  
Marcia Trentlage  
Tom Gaffney

### **Kimberly Village Administrator:**

Rick Hermus



## FOX VALLEY METRO POLICE COMMISSION

### **Commission Chairperson:** Charles Rundquist



### **Commissioners:**

Scott Schommer  
Richard Schevers  
Richard Meacham  
Bill Van Berkel  
Kerry Runke



## Fox Valley Metro Police

### 2010 Department Sworn Staff

<b>Title</b>	<b>Name</b>	<b>Serving Since</b>
<b>Chief of Police</b>	Erik Misselt	July 6, 2009
<b>Captain of Operations</b>	Mark Recker	August 27, 1984
<b>Captain of Administration</b>	Ray Lee	August 4, 1997
<b>Lieutenant</b>	Kevin McSorley	October 30, 1989
<b>Lieutenant</b>	Timothy Hufschmid	January 4, 1993
<b>Lieutenant</b>	Mark Ulman	April 7, 1999
<b>Lieutenant</b>	Darius Parks	August 17, 1998
<b>Lieutenant</b>	Randall Lefeber	January 15, 2001
<b>Officer</b>	Daniel Thorson	February 19, 1990
<b>Officer</b>	Lance Steidl	January 31, 1991
<b>Officer</b>	Scott Dawson	July 1, 1994
<b>Officer</b>	Jeffrey Nett	September 25, 1995
<b>Officer</b>	Brady Boucher	August 14, 1998
<b>Officer</b>	Robert Parsons	March 18, 1999
<b>Officer</b>	James Brandt	July 5, 2000
<b>Officer</b>	Jason Danen	August 29, 2001
<b>Officer</b>	Daniel Running	April 14, 2003
<b>Officer</b>	Michael Grumann	June 9, 2003
<b>Officer</b>	Jeremy Slotke	March 16, 2005
<b>Officer</b>	Jeffrey Steeber	April 22, 2005
<b>Officer</b>	Brandon Stahmann	September 20, 2006
<b>Officer</b>	Laura Oster	June 12, 2007
<b>Officer</b>	Mark Wery	February 18, 2008
<b>Officer</b>	Philip Serres	April 9, 2008
<b>Officer</b>	Joseph Alger	February 15, 2010



## Fox Valley Metro Police

### 2010 Department Support Staff

<b>Title</b>	<b>Name</b>	<b>Serving Since</b>
<b>Administrative Assistant</b>	Paula Stanislawski	February 16, 2004
<b>Office Manager/Tele-Communicator</b>	Mary Peterson	January 1, 1975
<b>Tele-Communicator</b>	Ann VandenHeuvel	May 23, 2005
<b>Office Assistant (Part-time)</b>	Mary Friebel	August 14, 2008
<b>Court Officer (Part-time)</b>	Ray Reimann	March 16, 2007
<b>Crossing Guard (LC)</b>	Tamara Spidle	November 14, 2004
<b>Crossing Guard (LC)</b>	Linda Doering	February 15, 1988
<b>Crossing Guard (LC)</b>	Jean Seidl	August 28, 2001
<b>Crossing Guard (LC)</b>	Lisa Garnett	March 1, 2005
<b>Crossing Guard (LC)</b>	Phyllis Janssen	January 18, 2007
<b>Crossing Guard (LC)</b>	Laurie Kappell	January 22, 2007
<b>Crossing Guard (LC)</b>	Eugene Kobussen	March 14, 2008
<b>Crossing Guard (LC)</b>	Kathleen Heier	August 14, 2008
<b>Crossing Guard (KIM)</b>	Pat Asman	September 25, 1978
<b>Crossing Guard (KIM)</b>	Mary Jo Hammen	December 1, 1986
<b>Crossing Guard (KIM)</b>	Ginny Huisman	August 29, 2001
<b>Crossing Guard (KIM)</b>	Mary Jansen	September 4, 1990
<b>Crossing Guard (KIM)</b>	Gail Van Dera	November 30, 1999



## Office of the Chief of Police

July 6, 2010 marked my one year anniversary with the department and one of the most rewarding for me personally and professionally. It has truly been an honor and a privilege to lead the men and women of the Fox Valley Metro Police Department as we worked to build “Partnerships in Policing”.



The year 2010 was a time of great change and anticipation for the Fox Valley Metro Police Department. January of 2010 saw the implementation of complete reorganization of the department from top to bottom with an eye toward efficiency and directing more resources to patrol. Two Lieutenant's positions were reassigned from administrative office positions to the patrol division, bringing the total in patrol to five, allowing for 24/7 supervisory coverage and staffing assistance. We also delineated responsibilities between the Operations and Administrative functions of the department and have a Captain responsible for each area.

2010 also saw the beginning of discussions between our department and the Combined Locks Police Department to explore a possible merger between the departments in 2011. After a great deal of work on the part of both departments and numerous discussions with all three Village Boards, as well as citizens from the villages, the merger was unanimously approved. Work is underway to implement the merger by mid-2011. This is an exciting development for both Departments and will reap both short and long term rewards in terms of service and cost-savings for all the villages in the future.

