



FOR OFFICE USE	
Application #	
Permit fee	\$450
Receipt #	
Account #	101-34110
Date Received	

## Rezoning Request

PROPERTY OWNER		APPLICANT	
Name:		Name:	
Mailing Address:		Company:	
City/State/Zip:		Address:	
Phone:		City/State/Zip:	
Email:		Phone:	
		Email:	
PROPERTY & PROJECT INFORMATION			
Parcel Number:			
Site Address/Location:			
Legal description of the land proposed for rezoning (also provide electronic copy in Word format):			
Current Zoning:		Proposed Zoning:	
Current Use(s):		Proposed Use(s):	
Total acreage/square feet:			
PLEASE STATE THE REASON(S) AND JUSTIFICATION FOR THE REZONING REQUEST			
APPLICANT STATEMENT			
I certify that the information provided on this form is complete and accurate and hereby agree to comply with all applicable statutes of the State of Wisconsin and ordinance of the Village of Little Chute, Wisconsin. I further understand that the issuance of this permit creates no legal liability, express or implied, on the Village of Little Chute.			
Owner/Agent Signature:		Date:	

Village of Little Chute  
108 W Main St.  
Little Chute, WI 54140

Community Development Department  
PH: (920) 423-3870  
Email: jessica@littlechutewi.org

## WHAT IS A REZONING?

A rezoning is the procedure that changes the zoning designation on a parcel and amends the Official Zoning Map of the Village.

## WHERE DO I START?

Contact the Community Development Department to discuss interest in Rezoning. The staff will provide information regarding the Zoning Code, Comprehensive Plan, the criteria for evaluation, surrounding uses, permitted uses and possible nonconformities.

## WHAT'S NEXT?

A complete submittal includes a completed application (signed and/or authorized by the property owner), legal description of the land to be rezoned and the appropriate fee (check payable to the Village of Little Chute). The Community Development Department will process the application and prepare a report for the Plan Commission.

The Community Development Director will make recommendations to the Plan Commission. The Plan Commission will review staff comments and make a recommendation to the Village Board and a public hearing will be scheduled. A notice of the Public Hearing will be advertised in the Times-Villager for two consecutive weeks prior to the Village Board meeting. Notice of the hearing is sent to the petitioner and property owners within 100 feet of the parcel containing the proposed rezoning. At the public hearing, the Village Board formally approves, refers the item back to the Plan Commission or denies the rezoning. If approved, the Village Board adopts the rezoning ordinance.

## COMPLETE SUBMITTAL INCLUDES:

1. Completed application (signed and/or authorized by the property owner) and fee (check payable to the Village of Little Chute).
2. Legal description of the land to be rezoned in Word format
3. Digital copy of the submittal in pdf format (emailed to [jessica@littlechutewi.org](mailto:jessica@littlechutewi.org)).

Submit the completed application and materials to:

Village of Little Chute  
Community Development Department  
108 W. Main Street  
Little Chute, WI 54140  
[jessica@littlechutewi.org](mailto:jessica@littlechutewi.org)