



ATHLETIC FIELD RESERVATION

Parks, Recreation, & Forestry Dept

108 W Main Street, Little Chute, WI 54140

Phone: 920-423-3869

Email: donna@littlechutewi.org

Renter's Full Name: _____ DOB: ____ / ____ / ____

Name of Organization (if applicable): _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

~~~~~ RESERVATION INFORMATION ~~~~~

Baseball/Softball Field

| | | |
|------------------------------------|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Doyle #1 | <input type="checkbox"/> Doyle #2 | <input type="checkbox"/> Van Lieshout |
| <input type="checkbox"/> Legion #1 | <input type="checkbox"/> Legion #2 | <input type="checkbox"/> Legion #3 |

Multi-Purpose Field (Soccer, Rugby, etc)

| | | |
|---|--|--|
| <input type="checkbox"/> Heesakker | <input type="checkbox"/> Van Lieshout U14 | <input type="checkbox"/> Van Lieshout U12 |
| <input type="checkbox"/> Van Lieshout U10 | <input type="checkbox"/> Van Lieshout U8 (North) | <input type="checkbox"/> Van Lieshout U8 (South) |

Date(s) of Rental Start Date: _____ End Date: _____

Time of Rental* Start Time(s): _____
End Time(s): _____

**Add 15 minutes to the beginning and end of your program start times for set-up, take down, and early arrivals. Please note that events cannot begin until 8:00 am and must end by 10:00 pm.*

Will you need Lights? (circle one) YES NO [Lights only available at Van Lieshout Field, Legion 2, Doyle 1 & 2]

Rental Rates

Softball/Baseball = \$20/hour per field with no lights

Softball/Baseball = \$30/hour per field with lights included

Multi-Purpose Field = \$15/hour per field with no lights

Security deposit if rental is 3 hours or longer = \$50

~FOR OFFICE USE ONLY~

Date Form Received: _____ By: _____

FEE CALCULATION

_____ Hours x \$20/hour = \$ _____

_____ Hours x \$30/hour = \$ _____

_____ Hours x \$15/hour = \$ _____

Security Deposit (if required) = \$50

TOTAL DUE = \$ _____

Dept Approval of Request By: _____

Date Reservation Made: _____ By: _____

RecDesk Inv #: _____ Amt Paid: _____

Light Key Issued: YES NO

Any Other Keys Issued: _____

Keys Returned On: _____

ATHLETIC FIELD RESERVATION AGREEMENT

1. I accept that I will be held fully responsible for any damage caused by anyone in or attending our games.
2. Use of any soil amendments must be approved prior to application.
3. Any questions pertaining to the field rental or field conditions should be directed to 423-3869.
4. I understand that the Village has the right to cancel play on the field for reasons deemed necessary.
5. I understand that we are only allowed to use the field and lights on the dates and times listed on this form. I understand that use of the field and lights on date/times not listed on this form will cause our group to lose any/all privileges to the fields and lights with no refund for upcoming rental dates.
6. I understand that no refunds of rental fees will be issued for field rental dates where games were not played due to field cancellation or group conflict.
7. I understand that no alcoholic beverages will be allowed.
8. I understand that no glass bottles or containers of any kind are allowed in the village parks.
9. I understand that no pets are allowed in village parks by ball diamonds, athletic fields, shelters, playgrounds, and concession stands. Licensed dogs on a leash controlled by their owner are only allowed on trails within and around parks that are paved/chipped/stones.
10. I understand that all noise must be kept at a controlled situation.

I understand and agree that our group will abide by the rules listed above.

Signed: _____ *Date:* _____