In addition to instituting a great deal of internal and organizational change, we worked hard to deal with several legislative changes as well as updating severely outdated village ordinances. Among the ordinances that were either significantly changed or created from scratch were the adoption of the new smoking ban law, outdoor beer gardens, vicious animals and parking regulations to name a few. We also completed significant work on a nuisance abatement ordinance which allows the Villages and the Police Department to address chronic nuisance properties through enforcement and cooperation with property landlords and owners. This ordinance was passed in early 2011 and had already been used on numerous occasions to improve the quality of life in several neighborhoods, making our Villages even more attractive places to live.

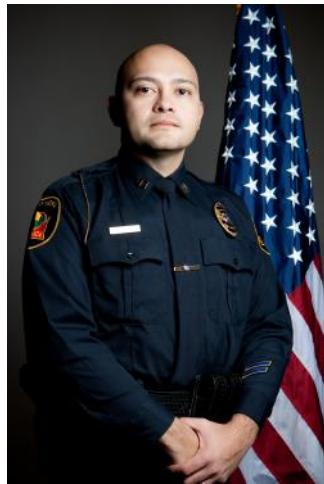




## Administration

Administrative Services is led by Captain Raymond Lee, who oversees several aspects of department operations including:

- Investigative Services
- Police School Liaison Program
- Community Support
- Records and Telecommunications
- Court Services
- Training
- Uniform Crime Reporting



Currently Administrative Services is staffed by one investigator, two police school liaison (PSL) officers, one community support officer, two full-time and one part-time civilian administrative staff, and one part-time court officer.

Investigators and PSL's are trained in general investigations and sensitive crimes with specialization in drug and arson investigations. Officers in these five to seven year assignments complete case investigations, personnel background investigations, and safety and crime prevention presentations in area schools. In 2010 these three positions were staffed by Investigator James Brandt, PSL Officer Jeff Nett, and PSL Officer Jeremy Slotke

The Community Support Officer manages several prevention and education programs including Neighborhood Watch, Crime Stoppers, and the Citizens Police Academy. This position is also responsible for the directing the Abatement Program for the Department and acts as the department liaison with the Lake Winnebago Area Metro Enforcement Group (MEG Unit). The Community Support position was newly created in 2010 after the 2009 department reorganization and is currently staffed by Officer Jeff Steeber.

Records and telecommunications perform many of the behind the scenes functions that keep Fox Valley Metro Police Department operating smoothly. This unit encompasses communications, records, information technology services, and general customer service. The records and telecommunications staff consists of the office manager, Mary Peterson, Ann Vanden Heuvel, and Mary Friebel.

Court Services is staffed by the department court officer Ray Reimann. Officer Reimann provides court security and assists court clerks in both Little Chute and Kimberly municipal courts with docket preparation.

As Training Coordinator, the Administrative Captain is responsible for overseeing the training process which includes planning and scheduling in-service training, processing training requests for employees to attend various trainings (i.e. interview classes, evidence technician training, leadership training, etc.), and maintaining training records for all employees.



## Administration

During 2010, the Department conducted several in-house training sessions including annual Firearms and Defense and Arrest Tactics training, Patrol Officer Response to Sensitive Crimes, and Emergency First Aid certification.

In addition, Officer Dan Running received specialized training in NAMI (National Alliance on Mental Illness) Crisis Intervention Team training to allow better department response to individuals suffering from mental illness. Officer Michael Grumann also completed a challenging, multi-week course to become a certified Drug Recognition Expert (DRE). This sought after certification bolsters Fox Valley Metro Police Department's ongoing commitment to drunk and drugged driving enforcement.

Instructors from Fox Valley Metro Police Department conducted a four session women's self-defense course in partnership with the Little Chute Area School District. This course taught basic self-defense techniques and survival mindset fundamentals to female staff members.

Officer Jeremy Slotke also completed Instructor Development and Firearms Instructor courses to become the department's newest state certified Unified Tactics Instructor.

## Investigations

The Investigations Unit is under the direct supervision of the Captain of Administration. Currently, there is one officer assigned to Investigations. The primary responsibility of this position is to investigate major crimes such as homicide, sexual assault, burglary, robbery, forgery and fraud. Investigators assigned to this position have an advanced level of expertise from attending specialized training and through years of experience working on complex cases. Investigators work closely with patrol officers, other governmental agencies and the public to gather critical information, process crime scenes, develop leads and aid in the prosecution of offenders.

The Investigation Unit is responsible for the management, control and disposition of property that is found, recovered or seized by the Fox Valley Metro Police Department. This includes preserving the chain of custody for evidence from the time it is seized through the date of disposition.

### **2010 Highlights**

- Attended Basic Fire Investigation School
- Increased compliance of bartender/operators licenses

### **2011 Preview**

Obtain and implement a new computerized property room management system. The use of new technology will improve the efficiency of operations.





## Community Support

The Community Support Officer coordinates the department's crime prevention strategies and efforts. This officer serves as the department's resource officer and point-of-contact for citizens of the community. The Community Support Officer is the department's representative and liaison to outside agencies including the Quad Communities Crime Stoppers, Lake Winnebago Area Metropolitan Group (drug unit) and media outlets. This officer is the coordinator of the crime prevention programs including Neighborhood Watch, Citizen's Police Academies, Chronic Nuisance Abatement, and Gang intervention. The Community Support Officer also coordinates the department's illegal drug investigation and education efforts.

