

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 20, SERIES OF 2018**

**A RESOLUTION AMENDING RESOLUTION NO. 1, SERIES OF 2001 REGARDING THE POLLING SITES FOR ALL ELECTIONS HELD IN THE VILLAGE OF LITTLE CHUTE**

**WHEREAS**, the Village of Little Chute, Outagamie County, Wisconsin has been required by Wisconsin Statutes, Section 5.18(3) establishing polling places; and

**WHEREAS**, Wisconsin Statutes provides that no later than 30 days before an election the governing body of any municipality may, by resolution, establish a polling site replacing an old site; and

**WHEREAS**, Wisconsin Statutes states that polling places shall be established for each primary and general election at least 60 days before the election, and for each other election at least 30 days before the election.

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of the Village of Little Chute that the voting sites be established as follows: Wards 2, 6, 7, 8, 12, 13 will be held at the Little Chute Village Hall located at 108 West Main Street in the Community Room. Wards 3, 9, 10, 11, 15 will be held at 625 Grand Avenue in Room N1/N2 of the Library/Civic Center. Wards 1, 4, 5, 14 will be held at 625 Grand Avenue in Room S2/S3 of the Library/Civic Center.

This resolution shall remain in effect until modified or rescinded, or until a new division is made following the next census.

Introduced, approved and adopted: July 11, 2018

**VILLAGE OF LITTLE CHUTE**

By: 

Michael Vandenberg, Village President

Attest:

  
Laurie Decker, Village Clerk



## MINUTES OF THE REGULAR BOARD MEETING OF JUNE 20, 2018

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
David Peterson, Trustee  
Larry Van Lankvelt, Trustee  
James Hietpas, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Jim Moes, Community Development Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Kent Taylor, Director of Public Works  
Chris Murawski, Engineer  
Laurie Decker, Village Clerk  
Tyler Claringbole, Village Attorney  
Interested Citizens

EXCUSED: Teri Matheny, Finance Director  
Daniel Meister, Chief of Police  
Steve Thiry, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Other Informational Items—May Fire, FVMPD Monthly Reports and May Report**

### **Approval of Minutes**

Minutes of the Regular Board Meeting of June 6, 2018

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the Minutes of the Regular Board Meeting of June 6, 2018*

Ayes 7, Nays 0 – Motion Carried

### **Presentation—Fox Cities Sports Facility**

Administrator Fenlon introduced the following guests to give information on the Fox Cities Sports Facility.

- Char Stankowski, GM, Country Inn and Suites, Little Chute
- Pam Seidl, Executive Director, Fox Cities Convention and Visitors Bureau
- Matt Ten Haken, Director of Sports Marketing, Fox Cities Convention and Visitors Bureau
- Mike Patza, Town Planner, Town of Grand Chute

Char Stankowski advised the Board this facility should be supported and feels it will increase visitors to the area, especially in the slower winter months. Pam Seidl gave information on the goal of the Sports Facility and the potential for increased visitors to the area to help all area businesses. Once funding is secured the projected ground breaking should be in August with a projected opening date of October, 2019. Trustee Van Lankvelt questioned the closest facility and was advised the closest right now is Pleasant Praire Rec Plex near Kenosha. Director Moes questioned ownership and if the Town of Grand Chute will be leasing this facility, Pam Seidl answered the owner will be the Town of Grand Chute Fox Cities Sports Development and will be leases to the Town of Grand Chute but no money will be exchanged. Trustee Hietpas has read that Neenah is going to vote

next week, and wondered about other communities, Pam Seidl replied that all of the areas are expected to commit by June 27<sup>th</sup> and as far as she knows Appleton is the only facility she is not aware of the date of the meeting. Engineer Murawski feels this is a much needed facility as kids in the area that are in sports are doing a lot of traveling. Director Breest agreed with Engineer Murawski and feels this will be a great asset to all surrounding communities.

**Action—Adopt Resolution No. 17 Authorizing Fox Cities Sports Facility**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 17 Authorizing Fox Cities Sports Facility*

Ayes 7, Nays 0 – Motion Carried

**Action—Fox Cities Sports Facility Pledge and Security Agreement**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Fox Cities Sports Facility Pledge and Security Agreement*

Ayes 7, Nays 0 – Motion Carried

**Action—Fox Cities Sports Facility Cooperation Agreement**

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Fox Cities Sports Facility Cooperation Agreement*

Ayes 7, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Action—Approve 2018-2019 Liquor Licenses**

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the 2018-2019 Liquor Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 18 Compliance Maintenance Annual Report (CMAR)**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Adopt Resolution No. 18 Compliance Maintenance Annual Report (CMAR)*

Ayes 7, Nays 0 – Motion Carried

**Action—Adopt Resolution No. 19 Tennessen CSM**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 19 Tennessen CSM*

Ayes 7, Nays 0 – Motion Carried

**Action—Façade Grant for Lasting Impression by Mary LLC**

Administrator Fenlon advised that Mary Thiel, owner of Lasting Impression by Mary LLC, applied for a Façade Renovation Loan in the amount of \$25,890.00. Administrator Fenlon advised the Design Review Board has approved and is recommending the Board also approve.