### **2010 Highlights**

- There were 22 active Neighborhood Watch groups throughout the Villages of Little Chute and Kimberly. Two of the groups were formed in 2010.
- The Fox Valley Metro Police Department implemented a new communication service, NIXLE. Through NIXLE, the police department can send messages to citizens through text messages and/or e-mail. From April 2010 to December 2010, citizen enrollment increased from 20 to over 150.
- In light of recent increases in robberies to financial institutions throughout the State of Wisconsin and the Fox Valley, specific crime prevention efforts were focused on the financial institutions in Little Chute and Kimberly. These efforts included education and mock robbery training.
- A partnership was developed between the Fox Valley Metro Police Department and the Lake Winnebago Area Metropolitan Enforcement Group (drug unit.) This relationship has provided Fox Valley Metro Police Department officers with more resources for the investigation of illegal drug complaints.
- The Chronic Nuisance Abatement program was created. The need for a chronic nuisance abatement program was identified to address specific problem properties which were the source of repeated police calls for service or used for illegal drug distribution. The goal of the program is to work with the owners of the nuisance properties to specifically target the source of the nuisance. Statistics show many nuisance police calls for service occur at rental properties. Efforts are being made form relationships between the police department and landlords. The goal is to eliminate these specific problems at the source through evictions or other crime prevention techniques, thus reducing criminal activity and calls for police service. The implementation of this program will begin in January 2011.

**nixle**





## Police School Liaison Program

The Fox Valley Metro Police Department's Police School Liaison (PSL) program serves to collaborate with the Kimberly and Little Chute School Districts, Outagamie and Calumet County Human Services, and other community organizations to provide a safe and secure environment for the students of our communities. In addition to this, our PSL officers serve as the main investigators for physical and sexual abuse crimes against children. Fox Valley Metro Police Department staffs two PSL positions. Officer Slotke oversees JRG, Westside, and Maplevue in Kimberly, and Officer Nett handles the Little Chute School District. In addition to the work performed in the public schools, these officers also work with the parochial schools on an as-needed basis.

The goal of the Fox Valley Metro Police Department PSL program is to form effective partnerships with school personnel, human services, and other related juvenile and family training programs to best serve the youth and families of our school districts. The PSL program has started regularly scheduled staff meetings with Outagamie County Youth and Family Services, representatives of the Child Advocacy Center, the Family Training Program, and the Outagamie County District Attorney's office to improve our working relationships and collaboration on some of the more challenging youth and families in our communities, with the goal of developing services that maximize the benefits to the child and their family. This is accomplished on the front line by the relationship that the PSL officer builds with the school personnel and the families. The additional time that the PSL officer is able to spend with the juvenile, compared to a patrol officer, and the knowledge that they gain of the family dynamics, allows the PSL officer to offer more individualized support and assistance to the child and their family.

The primary advantage of the PSL officer's role for the police department and the school district is the relationship the PSL officer is able to form with the students and the families. By forming a positive relationship, the PSL officer builds trust and credibility, which allows them to work closely with students and their families to help solve issues and concerns. This helps students to see the PSL officer as more approachable and someone who strives for their well-being. Students are more comfortable coming to the PSL officer and reporting illegal activity and things that make them feel unsafe. This makes the school environment safer for all.

The PSL is also able to give presentations and speak with students about safety issues. Some of the topics presented to the students are:

• Bike Safety	• Halloween Safety	• Internet Safety
• Drugs and Alcohol	• Fourth Amendment Rights	• Bullying and Harassment
• Rights and Responsibilities Turning 18 Years Old		

The PSL Officer's also put on a joint Junior Police Academy with 7<sup>th</sup> and 8<sup>th</sup> grade students from Little Chute School District and Kimberly School District. This is an opportunity for students who are interested in law enforcement to gain further knowledge. They receive information and presentations on topics such as evidence collection, SWAT team procedures, police equipment, and a police canine presentation.



## **Police School Liaison Program**

### **Kimberly PSL Program**

Fox Valley Metro Police Department serves JRG Middle School, Maplevue Intermediate School, and Westside Elementary School with ages ranging from 4K to 8<sup>th</sup> grade. Officer Slotke is currently in his fifth year serving as a PSL officer for the Kimberly School District. The primary goal of the PSL program, especially in the middle and elementary schools, is to educate the youth. We are able to treat mistakes and infractions that the juvenile may make as a learning experience. By doing this, the juvenile learns the possible negative consequences for their actions, and the PSL officer is able to counsel them on appropriate behaviors and responses.

The notable accomplishments for the Kimberly PSL program in 2010 are completing a joint Junior Academy with Little Chute, performing a bicycle safety rodeo in partnership with the YMCA to teach bike safety skills and supply the youth of the community with helmets, giving an Internet safety presentation to all seventh grade students, and the continued work with a group of at risk students in the middle school. The goal for 2011 is to host another Junior Academy, put together a district-wide Internet Safety curriculum, hold a bicycle safety rodeo with the YMCA, and further develop programs and methods to more effectively assist at risk youth.

### **Little Chute PSL Program**

Fox Valley Metro Police Department serves Little Chute High School, Little Chute Middle School and Little Chute Elementary School with ages ranging from 4K to 12th grade. Officer Nett is currently in his third year serving as a PSL officer for the Little Chute School District. The primary goal of the PSL program, especially in the middle and elementary schools, is to educate the youth. We are able to treat mistakes and infractions that the juvenile may make as a learning experience. By doing this, the juvenile learns the possible negative consequences for their actions, and the PSL is able to counsel them on appropriate behaviors and responses.

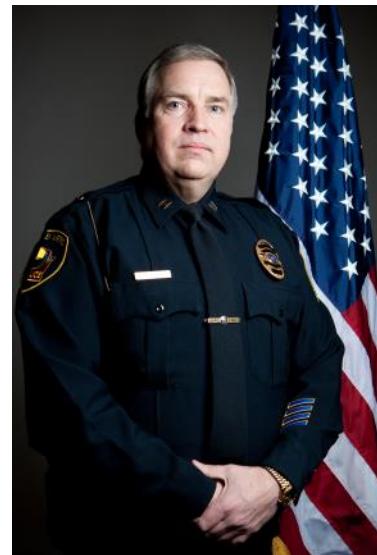
The notable accomplishments for the Little Chute PSL program in 2010 have been completing a joint Junior Academy with Kimberly, performing a bicycle safety rodeo in partnership with State Farm Insurance Agency to teach bike safety skills and supply the youth of the community with helmets, performing a bicycle safety rodeo at the elementary school and having the participating students register their bicycles. Another noted accomplishment was that a canine drug dog had been brought into the high school, middle school, and the high school parking lot. The goal for 2011 is to host another Junior Academy, hold a bicycle safety rodeo with State Farm Agency, and further develop programs and methods to more effectively assist at risk youth.



## Operations

The Fox Valley Metropolitan Police Department's Operations Section is responsible for oversight of the Patrol Unit, Special Events Coordination and the School Crossing Guard Program. In keeping with the Department's Mission, "Partnerships in Policing", building partnerships is incorporated in all of the goals of the unit. Officers at all levels are encouraged and empowered to find ways to build partnerships between the police department, other agencies, public and private organizations and the communities we serve.

As with all levels of the organization, the Operations Section worked to become more adaptive to change. Numerous changes to departmental policy and procedure were made in 2010, much of it impacting Operations. Improvements were made to the process of receiving complaints, completion of police reports, and the officer evaluation system to name a few.



In addition to improvements in processes, several technological changes were made in the Operations Section. Simple solutions such as relatively inexpensive, trail camera systems were purchased to conduct surveillance and gather evidence rather than purchasing a much more expensive traditional camera system. These cameras can be set up at various locations and quickly moved as needed with minimal investment of time and energy, helping to make field operations even more efficient.

In addition, during 2010, the Department purchased several personal video recording devices (PVR's). The PVR is a small, self-contained video/audio recorder the officers wear on their uniform. Using the PVR's has proven useful for providing accurate documentation of events, actions, conditions, and statements made during arrests and critical incidents. The PVR is another useful and efficient tool that enhances officers' reports, collection of evidence, and court testimony. The acquisition of these devices allowed the Department to replace outdated and failing squad camera systems with new systems at around one-sixth of the cost.

As budgets become tighter and fewer resources are available, it is imperative that all agencies adapt and find ways to be more efficient while striving to continue to deliver a high level of service. As a partner within the police department, the Operations Section continues to do its part to evaluate how business is done within the patrol function, with an emphasis on continuous improvement and efficiency.





## **Patrol Function**

Patrol consisted of five patrol lieutenants, with one being assigned primarily to administrative duties, and 13 patrol officers, who worked three different shifts: Day, Afternoon, and Night. The patrol unit provides police service on a twenty-four hour basis, seven days a week. They employ several different types of patrol including foot patrol, bike patrol, motorcycle patrol and squad cars. The patrol unit is responsible for:

- Responding for calls for service
- Random and directed patrol
- Traffic, local ordinance and state statute enforcement
- Investigate criminal offenses
- Assist citizens – vehicle & residential lock outs
- Animal control
- Crime prevention
- Community problem-solving and partnerships, including Nuisance Abatement
- Traffic collision investigation and looking to reduce the number and severity of crashes
- Compliance checks of licensed establishments
- Membership in the Outagamie County Emergency Response Team (ERT)
- Working with Probation & Parole to verify client compliance
- In 2010, our officers responded to 507 medical assists



### **Day Shift**

The day shift is responsible for providing police service from 6 a.m. to 2 p.m. In 2010, the shift focused primarily on three goals, traffic safety at high violation/high crash areas, quality of life issues and youth/child safety issues.

The first goal sought to seek ways to improve traffic flow and safety throughout the villages. To achieve this goal, crash history was reviewed to see which areas or intersections stood out as having a higher frequency of serious crashes.

The first intersection selected was CTH CE and Railroad Street in the Village of Kimberly. Officers evaluated prior crash trends to help identify potential causes. After gathering information, a press release was issued outlining the observed trends and urging motorists to pay special attention when traveling through that intersection.