*Moved by Trustee Smith, seconded by Trustee Elrick to Approve the Façade Grant for Lasting Impression by Mary LLC*

Ayes 7, Nays 0 – Motion Carried

## Operator License Approvals

Appleton, Lisa	Up the Hill/Hawks Nest	Kimberly
Chalupa, Darlene	Down the Hill	Little Chute
Goss, Kara	Moto Mart	Appleton
Hacker, Ryan	Van Zeeland (00)	Appleton
Hartjes, Bruce R.	Village Limits	Little Chute
Hartjes, Paul	Village Limits	Little Chute
Hermus, Karen	Up the Hill	Appleton
Kinjerski, Lisa A.	Weenies Still	Kimberly
Lamers, Breanna	Moto Mart	Little Chute
Malewski, Stacy	Up the Hill	Little Chute
Maley, Tammy	Rosehill	Appleton
Martin, Rachel	Piggly Wiggly	Kimberly
Mitchell, Jared	Moto Mart	Menasha
Norvell, Kimberly	Up the Hill	Appleton
Paul, Debra	Moto Mart	Appleton
Schmid, Sheryl	Moasis	Little Chute
Schroeder, Ali	Rosehill	Grand Chute
Schmieder, Valarie	Moto Mart	Little Chute
Tarket, Ryan	Moto Mart	Kaukauna
VandenBerg, James	5 <sup>th</sup> Quarter	Little Chute
VandenBerg, LouAnn	Rosehill	Little Chute

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve Operator Licenses as presented*

Ayes 7, Nays 0 – Motion Carried

## Discussion/Possible Action—Doyle Pool

Director Breest updated the Board on information previously requested regarding the cost of the splash pad in Sherwood. The splash pad was built in 2012 at a cost of \$345,000. Director Breest is looking for direction for the future of Doyle Pool and if the pool is going to stay would like to know if there is maximum dollar amount that can be set up. Trustee Van Lankvelt recommended running the pool until the end of the lifespan and then to make a decision. Trustee Hietpas asked if grant money was available for splash pads or pools, Director Breest has not run into any grants. Trustee Peterson asked what the issues are currently with the pool, Director Breest said most of the items at this time are minor, pumps and electrical issues, and mentioned that the Maintenance building is very tight and fans were not working for quite a while so items were deteriorated. Also mentioned the pump and filters will need to be replaced and he is getting cost estimates. Engineer Murawski said the tub or the shell of the pool is 30 years old and advised that could cause more maintenance issues. Trustee Hietpas asked regarding the CIP, where does the pool stand, Administrator Fenlon advised it would be pretty far out, probably looking at 5 years. Trustee Elrick stated his opinion was that we don't build a new pool, and go with splash pads; and also questioned if the CIP for splash pads could be added in 4-5 years. Trustee Elrick suggested getting a splash pad in place prior to the pool be closed to compare usage. Trustee Smith agreed with Trustee Elrick and would like some kind of a formula put in place for upkeep of the pool. Trustee Peterson also agreed with Trustee Elrick on doing two splash pads instead of the money for a new pool. Trustee Peerenboom is in favor of remodeling the pool but will go with the majority and agrees that if a splash pad is put in place it would be a good idea to do the pads at the parks that are busy with sports. Administrator Fenlon thanked the Board for the input and appreciates their professionalism and agrees that maintaining the pool and deal with any failure as it happens as the pool could last another 10 years. Trustee Peterson asked Director Breest if anything is done once the pool closes to help maintain the pool, and Director Breest advised they do follow the manufacturer guide lines on the slides, and the pumps, etc. when they shut the pool down for the year but the maintenance building does not have heat. Trustee Elrick asked Director Breest what the projected life span is for splash pads; Director Breest stated they haven't really been around long enough to evaluate. The oldest he is aware of in the area was built 15 years ago but stated the cost for replacement parts lower. Trustee Peterson would like to see something drawn up on the amount spent for repairs in the last few years before the board has to approve, and also stated that with the splash pad you don't need the life guards so could potentially stay open longer not required to follow the school schedule. Trustee Van Lankvelt asked about the staffing requirements for splash pads; Director Breest stated they do not have any staff besides maintenance staff and

probably a camera or two. Director Breest asked the Board if the general consensus is to run the pool as is and look at building a splash pad within the next 4-5 years. Trustee Smith asked the current budget amount to maintain the pool and Director Breest stated roughly \$12,000.00 per year. Trustee Smith suggested the Board come up with an amount so Director Breest does not need to go back to the Board for general upkeep. Trustee Elrick suggested Director Breest facilitate putting a splash pad at one of the parks in the next 3-4 years. The Board consensus is to run the pool as long as you can and look at adding a splash pad in the Village in the next few years.

**Committee/Commission Appointments**

President Vanden Berg recommended Leon Vanden Heuvel to the Fire Commission

*Moved by Trustee Elrick, seconded by Trustee Peterson to Appoint Leon Vanden Heuvel to the Fire Commission*

Ayes 7, Nays 0 – Motion Carried

**Disbursement List**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Disbursement List and Authorize the Finance Director to pay all vendors*

Ayes 7, Nays 0 – Motion Carried

**Call for Unfinished Business**

None

**Items for Future Agendas**

None

**Closed Session**

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conduction other specific public business when competitive bargaining reasons require a closed session. *TID 5 & 6 Negotiations*

*Moved by Trustee Elrick, seconded by Trustee Smith to Enter into Closed Session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Exit Closed Session*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:50 p.m.*

Ayes 7, Nays 0 - Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President