The press release also informed the community that Fox Valley Metro Police Department would be conducting special enforcement details targeting violations that had a high potential for causing crashes at the intersection. The Department partnered with the Wisconsin State Patrol, Outagamie County Sheriff's Department and Combined Locks Police Department to assist in the focused enforcement details conducted in September and October.



## **Patrol Function**

After the special enforcement details were concluded, a follow-up press release was issued. It outlined the enforcement actions taken and again urged motorists to pay special attention when traveling through that intersection. Through this initiative, the officers were able to identify potential improvements to be made such as additional signage, a change to the traffic light sequence, and even roadway improvement, which were communicated to the Outagamie County Highway Department. A few weeks after this initiative concluded, the county highway department completed a significant extension for the eastbound CTH CE turn lane. The extended turn lane alleviated some of the traffic congestion on CTH CE and should help reduce the potential for crashes in the future. Similar efforts were undertaken at the intersection of CTH OO/North Avenue and STH 441.

More crash reduction efforts are planned in 2011. They will once again focus on the same two intersections that were done in 2010 while taking on a couple additional higher risk locations.

The second goal was to focus on quality of life issues in the Villages. In addition to other focused activities, officers met with the Neighborhood Watch Block Captains on an ongoing basis and worked to identify problems at the earliest sign. There were at least 14 contacts made by the day shift officers with various block captains. Those contacts resulted in numerous extra patrol requests being issued as well as immediate law enforcement action taken to correct problems that were brought to the officer's attention.

The officers made a concerted effort patrolling the neighborhoods looking for junked autos, parking violations, in particular oversized vehicles in a residential area, illegal signs, and homes that failed to display required house numbers. Officers sought voluntary compliance and worked to educate residents before taking enforcement action.

The third goal undertaken by the day shift was to actively patrol areas where children are known to congregate. Officers interacted with the children in order to identify potential safety or quality of life issues that youth face. More often than not, problems were not identified but the interaction between the officers and youth served to enhance the level of trust and goodwill between the two. Officers on the day shift also spent approximately 130 hours patrolling school zones and another 50 hours of interaction or involvement at various locations such as village parks, pools, and businesses.

## **Afternoon Shift**

The afternoon shift is responsible for providing police service from 2 p.m. to 10 p.m. For the 2010 calendar year, the afternoon shift concentrated their efforts on three proactive community policing goals/objectives.

The first goal of the afternoon shift was to initiate a plan of routine contact with the business community so they would become comfortable in knowing their police department and understanding our goals. This goal is in keeping with the overall mission of the department, which is to build partnerships to improve quality of life issues within the community, in this case, focused on those businesses that sell alcohol and tobacco, as well as the hotel industry. In partial fulfillment of this goal, officers began making routine contact with hotel employees to develop a professional working relationship with them and to identify any concerns they had.



## **Patrol Function**

In response to numerous complaints regarding the disorderly behavior of patrons at village licensed premise establishments, both inside them and in the vicinity, a series of compliance checks were scheduled and carried out. Additional compliance checks were performed at retail business locations which sell tobacco products. As a result of the compliance checks, several taverns and retail establishments were cited for a variety of alcohol and tobacco-related violations. Following these compliance checks there has been a notable decrease in the number of complaints received by the Department involving fights, broken bottles, and other disorderly conduct issues at those same village drinking establishments.

The second goal of the afternoon shift was to focus on quality of life issues in the villages. This required the officers to maintain close contact with the citizens so that our department was aware of their concerns. Officers assisted with abatement issues, maintained regular contact with the neighborhood watch groups, and brought other village resources to bear on identified problems.

The third goal of the afternoon shift was to initiate shift involvement in areas where children are known to congregate, such as schools, parks, the YMCA, etc. This included not only interacting with the children in those environments, but also seeing to their safety while they were there.

Efforts by the afternoon shift officers to achieve goals two and three resulted in the officers initiating 828 community policing and crime prevention activities, totaling approximately 200 officer hours in the last six months of 2010. Activities included assisting the Police School Liaison Officers by meeting with the elementary school children, establishing a relationship with them, and presenting information to them about such things as living a healthy lifestyle, eating healthy, making good choices in life, and saying no to bullying. The afternoon shift officers also logged many of the 200 hours at village parks, the YMCA, and other businesses within the villages which cater to children.

Lastly, utilizing information obtained in the course of their daily duties, the afternoon shift officers worked in conjunction with our Department's Community Support Officer to enforce the Villages' newly enacted nuisance abatement ordinance. As a result of their efforts, there were several evictions at nuisance residences within the village where officers responded for repeated or serious violations involving drug and alcohol violations in addition to other offenses.

## **Night Shift**

Night shift officers are responsible for providing police service from 10 p.m. to 6 a.m. For 2010, the night shift focused their proactive community policing efforts in three distinct areas.

The first goal of the night shift was to initiate a plan of action to reduce the amount of property damage, unruly behavior, and individual injury in downtown areas. To achieve this goal, officers conducted regular foot and bicycle patrol in these downtown areas. Officers were often in close contact with citizens, allowing them to immediately address any immediate or developing problems. The officers took a proactive stance in immediately dealing with observed ordinance violations, such as disorderly conduct, illegal drugs, lewd and lascivious behavior, and operating while intoxicated infractions.



## Patrol Function

The officers also conducted “walk-throughs” of licensed premises, making their presence known in the area while addressing violations. In doing so, officers began building a rapport with many of the bartenders at these establishments. When problems were found outside an establishment, officers often met with the on-duty bartender in order to seek their help in preventing similar future problems. Licensed premise operators were often made aware of observed ordinance violations such as underage persons on licensed premises, closing hour violations, and permitting outside consumption, in a proactive manner.

The second goal of the night shift focused on being proactive in crime prevention issues in order to reduce the potential for our citizens to become victimized. The night shift officers concentrated their efforts on observing and then reporting security weaknesses with residential and business properties. Examples include issues such as leaving valuable items unsecured in plain sight and proper lighting. The officers use several ways to communicate noted deficiencies back to the property owners, including mailing a postcard to the actual address explaining the noted weakness or by leaving a printed card at the business explaining the officer’s observations. Additionally, the night shift officers often make referrals to the Community Support Officer, asking him to make direct contact with the citizen or business in order to offer his service or assistance. The night shift issued 330 such postcards as well as 168 open door notices.

The third goal of the night shift focused on the officers taking a proactive stance in patrol and traffic enforcement/safety within the Villages. The desire was to not only directly address criminal and disorderly behavior but to also have a deterrent effect on that same behavior. In addition to the expected normal traffic enforcement, the night shift officers were encouraged to stop and talk to people that they encountered seemingly “roaming” about during the night time. These contacts are often documented in the form of a field interview contact form if anything seems suspicious.

Fox Valley Metro Police Department Officers made 174 Operating While Intoxicated (OWI) arrests in 2010. This activity helps to make the Villages’ roadways safer for the traveling public. Also, one night shift officer received specialized training to become a Drug Recognition Expert (DRE). The purpose of the DRE is to conduct a detailed, diagnostic examination of persons arrested or suspected of drug-impaired driving or similar offenses. Currently there are only three DRE’s in Outagamie County.





## **Patrol Function**

### **Special Events Coordination:**

Patrol Lt. Tim Hufschmid was primarily assigned to administrative duties in 2010. In that role, Lt. Hufschmid was responsible for the coordination of all special events within our jurisdiction. This included planning the use and deployment of Department personnel at special events, both public and private, in order to facilitate a safe and enjoyable atmosphere for our citizens and community guests.

Lt. Hufschmid was also responsible for the department's ride along program, bike patrol program, emergency operations plans for the Villages, the Department's Crossing Guard Unit and Field Training Officer Program.

Lt. Hufschmid was the coordinator of a partnership that Fox Valley Metro Police Department developed with Probation & Parole, where our officer would meet with probation/parole agents to verify client compliance. Compliance checks are conducted at homes, taverns and at many of the community festivals.

The following are some of the special events addressed by Department personnel:

- Great Wisconsin Cheese Festival (approximate attendance 10,000 people)
- Kimberly Independence Day Fireworks (approximate attendance 4,000 people)
- Paperfest (approximate attendance 20,000 people)
- Kimberly Centennial (approximate attendance 5,000 people)
- Memorial Day Parade
- Kermis
- Fox Cities Marathon
- Nick's Ride to Remember
- Little Chute Christmas Parade

### **Ride along**

The Fox Valley Metro Police Department offers citizens the opportunity to ride with patrol officers and observe first-hand the typical duties police officers perform. During the ride-along, the officer and citizen are able to speak candidly about the nature of police work and how it has evolved.

In 2010, the Fox Valley Metro Police Department had approximately 55 citizen ride-alongs. The Fox Valley Metro Police Department has an ongoing partnership with Fox Valley Technical College from which 2 to 4 interns a year will ride about 16 hours each with officers from the department.

In 2011, we will strive to continue our partnership with the communities by encouraging our citizens to ride with their officers.



## **Patrol Function**

### **Bicycle Patrol Program**

The coordination of the bicycle patrol program ensures that we have capable, trained officers, who can participate in bicycle patrol activities. The department currently has three police mountain bicycles and ten certified bicycle officers.

A major portion of our bicycle patrol program is our effort at outreach and education. The Fox Valley Metro Police Department conducted or assisted in four separate bicycle rodeos. A bicycle rodeo is a bicycle safety clinic featuring safety inspections and optionally a quick tune-up, and a safety lecture about the rules of the road. This is followed by a ride on a miniature "chalk street" course set up in a parking lot where young cyclists are shown where and how to apply the rules. The main focus of a bicycle rodeo is safety for young cyclists, age's 5 to 14.

Approximately 400 children participated in bicycle rodeos in 2010. Fox Valley Metro Police Department held a bicycle rodeo in conjunction with our open house which was very well received by those in attendance. We also worked with the Heart of the Valley YMCA, Allstate Insurance, Affinity Medical Group and the Outagamie County Sheriff's Department in conducting bicycle rodeos at other locations.

In addition to the bicycle rodeos, our bicycle officers assisted with traffic control during the Great American Cheesefest parade, the Kimberly Centennial parade and the Fox Cities Marathon. Our bicycle officers were also utilized in patrol activities during Cheesefest and Paperfest.





## Patrol Function

### School Crossing Guards

The Crossing Guards provide safe crossing for school children at designated intersections throughout the villages. The Crossing Guards receive yearly training in the spring to update them on current laws, policies and procedures and to ensure the school zones remain safe for children and the Crossing Guards.



In 2010, a comprehensive Crossing Guard study was initiated. The study takes the number of elementary students crossed, the length of the intersection, speed limit, the number of vehicles that cross the crossing and other variables into consideration. A numerical formula was developed with the collected data that will help the Department determine how many Crossing Guards are needed. The study should be completed in 2011.

New jackets have been purchased for Crossing Guards in the Village of Little Chute. The new jackets are high visibility jackets and meet the standards for ANSI Class II. With the new jackets, the Crossing Guards are more visible in inclement weather and in low light conditions, making it a safer environment for the Crossing Guard and students we serve.





## Patrol Function



### Field Training Officer (FTO) Program

The purpose of the Field Training and Evaluation Program is to train new officers so that each is prepared to function as a solo patrol officer at the conclusion of their training cycle.

The Fox Valley Metro Police Department has seven certified FTOs. The FTO program is overseen by a Lieutenant.

The training cycle consists of 12 weeks of intensive, on-the-job training and daily performance evaluations. Training is conducted and staffed by trained FTOs.

FTOs have the dual responsibility of providing police service in their assigned sections, as well as conducting training and evaluations for new officers. Officers are required to meet specific performance standards in 13 performance categories before being certified for solo patrol duty. After completion of the FTO program, each officer is assigned to a patrol shift. During this time, and through the end of their probationary period, the officer is evaluated on a monthly basis by their Patrol Lieutenant.

During 2010, one new officer completed the field training program. In 2011, the Department will look to add one or two additional FTOs in order to make up for some FTOs that have been assigned to non-patrol positions.

### Honor Guard

The Fox Valley Metro Police Department Honor Guard is a volunteer group of officers who represent the Department, upon request and availability, at funerals and special events. These highly dedicated officers conduct themselves according to department rules and regulations, striving at all times to bring credit to themselves, the unit, and the Department.

During the 2010 calendar year, the Fox Valley Metro Police Department Honor Guard participated in six events.

On April 30, 2010, members of our Honor Guard traveled to Northern Wisconsin to pay their respects at the funeral of fallen Vilas County Sheriff's Deputy, Kory Dahlvig, who was killed in the line of duty while responding to an emergency call.

In May of 2010, our Honor Guard presented and posted the State and National colors during The National Day of Prayer ceremonies at St. John's Church in the Village of Little Chute. Also in the month of May, our Honor Guard, along with several other police department honor guards from throughout the Fox Valley, presented the State and National colors at a special pregame event held at the Wisconsin Timber Rattler's Stadium in recognition of National Police Officer Day.





## **Patrol Function**

For the seventh straight year our Honor Guard led the annual Great Wisconsin Cheese Festival Parade, held in the Village of Little Chute on June 5, 2010

On August 6, 2010, our Honor Guard presented the State and National colors at the opening ceremonies for the National Cancer Society's *Relay for Life*, as they have done for the past six years. Following the opening ceremonies, the Honor Guard escorted the cancer survivors on their first lap around the quarter-mile track at the Little Chute High School.

On September 11, 2010, the Village of Kimberly celebrated their 100<sup>th</sup> birthday which included a centennial parade escorted by the Fox Valley Metro Police Department Honor Guard.

### **Goals for 2011**

In the fall of 2010, members of the department's Honor Guard attended the inaugural conference of the Wisconsin Honor Guard Association. The association was formed with many goals in mind. One of those goals is to divide the state in to geographic regions with the honor guard teams in those regions training together. In the unfortunate event of a line of duty death, they will be able to assist one another's agency with funeral arrangements such as, flag folding, casket carrying, flag presentation, standing watch, and firing team.

Additional goals of the Association include: exchanging information and ideas, increasing and influencing the quality of Wisconsin Honor Guards, assisting existing honor guards and facilitating the formation of new ones, and developing the "one call does it all" response to line of duty deaths to remove some of the burden from the affected agencies honor guards when preparing for a funeral.





## Patrol Function

### Police Vehicle Fleet

In 2010, the Fox Valley Metropolitan Police Department received a federal grant in the amount of \$4,000 towards the purchase of two 2011 Ford Fusion Hybrid cars. The cars were received in the fall and have already created a savings.

Not only do the cars reduce our fuel cost by significantly increasing our miles per gallon but they also help to improve our air quality with their considerable lower emissions.

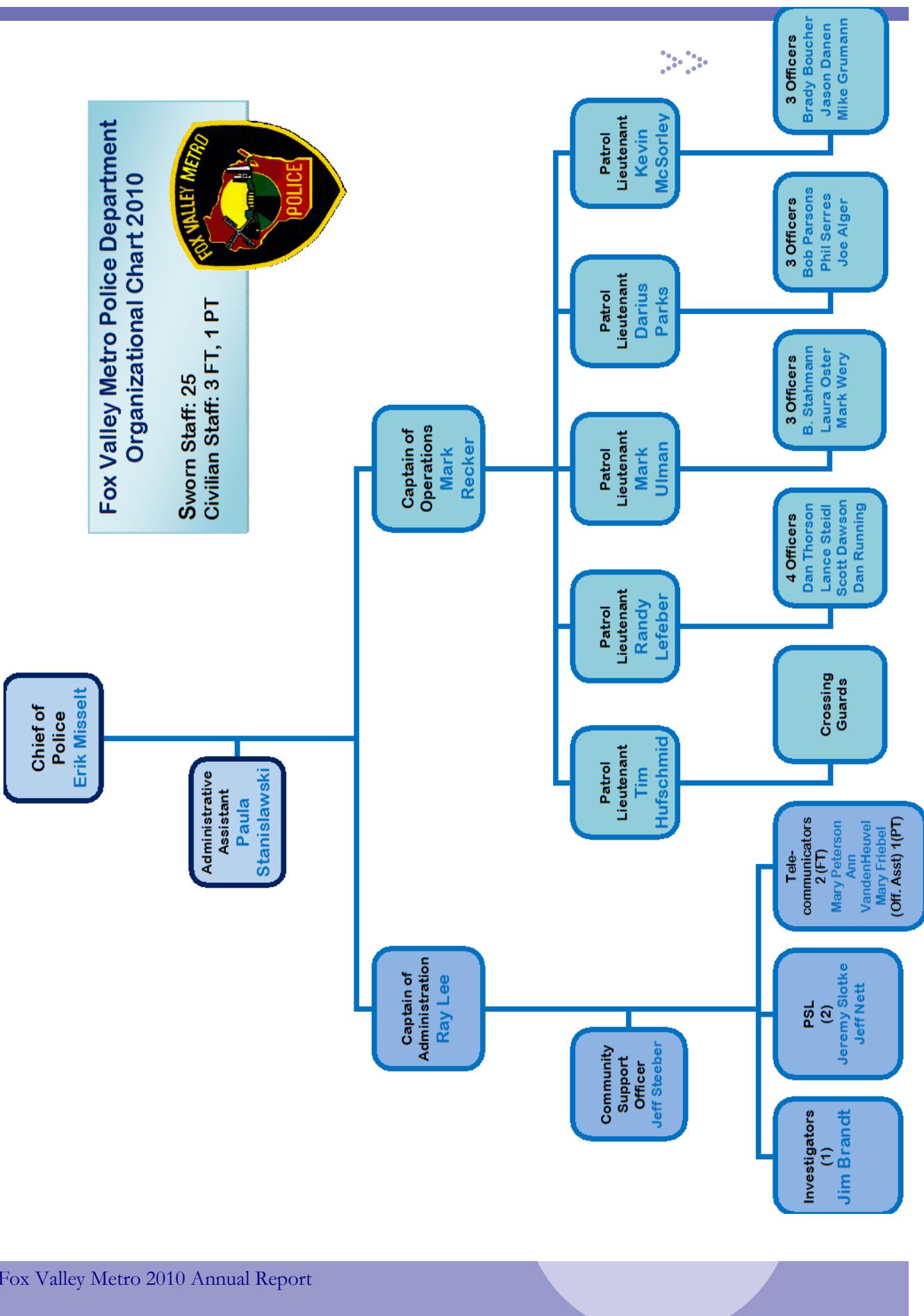


## Training and Service

In addition to answering calls for service, investigating crimes and ensuring a peaceful and safe community as typically associated with a full-service professional police department, Fox Valley Metro is proud to go above and beyond and be true to our Mission of **Partnerships in Policing** by providing the following services and staff expertise:

- Routine patrol Vacation house checks
- Nixle-Public Information Service
- Neighborhood watch program
- Annual bike rodeo
- Vehicle lockouts
- Officers certified in First Aid/CPR/AED
- Safety programs and security at festivals
- Background checks on all village bartenders and door-to-door solicitors
- Photo I.D.'s for bartenders and door-to-door solicitors
- Hand out Halloween Candy for children
- Conduct Halloween Safety Program in schools
- Provide Christmas gifts for underprivileged kids
- Officers active in Law Enforcement Torch Run Events-Special Olympics
- Provide Hunter Safety Course
- Provide Citizen academy
- Provide Women's Self-Defense course
- Auctions for abandoned property
- Driver license checks for all village employees
- Background investigations of new village employees
- Certified Taser Instructor
- Representation on: Domestic Violence Intervention Team, Sexual Assault Response Team, Child Death Review Team
- Business Courtesy Checks
- Certified evidence technicians
- Full time Investigator
- Full time Community Support Officer
- Police School Liaison Program
- Certified Firearms and DAAT Instructors
- Member of MOCIC
- Member of Fox Valley Gang Task Force and LWAM (MEG)
- Motorcycle patrol Bicycle patrol
- Manage/supervise crossing guards
- Provide ATV Safety Course
- Certified EVOC Trainer
- Certified CPR Instructor







## Law Enforcement Oath of Honor

On my honor, I will never betray my badge, my integrity,  
my character or the public trust.

I will always have the courage to hold myself and others  
accountable for our actions.

I will always uphold the Constitution, my community, and  
the agency I serve



**Officer Joseph Alger being sworn in by Chief Erik Misselt**

